



THE PEARL OF TILLAMOOK BAY

CITY OF BAY CITY

FY 2024-25 BUDGET

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BUDGET MESSAGE



THE PEARL OF TILLAMOOK BAY

Budget Message 2024-2025 Fiscal Year CITY OF BAY CITY

To the City of Bay City Budget Committee:

We are pleased to submit to you the proposed budget for the fiscal year 2024-2025 for the City of Bay City. The City's financial plan for the 2024-25 fiscal year will enable the City to continue to provide essential public Services that contribute to the high quality of life. While there are challenges to contend with, this budget keeps us on the path of stewarding Bay City into an even better city.

The City's budget is the single most important policy document of the City. It sets standards and establishes the action, operational, and financial plans for the delivery of City services. It has been prepared to provide a comprehensive overview of all City funds and services and gives the residents a better understanding of the City's operating and fiscal programs. The City's proposed budget has been prepared pursuant to Oregon Local Budget Law. The budget total is \$11,962,856 and is balanced. The General Fund budget is \$1,231,264 – a 20.1% reduction from FY2023-24. This budget presents our recommendations as City Manager and Budget Officer and incorporates many of aspects of the City's Work Plan that was adopted by the Council in 2021.

Bay City Vision: Bay City is a small town with a Big Heart, renowned for its livability, natural beauty and as a caring, supportive community. We strive to encourage a strong and safe community, foster small businesses to develop their talents and to protect and sustain the natural environment. City government effectively manages resources, provides high quality municipal services and encourages citizen involvement in making Bay City a great place to live, work, and connect.

In 2021, The Council developed Strategic Goals and Action Plan. These Actions are presented below. The City Council should consider reviewing these goals and actions.

Goal	Actions	Status
<p>Goal 1 – Fire Protection/EMS Provide reliable fire protection, medical services, and response</p>	<ul style="list-style-type: none"> • IGA with other Agencies for volunteers and equipment sharing • Develop Cost Recovery • Work with partners to explore Fire District 	<ul style="list-style-type: none"> • Cancelled by Garibaldi • Done • Tabled until an indefinite time
<p>Goal 2 – Development Modernize planning process to develop city in a planned way consistent with community vision</p>	<ul style="list-style-type: none"> • Restructure Development Code • Adopt Code for Short-term Rentals and ADU’s • Update Comprehensive Plan to support Development Code update if needed 	<ul style="list-style-type: none"> • Completed • Completed • Completed
<p>Goal 3 – City Resources, Manage city facilities, attract, train, and retain staff for high-quality service</p>	<ul style="list-style-type: none"> • Update Policies and Procedures (Personnel Policy) • Succession Planning • Facility Maintenance 	<ul style="list-style-type: none"> • Done • New CM hired • In progress
<p>Goal 4 – City Infrastructure Plan, develop, operate, and manage infrastructure to preserve the natural environment and to support Bay City residents, visitors and businesses</p>	<ul style="list-style-type: none"> • Create a maintenance list and schedule for City owned structures • Patterson Creek project – look for funding • Street Maintenance • Update Capital Improvement Project list • New Well #3 • New Sewer Lift Station • GIS • Investigate opportunities to harden infrastructure against earthquakes and tsunamis 	<ul style="list-style-type: none"> • Not started • D&E for 7th & 8th under contract; Searching for funding for construction and rest. • SCA projects in process and plan for sign replacement in progress • Not started • Complete by 6/30/24 • Completed • Done, regularly improving and adding data • Isolation valves in progress

		<ul style="list-style-type: none"> • Water transmission system improvements scheduled to begin FY2024-25
<p>Goal 5 – City Finances Proactively manage the City’s financial resources to provide the best service possible</p>	<ul style="list-style-type: none"> • Review Water and Sewer Rates, including SDCs (rate study) • Pursue Grants • Salary Comparables • Review CPI 	<ul style="list-style-type: none"> • Need WMCP and updated Water Master Plan – in progress • In progress • Done • Done
<p>Goal 6 – Parks/Open Spaces Plan, develop and maintain City parks and open spaces</p>	<ul style="list-style-type: none"> • Wayfinding in Bay City • Cooperate with regional efforts on the Salmonberry trail • Complete the Al Griffin Master Plan • Look for funding opportunities for Parks 	<ul style="list-style-type: none"> • Completed • In progress; Tillamook Trails Coalition founded • Done; new restrooms/showers installed; Hiker/Biker section complete. • In progress. • Exploring opportunities for Watt Family Park.

The purpose of this budget message is to highlight key aspects of the budget in relation to the City work plan. Each program section contains a narrative summary, program highlights, and performance measure information that together tells the story of the City of Bay City.

GENERAL FUND (100-00)

Beginning Fund Balance and Revenues:

General Fund records expenditures needed to run the daily operations of the City and the money that is estimated to be available to pay for these general needs. This year’s budget was a challenge to balance with the inflation, and especially the rise in costs over and above inflation. The City Council adjusted the water rates, sewer rates and salaries by 3.9% which is based on the CPI-W.

Total Resources for the General Fund (100) are \$1,231,264 – a 20.1% reduction from last fiscal year. We have budgeted 95% of tax revenues to be received at a tax rate of \$1.5375/\$1,000 assessed property value, resulting in revenue \$259,432. 47% of this will be dedicated to the Fire Department.

The number of short-term rentals is up to 29. We estimate total revenue from the TLT is to be \$120,000, 70% is dedicated to the Tourism related grant program (\$84,000) and 30% to the general fund (\$36,000). Included in the General Fund, 95% of the Fire Department Levy at \$1.80/\$1,000 of assessed value equals estimated revenue of \$303,725. The Fire Department has \$16,000 as their beginning fund balance.

General Fund Expenditures

Administration (100-10)

Expenditure for the Administration Fund (100-00) increased in Personnel and reduced in materials and services. Salaries are increased by 3.9% for all staff for the Cost-of-Living Adjustment (COLA) according to the CPI-W as approved by Resolution 2024-005. Most of the materials and services line items were trimmed to balance the budget, except for increases in items such as insurance.

Police/Code Enforcement Expenditures (100-20)

We have not budgeted any police or code enforcement officers this year. The existing staff will continue to be responsible for code enforcement.

FIRE DEPARTMENT

Fire Department Expenditures (100-30)

This year's budget includes a full-time Fire Chief, a full-time Lt./Training Officer, and a seasonal part-time firefighter, which together add more capacity to the Fire Department. The rest of the Fire Department are volunteers, who get stipends for their volunteer services.

Fire Apparatus & Relocation Reserve Fund (406-13) – Two funds, 402-13 & 402-19, were combined into one fund. The beginning balance for this combined fund is \$125,000. The apparatus fund pays for the debt service for the fire apparatus. (Debt service for Stryker-Lucas was completed last fiscal year, and this is the final payment for the apparatus.) We expect revenue of \$25,000 to the relocation fund, which is 50% of the TPUD franchise fee.

PARKS

Recreation Expenditures (100-50)

We estimate to generate about \$9,000 from park revenue from the camping fees. We have made a decision not to hire a camp host, but Public Works staff will be managing the camp. The Hiker/Biker campground and restoration of Patterson Creek project was completed last summer.

Transient Lodging Tax (100-60)

All approved projects using City TLT funds have been funded and should be complete by 6/30/24, with the exception of the Pearl & Oyster Festival (\$20,000). We estimate that TLT will have \$157,000 to distribute for projects next fiscal year.

Planning & Development (100-70)

The significant change this year is the inclusion of a line (100-70-6890) for the reimbursement of deferred improvements. This sum (\$54,500) represents the payments received from three agreements, all of which are scheduled to be completed in FY 2024-25, thus triggering their reimbursement.

General Services (100-90)

We have decreased legal fees to \$13,000, but increased audit fees by \$1,500. The Mayor/Council's budget for this year is \$3,500. This fund also has the contingency line item, which has been reduced to \$0 in our attempt to balance. We need to build the general fund contingency.

STREET AND DRAINAGE FUND (200-00)

Beginning Fund Balance and Revenue

The Street and Drainage Fund (200-00) has a beginning balance of \$112,800. We expect \$125,500 in Oregon State fuel tax, and the \$152,903 Small City allotment Grant to pave portions of A, B, 6th and Spruce Streets, as well as \$203,097 for the Patterson Creek Project (D&E). Public Works plans to replace several stop signs that have exceeded their life cycle.

The Street Reserve Fund (400-13/24/25) and **Street Trust Reserve (400-17)** are basically the same fund, these funds should be combined, these two funds have a beginning balance of \$315,300. The expected expenditures include paving and repairs on some streets and sign replacement.

HOUSING REHABILITATION (201-18)

The Housing and Rehabilitation Fund's only planned revenue is interest, which is estimated to be \$500. Additional revenue may come through repayments made during the years. The beginning balance is \$154,000. Staff has still not received a response from Community Action Team with regard to reinvigorating this program.

BAY CITY WATER OPERATING (600-00)

This fund is challenging to balance.

The beginning balance is \$70,000 and we expect \$425,000 in water user charges. Sales of Pipes/Supplies was increased to \$22,000, reflecting the increase in new development we have seen. A loan from the Water Reserve Fund was necessary to balance the fund, with total Resources of \$632,285.

The City began work on a Water Management and Conservation Plan (WMCP), which leads to an updated Water Master Plan, which will include a water rate study. The City has received a \$20,000 grant from Business Oregon towards the updated Water Master Plan. As with the General Fund, the personnel services has increased and the materials and services line items have been trimmed back except for an increase in Customer Meters & Supplies (which are matched on the revenue side) and the introduction of credit card processing fees. Bay City used 31.51% of the water produced, a reduction of 0.88%. The cost for water for Bay City's share of the 601 fund is \$152,185, a reduction of \$2,994.

BAY CITY WATER DISTRICT SYSTEM (601-00)

Beginning Balance and Revenue

The beginning balance for the Water District System-Operating is \$550,000. Revenues include the Grant/Loan for the Transmission System Upgrade from Business Oregon for \$3.8 million. Revenue for water consumption is estimated at \$330,772 from the other Water Districts. The City of Bay City will pay \$152,185 for our water consumption to the Water District. Total Resources are \$5,057,957.

Expenditures Bay City Water District System (601-00)

The Water District System Board met on April 29, 2024. All partners were in attendance. They voted unanimously to approve the budget as presented.

Bay City Water District System Reserve Revenue (601-13)

The beginning fund balance is \$405,000 with expected revenues of payments toward capital reserves (by all district system members) and the above-mentioned water system grant (\$20,000).

SEWER OPERATING (602-00)

Beginning Balance and Revenues

The Beginning balance for the Sewer Operating Fund is \$283,000. We estimate that we will receive \$450,000 in sewer user charges. Total Resources are estimated to be \$891,500 including interest.

Sewer Operating Expenditures (602-00)

Similar to the other operating funds, the sewer operating Personnel Services cost went up and we trimmed the Materials and Services, which is significantly less than last year.

System Development Charges (SDC's) – Regulations are set by State Legislation and fees are established by Bay City Ordinances. The SDCs are currently in the Water and Sewer Reserve Funds. However, there are only certain projects that these funds can be expended on. We plan

to use the sewer SDC fund for the new lift station on Hobsonville Point Road that will open parcels up for development, budgeted at \$600,000.

DEBT SERVICE

Debt service records the repayment of General Obligation and Revenue Bonds and other financing obligations. The expenditures in the fund are the principal and interest payments. Money dedicated to repaying these obligations cannot be used for any other purpose.

GRANTS

Staff have applied for a variety of grants over the last year. The grants which have been awarded are included in this budget, while grants for which awards have not yet been announced are not included.

Conclusions and Acknowledgements

The City Council's goals and priorities build on the Vision to continue a community with good municipal services, continuous improvements, and creating a quality and economically viable future. The Fiscal Year 2024-25 budget illustrates how resources will be used to do this, including improvements that benefit residents and increase efficiencies in operations, while also improving working conditions for staff through the implementation of new technology.

We are honored to serve the City of Bay City and appreciate the dedication of our City Council, volunteers, and employees to deliver services to our community.

Sincerely,

David McCall, City Manager

Lindsey Gann, Budget Officer



THE PEARL OF TILLAMOOK BAY

City of Bay City

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MEMO

TO: Budget Committee
FROM: Budget Officer, Lindsey Gann
DATE:
SUBJECT: Tax Rate

This is the last scheduled meeting for the FY 2024-2025 Budget Committee. If necessary additional meetings will be scheduled. The Budget Committee is to set the amount of taxes to be levied. This is a breakdown of the proposed taxes to be levied:

	Amt. to be levied	% of levy	Rate per \$1,000
General Fund	\$273,086	44	1.54
Public Safety Operating Levy	\$319,711	52	1.80
Sewer Bond Fund	\$ 21,500	04	.12
TOTALS	\$614,297	100	\$ 3.46

The estimated assessed value of taxable property in Bay City is \$177,617,344. The Permanent Tax Rate for the City's General Fund Tax is 1.5375. The equation to determine the tax for the General Fund is:

$$\text{(Assessed Value/1000)} \times \text{Permanent Tax Rate}$$
$$\$177,617,344/1000 \times 1.5375 = \$273,086$$

The equation to determine the tax rate per thousand for the Public Safety local option levy is:

$$\text{Total tax levy/ (assessed value/1,000)}$$
$$\$319,711/177,617 = \$ 1.80$$

The equation to determine the tax rate per thousand for the bonds is:

$$\text{Total tax for bonds/ (assessed value/1,000)}$$
$$\$21500/177,617 = \$.12$$

If this proposed budget is approved, the Committee would be, in a sense, setting the maximum spending level for the 2024-25 fiscal year. The City Council may make changes in the approved budget before it is adopted, but any changes are limited. Taxes cannot be increased over the amount published by the Budget Committee in the budget summary, nor can total expenditures in a fund be increased by more than \$5,000 or 10%, whichever is greater.

If you have any questions regarding the tax amounts and the computation, please do not hesitate to ask. Thank you all for the time and effort you have given to serve on the Budget Committee.

**RESOURCES
GENERAL
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			100	RESOURCE DESCRIPTION	Budget for Next Year 2024-25			
	Actual		Adopted Budget This Year 2023-24			Proposed By Budget Officer	Approved By Budget Committee	Adopted by Governing Body	
	First Preceding Year 2021-22	First Preceding Year 2022-23							
					Beginning Fund Balance:				
1	269,233	198,784	190,000	00-4990	1 Available cash on hand* General Fund	130,000			1
2	-	-		20-4990	2 Available cash on hand Police				2
3	-	-		50-4990	3 Available cash on hand* Recreation				3
4	71,945	98,303	100,000	60-4990	4 Available cash on hand* TLT	73,000			4
					5				5
5	5,453	4,305	7,000	00-4010	6 Previously levied taxes estimated to be rec.	5,000			6
6	1,840	5,800	2,000	00-4805	7 Interest	4,000			7
7					8 OTHER RESOURCES				8
8	25,887	29,076	30,800	00-4105	9 Liquor Tax	30,825			9
9	1,166	966	1,150	00-4110	10 Cigarette and Marijuana Tax	3,200			10
10	1,310	2,850	2,500	00-4205	11 Licenses (STR Lic)	3,000			11
11	247	436	150	00-4210	12 Dog Licenses/Fines	750			12
12	39,796	55,464	45,000	00-4305	13 Franchise Fees	60,000			13
13	15,719	-	-	00-4306	14 Franchise Fees/ Dedicated	-			14
14	18,812	20,022	20,000	00-4510	15 State Revenue Sharing	23,000			15
15		-		00-4590	16 Other Intergovernmental Revenues	-			16
16	1,675	1,100	1,000	00-4605	17 Hall Rental	1,500			17
18	25,918	31,694	30,000	00-4650	18 Transient Lodging Tax (30%)	36,000			18
19	31,642	55,633	5,000	00-4800	19 Miscellaneous	5,000			19
20	-	-	-	00-4850	20 Code Enforcement Fines / Citations	-			20
					21 Business License	400			21
21	420	7,231	6,500	50-4630	22 Park Camping	9,000			22
22	40,000	-	318,000	50-4420	23 State Grants (Al Griffin Master Plan-TLT funds)				23
23	17	40,000		50-4430	24 Other Grants (City / County - TLT)				24
24	-			50-4930	25 Transfer in (from Park Reserve)				25
					26				26
25	67,070	78,389	65,000	60-4650	27 Transient Lodging Tax (70%)	84,000			27
26		-		60-4430	28 Other Grants / Donations				28
					29				29
27	-				30	-			30
28	7,900	13,585	7,500	70-4310	31 Planning Fees	15,000			31
29	3,100	4,900	4,000	70-4315	32 Land Use Fees	7,000			32
30		-		70-4420	33 State Grants				33
					34				34
32	-			90-4930	35 Transfers In				35
32	629,150	648,538	835,600		36 Total resources, except taxes to be levied	490,675			36
33					37				37
34		235,672	249,337	00-4005	38 Taxes estimated to be received	259,432			38
35	220,560				39 Taxes collected in year levied				39
36	849,710	884,210	1,084,937		40 TOTAL RESOURCES	750,107			40

**DETAILED EXPENDITURES
GENERAL**

**FORM
LB-31**

(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			100 10	ADMINISTRATIVE EXPENDITURE DESCRIPTION	Number of Employees 12	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget					Proposed by Budget Officer	Approved by Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2022-22	First Preceding Year 2022-2023	This Year 2023-24								
					PERSONNEL SERVICES						
1	89,620	135,025	117,500	5105	1			125,000			1
2	3,562	2,553	-	5115	2						2
3	7,133	10,499	9,000	5205	3			9,500			3
4	93	138	1,300	5210	4			500			4
5	630	638	1,000	5215	5			1,500			5
6	20,826	27,596	25,600	5305	6			27,000			6
7	27,570	34,293	40,000	5405	7			45,000			7
8	212	249	300	5415	8			300			8
9			-	5420	9						9
10	149,646	210,991	194,700		10			208,800			10
11					11						11
					MATERIALS & SERVICES						
12	9,803	20,333	6,000	6105	12			5,000			12
13	-	225	8,000	6290	13			7,000			13
14	4,336	3,563	5,000	6305	14			5,000			14
15	3,660	4,890	6,000	6311	15			7,000			15
16	5,399	4,178	5,000	6405	16			6,000			16
17	1,900	8,848	6,000	6410	17			4,000			17
18	4,193	4,134	5,000	6605	18			6,000			18
19	2,790	4,192	3,500	6620	19			4,000			19
20	6,000	7,400	10,000	6700	20			15,000			20
21	3,962	2,186	5,000	6825	21			2,000			21
22	5,985	6,330	6,000	6830	22			6,500			22
23	139	147	150	6850	23			200			23
24	21,481	18,825	21,500	6860	24			21,000			24
25	8,544	9,809	10,000	6870	25			5,000			25
26	1,381	850	1,000	6880	26			500			26
27	11,664	4,644	8,000	6990	27			1,875			27
28				6885	28			700			28
29	91,237	100,554	106,150		29			96,775			29
30					30						30
					DEBT SERVICE						
31	13,673	-	-	7040	31			-	-	-	31
32	13	-	-	7045	32			-	-	-	32
33	13,686	-			33						33
34	15,135	-	-	8200	34			-	-	-	34
35	-		-	8700	35			-	-	-	35
36			-	8900	36			-	-	-	36
37			-		37			-	-	-	37
38	240,883	311,545	300,850		38			305,575	-	-	38

Software - Springbrook

RESOURCES

**FORM
LB-20**

GENERAL
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			100 30	FIRE RESOURCE DESCRIPTION	Budget for Next Year 2024-2025				
	Actual		Adopted Budget This Year 2023-24			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2021-22	First Preceding Year 2022-23								
					Beginning Fund Balance:					
1	155,686	155,586	30,000	4990	1 Available cash on hand* (cash basis) or	16,000			1	
2		-			2				2	
3	2,705	2,174	1,500	4010	3 Previously levied taxes estimated to be received	2,000			3	
4	900	4,257	1,200	4805	4 Interest	1,200			4	
5					5 OTHER RESOURCES				5	
6		-		30-4410	6 Federal Grants				6	
7		-		30-4420	7 State Grants	27,000			7	
8	3,977	-		30-4520	8 Intergovernmental Agreements				8	
9	8,000	66,101	2,000	30-4800	9 Miscellaneous	6,000			9	
10	115,238	177,611	129,655	30-4930	10 Transfers In	125,232			10	
11					11				11	
12					12				12	
13					13				13	
14					14				14	
15					15				15	
16					16				16	
17					17				17	
18					18				18	
19					19				19	
20					20				20	
21					21				21	
22					22				22	
23					23				23	
24	286,506	405,729			24 Total resources, except taxes to be levied				24	
25					25				25	
26					26				26	
27					27				27	
28					28				28	
29					29				29	
30					30				30	
31					31				31	
32		128,734	291,900	30-4005	32 Taxes estimated to be received (Levy)	303,725			32	
33	136,115				33 Taxes collected in year levied				33	
34	422,621	534,463	456,255		34 TOTAL RESOURCES	481,157	-		-	34

Line 10 - Trans in from Gen rev for Fire Operating

**DETAILED EXPENDITURES
GENERAL FUND**
(Name of Organizational Unit - Fund)

1	Historical Data			100 30	FIRE EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			1
	Actual		Adopted Budget This Year 2023-24					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23									
1				1	PERSONNEL SERVICES						1
2	3,901	81185	165500	5105	2 Full-Time Employees (City Manager 2% Recorder 5%)			165000			2
3	45,434	29843		5115	3 Part-Time Employees (Grant)			35000			3
4	20,705	28254	30000	5118	4 Stipends (Volunteers)			35000			4
5	5,358	10655	16500	5205	5 Employer FICA			16600			5
6	70	140	2250	5210	6 Unemployment Insurance			300			6
7	1,345	1969	2000	5215	7 Workers' Compensation			4000			7
8	9,736	21313	41500	5305	8 Employer PERS Contributions			42000			8
9	2,616	24298	60000	5405	9 Health Insurance			59000			9
10	178	137	300	5415	10 Life Insurance			300			10
11	1,481	1500	3500	5420	11 Insurance Costs-Volunteers W/C			2000			11
12	90,824	199294	321550		12 TOTAL FIRE PERSONNEL SERVICES			359200			12
13					13						13
14					14 MATERIALS & SERVICES						14
15	4,164	3485	4000	6105	15 Office Supplies & Equipment			3000			15
16	3,751	9963	4000	6115	16 First Aid Supplies			4500			16
17	4,357	6850	7000	6140	17 Fuel/Lubes/Etc.			9000			17
18	-	250	500	6205	18 Audit Fees			600			18
19	98	616	2000	6220	19 Legal Fees			1500			19
20	10,306	38034	2000	6290	20 Other Professional Services (Including \$18,000 IGA with			500			20
21	8,626	9439	1000	6305	21 Building Repairs & Maintenance			1000			21
22	3,766	2846	2500	6340	22 Radios & Radio Maintenance			500			22
23	22,039	17317	20000	6345	23 Operational Equipment & Repairs			7800			23
24	31,384	79019	13000	6350	24 Personal Protective Equipment			15000			24
25	5,298	6625	6000	6405	25 Dues & Subscriptions			6000			25
26	7,056	8123	5000	6410	26 Travel/Training			10000			26
27	3,440	3671	5000	6605	27 Electricity			5000			27
28	4,429	5142	4000	6620	28 Telecommunications			4000			28
29	12,000	16779	18000	6700	29 Insurance			21000			29
30	3,150	2600	0	6830	30 Janitorial			0			30
31	301	310	300	6840	31 Printing & Copying			200			31
32	8,418	13287	6000	6860	32 Computers / Software & Services			6400			32
33	1,520	3873	9405	6990	33 Other Miscellaneous Expenses			957			33
34	134,103	228229	109705		34 TOTAL FIRE MATERIALS & SERVICES		-	96957			34
35	224,927	427523	431255		35 TOTAL EXPENDITURES		-	456157	0	0	35

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 30	FIRE EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-24					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23									
1					1	CAPITAL OUTLAY					1
2					2						2
3	-	50,000	-	8400	3	Machinery & Equipment					3
4			-	8700	4	Office Equipment					4
5					5						5
6	-	50,000	-		6	TOTAL FIRE CAPITAL OUTLAY					6
7					7						7
8					8	TRANSFERS					8
9					9						9
10	-	-	-	9000	10	Transfer to BC Equipment Replacement					10
11	52,000	21,500	25,000	9400	11	Transfer to Fire Apparatus Reserve Fund	25,000				11
12	52,000	71,500	25,000		12	TOTAL FIRE TRANSFERS					12
13					13						13
14	-	-		9800	14	CONTINGENCIES					14
15					15						15
16					16						16
17	276,927	499,023	456,255		17	TOTAL FIRE EXPENDITURES	25,000				17
18					18						18
19					19						19
20					20	COMPONENTS OF ENDING FUND BALANCE					20
21					21	a) Nonspendable					21
22					22	b) Restricted					22
23					23	c) Committed					23
24					24	d) Assigned					24
25					25	e) Unassigned					25
26					26	f) Unappropriated					26
27					27	Reserved for economic Uncertainties					27
28	-			9900	28	REMAINING UNAPPROPRIATED					28
29					29						29
30					30						30
31					31						31
32					32						32
33	276,927	499,023	456,255		33	TOTAL FIRE EXPENDITURES	481,157	-		-	33

Line 11 - Trans to reserve fire apparatus fund -402-13-4930 on page 25

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 50	RECREATION EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23	This Year 2023-24								
1					1						1
2	15,215	20,446	25,500	5105	2			27,000			2
3	-		-	5115	3						3
4	1,164	1,561	2,000	5205	4			2,100			4
5	15	21	275	5210	5			300			5
6	572	638	700	5215	6			700			6
7	2,657	3,530	5,500	5305	7			6,000			7
8	5,158	6,948	7,700	5405	8			10,500			8
9	24	27	100	5415	9			100			9
10	24,805	33,171	41,775		10			46,700			10
11					11						11
12					12						12
13	50	281	650	6145	13			300			13
14	1,505	1,688	5,000	6190	14			3,000			14
15		22	3,000	6305	15			1,500			15
16	12,065	9,661	40	6310	16						16
17	9,130	12,095	15,000	6311	17			20,000			17
18	1,270	1,888	2,000	6605	18			2,300			18
19	-	58,400	2,000	6995	19						19
20	24,020	84,035	27,690		20			27,100			20
21					21						21
22	-	-	5,000	8200	22						22
23	-	1,970	318,000	8300	23						23
24					24						24
25	-	1,970	323,000		25			-			25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31					31						31
32	48,825	119,176	392,465		32			73,800	-	-	32
33	-	-		9900	33						33
34	48,825	119,176	392,465		34			73,800	-	-	34

Increase lawn maint exp in next budget

DETAILED EXPENDITURES

**FORM
LB-31**

This fund is authorized and established by ORD #657 10/8/2013

GENERAL

(Name of Organizational Unit - Fund)

To Collect Transient Room Tax

CITY OF BAY CITY

(Name of Municipal Corporation)

1	Historical Data			100 60	TRANSIENT LODGING TAX EXPENDITURE DESCRIPTION	Number Of Employees	Range*	Budget for Next Year 2024-2025			1	
	Actual		Adopted Budget This Year 2023-24					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		2
	Second Preceding Year 2021-22	First Preceding Year 2022-23										
2											2	
3	40,712	49,816	165,000	6145	3 Tourism			157,000			3	
4					4						4	
5					5						5	
6					6						6	
7					7						7	
8					8						8	
9	40,712	49,816	165,000		9 TOTAL TRT MATERIALS & SERVICES			157,000			9	
10					10						10	
11					11						11	
12					12						12	
13					13						13	
14					14						14	
15					15						15	
16					16						16	
17					17						17	
18					18						18	
19					19						19	
20					20						20	
21					21						21	
22					22						22	
23					23						23	
24					24						24	
25					25						25	
26					26						26	
27					27						27	
28					28						28	
29					29						29	
30					30						30	
31					31						31	
32	40,712	49,816	165,000		32 TOTAL TLT EXPENDITURES			157,000			32	

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 70	PLANNING & DEVELOPMENT EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-24					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23									
1					1						1
2					2						2
3	456	1,642	5,000	6220	3			3,000			3
4	22,973	1,772	5,000	6240	4			2,500			4
5	1,346	5,522	5,000	6290	5			2,500			5
6			3,000	6410	6			2,000			6
7	-	-	500	6865	7			500			7
8	45	-	2,000	6215	8			-			8
9				6890	9			54,500			9
10	24,820	8,936	20,500		10			65,000			10
11					11						11
12					12						12
13					13						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31					31						31
32					32						32
33	24,820	8,936	20,500		33			65,000	-	-	33

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 90	GENERAL SERVICES EXPENDITURE DESCRIPTION	Number Of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1					1	MATERIALS & SERVICES					1
2					2						2
3	5,000	4,000	5,000	6205	3	Audit Fees	6,500				3
4	20,985	18,961	30,000	6220	4	Legal Fees	13,000				4
5	3,854	2,396	3,500	6805	5	Mayor/Council Expenses	3,500				5
6	-	-	500	6910	6	Fees Refunded	500				6
7	-	648	1,000	6990	7	Other Miscellaneous Expenses	-				7
8					8						8
9	29,839	26,005	40,000		9	TOTAL GEN. SER. MATERIALS AND SERVICES	23,500				9
10					10						10
11	-	-	36,467	9800	11	CONTINGENCIES					11
12					12						12
13	115,238	127,611	129,655	9000	13	TRANSFERS OUT (Fire Dept)	125,232				13
14					14						14
15					15						15
16					16						16
17					17						17
18	145,077	153,616	206,122		18	TOTAL GEN. SERVICE EXPENDITURES	148,732	-	-	-	18
19					19						19
20					20	COMPONENTS OF ENDING FUND BALANCE					20
21					21						21
22					22	a) Nonspendable					22
23					23	b) Restricted					23
24					24	c) Committed					24
25					25	d) Assigned					25
26					26	e) Unassigned					26
27					27	f) Unappropriated					27
28					28	Reserved for economic Uncertainties					28
29				9900	29	Remaining Unappropriated					29
30					30						30
31					31						31
32					32						32
33	145,077	153,616	206,122		33	TOTAL GEN. SER. EXPENDITURES	148,732	-	-	-	33

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND**

(Includes Administration, Police, Fire, Recreation, Planning & Development and General Services)

	Historical Data			DEPT		REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023								
						PERSONAL SERVICES				
1	149,646	210,991	194,700	10	1	Administrative	208,800	-	-	1
2	90,824	199,294	321,550	30	2	Fire	359,200	-	-	2
3	24,805	33,171	41,775	50	3	Recreation	46,700	-	-	
4	265,275	443,456	558,025		4	TOTAL PERSONNEL SERVICES	614,700	-	-	
5					5					5
						MATERIALS AND SERVICES				
6	91,237	100,554	106,150	10	6	Administration	96,775	-	-	6
7	134,103	228,229	109,705	30	7	Fire	96,957	-	-	7
8	24,020	84,035	27,690	50	8	Recreation	27,100	-	-	8
9	40,712	49,816	165,000	60	9	Tourism	157,000	-	-	9
10	24,820	8,936	20,500	70	10	Planning & Development	65,000	-	-	10
11	29,839	26,005	40,000	90	11	General Services	23,500	-	-	11
12	344,731	497,575	469,045		12	TOTAL MATERIALS AND SERVICES	466,332	-	-	12
13					13					13
						DEBIT SERVICE				
14		-	-	10	14	Administrative	-			14
15		-	-		15	TOTAL DEBIT SERVICE				15
16					16					16
						CAPITAL OUTLAY				
17	-	-	-	10	17	Administration	-	-	-	17
18	-	50,000	-	30	18	Fire	-	-	-	18
19		1,970	323,000	50	19	Recreation	-	-	-	19
20	-	51,970	323,000		20	TOTAL CAPITAL OUTLAY	-	-	-	20
						TRANSFERRED TO OTHER FUNDS				
21	52,000	71,500	25,000	30	21	Fire	25,000	-	-	21
22	115,238	127,611	129,655	90	22	General Services	125,232	-	-	22
23	167,238	199,111	154,655		23	TOTAL TRANSFERS	150,232	-	-	23
24					24					24
						CONTINGENCY				
25	-	-	-		25	Operating Contingency- Fire	-	-	-	25
26	-	-	36,467		26	Operating Contingency- General Services	-	-	-	26
27			36,467		27	TOTAL OPERATING CONTINGENCY	-	-	-	27
28					28					28
29					29	CONTINUE ON NEXT PAGE				29
30	\$ 777,244	\$ 1,192,112	\$ 1,541,192		30	PAGE TOTAL - REQUIREMENTS	1,231,264	-	-	30

Continues on next page

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND**

(Includes Administration, Police, Fire, Recreation, Planning & Development and General Services)

	Historical Data			DEPT	REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025				
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023								
1					1				1	
2					2				2	
3					3	Ending balance (prior years) - FIRE			3	
4					4	Ending balance (prior years) - RECREATION			4	
5					5	Ending balance (prior years) - GENERAL SERVICES			5	
6	-	-			6	TOTAL ENDING BALANCE (Prior Years)			6	
7			-	30	7	UNAPPROPRIATED ENDING FUND BALANCE-FIRE	-	-	-	7
8				50	8	UNAPPROPRIATED ENDING FUND BALANCE-RECREATION				8
9			35,000	10	9	UNAPPROPRIATED ENDING FUND BALANCE-GEN.SER.	-	-	-	9
10			35,000		10	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	10
11					11					11
12					12					12
13					13					13
14					14					14
15					15	COMPONENTS OF ENDING FUND BALANCE				15
16					16					16
17					17	a) Nonspendable				17
18					18	b) Restricted				18
19					19	c) Committed				19
20					20	d) Assigned				20
21					21	e) Unassigned				21
22					22	f) Unappropriated				22
23					23	Reserved for Economic Uncertainties				23
24			35,000	30	24	Remaining Unappropriated				24
25					25					25
26					26					26
27					27					27
28					28					28
29					29					29
30	777,244	1,192,112	1,576,192		30	TOTAL REQUIREMENTS	1,231,264	-	-	30

RESOURCES

**FORM
LB-20**

STREET AND DRAINAGE

CITY OF BAY CITY

(Fund)

(Name of Municipal Corporation)

	Historical Data			200 00	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					Beginning Fund Balance:				
1	106,767	95,621	63,500	4990	1 Available cash on hand	112,800			1
2		-			2				2
3		-			3				3
4	608	2,616		4805	4 Interest	4,000			4
5					OTHER RESOURCES				5
6	109,871	113,773	113,000	4115	6 State Highway Tax	125,500			6
7	-	40		4800	7 Miscellaneous				7
8	-	100,000	250,000	4420	8 State Grants (SCA Grant) (pat crk culvert)	356,000			8
9	-	-		4930	9 Transfers In Previous Storm Drainage Fund				9
10	-	165,000	179,000	4930	10 Transfers In (from Street Trust)				10
11	-	-		4930	11 Transfer from Street Reserve				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27					27				27
28					28				28
29	217,246	477,050			29 Total resources, except taxes to be levied				29
30					30 Taxes estimated to be received				30
31					31 Taxes collected in year levied				31
32	217,246	477,050	605,500		32 TOTAL RESOURCES	598,300	-	-	32

DETAILED EXPENDITURES

**FORM
LB-31**

STREET AND DRAINAGE
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			200 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1					1	PERSONAL SERVICES					1
2	62,660	82,098	82,500	5105	2	Full-Time Employees	90,000				2
3	548	391	-	5115	3	Part-Time/Temporary Employees					3
4	4,836	6,292	6,500	5205	4	Employer FICA Taxes	7,000				4
5	63	83	1,000	5210	5	Unemployment Insurance	1,000				5
6	1,745	2,414	2,500	5215	6	Workers' Compensation Insurance	3,000				6
7	11,937	15,427	18,000	5305	7	Employer PERS Contributions	19,000				7
8	20,157	22,012	28,000	5405	8	Health Insurance	36,000				8
9	105	117	150	5415	9	Life Insurance	100				9
10	102,051	128,834	138,650		10	TOTAL PERSONNEL SERVICES	156,100	-		-	10
11					11						11
12					12	MATERIALS AND SERVICES					12
13	209	204	500	6105	13	Office Supplies & Equipment	500				13
14	324	64	1,100	6125	14	Shop Supplies/Tools	1,100				14
15	521	522	2,000	6140	15	Fuel/Lubes/Etc.	1,500				15
16	1,000	1,000	1,000	6205	16	Audit Fees	1,000				16
17	-	-	5,000	6215	17	Engineering Fees	5,000				17
18	1,020	3,976	5,000	6220	18	Legal Fees	5,000				18
19	-	208	5,000	6290	19	Other Professional Fees (GIS)	2,500				19
20	10,742	-	5,000	6305	20	Building Repairs & Maintenance	5,000				20
21	10,421	4,346	30,000	6315	21	Street Repairs & Maintenance (including Striping)	35,000				21
22	222	742	3,000	6335	22	Vehicle Repairs & Maintenance	3,000				22
23	814	-	1,500	6350	23	Personal Protective Equipment	1,500				23
24	-	-	7,500	6390	24	Drainage and Culvert Repair	5,000				24
25	793	89	2,000	6410	25	Training	2,000				25
26	9,161	8,325	12,000	6605	26	Electricity	12,000				26
27	2,600	4,000	5,000	6700	27	Insurance	6,000				27
28	675	776	2,000	6860	28	Computers / Software & Services	2,000				28
29	326	570	3,500	6990	29	Other Miscellaneous Expenses	3,500				29
30				6885	30	CC processing fees	600				30
31	-	-	10,000	6995	31	Feasibility Studies/Projects	-				31
32					32						32
33	38,828	24,822	101,100		33	TOTAL MATERIALS AND SERVICES	92,200	-		-	33
34	140,879	153,656			34	(Continued on Next Page)					34
35					35	TOTAL EXPENDITURES					35
36					36	UNAPPROPRIATED ENDING FUND BALANCE					36
37	140,879	153,656	239,750		37	TOTAL EXPENDITURES	248,300	-		-	37

FORM
LB-31

DETAILED EXPENDITURES

STREET AND DRAINAGE
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			200 00	EXPENDITURE DESCRIPTION	Budget for Next Year 2024-2025				
	Actual		Adopted Budget This Year 2023-2024			Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2021-22	First Preceding Year 2022-2023								
1					1	CAPITAL OUTLAY				1
2					2					2
3	-	218,854	250,000	8300	3	Improvements Other Than Buildings (SCA grant)	150,000			3
			88,000	8300	3	Improvements Other Than Buildings (Pat creek culvert)	200,000			
4	-	-	-	8400	4	Machinery & Equipment				4
			27,750	8500		Buildings				
5	-	218,854	365,750		5	TOTAL CAPITAL OUTLAY	350,000	-	-	5
6					6					6
7					7					7
8					8					8
9	-	-	-	9800	9	CONTINGENCIES	-	-	-	9
10					10					10
11					11					11
12					12					12
13	-	-	-	9400	13	Transfer to Capital Projects Funds	-	-	-	13
14					14					14
15					15					15
16					16					16
17					17					17
18					18					18
19					19					19
20					20					20
21					21					21
22					22					22
23					23					23
24					24					24
25					25					25
26					26					26
27					27					27
28					28					28
29					29					29
30					30					30
31	140,879	372,510	605,500		31	TOTAL EXPENDITURES	598,300	-	-	31
32			-		32	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	32
33	140,879	372,510	605,500		33	TOTAL EXPENDITURES	598,300	-	-	33

RESOURCES

**FORM
LB-20**

HOUSING REHABILITATION

CITY OF BAY CITY

(Fund)

(Name of Municipal Corporation)

	Historical Data			201 18	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-23							
					Beginning Fund Balance:				
1	110,371	127,882	140,100	4990	1 Available cash on hand* (cash basis) or	154,000			1
2					2				2
3					3 Previously levied taxes estimated to be received				3
4	654	3,499	500	4805	4 Interest	500			4
5					5 OTHER RESOURCES				5
6	-	11,735	1,000	4825	6 Rehab Loan Payback	2,000			6
7	-				7				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27					27				27
28					28				28
29	111,025	143,116			29 Total resources, except taxes to be levied				29
30					30 Taxes estimated to be received				30
31					31 Taxes collected in year levied				31
32	111,025	143,116	141,600		32 TOTAL RESOURCES	156,500	-	-	32

FORM
LB-31

DETAILED EXPENDITURES

HOUSING REHABILITATION
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			201 18	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1				1	MATERIALS AND SERVICES						1
2	-	-		6890	2	Other Administration Expenses					2
3	-	-	141,600	6920	3	Housing Rehab Loan Disbursement		156,500			3
4					4						4
5	-	-	141,600		5	TOTAL MATERIALS AND SERVICES		156,500	-	-	5
6					6						6
7					7						7
8					8						8
9					9						9
10					10						10
11					11						11
12					12						12
13					13						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31	-	-	141,600		31	TOTAL EXPENDITURES		156,500	-	-	31
32				9900	32	UNAPPROPRIATED ENDING FUND BALANCE					32
33	-	-	141,600		33	TOTAL EXPENDITURES		156,500	-	-	33

**FORM
LB-35**

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

KILCHIS WATER BOND--BONDED DEBT

CITY OF BAY CITY

Bond Paid in full 4/2021

(Fund)

(Name of Municipal Corporation)

	Historical Data			300 11/12	DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025		
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
					Resources			
					Beginning Fund Balance			
1	74,596			4990	Cash on Hand (Cash Basis), or		-	1
2								2
3	660	559	-	11-4010	Previously Levied Taxes Estimated to be Received		-	3
4	442		-	4805	Earnings from Temporary Investments		-	4
5								5
6	-	296	-	11-4611	Water User Charges - Capital		-	6
7	75,698		-		Total Resources, Except Taxes to be Levied		-	7
8	-		-	11-4005	Taxes Estimated to be Received *		-	8
9					Taxes Collected in Year Levied		-	9
10	75,698		-		TOTAL RESOURCES		-	10
					Requirements			
					Bond Principal Payments			
					Issue Date	Budgeted Payment Date		
1	-		-		4/23/1981 Berkadia	4/23/2020	-	- 1
2	-		-	11-7010	Total Principal		-	- 2
					Bond Interest Payments			
					Issue Date	Budgeted Payment Date		
3			-		4/23/1981 Berkadia	10/23/2019	-	- 3
4	1,500		-		4/23/1981 Berkadia	4/23/2020	-	- 4
5								5
6	1,500		-	11-7015	Total Interest		-	- 6
7	74,596		-	12-9500	Transfer to Enterprise Fund			7
					Unappropriated Balance for Following Year By			
					Issue Date	Payment Date		
9				11-9900	4/23/1981	4/23/2020		9
10				11-9900	4/23/1981	10/23/2020		10
11	-		-	12-9900	Reserve		-	- 11
12				9900	Ending Fund Balance (Prior Years)			12
13	-		-		COMPONENTS OF ENDING FUND BALANCE (Restricted)		-	- 13
14	76,096		-		TOTAL REQUIREMENTS		-	- 14

**BONDED DEBT
RESOURCES AND REQUIREMENTS
SEWER BOND (USDA)**

Bond Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			301 11/12	DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	1,388,056	First Preceding Year 2022-2023							
					Resources				
					Beginning Fund Balance				
1	45,002	50,981	46,500	4990	Cash on Hand (Cash Basis), or	50,000			1
2					Working Capital (Accrual Basis)				2
3	718	509	300	11-4010	Previously Levied Taxes Estimated to be Received	500			3
4	267	1,395	200	4805	Earnings from Temporary Investments/ Interest	1,500			4
5									5
6									6
7	45,987				Total Resources, Except Taxes to be Levied				7
8	28,920	30,901	19,350	11-4005	Taxes Estimated to be Received *	21,500			8
9					Taxes Collected in Year Levied				9
10	74,907	83,786	66,350		TOTAL RESOURCES	73,500	-	-	10
					Requirements				
					Bond Principal Payments				
					Issue Date	Budgeted Payment Date			
1									1
2									2
3	10,890	11,892	21,000		2/17/1998 USDA	2/17/2020 (adtnl \$ to princip	21,000		3
4	10,890	11,892		11-7010	Total Principal		21,000		4
					Bond Interest Payments				
					Issue Date	Budgeted Payment Date			
5									5
6									6
7	13,036	12,034	13,050		2/17/1998 USDA	2/17/2020	13,050		7
8	13,036	12,034	13,050	11-7015	Total Interest		13,050	-	8
9		-		12-9500	Transfer to Enterprise Fund				9
					Unappropriated Balance for Following Year By				
					Issue Date	Payment Date			
10		-							10
11		-			Reserve				11
12	-	-	32,300		2/17/1998 USDA	2/17/2020	39,450		12
13									13
14	-	-		9900	Ending Fund Balance (Prior Years)				14
15	-	-			COMPONENTS OF ENDING FUND BALANCE (Restricted)				15
16	23,926	23,926	66,350		TOTAL REQUIREMENTS		73,500	-	-

LOAN DEBT

**FORM
LB-35**

RESOURCES AND REQUIREMENTS

DEQ Mixing Zone and Sewer Facilities Plan Loan Repayment / Dept 21/22

DEQ Loan R13841 \$185,690 pay off scheduled for 06/01/2026

DEQ Loan R13842 Payoff scheduled for 12/1/2052

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			302 21/22	DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025					
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
					Resources						
					Beginning Fund Balance						
1	2,945	2,945		21-4990	Cash on Hand / Loan paid off (Moved to 22-4990)				1		
2	81,639	106,845	127,000	22-4990	Cash on Hand			135,500	2		
3	-			21-4620	Sewer User Charges				3		
4	50,193	72,702	50,000	22-4620	Sewer User Charges			51,950	4		
5	-								5		
6									6		
7	134,777	182,492	177,000		Total Resources, Except Taxes to be Levied			187,450	7		
8					Taxes Estimated to be Received *				8		
9					Taxes Collected in Year Levied				9		
10	134,777	182,492	177,000		TOTAL RESOURCES			187,450	-	-	10
					Requirements						
					Principal Payments						
					Issue Date	Budgeted Payment Date					
1	-			21-7040	2016 DEQ	4/1/2021			1		
2	20,200	40,720	41,200	22-7040	2019 DEQ R13841	12/1/2024 & 6/1/2025	41,590		2		
3		-	4,500		2022 DEQ R13842	12/1/2024 & 6/1/2025	6,661		3		
4	20,200	40,720			Total Principal			48,251		4	
					Interest Payments						
					Issue Date	Budgeted Payment Date					
5	-			21-7045	2016 DEQ R13840	7/1/2019 Paid in Full			5		
6	-								6		
7	4,788	-	1,250	22-7045	2019 DEQ R13841	12/1/2024 & 6/1/2025	776		7		
8		1,646	2,100		2022 DEQ R13842	12/1/2024 & 6/1/2025	2,820		8		
9	4,788	1,646			Total Interest			3,596		9	
					Transfer to Enterprise Fund						
10									10		
11									11		
12					Issue Date				12		
13		-	22,317		Reserve				13		
14	-	-	105,633	22-9900	Unappropriated fund balance			135,603		14	
15	-	-							15		
16	24,988	42,366	177,000		Total Expenditures			187,450	-	-	16

Required reserve amounts \$19,445 and \$2,872 - R13841 payoff 6/2026 R13842 Pay off 6/2053

FORM

LB-11

This fund is authorized and established by Resolution No. 03-08 on 02-11-03 for the following specified purpose:
Street Maintenance

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Last Review: 2022 Next Review: 2032

**STREET RESERVE
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			400 13/24/25	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					RESOURCES				
					Beginning Fund Balance:				
1	37,134	33,977	38,900	13-4990	1 Cash on Hand	62,000			1
2	113,089	204,449	181,320	24-4990	2 Cash on Hand (Street Maintenance Fee)	173,300			2
3	-			25-4990	3 Cash on Hand (FEMA Projects)	-			3
4	220	930		13-4805	4 Earnings from temporary investments	2,000			4
5	670	5,594		24-4805	5 Earnings from temporary investments	5,000			5
6	90,690	120,262	95,000	24-4320	6 Street Maintenance Fee	100,000			6
7	6,623	6,269	6,000	13-4305	7 Franchise Fees (R. Sanitary)	8,000			7
8	-	165,000		13-4930	8 Transfer in (Street Trust Fund)				8
10			50,000	24-4930	10 Trans in from Fire - Loan repayment				10
11	248,426	536,481	371,220		11 Total Resources, except taxes to be levied	350,300			11
12					12 Taxes estimated to be received				12
13					13 Taxes collected in year levied				13
14	248,426	536,481	371,220		14 TOTAL RESOURCES	350,300	-	-	14
15									15
					REQUIREMENTS				
1	-	55,751	85,120	24-6314	1 Street Overlay	50,000			1
2	-	-	44,900	13-6315	2 Street Repairs & Maintenance	50,000			2
3	-			13-6910	3 Fee Refund				3
4	-			25-6315	4 Street Repair / FEMA Project -slides				4
5					5				5
6	10,000	165,000		13-9400	6 Transfer to Street Fund (200-00)				6
7		50,000	179,000	24-9400	7 Transfer to Street Fund (200-00)				7
8	-			13-9800	8 Contingency				8
9	-	-	62,200	24-9800	9 Contingency				9
10					10 SPECIAL PAYMENT				10
11				9900	11 Ending Balance (prior years)				11
12					12 COMPONENTS OF ENDING FUND BALANCE				12
13					13 a) Nonspendable				13
14	-				14 b) Restricted				14
15					15 c) Committed				15
16					16 d) Assigned				16
17	66,000				17 e) Unassigned	250,300			17
18					18 Reserved for future expenditure				18
19	76,000	270,751	371,220		19 TOTAL REQUIREMENTS	350,300	-	-	19

**FORM
LB-11**

This fund is authorized by ORS 294.525 and established by Resolution

No. 90-14 on 6-12-90 for the following specified purpose:

Street Repair

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Last Review: 2022 , Next 10 yr Review: 2032 - will Review FY 23-24 to continue or abolish per budget committee

STREET TRUST RESERVE

(Fund)

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			400 17	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-2023							
					RESOURCES				
		-	-		Beginning Fund Balance:				
1	221,290	236,288	74,300	17-4990	1 Cash on Hand	80,000			1
2	1,312	6,465	1,000	17-4805	2 Earnings from temporary investments	1,000			2
3	13,673	-		17-4825	3 GF Interfund Loan Principal (PUD Franchise Fee)				3
4	13			17-4826	4 GF Interfund Loan Interest (PUD Franchise Fee)				4
5					5				5
6					6				6
7					7				7
8					8				8
9					9				9
10	236,288	242,753			10 Total Resources, except taxes to be levied				10
11					11 Taxes estimated to be received				11
12					12 Taxes collected in year levied				12
13	236,288	242,753	75,300		13 TOTAL RESOURCES	81,000	-	-	13
14					14				14
					REQUIREMENTS				
3					3				3
4					4				4
5		-		17-7000	5 Special Payment				5
6	-	165,000		17-9000	6 Transfer to Street Reserve Fund				6
7				17-9200	7 Transfer to Special Revenue Funds				7
8					8				8
9					9 SPECIAL PAYMENT				9
10					10				10
11				9900	11 Ending Balance (prior years)				11
12					12 COMPONENTS OF ENDING FUND BALANCE				12
13					13 a) Nonspendable				13
14	-				14 b) Restricted				14
15					15 c) Committed				15
16	-	-	75,300		16 d) Assigned				16
17					17 e) Unassigned	81,000			17
18		-			18 Reserved for future expenditure				18
19	-	165,000	75,300		19 TOTAL REQUIREMENTS	81,000	-	-	19

Res #20-02 01/14/2020 interfund loan for Attorney Fees \$100,000 Moved to GF Debit Service 7/1/20

- Paid off

REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

FORM
LB-30

CITY OF BAY CITY
 (Name of Municipal Corporation)

STREETS SUMMARY

	Historical Data			400	REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
					RESOURCES			
1	222,942	536,481	473,950	13	1 Street Reserve	350,300	-	-
2	221,290	242,753	236,600	17	2 Street Trust	81,000	-	-
3	444,232	779,234	710,550		3 TOTAL RESOURCES	431,300	-	-
4					4			
					REQUIREMENTS			
5	138,720	270,751	126,550	13	5 Street Reserve	350,300	-	-
6				17	6 Street Trust		-	-
7					7			
8					8			
9					9			
10					10			
11	138,720	270,751	126,550		11 Total Requirements	350,300	-	-
					TRANSFERRED TO OTHER FUNDS			
12			165,000	13	12 Street Reserve	-	-	-
13			165,000	17	13 Street Trust	-	-	-
14	-	-	330,000		14 TOTAL TRANSFERRED TO OTHER FUNDS	-	-	-
15					15			
					CONTINGENCY / UNAPPROPRIATED			
16			182,400	13	16 Street Reserve	-	-	-
17				17	17 Street Trust			
18					18			
19					19 COMPONENTS OF ENDING FUND BALANCE			
20					20 a) Nonspendable			
21					21 b) Restricted			
22					22 c) Committed			
23					23 d) Assigned			
24			71,600		24 e) Unassigned	81,000	-	-
25			254,000		25 Reserved for future expenditure	81,000	-	-
26					26 TOTAL UNAPPROPRIATED ENDING FUND BALANCE			
27	305512	508483	710,550		27 TOTAL REQUIREMENTS	431,300	-	-

**FORM
LB-11**

This fund is authorized and established by Resolution No. 99-06
on 05-11-99 for the following specified purposes:
Repair/Replacement of Equipment

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

**BAY CITY EQUIPMENT RESERVE
(Fund)**

Reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Last Review: 2022 Next Review: 2032

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			401 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-2023							
					RESOURCES				
					Beginning Fund Balance:				
1	5,260	10,091	38,200	4990	1 Cash on hand* (cash basis) or	74,500			1
2					2				2
3					3 Previously levied taxes estimated to be received				3
4	31	276		4805	4 Earnings from temporary investments	500			4
5	15,000	28,000		4930	5 Transfers In				5
6		-	35,000		6 (BC Water \$5,000, Sewer \$15,000, Water System \$15,000)	35,000			6
7					7				7
8					8				8
9					9				9
10					10				10
11	20,291	38,367			11 Total Resources, except taxes to be levied				11
12		-			12 Taxes estimated to be received				12
13					13 Taxes collected in year levied				13
14	20,291	38,367	73,200		14 TOTAL RESOURCES	110,000	-	-	14
					REQUIREMENTS				
1					1				1
2					CAPITAL OUTLAY				2
3					3				3
4	10,200	-	73,200	8400	4 Machinery / Equipment / Vec	110,000			4
5		-			5				5
6	10,200	-			6 TOTAL CAPITAL EXPENDITURES				6
7					7				7
8				9900	8 Ending Balance (prior years)				8
9					9 COMPONENTS OF ENDING FUND BALANCE				9
10					10 a) Nonspendable				10
11	-	-			11 b) Restricted				11
12					12 c) Committed				12
13	-	-			13 d) Assigned				13
14	-	-			14 e) Unassigned				14
15					15 Reserved for future expenditure				15
16	10,200	-	73,200		16 TOTAL REQUIREMENTS	110,000	-	-	16

Line 5 - Trans in from BC Water, Sewer, and Water Systems

LB-11

This fund is authorized and established by Resolution No. 90-15 on 06-12-90 for the following specified purpose:

Fire Apparatus Replacement.

Resolution No. 12-08 5/10/2012 Fire Hall Relocation with portion of PUD Franchise Fees

**RESERVE FUND
RESOURCES AND REQUIREMENTS
FIRE APPARATUS & RELOCATION
RESERVE
(Fund)**

Reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment. Last Review: 2022 Next Review: 2032

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			402 13/19	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025				
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023	This Year 2023-2024							
					RESOURCES					
					Beginning Fund Balance:					
1	52,665	61,682	54,757	13-4990	1	Cash on hand (Fire Apparatus Fund)				1
2	101,828	126,779	155,400	19-4990	2	Cash on Hand (Fire Dept. Relocation Fund)				2
3	312	1,688		13-4805	3	Earnings from temporary investments				3
4	604	3,469		19-4805	4	Earnings from temporary investments				4
5	-	37,521	25,000	19-4890	5	Fire Hall Relocation (half PUD Franchise Fees)				5
6	52,000	21,500	25,000	13-4930	6	Transfers In				6
7				13-4015	7	Loan Proceeds				7
8					8					8
9	207,409	252,639	260,157		9	Total Resources, except taxes to be levied				9
10					10	Taxes estimated to be received				10
11					11	Taxes collected in year levied				11
12	207,409	252,639	260,157		12	TOTAL RESOURCES	-	-	-	12
						REQUIREMENTS				
1					1					1
			5,000	13-7050	2	Stryker - Lucas device (pay off 2024)				
2	24,220	53,440	24,300	13-7050	3	Loan Payment (Fire Apparatus payment 07/15/2023)				2
4	24,220	53,440	29,300		4	TOTAL LOAN PAYMENT				4
5					5					5
6	19,076	-	-	13-8200	6	Equipment Lease				6
			40,000	19-8500		Buildings				
			40,000			TOTAL CAPITAL OUTLAY				
			50,000	13-9000		Trans to Streets - Interfund loan repay				
7				9900	7	Ending Balance (prior years)				7
8					8	COMPONENTS OF ENDING FUND BALANCE				8
9					9	a) Nonspendable				9
10					10	b) Restricted				10
11	-	-	457	13-9900	11	c) Committed (Fire Apparatus)				11
12	-	-	140,400	19-9900	12	d) Assigned (Fire Dept Relocation Funds)				12
13					13	e) Unassigned				13
15					15					15
16	-	-	140,857		16	Reserved for future expenditure	-	-	-	16
17	43,296	53,440	260,157		17	TOTAL REQUIREMENTS	-	-	-	17

FUND NO LONGER IN USE
NEW FUND CREATED - SEE FUND 406

**FORM
LB-11**

This fund is authorized and established by Resolution No. 99-7 on 05--11-99 for the following specified purposes:
Upgrading the Park

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

**PARK & RECREATION RESERVE
(Fund)**

Reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Last Review: 2022 Next Review: 2032

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			404 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025		
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
					RESOURCES			
					Beginning Fund Balance:			
1	7,987	8,034	8,100	4990	1 Cash on hand* (cash basis)	8,500		1
2					2			2
3					3			3
4	47	220		4805	4 Earnings from temporary investments	250		4
5				4930	5 Transfers In			5
6					6			6
7	-	-	-	4820	7 Sale of Rock - Dill Bar			7
8	-			4890	8 Other Resources (including Donations & Brick Sales)			8
9	-			4420	9 State Grant (Watt Family Park)			9
10	-			4430	10 Local Grant			10
11					11			11
12	8,034	8,254	8,100		12 Total Resources, except taxes to be levied	8,750		12
13					13 Taxes estimated to be received			13
					Taxes collected in year levied			
	8,034	8,254	8,100		TOTAL RESOURCES	8,750	-	-
					REQUIREMENTS			
1					1			1
2	-	-	4,000	8300	2 Improvements other than Buildings	4,750		2
3	-	-	4,100	8310	3 Buildings/Structures	4,000		3
4	-	-	8,100		4 TOTAL CAPITAL OUTLAY	8,750		4
5					5			5
6	-	-	-	9000	6 Transfer Out (Recreation 100-50)	-	-	6
7	-			9900	7 Ending Balance (prior years)			7
8					8 COMPONENTS OF ENDING FUND BALANCE			8
9					9 a) Nonspendable			9
10	-				10 b) Restricted			10
11	-	-	-		11 c) Committed	-	-	11
12	-	-	-		12 d) Assigned	-	-	12
13					13 e) Unassigned			13
14	-	-	-		14 Reserved for future expenditure	-	-	14
15	-	-	8,100		15 TOTAL REQUIREMENTS	8,750	-	15

**FORM
LB-11**

This fund is authorized and established by Resolution No. 11-19 on 11-15-2011 for the following specified purposes:

1% of State Highway Tax for Footpaths and Bike Trails

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

This reserve fund is required by State Statutes

**FOOTPATHS & BIKE TRAILS
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			405 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					RESOURCES				
					Beginning Fund Balance:				
1	8,988	10,178	11,150	4990	1 Cash on hand* (cash basis) or	12,800			-
2					2 Working Capital (accrual basis)				
3					3 Previously levied taxes estimated to be received				
4	80	279		4805	4 Earnings from temporary investments	300			-
5					5				
6					6				
7	1,110	1,149	1,000	4115	7 State Highway Tax	1,250			-
8					8				
9				4420	9 State Grant				
10				4430	10 Local Grant				
11	10,178	11,606	12,150		11 Total Resources, except taxes to be levied	14,350			11
12					12 Taxes estimated to be received				12
13					13 Taxes collected in year levied				13
14	10,178	11,606	12,150		TOTAL RESOURCES	14,350	-	-	14
					REQUIREMENTS				
1		-	-		1	-	-	-	1
2			12,150	8300	2 Improvements other than buildings	14,350	-	-	2
3	-	-	-		3 TOTAL CAPITAL OUTLAY	-	-	-	3
4					4				4
5				9900	5 Ending Balance (prior years)				5
6					6 COMPONENTS OF ENDING FUND BALANCE				6
7					7 a) Nonspendable				7
8	-	-			8 b) Restricted	-			8
9					9 c) Committed				9
10		-	-		10 d) Assigned	-	-	-	10
11					11 e) Unassigned				11
12					12				12
13					13 Reserved for future expenditure				13
14	-	-	12,150		TOTAL REQUIREMENTS	14,350	-	-	14

**RESERVE FUND
RESOURCES AND REQUIREMENT
FIRE APPARATUS & RELOCATION**

Reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Last Review: Next Review:

**RESERVE
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			406 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					RESOURCES				
					Beginning Fund Balance:				
1				13-4990	1 Cash on hand	125,000			1
2				13-4805	2 Earnings from temporary investments	3,500			2
3				13-4890	3 Fire Hall Relocation (half PUD Franchise Fees)	25,000			3
4					4				4
5					5				5
6				13-4930	6 Transfers In	25,000			6
7					7				7
8					8				8
9					9 Total Resources, except taxes to be levied	178,500			9
10					10 Taxes estimated to be received				10
11					11 Taxes collected in year levied				11
12	-	-	-		12 TOTAL RESOURCES	178,500	-	-	12
					REQUIREMENTS				
1					1				1
				13-7050	Stryker - Lucas device (pay off 2024)				
2				13-7050	2 Loan Payment (Final Apparatus payment 07/15/2024)	24,300			2
4					4 TOTAL LOAN PAYMENT	24,300			4
5					5				5
6				13-8200	6 Equipment	50,000			6
7				13-8500	7 Buildings	50,000			7
					TOTAL CAPITAL OUTLAY	100,000			
8				13-9000	8 Trans to Streets - Interfund loan repay				8
9				9900	9 Ending Balance (prior years)				9
10					10 COMPONENTS OF ENDING FUND BALANCE				10
11					11 a) Nonspendable				11
12					12 b) Restricted				12
13					13 c) Committed				13
14					14 d) Assigned				14
15					15 e) Unassigned	54,200			15
16					16				16
17	-	-	-		17 Reserved for future expenditure	54,200	-	-	17
18	-	-	-		18 TOTAL REQUIREMENTS	178,500	-	-	18

RESOURCES

**FORM
LB-20**

BAY CITY WATER OPERATING
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			600 0	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding 2021-2022	First Preceding Year 2022-2023							
					Beginning Fund Balance:				
1	103,932	265,052	170,000	00-4990	1 Available cash on hand* (cash basis)	70,000			1
2	609	7,252	500	00-4805	2 Interest	5,000			2
3					3 OTHER RESOURCES				3
4	381,610	412,211	405,000	00-4610	4 Water User Charges	425,000			4
5	621	1,111	1,000	00-4615	5 Water Deposits	1,000			5
6	279	13,167	-	00-4800	6 Miscellaneous				6
7	8,599	12,404	7,500	00-4815	7 Sale of Pipe/Supplies	22,000			7
8	207,936			00-4930	8 Transfers In (from BC Water Reserve)	109,285			8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	703,586	711,197	584,000		27 Total resources, except taxes to be levied	632,285	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	703,586	711,197	584,000		30 TOTAL RESOURCES	632,285	-	-	30

RESOURCES

**FORM
LB-20**

BAY CITY WATER RESERVE
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			600 13/14	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					Beginning Fund Balance:				
1	307,073	274,517	341,100	13-4990	1 Available cash on hand* (cash basis)	404,000			1
2	1,821	7,511	2,000	13-4805	2 Interest	12,000			2
3	1,745	1,745		14-4990	3 Available cash on hand*				3
4					OTHER RESOURCES				4
5	64,435	67,329	80,000	13-4710	5 SDC Improvement Fee	80,000			5
6	34,529	36,079	20,000	13-4720	6 SDC Reimbursement Fee	20,000			6
7				13-4930	7 Transfers In				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27					27				27
28	409,603	387,181	443,100		28 Total resources, except taxes to be levied	516,000	-	-	28
29					29 Taxes estimated to be received				29
30					30 Taxes collected in year levied				30
31	409,603	387,181	443,100		31 TOTAL RESOURCES	516,000	-	-	31

DETAILED EXPENDITURES
BAY CITY WATER OPERATING
(Name of Organizational Unit - Fund)

Historical Data			600 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
Actual		Adopted Budget					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
Second Preceding Year 2021-2022	First Preceding Year 2022-2023	This Year 2023-2024								
				PERSONNEL SERVICES						
1	134,745	182,777	191,000	5105	1 Full-Time Employees		203,000			1
2	548	393	-	5115	2 Part-Time/Temporary Employees					2
3	10,349	13,981	15,500	5205	3 Employee FICA		16,000			3
4	136	183	2,100	5210	4 Unemployment Insurance		2,200			4
5	3,573	2,794	3,500	5215	5 Worker's Compensation Insurance		4,000			5
6	24,013	33,451	40,000	5305	6 Employer PERS Contributions		43,000			6
7	44,252	54,837	61,500	5405	7 Health Insurance		87,000			7
8	191	216	220	5415	8 Life Insurance		250			8
9	217,807	288,632	313,820		9 TOTAL PERSONNEL SERVICES		355,450	-	-	9
				MATERIALS & SERVICES						
10					10					10
11	2,869	2,246	1,500	6105	11 Office Supplies & Equipment		1,500			11
12	2,312	1,003	3,000	6125	12 Shop Supplies & Small Tools		3,000			12
13	102,155	9,516	2,500	6130	13 Customer Meters & Supplies		20,000			13
14	-	418	500	6135	14 Chem /Lab Supplies		500			14
15	5,653	5,337	7,000	6140	15 Fuel/Lubes/Etc.		7,000			15
16	40	-	250	6190	16 Other Supplies		250			16
17	2,500	2,500	2,500	6205	17 Audit Fees		2,500			17
18	-	33	5,000	6215	18 Engineering Services		5,000			18
19	-	-	2,500	6220	19 Legal Fees		2,500			19
20	-	2,109	1,500	6225	20 Laboratory Fees		1,500			20
21	5,407	333	5,000	6290	21 Other Professional Fees (GIS)		2,500			21
22	753	1,575	5,000	6305	22 Building Repairs & Maintenance		5,000			22
23	2,510	620	2,500	6311	23 Contracted Ground Maintenance (\$155 mo)		3,000			23
24	24,306	11,264	10,000	6325	24 Utility System Repair		10,000			24
25	5,334	5,046	7,500	6335	25 Vehicle Repair + Maintenance		5,000			25
26	7,481	1,107	10,000	6345	26 Operational Repairs and Maintenance		10,000			26
27	925	495	2,000	6350	27 Personal Protective Equipment		2,000			27
28	5,170	3,351	3,000	6410	28 Training		2,500			28
29	1,036	1,020	4,000	6605	29 Electricity		4,500			29
30	2,900	2,093	3,000	6620	30 Telecommunications		3,000			30
31	4,402	10,000	12,000	6700	31 Insurance		13,000			31
32	1,050	1,172	1,200	6830	32 Janitorial		1,200			32
33	6,681	4,180	10,000	6860	33 Computers / Soft & Services		7,500			33
34	1,358	2,338	2,500	6905	34 Deposit Refunds		2,500			34
35	13	618	200	6910	35 Fees Refunded		200			35
36	3,089	1,353	5,851	6990	36 Other Miscellaneous Expenses		5,500			36
37				6885	37 CC processing fees		3,500			37
38	-	-	-	6995	38 Feasibility Studies/Projects		-	-	-	38
39	187,944	69,727	110,001		39 TOTAL MATERIAL & SEVICES		124,650	-	-	39

FORM
LB-31

DETAILED EXPENDITURES

BAY CITY WATER OPERATING
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			600 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1					1	CAPITAL OUTLAY					1
2	-	-	-	8400	2	Equipment	-	-	-		2
3	-	-	-	8700	3	Office Equipment	-	-	-		3
4	-		-	8500		Buildings		-	-	-	
4					4	TOTAL CAPITAL OUTLAY					4
5					5						5
6					6						6
7					7	TRANSFERS					7
8	5,000	8,000	5,000	00-9400	8	Transfers to Bay City Equip. Reserve					8
9	132,827	135,483	155,179	00-9500	9	Transfers to Bay City Water Sys. (Fund 601)	152,185				9
10				00-9500	10	Transfers to Bay City Water Reserve					10
11					11						11
12					12						12
13	137,827	143,483	160,179		13	TOTAL TRANSFERS	152,185	-	-		13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26	-		-	9800	26	Contingencies	-	-	-		26
27					27						27
28	543,578	143,483	160,179		28	TOTAL EXPENDITURES	152,185	-	-		28
29					29	UNAPPROPRIATED ENDING FUND BALANCE					29
30	543,578	501,842	584,000		30	TOTAL EXPENDITURES	632,285	-	-		30

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER RESERVE
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

SDC Improvements Fund

	Historical Data			600 13/14	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-24					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-23									
1					1	MATERIALS & SERVICES					1
2	-	8,247	80,000	13-6910	2	SDC Improvements Fees	80,000				2
3	-	-	20,000	13-6910	3	SCD Reimbursement Fees	20,000				3
4				13-6995	4	Feasibility Studies/Projects (water rate study)					4
5	-	8,247	100,000		5	TOTAL MATERIALS AND SERVICES	100,000	-	-	-	5
6					6						6
7					7						7
8					8						8
9					9						9
10					10						10
11					11						11
12					12	CAPITAL OUTLAY					12
13		-		13-8800	13	Utility System/Waterline Repair					13
14				14-8800	14	Utility System					14
15					15						15
16	-	-	-		16	TOTAL CAPITAL OUTLAY	-	-	-	-	16
17					17						17
18					18	TRANSFERS					18
19	133,340	24,756	-	13-9500	19	Bay City Water Operating	109,285	-	-	-	19
20			25,920	13-9500	20	Trans to Water Dist - Cap1 & Cap 2	25,212				20
21					21						21
22					22						22
23					23						23
24	133,340	24,756	25,920		24	TOTAL TRANSFERS	134,497	-	-	-	24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31	133,340	33,003	125,920		31	TOTAL EXPENDITURES	234,497	-	-	-	31
32	-	-	317,180	13-9900	32	UNAPPROPRIATED ENDING FUND BALANCE	281,503				32
33	133,340	33,003	443,100		33	TOTAL EXPENDITURES		-	-	-	33

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
BAY CITY WATER SUMMARY**

CITY OF BAY CITY
(Name of Municipal Corporation)

INCLUDES BAY CITY WATER OPERATING AND RESERVE

	Historical Data			600 13/14	REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025				
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023								
					PERSONNEL SERVICES					
1	217,807	288,632	313,820	00	1	Water Operating	355,450	-	-	1
2	-	-	-	13	2	Water Reserve	-	-	-	2
3	217,807	288,632	313,820		3	TOTAL PERSONNEL SERVICES	355,450	-	-	3
4					4					4
						MATERIALS AND SERVICES				
5	187,944	69,727	110,001	00	5	Water Operating	124,650	-	-	5
6	-		100,000	13	6	Water Reserve	100,000	-	-	6
7	187,944	69,727	210,001		7	TOTAL MATERIALS AND SERVICES	224,650	-	-	7
						CAPITAL OUTLAY				
8	-	-	5,000	00	8	Water Operating	-	-	-	8
9	-	-	-	13	9	Water Reserve 13	-	-	-	9
10	-	-	-	14	10	Water Reserve 14	-	-	-	10
11	-	-	5,000		11	TOTAL CAPITAL OUTLAY	-	-	-	11
						TRANSFERRED TO OTHER FUNDS				
12	137,827	143,483	160,179	00	12	Water Operating	152,185	-	-	12
13				17	13	Water Reserve	134,497	-	-	13
14	137,827	143,483	160,179		14	TOTAL TRANSFERRED TO OTHER FUNDS	286,682	-	-	14
15					15					15
						CONTINGENCY				
16		-		00	16	Water Operating	-	-	-	16
17					17					17
18					18	TOTAL OPERATING CONTINGENCY	-	-	-	18
19					19					19
20					20					20
21					21					21
22					22					22
23					23					23
24					24					24
25					25	TOTAL UNAPPROPRIATED ENDING FUND BALANC	281,503	-	-	25
26	543,578	501,842	523,821		26	TOTAL REQUIREMENTS	1,148,285	-	-	26

RESOURCES

**FORM
LB-20**

BAY CITY WATER DISTRICT SYSTEM

CITY OF BAY CITY

Operating

	Historical Data			601 00	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					Beginning Fund Balance:				
1	392,099	628,407	328,000	4990	1 Available cash on hand* (cash basis)	550,000			1
2	2,325	17,194	2,000	4805	2 Interest	20,000			2
3					3 OTHER RESOURCES				3
4	262,115	286,189	323,871	4610	4 Water User Charges	330,772			4
5	22,344			4800	5 Miscellaneous CSLFRF Grant Funds				5
				4420	Grants / Loans Business Oregon - Trans Line	3,800,000			
6	132,827	385,483	155,179	4930	6 Transfers In (Bay City Water)	152,185			6
7	-	-	-	4930	7 Transfer In from Reserve (BLDG #1 & #2)	-	-	-	7
8				4420	8 State Grants (isolation valves)	225,000			8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15	(FY2021-2022)				15				15
16	TCCA 54.84 %	TCCA 55.29%	TCCA 55.66%	\$266,636	16 TCCA 55.35% \$ 267,327				16
17	Bay City 34.60%	Bay City 30.95%	Bay City 32.39%	\$155,179	17 Bay City 31.51% \$152,185				17
18	Latimer 4.68%	Latimer 7.11%	Latimer 6.51%	\$31,176	18 Latimer 5.87% \$28,351				18
19	Juno 3.52%	Juno 4.29%	Juno 3.77%	\$18,041	19 Juno 4.82% \$ 23,279				19
20	Cole Creek 1.31%	Cole Creek .56%	Cole Creek .65%	\$3,097	20 Cole Creek 1.26% \$6,085				20
21	Northwood 1.05%	Northwood 1.79%	Northwood 1.03%	\$4,921	21 Northwood 1.19% \$5,747				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	811,710	1,317,273	809,050		27 Total resources, except taxes to be levied	5,077,957	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	811,710	1,317,273	809,050		30 TOTAL RESOURCES	5,077,957	-	-	30

RESOURCES

**FORM
LB-20**

BAY CITY WATER DISTRICT SYSTEM

CITY OF BAY CITY

Reserve

	Historical Data			601 13	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					Beginning Fund Balance:				
1	504,088	807,085	638,500	4990	1 Available cash on hand* (cash basis)	405,000			1
2	2,997	22,083	2,500	4805	2 Interest	20,000			2
3					3 OTHER RESOURCES				3
4	-	-	-	4800	4 Misc	-	-	-	4
5	-		30,000	4800	5 Capital Payment #1	30,000			5
6	-	50,371	50,000	4800	6 Capital Payment #2	50,000			6
7	-	-	-	4400	7 Grant Revenue	-	-	-	7
8	-	-	20,000	4440	8 Other Grants/Loans (Business Oregon Grant)	20,000			8
9	300,000	24,756	-	4930	9 Transfer in (Water System Operating)	300,000	-	-	9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15 Monthly Capital payments rounded to nearest dollar				15
16					16 Capital 1 Capital 2				16
17					17 TCCA \$1,384 \$2,306				17
18					18 Bay City \$788 \$1,313				18
19					19 Latimer \$147 \$245				19
20					20 Juno \$121 \$201				20
21					21 Cole Creek \$32 \$53				21
22					22 Northwood \$30 \$50				22
23					23				23
24					24				24
25					25				25
26	807,085	904,295	741,000		26 Total resources, except taxes to be levied	825,000	-	-	26
27					27 Taxes estimated to be received				27
28					28 Taxes collected in year levied				28
29	807,085	904,295	741,000		29 TOTAL RESOURCES	825,000	-	-	29

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER DISTRICT SYSTEM

CITY OF BAY CITY
(Name of Municipal Corporation)

Operating

Line Item	Historical Data			601 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1					1	PERSONNEL SERVICES					1
2	84,276	89,538	106,000	5105	2	Full-Time Employees		112,000			2
3	274	196	-	5115	3	Part-Time/Temporary Employees					3
4	6,468	6,845	8,200	5205	4	Employer FICA		8,600			4
5	85	89	1,200	5210	5	Unemployment Insurance		1,200			5
6	2,537	3,750	3,000	5215	6	Workers' Compensation Insurance		3,500			6
7	15,113	16,644	23,000	5305	7	Employer PERS Contributions		24,000			7
8	26,508	24,079	31,500	5405	8	Health Insurance		40,000			8
9	138	113	150	5415	9	Life Insurance		175			9
10	135,399	141,254	173,050		10	TOTAL PERSONNEL SERVICES		189,475	-	-	10
11					11						11
12					12	MATERIALS AND SERVICES					12
13	860	757	2,000	6105	13	Office Supplies & Equipment		2,000			13
14	2,077	963	4,000	6125	14	Shop Supplies & Small Tools		4,000			14
15					15						15
16	20,532	19,343	23,000	6135	16	Chemical/Lab Supplies		24,000			16
17	5,668	5,005	7,000	6140	17	Fuel/Lubes/Etc.		7,500			17
18		21		6190	18	Other Supplies					18
19	2,500	2,001	2,500	6205	19	Audit Fees		2,500			19
20	1,920	3,108	50,000	6215	20	Engineering Fees		50,000			20
21	-	2,192	5,000	6220	21	Attorney Fees		5,000			21
22	162	1,709	1,500	6225	22	Laboratory Fees		1,500			22
23	2,197	3,407	5,000	6290	23	Other Professional Fees		5,000			23
24	3,342	1,837	30,000	6305	24	Building Repairs & Maintenance (divers)		20,000			24
25	2,451	1,313	40,000	6325	25	Utility System Repairs		30,000			25
26	5,465	5,046	7,000	6335	26	Vehicle Repair/Maintenance		7,500			26
27	369	10,999	40,000	6345	27	Operational Repairs		40,000			27
28	925	1,179	5,000	6350	28	Personal Protective Equipment		5,000			28
29	2,153	1,836	5,000	6410	29	Training /Travel		5,000			29
30	25,002	23,210	30,000	6605	30	Electricity		32,000			30
31	2,182	3,130	3,000	6620	31	Telecommunications		3,500			31
32	312	10,000	15,000	6700	32	Insurance		18,000			32
33	1,050	1,172	2,000	6830	33	Janitorial		2,000			33
34	5,522	4,107	19,000	6860	34	Computers / Software & Services		19,000			34
35	2,072	1,420	10,000	6990	35	Other Miscellaneous Expenses		10,000			35
36	86,761	103,755	306,000		36	TOTAL MATERIALS & SERVICES		293,500	-	-	36
37	222,160	245,009	479,050		37	TOTAL EXPENDITURES		482,975	-	-	37
38					38	UNAPPROPRIATED ENDING FUND BALANCE					38
39	222,160	245,009	479,050		39	TOTAL EXPENDITURES		482,975	-	-	39

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER DISTRICT SYSTEM
Operating

CITY OF BAY CITY
(Name of Municipal Corporation)

Line	Historical Data			601 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1					CAPITAL OUTLAY						1
2	6,327	-	5,000	8200	Buildings & Structures			5,000			2
3	16,082	218,677	150,000	8400	Machinery & Equipment (GPR)			25,000			3
				8450	Alderbrook line replacement/Juno #2 reservoir			3,800,000			
				8475	Isolation valves			250,000			
		-	5,000	8500	Buildings & Structures - Sign shop			5,000			
4	1,054	-	5,000	8700	Office Equipment			5,000			4
5	3,300	-	5,000	8800	Utility System			5,000			5
6											6
7	26,763		170,000		TOTAL CAPITAL OUTLAY			4,095,000	-	-	7
8											8
9	-			9000	Transfer Out						9
10	300,000				To District Reserve Fund			300,000			10
11	5,000	10,000	15,000		To BC Equip. Reserve \$			20,000			11
12	305,000										12
13											13
14											14
15											15
16	-		50,000	9800	CONTINGENCIES			179,982			16
17											17
18											18
19											19
20											20
21											21
22											22
23											23
24											24
25											25
26											26
27											27
28	553,923	473,686	235,000		TOTAL EXPENDITURES			5,077,957	-	-	28
29	-	-	95,000	9900	UNAPPROPRIATED ENDING FUND BALANCE						29
30	553,923	473,686	330,000		TOTAL			5,077,957	-	-	30

DETAILED EXPENDITURES

0

**FORM
LB-31**

BAY CITY WATER DISTRICT SYSTEM
Reserve

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			601 13	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1				1	MATERIALS AND SERVICES						1
2	-	-	-	6990	2	Other Miscellaneous Expenses		-	-	-	2
3					3						3
4	-	-	-		4	TOTAL MATERIALS & SERVICES		-	-	-	4
5					5						5
6					6	CAPITAL OUTLAY					6
10	-	-	25,000	8000	7	Engineering & Feasibility Study					10
7	6,327	-	300,000	8200	8	Buildings & Structures		100,000			7
8	16,082	-	100,000	8400	9	Machinery & Equipment		100,000			8
9	3,300	-	100,000	8800	10	Utility System		100,000			9
11	305,000	250,000	0	9000	11	Transfers out to Operating					11
12	330,709	250,000	525,000		12	TOTAL CAPITAL OUTLAY		300,000	-	-	12
13					13						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28	330,709	250,000			28	TOTAL EXPENDITURES					28
29	-	-	216,000	9900	29	UNAPPROPRIATED ENDING FUND BALANCE		525,000			29
30	330,709	723,686	741,000		30	TOTAL		825,000	-	-	30

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
BAY CITY WATER DISTRICT SYSTEM SUMMARY
(Includes Bay City Water System Operating and Reserve)**

	Historical Data					REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023								
						PERSONAL SERVICES				
1	77,863	135,399	157,300	00	1	Water Operating	189,475	-	-	1
2				13	2	Water Reserve				2
3	77,863	135,399	157,300		3	TOTAL PERSONNEL SERVICES	189,475	-	-	3
4					4					4
						MATERIALS AND SERVICES				
5	86,761	103,755	280,300	00	5	Water Operating	293,500	-	-	5
6				13	6	Water Reserve				6
7	104,709	86,761	280,300		7	TOTAL MATERIALS AND SERVICES	293,500	-	-	7
						CAPITAL OUTLAY				
8	26,763	-	530,000	00	8	Water Operating	4,095,000	-	-	8
9	330,709	250,000		13	9	Water Reserve	300,000	-	-	9
10	357,472	250,000	855,000		10	TOTAL CAPITAL OUTLAY	4,395,000	-	-	10
11					11					11
						TRANSFERRED TO OTHER FUNDS				
12	30,000	-		00	12	Water Operating	20,000	-	-	12
13				13	13	Water Reserve				13
14					14	TOTAL TRANSFERS	320,000	-	-	14
15	30,000	305,000			15					15
						CONTINGENCY				
16			50,000	00	16	Operating Contingency- Water Operating	179,982	-	-	16
17					17					17
18			50,000		18	TOTAL OPERATING CONTINGENCY	179,982	-	-	18
19					19					19
20					20					20
21					21					21
22					22					22
23			713,500		23	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	525,000	-	-	23
24	570,044	777,160	2,056,100		24	TOTAL REQUIREMENTS	5,902,957	-	-	24

RESOURCES

**FORM
LB-20**

SEWER OPERATING
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 00	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-2023							
					Beginning Fund Balance:				
1	656,624	914,962	330,000	4990	1 Available cash on hand* (cash basis)	283,000			1
2	3,901	25,035	5,000	4805	2 Interest	13,000			2
3					3				3
4					4				4
5					5 OTHER RESOURCES				5
6	332,215	444,018	400,000	4620	6 Sewer User Charges	450,000			6
7	63,993	105,275	1,500	4800	7 Miscellaneous	7,500			7
8	50	1,234	2,000	4625	8 Sewer Deposits	2,000			8
9	131,955			4850	9 Code Enforcement / Fines				9
10					10 Dump Station	4,000			10
11			594,200	4930	11 Transfers In				11
12					12				12
13					13				13
14	-	-	275,000	4420	14 DEQ Loan (Screens)				14
15	-			4420	15 Grant- DEQ Patterson Creek	120,000			15
16	-			4421	16 Loans / Special Projects (Patterson Creek)				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	1,188,738	1,490,524	1,607,700		27 Total resources, except taxes to be levied	879,500	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	1,188,738	1,490,524	1,607,700		30 TOTAL RESOURCES	879,500	-	-	30

Line 14 - DEQ loan remaining balance to distribute \$275,000 R13842

RESOURCES

**FORM
LB-20**

SEWER-Wastewater Expansion
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 14	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					Beginning Fund Balance:				
1				1					1
2	983,661	1,102,103	1,200,800	4990	2 Available cash on hand* (cash basis)	700,000			2
3	5,832	30,155		4805	3 Interest	35,000			3
4					4				4
5					5				5
6	-				6 OTHER RESOURCES				6
7	93,169	78,451	75,000	4710	7 SDC Improvement Fees	50,000			7
8	9,440	7,949	5,000	4720	8 SDC Reimbursement Fees	9,000			8
9					9				9
10	10,000	10,000	10,000	4930	10 Transfers In (sewer Operating)	10,000			10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	1,102,102	1,228,658	1,290,800		27 Total resources, except taxes to be levied	804,000	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	1,102,102	1,228,658	1,290,800		30 TOTAL RESOURCES	804,000	-	-	30

RESOURCES

**FORM
LB-20**

SEWER-Wastewater Equip Reserve
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 15	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					Beginning Fund Balance:				
1	103,737	114,352	125,800	4990	1 Available cash on hand* (cash basis)	120,200			1
2	615	3,129		4805	2 Interest	3,000			2
3					3				3
4					4				4
5					5 OTHER RESOURCES				5
6	10,000	10,000	10,000	4930	6 Transfers In (from Sewer Operating)	10,000			6
7					7				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	114,352	127,481	135,800		27 Total resources, except taxes to be levied	133,200	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	114,352	127,481	135,800		30 TOTAL RESOURCES	133,200	-	-	30

RESOURCES

**FORM
LB-20**

SEWER- Sludge Removal Reserve
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 16	RESOURCE DESCRIPTION	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
					Beginning Fund Balance:				
1	71,788	82214	88200	4990	1 Available cash on hand* (cash basis)	98000			1
2	425	2250		4805	2 Interest	2000			2
3					3				3
4					OTHER RESOURCES				4
5	5,000	5000	5000	4930	5 Transfers In	5000			5
6					6 (Sewer to Sludge Removal. Res.\$5000)				6
7					7				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	77,213	89,464	93,200		27 Total resources, except taxes to be levied	105,000	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	77,213	89,464	93,200		30 TOTAL RESOURCES	105,000			30

FORM
LB-31

DETAILED EXPENDITURES

SEWER OPERATING

(Name of Organizational Unit - Fund)

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			602 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding 2021-2022	First Preceding Year 2022-2023									
1					1	PERSONNEL SERVICES					1
2	189,441	243,915	280,000	5105	2	Full-Time Employees	300,000				2
3	548	393	-	5115	3	Part-Time/Temporary Employees					3
4	14,534	18,649	21,500	5205	4	Employer FICA Taxes	23,000				4
5	190	244	3,000	5210	5	Unemployment Insurance	3,200				5
6	3,759	3,309	3,500	5215	6	Workers' Compensation Insurance	4,000				6
7	33,580	42,401	58,500	5305	7	Employer PERS Contributions	62,000				7
8	64,344	72,369	93,000	5405	8	Health Insurance	113,500				8
9	261	268	300	5415	9	Life Insurance	600				9
10	306,657	381,548	459,800		10	TOTAL PERSONNEL SERVICES	506,300	-		-	10
11					11						11
12					12	MATERIAL AND SERVICES					12
13	3,892	2,042	4,000	6105	13	Office Supplies & Equipment	3,000				13
14	7,964	8,880	4,000	6125	14	Shop Supplies/Small Tools	4,000				14
15	9,837	9,510	18,000	6135	15	Chemicals/Lab Supplies	10,000				15
16	6,036	6,048	8,000	6140	16	Fuel/Lubes/Etc.	7,000				16
17	-	1,717	-	6190	17	Other Supplies	-		-	-	17
18	2,500	2,500	2,500	6205	18	Audit Fees	2,500				18
19	7,964	33	10,000	6215	19	Engineering Fees	2,500				19
20	1,300	215	4,000	6220	20	Legal Fees	2,500				20
21	-	-	1,000	6225	21	Laboratory Fees	500				21
22	280	335	2,500	6290	22	Other Professional Fees (GIS)	1,500				22
23	2,813	355	12,000	6305	23	Building Repairs & Maintenance (roof, paint, led light	8,000				23
24	290	56,017	50,000	6325	24	Utility System Repairs (I&I repair)	50,000				25
25	26,327	43,983	30,000	6335	25	Vehicle Repair/ Maintenance	16,800				25
26	80,104	29,283	50,000	6345	26	Operational Equipment / Repairs	30,000				26
27	1,863	495	3,000	6350	27	Personal Protective Equipment	2,000				27
28	2,889	8,456	5,000	6410	28	Travel/Training	3,000				28
29	29,987	25,567	32,000	6605	29	Electricity	28,000				29
30	2,330	1,432	30,000	6620	30	Telecommunications	2,500				30
31	6,093	1,400	2,000	6700	31	Insurance	2,000				31
32	1,049	1,172	1,300	6830	32	Janitorial	1,500				32
30	-	-	-	6885	30	CC processing fees	4,800		-	-	30
33					33	(Continued on Next Page)					33
34	193,518	199,440	269,300		34	TOTAL EXPENDITURES	182,100	-		-	35
35					35	UNAPPROPRIATED ENDING FUND BALANCE					35
36	500,175	580,988	729,100		36	TOTAL EXPENDITURES (Cont on next p	688,400	-		-	36

DETAILED EXPENDITURES

**FORM
LB-31**

SEWER OPERATING

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			602 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1					1						1
2	2,618	2,773	5,000	6855	2			3,000			2
3	6,986	5,712	30,000	6860	3			25,000			3
4	995	544	1,500	6905	4			1,500			4
5	150	8,581	100	6910	5			100			5
6	2,780	68	5,000	6990	6			1,500			6
7	-	4,064		6995	7						7
8	40,293			6996	8						8
9	247,340	221,182	41,600		9			31,100	-	-	9
10					10						10
11					11						11
12	-		-	8300	12			-	-	-	12
13	99,892	23,323	722,000	8400	13			120,000			13
14			5,000	8500	14						14
15	-			8700	15						15
16	74,914	404,765	20,000	8800	16						16
17					17						17
18					18						18
19	174,806	428,088	747,000		19			120,000	-	-	19
20					20						20
21	5,000	10,000	15,000	9000	21			15,000			21
22	10,000	5,000	5,000		22			5,000			22
23	10,000	10,000	10,000		23			10,000			23
24	10,000	10,000	10,000	9400	24			10,000			24
25	35,000	35,000	40,000		25			40,000	-	-	25
26					26						26
27					27						27
28	-		50,000	9800	28						28
29					29						29
30					30						30
31					31						31
32					32						32
33	763,803	1,065,818	1,607,700		33			879,500	-	-	33
34	-			9900	34						34
35	763,803	1,065,818	1,607,700		35			879,500	-	-	35

FORM
LB-31

DETAILED EXPENDITURES

SEWER RESERVE FUNDS
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 14/15/16	EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023									
1				1	MATERIALS AND SERVICES						1
2		-		14-6215	2 Engineering Fees						2
3	-	-	50,000	15-6590	3 Other Equipment			13,000			3
4				16-6325	4 Utility System Repairs						4
5					5						5
6					6						6
7	-	-	50,000		7 TOTAL MATERIALS AND SERVICES			13,000	-	-	7
8					8						8
9					9 CAPITAL OUTLAY						9
10	-	-	550,000	14-8800	10 Utility System (Hobsinville liftstation)			600,000			10
11				15-8300	11 Equipment (telemetry)			35,000			11
12			88,000	14-8800	12 Utility System -						12
13			55,000	15-8800	13 Utility System - Do sensors			12,000			13
14				16-8800	14 Utility System Sludge Removal			15,000			14
15	-	-	693,000		15 TOTAL CAPITAL OUTLAY			662,000	-	-	15
16					16						16
17					17						17
18					18						18
19			594,200		19 Transfers Out to operating - Sewer Lift Station-City ha						19
20					20						20
21					21						21
22					22						22
23	-	-	594,200		23 TOTAL TRANSFERS			-	-	-	23
24					24						24
25					25						25
26					26						26
27					27						27
28					28 CONTINGENCIES						28
29					29						29
30	-	-			30 TOTAL EXPENDITURES						30
31			58,600	14-9900	31 Expansion Reserve			204,000			31
32			30,800	15-9900	32 Wastewater Equipment Reserve			73,200			32
33			93,200	16-9900	33 Sludge Removal			90,000			33
34	-	-		9900	34 TOTAL UNAPPROPRIATED ENDING FUND BALAN						34
35	-	-	1,519,800		35 TOTAL EXPENDITURES			1,042,200	-	-	35

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
SEWER SUMMARY**

(Includes Sewer Operating, and all Sewer Reserve Funds)

	Historical Data					REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025			
	Actual		Adopted Budget This Year 2023-2024				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2021-22	First Preceding Year 2022-2023								
PERSONNEL SERVICES										
1	306,657	381,548	459,800	00	1	Wastewater Operating	506,300	-	-	1
2				14	2	Wastewater Expansion				2
3				15	3	Wastewater Equipment Reserve				3
4	306,657	381,548	459,800		4	TOTAL PERSONNEL SERVICES	506,300	-	-	4
MATERIALS AND SERVICES										
5	247,340	221,182	41,600	00	5	Wastewater Operating	213,200	-	-	5
6	-	-	50,000	14/15	6	Wastewater Expansion/Wastewater Equip Reserve	13,000	-	-	6
7	247,340	221,182	91,600		8	TOTAL MATERIALS AND SERVICES	226,200	-	-	7
CAPITAL OUTLAY										
8	174,806	428,088	747,000	00	9	Wastewater Operating	120,000	-	-	8
9	-	-	693,000	14	10	Wastewater Expansion	662,000	-	-	9
10					11					10
11	174,806	428,088	1,440,000		12	TOTAL CAPITAL OUTLAY	782,000	-	-	11
TRANSFERRED TO OTHER FUNDS										
12	35,000	35,000	40,000	00	13	Wastewater Operating	40,000	-	-	12
13	-	-	594,200	14/15	14	Wastewater Expansion/Wastewater Equip Reserve	-	-	-	13
14					15					14
15	35,000	35,000	634,200		16	TOTAL TRANSFERS	40,000	-	-	15
CONTINGENCY										
16	-	-	50,000	00	17	Operating Contingency- W Water Operating	-			16
17	-	-	-		18					17
18	-	-	50,000		19	TOTAL OPERATING CONTINGENCY	-	-	-	18
19					20					19
20				14	21	Expansion Reserve	204,000	-	-	20
21				15	22	Equipment Reserve	73,200	-	-	21
22				16	23	Sludge Removal	90,000	-	-	22
23	-	-	-		24	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	367,200	-	-	23
24	763,803	1,065,818	2,675,600		25	TOTAL REQUIREMENTS	1,921,700	-	-	24

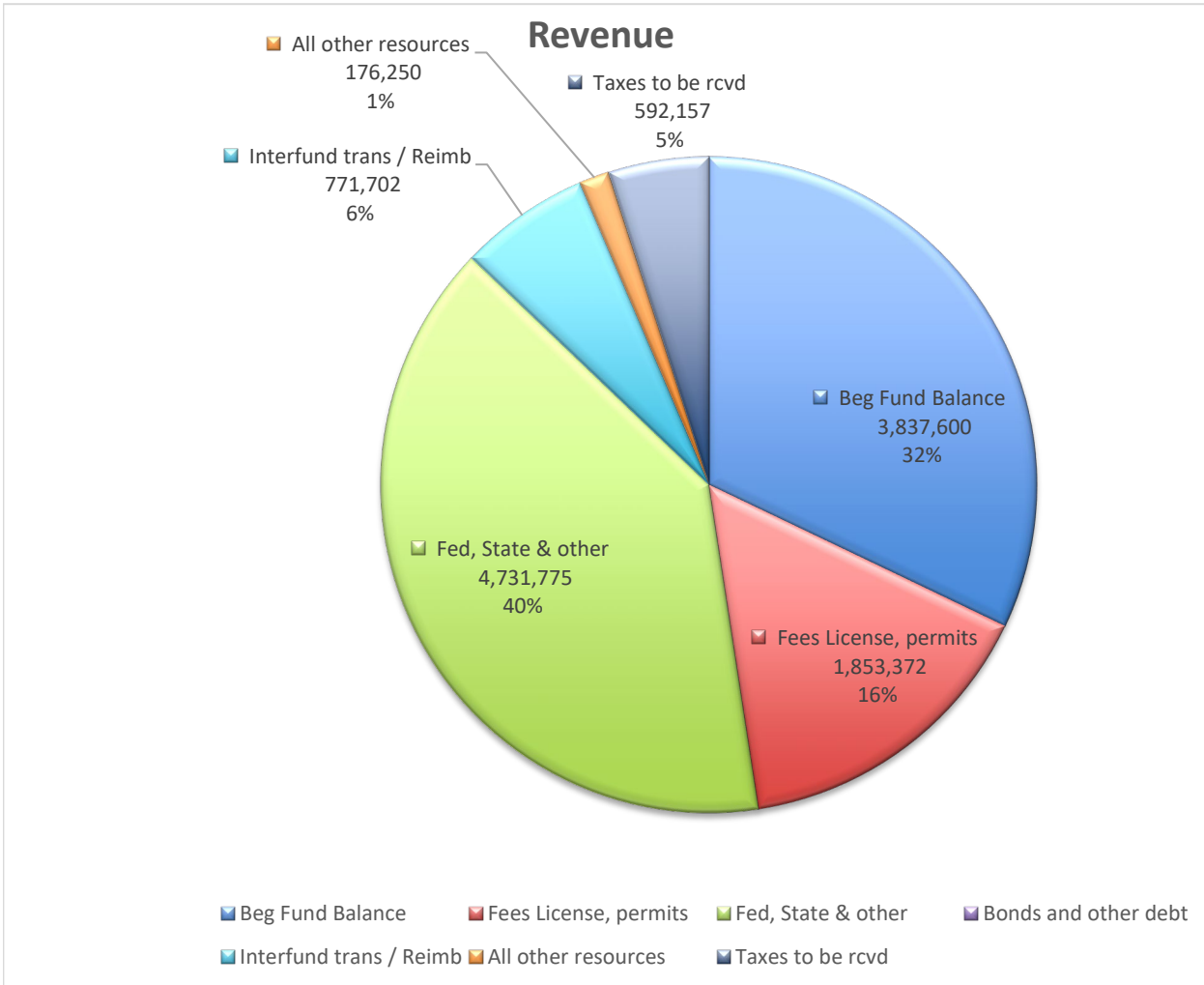
PERSONNEL SERVICES SUMMARY

CITY OF BAY CITY

	POSITION DESCRIPTION	Range*	No. of Emps.	TOTAL SALARY													
1	City Manager		1	119,000													1
2	City Recorder/Finance Director		1	89,000													2
3	City Planner		1	84,000													3
4	UB Clerk/Deputy City Recorder		1	58,000													4
5	Public Works Director		1	108,000													5
6	Wastewater Plant Operator		1	88,000													6
7	Water/Wastewater Tech		1	76,000													7
8	Public Works Utility Worker #2		1	62,000													8
9	Public Works Utility Worker #1		1	53,000													9
11	Public Works Water Technician		1	79,000													10
13	Fire Chief		1	93,000													12
14	Fire Fighter - Training Officer		1	69,000													13
15	Firefighters		20	35,000													14
16	TOTALS		32	1,013,000													15
17	DISTRIBUTION BY FUND		%	GENERAL	%	FIRE	%	PARK	%	STREET	%	BAY CITY	%	BC WTR	%	SEWER	TOTALS
18												WATER		SYSTEM			17
19	City Manager		28%	33320	2%	2380	2%	2380	14%	16660	15%	17850	18%	21420	21%	24990	119,000
20	Recorder / Finance Director		40%	35600	5%	4450	0%	0	4%	3560	15%	13350	17%	15130	19%	16910	89,000
21	City Planner		50%	42000	0%	0	0%	0	10%	8400	20%	16800	0%	0	20%	16800	84,000
22	Deputy Recorder / Utility Clerk		10%	5800	0%	0	0%	0	0%	0	35%	20300	15%	8700	40%	23200	58,000
23	Public Works Director		5%	5400	0%	0	10%	10800	15%	16200	16%	17280	27%	29160	27%	29160	108,000
24	Wastewater Plant Operator		0%	0	0%	0	0%	0	0%	0	10%	8800	3%	2640	87%	76560	88,000
25	Water/Wastewater Tech		0%	0	0%	0	1%	760	1%	760	10%	7600	2%	1520	86%	65360	76,000
26	Public Works Utility Worker #2		0%	0	0%	0	5%	3100	27%	16740	50%	31000	3%	1860	15%	9300	62,000
27	Public Works Utility Worker #1		0%	0	0%	0	8%	4240	25%	13250	49%	25970	3%	1590	15%	7950	53,000
29	Water Technician		0%	0	0%	0	5%	3950	11%	8690	42%	33180	30%	23700	12%	9480	79,000
31	Fire Chief		0%	0	####	93000	0%	0	0%	0	0%	0	0%	0	0%	0	93,000
32	Fire Fighter - Training Officer		0%	0	####	69000	0%	0	0%	0	0%	0	0%	0	0%	0	69,000
33	Firefighters		0%	0	####	35000	0%	0	0%	0	0%	0	0%	0	0%	0	35,000
34	TOTALS			\$ 122,120		\$ 203,830		\$ 25,230		\$ 84,260		\$ 192,130		\$ 105,720		\$ 279,710	\$ 1,013,000
35			1.33		3.07		0.31		1.07		2.62		1.18		3.42		

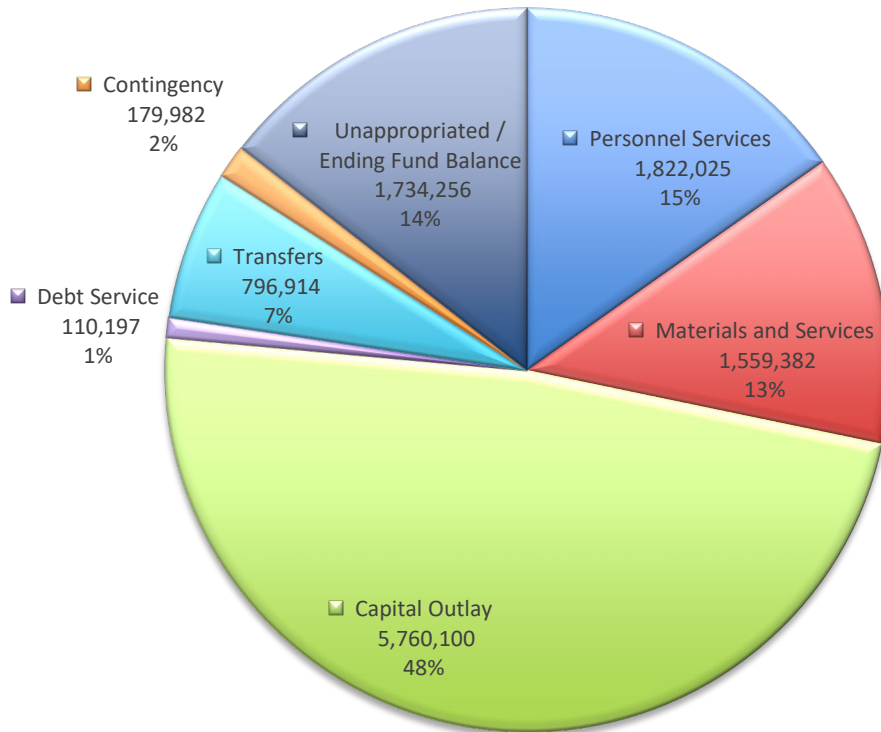
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	Revenue	
Beg Fund Balance		3,837,600
Fees License, permits		1,853,372
Fed, State & other		4,731,775
Bonds and other debt		
Interfund trans / Reimb		771,702
All other resources		176,250
Taxes to be rcvd		592,157
Total Revenue		11,962,856



BUDGET EXPENSES

Personnel Services	1,822,025
Materials and Services	1,559,382
Capital Outlay	5,760,100
Debt Service	110,197
Transfers	796,914
Contingency	179,982
Unappropriated / Ending Fund Balance	1,734,256
Total Expenditures	11,962,856



- Personnel Services
- Materials and Services
- Capital Outlay
- Debt Service
- Transfers
- Contingency
- Unappropriated / Ending Fund Balance