



City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1

Bay City Council Workshop Agenda June 12, 2023, 5:30 pm 5525 B Street, Bay City Ad Montgomery Community Hall

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. Visitor Propositions (Public Comment on Non-Agenda Items)
- C. Public Hearing: Ordinance 702 – An Ordinance for Licenses on Trades, Professionals, Persons and Businesses; Calling for the Purpose of communication and understanding who is Doing Business in Bay City; Establishing the Method of Issuing Licenses.
- D. Public Hearing: FY 2023-24 Budget, Imposing Taxes, Categorizing the Taxes, and Making Appropriations
- E. Public Hearing: Supplemental budget for FY 2022-2023
- F. Presentation – David McCall, Tillamook County Solid Waste Manager, Changes to Tillamook County Recycling system
- G. Committee, Department, and Staff Reports
 - a. City Manager
 - b. Finance Department
 - c. Fire Department
 - d. Fire Committee Report
 - e. Public Works
 - f. Emergency Preparedness,
 - 1. Next meeting **Tuesday June 20**, 2023, 5:30 pm at Ad Montgomery Community Hall
 - g. Planning Department,
 - 1. Next Planning Commission – June 21, 2023, at 6:00 pm at Ad Montgomery Community Hall
- H. Minutes
 - a. Council Workshop – May 8, 2023
 - b. Regular Council Meeting – May 9, 2023
- I. Treasurers Report
- J. Bills against the City
- K. Unfinished Business
 - a. Jurisdictional transfer of County Roads to City



THE PEARL OF TILLAMOOK BAY

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L. New Business

- a. Letter from Sierra Lauder to City Council
- b. Request of Peter and Deborah Mullner for reduced SDCs for tiny house proposed development.
- c. Resolution 2023-011 – A Resolution abolishing the Fire Apparatus Replacement Reserve Fund and the Fire Hall Relocation Reserve Fund; Creating a New Reserve Fund Entitled The Fire Department Operation, Maintenance, and Relocation Reserve Fund; and Transferring Abolished Reserve Funds Unexpended Balances to the New Reserve Fund.
- d. Resolution 2023-013 – A Resolution Approving the City's Participation in the State Revenue Sharing Program and the City's Election to Receive State Revenue Sharing Funds.
- e. – Resolution 2023-014 - A Resolution Adopting the 2023-2024 Budget, Imposing Taxes, Categorizing the Taxes, and Making Appropriations
- f. Resolution 2023-015 – A Resolution Adopting A Supplemental budget for Fiscal Year 2022-2023 for the City of Bay City
- g. Discussion of new City Manager and City Council
- h. Amendment 1 to State of Oregon Grant Agreement No 8010. ARPA Well #3 and Sewer Lift Station
- i. Notice of Executive Session – ORS 192.660 2 (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

M. Mayor's Presentation

N. Council Presentation

O. Attorney Presentation

The Council reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 196.660(1).

To attend via phone Call-in number 518-992-1125, access code 389573

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CITY OF BAY CITY
ORDINANCE 702

AN ORDINANCE FOR LICENSES ON TRADES, PROFESSIONALS, PERSONS AND BUSINESSES;
CALLING FOR THE PURPOSE OF COMMUNICATION AND UNDERSTANDING WHO IS DOING
BUSINESS IN BAY CITY; ESTABLISHING THE METHOD OF ISSUING LICENSES

WHEREAS, the City Council of Bay City finds that it is in the public interest to register business activities within the city limits of Bay City to ensure the City knows of all entities conducting business within the city limits in order to share that information with the public on the City's website; and

WHEREAS, business licenses will allow the City to communicate with organizations that conduct business within the City limits regarding City sponsored business and financial opportunities, such as the recent COVID relief assistance; and

WHEREAS, the City Council finds that licensing City businesses will allow City staff to communicate with businesses and citizens regarding public safety, economic development, and the availability of goods and services within the City.

NOW, THEREFORE, the City of Bay City ordains as follows:

Section 1. Purpose. This Ordinance is enacted, except as otherwise specified, to:

- A. Secure revenue to assist in defraying the City's cost of administering and enforcing its laws and ordinances and the City's provision of certain municipal services; and
- B. Obtain valuable information for public safety, planning and building, economic development, and the availability of goods and services within the City.

Section 2. Applicability. It is the intention that all license fees levied herein shall be borne by the employer for the privilege of doing business in the City and for the regulation of such business. Furthermore, nothing in this Ordinance shall be construed to apply to any person transacting or carrying on any business within the City that is exempt from a business license fee by the City by virtue of the constitutions of the United States or the State of Oregon, or other applicable federal or state law.

Section 3. Definitions. The following terms shall apply:

- A. "Applicant" means a person who applies for a business license under this Ordinance.
- B. "Business" means any activity, trade, profession, occupation, or pursuit that is operated, engaged, conducted, or carried on for profit, gain, livelihood, or any other purpose, regardless of the form under which the activity, trade, profession, occupation, or pursuit is operated, engaged, conducted, or carried on within the City.

- C. "Employee" means a person who provides services for a business in exchange for a wage or salary.
- D. "License" means the permission granted by the City under this Ordinance to operate, engage, conduct, or carry on a business within the City.
- E. "Licensee" means a person who possesses a valid and current business license under this Ordinance.
- F. "Person" means an individual, partnership, corporation, limited company, joint venture, cooperative, or any other entity in law or in fact.

Section 4. Business License Required; Term of Business License.

- A. Except as exempt under Section 6 below, it shall be unlawful for any person to conduct business within the City without first having obtained a license for the current year as provided under this Ordinance.
- B. A person engaged in business in more than one location, or in more than one business licensed under this Ordinance shall make a separate application and pay a separate license fee for each business or location, except as otherwise provided in this Ordinance. Only one license under this Ordinance is required for mobile businesses such as housekeeping services, food trucks, and other related businesses that travel throughout the city.
- C. If more than one business is conducted on the same premises, each business must obtain a separate license.
- D. A person representing him or herself, or exhibiting any sign or advertisement that he or she is engaged in a business within the City, of which a license fee is levied by this Ordinance shall be deemed to be actually engaged in such business and shall be liable for the payment of such license fee and subject to the penalties for failure to comply with the requirements of this Ordinance.
- E. The City may require proof of state registration. An applicant shall possess any county or state license required or shall be awaiting final approval by the county or state, if City approval is a prerequisite, before a City license will be issued.
- F. No person shall do business within the City as the employee, agent or representative of another person unless either the principal or the employee, agent or representative has a current, valid City business license for the business, no matter where the principal offices of that business are situated.
- G. A business license issued under this Ordinance shall be valid from the date of issuance until the following January 1.

Section 5. The levy or collection of a license fee shall not be construed to be a license or permit to engage in any business which is unlawful, illegal or prohibited by laws of the United States of America, the State of Oregon, the County of Tillamook or ordinances of the City of Bay City.

Section 6. Exemptions.

- A. The following activities are exempt from the provisions of this Ordinance:

1. A service business operated by a person under the age of 18, such as a lawn mowing business, a newspaper delivery business, a lemonade stand, and the like.
 2. Individuals who work only on the premises of, and as part of, a licensed business that includes the activity of the individual. Examples include barbers, beauticians, medical care providers, attorneys, accountants, relators and others who perform services as part of the overall licensed business. This exemption does not apply if the overall business operation has not obtained a business license.
 3. Garage sales, yard sales and other similar activity conducted, carried on or operated by an individual; provided, however, such exemption will not apply if either of the following conditions are met:
 - a. The individual conducts, carries on, or operates more than five such sales within any calendar year; or
 - b. Any one such sale has a duration of more than 72 consecutive hours.
 4. An organizer or participant in a special event, but only with respect to that particular special event.
 5. Activities that qualify as hobbies or passive holding of property for investment purposes under the United States Internal Revenue Code.
- B. The following must obtain a business license but are exempt from payment of the license fee:
1. Any business exempt from paying local business license fees or taxed by federal or state constitution or law.
 2. Any business exempt from paying property tax.
 3. Any entity registered with the Oregon Secretary of State as a not-for-profit corporation.

Section 7. Posting and Display of License. Licensee shall post the license in a conspicuous place upon the business premises, available for inspection by the public and any employees and prospective employees of the business. When the licensee has no office, business premises or other established place of business within the City, the license must be in the possession of the agent or representative of the business who is present in the City at all times during which business is being transacted by the agent or representative in the City. If a licensed business is based in a motor vehicle, a photocopy of the license must be carried in the motor vehicle.

Section 8. License Fee. The non-refundable annual license fee per calendar year is presented in Resolution 2023-010:

- A. A late filing fee charge of \$15.00 for each month in which the business is operated prior to the filing of the application shall be assessed and shall be tendered with the application. No business license shall be issued until all outstanding late fees are paid.

- B. The application for the renewal of a license for the ensuing year must be submitted prior to January 1 of the calendar year in which the license is to be effective. Applications received after this date will be charged the late filing fee.
- C. Nothing contained in this Ordinance shall vest any right in a licensee as a contractual obligation on the part of the City regarding the amount of the fee. The fees provided for in this Ordinance may be increased or decreased, additional fees may be imposed, and classifications may be changed.

Section 9. Application Process. The application for a license shall be on a form approved and provided by the City. The completed application may be submitted by January 31, of any given year. Payment of the license fee, including payment of late filing fees, must be submitted with the application. The license shall be issued upon approval of the application by the City Manager or the City Manager's designee. The application shall be signed by the applicant or applicant's authorized representative.

Section 10. Denial of License Application.

- A. The City Manager or the City Manager's designee may deny an application, suspend a license, or revoke a license upon finding that:
 - 1. The application is incomplete; or
 - 2. In the City Manager's or designee's reasonable discretion, based on actual knowledge, the applicant's or licensee's past or present violation of law or the applicant's or licensee's business activity would endanger property or public health or safety.
- B. The City Manager or City Manager's designee shall provide written notice of a denial of any application or suspension or revocation. The written notice shall specify the reasons for the action taken and shall inform the applicant or licensee of the right to appeal under Section 11. The written notice shall be given at least 15 business days before the suspension or revocation becomes effective. If the licensee provides sufficient evidence showing that the violation giving rise to the suspension or revocation has ended within the 15 business days following written notice, the City Manager or designee may withdraw the suspension or revocation.

Section 11. Appeal of Denial, Suspension, or Revocation. The denial, suspension, or revocation of a license may be appealed pursuant to the following:

- A. Within 30 calendar days following the date of the denial, suspension, or revocation, the applicant or licensee shall submit to the City Manager or designee a written notice of appeal to the City Council. The written notice of appeal shall contain a statement of the reason or reasons for which the application should be granted or the suspension or revocation withdrawn.
- B. The City Council shall decide the appeal at its next regular meeting at which the notice of appeal can reasonably be heard.
- C. The City Council's decision on the appeal shall be final and conclusive.

Section 12. Transfer of License. In the event of the transfer of ownership of a business, the applicable business license may be transferred by application to the City Manager or designee. The City Manager or designee may approve the transfer upon finding that the new applicant meets the requirements of this Ordinance and upon payment of a transfer fee of _____. In the event that a business is relocated within the City, the licensee shall reapply to the City Manager or designee to transfer the business license. The City Manager or designee may approve the transfer upon finding that the new location meets the requirements of this Ordinance. A business license transferred under this Ordinance shall be valid from the date of approval until the following January 1.

Section 13. Violations and Penalties. Any business which shall be conducted in the City without first obtaining the license as required by this Ordinance shall be subject to a fine not to exceed \$500.00. In addition, the City may, by appropriate legal proceeding, enjoin the continued operation of the business.

Section 14. Severability. If any portion of this Ordinance shall be held to be invalid for any reason, the same shall be stricken from the Ordinance and the remainder shall be regarded as having been adopted by the Council, and shall remain enforceable.

Section 15. Effective Date. This Ordinance shall take effect on the thirtieth day after adoption as provided for in the City Charter.

PASSED and ADOPTED by the City Council this _____ day of _____, 2023, and APPROVED by the Mayor this _____ day of _____, 2023.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

First Reading: _____

Second Reading: _____

Adoption: _____

Yeas: _____

Nays: _____

**CITY OF BAY CITY
RESOLUTION NO. 2023-014**

A RESOLUTION ADOPTING THE 2023-2024 BUDGET, IMPOSING TAXES,
CATEGORIZING THE TAXES, AND MAKING APPROPRIATIONS.

1. BE IT RESOLVED that the City Council of the City of Bay City hereby adopts the budget for fiscal year 2023-2024 in the sum of \$9,035,149 now on file in the office of the City Recorder.
2. BE IT RESOLVED that the City Council of the City of Bay City hereby imposes the taxes provided for in the adopted budget at the rate of \$1.5375 per \$1,000 of assessed value for operations, \$ 1.80 per \$1,000 of assessed value for a Public Safety Protection Local Option Tax, and the amount of \$21,500 for bonds; and that these taxes are hereby imposed and categorized for tax year 2023-2024 upon the assessed value of all taxable property within the City of Bay City.

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	\$ 1.5375/\$1,000	\$ 0
Public Safety Protection	0	\$ 0
Local Option Tax	\$ 1.80/\$1,000	\$ 0
Sewer Bond Fund	\$ 0.13/\$1000	<u>21,500</u>
Category Total	\$ 3.4675/\$1000	\$ 21,500

3. BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2022 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND:

Administration		\$ 300,850
Fire		456,255
Recreation		392,465
Transient Room Tax		165,000
Planning & Development		20,500
General Services		169,655
Contingencies		<u>36,467</u>
		\$ 1,541,192

STREET AND DRAINAGE:

Personal Services		\$ 138,650
Materials & Services		101,100
Capital Outlay		365,750
Contingencies		<u>0</u>
		\$ 605,500

FIRE APPARATUS & STATION RELOCATION RESERVE

Debt Service	29,300
Capital Outlay	40,000
Interfund Transfer	<u>\$50,000</u>
	\$ 119,300

BAY CITY EQUIPMENT RESERVE FUND:

Capital Outlay	<u>\$ 73,200</u>
	\$ 73,200

HOUSING REHABILITATION FUND:

Materials & Services	<u>\$ 140,600</u>
	\$ 140,600

PARK & RECREATION RESERVE FUND:

Capital Outlay	<u>\$ 8,100</u>
	\$ 8,100

STREET RESERVE FUND/TRUST FUND:

Materials & Services	\$ 130,020
Interfund Transfer	179,000
Contingencies	<u>62,200</u>
	\$ 371,220

BAY CITY WATER AND RESERVE FUND:

Personal Services	\$ 313,820
Materials & Services	210,001
Contingencies	0
Capital Outlay	0
Interfund Transfer	<u>186,099</u>
	\$ 709,920

WATER DISTRICT AND RESERVE FUND:

Personal Services	\$ 173,050
Materials & Services	306,000
Contingencies	50,000
Capital Outlay	695,000
Interfund Transfer	<u>15,000</u>
	\$ 1,239,050

BAY CITY SEWER AND RESERVE FUNDS:

Personal Services	\$ 459,800
Materials & Service	360,900
Contingencies	50000
Capital Outlay	1,440,000
Interfund Transfer	<u>634,200</u>
	\$ 2,944,900

OTHER DEBT SERVICE:

Sewer Bond	\$ 34,050
DEQ Loan R13841	42,450
DEQ Loan R13842	<u>6,600</u>
	\$ 83,100
	=====

TOTAL APPROPRIATIONS - ALL FUNDS \$ 7,836,082

RESERVE/RESTRICTED/UNAPPROPRIATED BUDGET REQUIREMENTS

General Fund	\$ 0
Fire Apparatus & Station Relocation Reserve Fund	140,857
Park Reserve	0
Street Reserve Trust Fund	75,300
Bay City Equipment Reserve Fund	0
Bay City Water Reserve Fund	317,180
Bay City Water District Fund	311,000
Bay City Sewer Fund	182,600
Sewer Bond Fund	32,300
Sewer DEQ Loan Fund	127,950
Footpaths& Bike Trails	12,150
	=====
TOTAL RESERVE/UNAPPROPRIATED FUNDS	\$ 1,199,337

TOTAL FISCAL YEAR 2022-2023 ADOPTED BUDGET \$ 9,035,419

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4. BE IT RESOLVED that the Mayor certify to the County Clerk and the County Assessor of Tillamook County, Oregon, and the Department of Revenue in Salem, Oregon, the tax levy made by this Resolution and file with them a copy of the budget as finally adopted.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BAY CITY this 13th day of June, 2023.

AND APPROVED BY THE MAYOR OF THE CITY OF BAY CITY this 13th day of June, 2023.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

Supplemental Budget – notes / info

GENERAL FUND

- General fund was short resources in the Admin and Recreation fund. Admin fund was short due to the ARPA Funds being counted for in both the beginning fund balance and as a revenue coming in. Recreation was short due to not bringing in the \$75,000 grant as planned. It will be used in the next FY.
- I've accounted for additional resources that came in higher than anticipated and helped to offset the shortfall, leaving a remaining shortfall of \$159,934.
- Changes in the expenditures in the general fund needed to be adjusted due to additional personnel costs and I lowered budgeted amounts in materials and services to offset the remaining amount.

FIRE DEPARTMENT

- The Fire Department received additional resources over and above what was budgeted, allowing us to increase the budgeted amount in professional fees which is what the interim fire chief is paid from.

STREET FUND

- The street fund received additional resources over and above the budgeted amount, allowing for an adjustment to the personal services and materials and services.

BAY CITY WATER FUND

- Water fund resources were higher than budgeted, allowing for an increase in personal services and materials and services.

SEWER FUND

- The beginning fund balance for the sewer fund was less than expected. Adjusted materials and services to correct for budget short fall.

BAY CITY WATER RESERVE

- Did not budget for the capital payments from BC water to the districts. Adjusted allocations to move \$24,756 from capital outlay into a transfer to water district for the capital payment.

**CITY OF BAY CITY
RESOLUTION NO. 2023-015**

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR
2022-2023 FOR THE CITY OF BAY CITY

WHEREAS, ORS 294.471(1)(a) allows the governing body of a municipal corporation to make one or more supplemental budgets if an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period requires a change in financial planning;

NOW, THEREFORE, BE IT RESOLVED, by and through the City of Bay City, City Council Meeting and Public Hearing, the City Council hereby adopts the following supplemental budget, makes appropriations, and adjusts the fiscal year 2022-2023 budget as follows:

CHANGES IN RESOURCES

GENERAL FUND:	Budgeted	Change	Revised
Admin:			
Beginning Fund Balance 100-00-4990	\$347,227	<\$148,442>	\$198,784
Property Tax – Current 100-00-4005	\$219,920	\$8,163	\$228,083
Liquor Tax 100-00-4105	\$23,000	\$3,804	\$26,804
Franchise Fees 100-00-4305	\$30,000	\$22,544	\$52,544
Licenses 100-00-4205	\$1,000	\$1,850	\$2,850
Hall Rental 100-00-4605	\$500	\$600	\$1,100
Earnings on Investments 100-00-4805	\$2,000	\$2,486	\$4,486
Transient Lodging Tax 100-00-4650	\$20,000	\$11,694	\$31,694
Miscellaneous 100-00-4800	\$48,971	\$5,257	\$54,228

Recreation:			
Local Grants	\$115,100	<\$75,100>	\$40,000
100-50-4430			
Planning:			
Planning Fees	\$6,000	\$6,310	\$12,310
100-70-4310			
Land Use Fees	\$4,000	\$900	\$4,900
100-70-4315			
TOTAL CHANGE IN RESOURCES		<\$159,934>	

CHANGES IN EXPENDITURES

GENERAL FUND:	Budgeted	Change	Revised
Admin:			
Full Time Employees	\$118,727	\$16,544	\$141,271
100-10-5105			
Employer Pers Contributions	\$22,000	\$6,000	\$28,000
100-10-5305			
Office Supplies	\$30,000	<\$5,000>	\$25,000
100-10-6105			
Bldgs Repair / Maintenance	\$35,000	<\$30,000>	\$5,000
100-10-6305			
Other Miscellaneous Expenses	\$38,971	<\$15,000>	\$23,971
100-10-6990			
Recreation:			
Other Supplies	\$5,000	<\$3,500>	\$1,500
100-50-6190			
Feasibility Studies / Projects	\$115,000	<\$58,900>	\$56,100
100-50-6995			
Buildings & Equipment	\$8,000	<\$6,000>	\$2,000
100-50-8200			
Planning:			
Engineering Fees	\$2,000	<\$2,000>	\$0
100-70-6215			

CHANGES IN EXPENDITURES CONTINUED

GENERAL FUND:	Budgeted	Change	Revised
Legal Fees 100-70-6220	\$5,000	<\$2,000>	\$3,000
Other Professional Services 100-70-6290	\$10,000	<\$4,000>	\$6,000
General Services:			
Legal Fees 100-90-6205	\$40,000	<\$20,000>	\$20,000
Contingency 100-90-9800	\$47,090	<\$36,078>	\$11,012
TOTAL CHANGE IN EXPENDITURES		<\$159,934>	

CHANGES IN RESOURCES

GENERAL FUND FIRE DEPT:	Budgeted	Change	Revised
Property Tax – Current 100-30-4005	\$128,734	\$12,023	\$140,757
Earnings on Investments 100-30-4805	\$1,200	\$2,000	\$3,200
Miscellaneous 100-30-4800	\$55,902	\$10,199	\$66,101
Beginning Fund Balance 100-30-4990	\$138,000	\$17,585	\$155,585
TOTAL CHANGE IN RESOURCES		\$41,807	

CHANGES IN EXPENDITURES

GENERAL FUND FIRE DEPT:	Budgeted	Change	Revised
Other Professional Fees 100-30-6290	\$8,000	\$41,807	\$49,807
TOTAL CHANGE IN EXPENDITURES		\$41,807	

CHANGES IN RESOURCES

STREET FUND	Budgeted	Change	Revised
Beginning Fund Balance 200-00-4990	\$46,800	\$48,821	\$95,621
TOTAL CHANGE IN RESOURCES		\$48,821	

CHANGES IN EXPENDITURES

STREET FUND	Budgeted	Change	Revised
Full Time Employee 200-00-4990	\$70,000	\$30,000	\$100,000
Improvements other than Bldgs. 200-00-8300	\$214,000	\$18,821	\$232,821
TOTAL CHANGE IN EXPENDITURES		\$48,821	

CHANGES IN RESOURCES

BAY CITY WATER FUND	Budgeted	Change	Revised
Beginning Fund Balance 600-00-4990	\$187,000	\$78,051	\$265,051
TOTAL CHANGE IN RESOURCES		\$78,051	

CHANGES IN EXPENDITURES

BAY CITY WATER FUND	Budgeted	Change	Revised
Full Time Employees 600-00-5105	\$172,000	\$50,000	\$222,000
Employer Pers 600-00-5305	\$32,500	\$10,000	\$42,500
Customer meters 600-00-6130	\$1,000	\$18,051	\$19,051
TOTAL CHANGE IN EXPENDITURES		\$78,051	

CHANGES IN RESOURCES

SEWER FUND:	Budgeted	Change	Revised
Beginning Fund Balance 602-00-4990	\$995,000	<\$80,037>	\$914,962
Sewer User Charges 602-00-4620	\$364,000	\$13,000	\$377,000
Earnings on Investments 602-00-4805	\$5,000	\$14,570	\$19,570
Miscellaneous 602-00-4800	\$99,754	\$5,511	\$105,265
TOTAL CHANGE IN RESOURCES		<\$46,956>	

CHANGES IN EXPENDITURES

SEWER FUND:	Budgeted	Change	Revised
Engineering Fees 602-00-6215	\$10,000	<\$7,500>	\$2,500
Utility System Repair 602-00-6325	\$160,837	<\$30,000>	\$130,837
Operational Equipment / Repairs 602-00-6345	\$60,000	<\$9,456>	\$50,544
TOTAL CHANGE IN EXPENDITURES		<\$46,956>	

CHANGE IN EXPENDITURE ALLOCATION

BAY CITY WATER RESERVE

Capital Outlay 600-13-8800	\$280,237	<\$24,756>	\$255,481
Transfer to Water District 600-13-9000	\$0	\$24,756	\$24,756

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BAY CITY this 13th, day of June 2023.

AND APPROVED BY THE MAYOR OF THE CITY OF BAY CITY this 13th, day of June 2023.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder/Finance Director

Local government acceptance lists (updated December 2022) *(effective 7/1/25)*

Combining new recommendations with those previously shared with the Recycling Council, DEQ is now recommending requiring local governments to collect the following materials under their Opportunity to Recycle obligations:

Uniform Statewide Collection List

New items (for us) in yellow

To be collected at depots and on-route collection, and suitable for commingled collection:

<p>Corrugated cardboard (uncoated and recycle-compatible coated; clean pizza boxes OK)</p>		<p>All kraft paper (brown paper bags, mailers)</p>		<p>Telephone directories</p>	
<p>Paperboard packaging (e.g., cereal, cracker and medicine boxes)</p>		<p>Molded pulp packaging (e.g., egg cartons, but not food serviceware or flower pots)</p>		<p>Paperback books</p>	
<p>Polycoated cartons (e.g., milk cartons), aseptic cartons, and polycoated paper cups</p>		<p>Tissue paper used as packaging (not facial or sanitary tissue)</p>		<p>Other printing and writing paper (e.g., envelopes, "junk mail", cards)</p>	
<p>Non-metalized gift wrap (no ribbons or bows)</p>		<p>High-grade office paper (e.g., white and colored ledger)</p>		<p>Steel cans, including empty/dry paint cans</p>	

Newspaper/newsprint		Magazines, catalogs and similar glossy paper		Paper "cans" with metal ends (e.g., snack, nut and coffee cans)	
Scrap metal less than 10 pounds in weight and 18 inches in length; excluding sharp items and "tangles" (e.g., bicycle chains, wire)		Aluminum food and beverage cans		Nursery (plant) packaging: HDPE (#2) and PP (#5) only	
Plastic tubs (e.g., cottage cheese), 6 ounces or larger, made of PET (#1), HDPE (#2), LDPE (#4), or polypropylene (#5)		Plastic bottles and jugs, 6 ounces and larger, made of clear PET (#1), natural or colored HDPE (#2) or LDPE (#4), or clear or colored polypropylene (#5) (caps OK if screwed on)		Plastic buckets, pails, storage containers and other bulky HDPE (#2) or polypropylene (#5) plastic packaging that fit loosely in the provided on-route collection container	
Clear plastic cups, made of PET (#1) or polypropylene (#5), but no other plastic food serviceware					











Only at depots and collected segregated from other materials (not commingled):

<p>Motor oil</p>		<p>Scrap metal including large appliances and other items not on the Uniform Statewide Collection List</p>	
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PRO acceptance lists (updated)

(effective 7/1/25)

Combining new recommendations with those previously shared with the Recycling Council, DEQ recommends requiring PROs to provide for recycling of the following materials under separate collection services as required by ORS 459A.914(1)(b) and ORS 459A.896(1):

<p>Steel and aluminum aerosol packaging</p>		<p>Single-use liquid fuel canisters and other pressurized cylinders</p>		<p>Polyethylene and polypropylene lids</p>		<p>Glass packaging (e.g., bottles and jars)</p>	
<p>Aluminum foil and pressed foil products</p>		<p>Polyethylene film</p>		<p>HDPE package handles (such as 6-pack handles)</p>		<p>Shredded paper</p>	
<p>Block white expanded polystyrene</p>		<p>Plastic buckets and other bulky HDPE (#2) or polypropylene (#5) packaging</p>					

Recycling Collection Scenarios

Source separated

-- *each material separately*



Dual Stream

-- *fibers separate from other*



Commingled

-- *all recyclables together*

NO NEED TO REMOVE:

- Paper clips, stamps, address labels, staples, metal fasteners, cellophane address windows, rubber bands spiral bindings, plastic tabs

Please Flatten all cardboard boxes. Empty and rinse all containers

NO

- Scrap Metal*
- Plastic Bags
- Plastic Caps
- Plastic 6-pack holders
- Needles or syringes*
- Plastic Microwave Trays
- Window Panes, Mirrors, Ceramics & Pyrex dishware
- Plastics other than those that are listed
- Paint, Pesticides, Oil & Cleansers **
- Stickers or Address Label Sheet Waste
- Waxed paper or Waxed Cardboard
- Styrofoam or Paper-to-go Containers
- Food Waste
- Electronic Waste... (batteries, cell phones, computers, etc.) **

*** indicates items that are accepted at City Sanitary Service**

**** indicates items that are Hazardous waste and can only be accepted at Hazardous Household Waste Events**

CITY SANITARY SERVICE
TAKING OUT YOUR TRASH
SINCE 1950
800-942-6242

Recycling Collection Scenarios (options)

Source separated

-- each material separately

Dual Stream

-- fibers separate from other

Commingled

-- all recyclables together

PROs

High quality materials
Easier to market
Educated consumers

Decent quality materials
Can directly market fibers
Fresh intro possible

Simple for consumer
Need only 1 cart
Ease of collection
Least collection expense

CONs

Need multiple carts/bins
Multiple collection trucks
Higher collection cost
Lose/lower participation

Multiple carts/bins
Multiple or split trucks
Education needed

High contamination levels
Requires MRF
Education needed
CRP required



Recycling Collection Scenarios (options continued)

FREQUENCY

Weekly

Highest collection costs

Every-other-week

Frequently used scenario
Difficult for STRs, businesses

Monthly

Lowest collection costs
Risk of overflow

SIZE OF CART/BIN

Smaller carts are OK

Mid-sized carts

Larger carts necessary

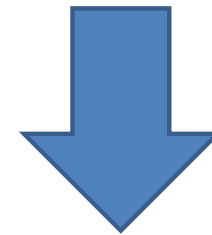
Recycling Collection Scenarios (options continued)

PARTICIPATION

Subscription for customers
-- usually extra cost

Included for customers
-- included in rate

Provided to everyone
*-- optimal cost-benefit,
but how to you charge?*



“Opt-out” programs can
result in +30% collection
volumes

Calculate the Costs Of a Recycling System

By completing this calculation, you can not only better understand the costs, but also share your opinion on the optimal and acceptable curbside recycling system for Tillamook County. Your preferences are not an "order," but rather will help determine preferences for all customers, as a countywide system.

Collection Infrastructure Costs

Trucks (\$180-250,000 each)	}	May be all or majority funded through the RMA!
Carts (\$75-200 each)		

Processing Costs

Reload Facility	}	May be all or majority funded through the RMA!
Baling (\$30-60 per ton)		
MRF (\$120-150 per ton)		
Hauling (\$20-50 per ton)		

Collection Operations Costs

[Collection costs vary based on size, distance, density, efficiency, and other factors. Costs for haulers in Tillamook County range from \$5 to \$12 per pickup.] For this exercise, use a Basic Unit Factor of \$7.

\$7

System

Source Separated	x 3
Dual Stream	x 2
Commingled	x 1

Glass + \$7

+

Frequency of Collection

Weekly	x 4
Twice Monthly	x 2
Monthly	x 1

Who's included?

Subscription	+25%
All customers	- 25%



City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1
www.ci.bay-city.or.us

May 9, 2023

City Manager Report – Liane Welch

- Working to hire a new City Manager
- Working to hire a new fire fighter
- Procuring materials for the Patterson Creek Restoration project
- Working on development of Proposed Fire District
- Submitting permits for Hiker/Biker ADA bathroom at Al Griffin Memorial Park
- Working on legal issues for city
- Submitted permits for gateway signs on Hwy 101 with ODOT
- Met with Hudson Insurance and went over insurance coverage for city
- Work on Emergency Management BCEV
- Working with City Planner on development code update
- Participate in ColPac and NWACT



Fire Department Report—May 2023

Administratively-I continue to work with Division Chief Christensen on mentoring him for his future role as the Interim Chief and providing an ear to him for his role in Operations. Continue working on File Clean-up and adding input to the Future Discussions. Working on Firefighter Job Descriptions for New Full-time Position and Seasonal Positions. Working on Future Department Materials.

Volunteers: May was a relatively quiet month from a response mode, as the Department responded to 17 requests for assistance. The Volunteers responded to a total of 17-Requests for Assistance: with 5 Medical alarms within the City Limits, 1-False Alarm, 1-Controlled Burn and 1-Investigation of Smoke. We responded to 3-Fires in Town, 1-Boat, and 2-Structure Fires. They also responded to 4-Alarms in Garibaldi and twice to Tillamook. The Volunteers Roster is at 24 Members.

Training Chief Paulsen has provided 16 hours of Service to the Department this month with Training and Response. The Volunteers provided 146 hours of Training and 65 responses on Alarm Response, and 3 personnel to Officers Meetings.

Additionally, Asst. Chief Aaron Bentley provided (5) twelve-hour Duty Officer Shifts during the month of April for a total of 60 hours of coverage.

Operations -Instructed in the Fire Fighter 1 Academy. Both Fires in Bay City, were extinguished by the First Bay City Fire Engine Crew arriving on Scene. Participated in (2) Burn-to-Learn Fire Drills in Garibaldi. Engine Crew sent to Tillamook for Touch a Truck Presentation. Annual Wildland Firefighter Refresher Training. Participating in Sawyer Training classes with ODF. Provided CPR Training to Coast Guard in Garibaldi. Worked at Camp McGruder on Burn Prep Training. Meeting with OSFM regarding Wildfire Mitigation Program in the Community.

Operations Chief had 262.7 hours of Employment, of which 32.5 hours was working with Garibaldi in Operations and had an additional 215 hours of Coverage as Duty Officer. And 9 hours responding to Emergencies.


Dale Kamrath, Interim Fire Chief



Bay City Emergency Volunteer Monthly Report – June 2023

- BCEV continues to hold Wednesday 7 pm radio check-ins, several more members have radios and are participating. Radio operators should register for a GRMS license.
- The BCEV website is up and running BCEVOR.org.
- The new 40 ft storage container will be delivered on June 6, 2023. Thanks to Gary Frey for taking the lead and the Public Works crew for preparing the site.
- Generator training is scheduled for Tuesday June 20 at their regular meeting
- Have a summer intern to help with messaging and getting the word out.
- Hosted a TC4 meeting; working on a press release and letter to County Commissioners to support grass root emergency preparedness efforts.
- Next Meeting is **Tuesday June 20th** at 5:30 pm.



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BAY CITY PLANNING DEPARTMENT MONTHLY REPORT **FOR MAY 2023**

1. Zoning Permits (4)

- a. Accessory Structure – 6055 D Street – accessory shed
- b. Single Family Dwelling – 5175 Trade – Grading & Erosion Control/Geologic Hazard Report
- c. Residential Remodel – 5405 Trade Street – New ADA Bathrooms/Showers
- d. Temporary Use – 4905 Spruce Street – Camp Host

2. Public Works Permit (1)

- a. Road Approach – 8970 7th Street

3. Planning Commission Meeting May 17th Meeting

- Planning Commission Bylaws Review.

4. Specific Tax Lot Questions/Inquiries/and Other Correspondences (counter, phone or email)

- Development Requirements for vacant property on Clam Street (9 inquiries);
- Development Requirements for property in Bay Ridge Subdivision (5 inquiries);
- House Bill 3414 Review (4inquiries);
- Tree Removal for property at 7th and Portland (4 inquiries);
- Development requirements and Pre-Application meeting set-up for property at McCoy (4 inquiries);
- Access Easement and Driveway Issues for property at Bay Ridge Subdivision (4 inquiries);
- TGM Code Update Issues review (4 inquiries);
- Permit Review for property at 6755 Seattle (3 inquiries);
- Opportunity for Development of Uhaul Storage Pods for property at 8140 Bewley (3 inquiries);
- Remodel of Odd Fellows Building at 9330 4th Street (3 inquiries);
- Development Requirements for property at 7th and A (3 inquiries);
- Development Requirements for property at Fern Street (3 inquiries);
- Development Requirements for property at 8th and D (3 inquiries);
- Parking Issues and driveway improvements for property at 4905 Spruce (3 inquiries);
- Garden Shed requirements in City (3 inquiries);
- Development Requirements for property at 9th and Portland (2 inquiries);
- Appeal Question for setback variance at 4635 Spruce Street (2inquiries);
- Info for Sign-off for property at 9635 11th Street (2 inquiries);
- LUCS review for property at 8250 Hwy 101 (2 inquiries);
- Retaining Wall requirements in City (2 inquiries);
- Illegal RV for property at 5775 B Street (2 inquiries);
- Development Requirements for property at Bay and Hendricks (2 inquiries);
- Development Requirements for property at Doughty and Pike (2 inquiries);
- Development Requirements for property at 8th and B (2 inquiries);
- Permit Submittal for property at 5175 Trade (2 inquiries);
- Short term rental for property at 8780 15th (2 inquiries);
- Booth Property and Sunnyside Addition Plat research for property at 6780 Union (2 inquiries);
- CUP review for property on Hobsonville Road (2 inquiries);
- Variance Request Meeting scheduling for property at 5930 Seattle (2 inquiries);
- FEMA BiOp NFIP Changes
- Parking Issues and driveway improvements for property at 2106 2nd St;
- NHMP Edits;
- Accessory Structure questions in City;
- Housing Projects in City;
- Bed and Breakfast requirements in City;
- Setbacks and LLA for property at 6245 Bay View;
- Habitat Hook-up for property at 9965 8th;
- Request for Board of Realtors Presentation;

- Use of Mana's at 5535 Hayes Oyster;
- Fence and Garage requirements in NHI for property at 5570 B Street;
- Water Bill Questions for property on Union;
- Development Requirements for property on 8790 Doughty Road;
- Garage Requirements for property at 7835 Seattle;
- Zoning Permit for Addition for property at 4660 Salmon;
- Development Requirements for property at 11th and Portland;
- Development Requirements - height, SDC and garage req. in City;
- Vacant Land for development in City;
- Building Addition for property at 8830 17th ;
- State Web Maps review;
- Tree Removal for property at 12th and Seattle;
- OLCC Permit for Pearl Festival;
- Hill Property Development at 9640 Seattle;
- Tree Removal Request for property at 9th and E Street;
- Development Requirements for Shed for property at 6055 D Street;
- Short term rental for property at 6290 E Street;
- Outdoor Educational Center on Hobsonville Point Road - Not in City;
- \$1000 deposit requirements for property at 5475 Pacific;
- Variance Request for property at 5930 Seattle;
- Zoning Permit and Lot Coverage requirements
- RR2 Zone;
- Garage Sale Permit requirements;
- FEMA Training Review ;

5. Meetings involving Planning Department

- May 4th – Weekly LOC Land Use Legislative Update Meetings via Zoom;
- May 8th – Meeting with Wheeler City Manager at Rockaway Roastery re: Planning Services;
- May 9th – Homeless Response Workshop;
Natural Hazard Risk Assessment Work Group;
- May 11th – Natural Hazard Mitigation Steering Committee Meeting;
Weekly LOC Land Use Legislative Update Meetings via Zoom;
- May 15th – Meeting with Thea Ward on property at 9th and Portland regarding development requirements and permit process;
- May 16th – Realtors Board Luncheon Presentation – *'What's Required to Develop in Bay City'*;
- May 17th – Easement Improvements Meeting for Bay Ridge;
Planning Commission Meeting;
- May 18th – Weekly LOC Legislative Land Update Meetings via Zoom;
- May 23rd – City/County Monthly Meeting;
- May 24th – Office Moving Day;
- May 25th – Weekly LOC Legislative Land Update Meetings via Zoom;
Pre-Application Meeting for Mullners for Tiny Homes Complex Development;
- May 30th – Meeting with Scott and Terri Neiman regarding proposed development and variance requirements;
- May 31st – ERAP Working Group Meeting;
Meeting with Laura Buhl (DLCD) regarding TGM Code Change.

6. Counterwork

- 9 Permitting, Land Use and public facility questions at counter;
- 4 Zoning Permit submittals at counter.

7. Upcoming June Meetings

- Weekly OCPDA/LOC Land Use & Development Legislative Update Meetings via Zoom – June 1st, 8th, 15th, 22nd, 29th;
- TGM Code Update meeting with Laura Buhl (DLCD) – June 5th;
- Meeting with Mike Rice (County Surveyor) re property at Union – June 6th;
- Meeting with Nancy Lumpkin regarding required permits – June 6th;
- FEMA BiOp Coalition Meeting – June 6th;
- FEMA BiOp Briefing – June 7th;
- Tillamook Estuary Resilience Action Plan Meeting – June 13th
- Planning Commission Meeting – June 21st;
- Risk Assessment Working Group Meeting – June 26th;
- City-Tillamook County Monthly Meeting – June 27th.



BAY CITY COUNCIL WORKSHOP

May 8, 2023

5:31 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Melissa Rondeau, Councilor Tim Josi, Councilor Jason Hovey, Councilor Anthony Boatman

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, City Recorder/Finance Director Lindsey Gann, Division Chief Christensen

Others present: Bob Miles, Pat Vining, Greg Sweeney, Mike Rawson, Tom Dye, Karen Dye, Roger Miller

- A.** Call to Order, Pledge of Allegiance, Roll Call
- B.** Visitor Propositions (Public Comment on Non-Agenda Items)
No questions or comments
- C.** Presentation – Public Works Director Roy Markee, WWTP Outfall
No presentation at the council workshop

Mayor McCall asked for approval to move agenda item “a” for new business ahead on the agenda. Approved by council, item “a” new business moved ahead.

D. New Business

a. TLT Committee Recommendations:

City Manager Welch presented the recommendations from the TLT committee to the Council. 3 applications were received for TLT Grants.

- 1) Bay City Pearl and Oyster Music Festival – Requesting \$7800 for festival costs.
- 2) Tillamook Tennis Association - Requesting \$4,896

The council requested to know what hours the pickleball court would be open for use. Tom Dye spoke on behalf of the Tennis Association stating they have approximately 60 members and the typical outdoor playing time is around 8am-11am Monday – Saturday and 3pm-5pm Sunday, it is organized play.

Greg Sweeney spoke on behalf of the TLT committee and stated that the committee is in favor of the application and stated they would like to see the nets available outside of the pickleball play hours. City Manager Welch clarified that the pickleball players would like to have tennis nets up to separate the courts. Mayor



THE PEARL OF TILLAMOOK BAY

McCall stated that the Tennis Association needs to do outreach to bring in visitors outside of the local group since funds would be from the TLT Grant. A discussion on play hours and signage was held. Mayor McCall expressed concern of getting off topic and overregulating from council on the hours in the park. Mayor McCall directed the council back to the initial discussion on whether to award the funds for the grant application.

- 3) Bay City Emergency Volunteers – Requesting \$12,528 for a storage container. Councilor Imhoff asked how this project would relate to tourism. City Manager Welch explained that the storage container may not bring in additional tourism, however the items in the storage container would be used to support tourists that are in the area during a disaster. Councilor Imhoff requested advertising to meet the TLT criteria.
- 4) City of Bay City – Requesting \$14,775 for the City Hall Mural

E. Committee, Department, and Staff Reports

- a. City Manager, City Manager Welch presented the city manager report. Report is in the council packet. Discussion was held on HB 3115 which goes into effect on 7/1/2023. Staff directed to review current ordinance to see if the City has an ordinance that addresses camping on public property / homelessness issues. City Manager Welch stated that the City of Manzanita does have 1 parking place available to the homeless at this time.
- b. Finance Department – City Manager Welch presented the Finance report, a copy of the report is in the council packet.
- c. Fire Department – City Manager Welch presented the Fire Department Report, a copy of the report is in the council packet.
- d. Fire Committee Report – No report
- e. Public Works – Director Markee presented the public works report, a copy of the report is in the council packet.
- f. Emergency Preparedness,
 - i. Next meeting Monday May 15, 2023, 5:30 pm at Ad Montgomery Community Hall
City Manager Welch presented the Planning report, a copy of the report is in the packet.
- g. Planning Department,



THE PEARL OF TILLAMOOK BAY

- i. Next Planning Commission – May 17, 2023, at 6:00 pm at Ad Montgomery Community Hall

City Manager Welch presented the Planning report, a copy of the report is in the packet.

F. Minutes

- a. Council Workshop – April 10, 2023
- b. Regular Council Meeting – April 11, 2023

No questions or comments

G. Treasurers Report

H. Bills against the City

I. Unfinished Business

- a. Fiscal Policy – Staff explained that they did not give the fiscal policy to the budget committee as originally planned, staff were busy and did not remember to provide it. A discussion was held, and the council determined that budget committee input was not necessary.
- b. Business Registration – City Manager Welch proposed to schedule a public hearing for June 13, 2023, as notice of public hearing was not published in time for the May Council meeting. The council agreed to push public hearing back to the June council meeting.
- c. FEMA National Flood Insurance implementation changes – Planner David Mattison sent a letter to Fema regarding the implementation of changes.
- d. Tillamook County land swap for streets discussion – City Manager Welch stated concerns about the land swap proposal. Council agreed that the proposal is not what they are looking for, City Manager Welch will discuss it further with the Tillamook County Road Department.

J. New Business

- a. TLT Committee Recommendations – Moved ahead on the agenda.
- b. Resolution 2023-012 – A Resolution Exempting a Bid for New Financial, Payroll, and Billing Software for the City from Competitive Bidding Requirements of ORS 279, which includes permission for Finance Director to sign contract with Springbrook for new software.

City Manager Welch explained that the Cities current software is not sufficient, and staff has researched new software. Staff reached out to other cities and



THE PEARL OF TILLAMOOK BAY

our auditors for software suggestions and Springbrook was the top mentioned software. Staff has a negotiated the price with Springbrook and are looking for approval to move forward and to allow the finance director to sign the contract.

- c. Permission for Public Works Director to sign the Paving Contract for portions of 14th 16th, and Main Streets.

City Manager Welch presented the request for Public Works Director Markee to sign the paving contract.

- d. Permission for Public Works Director to sign Contract for the new sewer lift station.

City Manager Welch presented the request for Public Works Director Markee to sign new sewer lift station contract.

- e. Project Assessment Report – Bay City Wastewater Treatment Plant Upgrades, by Cascade Energy (TPUD)

Public Works Director Markee presented the report to council.

- f. Notice of Executive Session – ORS 192.660 2 (a) in May and/or June 2023, for City Council to interview City Manager Applicants.

K. Mayor's Presentation

L. Council Presentation

M. Attorney Presentation

Adjourned at 7:26pm

David McCall, Mayor

Lindsey Gann, City Recorder



BAY CITY COUNCIL MEETING

May 9, 2023

6:00pm

Members Present: Mayor McCall, Councilor Tom Imhoff, Councilor Melissa Rondeau, Councilor Jason Hovey, Councilor Josi, Councilor Anthony Boatman

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, City Recorder/Finance Director Lindsey Gann, Division Chief Christensen

Visitors Present: Gary and Hilde Frey, Bob Miles, Mike Rawson, Roger Miller, Ralph McRae

- A.** Call to Order, Pledge of Allegiance, Roll Call
- B.** Visitor Propositions (Public Comment on Non-Agenda Items)
No Questions or Comments
- C.** Presentation – Public Works Director Roy Markee, WWTP Outfall
Public Works Director Markee presented the WWTP Outfall
- D.** Mayor McCall requested to move ahead on the agenda New Business item “a” TLT Committee Recommendations. Council agreed and moved New Business item “a” ahead on the agenda.

New Business:

- a.** TLT Committee Recommendations.

TLT grant applications were presented at the City Council Workshop.

- 1) Bay City Pearl and Oyster Music Festival – Requesting \$7800 for festival costs.
- 2) Tillamook Tennis Association - Requesting \$4,896
- 3) Bay City Emergency Volunteers – Requesting \$12,528 for a storage container.
- 4) City of Bay City – Requesting \$14,775 for the City Hall Mural

Motion by Councilor Josi to approve all TLT grant applications for payment, seconded by Councilor Boatman.

Motion Passes 5-0

- E.** Committee, Department, and Staff Reports
 - a.** City Manager, - City Manager Welch presented the City Manager report at the council workshop. HB 3115 was discussed, staff located Ord #585 which states “No person shall lodge in a car, outbuilding or other place not intended



THE PEARL OF TILLAMOOK BAY

for that purpose without permission of the owner or person entitled to". Mayor McCall stated he feels the current ordinance that is in effect provides guidance for HB3115. The Council agrees and stated that if amendments are needed, they can be made in the future.

- b. Finance Department – Manager Welch presented the report, a copy of the report is in the council packet.
- c. Fire Department– Manager Welch presented the report, a copy of the report is in the council packet.
- d. Fire Committee Report – No report
- e. Public Works– Manager Welch presented the report, copy of report is in the council packet.

f. Emergency Preparedness,

- i. Next meeting Monday May 15, 2023, 5:30 pm at Ad Montgomery Community Hall

Manager Welch presented the report, a copy of the report is in the council packet.

g. Planning Department,

- i. Next Planning Commission – May 17, 2023, at 6:00 pm at Ad Montgomery Community Hall

Manager Welch presented the report, a copy of the report is in the council packet.

F. Minutes

- a. Council Workshop – April 10, 2023
- b. Regular Council Meeting– April 11, 2023

No questions or comments on the minutes. Motion by Councilor Josi to approve the minutes, seconded by Councilor Rondeau.

Motion Passes 5-0

- G.** Treasurers Report – No questions or comments.
- H.** Bills against the City – Not questions or comments. Motion by Councilor Boatman to approve the bills against the city, seconded by Councilor Rondeau.

Motion Passes 5-0

I. Unfinished Business

- a. Fiscal Policy – Move hearing to July Council Meeting



THE PEARL OF TILLAMOOK BAY

- b. Business Registration – propose to schedule public hearing for June 13, 2023. Staff and Council agreed to move the public hearing to June.
- c. FEMA National Flood Insurance implementation changes
- d. Tillamook County land swap for streets discussion – City Manager Welch was directed to continue to work with the County on a land swap for streets agreement.

J. New Business

- a. TLT Committee Recommendations – Moved ahead on the agenda.
- b. Resolution 2023-012 – A Resolution Exempting a Bid for New Financial, Payroll, and Billing Software for the City from Competitive Bidding Requirements of ORS 279, which includes permission for Finance Director to sign contract with Springbrook for new software.

Finance Director Gann explained the need for new software, and research from other cities/counties and suggested software from the Auditors. The most popular software suggested was Springbrook. Requesting authorization for exemption from competitive bidding and for authorization to sign the contract.

Motion by Councilor Josi to approve resolution 2023-012, seconded by Councilor Imhoff.

Motion Passes 5-0

- c. Permission for Public Works Director to sign the Paving Contract for portions of 14th 16th, and Main Streets.

Requesting permission from the council for Public Works Director Markee to sign the paving contract. Motion by Councilor Rondeau to approve, seconded by Councilor Hovey.

Motion Passes 5-0

- d. Permission for Public Works Director to sign Contract for the new sewer lift station.

Requesting permission for Public Works Director Markee to sign the contract for the new sewer lift station.

Motion by Councilor Josi to approve, seconded by Councilor Imhoff.

Motion Passes 5-0

- e. Project Assessment Report – Bay City Wastewater Treatment Plant Upgrades, by Cascade Energy (TPUD) – Study was presented at council workshop.



THE PEARL OF TILLAMOOK BAY

- f. Notice of Executive Session – ORS 192.660 2 (a) in May and/or June 2023, for City Council to interview City Manager Applicants.

Mayor McCall recused himself from the discussion.

City Manager Welch stated that she is ready to schedule interviews for the City Manager position. Since the Council is an interview panel it will need to be noticed as a public hearing/executive session. Manager Welch was directed by council members to send a doodle pole out to set a date for the interviews, and to notice the interview date as a public hearing / executive session.

- K. Mayor's Presentation
- L. Council Presentation
- M. Attorney Presentation

Motion to adjourn at 6:56pm by Councilor Hovey, seconded by Councilor Boatman.

Motion passes 5-0

David McCall, Mayor

Lindsey Gann, City Recorder

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For General Fund (100)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
100-00-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 219,920.00	\$ 228,083.18	\$ (8,163.18)
100-00-4010 Property Taxes - Prior Years	0.00	0.00	7,000.00	3,611.00	\$ 3,389.00
100-00-4105 Liquor Tax	0.00	2,584.97	23,000.00	26,804.54	\$ (3,804.54)
100-00-4110 Cigarette Tax	0.00	0.00	1,200.00	890.16	\$ 309.84
100-00-4205 Licenses	0.00	0.00	1,000.00	2,850.00	\$ (1,850.00)
100-00-4210 Dog Licenses/Fines	0.00	15.00	150.00	391.25	\$ (241.25)
100-00-4305 Franchise Fees	0.00	7,924.36	30,000.00	52,544.92	\$ (22,544.92)
100-00-4510 State Revenue Sharing	0.00	3,822.37	20,000.00	20,021.89	\$ (21.89)
100-00-4605 Hall Rental	0.00	0.00	500.00	1,100.00	\$ (600.00)
100-00-4650 Transient Lodging Tax	0.00	0.00	20,000.00	31,694.21	\$ (11,694.21)
100-00-4800 Miscellaneous	0.00	70.00	48,971.69	54,229.30	\$ (5,257.61)
100-00-4805 Earnings on Investments	0.00	0.00	2,000.00	4,486.18	\$ (2,486.18)
100-00-4850 Code Enforcement Fines	0.00	0.00	100.00	0.00	\$ 100.00
100-00-4990 Beginning Fund Balance	0.00	0.00	347,227.00	198,784.36	\$ 148,442.64
Total Non-Departmental Revenues	0.00	14,416.70	721,068.69	625,490.99	95,577.70
Fire Revenues					
100-30-4005 Property Taxes - Current	0.00	0.00	128,734.00	140,757.70	\$ (12,023.70)
100-30-4010 Property Taxes - Prior Years	0.00	0.00	1,500.00	1,840.80	\$ (340.80)
100-30-4520 Intergovernmental Agreements	0.00	0.00	3,000.00	0.00	\$ 3,000.00
100-30-4800 Miscellaneous	0.00	0.00	55,902.00	66,101.03	\$ (10,199.03)
100-30-4805 Earnings on Investments	0.00	0.00	1,200.00	3,327.77	\$ (2,127.77)
100-30-4930 Transfers In	0.00	0.00	178,258.00	177,120.88	\$ 1,137.12
100-30-4990 Beginning Fund Balance	0.00	0.00	138,000.00	155,585.64	\$ (17,585.64)
Total Fire Revenues	0.00	0.00	506,594.00	544,733.82	(38,139.82)
Recreation Revenues					
100-50-4430 Local Grants	0.00	0.00	115,100.00	40,000.00	\$ 75,100.00
100-50-4630 Park Camping	0.00	0.00	6,500.00	6,451.31	\$ 48.69
Total Recreation Revenues	0.00	0.00	121,600.00	46,451.31	75,148.69
Transient Lodging Tax Revenues					
100-60-4650 Transient Lodging Tax	0.00	0.00	55,000.00	78,389.46	\$ (23,389.46)
100-60-4990 Beginning Fund Balance	0.00	0.00	68,000.00	98,302.89	\$ (30,302.89)
Total Transient Lodging Tax Revenues	0.00	0.00	123,000.00	176,692.35	(53,692.35)
Planning Revenues					
100-70-4310 Planning Fees	0.00	1,010.00	6,000.00	12,310.00	\$ (6,310.00)
100-70-4315 Land Use Fees	0.00	0.00	4,000.00	4,900.00	\$ (900.00)
Total Planning Revenues	0.00	1,010.00	10,000.00	17,210.00	(7,210.00)
Total General Fund Revenues	\$ 0.00	\$ 15,426.70	\$ 1,482,262.69	\$ 1,410,578.47	\$ 71,684.22

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Revised Budget
For General Fund (100)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Expenditures					
Administration Expenditures					
100-10-5105 Full-Time Employees - Regular	\$ 0.00	\$ 10,990.40	\$ 118,727.00	\$ 124,034.87	\$ (5,307.87)
100-10-5115 Part-Time Employees	0.00	0.00	14,300.00	2,553.06	\$ 11,746.94
100-10-5200 Payroll Taxes	0.00	0.00	0.00	21.89	\$ 0.00
100-10-5205 Employer FICA Taxes	0.00	837.44	9,000.00	9,661.91	\$ (661.91)
100-10-5210 Unemployment Insurance	0.00	10.96	1,200.00	127.38	\$ 1,072.62
100-10-5215 Workers' Compensation Insurance	0.00	3.60	700.00	634.37	\$ 65.63
100-10-5305 Employer PERS Contributions	0.00	2,209.11	22,000.00	25,368.06	\$ (3,368.06)
100-10-5405 Health Insurance	0.00	2,637.16	37,000.00	32,452.01	\$ 4,547.99
100-10-5415 Life Insurance	0.00	20.26	300.00	228.92	\$ 71.08
100-10-6105 Office Supplies & Equipment	0.00	538.81	30,000.00	19,209.65	\$ 10,790.35
100-10-6290 Other Professional Fees	0.00	0.00	500.00	225.29	\$ 274.71
100-10-6305 Building Repairs & Maintenance	0.00	1,576.47	35,000.00	3,403.04	\$ 31,596.96
100-10-6311 Contracted Ground Maintenance	0.00	1,685.00	5,000.00	3,205.00	\$ 1,795.00
100-10-6405 Dues & Subscriptions	0.00	15.99	5,000.00	4,042.35	\$ 957.65
100-10-6410 Training	0.00	133.96	10,000.00	8,848.12	\$ 1,151.88
100-10-6605 Electricity	0.00	0.00	4,000.00	3,798.51	\$ 201.49
100-10-6620 Telecommunications	0.00	435.30	2,500.00	3,789.47	\$ (1,289.47)
100-10-6700 Insurance	0.00	0.00	7,400.00	7,400.00	\$ 0.00
100-10-6825 Advertising/Publishing	0.00	572.80	5,000.00	1,990.20	\$ 3,009.80
100-10-6830 Janitorial Services	0.00	1,100.00	5,000.00	5,780.00	\$ (780.00)
100-10-6850 Dog Licenses/Catching	0.00	0.00	150.00	146.88	\$ 3.12
100-10-6860 Computers/Software/Services	0.00	297.45	20,000.00	18,038.22	\$ 1,961.78
100-10-6870 Pre-Hazard Preparedness	0.00	290.80	10,000.00	7,846.64	\$ 2,153.36
100-10-6880 Ordinance Enforcement	0.00	0.00	1,500.00	850.00	\$ 650.00
100-10-6990 Other Miscellaneous Expenses	0.00	0.00	38,971.69	3,670.41	\$ 35,301.28
Total Administration Expenditures	0.00	23,355.51	383,248.69	287,326.25	95,922.44
Fire Expenditures					
100-30-5105 Full-Time Employees - Regular	0.00	6,684.90	70,348.00	74,501.13	\$ (4,153.13)
100-30-5115 Part-Time Employees	0.00	0.00	45,400.00	29,843.00	\$ 15,557.00
100-30-5118 Volunteer Stipends	0.00	3,022.50	48,000.00	25,121.29	\$ 22,878.71
100-30-5205 Employer FICA Taxes	0.00	739.86	14,000.00	9,906.43	\$ 4,093.57
100-30-5210 Unemployment Insurance	0.00	9.70	1,200.00	129.46	\$ 1,070.54
100-30-5215 Workers' Compensation Insurance	0.00	6.14	2,300.00	1,962.84	\$ 337.16
100-30-5305 Employer PERS Contributions	0.00	1,457.56	27,000.00	19,848.44	\$ 7,151.56
100-30-5405 Health Insurance	0.00	2,093.80	29,000.00	21,221.20	\$ 7,778.80
100-30-5415 Life Insurance	0.00	4.76	300.00	130.40	\$ 169.60
100-30-5420 Disability Insurance	0.00	0.00	3,500.00	1,500.00	\$ 2,000.00
100-30-6105 Office Supplies & Equipment	0.00	232.63	4,000.00	2,984.46	\$ 1,015.54
100-30-6115 First Aid Supplies	0.00	3,610.56	10,000.00	9,963.34	\$ 36.66
100-30-6140 Fuel/Lubes/Etc.	0.00	667.86	10,000.00	6,569.56	\$ 3,430.44
100-30-6205 Accounting & Auditing	0.00	0.00	500.00	250.00	\$ 250.00
100-30-6220 Legal Fees	0.00	0.00	500.00	615.50	\$ (115.50)
100-30-6290 Other Professional Fees	0.00	5,887.50	8,000.00	31,808.50	\$ (23,808.50)
100-30-6305 Building Repairs & Maintenance	0.00	241.60	8,000.00	9,439.24	\$ (1,439.24)
100-30-6340 Radios & Radio Repair	0.00	255.50	4,000.00	2,775.71	\$ 1,224.29

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Statement of Revenue and Expenditures

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Revised Budget

For General Fund (100)

For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-30-6345 Operational Equipment & Repairs	0.00	632.74	15,000.00	16,693.19	\$ (1,693.19)
100-30-6350 Personal Protective Equipment	0.00	915.27	75,402.00	78,856.95	\$ (3,454.95)
100-30-6405 Dues & Subscriptions	0.00	2,336.98	2,400.00	6,404.62	\$ (4,004.62)
100-30-6410 Training	0.00	1,120.00	7,000.00	7,117.19	\$ (117.19)
100-30-6605 Electricity	0.00	0.00	4,700.00	3,356.70	\$ 1,343.30
100-30-6620 Telecommunications	0.00	263.38	4,000.00	4,193.75	\$ (193.75)
100-30-6700 Insurance	0.00	0.00	16,000.00	16,778.60	\$ (778.60)
100-30-6830 Janitorial Services	0.00	260.00	3,500.00	2,600.00	\$ 900.00
100-30-6840 Printing & Copying	0.00	0.00	300.00	210.45	\$ 89.55
100-30-6860 Computers/Software/Services	0.00	229.50	6,000.00	13,191.57	\$ (7,191.57)
100-30-6990 Other Miscellaneous Expenses	0.00	196.39	4,000.00	3,253.70	\$ 746.30
100-30-8400 Machinery & Equipment	0.00	0.00	50,000.00	50,000.00	\$ 0.00
100-30-9400 Transfer to Capital Projects Funds	0.00	0.00	21,500.00	21,500.00	\$ 0.00
100-30-9800 Contingency	0.00	0.00	10,744.00	0.00	\$ 10,744.00
Total Fire Expenditures	0.00	30,869.13	506,594.00	472,727.22	33,866.78
Recreation Expenditures					
100-50-5105 Full-Time Employees - Regular	0.00	1,783.36	21,322.00	19,089.65	\$ 2,232.35
100-50-5200 Payroll Taxes	0.00	0.00	0.00	3.29	\$ 0.00
100-50-5205 Employer FICA Taxes	0.00	135.91	1,700.00	1,457.97	\$ 242.03
100-50-5210 Unemployment Insurance	0.00	1.78	250.00	19.18	\$ 230.82
100-50-5215 Workers' Compensation Insurance	0.00	0.58	650.00	637.30	\$ 12.70
100-50-5305 Employer PERS Contributions	0.00	289.52	4,000.00	3,293.14	\$ 706.86
100-50-5405 Health Insurance	0.00	454.42	8,000.00	6,548.30	\$ 1,451.70
100-50-5415 Life Insurance	0.00	2.18	150.00	24.65	\$ 125.35
100-50-6145 Tourism	0.00	0.00	500.00	263.75	\$ 236.25
100-50-6190 Other Supplies	0.00	500.57	5,000.00	1,421.65	\$ 3,578.35
100-50-6305 Building Repairs & Maintenance	0.00	0.00	0.00	21.73	\$ 0.00
100-50-6310 Grounds Maintenance	0.00	95.63	8,000.00	8,790.77	\$ (790.77)
100-50-6311 Contracted Ground Maintenance	0.00	1,685.00	15,000.00	12,095.00	\$ 2,905.00
100-50-6605 Electricity	0.00	0.00	2,000.00	1,766.99	\$ 233.01
100-50-6995 Feasibility Studies / Projects	0.00	0.00	115,000.00	56,010.31	\$ 58,989.69
100-50-8200 Buildings & Equipment	0.00	0.00	8,000.00	0.00	\$ 8,000.00
100-50-8300 Improvements Other Than Buildings	0.00	1,969.63	0.00	1,969.63	\$ 0.00
Total Recreation Expenditures	0.00	6,918.58	189,572.00	113,413.31	76,158.69
Transient Lodging Tax Expenditures					
100-60-6145 Tourism	0.00	12,696.00	120,000.00	49,816.00	\$ 70,184.00
Total Transient Lodging Tax Expenditures	0.00	12,696.00	120,000.00	49,816.00	70,184.00
Planning Expenditures					
100-70-6215 Engineering Fees	0.00	0.00	2,000.00	0.00	\$ 2,000.00
100-70-6220 Legal Fees	0.00	0.00	5,000.00	1,642.00	\$ 3,358.00
100-70-6240 Comprehensive Planning	0.00	0.00	5,000.00	1,771.72	\$ 3,228.28
100-70-6290 Other Professional Fees	0.00	0.00	10,000.00	5,522.12	\$ 4,477.88
100-70-6865 Building Inspector/Inspections	0.00	0.00	500.00	0.00	\$ 500.00
Total Planning Expenditures	0.00	0.00	22,500.00	8,935.84	13,564.16

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For General Fund (100)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
General Service Expenditures					
100-90-6205 Accounting & Auditing	0.00	0.00	5,000.00	3,500.00	\$ 1,500.00
100-90-6220 Legal Fees	0.00	356.00	40,000.00	14,865.20	\$ 25,134.80
100-90-6805 Mayor	0.00	383.44	3,500.00	2,396.36	\$ 1,103.64
100-90-6910 Fee Refunds	0.00	0.00	500.00	0.00	\$ 500.00
100-90-6990 Other Miscellaneous Expenses	0.00	0.00	1,000.00	647.79	\$ 352.21
100-90-9000 Transfers Out	0.00	0.00	128,258.00	127,120.88	\$ 1,137.12
100-90-9800 Contingency	0.00	0.00	47,090.00	0.00	\$ 47,090.00
100-90-9900 Unappropriated Ending Fund Balance	0.00	0.00	35,000.00	0.00	\$ 35,000.00
Total General Service Expenditures	0.00	739.44	260,348.00	148,530.23	111,817.77
Total General Fund Expenditures	\$ 0.00	\$ 74,578.66	\$ 1,482,262.69	\$ 1,080,748.85	\$ 401,513.84
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (59,151.96)	\$ 0.00	\$ 329,829.62	\$ 0.00

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Statement of Revenue and Expenditures

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Revised Budget

For Street and Road Fund (200)

For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues						
Non-Departmental Revenues						
200-00-4115	State Highway Tax	\$ 0.00	\$ 9,726.13	\$ 100,000.00	\$ 103,968.01	\$ (3,968.01)
200-00-4420	State Grants	0.00	0.00	100,000.00	100,000.00	\$ 0.00
200-00-4800	Miscellaneous	0.00	0.00	0.00	40.60	\$ 0.00
200-00-4805	Earnings on Investments	0.00	0.00	270.00	2,045.22	\$ (1,775.22)
200-00-4930	Transfers In	0.00	0.00	165,000.00	165,000.00	\$ 0.00
200-00-4990	Beginning Fund Balance	0.00	0.00	46,800.00	95,621.03	\$ (48,821.03)
Total Non-Departmental Revenues		0.00	9,726.13	412,070.00	466,674.86	(54,604.86)
Total Street and Road Fund Revenues		\$ 0.00	\$ 9,726.13	\$ 412,070.00	\$ 466,674.86	\$ (54,604.86)

Expenditures

Non-Departmental Expenditures						
200-00-5105	Full-Time Employees - Regular	\$ 0.00	\$ 7,017.87	\$ 70,000.00	\$ 76,414.68	\$ (6,414.68)
200-00-5115	Part-Time Employees	0.00	0.00	2,200.00	392.80	\$ 1,807.20
200-00-5200	Payroll Taxes	0.00	0.00	0.00	13.19	\$ 0.00
200-00-5205	Employer FICA Taxes	0.00	534.77	5,500.00	5,859.44	\$ (359.44)
200-00-5210	Unemployment Insurance	0.00	7.01	770.00	76.87	\$ 693.13
200-00-5215	Workers' Compensation Insurance	0.00	2.42	3,200.00	2,411.80	\$ 788.20
200-00-5305	Employer PERS Contributions	0.00	1,254.46	13,500.00	14,337.97	\$ (837.97)
200-00-5405	Health Insurance	0.00	1,746.82	25,000.00	20,435.45	\$ 4,564.55
200-00-5415	Life Insurance	0.00	9.56	300.00	107.53	\$ 192.47
200-00-6105	Office Supplies & Equipment	0.00	35.10	500.00	204.00	\$ 296.00
200-00-6125	Shop Supplies & Small Tools	0.00	20.45	1,100.00	72.48	\$ 1,027.52
200-00-6140	Fuel/Lubes/Etc.	0.00	0.00	2,000.00	0.00	\$ 2,000.00
200-00-6205	Accounting & Auditing	0.00	0.00	1,000.00	1,000.00	\$ 0.00
200-00-6215	Engineering Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
200-00-6220	Legal Fees	0.00	0.00	5,000.00	3,976.00	\$ 1,024.00
200-00-6290	Other Professional Fees	0.00	0.00	5,000.00	207.50	\$ 4,792.50
200-00-6305	Building Repairs & Maintenance	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6315	Street Repairs & Maintenance	0.00	83.00	10,000.00	3,365.72	\$ 6,634.28
200-00-6335	Vehicle Repairs & Maintenance	0.00	0.00	3,000.00	742.05	\$ 2,257.95
200-00-6350	Personal Protective Equipment	0.00	0.00	1,500.00	0.00	\$ 1,500.00
200-00-6390	Other Repairs & Maintenance	0.00	0.00	7,500.00	0.00	\$ 7,500.00
200-00-6410	Training	0.00	0.00	2,000.00	89.16	\$ 1,910.84
200-00-6605	Electricity	0.00	0.00	12,000.00	7,630.83	\$ 4,369.17
200-00-6700	Insurance	0.00	0.00	4,000.00	4,000.00	\$ 0.00
200-00-6860	Computers/Software/Services	0.00	6.58	2,000.00	776.32	\$ 1,223.68
200-00-6990	Other Miscellaneous Expenses	0.00	90.75	3,500.00	569.97	\$ 2,930.03
200-00-6995	Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00	\$ 10,000.00
200-00-8300	Improvements Other Than Buildings	0.00	0.00	214,000.00	218,854.38	\$ (4,854.38)
Total Non-Departmental Expenditures		0.00	10,808.79	412,070.00	361,538.14	50,531.86
Total Street and Road Fund Expenditures		\$ 0.00	\$ 10,808.79	\$ 412,070.00	\$ 361,538.14	\$ 50,531.86

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Street and Road Fund (200)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Street and Road Fund Excess of Revenues Over Expen	\$ 0.00	\$ (1,082.66)	\$ 0.00	\$ 105,136.72	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Housing Rehabilitation Fund (201)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Housing Rehabilitation Revenues					
201-18-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 500.00	\$ 2,735.24	\$ (2,235.24)
201-18-4825 Loan Payback	0.00	0.00	0.00	11,165.00	0.00
201-18-4990 Beginning Fund Balance	0.00	0.00	110,700.00	127,882.14	(17,182.14)
Total Housing Rehabilitation Revenues	0.00	0.00	111,200.00	141,782.38	(30,582.38)
Total Housing Rehabilitation Fund Revenues	\$ 0.00	\$ 0.00	\$ 111,200.00	\$ 141,782.38	\$ (30,582.38)
Expenditures					
Housing Rehabilitation Expenditures					
201-18-6890 Other Administration Expenses	\$ 0.00	\$ 0.00	\$ 5,500.00	\$ 0.00	\$ 5,500.00
201-18-6920 Housing Rehab Loan Disbursements	0.00	0.00	105,700.00	0.00	105,700.00
Total Housing Rehabilitation Expenditures	0.00	0.00	111,200.00	0.00	111,200.00
Total Housing Rehabilitation Fund Expenditures	\$ 0.00	\$ 0.00	\$ 111,200.00	\$ 0.00	\$ 111,200.00
Housing Rehabilitation Fund Excess of Revenues Over	\$ 0.00	\$ 0.00	\$ 0.00	\$ 141,782.38	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Kilchis Water Bond Fund (300)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
300-11-4010 Property Taxes - Prior Years	\$ 0.00	\$ 0.00	\$ 0.00	\$ 466.59	\$ 0.00
300-11-4611 Water User Charges - Capital	0.00	0.00	0.00	296.00	0.00
Total Bond Payment Revenues	0.00	0.00	0.00	762.59	0.00
Total Kilchis Water Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 762.59	\$ 0.00
Kilchis Water Bond Fund Excess of Revenues Over Exp	\$ 0.00	\$ 0.00	\$ 0.00	\$ 762.59	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Sewer Bond Fund (301)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
301-11-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 19,350.00	\$ 29,906.02	\$ (10,556.02)
301-11-4010 Property Taxes - Prior Years	0.00	0.00	300.00	427.75	\$ (127.75)
301-11-4805 Earnings on Investments	0.00	0.00	200.00	1,090.41	\$ (890.41)
301-11-4990 Beginning Fund Balance	0.00	0.00	48,000.00	50,980.79	\$ (2,980.79)
Total Bond Payment Revenues	0.00	0.00	67,850.00	82,404.97	(14,554.97)
Total Sewer Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 67,850.00	\$ 82,404.97	\$ (14,554.97)
Expenditures					
Bond Payment Expenditures					
301-11-7010 Principal Payments - General Obligatio	\$ 0.00	\$ 0.00	\$ 20,900.00	\$ 11,891.81	\$ 9,008.19
301-11-7015 Interest Payments - General Obligation	0.00	0.00	13,040.00	12,034.19	\$ 1,005.81
301-11-9900 Unappropriated Ending Fund Balance	0.00	0.00	33,910.00	0.00	\$ 33,910.00
Total Bond Payment Expenditures	0.00	0.00	67,850.00	23,926.00	43,924.00
Total Sewer Bond Fund Expenditures	\$ 0.00	\$ 0.00	\$ 67,850.00	\$ 23,926.00	\$ 43,924.00
Sewer Bond Fund Excess of Revenues Over Expenditur	\$ 0.00	\$ 0.00	\$ 0.00	\$ 58,478.97	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
 For DEQ Loan Repayment Fund (302)
 For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Loan Reserve Revenues					
302-21-4990 Beginning Fund Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,944.50	\$ 0.00
Total Loan Reserve Revenues	0.00	0.00	0.00	2,944.50	0.00
Loan Revenues					
302-22-4620 Sewer User Charges	0.00	0.00	50,000.00	38,493.00	\$ 11,507.00
302-22-4990 Beginning Fund Balance	0.00	0.00	118,000.00	106,845.00	\$ 11,155.00
Total Loan Revenues	0.00	0.00	168,000.00	145,338.00	22,662.00
Total DEQ Loan Repayment Fund Revenues	\$ 0.00	\$ 0.00	\$ 168,000.00	\$ 148,282.50	\$ 19,717.50
Expenditures					
Loan Expenditures					
302-22-7040 Principal Payments - Notes Payable	\$ 0.00	\$ 20,414.00	\$ 40,720.00	\$ 40,720.00	\$ 0.00
302-22-7045 Interest Payments - Notes Payable	0.00	769.00	3,866.00	1,646.00	\$ 2,220.00
302-22-9900 Unappropriated Ending Fund Balance	0.00	0.00	123,414.00	0.00	\$ 123,414.00
Total Loan Expenditures	0.00	21,183.00	168,000.00	42,366.00	125,634.00
Total DEQ Loan Repayment Fund Expenditures	\$ 0.00	\$ 21,183.00	\$ 168,000.00	\$ 42,366.00	\$ 125,634.00
DEQ Loan Repayment Fund Excess of Revenues Over E \$	0.00	\$ (21,183.00)	0.00	\$ 105,916.50	0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Street Reserve Fund (400)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
400-13-4305 Franchise Fees	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 6,269.10	\$ (1,269.10)
400-13-4805 Earnings on Investments	0.00	0.00	250.00	726.72	\$ (476.72)
400-13-4930 Transfers In	0.00	0.00	165,000.00	165,000.00	\$ 0.00
400-13-4990 Beginning Fund Balance	0.00	0.00	31,300.00	33,977.20	\$ (2,677.20)
Total Reserve Revenues	0.00	0.00	201,550.00	205,973.02	(4,423.02)
Street Trust Revenues					
400-17-4805 Earnings on Investments	0.00	0.00	1,000.00	5,053.87	\$ (4,053.87)
400-17-4990 Beginning Fund Balance	0.00	0.00	235,600.00	236,288.12	\$ (688.12)
Total Street Trust Revenues	0.00	0.00	236,600.00	241,341.99	(4,741.99)
Street Maintenance Fee Revenues					
400-24-4320 Street Maintenance Fees	0.00	10,712.87	95,000.00	96,096.17	\$ (1,096.17)
400-24-4805 Earnings on Investments	0.00	0.00	400.00	4,372.87	\$ (3,972.87)
400-24-4990 Beginning Fund Balance	0.00	0.00	177,000.00	204,448.62	\$ (27,448.62)
Total Street Maintenance Fee Revenues	0.00	10,712.87	272,400.00	304,917.66	(32,517.66)
Total Street Reserve Fund Revenues	\$ 0.00	\$ 10,712.87	\$ 710,550.00	\$ 752,232.67	\$ (41,682.67)
Expenditures					
Reserve Expenditures					
400-13-6315 Street Repairs & Maintenance	\$ 0.00	\$ 0.00	\$ 31,550.00	\$ 0.00	\$ 31,550.00
400-13-9400 Transfer to Capital Projects Funds	0.00	0.00	165,000.00	165,000.00	\$ 0.00
Total Reserve Expenditures	0.00	0.00	196,550.00	165,000.00	31,550.00
Street Trust Expenditures					
400-17-9000 Transfers Out	0.00	0.00	165,000.00	165,000.00	\$ 0.00
400-17-9900 Unappropriated Ending Fund Balance	0.00	0.00	71,600.00	0.00	\$ 71,600.00
Total Street Trust Expenditures	0.00	0.00	236,600.00	165,000.00	71,600.00
Street Maintenance Fee Expenditures					
400-24-6314 Street Overlay	0.00	0.00	95,000.00	55,751.20	\$ 39,248.80
400-24-9400 Transfer to Capital Projects Funds	0.00	0.00	50,000.00	50,000.00	\$ 0.00
400-24-9800 Contingency	0.00	0.00	132,400.00	0.00	\$ 132,400.00
Total Street Maintenance Fee Expenditures	0.00	0.00	277,400.00	105,751.20	171,648.80
Total Street Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 710,550.00	\$ 435,751.20	\$ 274,798.80
Street Reserve Fund Excess of Revenues Over Expendi	\$ 0.00	\$ 10,712.87	\$ 0.00	\$ 316,481.47	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Bay City Equipment Reserve Fund (401)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
401-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 25.00	\$ 215.83	\$ (190.83)
401-13-4930 Transfers In	0.00	0.00	28,000.00	28,000.00	0.00
401-13-4990 Beginning Fund Balance	0.00	0.00	10,076.00	10,091.43	(15.43)
Total Reserve Revenues	0.00	0.00	38,101.00	38,307.26	(206.26)
Total Bay City Equipment Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 38,101.00	\$ 38,307.26	\$ (206.26)
Expenditures					
Reserve Expenditures					
401-13-8400 Machinery & Equipment	\$ 0.00	\$ 0.00	\$ 38,101.00	\$ 0.00	\$ 38,101.00
Total Reserve Expenditures	0.00	0.00	38,101.00	0.00	38,101.00
Total Bay City Equipment Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 38,101.00	\$ 0.00	\$ 38,101.00
Bay City Equipment Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 38,307.26	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Fire Apparatus Reserve & Building Reserve Fund (402)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
402-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 250.00	\$ 1,319.29	\$ (1,069.29)
402-13-4930 Transfers In	0.00	0.00	21,500.00	21,500.00	0.00
402-13-4990 Beginning Fund Balance	0.00	0.00	61,500.00	61,681.53	(181.53)
Total Reserve Revenues	0.00	0.00	83,250.00	84,500.82	(1,250.82)
Building Fund Revenues					
402-19-4805 Earnings on Investments	0.00	0.00	500.00	2,711.63	(2,211.63)
402-19-4890 Fire Department Relocation	0.00	3,755.38	24,000.00	34,601.54	(10,601.54)
402-19-4990 Beginning Fund Balance	0.00	0.00	116,000.00	126,778.97	(10,778.97)
Total Building Fund Revenues	0.00	3,755.38	140,500.00	164,092.14	(23,592.14)
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 3,755.38	\$ 223,750.00	\$ 248,592.96	\$ (24,842.96)
Expenditures					
Reserve Expenditures					
402-13-7050 Capital Lease Payments	\$ 0.00	\$ 0.00	\$ 29,300.00	\$ 29,219.78	\$ 80.22
402-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	53,950.00	0.00	53,950.00
Total Reserve Expenditures	0.00	0.00	83,250.00	29,219.78	54,030.22
Building Fund Expenditures					
402-19-9900 Unappropriated Ending Fund Balance	0.00	0.00	140,500.00	0.00	140,500.00
Total Building Fund Expenditures	0.00	0.00	140,500.00	0.00	140,500.00
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 0.00	\$ 223,750.00	\$ 29,219.78	\$ 194,530.22
Fire Apparatus Reserve & Building Reserve Fund Exces	\$ 0.00	\$ 3,755.38	\$ 0.00	\$ 219,373.18	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Park & Recreation Reserve Fund (404)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
404-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 20.00	\$ 171.85	\$ (151.85)
404-13-4990 Beginning Fund Balance	0.00	0.00	7,900.00	8,034.20	\$ (134.20)
Total Reserve Revenues	0.00	0.00	7,920.00	8,206.05	(286.05)
Total Park & Recreation Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 7,920.00	\$ 8,206.05	\$ (286.05)
Expenditures					
Reserve Expenditures					
404-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 7,920.00	\$ 0.00	\$ 7,920.00
Total Reserve Expenditures	0.00	0.00	7,920.00	0.00	7,920.00
Total Park & Recreation Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 7,920.00	\$ 0.00	\$ 7,920.00
Park & Recreation Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,206.05	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Footpaths and Bicycle Trails Reserve (405)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
405-13-4115 State Highway Tax	\$ 0.00	\$ 98.24	\$ 900.00	\$ 1,050.17	\$ (150.17)
405-13-4805 Earnings on Investments	0.00	0.00	50.00	217.69	\$ (167.69)
405-13-4990 Beginning Fund Balance	0.00	0.00	8,900.00	10,177.78	\$ (1,277.78)
Total Reserve Revenues	0.00	98.24	9,850.00	11,445.64	(1,595.64)
Total Footpaths and Bicycle Trails Reserve Revenues	\$ 0.00	\$ 98.24	\$ 9,850.00	\$ 11,445.64	\$ (1,595.64)
Expenditures					
Reserve Expenditures					
405-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 9,850.00	\$ 0.00	\$ 9,850.00
Total Reserve Expenditures	0.00	0.00	9,850.00	0.00	9,850.00
Total Footpaths and Bicycle Trails Reserve Expenditu	\$ 0.00	\$ 0.00	\$ 9,850.00	\$ 0.00	\$ 9,850.00
Footpaths and Bicycle Trails Reserve Excess of Revenu	\$ 0.00	\$ 98.24	\$ 0.00	\$ 11,445.64	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
600-00-4610 Water User Charges	\$ 0.00	\$ 26,634.06	\$ 370,000.00	\$ 336,336.31	\$ 33,663.69
600-00-4615 Water Deposits	0.00	0.00	2,000.00	1,110.70	\$ 889.30
600-00-4800 Miscellaneous	0.00	896.00	7,903.47	13,137.27	\$ (5,233.80)
600-00-4805 Earnings on Investments	0.00	0.00	480.00	5,669.10	\$ (5,189.10)
600-00-4815 Sale of Pipe/Supplies	0.00	1,092.16	4,000.00	11,252.79	\$ (7,252.79)
600-00-4990 Beginning Fund Balance	0.00	0.00	187,000.00	265,051.62	\$ (78,051.62)
Total Non-Departmental Revenues	0.00	28,622.22	571,383.47	632,557.79	(61,174.32)
Reserve Revenues					
600-13-4710 SDC - Improvement Fees	0.00	0.00	35,000.00	67,328.99	\$ (32,328.99)
600-13-4720 SDC - Reimbursement Fees	0.00	0.00	20,000.00	36,079.01	\$ (16,079.01)
600-13-4805 Earnings on Investments	0.00	0.00	1,300.00	5,871.54	\$ (4,571.54)
600-13-4990 Beginning Fund Balance	0.00	0.00	232,437.00	274,517.26	\$ (42,080.26)
Total Reserve Revenues	0.00	0.00	288,737.00	383,796.80	(95,059.80)
Reserve Revenues					
600-14-4990 Beginning Fund Balance	0.00	0.00	0.00	1,745.07	\$ 0.00
Total Reserve Revenues	0.00	0.00	0.00	1,745.07	0.00
Total Bay City Water Fund Revenues	\$ 0.00	\$ 28,622.22	\$ 860,120.47	\$ 1,018,099.66	\$ (157,979.19)

Expenditures**Non-Departmental Expenditures**

600-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 16,144.29	\$ 172,000.00	\$ 169,753.05	\$ 2,246.95
600-00-5115 Part-Time Employees	0.00	0.00	2,200.00	392.80	\$ 1,807.20
600-00-5200 Payroll Taxes	0.00	0.00	0.00	28.99	\$ 0.00
600-00-5205 Employer FICA Taxes	0.00	1,230.18	14,000.00	12,988.66	\$ 1,011.34
600-00-5210 Unemployment Insurance	0.00	16.10	2,000.00	169.74	\$ 1,830.26
600-00-5215 Workers' Compensation Insurance	0.00	5.89	3,400.00	2,789.20	\$ 610.80
600-00-5305 Employer PERS Contributions	0.00	2,690.42	32,500.00	31,094.70	\$ 1,405.30
600-00-5405 Health Insurance	0.00	3,981.19	55,000.00	50,988.65	\$ 4,011.35
600-00-5415 Life Insurance	0.00	17.92	500.00	199.32	\$ 300.68
600-00-6105 Office Supplies & Equipment	0.00	66.12	3,000.00	1,941.76	\$ 1,058.24
600-00-6125 Shop Supplies & Small Tools	0.00	195.00	2,500.00	990.24	\$ 1,509.76
600-00-6130 Customer Meters & Supplies	0.00	2,512.78	1,000.00	9,516.48	\$ (8,516.48)
600-00-6135 Chemical/Lab Supplies	0.00	0.00	500.00	143.33	\$ 356.67
600-00-6140 Fuel/Lubes/Etc.	0.00	0.00	6,000.00	4,815.87	\$ 1,184.13
600-00-6190 Other Supplies	0.00	0.00	250.00	0.00	\$ 250.00
600-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	1,999.67	\$ 500.33
600-00-6215 Engineering Fees	0.00	0.00	16,000.00	33.33	\$ 15,966.67
600-00-6220 Legal Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
600-00-6225 Laboratory Fees	0.00	0.00	1,500.00	2,109.00	\$ (609.00)
600-00-6290 Other Professional Fees	0.00	0.00	5,000.00	332.50	\$ 4,667.50
600-00-6305 Building Repairs & Maintenance	0.00	0.00	4,000.00	1,531.11	\$ 2,468.89
600-00-6311 Contracted Ground Maintenance	0.00	0.00	2,000.00	620.00	\$ 1,380.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
600-00-6325 Utility System Repairs	0.00	21.47	15,000.00	11,263.78	\$ 3,736.22
600-00-6335 Vehicle Repairs & Maintenance	0.00	44.31	12,903.47	5,045.78	\$ 7,857.69
600-00-6345 Operational Equipment & Repairs	0.00	20.09	22,000.00	907.39	\$ 21,092.61
600-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	494.60	\$ 2,505.40
600-00-6410 Training	0.00	234.49	6,000.00	3,239.12	\$ 2,760.88
600-00-6605 Electricity	0.00	0.00	1,000.00	715.54	\$ 284.46
600-00-6620 Telecommunications	0.00	590.21	5,000.00	1,795.93	\$ 3,204.07
600-00-6700 Insurance	0.00	0.00	10,000.00	10,000.00	\$ 0.00
600-00-6830 Janitorial Services	0.00	200.00	1,000.00	1,071.68	\$ (71.68)
600-00-6860 Computers/Software/Services	0.00	160.18	7,500.00	3,445.87	\$ 4,054.13
600-00-6905 Deposit Refunds	0.00	0.00	1,000.00	2,337.67	\$ (1,337.67)
600-00-6910 Fee Refunds	0.00	325.40	147.00	617.66	\$ (470.66)
600-00-6990 Other Miscellaneous Expenses	0.00	751.15	5,000.00	1,320.65	\$ 3,679.35
600-00-6995 Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00	\$ 10,000.00
600-00-9400 Transfer to Capital Projects Funds	0.00	0.00	8,000.00	8,000.00	\$ 0.00
600-00-9500 Transfer to Enterprise Funds	0.00	0.00	135,483.00	135,483.00	\$ 0.00
Total Non-Departmental Expenditures	0.00	29,207.19	571,383.47	478,177.07	93,206.40
Reserve Expenditures					
600-13-6910 Fee Refunds	0.00	0.00	8,500.00	8,247.00	\$ 253.00
600-13-8800 Utility System	0.00	0.00	280,237.00	0.00	\$ 280,237.00
Total Reserve Expenditures	0.00	0.00	288,737.00	8,247.00	280,490.00
Total Bay City Water Fund Expenditures	\$ 0.00	\$ 29,207.19	\$ 860,120.47	\$ 486,424.07	\$ 373,696.40
Bay City Water Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (584.97)	\$ 0.00	\$ 531,675.59	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
601-00-4610 Water User Charges	\$ 0.00	\$ 5,020.59	\$ 302,317.00	\$ 249,002.67	\$ 53,314.33
601-00-4805 Earnings on Investments	0.00	0.00	1,800.00	13,440.77	(11,640.77)
601-00-4930 Transfers In	0.00	0.00	285,483.00	285,483.00	0.00
601-00-4990 Beginning Fund Balance	0.00	0.00	588,000.00	628,407.04	(40,407.04)
Total Non-Departmental Revenues	0.00	5,020.59	1,177,600.00	1,176,333.48	1,266.52
Reserve Revenues					
601-13-4800 Miscellaneous	0.00	918.00	80,000.00	42,354.00	\$ 37,646.00
601-13-4805 Earnings on Investments	0.00	0.00	2,500.00	17,262.47	(14,762.47)
601-13-4990 Beginning Fund Balance	0.00	0.00	806,000.00	807,085.39	(1,085.39)
Total Reserve Revenues	0.00	918.00	888,500.00	866,701.86	21,798.14
Total Kilchis Water Fund Revenues	\$ 0.00	\$ 5,938.59	\$ 2,066,100.00	\$ 2,043,035.34	\$ 23,064.66

Expenditures

Non-Departmental Expenditures

601-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 7,425.14	\$ 95,000.00	\$ 82,264.48	\$ 12,735.52
601-00-5115 Part-Time Employees	0.00	0.00	1,500.00	196.39	\$ 1,303.61
601-00-5200 Payroll Taxes	0.00	0.00	0.00	14.28	\$ 0.00
601-00-5205 Employer FICA Taxes	0.00	565.74	7,000.00	6,290.88	\$ 709.12
601-00-5210 Unemployment Insurance	0.00	7.39	1,000.00	82.13	\$ 917.87
601-00-5215 Workers' Compensation Insurance	0.00	2.18	5,000.00	3,747.56	\$ 1,252.44
601-00-5305 Employer PERS Contributions	0.00	1,342.72	18,000.00	15,304.11	\$ 2,695.89
601-00-5405 Health Insurance	0.00	1,811.72	29,000.00	22,257.65	\$ 6,742.35
601-00-5415 Life Insurance	0.00	9.48	800.00	103.56	\$ 696.44
601-00-6105 Office Supplies & Equipment	0.00	66.13	4,000.00	757.46	\$ 3,242.54
601-00-6125 Shop Supplies & Small Tools	0.00	195.01	4,000.00	950.02	\$ 3,049.98
601-00-6135 Chemical/Lab Supplies	0.00	2,178.68	22,000.00	19,068.41	\$ 2,931.59
601-00-6140 Fuel/Lubes/Etc.	0.00	0.00	7,000.00	4,483.72	\$ 2,516.28
601-00-6190 Other Supplies	0.00	0.00	100.00	20.66	\$ 79.34
601-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	2,000.67	\$ 499.33
601-00-6215 Engineering Fees	0.00	0.00	55,000.00	3,108.33	\$ 51,891.67
601-00-6220 Legal Fees	0.00	0.00	5,000.00	2,192.50	\$ 2,807.50
601-00-6225 Laboratory Fees	0.00	0.00	1,500.00	1,709.00	\$ (209.00)
601-00-6290 Other Professional Fees	0.00	0.00	5,000.00	3,407.50	\$ 1,592.50
601-00-6305 Building Repairs & Maintenance	0.00	0.00	15,000.00	1,794.17	\$ 13,205.83
601-00-6325 Utility System Repairs	0.00	91.72	40,000.00	858.80	\$ 39,141.20
601-00-6335 Vehicle Repairs & Maintenance	0.00	44.31	5,000.00	5,045.78	\$ (45.78)
601-00-6345 Operational Equipment & Repairs	0.00	803.71	40,000.00	10,998.70	\$ 29,001.30
601-00-6350 Personal Protective Equipment	0.00	684.00	5,000.00	1,178.60	\$ 3,821.40
601-00-6410 Training	0.00	122.50	10,000.00	1,836.41	\$ 8,163.59
601-00-6605 Electricity	0.00	0.00	30,000.00	21,443.49	\$ 8,556.51
601-00-6620 Telecommunications	0.00	1,725.09	2,500.00	2,833.38	\$ (333.38)
601-00-6700 Insurance	0.00	0.00	10,000.00	10,000.00	\$ 0.00
601-00-6830 Janitorial Services	0.00	200.00	1,700.00	1,071.67	\$ 628.33

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Kilchis Water Fund (601)
 For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
601-00-6860 Computers/Software/Services	0.00	160.18	5,000.00	3,373.11	\$ 1,626.89
601-00-6990 Other Miscellaneous Expenses	0.00	750.00	10,000.00	1,387.35	\$ 8,612.65
601-00-8200 Buildings & Structures	0.00	0.00	150,000.00	0.00	\$ 150,000.00
601-00-8400 Machinery & Equipment	0.00	0.00	370,000.00	218,677.01	\$ 151,322.99
601-00-8700 Office Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8800 Utility System	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-9000 Transfers Out	0.00	0.00	10,000.00	10,000.00	\$ 0.00
601-00-9800 Contingency	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-00-9900 Unappropriated Ending Fund Balance	0.00	0.00	150,000.00	0.00	\$ 150,000.00
Total Non-Departmental Expenditures	0.00	18,185.70	1,177,600.00	458,457.78	719,142.22
Reserve Expenditures					
601-13-8000 Capital Outlay	0.00	0.00	25,000.00	0.00	\$ 25,000.00
601-13-8400 Machinery & Equipment	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-13-8800 Utility System	0.00	0.00	100,000.00	100,000.00	\$ 0.00
601-13-9000 Transfers Out	0.00	0.00	150,000.00	150,000.00	\$ 0.00
601-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	563,500.00	0.00	\$ 563,500.00
Total Reserve Expenditures	0.00	0.00	888,500.00	250,000.00	638,500.00
Total Kilchis Water Fund Expenditures	\$ 0.00	\$ 18,185.70	\$ 2,066,100.00	\$ 708,457.78	\$ 1,357,642.22
Kilchis Water Fund Excess of Revenues Over Expendit	\$ 0.00	\$ (12,247.11)	\$ 0.00	\$ 1,334,577.56	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Bay City Sewer Fund (602)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
602-00-4420 State Grants	\$ 0.00	\$ 0.00	\$ 275,000.00	\$ 0.00	\$ 275,000.00
602-00-4620 Sewer User Charges	0.00	42,522.30	364,000.00	376,998.12	\$ (12,998.12)
602-00-4625 Sewer Deposits	0.00	0.00	2,000.00	1,233.76	\$ 766.24
602-00-4800 Miscellaneous	0.00	6,408.54	99,754.32	105,265.06	\$ (5,510.74)
602-00-4805 Earnings on Investments	0.00	0.00	5,000.00	19,569.80	\$ (14,569.80)
602-00-4990 Beginning Fund Balance	0.00	0.00	995,000.00	914,962.30	\$ 80,037.70
Total Non-Departmental Revenues	0.00	48,930.84	1,740,754.32	1,418,029.04	322,725.28
Reserve Revenues					
602-14-4710 SDC - Improvement Fees	0.00	0.00	50,000.00	75,182.40	\$ (25,182.40)
602-14-4720 SDC - Reimbursement Fees	0.00	0.00	1,500.00	7,617.60	\$ (6,117.60)
602-14-4805 Earnings on Investments	0.00	0.00	0.00	23,572.46	\$ 0.00
602-14-4930 Transfers In	0.00	0.00	10,000.00	10,000.00	\$ 0.00
602-14-4990 Beginning Fund Balance	0.00	0.00	1,067,800.00	1,102,102.55	\$ (34,302.55)
Total Reserve Revenues	0.00	0.00	1,129,300.00	1,218,475.01	(89,175.01)
Reserve Revenues					
602-15-4805 Earnings on Investments	0.00	0.00	700.00	2,445.83	\$ (1,745.83)
602-15-4930 Transfers In	0.00	0.00	10,000.00	10,000.00	\$ 0.00
602-15-4990 Beginning Fund Balance	0.00	0.00	114,000.00	114,352.34	\$ (352.34)
Total Reserve Revenues	0.00	0.00	124,700.00	126,798.17	(2,098.17)
Reserve Revenues					
602-16-4805 Earnings on Investments	0.00	0.00	500.00	1,758.46	\$ (1,258.46)
602-16-4930 Transfers In	0.00	0.00	5,000.00	5,000.00	\$ 0.00
602-16-4990 Beginning Fund Balance	0.00	0.00	82,000.00	82,214.07	\$ (214.07)
Total Reserve Revenues	0.00	0.00	87,500.00	88,972.53	(1,472.53)
Total Bay City Sewer Fund Revenues	\$ 0.00	\$ 48,930.84	\$ 3,082,254.32	\$ 2,852,274.75	\$ 229,979.57

Expenditures**Non-Departmental Expenditures**

602-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 23,987.89	\$ 232,000.00	\$ 219,931.70	\$ 12,068.30
602-00-5115 Part-Time Employees	0.00	0.00	2,200.00	392.80	\$ 1,807.20
602-00-5200 Payroll Taxes	0.00	0.00	0.00	36.50	\$ 0.00
602-00-5205 Employer FICA Taxes	0.00	1,828.18	18,000.00	16,821.87	\$ 1,178.13
602-00-5210 Unemployment Insurance	0.00	23.88	2,500.00	219.79	\$ 2,280.21
602-00-5215 Workers' Compensation Insurance	0.00	7.51	5,500.00	3,300.81	\$ 2,199.19
602-00-5305 Employer PERS Contributions	0.00	3,380.24	42,500.00	38,560.52	\$ 3,939.48
602-00-5405 Health Insurance	0.00	5,366.64	84,500.00	66,181.19	\$ 18,318.81
602-00-5415 Life Insurance	0.00	22.46	300.00	243.24	\$ 56.76
602-00-6105 Office Supplies & Equipment	0.00	66.17	5,000.00	2,042.15	\$ 2,957.85
602-00-6125 Shop Supplies & Small Tools	0.00	258.00	4,000.00	3,833.57	\$ 166.43
602-00-6135 Chemical/Lab Supplies	0.00	501.94	18,000.00	9,509.52	\$ 8,490.48
602-00-6140 Fuel/Lubes/Etc.	0.00	0.00	7,000.00	5,507.40	\$ 1,492.60

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Bay City Sewer Fund (602)
For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
602-00-6190 Other Supplies	0.00	0.00	2,000.00	1,706.49	\$ 293.51
602-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	1,999.66	\$ 500.34
602-00-6215 Engineering Fees	0.00	0.00	10,000.00	33.34	\$ 9,966.66
602-00-6220 Legal Fees	0.00	215.00	4,000.00	215.00	\$ 3,785.00
602-00-6225 Laboratory Fees	0.00	0.00	1,000.00	0.00	\$ 1,000.00
602-00-6290 Other Professional Fees	0.00	0.00	7,500.00	334.50	\$ 7,165.50
602-00-6305 Building Repairs & Maintenance	0.00	0.00	8,000.00	8,054.00	\$ (54.00)
602-00-6325 Utility System Repairs	0.00	737.86	160,837.00	53,184.51	\$ 107,652.49
602-00-6335 Vehicle Repairs & Maintenance	0.00	44.30	47,417.32	29,814.21	\$ 17,603.11
602-00-6345 Operational Equipment & Repairs	0.00	2,502.70	60,000.00	29,283.45	\$ 30,716.55
602-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	494.57	\$ 2,505.43
602-00-6410 Training	0.00	122.50	10,000.00	8,456.00	\$ 1,544.00
602-00-6605 Electricity	0.00	0.00	37,000.00	23,530.80	\$ 13,469.20
602-00-6620 Telecommunications	0.00	26.81	17,500.00	1,135.09	\$ 16,364.91
602-00-6700 Insurance	0.00	0.00	1,400.00	1,400.00	\$ 0.00
602-00-6830 Janitorial Services	0.00	200.00	1,100.00	1,071.65	\$ 28.35
602-00-6855 Permit Fees	0.00	104.00	3,000.00	2,773.00	\$ 227.00
602-00-6860 Computers/Software/Services	0.00	160.18	10,000.00	4,977.86	\$ 5,022.14
602-00-6905 Deposit Refunds	0.00	0.00	1,500.00	544.45	\$ 955.55
602-00-6910 Fee Refunds	0.00	385.66	100.00	688.22	\$ (588.22)
602-00-6990 Other Miscellaneous Expenses	0.00	0.00	0.00	35.50	\$ 0.00
602-00-6995 Feasibility Studies / Projects	0.00	0.00	20,000.00	4,063.75	\$ 15,936.25
602-00-8400 Machinery & Equipment	0.00	5,572.37	526,400.00	23,323.07	\$ 503,076.93
602-00-8800 Utility System	0.00	15,031.92	350,000.00	391,559.90	\$ (41,559.90)
602-00-9000 Transfers Out	0.00	0.00	25,000.00	25,000.00	\$ 0.00
602-00-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	10,000.00	\$ 0.00
Total Non-Departmental Expenditures	0.00	60,546.21	1,740,754.32	990,260.08	750,494.24
Reserve Expenditures					
602-14-8800 Utility System	0.00	0.00	150,000.00	0.00	\$ 150,000.00
602-14-9900 Unappropriated Ending Fund Balance	0.00	0.00	979,300.00	0.00	\$ 979,300.00
Total Reserve Expenditures	0.00	0.00	1,129,300.00	0.00	1,129,300.00
Reserve Expenditures					
602-15-6590 Other Equipment	0.00	0.00	50,000.00	0.00	\$ 50,000.00
602-15-9900 Unappropriated Ending Fund Balance	0.00	0.00	74,700.00	0.00	\$ 74,700.00
Total Reserve Expenditures	0.00	0.00	124,700.00	0.00	124,700.00
Reserve Expenditures					
602-16-9900 Unappropriated Ending Fund Balance	0.00	0.00	87,500.00	0.00	\$ 87,500.00
Total Reserve Expenditures	0.00	0.00	87,500.00	0.00	87,500.00
Total Bay City Sewer Fund Expenditures	\$ 0.00	\$ 60,546.21	\$ 3,082,254.32	\$ 990,260.08	\$ 2,091,994.24
Bay City Sewer Fund Excess of Revenues Over Expenditures	0.00	\$ (11,615.37)	0.00	\$ 1,862,014.67	0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2023-11 Ending May 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00	\$ 123,210.97	\$ 9,240,028.48	\$ 9,222,680.10	\$ 17,348.38
Total Expenditures	\$ 0.00	\$ 214,509.55	\$ 9,240,028.48	\$ 4,158,691.90	\$ 5,081,336.58
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (91,298.58)	\$ 0.00	\$ 5,063,988.20	\$ 0.00



City of Bay City

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Bay City, OR 97107
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TDD 7-1-1
www.ci.bay-city.or.us

June 6, 2023

Bills to pay total for May 2023 = \$162,894.52

Summary of Bills to pay >\$5,000

Dale Kamrath	\$ 5887.50
DEQ-Loans / Interest	\$ 21,183.00
US Department of Treasury	\$ 8,469.14
CIS – Insurance	\$ 9,602.06
Oregon Pers	\$ 7,717.84
ORR Inc.	\$ 13,537.54
US Bank Visa	\$ 8,991.05
US Department of Treasury	\$ 8,116.29
CIS – Insurance	\$ 9,346.83
Oregon Pers	\$ 7,634.52
AKS Engineering	\$ 5,572.37
Bay City Arts – TLT Grant / Pearl	\$ 7,800.00
Tillamook Tennis Assoc – TLT Grant	\$ 4,896.00

A/P Control Report

for user asystadmin from 2023-11 to 2023-11

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13269	70	EC Electric, Inc	3	244696	Yes	2023 11		5/8/2023	6/4/2023		\$241.60
		Desc:	Electrical work								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6305	Building Repairs & Maintenance		241.60	0.00	0			
		Desc:	Building Repairs & Maintenance								
13270	414	Teninty & Son, Inc.	3	41896	Yes	2023 11		5/8/2023	5/30/2023		\$340.00
		Desc:	Restroom rental								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6410	Training		340.00	0.00	0			
		Desc:	Training								
13271	122	Sheldon Oil	3	107717	Yes	2023 11		5/8/2023	5/15/2023		\$265.95
		Desc:	Fuel								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6140	Fuel/Lubes/Etc.		265.95	0.00	0			
		Desc:	Fuel/Lubes/Etc.								
13273	964	Dale Kamrath	3	April 2023	Yes	2023 11		5/8/2023	5/10/2023		\$5,887.50
		Desc:	Interim fire chief								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6290	Other Professional Fees		5,887.50	0.00	0			
		Desc:	Other Professional Fees								
13275	114	Rosenberg Builders Suppl	3	02305-912016	Yes	2023 11		5/8/2023	6/10/2023		\$34.34
		Desc:	Supplies								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	200-00-6125	Shop Supplies & Small Tools		8.58	0.00	0			
		Desc:	Shop Supplies & Small Tools								
		2	600-00-6125	Shop Supplies & Small Tools		8.58	0.00	0			
		Desc:	Shop Supplies & Small Tools								
		3	601-00-6125	Shop Supplies & Small Tools		8.58	0.00	0			
		Desc:	Shop Supplies & Small Tools								
		4	602-00-6125	Shop Supplies & Small Tools		8.60	0.00	0			
		Desc:	Shop Supplies & Small Tools								
13277	941	Habitat Concepts	3	6.23	Yes	2023 11		5/8/2023	5/30/2023		\$1,969.63
		Desc:	Hiker Biker campground project								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-50-8300	Improvements Other Than Bu		1,969.63	0.00	7	1	EXP	
		Desc:	Improvements Other Than Buildings								
13278	831	Local Government Law Gr	3	66110	Yes	2023 11		5/8/2023	5/30/2023		\$516.00
		Desc:	Legal fees								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-90-6220	Legal Fees		215.00	0.00	0			
		Desc:	Legal Fees								
		2	602-00-6220	Legal Fees		215.00	0.00	0			
		Desc:	Legal Fees								
		3	100-90-6220	Legal Fees		86.00	0.00	0			
		Desc:	Legal Fees								
13279	97	Country Media	3	626576	Yes	2023 11		5/8/2023	5/30/2023		\$122.00
		Desc:	advertising								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6825	Advertising/Publishing		122.00	0.00	0			
		Desc:	Advertising/Publishing								
13280	97	Country Media	3	626577	Yes	2023 11		5/8/2023	5/30/2023		\$50.00
		Desc:	advertising								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category

A/P Control Report

for user asystadmin from 2023-11 to 2023-11

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		1 100-10-6825		Advertising/Publishing			50.00		0.00	0	
		Desc: Advertising/Publishing									
13281	97	Country Media	3	629891	Yes	2023 11		5/8/2023	5/30/2023		\$148.80
		Desc: Advertising									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-10-6825	Advertising/Publishing			148.80	0.00	0		
		Desc: Advertising/Publishing									
13282	12	DEQ/Business Office	3	R13841 / June 2	Yes	2023 11		5/8/2023	6/1/2023		\$21,183.00
		Desc: DEQ Loan R13841									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	302-22-7040	Principal Payments - Notes P			20,414.00	0.00	0		
		Desc: Principal Payments - Notes Payable									
		2	302-22-7045	Interest Payments - Notes Pa			769.00	0.00	0		
		Desc: Interest Payments - Notes Payable									
13284	70	EC Electric, Inc	3	244695	Yes	2023 11		5/9/2023	5/15/2023		\$300.55
		Desc: Electrical work									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	602-00-6345	Operational Equipment & Re			300.55	0.00	0		
		Desc: Operational Equipment & Repairs									
13285	70	EC Electric, Inc	3	244694	Yes	2023 11		5/9/2023	5/30/2023		\$444.00
		Desc: Electrical Work									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	601-00-6345	Operational Equipment & Re			444.00	0.00	0		
		Desc: Operational Equipment & Repairs									
13286	70	EC Electric, Inc	3	244693	Yes	2023 11		5/9/2023	5/30/2023		\$222.00
		Desc: Electrical work									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	602-00-6345	Operational Equipment & Re			222.00	0.00	0		
		Desc: Operational Equipment & Repairs									
13287	37	Tillamook Farmers' Coope	3	445454	Yes	2023 11		5/9/2023	5/30/2023		\$11.45
		Desc: Supplies									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	602-00-6125	Shop Supplies & Small Tools			11.45	0.00	0		
		Desc: Shop Supplies & Small Tools									
13288	37	Tillamook Farmers' Coope	3	446271	Yes	2023 11		5/9/2023	5/30/2023		\$29.43
		Desc: Supplies									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	602-00-6125	Shop Supplies & Small Tools			29.43	0.00	0		
		Desc: Shop Supplies & Small Tools									
13289	70	EC Electric, Inc	3	244394	Yes	2023 11		5/9/2023	5/30/2023		\$1,576.47
		Desc: Electrical Work									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-10-6305	Building Repairs & Maintenanc			1,576.47	0.00	0		
		Desc: Building Repairs & Maintenance									
13290	245	Tillamook County Creamer	3	570389/1	Yes	2023 11		5/9/2023	5/30/2023		\$275.00
		Desc: Supplies									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	601-00-6135	Chemical/Lab Supplies			275.00	0.00	0		
		Desc: Chemical/Lab Supplies									
13291	30	S-C Paving	3	5797	Yes	2023 11		5/9/2023	5/30/2023		\$83.00
		Desc: Rock									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	200-00-6315	Street Repairs & Maintenanc			83.00	0.00	0		
		Desc: Street Repairs & Maintenance									

A/P Control Report

for user asystadmin from 2023-11 to 2023-11

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13292	236	IDEXX Laboratories, Inc.	3	3127837634	Yes	2023 11		5/9/2023	5/30/2023		\$501.94
		Desc: Supplies									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	602-00-6135	Chemical/Lab Supplies	501.94	0.00	0				
		Desc: Chemical/Lab Supplies									
13293	89	Les Schwab	3	22200613185	Yes	2023 11		5/9/2023	5/30/2023		\$102.47
		Desc: Vehicle maint									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	600-00-6335	Vehicle Repairs & Maintenan	34.16	0.00	0				
		Desc: Vehicle Repairs & Maintenance									
		2	601-00-6335	Vehicle Repairs & Maintenan	34.16	0.00	0				
		Desc: Vehicle Repairs & Maintenance									
		3	602-00-6335	Vehicle Repairs & Maintenan	34.15	0.00	0				
		Desc: Vehicle Repairs & Maintenance									
13294	544	Wave	3	106825901-0010	Yes	2023 11		5/9/2023	5/30/2023		\$766.00
		Desc: Phone service									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-10-6860	Computers/Software/Service	287.25	0.00	0				
		Desc: Computers/Software/Services									
		2	100-30-6860	Computers/Software/Service	95.75	0.00	0				
		Desc: Computers/Software/Services									
		3	600-00-6860	Computers/Software/Service	127.67	0.00	0				
		Desc: Computers/Software/Services									
		4	601-00-6860	Computers/Software/Service	127.67	0.00	0				
		Desc: Computers/Software/Services									
		5	602-00-6860	Computers/Software/Service	127.66	0.00	0				
		Desc: Computers/Software/Services									
13295	114	Rosenberg Builders Suppl	3	2304-901303	Yes	2023 11		5/9/2023	5/30/2023		\$21.47
		Desc: supplies									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	600-00-6325	Utility System Repairs	21.47	0.00	0				
		Desc: Utility System Repairs									
13296	114	Rosenberg Builders Suppl	3	2304-907136	Yes	2023 11		5/9/2023	5/30/2023		\$22.09
		Desc: Supplies									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	602-00-6125	Shop Supplies & Small Tools	22.09	0.00	0				
		Desc: Shop Supplies & Small Tools									
13297	369	Ferguson Waterworks	3	1197006	Yes	2023 11		5/9/2023	5/30/2023		\$119.50
		Desc: Supplies									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	600-00-6130	Customer Meters & Supplies	119.50	0.00	0				
		Desc: Customer Meters & Supplies									
13298	180	CenturyLink	3	314199659-May	Yes	2023 11		5/9/2023	5/30/2023		\$233.09
		Desc: Phone service									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-10-6620	Telecommunications	139.85	0.00	0				
		Desc: Telecommunications									
		2	100-30-6620	Telecommunications	93.24	0.00	0				
		Desc: Telecommunications									
13300	315	Tillamook Complete Janito	3	1979	Yes	2023 11		5/9/2023	5/30/2023		\$1,110.00
		Desc: Cleaning									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-10-6830	Janitorial Services	550.00	0.00	0				
		Desc: Janitorial Services									

A/P Control Report

for user asystadmin from 2023-11 to 2023-11

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	2	100-30-6830		Janitorial Services			260.00		0.00	0	
	Desc:	Janitorial Services									1099
	3	600-00-6830		Janitorial Services			100.00		0.00	0	
	Desc:	Janitorial Services									1099
	4	601-00-6830		Janitorial Services			100.00		0.00	0	
	Desc:	Janitorial Services									1099
	5	602-00-6830		Janitorial Services			100.00		0.00	0	
	Desc:	Janitorial Services									1099
13301	806	Vadim Municipal Software	3	379354	Yes	2023	11		5/9/2023	6/30/2023	\$26.32
	Desc:	Billing software									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	600-00-6860		Computers/Software/Service		6.58		0.00	0		
	Desc:	Computers/Software/Services									
	2	601-00-6860		Computers/Software/Service		6.58		0.00	0		
	Desc:	Computers/Software/Services									
	3	602-00-6860		Computers/Software/Service		6.58		0.00	0		
	Desc:	Computers/Software/Services									
	4	200-00-6860		Computers/Software/Service		6.58		0.00	0		
	Desc:	Computers/Software/Services									
13302	154	Quill	3	32274518	Yes	2023	11		5/9/2023	5/30/2023	\$234.24
	Desc:	Office supplies									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	100-10-6105		Office Supplies & Equipment		234.24		0.00	0		
	Desc:	Office Supplies & Equipment									
13303	786	Mana's Kitchen	3	1086-005 refund	Yes	2023	11		5/9/2023	5/30/2023	\$291.55
	Desc:	Refund of annual payment									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	600-00-6910		Fee Refunds		107.87		0.00	0		
	Desc:	Fee Refunds									
	2	602-00-6910		Fee Refunds		148.69		0.00	0		
	Desc:	Fee Refunds									
	3	200-00-6990		Other Miscellaneous Expens		34.99		0.00	0		
	Desc:	Other Miscellaneous Expenses									
13304	988	ToniLeigh Moorhouse	3	2680-001 Refun	Yes	2023	11		5/9/2023	5/30/2023	\$336.75
	Desc:	Refund - Sold House									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	602-00-6910		Fee Refunds		171.74		0.00	0		
	Desc:	Fee Refunds									
	2	600-00-6910		Fee Refunds		124.60		0.00	0		
	Desc:	Fee Refunds									
	3	200-00-6990		Other Miscellaneous Expens		40.41		0.00	0		
	Desc:	Other Miscellaneous Expenses									
13305	989	Carolyn Window	3	2734-002	Yes	2023	11		5/9/2023	5/30/2023	\$45.60
	Desc:	Refund - Sold House									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	600-00-6910		Fee Refunds		45.60		0.00	0		
	Desc:	Fee Refunds									
13306	990	Brian and Sandy Watson	3	4867-001 Refun	Yes	2023	11		5/9/2023	5/30/2023	\$127.91
	Desc:	Sold house - Refund									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	602-00-6910		Fee Refunds		65.23		0.00	0		
	Desc:	Fee Refunds									
	2	600-00-6910		Fee Refunds		47.33		0.00	0		
	Desc:	Fee Refunds									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	3	200-00-6990		Other Miscellaneous Expens			15.35		0.00	0	
		Desc: Other Miscellaneous Expenses									
13307	37	Tillamook Farmers' Coope	3	446271-Int	Yes	2023 11		5/9/2023	5/10/2023		\$1.15
		Desc: Service charge									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6990	Other Miscellaneous Expens			1.15	0.00	0		
		Desc: Other Miscellaneous Expenses									
13308	1	Oregon Department of Rev	3	PR1391	Yes	2023 11		5/9/2023	5/9/2023		\$30.40
		Desc: Payroll from 5/9/2023 to 5/9/2023									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-2030	Payroll Taxes Payable			3.04	0.00	0		
		Desc:									
		2	601-00-2030	Payroll Taxes Payable			0.91	0.00	0		
		Desc:									
		3	602-00-2030	Payroll Taxes Payable			26.45	0.00	0		
		Desc:									
13309	2	U.S. Department of the Tre	3	PR1391	Yes	2023 11		5/9/2023	5/9/2023		\$450.56
		Desc: Payroll from 5/9/2023 to 5/9/2023									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-2030	Payroll Taxes Payable			45.06	0.00	0		
		Desc:									
		2	601-00-2030	Payroll Taxes Payable			13.52	0.00	0		
		Desc:									
		3	602-00-2030	Payroll Taxes Payable			391.98	0.00	0		
		Desc:									
13310	114	Rosenberg Builders Suppl	3	2304-902246	Yes	2023 11		5/9/2023	5/10/2023		\$17.63
		Desc: supplies									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6130	Customer Meters & Supplies			17.63	0.00	0		
		Desc: Customer Meters & Supplies									
13311	114	Rosenberg Builders Suppl	3	2303-892191	Yes	2023 11		5/9/2023	5/10/2023		\$91.72
		Desc: Supplies									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	601-00-6325	Utility System Repairs			91.72	0.00	0		
		Desc: Utility System Repairs									
13313	44	Davison Auto Parts	3	590890	Yes	2023 11		5/9/2023	5/10/2023		\$20.09
		Desc: Supplies									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6345	Operational Equipment & Re			20.09	0.00	0		
		Desc: Operational Equipment & Repairs									
13314	44	Davison Auto Parts	3	585547	Yes	2023 11		5/9/2023	5/20/2023		\$51.35
		Desc: Supplies									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6105	Office Supplies & Equipment			17.11	0.00	0		
		Desc: Office Supplies & Equipment									
		2	601-00-6105	Office Supplies & Equipment			17.11	0.00	0		
		Desc: Office Supplies & Equipment									
		3	602-00-6105	Office Supplies & Equipment			17.13	0.00	0		
		Desc: Office Supplies & Equipment									
13315	44	Davison Auto Parts	3	587241	Yes	2023 11		5/9/2023	5/10/2023		\$30.45
		Desc: Supplies									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6335	Vehicle Repairs & Maintenan			10.15	0.00	0		
		Desc: Vehicle Repairs & Maintenance									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	2	601-00-6335		Vehicle Repairs & Maintenan			10.15		0.00	0	
	Desc:	Vehicle Repairs & Maintenance									
	3	602-00-6335		Vehicle Repairs & Maintenan			10.15		0.00	0	
	Desc:	Vehicle Repairs & Maintenance									
13316	44	Davison Auto Parts	3	590344	Yes	2023	11		5/9/2023	5/10/2023	\$28.14
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6990		Other Miscellaneous Expens		28.14	0.00	0			
	Desc:	Other Miscellaneous Expenses									
13318	920	ESO Solutions, Inc.	3	ESO-102293	Yes	2023	11		5/10/2023	5/10/2023	\$1,932.00
	Desc:	subscription									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6405		Dues & Subscriptions		1,932.00	0.00	0			
	Desc:	Dues & Subscriptions									
13319	1	Oregon Department of Rev	3	PR1392	Yes	2023	11		5/15/2023	5/15/2023	\$2,464.73
	Desc:	Payroll from 5/1/2023 to 5/15/2023									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-00-2030		Payroll Taxes Payable		483.95	0.00	0			
	Desc:										
	2	100-30-2030		Payroll Taxes Payable		273.41	0.00	0			
	Desc:										
	3	200-00-2030		Payroll Taxes Payable		251.22	0.00	0			
	Desc:										
	4	600-00-2030		Payroll Taxes Payable		555.10	0.00	0			
	Desc:										
	5	601-00-2030		Payroll Taxes Payable		262.42	0.00	0			
	Desc:										
	6	602-00-2030		Payroll Taxes Payable		638.63	0.00	0			
	Desc:										
13320	2	U.S. Department of the Tre	3	PR1392	Yes	2023	11		5/15/2023	5/15/2023	\$8,469.14
	Desc:	Payroll from 5/1/2023 to 5/15/2023									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-00-2030		Payroll Taxes Payable		1,650.33	0.00	0			
	Desc:										
	2	100-30-2030		Payroll Taxes Payable		926.53	0.00	0			
	Desc:										
	3	200-00-2030		Payroll Taxes Payable		860.71	0.00	0			
	Desc:										
	4	600-00-2030		Payroll Taxes Payable		1,829.98	0.00	0			
	Desc:										
	5	601-00-2030		Payroll Taxes Payable		974.31	0.00	0			
	Desc:										
	6	602-00-2030		Payroll Taxes Payable		2,227.28	0.00	0			
	Desc:										
13321	5	Aflac	3	PR1392	Yes	2023	11		5/15/2023	5/15/2023	\$236.87
	Desc:	Payroll from 5/1/2023 to 5/15/2023									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-00-2030		Payroll Taxes Payable		20.68	0.00	0			
	Desc:										
	2	100-00-2055		Med/Life Insurance Payable		39.90	0.00	0			
	Desc:										
	3	100-30-2055		Med/Life Insurance Payable		4.61	0.00	0			
	Desc:										

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	4	200-00-2030		Payroll Taxes Payable			11.18		0.00	0	
		Desc:									
	5	200-00-2055		Med/Life Insurance Payable			10.81		0.00	0	
		Desc:									
	6	600-00-2030		Payroll Taxes Payable			30.02		0.00	0	
		Desc:									
	7	600-00-2055		Med/Life Insurance Payable			10.61		0.00	0	
		Desc:									
	8	601-00-2030		Payroll Taxes Payable			7.08		0.00	0	
		Desc:									
	9	601-00-2055		Med/Life Insurance Payable			24.51		0.00	0	
		Desc:									
	10	602-00-2030		Payroll Taxes Payable			39.57		0.00	0	
		Desc:									
	11	602-00-2055		Med/Life Insurance Payable			37.90		0.00	0	
		Desc:									

13322	98	CIS	3	PR1392	Yes	2023	11		5/15/2023	5/15/2023		\$9,602.06
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Desc: Payroll from 5/1/2023 to 5/15/2023

Line	Account Number	AP Amount	Liq Amount	Project	Task	Category
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1	100-00-2030	Payroll Taxes Payable	221.09	0.00	0	
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Desc:

2	100-00-2055	Med/Life Insurance Payable	1,557.01	0.00	0	
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Desc:

3	100-30-2030	Payroll Taxes Payable	202.14	0.00	0	
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Desc:

4	100-30-2055	Med/Life Insurance Payable	1,049.28	0.00	0	
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Desc:

5	200-00-2030	Payroll Taxes Payable	123.40	0.00	0	
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Desc:

6	200-00-2055	Med/Life Insurance Payable	878.19	0.00	0	
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Desc:

7	600-00-2030	Payroll Taxes Payable	297.30	0.00	0	
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Desc:

8	600-00-2055	Med/Life Insurance Payable	1,986.34	0.00	0	
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Desc:

9	601-00-2030	Payroll Taxes Payable	120.24	0.00	0	
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Desc:

10	601-00-2055	Med/Life Insurance Payable	881.00	0.00	0	
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Desc:

11	602-00-2030	Payroll Taxes Payable	449.79	0.00	0	
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Desc:

12	602-00-2055	Med/Life Insurance Payable	1,836.28	0.00	0	
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Desc:

13323	189	Oregon PERS	3	PR1392	Yes	2023	11		5/15/2023	5/15/2023		\$7,717.84
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Desc: Payroll from 5/1/2023 to 5/15/2023

Line	Account Number	AP Amount	Liq Amount	Project	Task	Category
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1	100-00-2040	Retirement Payable	1,627.33	0.00	0	
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Desc:

2	100-30-2040	Retirement Payable	920.84	0.00	0	
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Desc:

3	200-00-2040	Retirement Payable	825.42	0.00	0	
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Desc:

4	600-00-2040	Retirement Payable	1,725.19	0.00	0	
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Desc:

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	5	601-00-2040		Retirement Payable			869.28		0.00	0	
	Desc:										
	6	602-00-2040		Retirement Payable			1,749.78		0.00	0	
	Desc:										
13324	190	Oregon Department of Jus	3	PR1392	Yes	2023	11	5/15/2023	5/15/2023		\$138.75
	Desc: Payroll from 5/1/2023 to 5/15/2023										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-00-2050		Garnishments Payable			1.39	0.00	0		
	Desc:										
	2	200-00-2050		Garnishments Payable			1.39	0.00	0		
	Desc:										
	3	600-00-2050		Garnishments Payable			13.88	0.00	0		
	Desc:										
	4	601-00-2050		Garnishments Payable			2.78	0.00	0		
	Desc:										
	5	602-00-2050		Garnishments Payable			119.31	0.00	0		
	Desc:										
13326	950	ORR Inc.	3	22020*07	Yes	2023	11	5/11/2023	5/20/2023		\$13,537.54
	Desc: Screen project										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	602-00-8800		Utility System			13,537.54	0.00	2	1	EXP
	Desc: Utility System										
	1099										
13328	819	Fire Extinguisher Service	3	116520- Balance	Yes	2023	11	5/11/2023	5/20/2023		\$45.00
	Desc: Dispatch fee - maint										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6990		Other Miscellaneous Expens			45.00	0.00	0		
	Desc: Other Miscellaneous Expenses										
	1099										
13329	414	Teninty & Son, Inc.	3	41728	Yes	2023	11	5/11/2023	5/20/2023		\$340.00
	Desc: Porta potty rental										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6410		Training			340.00	0.00	0		
	Desc: Training										
13330	145	U.S. Bank	3	May 2023 Visa	Yes	2023	11	5/15/2023	5/22/2023		\$8,991.05
	Desc: Visa bill										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	602-00-6345		Operational Equipment & Re			50.00	0.00	0		
	Desc: Operational Equipment & Repairs										
	2	602-00-6345		Operational Equipment & Re			61.40	0.00	0		
	Desc: Operational Equipment & Repairs										
	3	600-00-6105		Office Supplies & Equipment			13.91	0.00	0		
	Desc: Office Supplies & Equipment										
	4	601-00-6105		Office Supplies & Equipment			13.91	0.00	0		
	Desc: Office Supplies & Equipment										
	5	602-00-6105		Office Supplies & Equipment			13.92	0.00	0		
	Desc: Office Supplies & Equipment										
	6	602-00-6325		Utility System Repairs			30.76	0.00	0		
	Desc: Utility System Repairs										
	7	600-00-6125		Shop Supplies & Small Tools			31.30	0.00	0		
	Desc: Shop Supplies & Small Tools										
	8	601-00-6125		Shop Supplies & Small Tools			31.30	0.00	0		
	Desc: Shop Supplies & Small Tools										
	9	602-00-6125		Shop Supplies & Small Tools			31.30	0.00	0		
	Desc: Shop Supplies & Small Tools										

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	10	100-50-6310		Grounds Maintenance			78.10		0.00	0	
	Desc:	Grounds Maintenance									
	11	100-30-6115		First Aid Supplies			1,903.53		0.00	0	
	Desc:	First Aid Supplies									
	12	600-00-6125		Shop Supplies & Small Tools			23.92		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	13	601-00-6125		Shop Supplies & Small Tools			23.92		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	14	602-00-6125		Shop Supplies & Small Tools			23.92		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	15	600-00-6125		Shop Supplies & Small Tools			111.00		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	16	601-00-6125		Shop Supplies & Small Tools			111.00		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	17	602-00-6125		Shop Supplies & Small Tools			111.00		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	18	601-00-6345		Operational Equipment & Re			359.71		0.00	0	
	Desc:	Operational Equipment & Repairs									
	19	200-00-6125		Shop Supplies & Small Tools			11.87		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	20	600-00-6125		Shop Supplies & Small Tools			11.87		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	21	601-00-6125		Shop Supplies & Small Tools			11.88		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	22	602-00-6125		Shop Supplies & Small Tools			11.88		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	23	600-00-6860		Computers/Software/Service			25.93		0.00	0	
	Desc:	Computers/Software/Services									
	24	601-00-6860		Computers/Software/Service			25.93		0.00	0	
	Desc:	Computers/Software/Services									
	25	602-00-6860		Computers/Software/Service			25.94		0.00	0	
	Desc:	Computers/Software/Services									
	26	600-00-6125		Shop Supplies & Small Tools			8.33		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	27	601-00-6125		Shop Supplies & Small Tools			8.33		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	28	602-00-6125		Shop Supplies & Small Tools			8.33		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	29	601-00-6135		Chemical/Lab Supplies			80.78		0.00	0	
	Desc:	Chemical/Lab Supplies									
	30	600-00-6410		Training			7.99		0.00	0	
	Desc:	Training									
	31	200-00-6105		Office Supplies & Equipment			15.24		0.00	0	
	Desc:	Office Supplies & Equipment									
	32	600-00-6105		Office Supplies & Equipment			15.24		0.00	0	
	Desc:	Office Supplies & Equipment									
	33	601-00-6105		Office Supplies & Equipment			15.25		0.00	0	
	Desc:	Office Supplies & Equipment									
	34	602-00-6105		Office Supplies & Equipment			15.25		0.00	0	
	Desc:	Office Supplies & Equipment									
	35	200-00-6105		Office Supplies & Equipment			19.86		0.00	0	
	Desc:	Office Supplies & Equipment									
	36	600-00-6105		Office Supplies & Equipment			19.86		0.00	0	
	Desc:	Office Supplies & Equipment									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	37	601-00-6105		Office Supplies & Equipment			19.86		0.00	0	
	Desc:	Office Supplies & Equipment									
	38	602-00-6105		Office Supplies & Equipment			19.87		0.00	0	
	Desc:	Office Supplies & Equipment									
	39	601-00-6350		Personal Protective Equipme			684.00		0.00	0	
	Desc:	Personal Protective Equipment									
	40	100-30-6860		Computers/Software/Service			76.46		0.00	0	
	Desc:	Computers/Software/Services									
	41	100-30-6860		Computers/Software/Service			57.29		0.00	0	
	Desc:	Computers/Software/Services									
	42	100-30-6345		Operational Equipment & Re			53.97		0.00	0	
	Desc:	Operational Equipment & Repairs									
	43	100-30-6990		Other Miscellaneous Expens			27.56		0.00	0	
	Desc:	Other Miscellaneous Expenses									
	44	100-30-6350		Personal Protective Equipme			30.50		0.00	0	
	Desc:	Personal Protective Equipment									
	45	100-30-6105		Office Supplies & Equipment			232.63		0.00	0	
	Desc:	Office Supplies & Equipment									
	46	100-30-6115		First Aid Supplies			1,707.03		0.00	0	
	Desc:	First Aid Supplies									
	47	100-30-6405		Dues & Subscriptions			290.00		0.00	0	
	Desc:	Dues & Subscriptions									
	48	100-30-6345		Operational Equipment & Re			270.98		0.00	0	
	Desc:	Operational Equipment & Repairs									
	49	100-30-6350		Personal Protective Equipme			442.00		0.00	0	
	Desc:	Personal Protective Equipment									
	50	100-90-6805		Mayor			46.44		0.00	0	
	Desc:	Mayor									
	51	100-10-6105		Office Supplies & Equipment			113.40		0.00	0	
	Desc:	Office Supplies & Equipment									
	52	100-10-6105		Office Supplies & Equipment			51.28		0.00	0	
	Desc:	Office Supplies & Equipment									
	53	100-10-6410		Training			122.50		0.00	0	
	Desc:	Training									
	54	600-00-6410		Training			122.50		0.00	0	
	Desc:	Training									
	55	601-00-6410		Training			122.50		0.00	0	
	Desc:	Training									
	56	602-00-6410		Training			122.50		0.00	0	
	Desc:	Training									
	57	100-10-6405		Dues & Subscriptions			15.99		0.00	0	
	Desc:	Dues & Subscriptions									
	58	100-10-6105		Office Supplies & Equipment			139.89		0.00	0	
	Desc:	Office Supplies & Equipment									
	59	100-10-6410		Training			11.46		0.00	0	
	Desc:	Training									
	60	100-90-6805		Mayor			225.00		0.00	0	
	Desc:	Mayor									
	61	100-90-6805		Mayor			112.00		0.00	0	
	Desc:	Mayor									
	62	100-10-6870		Pre-Hazard Preparedness			290.80		0.00	0	
	Desc:	Pre-Hazard Preparedness									
	63	600-00-6410		Training			104.00		0.00	0	
	Desc:	Training									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13339	189	Oregon PERS	3	PR1394	Yes	2023 11		5/15/2023	5/15/2023		\$761.72
		Desc: Payroll from 5/1/2023 to 5/15/2023									
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	600-00-2040		Retirement Payable	76.17	0.00	0			
		Desc:									
		2	601-00-2040		Retirement Payable	22.85	0.00	0			
		Desc:									
		3	602-00-2040		Retirement Payable	662.70	0.00	0			
		Desc:									
13340	1	Oregon Department of Rev	3	PR4375	Yes	2023 11		5/15/2023	5/15/2023		\$200.75
		Desc: Voided Payroll Check									
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	600-00-2030		Payroll Taxes Payable	-20.06	0.00	0			
		Desc:									
		2	601-00-2030		Payroll Taxes Payable	-6.02	0.00	0			
		Desc:									
		3	602-00-2030		Payroll Taxes Payable	-174.67	0.00	0			
		Desc:									
13341	2	U.S. Department of the Tre	3	PR4375	Yes	2023 11		5/15/2023	5/15/2023		\$734.25
		Desc: Voided Payroll Check									
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	600-00-2030		Payroll Taxes Payable	-73.43	0.00	0			
		Desc:									
		2	601-00-2030		Payroll Taxes Payable	-22.04	0.00	0			
		Desc:									
		3	602-00-2030		Payroll Taxes Payable	-638.78	0.00	0			
		Desc:									
13342	98	CIS	3	PR4375	Yes	2023 11		5/15/2023	5/15/2023		\$109.28
		Desc: Voided Payroll Check									
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	600-00-2030		Payroll Taxes Payable	-10.93	0.00	0			
		Desc:									
		2	601-00-2030		Payroll Taxes Payable	-3.28	0.00	0			
		Desc:									
		3	602-00-2030		Payroll Taxes Payable	-95.07	0.00	0			
		Desc:									
13343	189	Oregon PERS	3	PR4375	Yes	2023 11		5/15/2023	5/15/2023		\$194.40
		Desc: Voided Payroll Check									
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	600-00-2040		Retirement Payable	-19.44	0.00	0			
		Desc:									
		2	601-00-2040		Retirement Payable	-5.83	0.00	0			
		Desc:									
		3	602-00-2040		Retirement Payable	-169.13	0.00	0			
		Desc:									
13344	189	Oregon PERS	3	May 2023 adjust	Yes	2023 11		5/1/2023	5/1/2023		\$0.02
		Desc: Adjustment to pers									
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	100-10-5305		Employer PERS Contribution	-0.02	0.00	0			
		Desc: Employer PERS Contributions									
13345	189	Oregon PERS	3	May 15 2023 adj	Yes	2023 11		5/25/2023	5/25/2023		\$0.01
		Desc:									
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	100-10-5305		Employer PERS Contribution			-0.01		0.00	0	
		Desc:									
13347	1	Oregon Department of Rev	3	PR1395	Yes	2023	11	5/31/2023	5/31/2023		\$2,293.65
		Desc: Payroll from 5/16/2023 to 5/31/2023									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030	Payroll Taxes Payable		483.90	0.00	0			
		Desc:									
		2	100-30-2030	Payroll Taxes Payable		273.41	0.00	0			
		Desc:									
		3	200-00-2030	Payroll Taxes Payable		255.27	0.00	0			
		Desc:									
		4	600-00-2030	Payroll Taxes Payable		549.75	0.00	0			
		Desc:									
		5	601-00-2030	Payroll Taxes Payable		259.23	0.00	0			
		Desc:									
		6	602-00-2030	Payroll Taxes Payable		472.09	0.00	0			
		Desc:									
13348	2	U.S. Department of the Tre	3	PR1395	Yes	2023	11	5/31/2023	5/31/2023		\$8,116.29
		Desc: Payroll from 5/16/2023 to 5/31/2023									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030	Payroll Taxes Payable		1,663.76	0.00	0			
		Desc:									
		2	100-30-2030	Payroll Taxes Payable		926.53	0.00	0			
		Desc:									
		3	200-00-2030	Payroll Taxes Payable		915.36	0.00	0			
		Desc:									
		4	600-00-2030	Payroll Taxes Payable		1,913.55	0.00	0			
		Desc:									
		5	601-00-2030	Payroll Taxes Payable		969.68	0.00	0			
		Desc:									
		6	602-00-2030	Payroll Taxes Payable		1,727.41	0.00	0			
		Desc:									
13349	5	Aflac	3	PR1395	Yes	2023	11	5/31/2023	5/31/2023		\$206.79
		Desc: Payroll from 5/16/2023 to 5/31/2023									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030	Payroll Taxes Payable		20.34	0.00	0			
		Desc:									
		2	100-00-2055	Med/Life Insurance Payable		39.33	0.00	0			
		Desc:									
		3	100-30-2055	Med/Life Insurance Payable		4.61	0.00	0			
		Desc:									
		4	200-00-2030	Payroll Taxes Payable		10.84	0.00	0			
		Desc:									
		5	200-00-2055	Med/Life Insurance Payable		10.24	0.00	0			
		Desc:									
		6	600-00-2030	Payroll Taxes Payable		26.66	0.00	0			
		Desc:									
		7	600-00-2055	Med/Life Insurance Payable		35.00	0.00	0			
		Desc:									
		8	601-00-2030	Payroll Taxes Payable		6.41	0.00	0			
		Desc:									
		9	601-00-2055	Med/Life Insurance Payable		23.38	0.00	0			
		Desc:									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	3	600-00-2030		Payroll Taxes Payable			19.51		0.00	0	
	Desc:										
	4	601-00-2030		Payroll Taxes Payable			3.91		0.00	0	
	Desc:										
	5	602-00-2030		Payroll Taxes Payable			167.75		0.00	0	
	Desc:										
13353	2	U.S. Department of the Tre	3	PR1396	Yes	2023	11		5/31/2023	5/31/2023	\$595.32
	Desc:	Payroll from 5/16/2023 to 5/31/2023									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	100-00-2030		Payroll Taxes Payable		5.96	0.00	0			
	Desc:										
	2	200-00-2030		Payroll Taxes Payable		5.96	0.00	0			
	Desc:										
	3	600-00-2030		Payroll Taxes Payable		59.53	0.00	0			
	Desc:										
	4	601-00-2030		Payroll Taxes Payable		11.90	0.00	0			
	Desc:										
	5	602-00-2030		Payroll Taxes Payable		511.97	0.00	0			
	Desc:										
13354	5	Aflac	3	PR1396	Yes	2023	11		5/31/2023	5/31/2023	\$90.18
	Desc:	Payroll from 5/16/2023 to 5/31/2023									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	100-00-2030		Payroll Taxes Payable		0.34	0.00	0			
	Desc:										
	2	100-00-2055		Med/Life Insurance Payable		0.57	0.00	0			
	Desc:										
	3	200-00-2030		Payroll Taxes Payable		0.34	0.00	0			
	Desc:										
	4	200-00-2055		Med/Life Insurance Payable		0.57	0.00	0			
	Desc:										
	5	600-00-2030		Payroll Taxes Payable		3.36	0.00	0			
	Desc:										
	6	600-00-2055		Med/Life Insurance Payable		5.66	0.00	0			
	Desc:										
	7	601-00-2030		Payroll Taxes Payable		0.67	0.00	0			
	Desc:										
	8	601-00-2055		Med/Life Insurance Payable		1.13	0.00	0			
	Desc:										
	9	602-00-2030		Payroll Taxes Payable		28.92	0.00	0			
	Desc:										
	10	602-00-2055		Med/Life Insurance Payable		48.62	0.00	0			
	Desc:										
13355	98	CIS	3	PR1396	Yes	2023	11		5/31/2023	5/31/2023	\$1,241.76
	Desc:	Payroll from 5/16/2023 to 5/31/2023									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	100-00-2030		Payroll Taxes Payable		2.56	0.00	0			
	Desc:										
	2	100-00-2055		Med/Life Insurance Payable		9.86	0.00	0			
	Desc:										
	3	200-00-2030		Payroll Taxes Payable		2.56	0.00	0			
	Desc:										
	4	200-00-2055		Med/Life Insurance Payable		9.86	0.00	0			
	Desc:										

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	5	600-00-2030		Payroll Taxes Payable			25.63		0.00	0	
		Desc:									
	6	600-00-2055		Med/Life Insurance Payable			98.57		0.00	0	
		Desc:									
	7	601-00-2030		Payroll Taxes Payable			5.13		0.00	0	
		Desc:									
	8	601-00-2055		Med/Life Insurance Payable			19.71		0.00	0	
		Desc:									
	9	602-00-2030		Payroll Taxes Payable			220.32		0.00	0	
		Desc:									
	10	602-00-2055		Med/Life Insurance Payable			847.56		0.00	0	
		Desc:									
13356	189	Oregon PERS	3	PR1396	Yes	2023	11		5/31/2023	5/31/2023	\$650.64
		Desc:	Payroll from 5/16/2023 to 5/31/2023								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2040	Retirement Payable		6.51	0.00	0			
		Desc:									
		2	200-00-2040	Retirement Payable		6.51	0.00	0			
		Desc:									
		3	600-00-2040	Retirement Payable		65.07	0.00	0			
		Desc:									
		4	601-00-2040	Retirement Payable		13.01	0.00	0			
		Desc:									
		5	602-00-2040	Retirement Payable		559.54	0.00	0			
		Desc:									
13357	190	Oregon Department of Jus	3	PR1396	Yes	2023	11		5/31/2023	5/31/2023	\$138.75
		Desc:	Payroll from 5/16/2023 to 5/31/2023								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2050	Garnishments Payable		1.39	0.00	0			
		Desc:									
		2	200-00-2050	Garnishments Payable		1.39	0.00	0			
		Desc:									
		3	600-00-2050	Garnishments Payable		13.88	0.00	0			
		Desc:									
		4	601-00-2050	Garnishments Payable		2.78	0.00	0			
		Desc:									
		5	602-00-2050	Garnishments Payable		119.31	0.00	0			
		Desc:									
13358	98	CIS	3	Adj motsinger -	Yes	2023	11		5/25/2023	5/25/2023	\$170.89
		Desc:	Credit adj to payroll for error on motsinger deductions in april								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-5405	Health Insurance		-170.89	0.00	0			
		Desc:	Health Insurance								
13359	631	Oregon Volunteer Fighters	3	2023-3819	Yes	2023	11		5/30/2023	6/15/2023	\$440.00
		Desc:	Saindon - Training								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-30-6410	Training		440.00	0.00	0			
		Desc:	Training								
13360	369	Ferguson Waterworks	3	1201607	Yes	2023	11		5/30/2023	6/15/2023	\$707.10
		Desc:	Supplies								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6325	Utility System Repairs		707.10	0.00	0			
		Desc:	Utility System Repairs								

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13361	81	Indoor Billboard	3	1712434	Yes	2023 11		5/30/2023	6/15/2023		\$500.57
		Desc:	Parks supplies								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-50-6190		Other Supplies		500.57	0.00	0		
		Desc:	Other Supplies								
13362	855	AKS Engineering & Forest	3	8605-01-11	Yes	2023 11		5/30/2023	6/15/2023		\$1,494.38
		Desc:	WWTP Engineering								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	602-00-8800		Utility System		1,494.38	0.00	2	1	EXP
		Desc:	Utility System								
13363	855	AKS Engineering & Forest	3	8605-02-13	Yes	2023 11		5/30/2023	6/15/2023		\$5,572.37
		Desc:	Lift station - Engineering								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	602-00-8400		Machinery & Equipment		5,572.37	0.00	5	CSLFRF	EXP
		Desc:	Machinery & Equipment								
13364	114	Rosenberg Builders Suppl	3	2305-924263	Yes	2023 11		5/30/2023	6/15/2023		\$54.21
		Desc:	Supplies								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6140		Fuel/Lubes/Etc.		54.21	0.00	0		
		Desc:	Fuel/Lubes/Etc.								
13365	39	Bay City Firefighters Asso	3	Misc invoices =	Yes	2023 11		5/30/2023	6/15/2023		\$138.66
		Desc:	Reimbursement for supplies								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6140		Fuel/Lubes/Etc.		24.47	0.00	0		
		Desc:	Fuel/Lubes/Etc.								
		2	100-30-6345		Operational Equipment & Re		18.50	0.00	0		
		Desc:	Operational Equipment & Repairs								
		3	100-30-6990		Other Miscellaneous Expens		95.69	0.00	0		
		Desc:	Other Miscellaneous Expenses								
13366	180	CenturyLink	3	314199659-June	Yes	2023 11		5/30/2023	6/12/2023		\$224.24
		Desc:	Phone service								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6620		Telecommunications		134.55	0.00	0		
		Desc:	Telecommunications								
		2	100-30-6620		Telecommunications		89.69	0.00	0		
		Desc:	Telecommunications								
13367	315	Tillamook Complete Janito	3	1988	Yes	2023 11		5/30/2023	6/15/2023		\$850.00
		Desc:	janitorial								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6830		Janitorial Services		550.00	0.00	0		
		Desc:	Janitorial Services								
		2	600-00-6830		Janitorial Services		100.00	0.00	0		
		Desc:	Janitorial Services								
		3	601-00-6830		Janitorial Services		100.00	0.00	0		
		Desc:	Janitorial Services								
		4	602-00-6830		Janitorial Services		100.00	0.00	0		
		Desc:	Janitorial Services								
13368	880	Mission Communication	3	1067452	Yes	2023 11		5/30/2023	6/15/2023		\$2,261.67
		Desc:	Software - Wells, reservoir, booster plant								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	600-00-6620		Telecommunications		563.40	0.00	0		
		Desc:	Telecommunications								
		2	601-00-6620		Telecommunications		1,698.27	0.00	0		
		Desc:	Telecommunications								

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13369	466	Bay City Arts Cnt "Bay City	3	May 2023 - Gran	Yes	2023 11		5/30/2023	6/15/2023		\$7,800.00
		Desc:	Grant funding								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-60-6145	Tourism	7,800.00		0.00	0			
		Desc:	Tourism								
13370	991	Tillamook Tennis Associat	3	May 2023- Grant	Yes	2023 11		5/30/2023	6/15/2023		\$4,896.00
		Desc:	Grant funding								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-60-6145	Tourism	4,896.00		0.00	0			
		Desc:	Tourism								
13372	992	DEQ Financial Services - L	3	WQWSC230019	Yes	2023 11		5/30/2023	6/15/2023		\$104.00
		Desc:	Annual operator cert program								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6855	Permit Fees	104.00		0.00	0			
		Desc:	Permit Fees								
13373	777	Richardson Wang LLP	3	3510	Yes	2023 11		5/30/2023	6/15/2023		\$55.00
		Desc:	Legal fees								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-90-6220	Legal Fees	55.00		0.00	0			
		Desc:	Legal Fees								
13374	570	Correct Equipment, Inc	3	49130	Yes	2023 11		5/30/2023	6/15/2023		\$2,375.65
		Desc:	Supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	600-00-6130	Customer Meters & Supplies	2,375.65		0.00	0			
		Desc:	Customer Meters & Supplies								
13378	174	Branom Instrument Comp	3	INV/2023/5054	Yes	2023 11		5/30/2023	6/15/2023		\$1,868.75
		Desc:	equipment repair								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6345	Operational Equipment & Re	1,868.75		0.00	0			
		Desc:	Operational Equipment & Repairs								
13379	114	Rosenberg Builders Suppl	3	2305-918487	Yes	2023 11		5/30/2023	6/15/2023		\$17.53
		Desc:	Supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-50-6310	Grounds Maintenance	17.53		0.00	0			
		Desc:	Grounds Maintenance								
13380	796	Pacific Office Automation	3	109907	Yes	2023 11		5/30/2023	6/15/2023		\$321.79
		Desc:	Phone service								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6620	Telecommunications	160.90		0.00	0			
		Desc:	Telecommunications								
		2	100-30-6620	Telecommunications	80.45		0.00	0			
		Desc:	Telecommunications								
		3	600-00-6620	Telecommunications	26.81		0.00	0			
		Desc:	Telecommunications								
		4	601-00-6620	Telecommunications	26.82		0.00	0			
		Desc:	Telecommunications								
		5	602-00-6620	Telecommunications	26.81		0.00	0			
		Desc:	Telecommunications								
13382	97	Country Media	3	627633	Yes	2023 11		5/30/2023	6/15/2023		\$84.00
		Desc:	advertising								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6825	Advertising/Publishing	84.00		0.00	0			
		Desc:	Advertising/Publishing								

A/P Control Report

for user asystadmin from 2023-11 to 2023-11

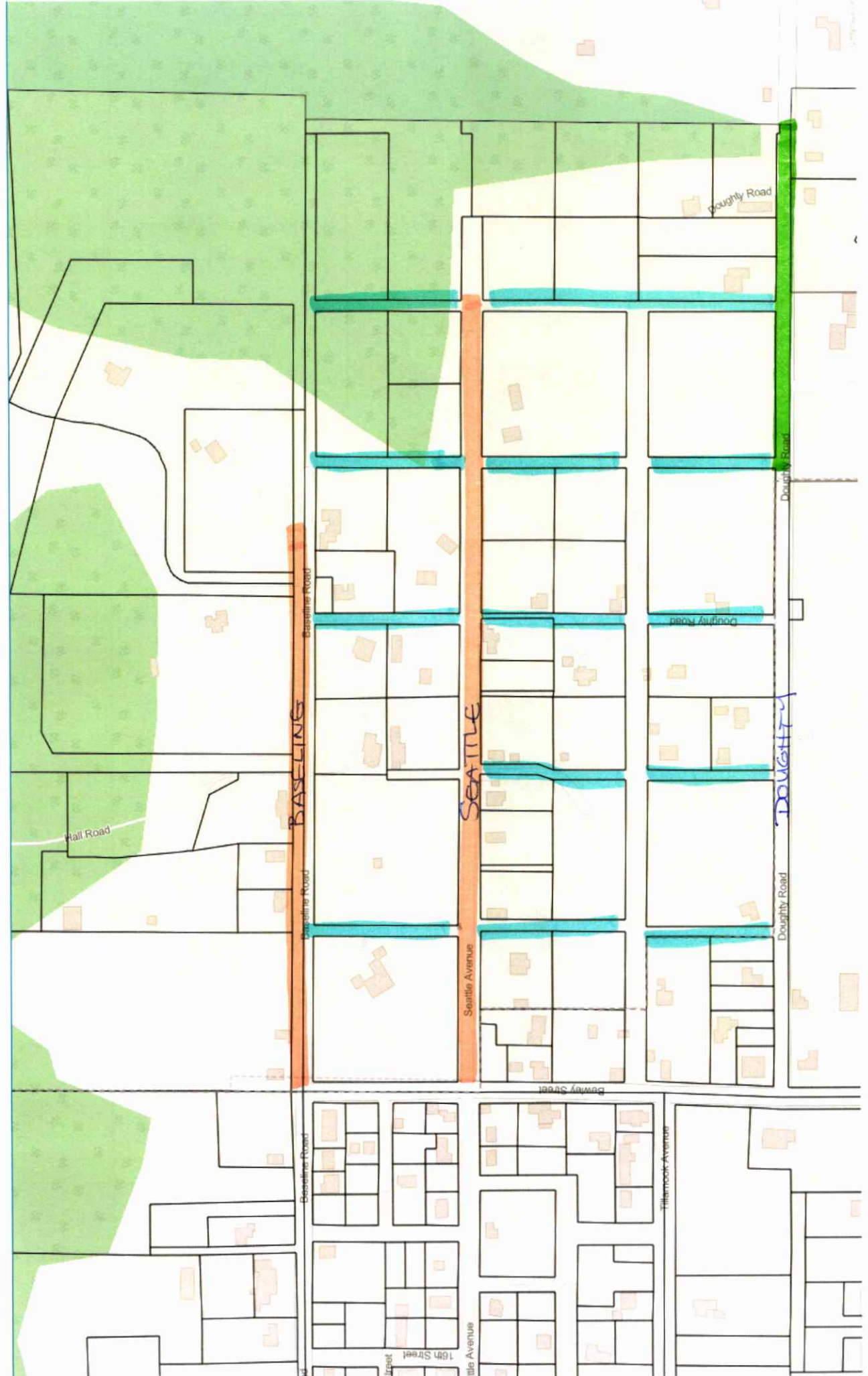
Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13383	97	Country Media	3	628739	Yes	2023 11		5/30/2023	6/15/2023		\$84.00
		Desc:	Advertising								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6825		Advertising/Publishing		84.00	0.00	0		
		Desc:	Advertising/Publishing								
13384	97	Country Media	3	629892	Yes	2023 11		5/30/2023	6/15/2023		\$84.00
		Desc:	Advertising								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6825		Advertising/Publishing		84.00	0.00	0		
		Desc:	Advertising/Publishing								
13385	113	Rental Center	3	01-200269-02	Yes	2023 11		5/30/2023	6/15/2023		\$44.50
		Desc:	Rental equipment								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6345		Operational Equipment & Re		44.50	0.00	0		
		Desc:	Operational Equipment & Repairs								
13386	523	North Coast Lawn	3	83920	Yes	2023 11		5/30/2023	6/15/2023		\$1,685.00
		Desc:	Contracted ground maint								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6311		Contracted Ground Maintena		1,685.00	0.00	0		
		Desc:	Contracted Ground Maintenance								
13387	523	North Coast Lawn	3	84276	Yes	2023 11		5/30/2023	6/15/2023		\$1,685.00
		Desc:	Contracted ground maint								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-50-6311		Contracted Ground Maintena		1,685.00	0.00	0		
		Desc:	Contracted Ground Maintenance								
13388	886	Richard Coit	3	1979	Yes	2023 11		5/30/2023	6/15/2023		\$10.20
		Desc:									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6860		Computers/Software/Service		10.20	0.00	0		
		Desc:	Computers/Software/Services								
13389	37	Tillamook Farmers' Coope	3	449637	Yes	2023 11		5/30/2023	6/15/2023		\$442.77
		Desc:	Supplies								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6350		Personal Protective Equipme		442.77	0.00	0		
		Desc:	Personal Protective Equipment								
13390	80	Hallowell Loggers Supply	3	489175	Yes	2023 11		5/30/2023	6/15/2023		\$231.15
		Desc:	Supplies								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6345		Operational Equipment & Re		231.15	0.00	0		
		Desc:	Operational Equipment & Repairs								
13391	37	Tillamook Farmers' Coope	3	450074	Yes	2023 11		5/30/2023	6/15/2023		\$13.64
		Desc:	Supplies								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6345		Operational Equipment & Re		13.64	0.00	0		
		Desc:	Operational Equipment & Repairs								
13392	972	Communications Northwe	3	SO8622	Yes	2023 11		5/30/2023	6/15/2023		\$255.50
		Desc:	Equipment repair								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6340		Radios & Radio Repair		255.50	0.00	0		
		Desc:	Radios & Radio Repair								
13393	122	Sheldon Oil	3	INV-080923	Yes	2023 11		5/30/2023	6/15/2023		\$323.23
		Desc:	Fuel								
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category

A/P Control Report

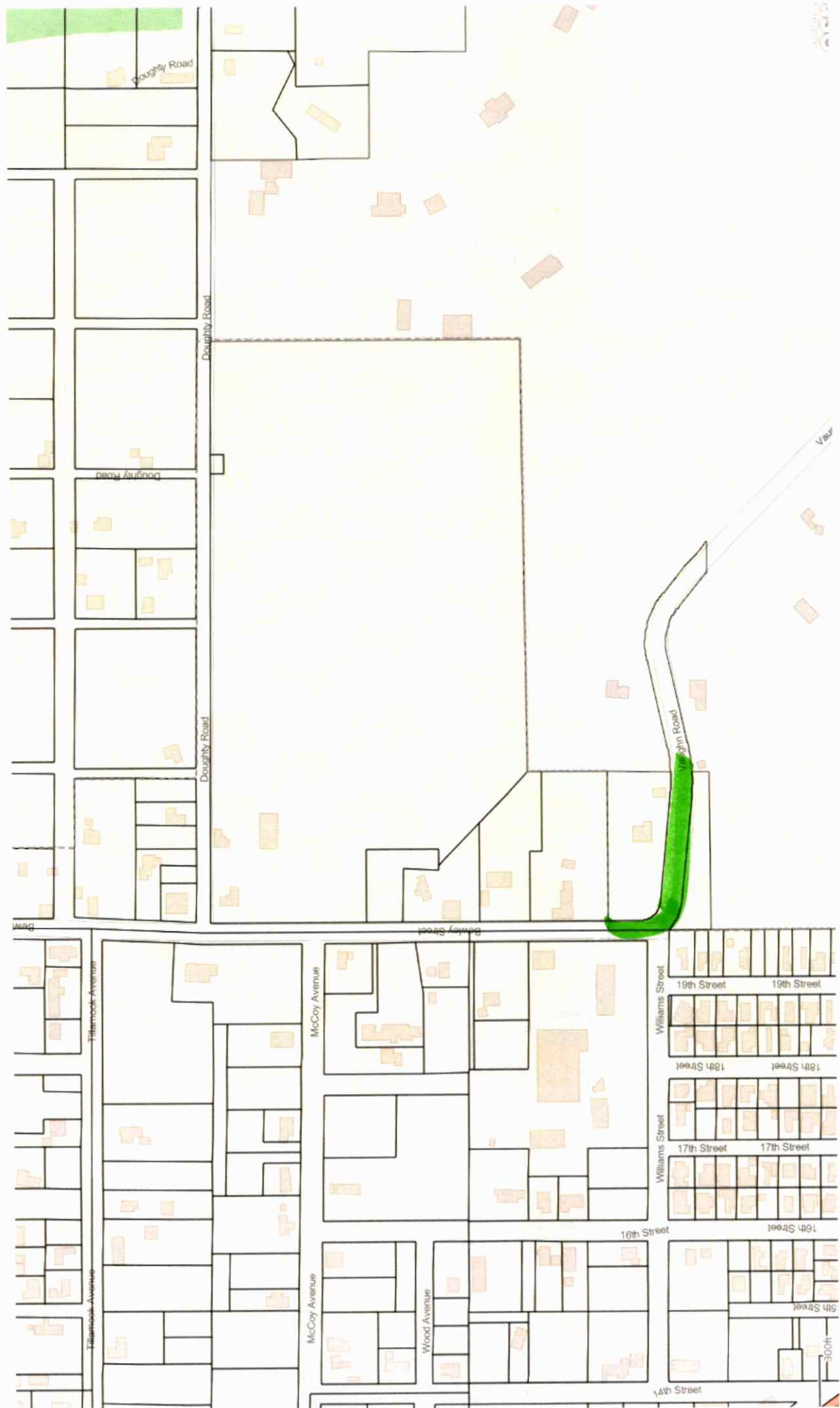
for user asystadmin from 2023-11 to 2023-11

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		1 100-30-6140		Fuel/Lubes/Etc.			323.23		0.00	0	
		Desc: Fuel/Lubes/Etc.									
13394	526	Oregon Health Authority	3	PWS ID #410007	Yes	2023 11		5/30/2023	6/15/2023		\$1,500.00
		Desc: Water system fee									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6990	Other Miscellaneous Expens			750.00	0.00	0		
		Desc: Other Miscellaneous Expenses									
		2	601-00-6990	Other Miscellaneous Expens			750.00	0.00	0		
		Desc: Other Miscellaneous Expenses									
13395	562	Northstar Chemical	3	252625	Yes	2023 11		5/30/2023	6/15/2023		\$1,822.90
		Desc: Supplies									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	601-00-6135	Chemical/Lab Supplies			1,822.90	0.00	0		
		Desc: Chemical/Lab Supplies									
13398	472	Verizon Wireless	3	9934246243	Yes	2023 11		5/6/2023	5/26/2023		\$639.87
		Desc: Cell phone bill									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-10-6620	Telecommunications			80.52	0.00	0		
		Desc: Telecommunications									
		2	600-00-6620	Telecommunications			89.99	0.00	0		
		Desc: Telecommunications									
		3	601-00-6620	Telecommunications			89.99	0.00	0		
		Desc: Telecommunications									
		4	602-00-6620	Telecommunications			89.99	0.00	0		
		Desc: Telecommunications									
		5	100-30-6620	Telecommunications			289.38	0.00	0		
		Desc: Telecommunications									

Fund 100 Total	60,108.88	0.00
Fund 200 Total	6,227.14	0.00
Fund 302 Total	21,183.00	0.00
Fund 600 Total	18,483.33	0.00
Fund 601 Total	13,510.22	0.00
Fund 602 Total	43,381.95	0.00
Grand Total	162,894.52	0.00

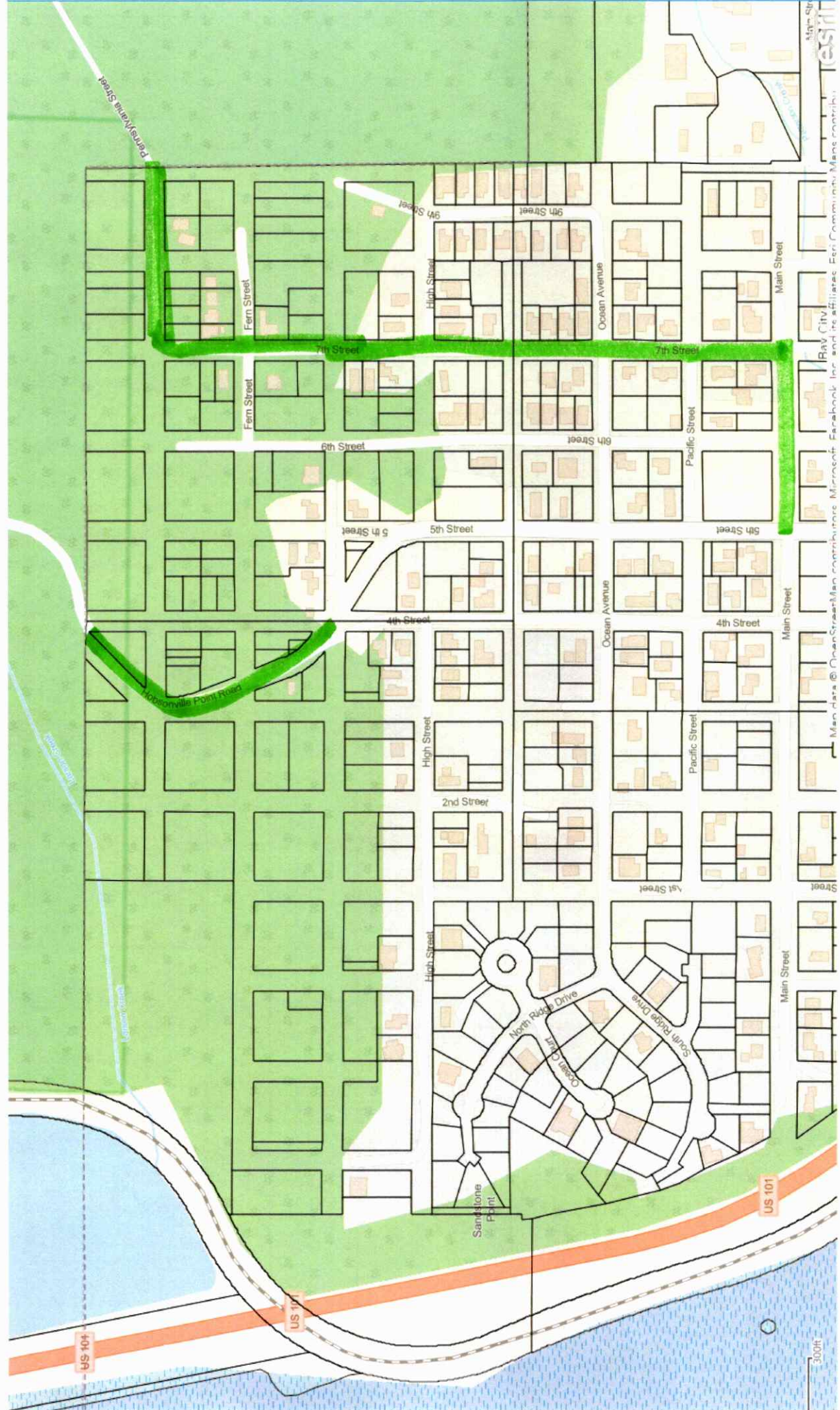


- County to pave and transfer to City
- transfer to City
- Unimproved ROW transfer to City



Transfer to City





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Transfer to City





COAST

Real Estate Professionals
from summit to sea, we know the coast

Sierra Lauder

OREGON REAL ESTATE AGENT

P: +503-354-4400 **E:** Sierra@coast-pros.com

A: PO Box 1315 Manzanita, OR 97130

Dear Bay City Council,

I wanted to share with you how much we appreciated the presentation by your Planning and Special Projects Guru, Dave Mattison. He was able to give a brief presentation at a monthly meeting for our local Tillamook County Board of REALTORS, and was a fantastic representative of your city. We really appreciated the overview of the development planning that has happened in Bay City, including a summation of the workforce housing growth that is taking place and the efforts that you are making to have a responsive and proactive growth and development plan.

I know from my own experience how rare it is to get positive feedback as an elected board, and I wanted to just take a quick minute to thank you for your work. As a real estate agent in the community, I field so many calls about land and development in different jurisdictions, and Bay City has made exceptional strides in the last couple of years. The numbers that Dave was able to share are a testament to that effort.

Dave himself deserves bonus points. His presentation was concise, and balanced between big picture and detail, and he humored all of our questions (even mine, which can be exhausting). He also did a very nice job of graphing the data in a consumable fashion, and providing a bullet point narrative of things that were very helpful and relative to us as REALTORS. He also made us feel welcome to know more, and made the City of Bay City a place I feel like I can point clients to with confidence.

Thank you again. If there is ever anything that we as a local entity can do to be helpful or of service to you, please let us know; we would be happy to reciprocate.

Sincerely,

Sierra Lauder

RESOLUTION NO. 2023-011

RESOLUTION ABOLISHING THE FIRE APPARATUS REPLACEMENT RESERVE FUND AND THE FIRE HALL RELOCATION RESERVE FUND; CREATING A NEW RESERVE FUND ENTITLED THE FIRE DEPARTMENT OPERATION, MAINTENANCE, AND RELOCATION RESERVE FUND; AND TRANSFERRING ABOLISHED RESERVE FUNDS UNEXPENDED BALANCES TO THE NEW RESERVE FUND

WHEREAS, the City of Bay City Fire Department (Fire Department) trains and operates out of the building located at 9390 4th Street (Fire Department Building); and

WHEREAS, Fire Department responses have doubled over the past decade and personnel numbers have dramatically increased; as a result, the Fire Department Building can no longer support the Fire Department's personnel and operational needs; and

WHEREAS, the 2022 voter approved Measure for an Operating Levy will result in the addition of one more fulltime firefighter, requiring reorganization of the Fire Department Building; and

WHEREAS, the Fire Department Building requires improvements in order to support the Fire Department's personnel and operational needs, including improvements to its personnel facilities and storage facilities for equipment and supplies, as well as repairs to its structure; and

WHEREAS, the City has a need to receive and expend funds for the identified required improvements to the Fire Department Building; and

WHEREAS, the City has a need to receive and expend funds for the continued operation and relocation of the Fire Department Building; and

WHEREAS, the Council has reviewed both the Fire Apparatus Replacement Reserve Fund and the Fire Hall Relocation Reserve Fund and determined that those reserve funds are no longer needed, given the pressing City need to consolidate all fire department related revenue and use it **not** only for fire apparatus replacement and fire hall relocation purposes, but also for Fire Department operations and facility maintenance purposes; and

WHEREAS, ORS 294.346 authorizes the City to create reserve funds by resolution; and

WHEREAS, ORS 294.346 further authorizes the City to abolish an unneeded reserve fund and transfer any unexpended balance not required to be held for subsequent expenditures to any fund the City determines is appropriate; and

WHEREAS, the City Council of Bay City desires to abolish Fire Apparatus Replacement Reserve Fund and the Fire Hall Relocation Reserve Fund, and transfer any unexpended balances not required to be held for subsequent expenditures to a newly created Fire Department Operation, Maintenance, and Relocation Reserve Fund in order to meet the Fire Department's operational and personnel, and Fire Department Building improvement needs, as well as its relocation needs.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Bay City resolves as follows:

1. Fire Department Operation, Maintenance and Relocation Reserve Fund

- a. Pursuant to ORS 294.346, the Council hereby creates a new reserve fund entitled the Fire Department Operation, Maintenance and Relocation Reserve Fund.
- b. This fund is created for the purpose of receiving and expending revenues for Fire Department personnel, operations, and apparatus and Fire Department Building improvements, repairs, and relocation.
- c. The need for this fund will be reviewed no later than ten (10) years from the date of this resolution, in compliance with ORS 294.346.

2. Abolishing the Fire Apparatus Replacement Reserve Fund

Pursuant to ORS 294.346, the Fire Apparatus Replacement Reserve Fund is abolished and its unexpended balance that is not required to be held for subsequent expenditures is transferred to the Fire Department Operation, Maintenance, and Relocation Reserve Fund.

3. Abolishing the Fire Relocation Reserve Fund

Pursuant to ORS 294.346, the Fire Relocation Reserve Fund is abolished and its unexpended balance that is not required to be held for subsequent expenditures is transferred to the Fire Department Operation, Maintenance, and Relocation Reserve Fund.

4. All portions of previously adopted resolutions, including Resolutions No. 90-15 and 12-08, establishing the Fire Apparatus Replacement Reserve Fund and the Fire Relocation Reserve Fund, are hereby repealed.

All other portions of these identified resolutions not creating the abolished funds shall remain in full force and effect, unless otherwise repealed.

DATED this 13th day of June 2023.

David McCall, Mayor
City Council

ATTEST:

Lindsey Gann, City Recorder

**CITY OF BAY CITY
RESOLUTION NO. 23-013**

A RESOLUTION APPROVING THE CITY'S PARTICIPATION IN THE STATE REVENUE SHARING PROGRAM AND THE CITY'S ELECTION TO RECEIVE STATE REVENUE SHARING FUNDS.

WHEREAS, the City of Bay City levied property taxes for the 2023-2024 fiscal year, and

WHEREAS, two public hearings were held on the use of State Revenue Sharing Funds, as follows:

- 1) before the Budget Committee on May 01, 2023 and May 31, 2023, to discuss the possible uses of funds; and
- 2) before the City Council on June 13, 2023, to discuss the proposed uses of the funds.

NOW THEREFORE, BE IT RESOLVED that pursuant to ORS 221.770, the City Council of the City of Bay City hereby elects to receive state revenues for fiscal year 2023-2024.

ADOPTED by the City Council of the City of Bay City this 13th day of June, 2023.

APPROVED by the Mayor of the City of Bay City this 13th day of June, 2023.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

**CITY OF BAY CITY
RESOLUTION NO. 2023-014**

A RESOLUTION ADOPTING THE 2023-2024 BUDGET, IMPOSING TAXES,
CATEGORIZING THE TAXES, AND MAKING APPROPRIATIONS.

1. BE IT RESOLVED that the City Council of the City of Bay City hereby adopts the budget for fiscal year 2023-2024 in the sum of \$9,035,149 now on file in the office of the City Recorder.
2. BE IT RESOLVED that the City Council of the City of Bay City hereby imposes the taxes provided for in the adopted budget at the rate of \$1.5375 per \$1,000 of assessed value for operations, \$ 1.80 per \$1,000 of assessed value for a Public Safety Protection Local Option Tax, and the amount of \$21,500 for bonds; and that these taxes are hereby imposed and categorized for tax year 2023-2024 upon the assessed value of all taxable property within the City of Bay City.

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	\$ 1.5375/\$1,000	\$ 0
Public Safety Protection	0	\$ 0
Local Option Tax	\$ 1.80/\$1,000	\$ 0
Sewer Bond Fund	\$ 0.13/\$1000	<u>21,500</u>
Category Total	\$ 3.4675/\$1000	\$ 21,500

3. BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2022 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND:

Administration		\$ 300,850
Fire		456,255
Recreation		392,465
Transient Room Tax		165,000
Planning & Development		20,500
General Services		169,655
Contingencies		<u>36,467</u>
		\$ 1,541,192

STREET AND DRAINAGE:

Personal Services		\$ 138,650
Materials & Services		101,100
Capital Outlay		365,750
Contingencies		<u>0</u>
		\$ 605,500

FIRE APPARATUS & STATION RELOCATION RESERVE

Debt Service	29,300
Capital Outlay	40,000
Interfund Transfer	<u>\$50,000</u>
	\$ 119,300

BAY CITY EQUIPMENT RESERVE FUND:

Capital Outlay	<u>\$ 73,200</u>
	\$ 73,200

HOUSING REHABILITATION FUND:

Materials & Services	<u>\$ 140,600</u>
	\$ 140,600

PARK & RECREATION RESERVE FUND:

Capital Outlay	<u>\$ 8,100</u>
	\$ 8,100

STREET RESERVE FUND/TRUST FUND:

Materials & Services	\$ 130,020
Interfund Transfer	179,000
Contingencies	<u>62,200</u>
	\$ 371,220

BAY CITY WATER AND RESERVE FUND:

Personal Services	\$ 313,820
Materials & Services	210,001
Contingencies	0
Capital Outlay	0
Interfund Transfer	<u>186,099</u>
	\$ 709,920

WATER DISTRICT AND RESERVE FUND:

Personal Services	\$ 173,050
Materials & Services	306,000
Contingencies	50,000
Capital Outlay	695,000
Interfund Transfer	<u>15,000</u>
	\$ 1,239,050

BAY CITY SEWER AND RESERVE FUNDS:

Personal Services	\$ 459,800
Materials & Service	360,900
Contingencies	50000
Capital Outlay	1,440,000
Interfund Transfer	<u>634,200</u>
	\$ 2,944,900

OTHER DEBT SERVICE:

Sewer Bond	\$ 34,050
DEQ Loan R13841	42,450
DEQ Loan R13842	<u>6,600</u>
	\$ 83,100
	=====

TOTAL APPROPRIATIONS - ALL FUNDS \$ 7,836,082

RESERVE/RESTRICTED/UNAPPROPRIATED BUDGET REQUIREMENTS

General Fund	\$ 0
Fire Apparatus & Station Relocation Reserve Fund	140,857
Park Reserve	0
Street Reserve Trust Fund	75,300
Bay City Equipment Reserve Fund	0
Bay City Water Reserve Fund	317,180
Bay City Water District Fund	311,000
Bay City Sewer Fund	182,600
Sewer Bond Fund	32,300
Sewer DEQ Loan Fund	127,950
Footpaths& Bike Trails	12,150
	=====
TOTAL RESERVE/UNAPPROPRIATED FUNDS	\$ 1,199,337

TOTAL FISCAL YEAR 2022-2023 ADOPTED BUDGET \$ 9,035,419

=====

4. BE IT RESOLVED that the Mayor certify to the County Clerk and the County Assessor of Tillamook County, Oregon, and the Department of Revenue in Salem, Oregon, the tax levy made by this Resolution and file with them a copy of the budget as finally adopted.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BAY CITY this 13th day of June, 2023.

AND APPROVED BY THE MAYOR OF THE CITY OF BAY CITY this 13th day of June, 2023.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

**CITY OF BAY CITY
RESOLUTION NO. 2023-015**

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR
2022-2023 FOR THE CITY OF BAY CITY

WHEREAS, ORS 294.471(1)(a) allows the governing body of a municipal corporation to make one or more supplemental budgets if an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period requires a change in financial planning;

NOW, THEREFORE, BE IT RESOLVED, by and through the City of Bay City, City Council Meeting and Public Hearing, the City Council hereby adopts the following supplemental budget, makes appropriations, and adjusts the fiscal year 2022-2023 budget as follows:

CHANGES IN RESOURCES

GENERAL FUND:	Budgeted	Change	Revised
Admin:			
Beginning Fund Balance 100-00-4990	\$347,227	<\$148,442>	\$198,784
Property Tax – Current 100-00-4005	\$219,920	\$8,163	\$228,083
Liquor Tax 100-00-4105	\$23,000	\$3,804	\$26,804
Franchise Fees 100-00-4305	\$30,000	\$22,544	\$52,544
Licenses 100-00-4205	\$1,000	\$1,850	\$2,850
Hall Rental 100-00-4605	\$500	\$600	\$1,100
Earnings on Investments 100-00-4805	\$2,000	\$2,486	\$4,486
Transient Lodging Tax 100-00-4650	\$20,000	\$11,694	\$31,694
Miscellaneous 100-00-4800	\$48,971	\$5,257	\$54,228

Recreation:			
Local Grants	\$115,100	<\$75,100>	\$40,000
100-50-4430			
Planning:			
Planning Fees	\$6,000	\$6,310	\$12,310
100-70-4310			
Land Use Fees	\$4,000	\$900	\$4,900
100-70-4315			
TOTAL CHANGE IN RESOURCES		<\$159,934>	

CHANGES IN EXPENDITURES

GENERAL FUND:	Budgeted	Change	Revised
Admin:			
Full Time Employees	\$118,727	\$16,544	\$141,271
100-10-5105			
Employer Pers Contributions	\$22,000	\$6,000	\$28,000
100-10-5305			
Office Supplies	\$30,000	<\$5,000>	\$25,000
100-10-6105			
Bldgs Repair / Maintenance	\$35,000	<\$30,000>	\$5,000
100-10-6305			
Other Miscellaneous Expenses	\$38,971	<\$15,000>	\$23,971
100-10-6990			
Recreation:			
Other Supplies	\$5,000	<\$3,500>	\$1,500
100-50-6190			
Feasibility Studies / Projects	\$115,000	<\$58,900>	\$56,100
100-50-6995			
Buildings & Equipment	\$8,000	<\$6,000>	\$2,000
100-50-8200			
Planning:			
Engineering Fees	\$2,000	<\$2,000>	\$0
100-70-6215			

CHANGES IN EXPENDITURES CONTINUED

GENERAL FUND:	Budgeted	Change	Revised
Legal Fees 100-70-6220	\$5,000	<\$2,000>	\$3,000
Other Professional Services 100-70-6290	\$10,000	<\$4,000>	\$6,000
General Services:			
Legal Fees 100-90-6205	\$40,000	<\$20,000>	\$20,000
Contingency 100-90-9800	\$47,090	<\$36,078>	\$11,012
TOTAL CHANGE IN EXPENDITURES		<\$159,934>	

CHANGES IN RESOURCES

GENERAL FUND FIRE DEPT:	Budgeted	Change	Revised
Property Tax – Current 100-30-4005	\$128,734	\$12,023	\$140,757
Earnings on Investments 100-30-4805	\$1,200	\$2,000	\$3,200
Miscellaneous 100-30-4800	\$55,902	\$10,199	\$66,101
Beginning Fund Balance 100-30-4990	\$138,000	\$17,585	\$155,585
TOTAL CHANGE IN RESOURCES		\$41,807	

CHANGES IN EXPENDITURES

GENERAL FUND FIRE DEPT:	Budgeted	Change	Revised
Other Professional Fees 100-30-6290	\$8,000	\$41,807	\$49,807
TOTAL CHANGE IN EXPENDITURES		\$41,807	

CHANGES IN RESOURCES

STREET FUND	Budgeted	Change	Revised
Beginning Fund Balance 200-00-4990	\$46,800	\$48,821	\$95,621
TOTAL CHANGE IN RESOURCES		\$48,821	

CHANGES IN EXPENDITURES**STREET FUND**

	Budgeted	Change	Revised
Full Time Employee 200-00-4990	\$70,000	\$30,000	\$100,000
Improvements other than Bldgs. 200-00-8300	\$214,000	\$18,821	\$232,821
TOTAL CHANGE IN EXPENDITURES		\$48,821	

CHANGES IN RESOURCES**BAY CITY WATER FUND**

	Budgeted	Change	Revised
Beginning Fund Balance 600-00-4990	\$187,000	\$78,051	\$265,051
TOTAL CHANGE IN RESOURCES		\$78,051	

CHANGES IN EXPENDITURES**BAY CITY WATER FUND**

	Budgeted	Change	Revised
Full Time Employees 600-00-5105	\$172,000	\$50,000	\$222,000
Employer Pers 600-00-5305	\$32,500	\$10,000	\$42,500
Customer meters 600-00-6130	\$1,000	\$18,051	\$19,051
TOTAL CHANGE IN EXPENDITURES		\$78,051	

CHANGES IN RESOURCES**SEWER FUND:**

	Budgeted	Change	Revised
Beginning Fund Balance 602-00-4990	\$995,000	<\$80,037>	\$914,962
Sewer User Charges 602-00-4620	\$364,000	\$13,000	\$377,000
Earnings on Investments 602-00-4805	\$5,000	\$14,570	\$19,570
Miscellaneous 602-00-4800	\$99,754	\$5,511	\$105,265
TOTAL CHANGE IN RESOURCES		<\$46,956>	

CHANGES IN EXPENDITURES

SEWER FUND:	Budgeted	Change	Revised
Engineering Fees 602-00-6215	\$10,000	<\$7,500>	\$2,500
Utility System Repair 602-00-6325	\$160,837	<\$30,000>	\$130,837
Operational Equipment / Repairs 602-00-6345	\$60,000	<\$9,456>	\$50,544
TOTAL CHANGE IN EXPENDITURES		<\$46,956>	

CHANGE IN EXPENDITURE ALLOCATION

BAY CITY WATER RESERVE

Capital Outlay 600-13-8800	\$280,237	<\$24,756>	\$255,481
Transfer to Water District 600-13-9000	\$0	\$24,756	\$24,756

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BAY CITY this 13th, day of June 2023.

AND APPROVED BY THE MAYOR OF THE CITY OF BAY CITY this 13th, day of June 2023.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder/Finance Director



Oregon

Tina Kotek, Governor

Department of Administrative Services

Chief Financial Office

155 Cottage St. NE

Salem, Oregon 97301

(503) 378-3106

MEMO

TO: Grant Manager/Authorized Representative

FROM: COVID Fiscal Relief Team

DATE: May 30, 2023

RE: AMENDMENT to DAS Coronavirus State Fiscal Recovery Fund (CSFRF) agreement – Expenditure Category (EC) 6.1 – Revenue Replacement

On May 22, 2023, the Office of Management and Budget (OMB) released the [2023 Compliance Supplement](#) for the CSFRF funds. The new *2023 Compliance Supplement* revised language to provide clarity and align with the guidance found in the U.S. Treasury's [Final Rule FAQ 13.14 for Revenue Replacement Expenditure Category \(EC 6.1\)](#). An excerpt of the FAQ is as follows:

“Treasury has determined that there are no subawards under this eligible use category. The definition of subrecipient in the Uniform Guidance provides that a subaward is provided for the purpose of “carrying out” a portion of a federal award. Recipients’ use of revenue loss funds does not give rise to subrecipient relationships.”

The change in guidance is found in the *2023 Compliance Supplement* for Assistance Listing Number (ALN) 21.027 (CSFRF) starting on page 4-21.027-6. This guidance states that the U.S. Treasury has determined that there are no subawards under the Revenue Replacement (EC 6.1) use category because a recipient's use of revenue loss funds does not give rise to subrecipient relationships given that there is no federal program or purpose to carry out in the case of the revenue loss portion of the award.

Please note: All the allocations of funding made by individual members of the Oregon Legislature fall into the Revenue Replacement (EC 6.1) category.

The result of this guidance is that a change is necessary in the nature of the CSFRF agreement between your organization and the Department of Administrative Services (DAS). An amendment is attached which addresses the recent guidance and removes the requirements that are specific to a subrecipient agreement.

Specifically, the amendment removes:

- 1) the Single Audit requirement for grants under the 6.1 category;
- 2) the requirement to report expenditures to the Schedule of Expenditures of Federal Awards (SEFA); and
- 3) the entirety of Exhibit C referencing the federal pass-through funding.

The **effective date for this change is retroactive to July 1, 2022**, and is reflected in the attached amendment to your agreement. Please sign and return the attached amendment at your earliest convenience, **but not later than June 23, 2023**. **If your entity is unable to meet this requested deadline, please contact me to discuss the earliest possible date you can return the amendment.**

Please contact me if you have any questions.

**STATE OF OREGON
GRANT AGREEMENT NO. 8010**

Amendment No. 1

This is Amendment Number 1 ("Amendment") to Grant Agreement No. 8010 (the "Agreement") between the State of Oregon, acting by and through the Department of Administrative Services ("DAS"), and City of Bay City ("Grantee"), each a "Party" and, together, the "Parties". This Amendment amends the Agreement to delete certain federal subaward requirements pursuant to the U.S. Office of Management and Budget's 2 CFR PART 200, APPENDIX XI COMPLIANCE SUPPLEMENT (May 2023) ("OMB 2023 Compliance Supplement").

1. Effective Date. This Amendment shall become effective when fully signed and approved as required by applicable law.

2. Amendments to Agreement:

Exhibit C and the reference thereto on the first page of the Agreement are deleted in their entirety.

Amendments elsewhere in the Agreement: New Language is indicated by **bolding** and underlining and deleted language is indicated by **bolding** and ~~striking~~:

SECTION 6: Covenants of Recipient

Recipient covenants as follows:

C. ~~**Federal Audit Requirements. The Grant is federal financial assistance, and the associated Assistance Listings number is 21.027. Recipient is a subrecipient.**~~

(1) **This Amendment amends the Agreement to delete certain federal subaward requirements pursuant to the U.S. Office of Management and Budget's 2 CFR Part 200, Appendix XI Compliance Supplement (May 2023) ("OMB 2023 Compliance Supplement").** ~~If Recipient receives or expends federal funds in excess of \$750,000 or more during Recipient's fiscal year in federal awards, it is subject to audit conducted in accordance with the provisions of 2 CFR part 200, subpart F. Recipient, if subject to this requirement, shall at its own expense submit to DAS a copy of, or electronic link to, its annual audit subject to this requirement covering the funds expended under this Contract and shall submit or cause to be submitted to DAS the annual audit of any subrecipient(s), contractor(s), or subcontractor(s) of Recipient responsible for the financial management of funds received under this Contract. Subject to the limitations in 2 CFR 200.425, a reasonably proportionate share of the costs of any audits required by, and performed in accordance with, the Single Audit Act Amendments of 1996 (31 USC 5701-7507) (the "Single Audit Act"), are allowable costs payable with Grant funds.~~

F. Compliance with 2 CFR Part 200. Recipient must comply with all applicable provisions of 2 CFR Part 200, Uniform Administrative Requirements, which include Cost Principles, but not and Audit Requirements for Federal Awards, including the Cost Principles and Single Audit Act requirements, pursuant to the UST 2023 Compliance Supplement.

P. Administrative Costs. Recipient may use a negotiated indirect cost rate or an approved cost allocation plan to recover administrative costs in administering the grant. If Recipient does not have a

negotiated rate or approved cost allocation plan, it is allowable to use the federal de minimis rate of 10%.

3. This Amendment may be executed in two or more counterparts (by facsimile or otherwise) each of which is an original and all of which when taken together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.
4. Except as expressly amended above, all other terms and conditions of the original Agreement remain in full force and effect.
5. The parties expressly affirm and ratify the Agreement as herein amended.
6. Parties certify that the representations, warranties and certifications contained in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

IN WITNESS WHEREOF, the Parties have executed this Grant as of the dates set forth below.



STATE OF OREGON
acting by and through its
Department of Administrative Services

CITY OF BAY CITY

By: _____

By: _____
Name and Title

Date: _____

Date: _____

APPROVED AS TO LEGAL SUFFICIENCY IN ACCORDANCE WITH ORS 291.047:

Samuel B. Zeigler, Senior Assistant Attorney General