



CITY OF BAY CITY

PROPOSED BUDGET

FISCAL YEAR 2022-2023



CITY OF BAY CITY

FY 2022-23 BUDGET

Council Members

David McCall
Kathleen Baker
Melissa Rondeau
Helen Wright
Wendy Krostag
Tom Imhoff
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Mike Rawson
Amanda Stanaway

Liane Welch
City Manager

Lindsey Gann
Budget Officer

BUDGET MESSAGE



Budget Message 2022-2033 Fiscal Year CITY OF BAY CITY

To the City of Bay City Budget Committee:

We are pleased to submit to you the proposed budget for fiscal year 2022-2023 for the City of Bay City. The City's financial plan for the 2022-23 fiscal year will enable the City to continue to provide essential public Services that contribute to the high quality of life. While there are challenges to contend with, this budget keeps us on a path of stewarding Bay City into an even better city.

The City's budget is the single most important policy document of the City. It sets standards and establishes the action, operational, and financial plans for the delivery of City services. It has been prepared to provide a comprehensive overview of all City funds and services and gives the residents a better understanding of the City's operating and fiscal programs. The City's proposed budget has been prepared pursuant to Oregon Local Budget Law. The budget total is \$9,113,334 and is balanced. The General Fund budget is \$1,459,726. This budget presents our recommendations as City Manager and Budget Officer and incorporates many of aspects of the City's Work Plan that was adopted by the Council earlier this year.

Bay City Vision: Bay City is a small town with a Big Heart, renowned for its livability, natural beauty and as a caring, supportive community. We strive to encourage a strong and safe community, foster small businesses to develop their talents and to protect and sustain the natural environment. City government effectively manages resources, provides high quality municipal services and encourages citizen involvement in making Bay City a great place to live, work, and connect.

Bay City Strategic Goals:

1. Fire Protection/EMS – Provide reliable fire protection and emergency management services to keep residents, visitors, and property and the natural environment safe.

2. Development – Modernize the development ordinance and planning process so that Bay City develops in a planned way, consistent with our community’s vision and in compliance with state regulations
3. City Resources – Develop a plan to manage city facilities and to attract, train and retain staff to provide consistent high-quality services to its citizens.
4. City Infrastructure – Plan, develop, operate, and maintain public infrastructure to preserve the natural environment and to support Bay City residents, businesses, and visitors.
5. City Finances – Proactively manage the City’s financial resources to provide the best services possible to meet current and future needs of the community.
6. Parks/Open Space – Plan, develop and maintain City Parks and open spaces for our residents and visitors, that are safe, and respectful of our natural resources.

The Council developed an Action Plan to support the Strategic Goals. These Actions are:

Goal	Actions
Goal 1 – Fire Protection/EMS	<ul style="list-style-type: none"> • IGA with other Agencies for volunteers and equipment sharing • Develop Cost Recovery
Goal 2 – Development	<ul style="list-style-type: none"> • Restructure Development Code • Adopt Code for Short-term Rentals and ADU’s • Update Comprehensive Plan to support Development Code update if needed
Goal 3 – City Resources	<ul style="list-style-type: none"> • Update Policies and Procedures (Personnel Policy) • Succession Planning • Facility Maintenance
Goal 4 – City Infrastructure	<ul style="list-style-type: none"> • Create a maintenance list and schedule for City owned structures • Patterson Creek project – look for funding • Street Maintenance • Update Capital Improvement Project list • New Well #3 • New Sewer Lift Station • GIS • Investigate opportunities to harden infrastructure against earthquakes and tsunamis
Goal 5 – City Finances	<ul style="list-style-type: none"> • Review Water and Sewer Rates, including SDCs (rate study) • Pursue Grants • Salary Comparables • Review CPI

Goal 6 – Parks/Open Spaces	<ul style="list-style-type: none"> • Wayfinding in Bay City • Cooperate with regional efforts on the Salmonberry trail • Complete the Al Griffin Master Plan • Look for funding opportunities for Parks
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These 6 strategic goals and actions were the starting point for development of the budget. We will continue to work towards meeting these goals with the financial resources available.

The purpose of this budget message is to highlight key aspects of the budget in relation to the City work plan. Each program section contains a narrative summary, program highlights, and performance measure information that together tells the story of the City of Bay City.

The Organization Chart for the City of Bay City can be found on Budget Message page 14.

Highlights and changes from the last budget are summarized below.

GENERAL FUND (100-00)

Beginning Fund Balance and Revenues:

General Fund records expenditures needed to run the daily operations of the City and the money that is estimated to be available to pay for these general needs.

Total Resources for the General Fund (100) are \$1,459,726 and includes \$533,227 beginning fund balance. The unappropriated ending balance for the last several years has been \$25,000, we are increasing that to \$35,000 and it should be increased annually for a healthier budget moving into the future. We are expecting the second half of the COVID funds from the federal government in the amount of \$155,837. These funds were placed in the contingency line item until we receive the funds for expenditure. Tax collection for the General Fund is expected to be \$244,356 at a tax rate of 1.53/\$1,000 and an increase of 2% over last year. We have budgeted 90% of this revenue as have been done historically for a total tax revenue equal to \$219,920.

The number of Short-Term Rentals has doubled over the last year from 10 to 21. For this reason, we have increased the amount of Transient Lodging Taxes (TLT) from \$55,000 to \$75,000. We have added the \$15,000 from the Bay City TLT and \$75,000 from the Tillamook County Tourism Facility grant programs that were awarded for the Hiker/biker/Patterson Creek Restoration project at Al Griffin Park. We have also added \$6,500 in revenue for the Campground, as this will be open for the first time since COVID. All the other revenue sources are similar to past years.

Included in the General Fund, the Fire Department Levy at 0.90/\$1,000 of assessed value equals revenue of \$128,734. The Fire Department has \$138,000 as their beginning fund balance. Total Resources for the Fire Department is \$402,192.

General Fund Expenditures

Administration (100-10)

The major changes for expenditures for the Administration Fund (100-00) is a new copy machine under the office supply item, increase in the building and maintenance, and travel and training line items. We have decreased the budget for telecommunications as we purchased the new phone system last year. Salaries are increased by 4.9% for all staff for the Cost-of-Living Adjustment (COLA) according to the CPI-W as approved by Resolution 2022-11.

Police/Code Enforcement Expenditures (100-20)

There are no code enforcement expenditures in this fund. The part-time Code Enforcement Officer is budgeted 65% in the Administration Fund (100-10) and 35% is distributed among the Public Works funds.

Fire Department Expenditures (100-30)

54.7% of the taxes collected for the General Fund goes to operate the Fire Department, \$120,258. New this year in the budget is a full-time Division Chief, which will add to the existing part-time Fire Chief position. Our part-time fire chief works many more hours than a part time position and is not sustainable. The rest of the Fire Department is volunteers, who get stipends for their volunteer services. Tillamook Adventist Health will stop reimbursing the Fire Department for first aid supplies, this year's expenditure for first aid \$10,000.

Recreation Expenditures (100-50)

We have increased the amount of staff time for the Parks as the campground will be open this year. The only other major change in these expenditures are the two grants received from the Bay City TLT and the Tillamook County Tourism Facility program in the amount of \$90,000 for the hiker/biker/Patterson Creek Restoration project. We hope to receive the grant from State Parks in the amount of \$320,000 to complete that project.

Transient Lodging Tax (100-60)

The budget for the TLT grant program this fiscal year is \$120,000.

Planning & Development (100-70)

Expenditures for this fund is reduced by \$25,000 as we hope to hire a full-time City Planner and terminate the contract for Planning Services.

General Services (100-90)

We have decreased legal fees from \$50,000 to \$40,000. We also placed the projected COVID additional \$155,837 in contingency to ensure that we receive it prior to identifying projects to expend these funds.

STREET AND DRAINAGE FUND (200-00)

Beginning Fund Balance and Revenue

The Street and Drainage Fund (200-00) has a beginning balance of \$46,800. We expect \$100,000 in Oregon State fuel tax, and the \$100,000 Small City allotment Grant for the 3rd and Hays Oyster Road rehabilitation project. A transfer from the Street Reserve of \$165,000 is also planned to cover the cost of the 3rd and Hays Oyster project. Total Resources for the Street and Drainage Fund is \$412,070, which includes expected interest.

The Street Reserve Fund (400-13/24/25) has a beginning balance of \$208,300. A transfer from the Street Trust Reserve (400-17) is transferred to this fund and then transferred again to the Street and Drainage Fund (200-00). We estimate \$95,000 in revenue from the Street Maintenance Fee. Total Resources for this fund are \$473,950

The Street Trust Reserve Fund (400-17) beginning balance is \$235,600. This fund transfers \$165,000 to the Street and Drainage Fund (200-00). The ending Fund Balance will be \$71,600.

Street Fund Expenditures (200-00)

The operating fund is similar to last year except for a reduction of expenditures from in Building Repairs & Maintenance from \$14,000 to \$5,000 for repairs to the sign shop at Public Works yard.

Capital Outlay from the Street and Drainage fund and the Street Reserve fund (200-00 and 400-17) is \$214,000 for the Hays Oyster and 3rd Street rehabilitation project.

HOUSING REHABILITATION (201-18)

The Housing and Rehabilitation Fund's only revenue is interest, which is estimated to be \$500. The beginning balance is \$110,700, add the interest and the total amount of money in this fund is \$111,200. This fund has not been used in a few years. Although this was not part of the City Council goals and priorities, staff needs to address this program for our citizens.

BAY CITY WATER OPERATING (600)

Beginning Fund Balance and Revenue (600-00)

The beginning balance is \$187,000 and we expect \$370,000 in water user charges. The total Resources expected is \$563,480.

Bay City Water Operating Expenditures (600-00)

There are several differences between last year's budget and this years. Highlights include:

- Reduction in water meter purchases (\$40,000 to \$1,000)
- Increase in fuel (\$2,500 to \$6,000)
- Increase for Engineering services (\$4,000 to \$16,000)
- Reduction in GIS services (\$10,000 to \$5,000)
- Increase Patterson Creek culvert replacements including moving water lines (\$0 to \$10,000)

BAY CITY WATER DISTRICT SYSTEM (601-00)

Beginning Balance and Revenue

The beginning balance for the Water District is \$588,000 and includes the \$370,000 ARPA award for the Well #3. Revenue for water consumption is estimated at \$302,317 from the other Water Districts. The City of Bay City will pay \$135,483 for our water consumption to the Water District. Total Resources is \$1,177,600.

Expenditures Bay City Water District System (601-00)

The expenditures are similar to last years budget except for the following:

- Increase of Engineering Fees for an updated Water Master Plan (\$5,000 to \$55,000)
- Increase for Repairs of Building & Maintenance (\$10,000 to \$15,000)
- Increase in Operational Repairs (\$30,000 to \$40,000)
- Reduction in telecommunications (\$10,000 to \$2,500)

Capital Outlay includes \$370,00 for Well #3 and \$150,000 for other improvements at the Wells site.

Bay City Water District System Reserve Revenue (601-13)

City staff have met with the 5 Water Districts that obtain water from the Bay City Water District. All of the past loans have been paid and the Water Districts were paying just the operating costs. This fiscal year, all of the Water Districts have agreed to add two (2) capital costs. The first is for \$150,000 paid over 5 years for improvements at the Well site up the Kilchis Forest Road. The other capital project is for \$1 million over 20 years for other capital projects that benefit the Water Districts. These capital costs are shared by the Water Districts and calculated based on the amount of water consumed by each. The Water Districts have reviewed and recommended approval by the City Council of the 601 Fund budget.

SEWER OPERATING (602-00)

Beginning Balance and Revenues

The Beginning balance for the Sewer Operating Fund is \$995,000. We estimate that we will receive \$364,000 in sewer user charges. We will also receive \$275,000 in the partially

forgivable loan from DEQ for the screens at the Headworks for the WWTP. Total Resources are estimated to be \$1,642,500 including interest.

Sewer Operating Expenditures (602-00)

The sewer operating expenditures are similar to last year's budget except for the following:

- Reduction of Engineering Fees (\$30,000 to \$10,000)
- Reduction of Building Repairs & Maintenance (\$14,000 to \$8,000)
- Increase Vehicle Repair/Maintenance (\$25,000 to \$35,000)
- Increase in Telecommunications (\$10,000 to \$17,500)
- Increase in Patterson Creek project (\$0 to \$20,000)

RESERVE FUNDS

Reserve funds accumulates money to pay for any service, project, property, or equipment that the City can legally perform or acquire. It serves as a savings account. A special resolution or ordinance of the governing body is needed to set up a reserve fund. The City has several Reserve Funds, the ones not described above are summarized below.

Bay City Equipment Reserve (401-13) – The beginning balance is \$10,076. We are transferring \$10,000 from the Water Operating, Water District, and Sewer Operating Funds each for a total of \$30,000. Total Resources is \$40,101.

Fire Apparatus Reserve Fund (402-13) – The beginning balance is \$61,500. Transfer in from the Fire Operating fund is \$21,500 with some interest total Resources is \$83,250. We plan to spend \$5,000 for the Lucas CPR machine and \$24,300 for the fire truck payment.

Fire Relocation Reserve Fund (402-19) – The beginning balance is \$116,000. One half of the PUD Franchise Fees goes to this fund and is expected to be \$24,000 add \$500 for interest for total Resources of \$118,900. We do not plan to expend any of these funds.

Park and Recreation Reserve Fund (404-13) – The beginning balance is \$7,900. We expect \$20 in interest for total Resources of \$7,920. We don't plan to spend any of these funds.

Footpaths & Bike Trails (405-13) – The beginning balance is \$8,900. We anticipate \$900 in revenue, 1% of the gas tax received and \$50 in interest. Total Resources are \$9,850 and we do not plan to spend any of this fund this year.

System Development Charges (SDC's) – Regulations are set by State Legislation and fees are established by Bay City Ordinances. The SDCs are currently in the Water and Sewer Reserve Funds. However, there are only certain projects that these funds can be expended on. We are recommending that we set up new Funds for the Water and Sewer SDCs.

DEBT SERVICE

Debt service records the repayment of general obligation and revenue bonds and other financing obligations. The expenditures in the fund are the principal and interest payments. Money dedicated to repaying these obligations cannot be used for any other purpose.

The following is a summary of the Debt that the City of Bay City currently has.

City of Bay City, OR | Active Loans (As of March 2022)

Name	Project Description	Project Type	Award Type	APR	Term	Agency	Agency Type	2022 Payment	Loan Balance	Loan Start Date	Loan End Date	Notes
TLC Credit Union Loan #141	Purchase a Fire Truck	Fire dept	Loan	2.00%	10 years	TLC Credit Union		\$ 24,300	\$ 69,820	Jul-15	Jul-24	
USDA Loan - General Obligation Bond	Sewer Improvements	Sewer	Loan	4.50%	40 years	USDA	Federal	\$ 42,000	\$ 280,000	1998	2038	
DEQ CWSRL Loan R13841	Patterson Creek 30% design	sewer/stormwater	Loan	1.60%	5 years	DEQ	State	\$ 24,804	\$ 183,600	Jun-21	Jun-26	
DEQ CWSRL Loan R13842	Screens at Headworks	sewer	50% forgivable loan	0.85%	30 years	DEQ	State	TBD	\$ 300,000	Dec-21	2053	This loan is 50% forgivable, Have not received the full loan amount yet.
Stryker	Lucas CPR device	Fire Dept	Loan		3 years	Styker	Private	\$ 5,000	\$ 10,135	22-Jan	24-Jan	No interest \$360 service charge
Loan Totals									\$ 843,555			

Conclusions and Acknowledgements

The City Council's goals and priorities build on the Vision to continue a community with good municipal services, continuous improvements, and creating a quality and economically viable future. The Fiscal Year 2022-23 budget illustrates how resources will be used to do this. We want to thank Roy Markee, and Darrell Griffith in preparation of this budget.

We are honored to serve the City of Bay City and appreciate the dedication of our City Council, volunteers, and employees to deliver services to our community.

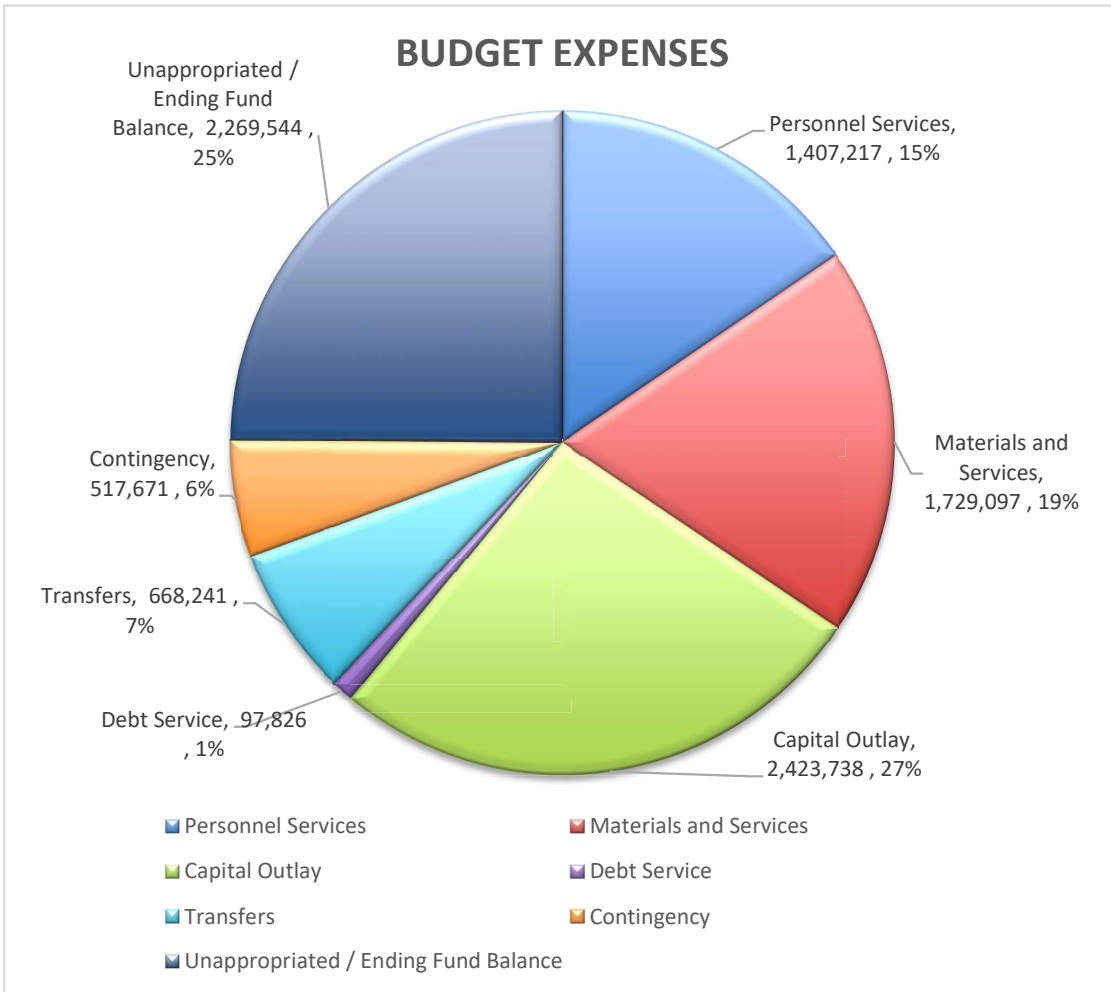
Sincerely,

Liane Welch, City Manager

Lindsey Gann, Budget Officer

BUDGET EXPENSES

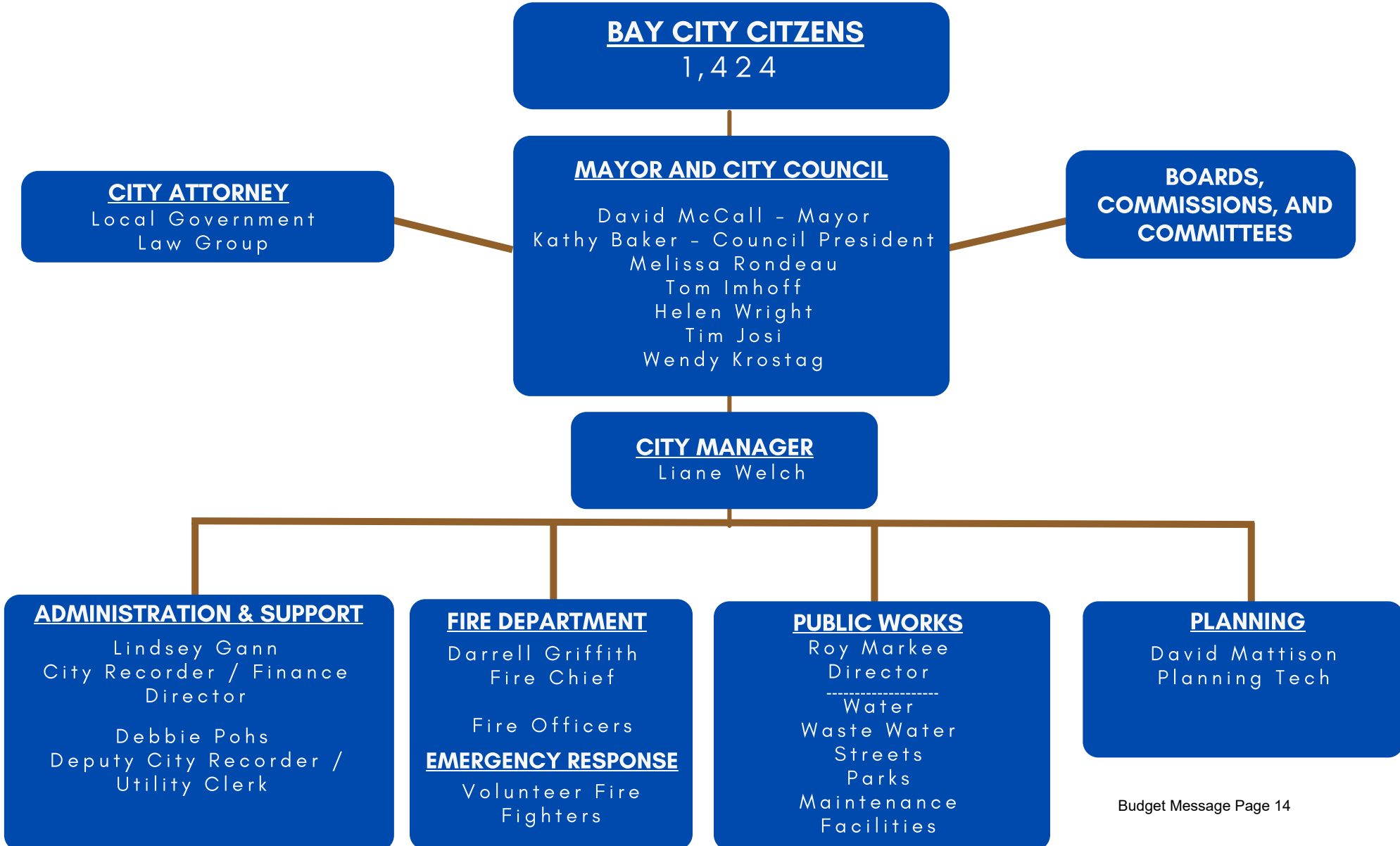
Personnel Services	1,407,217
Materials and Services	1,729,097
Capital Outlay	2,423,738
Debt Service	97,826
Transfers	668,241
Contingency	517,671
Unappropriated / Ending Fund Balance	2,269,544
Total Expenditures	9,113,334





CITY OF BAY CITY

ORGANIZATIONAL CHART



FORM LB-20

RESOURCES

GENERAL

(Fund)

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			100	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted by Governing Body	
	First Preceding Year 2019-20	First Preceding Year 2020-21							
					Beginning Fund Balance:				
1	305,014	285,467	265,000	00-4990	1 Available cash on hand* General Fund	347,227	-		1
2	-	-	-	20-4990	2 Available cash on hand Police	-	-		2
3	-	-	5,000	50-4990	3 Available cash on hand* Recreation	-	-		3
4	52,788	60,240	70,000	60-4990	4 Available cash on hand* TLT	68,000	-		4
					5				5
5	7,816	6,897	7,000	00-4010	6 Previously levied taxes estimated to be rec.	7,000	-		6
6	8,184	2,887	2,000	00-4805	7 Interest	2,000	-		7
7	-				8 OTHER RESOURCES		-		8
8	23,580	26,324	23,000	00-4105	9 Liquor Tax	23,000	-		9
9	1,504	1,292	1,200	00-4110	10 Cigarette Tax	1,200	-		10
10	610	1,050	800	00-4205	11 Licenses (Business/ STR Lic)	1,000	-		11
11	439	233	150	00-4210	12 Dog Licenses/Fines	150	-		12
12	30,238	18,327	13,000	00-4305	13 Franchise Fees	30,000	-		13
13	-	54,778	17,000	00-4306	14 Franchise Fees/ Dedicated	-	-		14
14	20,243	21,601	15,000	00-4510	15 State Revenue Sharing	20,000	-		15
15	-	-	-	00-4590	16 Other Intergovernmental Revenues	-	-		16
16	750	200	200	00-4605	17 Hall Rental	500	-		17
18	16,617	19,216	15,000	00-4650	18 Transient Lodging Tax (30%)	20,000	-		18
19	7,999	52,413	2,000	00-4800	19 Miscellaneous - Covid / Arpa funds Anticipated	155,837	-		19
20	50	151	100	00-4850	20 Code Enforcement Fines / Citations	100	-		20
					21				21
21	4,982	-	-	50-4630	22 Park Camping	6,500	-		22
22	-	-	40,000	50-4420	23 State Grants (Al Griffin Master Plan-TLT funds)	-	-		23
23	140	-	100	50-4430	24 Other Grants (City / County - TLT)	90,100	-		24
24	-	5,000		50-4930	25 Transfer in (from Park Reserve)		-		25
					26				26
25	38,774	47,121	40,000	60-4650	27 Transient Lodging Tax (70%)	55,000	-		27
26	-	-	-	60-4430	28 Other Grants / Donations	-	-		28
					29				29
27	-	-	-	70-4215	30 Building Permits		-		30
28	6,775	12,266	6,000	70-4310	31 Planning Fees	6,000	-		31
29	2,700	4,200	4,000	70-4315	32 Land Use Fees	4,000	-		32
30	1,000	-	-	70-4420	33 State Grants	-	-		33
					34				34
32	100,000	-		90-4930	35 Transfers In		-		35
32	630,203	619,663	526,550		36 Total resources, except taxes to be levied	837,614	-		36
33					37				37
34			210,449	00-4005	38 Taxes estimated to be received	219,920	-		38
35	205,724	212,987			39 Taxes collected in year levied				39
36	835,927	832,650	736,999		40 TOTAL RESOURCES	1,057,534	-		40

DETAILED EXPENDITURES

Councilor John Gettman contributed the first \$100.00 to begin this fund

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 20	POLICE / CODE ENFORCEMENT EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1					1						1
2					2						2
3	36,833	-	-	6820	3			-	-	-	3
4		-	-	6880	4			-	-	-	4
5	36,833	-	-		5			-	-	-	5
6					6						6
7					7						7
8					8						8
9					9						9
10					10						10
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26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31					31						31
32	36,833	-	-		32			-	-	-	32

RESOURCES

**FORM
LB-20**

**GENERAL
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			100 30	FIRE RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					Beginning Fund Balance:				
1	129,320	138,693	135,351	4990	1 Available cash on hand* (cash basis) or	138,000	-		1
2	-		-		2	-	-		2
3	3,577	3,285	1,500	4010	3 Previously levied taxes estimated to be received	1,500	-		3
4	2,951	1,137	1,200	4805	4 Interest	1,200	-		4
5					OTHER RESOURCES		-		5
6	-	-	-	30-4410	6 Federal Grants	-	-		6
7	-	-	-	30-4420	7 State Grants	-	-		7
8	1,500	2,250	3,000	30-4520	8 Intergovernmental Agreements	3,000	-		8
9	45	2,188	1,000	30-4800	9 Miscellaneous	1,500	-		9
10	100,056	100,100	115,238	30-4930	10 Transfers In	128,258	-		10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24	237,449	247,653	257,289		24 Total resources, except taxes to be levied	273,458	-		24
25									25
26									26
27									27
28									28
29									29
30									30
31		-							31
32			123,189	30-4005	32 Taxes estimated to be received (local opt)thu18	128,734	-		32
33	120,253	131,405			33 Taxes collected in year levied				33
34	357,702	379,058	380,478		34 TOTAL RESOURCES	402,192	-		34

Line 10 - Trans in from Gen rev for Fire Operating

**DETAILED EXPENDITURES
GENERAL FUND**
(Name of Organizational Unit - Fund)

1	Historical Data			100 30	FIRE EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1				30	1 PERSONNEL SERVICES						1
2	42,676	4,695	5,104	5105	2 Full-Time Employees (City Manager 2% /Record			70348	-		2
3	29,370	40,735	41,975	5115	3 Part-Time Employees (Chief / PT Fire Position)			45400	-		3
4	80	28,125	41,740	5118	4 Stipends (Volunteers)			48000	-		4
5	5,518	5,627	6,840	5205	5 Employer FICA			14000	-		5
6	73	74	1,020	5210	6 Unemployment Insurance			1200	-		6
7	1,391	1,579	2,100	5215	7 Workers' Compensation			2300	-		7
8	8,490	8,714	10,291	5305	8 Employer PERS Contributions			27000	-		8
9	473	250	13,955	5405	9 Health Insurance			29000	-		9
10	129	191	610	5415	10 Life Insurance			300	-		10
11	8,033	9,045	10,000	5420	11 Insurance Costs-Volunteers W/C			3500	-		11
12	96,233	99,035	133,635		12 TOTAL FIRE PERSONNEL SERVICES			241048	-		12
13					13						13
14			-		14 MATERIALS & SERVICES						14
15	8,613	6,102	6,000	6105	15 Office Supplies & Equipment			4000	-		15
16	1,013	5,601	6,000	6115	16 First Aid Supplies			10000	-		16
17	514	756	4,000	6140	17 Fuel/Lubes/Etc.			10000	-		17
18	1,200	-	-	6205	18 Audit Fees			500	-		18
19	700	-	-	6220	19 Legal Fees			500	-		19
20	159	-	23,000	6290	20 Other Professional Services (Including \$18,000 IGA with			8000	-		20
21	2,718	4,262	12,000	6305	21 Building Repairs & Maintenance			8000	-		21
22	3,635	1,491	4,000	6340	22 Radios & Radio Maintenance			4000	-		22
23	11,605	31,595	25,000	6345	23 Operational Equipment & Repairs			15000	-		23
24	15,631	16,632	20,000	6350	24 Personal Protective Equipment			21000	-		24
25	1,747	1,873	2,400	6405	25 Dues & Subscriptions			2400	-		25
26	8,223	3,621	10,000	6410	26 Travel/Training			7000	-		26
27	3,463	3,267	4,500	6605	27 Electricity			4700	-		27
28	1,332	2,534	6,000	6620	28 Telecommunications			4000	-		28
29	11,108	11,354	15,000	6700	29 Insurance			16000	-		29
30	-	210	3,000	6830	30 Janitorial			3500	-		30
31	162	163	300	6840	31 Printing & Copying			300	-		31
32	2,920	3,444	6,000	6860	32 Computers / Software & Services			6000	-		32
33	3,033	444	4,000	6990	33 Other Miscellaneous Expenses			4000	-		33
34	77,776	93,349	151,200		34 TOTAL FIRE MATERIALS & SERVICES			128900	-		34
35	174,009	192,384	284,835		35 TOTAL EXPENDITURES			369948	-		35

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 30	FIRE EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1					1	CAPITAL OUTLAY					1
2					2						2
3	-	-	-	8400	3	Machinery & Equipment	-	-	-	-	3
4	-			8700	4	Office Equipment	-	-	-	-	4
5					5						5
6	-	-	-		6	TOTAL FIRE CAPITAL OUTLAY	-	-	-	-	6
7					7						7
8					8	TRANSFERS					8
9					9						9
10			-	9000	10	Transfer to BC Equipment Replacement	-	-	-	-	10
11	45,000	43,400	52,000	9400	11	Transfer to Fire Apparatus Reserve Fund	21,500				11
12	45,000	43,400	52,000		12	TOTAL FIRE TRANSFERS	21,500				12
13			-		13						13
14	-	-	18,643	9800	14	CONTINGENCIES	10,744				14
15					15						15
16					16						16
17	219,009	235,784	355,478		17	TOTAL FIRE EXPENDITURES	402,192				17
18	-				18						18
19					19						19
20					20	COMPONENTS OF ENDING FUND BALANCE					20
21					21	a) Nonspendable					21
22					22	b) Restricted					22
23					23	c) Committed					23
24					24	d) Assigned					24
25					25	e) Unassigned					25
26					26	f) Unappropriated	-				26
27					27	Reserved for economic Uncertainties	-				27
28			25,000	9900	28	REMAINING UNAPPROPRIATED					28
29					29						29
30					30						30
31					31						31
32					32						32
33	219,009	235,784	380,478		33	TOTAL FIRE EXPENDITURES	402,192				33

Line 11 - Trans to reserve fire apparatus fund -402-13-4930 on page 25

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 50	RECREATION EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2022-2023				
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2019-20	First Preceding Year 2020-21										
1					1	PERSONNEL SERVICES						1
2	4,695	-	17,122	5105	2	Full-Time Employees		21,322	-			2
3	-	-	-	5115	3	Part-Time/Temporary Employees			-			3
4	359	-	1,310	5205	4	Employer FICA		1,700	-			4
5	5	-	185	5210	5	Unemployment Insurance		250	-			5
6	416	477	600	5215	6	Workers' Compensation		650	-			6
7	561	-	3,000	5305	7	Employer PERS Contributions		4,000	-			7
8	2,770	740	7,200	5405	8	Health Insurance		8,000	-			8
9	4	-	145	5415	9	Life Insurance		150	-			9
10	8,810	1,217	29,562		10	TOTAL REC. PERSONNEL SERVICES		36,072	-			10
11					11							11
12					12	MATERIALS & SERVICES						12
13	181	50	300	6145	13	TRT (1% to State and County) -Al Griffin Park		500	-			13
14	2,099	1,815	3,000	6190	14	Other Supplies (Cleaning, Paper Products, etc)		5,000	-			14
15	4,029	8,534	10,000	6310	15	Grounds Maintenance / Improvements		8,000	-			15
16	12,300	12,820	12,800	6311	16	Contracted Ground Maintenance (\$1095 mo)		15,000				16
17	1,962	1,178	2,000	6605	17	Electricity		2,000	-			17
18		-	40,000	6995	18	Projects BC TLT funds		90,000				18
19	20,571	24,397	68,100		19	TOTAL REC. MATERIALS & SERVICES		120,500	-			19
20					20	CAPITAL OUTLAY			-			20
21	18	-	8,000	8200	21	Buildings/ Equipment		8,000	-			21
22	4,955	-	-	8300	22	Improvements (Other than Buildings)			-			22
23					23							23
24	4,973	-	8,000		24	TOTAL REC.CAPITAL OUTLAY		8,000	-			24
25					25							25
26					26							26
27					27							27
28					28							28
30					30							30
31					31							31
32	34,354	25,614	105,662		32	TOTAL RECREATION EXPENDITURES		164,572	-			32
33	-	-	-	9900	33	UNAPPROPRIATED ENDING FUND BALANCE		-	-			33
34	34,354	25,614	105,662		34	TOTAL GEN. SER. EXPENDITURES		164,572	-			34

Line 13 - Registration fee, camp has been closed - no TLT tax expense since 2019

Line 18 - Expenses for TLT grant received for parks

DETAILED EXPENDITURES

**FORM
LB-31**

This fund is authorized and established by ORD #657 10/8/2013

GENERAL

(Name of Organizational Unit - Fund)

To Collect Transient Room Tax

CITY OF BAY CITY

(Name of Municipal Corporation)

1	Historical Data			100 60	TRANSIENT LODGING TAX EXPENDITURE DESCRIPTION	Number Of Employees	Range*	Budget for Next Year 2022-2023			1	
	Actual		Adopted Budget					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		2
	Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-22									
2											2	
3	31,322	35,146	110,000	6145	3 Tourism			120,000	-		3	
4			-		4						4	
5					5						5	
6					6						6	
7					7						7	
8					8						8	
9	31,322	35,146	110,000		9 TOTAL TRT MATERIALS & SERVICES			120,000	-		9	
10					10						10	
11					11						11	
12					12						12	
13					13						13	
14					14						14	
15					15						15	
16					16						16	
17					17						17	
18					18						18	
19					19						19	
20					20						20	
21					21						21	
22					22						22	
23					23						23	
24					24						24	
25					25						25	
26					26						26	
27					27						27	
28					28						28	
29					29						29	
30					30						30	
31					31						31	
32	31,322	35,146	110,000		32 TOTAL TRT EXPENDITURES			120,000	-		32	

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 70	PLANNING & DEVELOPMENT EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-22								
1					1						1
2					2						2
3	5,440	-	5,000	6220	3			5,000	-		3
4	20,876	30,000	35,000	6240	4			5,000	-		4
5	5,082	5,125	5,000	6290	5			10,000	-		5
6	-	279	500	6865	6			500	-		6
7	769	-	2,000	6215	7			2,000	-		7
8					8						8
9	32,167	35,404	47,500		9			22,500	-		9
10					10						10
11					11						11
12					12						12
13					13						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31					31						31
32	32,167	35,404	47,500		32			22,500	-		32

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 90	GENERAL SERVICES EXPENDITURE DESCRIPTION	Number Of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1					1	MATERIALS & SERVICES					1
2					2						2
3	3,050	4,250	5,000	6205	3	Audit Fees	5,000	-			3
4	111,775	36,096	50,000	6220	4	Legal Fees	40,000	-			4
5	3,312	387	3,500	6805	5	Mayor/Council Expenses	3,500	-			5
6	-	-	500	6910	6	Fees Refunded	500	-			6
7	597	-	1,000	6990	7	Other Miscellaneous Expenses	1,000	-			7
8			-		8			-			8
9	118,734	40,733	60,000		9	TOTAL GEN. SER. MATERIALS AND SERVICES	50,000	-			9
10					10						10
11	-	-	5,684	9800	11	CONTINGENCIES	202,927	-			11
12					12			-			12
13	100,056	100,100	115,238	9000	13	TRANSFERS OUT (Fire Dept)	128,258	-			13
14					14						14
15					15						15
16					16						16
17					17						17
18	218,790	140,833	180,922		18	TOTAL GEN. SERVICE EXPENDITURES	381,185	-			18
19					19						19
20					20	COMPONENTS OF ENDING FUND BALANCE					20
21					21						21
22					22	a) Nonspendable					22
23					23	b) Restricted					23
24					24	c) Committed					24
25					25	d) Assigned					25
26					26	e) Unassigned					26
27			-		27	f) Unappropriated	35,000	-			27
28					28	Reserved for economic Uncertainties					28
29	-	-	-	9900	29	Remaining Unappropriated					29
30					30						30
31					31						31
32					32						32
33	218,790	140,833	180,922		33	TOTAL GEN. SER. EXPENDITURES	416,185	-			33

Line 11 includes available expense for Covid//arpa funds if received.

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND**

(Includes Administration, Police, Fire, Recreation, Planning & Development and General Services)

	Historical Data			DEPT		REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21								
PERSONAL SERVICES										
1	82,567	85,173	174,715	10	1	Administrative	183,227	-	-	1
2	96,233	99,035	133,635	30	2	Fire	241,048	-	-	2
3	8,810	1,217	29,562	50	3	Recreation	36,072	-	-	3
4	187,610	185,425	337,912		4	TOTAL PERSONNEL SERVICES	460,347	-	-	4
5					5					5
MATERIALS AND SERVICES										
6	54,186	77,415	96,200	10	6	Administration	151,050	-	-	6
7	36,833	-	-	20	7	Police / Code Enforcement	-	-	-	7
8	77,776	93,349	151,200	30	8	Fire	128,900	-	-	8
9	20,571	24,397	68,100	50	9	Recreation	120,500	-	-	9
10	31,322	35,146	110,000	60	10	Tourism	120,000	-	-	10
11	32,167	35,404	47,500	70	11	Planning & Development	22,500	-	-	11
12	118,734	40,733	60,000	90	12	General Services	50,000	-	-	12
13	371,589	306,444	533,000		13	TOTAL MATERIALS AND SERVICES	592,950	-	-	13
14					14					14
DEBIT SERVICE										
15		54,778	17,000	10	15	Administrative	-	-	-	15
16		54,778	17,000		16	TOTAL DEBIT SERVICE				16
17					17					17
CAPITAL OUTLAY										
18	-	37,000	5,000	10	18	Administration	-	-	-	18
19	-	-	-	30	19	Fire	-	-	-	19
20		-	8,000	50	20	Recreation	8,000	-	-	20
21	-	37,000	13,000		21	TOTAL CAPITAL OUTLAY	8,000	-	-	21
TRANSFERRED TO OTHER FUNDS										
22	45,000	43,400	52,000	30	22	Fire	21,500	-	-	22
23	100,056	100,100	115,238	90	23	General Services	128,258	-	-	23
24	145,056	143,500	167,238		24	TOTAL TRANSFERS	149,758	-	-	24
25					25					25
CONTINGENCY										
26	-	-	18,643		26	Operating Contingency- Fire	10,744	-	-	26
27	-	-	5,684		27	Operating Contingency- General Services	202,927	-	-	27
28			24,327		28	TOTAL OPERATING CONTINGENCY	213,671	-	-	28
29					29					29
30					30	CONTINUE ON NEXT PAGE				30
31			\$ 1,092,477		31	PAGE TOTAL - REQUIREMENTS	1,424,726			31

Continues on next page

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND**

(Includes Administration, Police, Fire, Recreation, Planning & Development and General Services)

	Historical Data			DEPT	REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023				
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-20	First Preceding Year 2020-21								
1					1				1	
2					2				2	
3					3	Ending balance (prior years) - FIRE			3	
4					4	Ending balance (prior years) - RECREATION			4	
5					5	Ending balance (prior years) - GENERAL SERVICES			5	
6	-	-			6	TOTAL ENDING BALANCE (Prior Years)			6	
7		-	25,000	30	7	UNAPPROPRIATED ENDING FUND BALANCE-FIRE	-	-	-	7
8	-	25,000		50	8	UNAPPROPRIATED ENDING FUND BALANCE-RECREATION		-		8
9	-	-	-	10	9	UNAPPROPRIATED ENDING FUND BALANCE-GEN.SER.	35,000	-	-	9
10	-	25,000	25,000		10	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	35,000	-	-	10
11					11					11
12					12					12
13					13					13
14					14					14
15					15	COMPONENTS OF ENDING FUND BALANCE				15
16					16					16
17					17	a) Nonspendable				17
18					18	b) Restricted				18
19					19	c) Committed				19
20					20	d) Assigned				20
21					21	e) Unassigned				21
22					22	f) Unappropriated				22
23					23	Reserved for Economic Uncertainties				23
24			25,000	30	24	Remaining Unappropriated		-	-	24
25					25					25
26					26					26
27					27					27
28					28					28
29					29					29
30	704,255	752,147	1,117,477		30	TOTAL REQUIREMENTS	1,459,726	-	-	30

RESOURCES

**FORM
LB-20**

STREET AND DRAINAGE

CITY OF BAY CITY

(Fund)

(Name of Municipal Corporation)

	Historical Data			200 00	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					Beginning Fund Balance:				
1	140,078	20,564	90,000	4990	1 Available cash on hand	46,800	-		1
2			-		2	-	-		2
3			-		3	-	-		3
4	3,196	169	200	4805	4 Interest	270	-		4
5			-		OTHER RESOURCES				5
6	94,660	86,620	90,000	4115	6 State Highway Tax	100,000	-		6
7	81	-	-	4800	7 Miscellaneous	-	-		7
8	-	100,000	-	4420	8 State Grants (SCA Grant)	100,000	-		8
9	-	-	-	4930	9 Transfers In Previous Storm Drainage Fund	-	-		9
10		-	-	4930	10 Transfers In (from Street Trust)	165,000	-		10
11		-	10,000	4930	11 Transfer from Street Reserve	-	-		11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27					27				27
28					28				28
29	238,015	207,353	190,200		29 Total resources, except taxes to be levied	412,070	-		29
30					30 Taxes estimated to be received				30
31					31 Taxes collected in year levied				31
32	238,015	207,353	190,200		32 TOTAL RESOURCES	412,070	-		32

FORM
LB-31

DETAILED EXPENDITURES

STREET AND DRAINAGE
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			200 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022- 2023			
	Actual		Adopted Budget					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-2022								
1					1	PERSONAL SERVICES					1
2	34,565	35,930	62,905	5105	2	Full-Time Employees	70,000	-			2
3	426	-	2,640	5115	3	Part-Time/Temporary Employees	2,200	-			3
4	2,677	2,749	5,025	5205	4	Employer FICA Taxes	5,500	-			4
5	35	36	710	5210	5	Unemployment Insurance	770	-			5
6	2,460	2,838	3,200	5215	6	Workers' Compensation Insurance	3,200	-			6
7	4,714	5,547	12,300	5305	7	Employer PERS Contributions	13,500	-			7
8	12,761	11,792	27,200	5405	8	Health Insurance	25,000	-			8
9	42	39	680	5415	9	Life Insurance	300	-			9
10	57,680	58,931	114,660		10	TOTAL PERSONNEL SERVICES	120,470	-			10
11					11			-			11
12					12	MATERIALS AND SERVICES		-			12
13	266	43	500	6105	13	Office Supplies & Equipment	500	-			13
14	604	1,174	1,000	6125	14	Shop Supplies/Tools	1,100	-			14
15	1,465	1,948	2,000	6140	15	Fuel/Lubes/Etc.	2,000	-			15
16	1,000	1,000	1,000	6205	16	Audit Fees	1,000	-			16
17	-	16,883	2,500	6215	17	Engineering Fees	2,500	-			17
18	1,000	-	5,000	6220	18	Legal Fees	5,000	-			18
19	127	125	5,000	6290	19	Other Professional Fees (GIS)	5,000	-			19
20	3	225	14,000	6305	20	Building Repairs & Maintenance(elect to sign shop)	5,000	-			20
21	9,948	10,197	10,000	6315	21	Street Repairs & Maintenance (including Striping)	10,000	-			21
22	4,443	1,718	3,000	6335	22	Vehicle Repairs & Maintenance	3,000	-			22
23	391	782	2,000	6350	23	Personal Protective Equipment	1,500	-			23
24	7,010	3,821	7,500	6390	24	Drainage and Culvert Repair	7,500	-			24
25	918	-	2,000	6410	25	Training	2,000	-			25
26	9,672	8,871	10,000	6605	26	Electricity	12,000	-			26
27	2,477	2,671	3,800	6700	27	Insurance	4,000	-			27
28	553	90	2,500	6860	28	Computers / Software & Services	2,000	-			28
29	2,532	1,258	3,740	6990	29	Other Miscellaneous Expenses	3,500	-			29
30	-	-	-	6995	30	Feasibility Studies/Projects(Patterson Ck Culvert)	10,000	-			30
31					31			-			31
32	42,409	50,806	75,540		32	TOTAL MATERIALS AND SERVICES	77,600	-			32
33	100,089	109,737	190,200		33	(Continued on Next Page)	198,070	-			33
34					34	TOTAL EXPENDITURES					34
35					35	UNAPPROPRIATED ENDING FUND BALANCE					35
36	-	-	-		36	TOTAL EXPENDITURES		-			36

FORM
LB-31

DETAILED EXPENDITURES

STREET AND DRAINAGE
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			200 00	EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2022-2023				
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2019-20	First Preceding Year 2020-21										
1					1							1
2					2							2
3	117,361	-	-	8300	3	Improvements Other Than Buildings (SCA grant)		214,000	-	-		3
4	-	-	-	8400	4	Machinery & Equipment		-	-	-		4
5	117,361	-	-		5	TOTAL CAPITAL OUTLAY		214,000	-	-		5
6					6							6
7					7							7
8					8							8
9	-	-	-	9800	9	CONTINGENCIES		-	-	-		9
10					10							10
11					11							11
12					12							12
13	-	-	-	9400	13	Transfer to Capital Projects Funds		-	-	-		13
14					14							14
15					15							15
16					16							16
17					17							17
18					18							18
19					19							19
20					20							20
21					21							21
22					22							22
23					23							23
24					24							24
25					25							25
26					26							26
27					27							27
28					28							28
29					29							29
30					30							30
31	217,450	109,737	190,200		31	TOTAL EXPENDITURES		412,070	-			31
32					32	UNAPPROPRIATED ENDING FUND BALANCE		-				32
33	217,450	109,737	190,200		33	TOTAL EXPENDITURES		412,070	-			33

RESOURCES

**FORM
LB-20**

HOUSING REHABILITATION

CITY OF BAY CITY

(Fund)

(Name of Municipal Corporation)

	Historical Data			201 18	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					Beginning Fund Balance:				
1	97,728	111,704	110,000	4990	1 Available cash on hand* (cash basis) or	110,700			1
2					2				2
3					3 Previously levied taxes estimated to be received				3
4	2,230	915	900	4805	4 Interest	500			4
5					5 OTHER RESOURCES				5
6	11,746	-	-	4825	6 Rehab Loan Payback		-		6
7		-			7				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27					27				27
28					28				28
29	111,704	112,619	110,900		29 Total resources, except taxes to be levied	111,200	-		29
30					30 Taxes estimated to be received				30
31					31 Taxes collected in year levied				31
32	111,704	112,619	110,900		32 TOTAL RESOURCES	111,200	-		32

FORM
LB-31

DETAILED EXPENDITURES

HOUSING REHABILITATION
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			201 18	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1					1	MATERIALS AND SERVICES					1
2	-	2,249	5,000	6890	2	Other Administration Expenses		5,500			2
3	-	-	105,900	6920	3	Housing Rehab Loan Disbursement		105,700			3
4			-		4						4
5	-	2,249	110,900		5	TOTAL MATERIALS AND SERVICES		111,200	-		5
6					6						6
7					7						7
8					8						8
9					9						9
10					10						10
11					11						11
12					12						12
13					13						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31	-	2,249	110,900		31	TOTAL EXPENDITURES		111,200	-		31
32				9900	32	UNAPPROPRIATED ENDING FUND BALANCE					32
33	-	2,249	110,900		33	TOTAL EXPENDITURES		111,200	-		33

**FORM
LB-35**

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or
 General Obligation Bonds

KILCHIS WATER BOND--BONDED DEBT

CITY OF BAY CITY

Bond Paid in full 4/2021

(Fund)

(Name of Municipal Corporation)

	Historical Data			300 11/12	DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023		
	Actual		Adopted Budget This Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2019-20	First Preceding Year 2020-2021						
					Resources			
					Beginning Fund Balance			
1	91,433	100,900	74,440	4990	Cash on Hand (Cash Basis), or		-	1
2								2
3	1,174	988	-	11-4010	Previously Levied Taxes Estimated to be Received		-	3
4	2,086	827	-	4805	Earnings from Temporary Investments		-	4
5								5
6	36,899	21,130	-	11-4611	Water User Charges - Capital		-	6
7	131,592	123,845	74,440		Total Resources, Except Taxes to be Levied		-	7
8	22,200	-	-	11-4005	Taxes Estimated to be Received *		-	8
9					Taxes Collected in Year Levied		-	9
10	153,792	123,845	74,440		TOTAL RESOURCES		-	10
					Requirements			
					Bond Principal Payments			
					Issue Date	Budgeted Payment Date		
1	44,117	47,868	-		4/23/1981 Berkadia	4/23/2020	-	- 1
2	44,117	47,868	-	11-7010	Total Principal		-	- 2
					Bond Interest Payments			
					Issue Date	Budgeted Payment Date		
3	3,925		-		4/23/1981 Berkadia	10/23/2019	-	- 3
4	4,851	1,500	-		4/23/1981 Berkadia	4/23/2020	-	- 4
5								5
6	8,776	1,500	-	11-7015	Total Interest		-	- 6
7		-	74,440	12-9500	Transfer to Enterprise Fund			7
					Unappropriated Balance for Following Year By			
					Issue Date	Payment Date		
9				11-9900	4/23/1981	4/23/2020		9
10				11-9900	4/23/1981	10/23/2020		10
11		-	-	12-9900	Reserve		-	- 11
12				9900	Ending Fund Balance (Prior Years)			12
13	-	-	-		COMPONENTS OF ENDING FUND BALANCE (Restricted)		-	- 13
14	52,893	49,368	74,440		TOTAL REQUIREMENTS		-	- 14

**BONDED DEBT
RESOURCES AND REQUIREMENTS
SEWER BOND (USDA)**

Bond Debt Payments are for:

- Revenue Bonds or
 General Obligation Bonds

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			301 11/12	DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					Resources				
					Beginning Fund Balance				
1	40,097	39,927	40,000	4990	Cash on Hand (Cash Basis), or	48,000	-	1	
2					Working Capital (Accrual Basis)		-	2	
3	1,010	775	300	11-4010	Previously Levied Taxes Estimated to be Received	300	-	3	
4	915	327	200	4805	Earnings from Temporary Investments/ Interest	200	-	4	
5			-					5	
6								6	
7	42,022	41,029	40,500		Total Resources, Except Taxes to be Levied		-	7	
8	21,830	27,899	19,315	11-4005	Taxes Estimated to be Received *	19,350	-	8	
9	-				Taxes Collected in Year Levied			9	
10	63,852	68,928	59,815		TOTAL RESOURCES	67,850	-	10	
					Requirements				
					Bond Principal Payments				
					Issue Date	Budgeted Payment Date			
1								1	
2								2	
3	10,376	10,838	10,838		2/17/1998 USDA	2/17/2020	10,900	-	3
4	10,376	10,838	10,838	11-7010	Total Principal		10,900	-	4
					Bond Interest Payments				
					Issue Date	Budgeted Payment Date			
5									5
6									6
7	13,550	13,088	13,088		2/17/1998 USDA	2/17/2020	13,040	-	7
8	13,550	13,088	13,088	11-7015	Total Interest		13,040	-	8
9			-	12-9500	Transfer to Enterprise Fund			-	9
					Unappropriated Balance for Following Year By				
					Issue Date	Payment Date			
10			-					-	10
11			-		Reserve			-	11
12		35,888	35,889		2/17/1998 USDA	2/17/2020	43,910	-	12
13									13
14		5,786	-	9900	Ending Fund Balance (Prior Years)			-	14
15	-	41,674	35,889		COMPONENTS OF ENDING FUND BALANCE (Restricted)		43,910	-	15
16	23,926	65,600	59,815		TOTAL REQUIREMENTS		67,850	-	16

LOAN DEBT

**FORM
LB-35**

RESOURCES AND REQUIREMENTS

DEQ Mixing Zone and Sewer Facilities Plan Loan Repayment / Dept 21/22

DEQ Loan R13841 \$185,690 pay off scheduled for 06/01/2026

CITY OF BAY CITY

DEQ Loan R13842 Payoff scheduled for 12/1/2052

(Name of Municipal Corporation)

	Historical Data			302 21/22	DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023		
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Appro ved By Budg	Adopted By Governing Body
	Second Preceding Year 2019-20	First Preceding Year 2020-2021						
					Resources			
					Beginning Fund Balance			
1	176,013	197,771	-	21-4990	Cash on Hand / Loan paid off (Moved to 22-4990)			
2	-	30,281	88,000	22-4990	118,000	-		2
3	21,758	-	-	21-4620	Sewer User Charges			
4	30,281	51,359	50,000	22-4620	50,000	-		4
5	52,039	51,359	-			-		5
6								6
7	228,052	279,411	138,000		168,000	-		7
8					Taxes Estimated to be Received *			
9					Taxes Collected in Year Levied			
10	228,052	279,411	138,000		168,000	-		10
					Requirements			
					Principal Payments			
					Issue Date	Budgeted Payment Date		
1	-	190,000	-	21-7040	2016 DEQ	4/1/2021	-	1
2	-		21,000	22-7040	2019 DEQ R13841	12/1/2022 & 6/1/2023	40,720	2
3					2022 DEQ R13842	6/1/2023 - no principal yet	-	3
4	-	190,000	21,000		Total Principal		40,720	4
					Interest Payments			
					Issue Date	Budgeted Payment Date		
5	-	4,826	-	21-7045	2016 DEQ R13840	7/1/2019 Paid in Full	-	5
6		-	-				-	6
7			4,800	22-7045	2019 DEQ R13841	12/1/2022 & 06/1/2023	1,430	7
8	-				2022 DEQ R13842	6/1/2023	2,436	8
9		4,826	4,800		Total Interest		3,866	9
					Transfer to Enterprise Fund			
10			-				-	10
11			-				-	11
12					Issue Date			12
13			19,445		Reserve		22,317	13
14		-	92,755	22-9900			101,097	14
15	-	-	112,200				123,414	15
16	-	194,826	138,000		Ending Fund Balance (Prior Years)		168,000	16

Required reserve amounts \$19,445 and \$2,872

**FORM
LB-11**

This fund is authorized and established by Resolution No. 03-08
on 02-11-03 for the following specified purpose:
Street Maintenance

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2013

**STREET RESERVE
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			400 13/24/25	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					RESOURCES				
					Beginning Fund Balance:				
1	136,297	31,399	37,000	13-4990	1 Cash on Hand	31,300	-		1
2	134,029	83,654	106,000	24-4990	2 Cash on Hand (Street Maintenance Fee)	177,000	-		2
3	-	-	-	25-4990	3 Cash on Hand (FEMA Projects)		-		3
4	3,110	257	250	13-4805	4 Earnings from temporary investments	250	-		4
5	3,058	686	600	24-4805	5 Earnings from temporary investments	400	-		5
6	96,645	101,468	95,000	24-4320	6 Street Maintenance Fee	95,000	-		6
7	3,413	5,478	5,000	13-4305	7 Franchise Fees (R. Sanitary)	5,000	-		7
8	-	-	-	13-4930	8 Transfer in (Street Trust Fund)	165,000	-		8
9	-	-	-	25-4410	9 Federal Grant / FEMA Project -slides				9
10			-		10				10
11	376,552	222,942	243,850		11 Total Resources, except taxes to be levied	473,950	-		11
12			-		12 Taxes estimated to be received		-		12
13					13 Taxes collected in year levied				13
14	376,552	222,942	243,850		14 TOTAL RESOURCES	473,950	-		14
15					15				15
					REQUIREMENTS				
1	150,080	72,720	95,000	24-6314	1 Street Overlay	95,000	-		1
2	111,421	-	32,000	13-6315	2 Street Repairs & Maintenance	31,550	-		2
3	-	-	-	13-6910	3 Fee Refund		-		3
4	-	-	-	25-6315	4 Street Repair / FEMA Project -slides		-		4
5					5				5
6	-	-	10,000	13-9400	6 Transfer to Street Fund (200-00)	165,000	-		6
7				13-9400	7				7
8		-	250	13-9800	8 Contingency		-		8
9		-	106,600	24-9800	9 Contingency	182,400	-		9
10					10 SPECIAL PAYMENT				10
11	-			9900	11 Ending Balance (prior years)		-		11
12					12 COMPONENTS OF ENDING FUND BALANCE				12
13					13 a) Nonspendable				13
14		-	-		14 b) Restricted		-		14
15					15 c) Committed				15
16					16 d) Assigned				16
17		66,000			17 e) Unassigned (24-Street Maintenance)				17
18					18 Reserved for future expenditure				18
19	261,501	138,720	243,850		19 TOTAL REQUIREMENTS	473,950	-		19

**FORM
LB-11**

This fund is authorized by ORS 294.525 and established by Resolution
No. 90-14 on 6-12-90 for the following specified purpose:
Street Repair

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2020

**STREET TRUST RESERVE
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			400 17	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023		
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2019-20	First Preceding Year 2020-21						
					RESOURCES			
					Beginning Fund Balance:			
1	228,001	165,158	219,000	17-4990	1 Cash on Hand	235,600	-	1
2	5,203	1,354	1,200	17-4805	2 Earnings from temporary investments	1,000	-	2
3	31,955	54,552	16,900	17-4825	3 GF Interfund Loan Principal (PUD Franchise Fee)	-	-	3
4		226	100	17-4826	4 GF Interfund Loan Interest (PUD Franchise Fee)	-	-	4
5					5			5
6					6			6
7					7			7
8					8			8
9					9			9
10	265,159	221,290	237,200		10 Total Resources, except taxes to be levied	236,600	-	10
11					11 Taxes estimated to be received		-	11
12					12 Taxes collected in year levied			12
13	265,159	221,290	237,200		13 TOTAL RESOURCES	236,600	-	13
14					14			14
					REQUIREMENTS			
3					3			3
4					4			4
5				17-7000	5 Special Payment		-	5
6	100,000	-		17-9000	6 Transfer to Street Reserve Fund	165,000		6
7				17-9200	7 Transfer to Special Revenue Funds		-	7
8					8			8
9					9 SPECIAL PAYMENT			9
10					10			10
11	-			9900	11 Ending Balance (prior years)			11
12					12 COMPONENTS OF ENDING FUND BALANCE			12
13					13 a) Nonspendable			13
14		-	-		14 b) Restricted		-	14
15					15 c) Committed			15
16	-	-	-		16 d) Assigned		-	16
17			237,200		17 e) Unassigned	71,600	-	17
18					18 Reserved for future expenditure			18
19	365,159	-	237,200		19 TOTAL REQUIREMENTS	236,600	-	19

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM**

CITY OF BAY CITY
(Name of Municipal Corporation)

STREETS SUMMARY

	Historical Data				REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					RESOURCES				
1	376,552	222,942	243,850	13	1 Street Reserve	473,950	-	-	1
2	265,159	221,290	237,200	17	2 Street Trust	236,600	-	-	2
3	641,711	444,232	481,050		3 TOTAL RESOURCES	710,550	-	-	3
4					4				4
					REQUIREMENTS				
5	261,501	138,720	42,250	13	5 Street Reserve	126,550	-	-	5
6	100,000			17	6 Street Trust	-	-	-	6
7					7				7
8					8				8
9					9				9
10					10				10
11	361,501	138,720	42,250		11 Total Requirements	126,550			11
					TRANSFERRED TO OTHER FUNDS				
12				13	12 Street Reserve	165,000			12
13				17	13 Street Trust	165,000			13
14	-	-	-		14 TOTAL TRANSFERRED TO OTHER FUNDS	330,000	-	-	14
15					15				15
					CONTINGENCY / UNAPPROPRIATED				
16				13	16 Street Reserve	182,400			16
17				17	17 Street Trust				17
18					18				18
19					19 COMPONENTS OF ENDING FUND BALANCE				19
20					20 a) Nonspendable				20
21					21 b) Restricted				21
22					22 c) Committed				22
23					23 d) Assigned				23
24					24 e) Unassigned	71,600			24
25					25 Reserved for future expenditure	254,000			25
26					26 TOTAL UNAPPROPRIATED ENDING FUND BALANCE				26
27	280210	305512	438800		27 TOTAL REQUIREMENTS	710,550	-	-	27

**FORM
LB-11**

This fund is authorized and established by Resolution No. 99-06
on 05-11-99 for the following specified purposes:
Repair/Replacement of Equipment

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

**BAY CITY EQUIPMENT RESERVE
(Fund)**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2025

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			401 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023		
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2019-20	First Preceding Year 2020-21						
					RESOURCES			
					Beginning Fund Balance:			
1	111,313	41,917	22,000	4990	1 Cash on hand* (cash basis) or	10,076	-	1
2					2			2
3					3 Previously levied taxes estimated to be received			3
4	2,540	344	300	4805	4 Earnings from temporary investments	25	-	4
5	20,000	20,000	15,000	4930	5 Transfers In	30,000	-	5
6			-		6 (BC Water \$10,000, Sewer \$10,000, Water System \$10,000)		-	6
7					7			7
8					8			8
9					9			9
10					10			10
11	133,853	62,261	37,300		11 Total Resources, except taxes to be levied	40,101	-	11
12			-		12 Taxes estimated to be received		-	12
13					13 Taxes collected in year levied			13
14	133,853	62,261	37,300		14 TOTAL RESOURCES	40,101	-	- 14
					REQUIREMENTS			
1					1			1
2					CAPITAL OUTLAY			2
3					3			3
4	91,936	57,000	37,300	8400	4 Machinery / Equipment / Vec	40,101	-	4
5					5		-	5
6	91,936	57,000	37,300		6 TOTAL CAPITAL EXPENDITURES	40,101	-	6
7					7			7
8	-			9900	8 Ending Balance (prior years)			8
9					9 COMPONENTS OF ENDING FUND BALANCE			9
10					10 a) Nonspendable			10
11		-	-		11 b) Restricted		-	11
12					12 c) Committed			12
13		-	-		13 d) Assigned		-	13
14		25			14 e) Unassigned		-	14
15					15 Reserved for future expenditure			15
16	91,936	57,025	37,300		16 TOTAL REQUIREMENTS	40,101	-	16

Line 5 - Trans in from BC Water, Sewer, and Water Systems

**FORM
LB-11**

This fund is authorized and established by Resolution No. 90-15
on 06-12-90 for the following specified purpose:

Fire Apparatus Replacement.

Resolution No. 12-08 5/10/2012 Fire Hall Relocation with portion of PUD Franchise Fees

**RESERVE FUND
RESOURCES AND REQUIREMENTS
FIRE APPARATUS & RELOCATION**

RESERVE

(Fund)

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2026

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			402 13/19	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					RESOURCES				
					Beginning Fund Balance:				
1	49,302	52,133	52,500	13-4990	1 Cash on hand (Fire Apparatus Fund)	61,500			1
2	87,217	101,000	101,700	19-4990	2 Cash on Hand (Fire Dept. Relocation Fund)	116,000			2
3	1,125	427	300	13-4805	3 Earnings from temporary investments	250			3
4	1,990	828	800	19-4805	4 Earnings from temporary investments	500			4
5	11,793	-	-	19-4890	5 Fire Hall Relocation (half PUD Franchise Fees)	24,000			5
6	45,000	43,400	52,000	13-4930	6 Transfers In	21,500			6
7	-			13-4015	7 Loan Proceeds				7
8					8				8
9	196,427	197,788	207,300		9 Total Resources, except taxes to be levied	223,750			9
10					10 Taxes estimated to be received				10
11					11 Taxes collected in year levied				11
12	196,427	197,788	207,300		12 TOTAL RESOURCES	223,750			12
					REQUIREMENTS				
1					1				1
				13-7050	2 Stryker - Lucas device	5,000			
2	24,220	24,220	24,300	13-7050	3 Loan Payment (Fire Apparatus payment 07/15/2022)	24,300			2
4	24,220	24,220	24,300		4 TOTAL LOAN PAYMENT	29,300			4
5					5				5
6	19,075	19,075	19,100	13-8200	6 Equipment Lease (SCBA equipment 2/1/2022 payment)	-			6
					TOTAL CAPITAL OUTLAY				
7				9900	7 Ending Balance (prior years)				7
8					8 COMPONENTS OF ENDING FUND BALANCE				8
9					9 a) Nonspendable				9
10					10 b) Restricted				10
11		52,900	61,400	13-9900	11 c) Committed (Fire Apparatus)	53,700			11
12		101,000	102,500	19-9900	12 d) Assigned (Fire Dept Relocation Funds)	140,750			12
13					13 e) Unassigned				13
15					15				15
16					16 Reserved for future expenditure	194,450			16
17	43,295	197,195	207,300		17 TOTAL REQUIREMENTS	223,750			17

**FORM
LB-11**

This fund is authorized and established by Resolution No. 99-7 on 05--11-99 for the following specified purposes:
Upgrading the Park

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

**PARK & RECREATION RESERVE
(Fund)**

Year this reserve fund will be reviewed to be continued or abolished
Date can not be more than 10 years after establishment.
Review Year: 2019

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			404 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023		
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2019-20	First Preceding Year 2020-21	This Year 2021-22					
					RESOURCES			
					Beginning Fund Balance:			
1	16,484	12,881	7,900	4990	1 Cash on hand* (cash basis)	7,900	-	1
2					2			2
3					3			3
4	376	106	10	4805	4 Earnings from temporary investments	20	-	4
5				4930	5 Transfers In			5
6					6			6
7	-	-	-	4820	7 Sale of Rock - Dill Bar	-	-	7
8	-	-	-	4890	8 Other Resources (including Donations & Brick Sales)			8
9	-	-	-	4420	9 State Grant (Watt Family Park)			9
10		-		4430	10 Local Grant			10
11					11			11
12	16,860	12,987	7,910		12 Total Resources, except taxes to be levied	7,920	-	12
13					13 Taxes estimated to be received			13
					Taxes collected in year levied			
	16,860	12,987	7,910		TOTAL RESOURCES	7,920	-	
					REQUIREMENTS			
1			-		1		-	1
2	3,979	-	-	8300	2 Improvements other than Buildings	-	-	2
3	-	-	-	8310	3 Buildings/Structures	-	-	3
4	3,979	-	-		4 TOTAL CAPITAL OUTLAY	-	-	4
5					5	-	-	5
6	-	5,000	-	9000	6 Transfer Out (Recreation 100-50)	-	-	6
7		-		9900	7 Ending Balance (prior years)			7
8					8 COMPONENTS OF ENDING FUND BALANCE			8
9					9 a) Nonspendable			9
10		-			10 b) Restricted			10
11		7,600	7,910		11 c) Committed	7,920		11
12		-	-		12 d) Assigned	-	-	12
13					13 e) Unassigned			13
14		-	-		14 Reserved for future expenditure	-	-	14
15	3,979	12,600	7,910		15 TOTAL REQUIREMENTS	7,920	-	15

**FORM
LB-11**

This fund is authorized and established by Resolution No. 11-19
on 11-15-2011 for the following specified purposes:

1% of State Highway Tax for Footpaths and Bike Trails

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

This reserve fund is required by State Statutes

**FOOTPATHS & BIKE TRAILS
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			405 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-2021							
					RESOURCES				
					Beginning Fund Balance:				
1	6,837	7,949	8,700	4990	1 Cash on hand* (cash basis) or	8,900	-		-
2			-		2 Working Capital (accrual basis)				
3					3 Previously levied taxes estimated to be received				
4	156	65	10	4805	4 Earnings from temporary investments	50	-		-
5					5				
6					6				
7	956	973	800	4115	7 State Highway Tax	900	-		-
8					8				
9				4420	9 State Grant				
10				4430	10 Local Grant				
11	7,949	8,987	9,510		11 Total Resources, except taxes to be levied	9,850	-		11
12					12 Taxes estimated to be received				12
13					13 Taxes collected in year levied				13
14	7,949	8,987	9,510		14 TOTAL RESOURCES	9,850	-		14
					REQUIREMENTS				
1			-		1	-	-		1
2					2				2
3	-	-	-		3 TOTAL CAPITAL OUTLAY	-	-		3
4					4				4
5				9900	5 Ending Balance (prior years)				5
6					6 COMPONENTS OF ENDING FUND BALANCE				6
7					7 a) Nonspendable				7
8			9,510		8 b) Restricted	9,850	-		8
9					9 c) Committed				9
10			-		10 d) Assigned	-	-		10
11					11 e) Unassigned				11
12					12				12
13					13 Reserved for future expenditure				13
14	-	-	9,510		14 TOTAL REQUIREMENTS	9,850	-		14

RESOURCES

**FORM
LB-20**

BAY CITY WATER OPERATING
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			600 0	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-2021							
					Beginning Fund Balance:				
1	250,839	209,429	91,000	00-4990	1 Available cash on hand* (cash basis)	187,000	-		1
2	5,724	1,717	1,600	00-4805	2 Interest	480	-		2
3					OTHER RESOURCES				3
4	371,892	350,793	355,000	00-4610	4 Water User Charges	370,000			4
5	3,899	2,269	3,000	00-4615	5 Water Deposits	2,000	-		5
6	12,143	279	1,000	00-4800	6 Miscellaneous	-	-		6
7	-	577	1,500	00-4815	7 Sale of Pipe/Supplies	4,000	-		7
8	-	67,800	133,340	00-4930	8 Transfers In (from BC Water Reserve)				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	644,497	632,864	586,440		27 Total resources, except taxes to be levied	563,480	-		27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	644,497	632,864	586,440		30 TOTAL RESOURCES	563,480	-		30

RESOURCES

**FORM
LB-20**

BAY CITY WATER RESERVE
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			600 13/14	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-2021							
					Beginning Fund Balance:				
1	215,393	259,120	290,000	13-4990	1 Available cash on hand* (cash basis)	232,437	-		1
2	4,915	2,124	2,500	13-4805	2 Interest	1,300	-		2
3			74,440	14-4990	3 Available cash on hand*				3
4				13-4710	OTHER RESOURCES				4
5	25,416	26,848	25,000	13-4710	5 SDC Improvement Fee	35,000	-		5
6	13,619	14,387	15,000	13-4720	6 SDC Reimbursement Fee	20,000	-		6
7	-		-	13-4930	7 Transfers In				7
8				13-4930					8
9				13-4930					9
10				13-4930					10
11				13-4930					11
12				13-4930					12
13				13-4930					13
14				13-4930					14
15				13-4930					15
16				13-4930					16
17				13-4930					17
18				13-4930					18
19				13-4930					19
20				13-4930					20
21				13-4930					21
22				13-4930					22
23				13-4930					23
24				13-4930					24
25				13-4930					25
26				13-4930					26
27				13-4930					27
28	259,343	302,479	406,940	13-4930	28 Total resources, except taxes to be levied	288,737	-		28
29				13-4930	29 Taxes estimated to be received				29
30				13-4930	30 Taxes collected in year levied				30
31	259,343	302,479	406,940	13-4930	31 TOTAL RESOURCES	288,737	-		31

DETAILED EXPENDITURES
BAY CITY WATER OPERATING
(Name of Organizational Unit - Fund)

Historical Data				600 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023		
Actual		Adopted Budget This Year 2021-2022	Proposed by Budget Officer					Approved by Budget Committee	Adopted by Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021									
					PERSONNEL SERVICES					
1	119,233	166,018	163,854	5105	1 Full-Time Employees		172,000	-		1
2	1,690	-	2,640	5115	2 Part-Time/Temporary Employees		2,200	-		2
3	9,249	12,700	12,740	5205	3 Employer FICA		14,000	-		3
4	120	166	1,785	5210	4 Unemployment Insurance		2,000	-		4
5	2,580	2,987	3,300	5215	5 Worker's Compensation Insurance		3,400	-		5
6	16,876	24,968	30,065	5305	6 Employer PERS Contributions		32,500	-		6
7	41,745	50,293	70,325	5405	7 Health Insurance		55,000	-		7
8	226	288	1,610	5415	8 Life Insurance		500	-		8
9	191,719	257,420	286,319		9 TOTAL PERSONNEL SERVICES		281,600	-		9
					MATERIALS & SERVICES					
11	5,564	2,071	3,000	6105	11 Office Supplies & Equipment		3,000	-		11
12	1,196	3,128	2,000	6125	12 Shop Supplies & Small Tools		2,500	-		12
13	31,215	50,072	40,000	6130	13 Customer Meters & Supplies		1,000	-		13
14	782	49	500	6135	14 Chem /Lab Supplies		500	-		14
15	1,973	3,002	2,500	6140	15 Fuel/Lubes/Etc.		6,000	-		15
16	178	11	250	6190	16 Other Supplies		250	-		16
17	2,000	2,500	2,500	6205	17 Audit Fees		2,500	-		17
18	418	369	4,000	6215	18 Engineering Services		16,000	-		18
19	540	518	2,500	6220	19 Legal Fees		2,500	-		19
20	1,328	546	1,500	6225	20 Laboratory Fees		1,500	-		20
21	573	7,145	10,000	6290	21 Other Professional Fees (GIS)		5,000	-		21
22	905	2,023	4,000	6305	22 Building Repairs & Maintenance		4,000	-		22
23	1,800	2,100	2,000	6311	23 Contracted Ground Maintenance (\$155 mo)		2,000	-		23
24	4,876	2,202	28,719	6325	24 Utility System Repair		15,000	-		24
25	4,849	5,000	5,000	6335	25 Vehicle Repair + Maintenance		5,000	-		25
26	2,579	26,528	10,000	6345	26 Operational Repairs and Maintenance		22,000	-		26
27	659	1,065	3,500	6350	27 Personal Protective Equipment		3,000	-		27
28	4,941	1,326	6,000	6410	28 Training		6,000	-		28
29	706	620	1,000	6605	29 Electricity		1,000	-		29
30	3,796	6,836	5,000	6620	30 Telecommunications		5,000	-		30
31	6,977	7,271	8,825	6700	31 Insurance		10,000	-		31
32	507	140	900	6830	32 Janitorial		1,000	-		32
33	10,254	3,769	10,000	6860	33 Computers / Soft & Services		7,500	-		33
34	329	587	500	6905	34 Deposit Refunds		1,000	-		34
35	-	-	100	6910	35 Fees Refunded		147	-		35
36	6,730	5,350	3,000	6990	36 Other Miscellaneous Expenses		5,000	-		36
30	-	-	-	6995	30 Feasibility Studies/Projects(Patterson Ck Culverts)		10,000	-		30
37	95,675	134,228	157,294		37 TOTAL MATERIAL & SEVICES		138,397	-		37

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER OPERATING
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

Line	Historical Data			600 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			Line
	Actual		Adopted Budget This Year 2021-2022					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021									
1					1						1
2	-	-	5,000	8400	2			-	-		2
3	1,936	-		8700	3			-	-		3
4	1,936	-	5,000		4				-		4
5					5						5
6					6						6
7					7						7
8	10,000	10,000	5,000	00-9400	8			8,000	-		8
9	135,739	135,739	132,827	00-9500	9			135,483	-		9
10	-			00-9500	10						10
11					11						11
12					12						12
13	145,739	145,739	137,827		13			143,483	-		13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26		5,061	-	9800	26				-		26
27					27						27
28	435,069	542,448	142,827		28			143,483	-		28
29					29						29
30	435,069	542,448	586,440		30			563,480	-		30

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER RESERVE
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			600 13/14	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1					1	MATERIALS & SERVICES					1
2	-	-	5,400	13-6910	2	SDC Improvements Fees	5,500	-			2
3		-	2,900	13-6910	3	SCD Reimbursement Fees	3,000	-			3
4			10,000	13-6995	4	Feasibility Studies/Projects (water rate study)					4
5	-	-	18,300		5	TOTAL MATERIALS AND SERVICES	8,500	-			5
6					6						6
7					7						7
8					8						8
9					9						9
10					10						10
11					11						11
12					12	CAPITAL OUTLAY					12
13	223		180,860	13-8800	13	Utility System/Waterline Repair	280,237	-			13
14			74,440	14-8800	14	Utility System					14
15					15						15
16	223	-	255,300		16	TOTAL CAPITAL OUTLAY	280,237	-			16
17					17						17
18					18	TRANSFERS					18
19	-	67,800	133,340	13-9500	19	Bay City Water Operating	-				19
20					20						20
21					21						21
22					22						22
23					23						23
24	-	67,800	133,340		24	TOTAL TRANSFERS	-	-			24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31	223	67,800	406,940		31	TOTAL EXPENDITURES	288,737	-			31
32		-	-	13-9900	32	UNAPPROPRIATED ENDING FUND BALANCE	-	-			32
33	223	67,800	406,940		33	TOTAL EXPENDITURES	288,737	-			33

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
BAY CITY WATER SUMMARY**

CITY OF BAY CITY
(Name of Municipal Corporation)

INCLUDES BAY CITY WATER OPERATING AND RESERVE

	Historical Data			600 13/14	REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					PERSONNEL SERVICES				
1	191,719	257,420	286,319	00	1	Water Operating	281,600		1
2	-	-	-	13	2	Water Reserve	-		2
3	191,719	257,420	286,319		3	TOTAL PERSONNEL SERVICES	281,600		3
4					4				4
						MATERIALS AND SERVICES			
5	95,675	134,228	157,294	00	5	Water Operating	138,397		5
6	-		18,300	13	6	Water Reserve	8,500		6
7	95,675	134,228	175,594		7	TOTAL MATERIALS AND SERVICES	146,897		7
						CAPITAL OUTLAY			
8	1,936	-	5,000	00	8	Water Operating	-		8
9	223	-	180,860	13	9	Water Reserve 13	280,237		9
10	-	-	74,440	14	10	Water Reserve 14	-		10
11	2,159	-	260,300		11	TOTAL CAPITAL OUTLAY	280,237		11
						TRANSFERRED TO OTHER FUNDS			
12	145,739	145,739	137,827	00	12	Water Operating	143,483		12
13				17	13	Water Reserve	-		13
14	145,739	145,739	137,827		14	TOTAL TRANSFERRED TO OTHER FUNDS	143,483		14
15					15				15
						CONTINGENCY			
16		5,061		00	16	Water Operating	-		16
17					17				17
18					18	TOTAL OPERATING CONTINGENCY	-		18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25	TOTAL UNAPPROPRIATED ENDING FUND BALANC	-		25
26	435,292	542,448	461,913		26	TOTAL REQUIREMENTS	852,217		26

RESOURCES

**FORM
LB-20**

BAY CITY WATER DISTRICT SYSTEM

CITY OF BAY CITY

Operating

	Historical Data			601 00	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
					Beginning Fund Balance:				
1	107,687	208,030	350,000	4990	1 Available cash on hand* (cash basis) / CSLFRF Grant	588,000	-		1
2	2,457	1,705	1,600	4805	2 Interest	1,800	-		2
3					3 OTHER RESOURCES				3
4	242,768	261,747	284,736	4610	4 Water User Charges	302,317	-		4
5	11,977	552	1,000	4800	5 Miscellaneous CSLFRF Grant Funds		-		5
6	135,739	135,739	132,827	4930	6 Transfers In (Bay City Water)	135,483	-		6
7	-	-	-	4930	7 Transfer In from Reserve (BLDG #1 & #2)	150,000	-		7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15	(FY2019-20)	(FY2020-21)			15				15
16	TCCA 56.90 %	TCCA 54.84 %	TCCA 54.90%		16 TCCA 55.29% \$242,070				16
17	Bay City 33.77%	Bay City 34.60%	Bay City 31.81%		17 Bay City 30.95% \$135,483				17
18	Latimer 4.70%	Latimer 4.68%	Latimer 7.43%		18 Latimer 7.11% \$31,149				18
19	Juno 2.60%	Juno 3.52%	Juno 3.80%		19 Juno 4.29% \$18,791				19
20	Cole Creek 1.05%	Cole Creek 1.31%	Cole Creek .47%		20 Cole Creek .56% \$2,471				20
21	Northwood .98%	Northwood 1.05%	Northwood 1.59%		21 Northwood 1.79% \$7,836				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	500,628	607,773	770,163		27 Total resources, except taxes to be levied	1,177,600	-		27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	500,628	607,773	770,163		30 TOTAL RESOURCES	1,177,600	-		30

RESOURCES

**FORM
LB-20**

BAY CITY WATER DISTRICT SYSTEM

CITY OF BAY CITY

Reserve

	Historical Data			601 13	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					Beginning Fund Balance:				
1	522,431	479,636	480,000	4990	1 Available cash on hand* (cash basis)	806,000	-		1
2	11,921	3,931	2,500	4805	2 Interest	2,500	-		2
3					OTHER RESOURCES				3
4	-	493	-	4800	4 Misc	-	-		4
5				4800	5 Capital Payment #1	30,000			5
6				4800	6 Capital Payment #2	50,000			6
7	-	-	-	4400	7 Grant Revenue	-	-		7
8				4440	8 Other Grants/Loans (Business Oregon Loan)	-	-		8
9	15,000	30,000	300,000	4930	9 Transfer in (Water System Operating)	-	-		9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25									25
26	549,352	514,060	782,500		26 Total resources, except taxes to be levied	888,500	-		26
27					27 Taxes estimated to be received				27
28					28 Taxes collected in year levied				28
29	549,352	514,060	782,500		29 TOTAL RESOURCES	888,500	-		29

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER DISTRICT SYSTEM

CITY OF BAY CITY
(Name of Municipal Corporation)

Operating

Line Item	Historical Data			601 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1					1	PERSONNEL SERVICES					1
2	90,081	49,483	78,918	5105	2	Full-Time Employees	95,000	-			2
3	1,480	-	1,320	5115	3	Part-Time/Temporary Employees	1,500	-			3
4	7,005	3,786	6,140	5205	4	Employer FICA	7,000	-			4
5	92	50	850	5210	5	Unemployment Insurance	1,000	-			5
6	2,562	2,927	3,300	5215	6	Workers' Compensation Insurance	5,000	-			6
7	12,601	7,381	14,940	5305	7	Employer PERS Contributions	18,000	-			7
8	31,686	14,140	27,390	5405	8	Health Insurance	29,000	-			8
9	136	96	755	5415	9	Life Insurance	800	-			9
10	145,643	77,863	133,613		10	TOTAL PERSONNEL SERVICES	157,300	-			10
11					11						11
12					12	MATERIALS AND SERVICES					12
13	3,753	796	4,000	6105	13	Office Supplies & Equipment	4,000	-			13
14	1,250	2,884	4,000	6125	14	Shop Supplies & Small Tools	4,000	-			14
15					15						15
16	17,144	16,034	20,000	6135	16	Chemical/Lab Supplies	22,000	-			16
17	2,100	6,257	5,000	6140	17	Fuel/Lubes/Etc.	7,000	-			17
18	66		100	6190	18	Other Supplies	100	-			18
19	2,000	2,500	2,500	6205	19	Audit Fees	2,500	-			19
20	400	388	5,000	6215	20	Engineering Fees	55,000	-			20
21	3,280	2,484	5,000	6220	21	Attorney Fees	5,000	-			21
22	1,477	284	1,500	6225	22	Laboratory Fees	1,500	-			22
23	477		5,000	6290	23	Other Professional Fees (GIS)	5,000	-			23
24	6,102	458	10,000	6305	24	Building Repairs & Maintenance	15,000	-			24
25	9,093	6,002	30,000	6325	25	Utility System Repairs	40,000	-			25
26	4,818	1,802	5,000	6335	26	Vehicle Repair/Maintenance	5,000	-			26
27	18,705	20,785	30,000	6345	27	Operational Repairs	40,000	-			27
28	654	726	3,000	6350	28	Personal Protective Equipment	5,000	-			28
29	1,941	500	6,000	6410	29	Training /Travel	10,000	-			29
30	25,905	24,736	28,000	6605	30	Electricity	30,000	-			30
31	3,009	6,212	10,000	6620	31	Telecommunications	2,500	-			31
32	7,277	7,577	9,300	6700	32	Insurance	10,000	-			32
33	507	140	1,700	6830	33	Janitorial	1,700	-			33
34	3,194	2,867	10,000	6860	34	Computers / Software & Services	5,000	-			34
35	8,654	1,277	8,850	6990	35	Other Miscellaneous Expenses	10,000	-			35
36	121,806	104,709	203,950		36	TOTAL MATERIALS & SERVICES	280,300	-			36
37					37	TOTAL EXPENDITURES	437,600				37
38					38	UNAPPROPRIATED ENDING FUND BALANCE					38
39					39	TOTAL EXPENDITURES	437,600				39

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER DISTRICT SYSTEM
Operating

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			601 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1					CAPITAL OUTLAY						1
2	-	-	10,000	8200	Buildings & Structures			150,000	-		2
3	3,214	1,101	5,000	8400	Machinery & Equipment CSLRF Funds			370,000	-		3
4	1,936	-	5,000	8700	Office Equipment			5,000	-		4
5	-		5,000	8800	Utility System			5,000	-		5
6											6
7	5,150	1,101	25,000		TOTAL CAPITAL OUTLAY			530,000	-		7
8											8
9	20,000	30,000	-	9000	Transfer Out				-		9
10		5,000	300,000		(Kilchis Reserve)						10
11		35,000	5,000		(BC Equip. Reserve \$5000)			10,000			11
12	-	-	305,000						-		12
13											13
14											14
15											15
16	-		50,000	9800	CONTINGENCIES			50,000			16
17											17
18											18
19											19
20											20
21											21
22											22
23											23
24											24
25											25
26											26
27											27
28	292,599	213,673	380,000		TOTAL EXPENDITURES			1,027,600	-		28
29			52,600	9900	UNAPPROPRIATED ENDING FUND BALANCE			150,000	-		29
30	292,599	213,673	432,600		TOTAL			1,177,600	-		30

DETAILED EXPENDITURES

0

**FORM
LB-31**

BAY CITY WATER DISTRICT SYSTEM
Reserve

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			601 13	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1					MATERIALS AND SERVICES						1
2	-	-	-	6990	2 Other Miscellaneous Expenses			-	-		2
3											3
4	-	-	-		TOTAL MATERIALS & SERVICES			-	-		4
5											5
6					4 CAPITAL OUTLAY						6
7	-	-	375,000	8200	5 Buildings & Structures			-	-		7
8	-	-	5,000	8400	6 Machinery & Equipment			50,000	-		8
9	7,480	-	100,000	8800	7 Utility System			100,000	-		9
10	62,236	5,880	45,000	8000	8 Engineering & Feasibility Study			25,000	-		10
11				9000	9 Transfers out to Operating			150,000	-		11
12	69,716	5,880	525,000		10 TOTAL CAPITAL OUTLAY			325,000	-		12
13					12						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28	69,716	5,880	525,000		28 TOTAL EXPENDITURES			325,000	-		28
29		377,000	257,500	9900	29 UNAPPROPRIATED ENDING FUND BALANCE			563,500	-		29
30	69,716	382,880	782,500		30 TOTAL			888,500	-		30

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
BAY CITY WATER DISTRICT SYSTEM SUMMARY
(Includes Bay City Water System Operating and Reserve)**

	Historical Data					REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21								
						PERSONAL SERVICES				
1	145,643	77,863	133,613	00	1	Water Operating	157,300	-	-	1
2				13	2	Water Reserve				2
3	145,643	77,863	133,613		3	TOTAL PERSONNEL SERVICES	157,300	-	-	3
4					4					4
						MATERIALS AND SERVICES				
5	121,806	104,709	203,950	00	5	Water Operating	280,300	-	-	5
6	-	-	-	13	6	Water Reserve		-	-	6
7	121,806	104,709	203,950		7	TOTAL MATERIALS AND SERVICES	280,300	-	-	7
						CAPITAL OUTLAY				
8	5,150	1,101	25,000	00	8	Water Operating	530,000	-	-	8
9	69,716	5,880	525,000	13	9	Water Reserve	325,000	-	-	9
10	74,866	6,981	550,000		10	TOTAL CAPITAL OUTLAY	855,000	-	-	10
11					11					11
						TRANSFERRED TO OTHER FUNDS				
12	20,000	30,000	-	00	12	Water Operating	10,000	-	-	12
13				13	13	Water Reserve				13
14	20,000	30,000	-		14	TOTAL TRANSFERS	10,000	-	-	14
15					15					15
						CONTINGENCY				
16	-	-	305,000	00	16	Operating Contingency- Water Operating	50,000	-	-	16
17					17					17
18	-	-	305,000		18	TOTAL OPERATING CONTINGENCY	50,000	-	-	18
19					19					19
20					20					20
21					21					21
22					22					22
23	-	-	310,100		23	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	713,500	-	-	23
24	362,315	219,553	1,502,663		24	TOTAL REQUIREMENTS	2,066,100	-	-	24

RESOURCES

**FORM
LB-20**

SEWER OPERATING

CITY OF BAY CITY

(Fund)

(Name of Municipal Corporation)

	Historical Data			602 00	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023		
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2019-20	First Preceding Year 2020-21						
					Beginning Fund Balance:			
1	293,829	496,831	540,000	4990	1 Available cash on hand* (cash basis)	995,000	-	1
2	10,721	5,941	5,000	4805	2 Interest	5,000	-	2
3					3			3
4					4			4
5					5 OTHER RESOURCES			5
6	428,256	424,617	365,000	4620	6 Sewer User Charges	364,000	-	6
7	3,154	1,636	1,500	4800	7 Miscellaneous	1,500	-	7
8	5,188	1,992	2,000	4625	8 Sewer Deposits	2,000	-	8
9	168,731	178,501	-	4850	9 Code Enforcement / Fines		-	9
10					10			10
11				4930	11 Transfers In		-	11
12					12			12
13					13			13
14	27,300	-	-	4420	14 DEQ Loan (Screens)	275,000	-	14
15		-	-	4420	15 TA Grant		-	15
16	91,571	30,385		4421	16 Loans / Special Projects (Patterson Creek)		-	16
17					17			17
18					18			18
19					19			19
20					20			20
21					21			21
22					22			22
23					23			23
24					24			24
25					25			25
26					26			26
27	1,028,750	1,139,903	913,500		27 Total resources, except taxes to be levied	1,642,500	-	27
28					28 Taxes estimated to be received			28
29					29 Taxes collected in year levied			29
30	1,028,750	1,139,903	913,500		30 TOTAL RESOURCES	1,642,500	-	30

Beginning fund balance includes \$450,000 for CSLFRF Grant

RESOURCES

**FORM
LB-20**

SEWER-Wastewater Expansion
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 14	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21							
					Beginning Fund Balance:				
1					1				1
2	809,855	895,985	965,000	4990	2	1,067,800	-		2
3	18,480	7,343	6,500	4805	3		-		3
4					4		-		4
5					5		-		5
6		-	-		6	OTHER RESOURCES	-		6
7	61,426	63,862	15,000	4710	7	50,000	-		7
8	6,224	6,471	1,500	4720	8	1,500	-		8
9					9				9
10	-	10,000	10,000	4930	10	10,000	-		10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	895,985	983,661	998,000		27	1,129,300	-		27
28					28				28
29					29				29
30	895,985	983,661	998,000		30	1,129,300	-		30

RESOURCES

**FORM
LB-20**

SEWER-Wastewater Equip Reserve
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 15	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
					Beginning Fund Balance:				
1	81,124	92,975	102,000	4990	1 Available cash on hand* (cash basis)	114,000	-		1
2	1,851	762	700	4805	2 Interest	700	-		2
3					3				3
4					4				4
5					5 OTHER RESOURCES				5
6	10,000	10,000	10,000	4930	6 Transfers In (from Sewer Operating)	10,000	-		6
7					7				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	92,975	103,737	112,700		27 Total resources, except taxes to be levied	124,700	-		27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	92,975	103,737	112,700		30 TOTAL RESOURCES	124,700	-		30

RESOURCES

**FORM
LB-20**

SEWER- Sludge Removal Reserve
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 16	RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
					Beginning Fund Balance:				
1	59,879	66,246	71,000	4990	1 Available cash on hand* (cash basis)	82000	-		1
2	1,366	543	500	4805	2 Interest	500	-		2
3					3				3
4					4 OTHER RESOURCES				4
5	5,000	5,000	10,000	4930	5 Transfers In	5000	-		5
6					6 (Sewer to Sludge Removal. Res.\$5000)				6
7					7				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	66,245	71,789	81,500		27 Total resources, except taxes to be levied	87,500	-		27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	66,245	71,789	81,500		30 TOTAL RESOURCES	87,500	-		30

DETAILED EXPENDITURES

**FORM
LB-31**

SEWER OPERATING

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			602 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding 2019-2020	First Preceding Year 2020-2021									
1					1	PERSONNEL SERVICES					1
2	172,143	179,956	203,487	5105	2	Full-Time Employees	232,000	-			2
3	4,919	-	2,640	5115	3	Part-Time/Temporary Employees	2,200	-			3
4	13,546	13,766	15,770	5205	4	Employer FICA Taxes	18,000	-			4
5	177	180	2,190	5210	5	Unemployment Insurance	2,500	-			5
6	4,244	4,880	5,300	5215	6	Workers' Compensation Insurance	5,500	-			6
7	24,012	26,036	37,095	5305	7	Employer PERS Contributions	42,500	-			7
8	65,318	56,497	76,020	5405	8	Health Insurance	84,500	-			8
9	279	274	1,850	5415	9	Life Insurance	300	-			9
10	284,638	281,589	344,352		10	TOTAL PERSONNEL SERVICES	387,500	-			10
11					11						11
12					12	MATERIAL AND SERVICES					12
13	5,595	2,301	5,000	6105	13	Office Supplies & Equipment	5,000	-			13
14	2,469	4,005	4,000	6125	14	Shop Supplies/Small Tools	4,000	-			14
15	11,640	13,737	18,000	6135	15	Chemicals/Lab Supplies	18,000	-			15
16	2,160	3,224	5,000	6140	16	Fuel/Lubes/Etc.	7,000	-			16
17	67	-	2,000	6190	17	Other Supplies	2,000	-			17
18	2,000	2,500	2,500	6205	18	Audit Fees	2,500	-			18
19	3,082	1,820	30,000	6215	19	Engineering Fees	10,000	-			19
20	1,640	3,158	7,500	6220	20	Legal Fees	4,000	-			20
21	402	-	1,000	6225	21	Laboratory Fees	1,000	-			21
22	572	7,425	5,000	6290	22	Other Professional Fees (GIS)	7,500	-			22
23	14,779	3,302	14,000	6305	23	Building Repairs & Maintenance (roof, paint, led light	8,000	-			23
24	14,151	22,016	75,000	6325	24	Utility System Repairs (I&I repair)	75,000	-			25
25	4,849	3,072	25,000	6335	25	Vehicle Repair/ Maintenance	35,000	-			25
26	30,983	45,429	60,000	6345	26	Operational Equipment / Repairs	60,000	-			26
27	1,828	1,419	3,000	6350	27	Personal Protective Equipment	3,000	-			27
28	2,102	391	10,000	6410	28	Travel/Training	10,000	-			28
29	30,176	27,910	35,000	6605	29	Electricity	37,000	-			29
30	4,502	6,596	10,000	6620	30	Telecommunications	17,500	-			30
31	7,477	7,782	9,800	6700	31	Insurance	1,400	-			31
32	507	140	900	6830	32	Janitorial	1,100	-			32
30	-	-	-	6995	30	Feasibility Studies/Projects(Patterson Ck Culverts	20,000	-			30
33	140,981	156,227	322,700		33	(Continued on Next Page)	329,000	-			33
34					34	TOTAL EXPENDITURES					35
35					35	UNAPPROPRIATED ENDING FUND BALANCE					35
36					36	TOTAL EXPENDITURES (Cont on next p	716,500				36

DETAILED EXPENDITURES

**FORM
LB-31**

SEWER OPERATING
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-21									
1					1	MATERIALS AND SERVICES (Cont.)					1
2	2,181	2,351	3,000	6855	2	Permit Fees		3,000	-		2
3	5,099	4,366	10,000	6860	3	Computers / Software & Services		10,000	-		3
4	342	871	1,500	6905	4	Deposit Refunds		1,500	-		4
5	-	-	100	6910	5	Fees Refunded		100	-		5
6	529	876	13,518	6990	6	Other Miscellaneous Expenses			-		6
7	61,130	-	-	6995	7	Feasibility Studies / Projects (DEQ Loan Mixing Z			-		7
8	-	4,273	40,000	6996	8	DEQ Patterson Creek Project			-		8
9	210,262	168,964	390,818		9	TOTAL MATERIALS AND SERVICES		343,600	-		9
10					10						10
11			-		11	CAPITAL OUTLAY					11
12	-	-	10,000	8300	12	Improvements Other Than Buildings			-		12
13			100,000	8400	13	Equipment (Lift station)		526,400			13
14	2,722	-	-	8700	14	Office Equipment			-		14
15	14,298	-	-	8800	15	Utility System (Pretreatment screens)		350,000	-		15
16					16						16
17					17						17
18	17,020	-	110,000		18	TOTAL CAPITAL OUTLAY		876,400	-		18
19			-		19						19
20	20,000	5,000	5,000	9000	20	Transfer Out (to BC Equipment Res 401-13)		10,000	-		20
21		5,000	10,000		21	Transfer Out (to Sludge Removal Res 602-16)		5,000	-		21
22	-	10,000	10,000		22	Transfer Out (to Sewer Equip Res 602-15)		10,000	-		22
23		10,000	10,000	9400	23	Transfer Out (to Sewer Expansion Re 602-14)		10,000			23
24	20,000	30,000	35,000		24	TOTAL TRANSFERS		35,000	-		24
25					25						25
26					26						26
27	-	-	33,330	9800	27	CONTINGENCIES			-		27
28					28						28
29					29						29
30					30						30
31					31						31
32	531,920	480,553	913,500		32	TOTAL EXPENDITURES		1,642,500	-		32
33			-	9900	33	UNAPPROPRIATED ENDING FUND BALANCE			-		33
34	531,920	480,553	913,500		34	TOTAL EXPENDITURES		1,642,500	-		34

FORM
LB-31

DETAILED EXPENDITURES

SEWER RESERVE FUNDS

(Name of Organizational Unit - Fund)

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			602 14/15/16	EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021									
1					1	MATERIALS AND SERVICES (Cont.)					1
2		-	-	14-6215	2	Engineering Fees		-	-		2
3	-	-	20,000	15-6590	3	Other Equipment		50,000	-		3
4				16-6325	4	Utility System Repairs		-	-		4
5					5						5
6					6						6
7	-	-	20,000		7	TOTAL MATERIALS AND SERVICES		50,000	-		7
8					8						8
9					9	CAPITAL OUTLAY					9
10	-	-	275,000	14-8800	10	Utility System		150,000	-		10
11		-	-	15-8300	11	Equipment (telemetry)		-	-		11
12				16-8800	12	Utility System Sludge Removal		-	-		12
13	-	-	275,000		13	TOTAL CAPITAL OUTLAY		150,000	-		13
14					14						14
15					15						15
16					16						16
17			-		17	Transfers Out		-	-		17
18					18				-		18
19			-		19	Transfer to Capital Projects Fund			-		19
20					20						20
21	-	-	-		21	TOTAL TRANSFERS		-	-		21
22					22						22
23					23						23
24					24						24
25					25						25
26					26	CONTINGENCIES					26
27					27						27
28	-	-	295,000		28	TOTAL EXPENDITURES		200,000	-		28
29		-	723,000	14-9900	29	Expansion Reserve		979,300	-		29
30		-	92,700	15-9900	30	Wastewater Equipment Reserve		74,700	-		30
31		-	81,500	16-9900	31	Sludge Removal		87,500	-		31
32	-	-	897,200	9900	32	TOTAL UNAPPROPRIATED ENDING FUND BALAN		1,141,500	-		32
33	-	-	1,192,200		33	TOTAL EXPENDITURES		1,341,500	-		33

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
SEWER SUMMARY**

(Includes Sewer Operating, and all Sewer Reserve Funds)

	Historical Data					REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-2021								
PERSONNEL SERVICES										
1	284,638	281,589	344,352	00	1	Wastewater Operating	387,500	-	-	1
2				14	2	Wastewater Expansion				2
3				15	3	Wastewater Equipment Reserve				3
4	284,638	281,589	344,352		4	TOTAL PERSONNEL SERVICES	387,500	-	-	4
MATERIALS AND SERVICES										
5	210,262	168,964	390,818	00	5	Wastewater Operating	343,600	-	-	5
6	-	-	20,000	14/15	6	Wastewater Expansion/Wastewater Equip Reserve	50,000	-	-	6
7	210,262	168,964	410,818		8	TOTAL MATERIALS AND SERVICES	393,600	-	-	7
CAPITAL OUTLAY										
8	17,020	-	110,000	00	9	Wastewater Operating	876,400	-	-	8
9	-	-	275,000	14	10	Wastewater Expansion	150,000	-	-	9
10					11					10
11	17,020	-	385,000		12	TOTAL CAPITAL OUTLAY	1,026,400	-	-	11
TRANSFERRED TO OTHER FUNDS										
12	20,000	30,000	35,000	00	13	Wastewater Operating	35,000	-	-	12
13	-	-	-	14/15	14	Wastewater Expansion/Wastewater Equip Reserve		-	-	13
14					15					14
15	20,000	30,000	35,000		16	TOTAL TRANSFERS	35,000	-	-	15
CONTINGENCY										
16	-	-	33,330	00	17	Operating Contingency- Water Operating		-	-	16
17	-	-	-		18			-	-	17
18	-	-	33,330		19	TOTAL OPERATING CONTINGENCY	-	-	-	18
19					20					19
20				14	21	Expansion Reserve	979,300			20
21				15	22	Equipment Reserve	74,700			21
22				16	23	Sludge Removal	87,500			22
23	-	-	897,200		24	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	1,141,500	-	-	23
24	531,920	480,553	2,105,700		25	TOTAL REQUIREMENTS	2,984,000	-	-	24

PERSONNEL SERVICES SUMMARY

CITY OF BAY CITY

	POSITION DESCRIPTION	Range*	No. of Emps.	TOTAL SALARY														
1	City Manager		1	102400													1	
2	City Recorder/Finance Director		1	66000													2	
3	City Planner		1	66000													3	
4	UB Clerk/Deputy City Recorder		1	60000													4	
5	Public Works Director		1	93100													5	
6	Wastewater Plant Operator		1	73100													6	
7	Public Works Utility Worker #2		1	63000													7	
8	Public Works Utility Worker #1		1	49000													8	
9	Public Works Utility Worker #1		1	42300													9	
10	Public Works Water Technician		1	70000													10	
11	Code Enforcement / Part Time		0.5	22000													11	
12	Fire Chief		0.5	45400													12	
13	Fire-Division Chief		1	65000													13	
14	Firefighters		20	48000													14	
15	TOTALS		32	865300													15	
16	DISTRIBUTION BY FUND		%	GENERAL	%	FIRE	%	PARK	%	STREET	%	BAY CITY	%	BC WTR	%	SEWER	TOTALS	
17												WATER		SYSTEM				
18	City Manager		0.28	28672	0.02	2048	0.02	2048	0.14	14336	0.17	17408	0.18	18432	0.19	19456	102400	100%
19	Recorder/Treasurer		0.40	26400	0.05	3300	0.00	0	0.04	2640	0.17	11220	0.17	11220	0.17	11220	66000	100%
20	Planning/Special Projects Tech		0.50	33000	0.00	0	0.00	0	0.10	6600	0.20	13200	0.00	0	0.20	13200	66000	100%
21	Utility Billing Clerk		0.10	6000	0.00	0	0.00	0	0.00	0	0.40	24000	0.10	6000	0.40	24000	60000	100%
22	Public Works Superintendent		0.05	4655	0.00	0	0.10	9310	0.15	13965	0.16	14896	0.27	25137	0.27	25137	93100	100%
23	Wastewater Plant Operator		0.00	0	0.00	0	0.00	0	0.10	7310	0.03	2193	0.87	63597	0.87	73100	73100	100%
24	Public Works Utility Worker #2		0.00	0	0.00	0	0.01	630	0.01	630	0.10	6300	0.02	1260	0.86	54180	63000	100%
25	Public Works Utility Worker #1		0.00	0	0.00	0	0.05	2450	0.27	13230	0.60	29400	0.03	1470	0.15	7350	53900	110%
26	Public Works Utility Worker #1		0.00	0	0.00	0	0.08	3384	0.25	10575	0.59	24957	0.03	1269	0.15	6345	46530	110%
27	Water Technician		0.00	0	0.00	0	0.05	3500	0.11	7700	0.42	29400	0.30	21000	0.12	8400	70000	100%
28	Code Enforcement / Part Time		0.65	14300	0.00	0	0.00	0	0.10	2200	0.10	2200	0.05	1100	0.10	2200	22000	100%
29	Fire Chief		0.00	0	1.00	45400	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	45400	100%
30	Fire Division Chief		0.00	0	1.00	65000	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	65000	100%
31	Firefighters		0.00	0	1.00	48000	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	48000	100%
32	TOTALS			113027		163748		21322		71876		180291		89081		235085	874430	
33			1.98		3.07		0.31		1.17		3.01		1.18		3.48			