



Fire Department Report, April 2021

In April, the Department responded to 12 calls for service: 6 Medical, 1 Hazardous Materials, 1 Structure Fire, 3 Citizen assists, and 1 Assist Law Enforcement. The Department completed a total of 348 hours in the month of April. Total hours consisted of 101 training, 115 responding to calls for service, and 132 Administrative.

Volunteer Activity and Status:

10 volunteers responded to calls for service again in April, down from 13 in February and 11 in March.

Four Volunteers responded to more than 50% of our calls for service. Great Job.

Firefighter Jacob Griffith led the volunteers with 42 hours for the month. Fire Fighter Cronk was second with 23 hours for April. Jacob Griffith responded to 100% of our calls, followed by Firefighters Anderson, Cronk, and Stacey each with a 50% response rate. Great Job, keep it up.

Our roster remains at 14 as of this report.

Training Program:

Our in-house training is continuing to focus on structural fire skills, Pre-Hospital Emergency Medical Service Delivery, Personal Protective Equipment Inspections and Use, and Wildland Urban Interface Fires.

Administrative:

In April, I worked a total of 145 hours. My hours breakdown as follows; 12 training, 20 responding to calls for service and 113 in the station, meetings, and other administrative activities. Additionally, I was the on-call Duty Officer for 385 hours. Volunteer Officers covered about 200 hours as on-call Duty Officer.

I have met with Council President Baker and Councilor Rondeau in person and on the phone regarding my concerns with working conditions within the City. As a result, I have started to complete time sheets, and they have been delivered to the City Recorder for March and April 2021.

Budget:

My proposed budget for the 2021-2022 budget year is approaching completion. We attempted to budget for a New Part time Fire Employee as well as taking advantage of Garibaldi's Training Officer through an IGA. After several spreadsheets, it became apparent that we simply do not have the revenue to sustain that additional position and continue operations. For example, We are facing the following budget opportunities; 2% of the City Manager and 5% of the City recorder or approximately \$8000; An increase in the supply budget for EMS supplies to \$6000; Continued use of a janitorial contractor to reduce the cleanup time that I would have to complete \$3000; An increase in the Telecoms budget to \$5000, This includes Our current phone service to maintain 911 calls, an addition of \$2100 for a new city phone system, and \$1920 for a Duty Officer Phone, and 3 Tablets for CAD and Active 911. An increase in the software budget for Emergency Reporting that we have been using as part of a grant, The Addition of Active 911 for all responders and 3 tablets (13-45-91) for a total budget of \$6000; And finally, an IGA with Garibaldi to use their training Officer for 1 day a week for \$18,000 per year total cost.

COVID-19 Emergency

Oregon has extended COVID workplace mask rules indefinitely. It is still too early to see how this will affect the Fire Service and more importantly Volunteer training and Response.

Pre-Hospital EMS.

We are progressing well into the transition of our EMS program within the guidelines of our New Medical Director and Supply requirements. With Adventist Health stepping back from providing a Medical Director, and reducing the amount of supplies they will provide, we have had to create an entirely new set of administrative, training and operation tasks. Basically, EMS is a new Department within the Tillamook County Fire Community, and I am now managing these new requirements for Bay City Fire. So far, we have arranged for prescriptions and authorization to purchase medications and medical equipment and developed a few vendor relationships. This is going to continue to be an entirely new supply and training responsibility for myself going forward and will take time to become efficient in.

Pre-hospital EMS reports continue to improve as our volunteer staff become familiar with this new requirement and report structure. I will still need to complete a review of each chart and report, but the crew is getting much better at initial entry without me having to be present.

Permits, Development, and Fire Life Safety:

I am continuing to devote time on Permits, and Fire Life Safety Issues.

Currently I have several Major Concerns; 1) The Kennel on McCoy Ave. The RV has been removed; however, I have not seen any action on their conditional use requirements of building permits and inspections. 2) Bay Front Lane, 1 ongoing building permit with unmet permit conditions, including adequate Fire Access and Water Supply, and Another possible building permit with the same issues. 3) Mixed use Occupancy at Precision Wood Working. This is currently an auto detailing facility within a 44,000 sq foot Flammable Storage warehouse. 4) Apparent residency and un-permitted construction at 9120/9140 5th Street, Art Space. And 5) an RV Residence in the Bay Ocean Boys Self Storage, 6755 Spruce St.

Fire Season:

Fire Season is quickly approaching. Unless conditions force an earlier closure, Open Burning will close on July 15th, and all burning will close on August 1st. We are continuing to honor 2020 burn permits until the current restrictions are substantially lifted. Residents without a 2020 permit can print and complete a 2021 permit, available online, mail it in and we can return it via mail upon completion. Requests for large burns, greater than 6' x 6' x 3' can be directed to the Fire Department Phone number and I will follow up with the resident as soon as I am able.

Emergency Management:

The Fire Department will try and assist where appropriate, but I am not able to be the Emergency Manager for the City.

Fire Protection Continuity:

Our recent structure fire showed the progress being made along operational similarities as every single attack line was pulled from our Engine. A Bay City crew pulled the first line, Tillamook crew Pulled the second line, and a Garibaldi crew pulled the third line. We will continue to coordinate training and operations toward more joint operations and sharing of resources. For example, we will try and enter into an IGA with Garibaldi to use their training Officer and start to share Duty Officer and Duty Chief responsibility toward allowing Bay City, Garibaldi, and Rockaway Beach's Staff Officers some time off and relief from always being on duty.

We met in April and will meet again in May. Our focus has switched a bit toward the training side to continue developing more compatible operations.

The current budget shows the need to consolidate Administrative and Operation functions to maintain our standard of cover. We are going to need additional revenue to maintain our standard of cover beyond the next budget cycle.

We intend to re initiate the Fire Department citizens Workgroup in May.

Staff Vehicle:

The radios have been installed, and the total cost came it at \$4000, as savings of \$3000 thanks to the donation of a radio for the project.

EMS equipment has also been placed on the New vehicle giving it Basic Life Support capabilities to the EMR and EMT scope. This includes an AED, Airway kit with oxygen, a Trauma kit, and PPE for the current pandemic requirements.

We are still in need of a few incidental equipment items such as binoculars, a GPS, and another Tablet to allow for CAD and Active 911 access from the vehicle. As of this report, I am using the vehicle as a Chief's Rig, with the intent of being able to share it with other Bay City Duty Officer's when I am away. I intend to create a guideline on the staff vehicle's use after a get a few questions answered

with regard how it will change our departments operations and response to calls for service.

Recruiting:

We remain short of Volunteers. We need an additional 6 volunteers to be at full strength.

Respectfully,

Darrell Griffith

Fire Chief

Bay City Fire Department

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Date	D=Drill, OM= Officer's MTG, T=train n = No Points	Call Type	Anderson Karl	Bentley, Aaron	Brennan, Shannon	Carr, Joseph	Cronk, Christopher	Gingerich, Joshua	Griffith, Darrell A	Griffith, Darrell M	Griffith, Jacob	Harris, David	Huseby, Jace	Kapiniak, Jon	Sigman, Bridget	Stacey, David	Wakefield, James Jr	Wakefield, Timothy		
4/7/2021	D		2	2			2	2	2	2	2			2		2	2			
4/14/2021	D		2	2	2		2	2	2	2	2			2		2	2	2		
4/21/2021	D		2	2	2	2	2	2	2	2	2			2	2	2	2			
4/28/2021	D		2	2	2		2		2	2	2						2			
4/7/2021	OM									1				1						
4/14/2021	OM			1				1		1				1			1	1		
4/21/2021	OM			1				1		1				1			1			
4/28/2021	OM									1							1			101
on line training																				0
4/2/2021	C	A-Cit						1			1			1						
4/6/2021	C	False Alarm	1				1	1		1	1									
4/8/2021	C	Med					1			1	1					1				
4/14/2021	C	Med								1	1									
4/15/2021	C	A-Cit								1	1				1					
4/15/2021	C	A-Cit	1					1		1	1						1	1		
4/16/2021	C	Haz Mat					2			2	2				2	2				
4/16/2021	C	Structure Fire					9		9	9	9				9	9				
4/18/2021	C	Med	1							1	1				1	1	1	1		
4/18/2021	C	Med	1							1	1				1	1	1	1		
4/21/2021	C	Med	1				1	1		1	1			1						
4/25/2021	C	Med	1	1			1			1	1			1		1		1		115
Station/Meetings				2					4	113	13									132
Hours			14	13	6	2	23	12	21	145	42	0	0	12	16	21	14	7		348
% of calls			50%	8%	0%	0%	50%	33%	8%	92%	100%			25%	42%	50%	25%	33%		
Min Drills			y	y	n	n	y	y	y	NA	y	n	n	y	n	y	y	n		
W/C #			y	ac	y	y	y	y	y	fc	y	n	n	y	y	y	y	y		12
RATE			EL	A.Chief	EL	EL	EL	LT	FF1	N/A	EMR	EL		OPS	FF1	EL	Capt.	Lt.		
Stipend amount			20	500	0	0	20	50	25	N/A	20	0	0	400	0	20	50	0		1105
Point @ \$5 ea			10	5	3	1	11	7	5	N/A	17	0	0	6	7	10	7	5	94	470
Duty @ \$50				2.75				1.00		N/A				2.75			0.00	0.00	6.50	325.00

