

**CITY OF BAY CITY
RESOLUTION NO. 2022-30**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BAY CITY SETTING THE
POLICY FOR CREDITS FOR WATER CONSUMED VIA UNINTENTIONAL WATER LEAKS
AND BREAKS IN THE LINE AND REPEALING RESOLUTION NO. 15-12**

WHEREAS unintentional leaks or inadvertent water line breaks occur periodically on the private property of citizens within the City, and

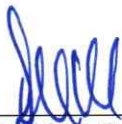
WHEREAS the City Council of the City of Bay City would like to adopt a uniform policy for how the City will deal with excess water charges resulting from inadvertent water leaks or water line breaks, and

WHEREAS the City believes that a written policy will then let City staff address the issue internally, thereby saving Council time in addressing these issues.

NOW THEREFORE, the City Council of the City of Bay City resolves as follows:

1. Staff is authorized to implement this policy in accordance with the terms of this resolution, without further guidance, assistance, or consultation with the Council. In the event that staff has questions as to whether or not a particular charge is within the policy, staff may bring that issue to the Council for clarification.
2. The customer must request a credit of their water bill within two billing cycles of the increased water consumption being reflected on their water bill. The credit request must be made in writing to City Hall and must include the following:
 - a. An explanation of the cause of the excess water consumption.
 - b. An explanation of what steps the customer took to repair the leak or break.
 - c. Copies of receipts showing parts and labor for repair of the leak or break; and
 - d. A statement that the leak or break has been repaired.
3. If the leak or break is no fault of the customer and repairs are made in a timely manner, a credit will be applied to the account for up to 50% of the overage charges in excess of the customer's average monthly bill for the two months preceding the break/leak. No cash refunds are available.

PASSED AND ADOPTED this 12th day of December 2022 and approved by the Mayor of the City of Bay City this 12th day of December 2022.



David McCall, Mayor

ATTEST:



Lindsey Gann, City Recorder