



CITY OF BAY CITY
FY 2023-24 BUDGET

Council Members

David McCall
Kathleen Baker
Melissa Rondeau
Tom Imhoff
Tim Josi
Anthony Boatman
Justin Hovey

Committee Members

Pat Vining
Shaena Peterson
Bob Miles
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Amanda Stanaway
Vacant

BUDGET MESSAGE



THE PEARL OF TILLAMOO BAY

Budget Message 2023-2024 Fiscal Year CITY OF BAY CITY

To the City of Bay City Budget Committee:

We are pleased to submit to you the proposed budget for the fiscal year 2023-2024 for the City of Bay City. The City's financial plan for the 2023-24 fiscal year will enable the City to continue to provide essential public Services that contribute to the high quality of life. While there are challenges to contend with, this budget keeps us on the path of stewarding Bay City into an even better city.

The City's budget is the single most important policy document of the City. It sets standards and establishes the action, operational, and financial plans for the delivery of City services. It has been prepared to provide a comprehensive overview of all City funds and services and gives the residents a better understanding of the City's operating and fiscal programs. The City's proposed budget has been prepared pursuant to Oregon Local Budget Law. The budget total is \$9,035,419 and is balanced. The General Fund budget is \$1,541,192. This budget presents our recommendations as City Manager and Budget Officer and incorporates many of aspects of the City's Work Plan that was adopted by the Council in 2021.

Bay City Vision: Bay City is a small town with a Big Heart, renowned for its livability, natural beauty and as a caring, supportive community. We strive to encourage a strong and safe community, foster small businesses to develop their talents and to protect and sustain the natural environment. City government effectively manages resources, provides high quality municipal services and encourages citizen involvement in making Bay City a great place to live, work, and connect.

In 2021, The Council developed Strategic Goals and Action Plan. These Actions are presented below. The City Council should consider reviewing these goals and actions with the new City Manager.

Goal	Actions	Status
<p>Goal 1 – Fire Protection/EMS Provide reliable fire protection, medical services, and response</p>	<ul style="list-style-type: none"> • IGA with other Agencies for volunteers and equipment sharing • Develop Cost Recovery • Work with partners to explore Fire District 	<ul style="list-style-type: none"> • Done • Done • In progress
<p>Goal 2 – Development Modernize planning process to develop city in a planned way consistent with community vision</p>	<ul style="list-style-type: none"> • Restructure Development Code • Adopt Code for Short-term Rentals and ADU’s • Update Comprehensive Plan to support Development Code update if needed 	<ul style="list-style-type: none"> • In progress • STR - Done, Ordinance addresses ADUs • Not started
<p>Goal 3 – City Resources, Manage city facilities, attract, train, and retain staff for high-quality service</p>	<ul style="list-style-type: none"> • Update Policies and Procedures (Personnel Policy) • Succession Planning • Facility Maintenance 	<ul style="list-style-type: none"> • Done • In progress • In progress
<p>Goal 4 – City Infrastructure Plan, develop, operate, and manage infrastructure to preserve the natural environment and to support Bay City residents, visitors and businesses</p>	<ul style="list-style-type: none"> • Create a maintenance list and schedule for City owned structures • Patterson Creek project – look for funding • Street Maintenance • Update Capital Improvement Project list • New Well #3 • New Sewer Lift Station • GIS • Investigate opportunities to harden infrastructure against earthquakes and tsunamis 	<ul style="list-style-type: none"> • Not started • In progress • SCA projects in process and plan for sign replacement • Not started • In construction • In bidding process • Done, but more can be added • In progress

<p>Goal 5 – City Finances Proactively manage the City’s financial resources to provide the best service possible</p>	<ul style="list-style-type: none"> • Review Water and Sewer Rates, including SDCs (rate study) • Pursue Grants • Salary Comparables • Review CPI 	<ul style="list-style-type: none"> • Need WMCP and updated Water Master Plan – in progress • In progress • Done • Done
<p>Goal 6 – Parks/Open Spaces Plan, develop and maintain City parks and open spaces</p>	<ul style="list-style-type: none"> • Wayfinding in Bay City • Cooperate with regional efforts on the Salmonberry trail • Complete the Al Griffin Master Plan • Look for funding opportunities for Parks 	<ul style="list-style-type: none"> • In progress • In progress • Done and being implemented. • In progress.

The purpose of this budget message is to highlight key aspects of the budget in relation to the City work plan. Each program section contains a narrative summary, program highlights, and performance measure information that together tells the story of the City of Bay City.

The Organization Chart for the City of Bay City can be found on Budget Message page 8.

GENERAL FUND (100-00)

Beginning Fund Balance and Revenues:

General Fund records expenditures needed to run the daily operations of the City and the money that is estimated to be available to pay for these general needs. This year’s budget was a challenge to balance with the high inflation we have experienced. The City Council adjusted the water rates, sewer rates and salaries by 7.9% which is based on the CPI-W.

Total Resources for the General Fund (100) are \$1,541,192. Tax collection for the General Fund is expected to be \$261,803 at a tax rate of \$1.53/\$1,000 assessed property value. We have budgeted 95% of this revenue at \$249,337. 52% of this will be dedicated to the Fire Department.

The number of short-term rentals is up to 27. We estimate total revenue from the TLT is to be \$95,000, 70% is dedicated to the Tourism related grant program (\$65,000) and 30% to the general fund (\$30,000). Included in the General Fund, 95% of the Fire Department Levy at \$1.80/\$1,000 of assessed value equals estimated revenue of \$291,900. The Fire Department has \$30,000 as their beginning fund balance.

General Fund Expenditures

Administration (100-10)

Expenditure for the Administration Fund (100-00) increased in Personnel and reduced in materials and services. Salaries are increased by 7.9% for all staff for the Cost-of-Living Adjustment (COLA) according to the CPI-W as approved by Resolution 2023-009. Most of the materials and services line items were trimmed to balance the budget. We have budgeted for a new accounting/utility billing software and the cost is spread through all of the operational funds including the general fund.

Police/Code Enforcement Expenditures (100-20)

We have not budgeted any police or code enforcement officers this year. The existing staff will be responsible for code enforcement.

FIRE DEPARTMENT

Fire Department Expenditures (100-30)

New this year in the budget is a full-time interim Fire Chief and a full-time Fire fighter which will add more capacity to the Fire Department. The rest of the Fire Department are volunteers, who get stipends for their volunteer services.

Fire Apparatus Reserve Fund (402-13) and Fire Relocation Reserve Fund (402-19) – These are technically two funds but shown on the same sheet. The beginning balance for both funds is \$54,757 for the apparatus fund and \$155,400 for the relocation fund. The apparatus fund pays two debt service payments: the Lucas device and the fire apparatus. See page 9 for the loan details. We expect revenue of \$25,000 to the relocation fund, which is 50% of the TPUD franchise fee. This fund will pay back the Street interfund loan for the new Fire Service vehicle purchased in FY 2022-23.

Staff is asking the Budget Committee and the City Council to rename the above funds and to be able to use them for Operations, Maintenance and Relocation fund for the Fire Department. If approved, this will be done by Resolution.

PARKS

Recreation Expenditures (100-50)

We estimate to generate about \$6,500 from park revenue from the camping fees. We have made a decision not to hire a camp host, as we had challenges last year. Public Works staff will be managing the camp. We have one large project at the park, it is the Hiker/Biker campground and restoration of Patterson Creek. This project is funded with grants: Oregon State Parks (\$318,001), Tillamook County TLT (\$75,000) and Bay City TLT (\$15,000). This project will be completed this summer.

Transient Lodging Tax (100-60)

In Quarter 1 of 2023, the TLT committee recommended 4 projects to be funded for a total cost of \$39,999. We estimate that TLT will have \$165,000 to distribute through grants next fiscal year.

Planning & Development (100-70)

No major changes from last year.

General Services (100-90)

We have decreased legal fees from \$40,000 to \$30,000. The mayor's budget for this year is \$3,500. This fund also has the contingency line item at \$36,467 up from \$5,684 from last year. We need to continue to build the general fund contingency.

STREET AND DRAINAGE FUND (200-00)**Beginning Fund Balance and Revenue**

The Street and Drainage Fund (200-00) has a beginning balance of \$63,500. We expect \$100,000 in Oregon State fuel tax, and the \$250,000 Small City allotment Grant to pave portions of 14th, 16th and Main Streets. Public Works plans to replace several stop signs that have exceeded their life cycle.

The Street Reserve Fund (400-13/24/25) and **Street Trust Reserve (400-17)** are basically the same fund, these funds should be combined, these two funds have a beginning balance of \$294,520. The expected expenditures are for paving around the new lift station off 3rd Street and sign replacement.

HOUSING REHABILITATION (201-18)

The Housing and Rehabilitation Fund's only revenue is interest, which is estimated to be \$500. The beginning balance is \$140,100. Staff has reached out to Community Action Team and has not received a response to this program.

BAY CITY WATER OPERATING (600-00)

The beginning balance is \$170,000 and we expect \$405,000 in water user charges. The total Resources expected is \$584,000. This is one of the hardest funds to balance. The City is in the process of a Water Management and Conservation Plan (WMCP), that leads to an updated Water Master Plan, that will lead to a water rate study. The City has received a \$20,000 grant from Business Oregon for the updated Water Master Plan. As with the General Fund, the personnel services has increased and the materials and services line items have all been trimmed back except for a new utility billing software. Bay City used 32.39% of the water produced. The cost for water for Bay City's share of the 601 fund is \$155,179.

BAY CITY WATER DISTRICT SYSTEM (601-00)

Beginning Balance and Revenue

The beginning balance for the Water District is \$588,000 and includes the \$370,000 ARPA award for Well #3. Revenue for water consumption is estimated at \$302,317 from the other Water Districts. The City of Bay City will pay \$135,483 for our water consumption to the Water District. Total Resources are \$1,177,600.

Expenditures Bay City Water District System (601-00)

The Water District Board met on April 24, 2023, and has recommended this budget be approved by the City Council. There are still COVID funds to finish Well #3 and an additional \$300,00 budgeted to complete the project.

Bay City Water District System Reserve Revenue (601-13)

The beginning fund balance is \$575,000 with expected revenues of 102,500, this fund should have \$677,500 by the end of the fiscal year.

SEWER OPERATING (602-00)

Beginning Balance and Revenues

The Beginning balance for the Sewer Operating Fund is \$330,000. We estimate that we will receive \$400,000 in sewer user charges. We will also receive \$275,000 in the partially forgivable loan from DEQ for the screens at the Headworks for the WWTP. Total Resources are estimated to be \$1,607,700 including interest.

Sewer Operating Expenditures (602-00)

Similar to the other operating funds, the sewer operating Personnel Services cost went up and we trimmed the Materials and Services, which is less than last year. The new sewer lift station will be the biggest expenditure this fiscal year and using the \$450,000 from the ARPA funds for this project.

System Development Charges (SDC's) – Regulations are set by State Legislation and fees are established by Bay City Ordinances. The SDCs are currently in the Water and Sewer Reserve Funds. However, there are only certain projects that these funds can be expended on. We plan to use the sewer SDC fund for the new lift station on Hobsonville Point Road that will open parcels up for development, budgeted at \$550,000.

DEBT SERVICE

Debt service records the repayment of General Obligation and Revenue Bonds and other financing obligations. The expenditures in the fund are the principal and interest payments. Money dedicated to repaying these obligations cannot be used for any other purpose. Page 9 presents the current debt for the City of Bay City.

GRANTS

Staff have applied for a variety of grants over the last year. Page 10 presents the status of the grants written.

Conclusions and Acknowledgements

The City Council's goals and priorities build on the Vision to continue a community with good municipal services, continuous improvements, and creating a quality and economically viable future. The Fiscal Year 2023-24 budget illustrates how resources will be used to do this.

We are honored to serve the City of Bay City and appreciate the dedication of our City Council, volunteers, and employees to deliver services to our community.

Sincerely,



Liane Welch, City Manager



Lindsey Gann, Budget Officer



CITY OF BAY CITY

ORGANIZATIONAL CHART

BAY CITY CITIZENS
1,580

CITY ATTORNEY
Local Government
Law Group

MAYOR AND CITY COUNCIL
David McCall - Mayor
Kathy Baker - Council President
Melissa Rondeau
Tom Imhoff
Anthony Boatkman
Tim Josi
Jason Hovey

**BOARDS,
COMMISSIONS, AND
COMMITTEES**

CITY MANAGER
Liane Welch -
Until 8/1/2023

ADMINISTRATION & SUPPORT
Lindsey Gann
City Recorder / Finance
Director

Debbie Pohn
Deputy City Recorder /
Utility Clerk

FIRE DEPARTMENT
Alan Christensen
Interim Fire Chief

Fire Officers
EMERGENCY RESPONSE
Volunteer Fire
Fighters

PUBLIC WORKS
Roy Markee
Director

Water
Waste Water
Streets
Parks
Maintenance
Facilities

PLANNING
David Mattison
City Planner

City of Bay City, OR | Active Loans (As of April 2023)

Name	Project Description	Project Type	Award Type	APR	Term	Agency	Agency Type	2023 Payment	Loan Balance	Loan Start Date	Loan End Date	Notes
TLC Credit Union Loan #141	Purchase a Fire Truck	Fire dept	Loan	2.00%	10 years	TLC Credit Union		\$ 24,300	\$ 46,970	Jul-15	Jul-24	
USDA Loan - General Obligation Bond	Sewer Improvements	Sewer	Loan	4.50%	40 years	USDA	Federal	\$ 34,050	\$ 255,535	92-06 /92-04	2038	
DEQ CWSRL Loan R13841	Patterson Creek 30% design	sewer/stormwater	Loan	1.60%	5 years	DEQ	State	\$ 42,450	\$ 183,600	Jun-21	Jun-26	
DEQ CWSRL Loan R13842	Screens at Headworks	sewer	50% forgivable loan	0.85%	30 years	DEQ	State	\$ 6,600	\$ 300,000	Dec-21	2053	This loan is 50% forgivable, Have not received the full loan amount yet.
Stryker	Lucas CPR device	Fire Dept	Loan	0%	3 years	Styker	Private	\$ 5,000	\$ 5,135	22-Jan	24-Jan	No interest \$360 service charge
Loan Totals									\$ 791,240			

City of Bay City Grants Summary

Completed project	Not successful, no award	Success, Grant Awarded	Recommended approval by Bay City TLT
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Grant Source	Due Date	Submitted	Amount Requested	Awarded?	Match Required	Report Requirements	last report submitted
Bay City TLT - Hiker/biker campground	1/31/2022	Yes	\$ 15,000	Yes	Yes, these 3 grants match each other	Annual, which is final	Yes, 6 mo
Tillamook County TLT - Hiker/Biker campground		Yes	\$ 75,000	Yes		quarterly 1/31, 4/30, 7/31, 10,31	10/31/2022
Oregon Parks and Recreation Local Gov Grant Hiker/Biker campground		Yes	\$ 318,001	Yes		Yes	Not yet
ODOT SCA 2021 - Hays Oyster		Yes	\$ 100,000	Yes	No	Annual and final	Yes
ODOT SCA - 16, 14, and Main	8/31/2022	Yes	\$ 250,000	Yes	No	Yes	
NOAA Fish Barrier Removal - Patterson Creek Culvert Replacement	8/15/2022	Yes	\$6.2 million	NO	No. Although for extra points, we added the DEQ SRF \$364,299.02. We are applying for a \$728,598.04 Forgivable loan		
Siletz Tribal Charitable Contribution Fund		yes	\$ 9,402	Yes	\$9,402. we budgeted 4 turnouts for match	Annual report and media	Yes, final report done
Business OR - Water Master Plan	8/1/2022	Yes	\$ 20,000	Yes	Matching with \$30,000 Budgeted in 601 fund	We have budgeted \$50,000 for this work	
DEQ State Revolving Fund for Patterson Creek Culvert project on 7th and 8th streets	8/12/2022	Yes	\$ 730,000	Yes	This is a 50% forgivable loan \$365,000		
Business OR - LOI for BIL funds - Alderbrook and Juno waterline replacement and new water reservoir	9/15/2022	Yes	\$ 3,528,000	?	No, we added \$250,000 for match	Yes, many	
2022 Oregon Fire Service Capacity Program - 2 Firefighters for 3 yrs	11/30/2022	Yes	\$ 551,774	?	We used soft match of the volunteers	Yes	
ODOT Oregon Community Paths	LOI 9/15/22 - Application 1/31/23	yes	\$ 508,769	passed 1st phase	Bay City submitted TLT match grant for \$40k	ODOT has funds in this program as a result of COVID and will only have this much funding through 2024.	
Tillamook County TLT - Match for ODOT community path grant	12/1/2022	Yes	\$ 40,000	Yes		Yes, quarterly	
Business Oregon Fire Department Seismic Rehabilitation	12/16/2022	Yes	\$ 2,497,510	Apr-23	No Match	yes	
OSFM Engine Program	1/17/2023	Yes		passed 1st phase			
OSFM Wildfire Risk Reduction	1/31/2023	Yes	\$ 220,000				
BC TLT - BCEV 40 ft Storage containier	3/31/2023	Not yet	\$ 12,528	?	\$4,177 out of BCEV city fund	Yes	
BC TLT - Mural and landscaping	3/31/2023	Not yet	\$ 14,775	?	Bay City \$5,000 part in-kind and \$10,000 Visit Till Coast	Yes	
National Fish and Wildlife Federation	4/11/2023	yes	\$ 935,000	?	\$365,000 which is part of the 50% forgivable loan from DEQ. SRLF of \$730,000		

FORM LB-20

RESOURCES

GENERAL
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			100	RESOURCE DESCRIPTION	Budget for Next Year 2023-24			
	Actual		Adopted Budget This Year 2022-23			Proposed By Budget Officer	Approved By Budget Committee	Adopted by Governing Body	
	First Preceding Year 2020-21	First Preceding Year 2021-22							
					Beginning Fund Balance:				
1	285,467	269,233	347,227	00-4990	1 Available cash on hand* General Fund	190,000			1
2	-	-	-	20-4990	2 Available cash on hand Police				2
3	-	-	-	50-4990	3 Available cash on hand* Recreation				3
4	60,240	71,945	68,000	60-4990	4 Available cash on hand* TLT	100,000			4
					5				5
5	6,897	5,453	7,000	00-4010	6 Previously levied taxes estimated to be rec.	7,000			6
6	2,887	1,840	2,000	00-4805	7 Interest	2,000			7
7					8 OTHER RESOURCES				8
8	26,324	25,887	23,000	00-4105	9 Liquor Tax	30,800			9
9	1,292	1,166	1,200	00-4110	10 Cigarette Tax	1,150			10
10	1,050	1,310	1,000	00-4205	11 Licenses (Business/ STR Lic)	2,500			11
11	233	247	150	00-4210	12 Dog Licenses/Fines	150			12
12	18,327	39,796	30,000	00-4305	13 Franchise Fees	45,000			13
13	54,778	15,719	-	00-4306	14 Franchise Fees/ Dedicated	-			14
14	21,601	18,812	20,000	00-4510	15 State Revenue Sharing	20,000			15
15	-	-	-	00-4590	16 Other Intergovernmental Revenues				16
16	200	1,675	500	00-4605	17 Hall Rental	1,000			17
18	19,216	25,918	20,000	00-4650	18 Transient Lodging Tax (30%)	30,000			18
19	52,413	31,642	155,837	00-4800	19 Miscellaneous	5,000			19
20	151	-	100	00-4850	20 Code Enforcement Fines / Citations	-			20
					21				21
21	-	420	6,500	50-4630	22 Park Camping	6,500			22
22	-	40,000	-	50-4420	23 State Grants (Al Griffin Master Plan-TLT funds)	318,000			23
23	-	17	90,100	50-4430	24 Other Grants (City / County - TLT)				24
24	5,000	-	-	50-4930	25 Transfer in (from Park Reserve)				25
					26				26
25	47,121	67,070	55,000	60-4650	27 Transient Lodging Tax (70%)	65,000			27
26	-	-	-	60-4430	28 Other Grants / Donations				28
					29				29
27	-	-	-	70-4215	30 Building Permits				30
28	12,266	7,900	6,000	70-4310	31 Planning Fees	7,500			31
29	4,200	3,100	4,000	70-4315	32 Land Use Fees	4,000			32
30	-	-	-	70-4420	33 State Grants				33
					34				34
32	-	-	-	90-4930	35 Transfers In				35
32	619,663	629,150	837,614		36 Total resources, except taxes to be levied	835,600			36
33					37				37
34			219,920	00-4005	38 Taxes estimated to be received	249,337			38
35	212,987	220,560			39 Taxes collected in year levied				39
36	832,650	849,710	1,057,534		40 TOTAL RESOURCES	1,084,937			40

DETAILED EXPENDITURES

Councilor John Gettman contributed the first \$100.00 to begin this fund

FORM **O REMOVE THIS PAGE, 3 YEARS PAS**

LB-31

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 20	POLICE / CODE ENFORCEMENT EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2020-21									
1					1						1
2					2						2
3		-	-	6820	3			-	-	-	3
4		-	-	6880	4			-	-	-	4
5		-	-		5			-	-	-	5
6					6						6
7					7						7
8					8						8
9					9						9
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27					27						27
28					28						28
29					29						29
30					30						30
31					31						31
32		-	-		32			-	-	-	32

RESOURCES

**FORM
LB-20**

GENERAL
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			100 30	FIRE RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2022-23			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22							
					Beginning Fund Balance:				
1	138,693	155,686	138,000	4990	1 Available cash on hand* (cash basis) or	30,000			1
2			-		2				2
3	3,285	2,705	1,500	4010	3 Previously levied taxes estimated to be received	1,500			3
4	1,137	900	1,200	4805	4 Interest	1,200			4
5					OTHER RESOURCES				5
6	-		-	30-4410	6 Federal Grants				6
7	-		-	30-4420	7 State Grants				7
8	2,250	3,977	3,000	30-4520	8 Intergovernmental Agreements				8
9	2,188	8,000	1,500	30-4800	9 Miscellaneous	2,000			9
10	100,100	115,238	128,258	30-4930	10 Transfers In	129,655			10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24	247,653	286,506	273,458		24 Total resources, except taxes to be levied				24
25					25				25
26					26				26
27					27				27
28					28				28
29					29				29
30					30				30
31	-				31				31
32			128,734	30-4005	32 Taxes estimated to be received (Levy)	291,900			32
33	131,405	136,115			33 Taxes collected in year levied				33
34	379,058	422,621	402,192		34 TOTAL RESOURCES	456,255			34

Line 10 - Trans in from Gen rev for Fire Operating

**DETAILED EXPENDITURES
GENERAL FUND
(Name of Organizational Unit - Fund)**

1	Historical Data			100 30	FIRE EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-23					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22									
1				1	PERSONNEL SERVICES						1
2	4,695	3,901	70348	5105	2 Full-Time Employees (City Manager 2% /Record		165500				2
3	40,735	45,434	45400	5115	3 Part-Time Employees (Chief / PT Fire Position)						3
4	28,125	20,705	48000	5118	4 Stipends (Volunteers)		30000				4
5	5,627	5,358	14000	5205	5 Employer FICA		16500				5
6	74	70	1200	5210	6 Unemployment Insurance		2250				6
7	1,579	1,345	2300	5215	7 Workers' Compensation		2000				7
8	8,714	9,736	27000	5305	8 Employer PERS Contributions		41500				8
9	250	2,616	29000	5405	9 Health Insurance		60000				9
10	191	178	300	5415	10 Life Insurance		300				10
11	9,045	1,481	3500	5420	11 Insurance Costs-Volunteers W/C		3500				11
12	99,035	90,824	241048		12 TOTAL FIRE PERSONNEL SERVICES		321550				12
13					13						13
14					14 MATERIALS & SERVICES						14
15	6,102	4,164	4000	6105	15 Office Supplies & Equipment		4000				15
16	5,601	3,751	10000	6115	16 First Aid Supplies		4000				16
17	756	4,357	10000	6140	17 Fuel/Lubes/Etc.		7000				17
18	-	-	500	6205	18 Audit Fees		500				18
19	-	98	500	6220	19 Legal Fees		2000				19
20	-	10,306	8000	6290	20 Other Professional Services (Including \$18,000 IGA with		2000				20
21	4,262	8,626	8000	6305	21 Building Repairs & Maintenance		1000				21
22	1,491	3,766	4000	6340	22 Radios & Radio Maintenance		2500				22
23	31,595	22,039	15000	6345	23 Operational Equipment & Repairs		20000				23
24	16,632	31,384	21000	6350	24 Personal Protective Equipment		13000				24
25	1,873	5,298	2400	6405	25 Dues & Subscriptions		6000				25
26	3,621	7,056	7000	6410	26 Travel/Training		5000				26
27	3,267	3,440	4700	6605	27 Electricity		5000				27
28	2,534	4,429	4000	6620	28 Telecommunications		4000				28
29	11,354	12,000	16000	6700	29 Insurance		18000				29
30	210	3,150	3500	6830	30 Janitorial		0				30
31	163	301	300	6840	31 Printing & Copying		300				31
32	3,444	8,418	6000	6860	32 Computers / Software & Services		6000				32
33	444	1,520	4000	6990	33 Other Miscellaneous Expenses		9405				33
34	93,349	134,103	128900		34 TOTAL FIRE MATERIALS & SERVICES	-	109705				34
35	192,384	224,927	369948		35 TOTAL EXPENDITURES	-	431255				35

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 30	FIRE EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-23					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22									
1					1	CAPITAL OUTLAY					1
2					2						2
3	-	-	-	8400	3	Machinery & Equipment	-	-	-	-	3
4	-			8700	4	Office Equipment	-	-	-	-	4
5					5						5
6	-	-	-		6	TOTAL FIRE CAPITAL OUTLAY	-	-	-	-	6
7					7						7
8					8	TRANSFERS					8
9					9						9
10			-	9000	10	Transfer to BC Equipment Replacement	-	-	-	-	10
11	43,400	52,000	21,500	9400	11	Transfer to Fire Apparatus Reserve Fund	25,000				11
12	43,400	52,000	21,500		12	TOTAL FIRE TRANSFERS	25,000				12
13					13						13
14	-	-	10,744	9800	14	CONTINGENCIES					14
15					15						15
16					16						16
17	235,784	276,927	402,192		17	TOTAL FIRE EXPENDITURES	456,255				17
18					18						18
19					19						19
20					20	COMPONENTS OF ENDING FUND BALANCE					20
21					21	a) Nonspendable					21
22					22	b) Restricted					22
23					23	c) Committed					23
24					24	d) Assigned					24
25					25	e) Unassigned					25
26			-		26	f) Unappropriated					26
27			-		27	Reserved for economic Uncertainties					27
28	-	-		9900	28	REMAINING UNAPPROPRIATED					28
29					29						29
30					30						30
31					31						31
32					32						32
33	235,784	276,927	402,192		33	TOTAL FIRE EXPENDITURES	456,255				33

Line 11 - Trans to reserve fire apparatus fund -402-13-4930 on page 25

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 50	RECREATION EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2023-2024				
	Actual		Adopted Budget					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2020-21	First Preceding Year 2021-22	This Year 2022-23									
1					1							1
2	-	15,215	21,322	5105	2			25,500				2
3	-	-		5115	3			-				3
4	-	1,164	1,700	5205	4			2,000				4
5	-	15	250	5210	5			275				5
6	477	572	650	5215	6			700				6
7	-	2,657	4,000	5305	7			5,500				7
8	740	5,158	8,000	5405	8			7,700				8
9	-	24	150	5415	9			100				9
10	1,217	24,805	36,072		10			41,775				10
11					11							11
12					12							12
13	50	50	500	6145	13			650				13
14	1,815	1,505	5,000	6190	14			5,000				14
				6305				3,000				
15	8,534	12,065	8,000	6310	15			40				15
16	12,820	9,130	15,000	6311	16			15,000				16
17	1,178	1,270	2,000	6605	17			2,000				17
18	-	-	90,000	6995	18			2,000				18
19	24,397	24,020	120,500		19			27,690				19
20					20							20
21	-	-	8,000	8200	21			5,000				21
22	-	-		8300	22			318,000				22
23					23							23
24	-	-	8,000		24			323,000				24
25					25							25
26					26							26
27					27							27
28					28							28
30					30							30
31					31							31
32	25,614	48,825	164,572		32			392,465				32
33	-	-	-	9900	33							33
34	25,614	48,825	164,572		34			392,465				34

DETAILED EXPENDITURES

**FORM
LB-31**

This fund is authorized and established by ORD #657 10/8/2013

GENERAL

(Name of Organizational Unit - Fund)

To Collect Transient Room Tax

CITY OF BAY CITY

(Name of Municipal Corporation)

Line Item	Historical Data			100 60	TRANSIENT LODGING TAX EXPENDITURE DESCRIPTION	Number Of Employees	Range*	Budget for Next Year 2023-2024			Line Item
	Actual		Adopted Budget This Year 2022-23					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22									
1					1						1
2					2						2
3	35,146	40,712	120,000	6145	3	Tourism		165,000			3
4					4						4
5					5						5
6					6						6
7					7						7
8					8						8
9	35,146	40,712	120,000		9	TOTAL TRT MATERIALS & SERVICES		165,000			9
10					10						10
11					11						11
12					12						12
13					13						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31					31						31
32	35,146	40,712	120,000		32	TOTAL TRT EXPENDITURES		165,000			32

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 70	PLANNING & DEVELOPMENT EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-23					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22									
1					1						1
2					2						2
3	-	456	5,000	6220	3	Legal Fees		5,000			3
4	30,000	22,973	5,000	6240	4	Comprehensive Planning (\$2000 planning outreach)		5,000			4
5	5,125	1,346	10,000	6290	5	Other Professional Fees (GIS)		5,000			5
				6410		Travel and Training		3,000			
6	279	-	500	6865	6	Building Inspector/Inspections		500			6
7	-	45	2,000	6215	7	Engineering Fees		2,000			7
8					8						8
9	35,404	24,820	22,500		9	TOTAL PLAN/DEV MATERIALS & SERVICES		20,500			9
10					10						10
11					11						11
12					12						12
13					13						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31					31						31
32	35,404	24,820	22,500		32	TOTAL PLAN/DEV EXPENDITURES		20,500			32

DETAILED EXPENDITURES

**FORM
LB-31**

GENERAL

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			100 90	GENERAL SERVICES EXPENDITURE DESCRIPTION	Number Of Employees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21									
1					1	MATERIALS & SERVICES					1
2					2						2
3			5,000	6205	3	Audit Fees	5,000				3
4			50,000	6220	4	Legal Fees	30,000				4
5			3,500	6805	5	Mayor/Council Expenses	3,500				5
6			500	6910	6	Fees Refunded	500				6
7			1,000	6990	7	Other Miscellaneous Expenses	1,000				7
8			-		8						8
9			60,000		9	TOTAL GEN. SER. MATERIALS AND SERVICES	40,000				9
10					10						10
11			5,684	9800	11	CONTINGENCIES	36,467				11
12					12						12
13			115,238	9000	13	TRANSFERS OUT (Fire Dept)	129,655				13
14					14						14
15					15						15
16					16						16
17					17						17
18			180,922		18	TOTAL GEN. SERVICE EXPENDITURES	206,122				18
19					19						19
20					20	COMPONENTS OF ENDING FUND BALANCE					20
21					21						21
22					22	a) Nonspendable					22
23					23	b) Restricted					23
24					24	c) Committed					24
25					25	d) Assigned					25
26					26	e) Unassigned					26
27			-		27	f) Unappropriated					27
28					28	Reserved for economic Uncertainties					28
29			-	9900	29	Remaining Unappropriated					29
30					30						30
31					31						31
32					32						32
33	-		180,922		33	TOTAL GEN. SER. EXPENDITURES	206,122	-		-	33

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND**

(Includes Administration, Police, Fire, Recreation, Planning & Development and General Services)

	Historical Data			DEPT		REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21								
PERSONAL SERVICES										
1	85,173	149,646	183,227	10	1	Administrative	194,700	-	-	1
2	99,035	90,824	241,048	30	2	Fire	321,550	-	-	2
3	1,217	24,805	36,072	50	3	Recreation	41,775	-	-	
4	185,425	265,275	460,347		4	TOTAL PERSONNEL SERVICES	558,025	-	-	
5					5					5
MATERIALS AND SERVICES										
6	77,415	91,237	151,050	10	6	Administration	106,150	-	-	6
7	-	-	-	20	7	Police / Code Enforcement	-	-	-	7
8	93,349	134,103	128,900	30	8	Fire	109,705	-	-	8
9	24,397	24,020	120,500	50	9	Recreation	27,690	-	-	9
10	35,146	40,712	120,000	60	10	Tourism	165,000	-	-	10
11	35,404	24,820	22,500	70	11	Planning & Development	20,500	-	-	11
12	-	-	60,000	90	12	General Services	40,000	-	-	12
13	265,711	314,892	602,950		13	TOTAL MATERIALS AND SERVICES	469,045	-	-	13
14					14					14
DEBIT SERVICE										
15		13,686	-	10	15	Administrative	-	-	-	15
16		13,686	-		16	TOTAL DEBIT SERVICE				16
17					17					17
CAPITAL OUTLAY										
18	37,000	-	-	10	18	Administration	-	-	-	18
19	-	-	-	30	19	Fire	-	-	-	19
20		-	8,000	50	20	Recreation	323,000	-	-	20
21	37,000	-	8,000		21	TOTAL CAPITAL OUTLAY	323,000	-	-	21
TRANSFERRED TO OTHER FUNDS										
22	43,400	52,000	21,500	30	22	Fire	25,000	-	-	22
23	-	-	115,238	90	23	General Services	129,655	-	-	23
24	43,400	52,000	136,738		24	TOTAL TRANSFERS	154,655	-	-	24
25					25					25
CONTINGENCY										
26	-	-	10,744		26	Operating Contingency- Fire	-	-	-	26
27	-	-	5,684		27	Operating Contingency- General Services	36,467	-	-	27
28			16,428		28	TOTAL OPERATING CONTINGENCY	36,467	-	-	28
29					29					29
30					30	CONTINUE ON NEXT PAGE				30
31			\$ 1,224,463		31	PAGE TOTAL - REQUIREMENTS	1,541,192	-	-	31

Continues on next page

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL FUND**

(Includes Administration, Police, Fire, Recreation, Planning & Development and General Services)

	Historical Data			DEPT	REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023				
	Actual		Adopted Budget This Year 2021-22			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-20	First Preceding Year 2020-21								
1					1				1	
2					2				2	
3					3	Ending balance (prior years) - FIRE			3	
4					4	Ending balance (prior years) - RECREATION			4	
5					5	Ending balance (prior years) - GENERAL SERVICES			5	
6	-	-			6	TOTAL ENDING BALANCE (Prior Years)			6	
7			25,000	30	7	UNAPPROPRIATED ENDING FUND BALANCE-FIRE	-	-	-	7
8		25,000		50	8	UNAPPROPRIATED ENDING FUND BALANCE-RECREATION				8
9				10	9	UNAPPROPRIATED ENDING FUND BALANCE-GEN.SER.	-	-	-	9
10		25,000	25,000		10	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	-	-	-	10
11					11					11
12					12					12
13					13					13
14					14					14
15					15	COMPONENTS OF ENDING FUND BALANCE				15
16					16					16
17					17	a) Nonspendable				17
18					18	b) Restricted				18
19					19	c) Committed				19
20					20	d) Assigned				20
21					21	e) Unassigned				21
22					22	f) Unappropriated				22
23					23	Reserved for Economic Uncertainties				23
24			25,000	30	24	Remaining Unappropriated				24
25					25					25
26					26					26
27					27					27
28					28					28
29					29					29
30	531,536	670,853	1,249,463		30	TOTAL REQUIREMENTS	1,541,192	-		30

RESOURCES

**FORM
LB-20**

STREET AND DRAINAGE

CITY OF BAY CITY

(Fund)

(Name of Municipal Corporation)

	Historical Data			200 00	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					Beginning Fund Balance:				
1	20,564	106,767	46,800	4990	1 Available cash on hand	63,500			1
2			-		2				2
3			-		3				3
4	169	608	270	4805	4 Interest				4
5					OTHER RESOURCES				5
6	86,620	109,871	100,000	4115	6 State Highway Tax	113,000			6
7	-	-	-	4800	7 Miscellaneous				7
8	100,000	-	100,000	4420	8 State Grants (SCA Grant)	250,000			8
9	-	-	-	4930	9 Transfers In Previous Storm Drainage Fund				9
10	-	-	165,000	4930	10 Transfers In (from Street Trust)	179,000			10
11	-	-	-	4930	11 Transfer from Street Reserve				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27					27				27
28					28				28
29	207,353	217,246	412,070		29 Total resources, except taxes to be levied				29
30					30 Taxes estimated to be received				30
31					31 Taxes collected in year levied				31
32	207,353	217,246	412,070		32 TOTAL RESOURCES	605,500			32

FORM
LB-31

DETAILED EXPENDITURES

STREET AND DRAINAGE
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			200 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2022- 2023			
	Actual		Adopted Budget					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year 2022-2023								
1					1	PERSONAL SERVICES					1
2	35,930	62,660	70,000	5105	2	Full-Time Employees	82,500				2
3	-	548	2,200	5115	3	Part-Time/Temporary Employees	-				3
4	2,749	4,836	5,500	5205	4	Employer FICA Taxes	6,500				4
5	36	63	770	5210	5	Unemployment Insurance	1,000				5
6	2,838	1,745	3,200	5215	6	Workers' Compensation Insurance	2,500				6
7	5,547	11,937	13,500	5305	7	Employer PERS Contributions	18,000				7
8	11,792	20,157	25,000	5405	8	Health Insurance	28,000				8
9	39	105	300	5415	9	Life Insurance	150				9
10	58,931	102,051	120,470		10	TOTAL PERSONNEL SERVICES	138,650				10
11					11						11
12					12	MATERIALS AND SERVICES					12
13	43	209	500	6105	13	Office Supplies & Equipment	500				13
14	1,174	324	1,100	6125	14	Shop Supplies/Tools	1,100				14
15	1,948	521	2,000	6140	15	Fuel/Lubes/Etc.	2,000				15
16	1,000	1,000	1,000	6205	16	Audit Fees	1,000				16
17	16,883	-	2,500	6215	17	Engineering Fees	5,000				17
18	-	1,020	5,000	6220	18	Legal Fees	5,000				18
19	125	-	5,000	6290	19	Other Professional Fees (GIS)	5,000				19
20	225	10,742	5,000	6305	20	Building Repairs & Maintenance(elect to sign shop)	5,000				20
21	10,197	10,421	10,000	6315	21	Street Repairs & Maintenance (including Striping)	30,000				21
22	1,718	222	3,000	6335	22	Vehicle Repairs & Maintenance	3,000				22
23	782	814	1,500	6350	23	Personal Protective Equipment	1,500				23
24	3,821	-	7,500	6390	24	Drainage and Culvert Repair	7,500				24
25	-	793	2,000	6410	25	Training	2,000				25
26	8,871	9,161	12,000	6605	26	Electricity	12,000				26
27	2,671	2,600	4,000	6700	27	Insurance	5,000				27
28	90	675	2,000	6860	28	Computers / Software & Services	2,000				28
29	1,258	326	3,500	6990	29	Other Miscellaneous Expenses	3,500				29
30	-	-	10,000	6995	30	Feasibility Studies/Projects(Patterson Ck Culvert	10,000				30
31					31						31
32	50,806	38,828	77,600		32	TOTAL MATERIALS AND SERVICES	101,100				32
33	109,737	140,879	198,070		33	(Continued on Next Page)					33
34					34	TOTAL EXPENDITURES					34
35					35	UNAPPROPRIATED ENDING FUND BALANCE					35
36	-	-			36	TOTAL EXPENDITURES	239,750				36

FORM
LB-31

DETAILED EXPENDITURES

STREET AND DRAINAGE
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			200 00	EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2023-2024				
	Actual		Adopted Budget This Year 2022-2023					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body		
	Second Preceding Year 2020-21	First Preceding Year 2021-2022										
1					1							1
2					2							2
3		-	214,000	8300	3	Improvements Other Than Buildings (SCA grant)		250,000				3
				8300	3	Improvements Other Than Buildings (Lift station paving)		88,000				
4		-	-	8400	4	Machinery & Equipment		-	-	-	-	4
				8500		Buildings		27,750				
5		-	214,000		5	TOTAL CAPITAL OUTLAY		365,750	-	-	-	5
6					6							6
7					7							7
8					8							8
9	-	-	-	9800	9	CONTINGENCIES		-	-	-	-	9
10					10							10
11					11							11
12					12							12
13	-	-	-	9400	13	Transfer to Capital Projects Funds		-	-	-	-	13
14					14							14
15					15							15
16					16							16
17					17							17
18					18							18
19					19							19
20					20							20
21					21							21
22					22							22
23					23							23
24					24							24
25					25							25
26					26							26
27					27							27
28					28							28
29					29							29
30					30							30
31	#VALUE!	140,879	412,070		31	TOTAL EXPENDITURES		605,500				31
32					32	UNAPPROPRIATED ENDING FUND BALANCE		-				32
33	#VALUE!	140,879	412,070		33	TOTAL EXPENDITURES		605,500				33

RESOURCES

**FORM
LB-20**

HOUSING REHABILITATION

CITY OF BAY CITY

(Fund)

(Name of Municipal Corporation)

	Historical Data			201 18	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-22							
					Beginning Fund Balance:				
1	111,704	110,371	110,700	4990	1 Available cash on hand* (cash basis) or	140,100			1
2					2				2
3					3 Previously levied taxes estimated to be received				3
4	915	654	500	4805	4 Interest	500			4
5					OTHER RESOURCES				5
6	-	-		4825	6 Rehab Loan Payback	1,000			6
7	-	-			7				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27					27				27
28					28				28
29	112,619	111,025	111,200		29 Total resources, except taxes to be levied				29
30					30 Taxes estimated to be received				30
31					31 Taxes collected in year levied				31
32	112,619	111,025	111,200		32 TOTAL RESOURCES	141,600			32

FORM
LB-31

DETAILED EXPENDITURES

HOUSING REHABILITATION
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			201 18	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
1					1	MATERIALS AND SERVICES					1
2	2,249	-	5,500	6890	2	Other Administration Expenses				-	2
3	-	-	105,700	6920	3	Housing Rehab Loan Disbursement	141,600	-	-	-	3
4					4						4
5	2,249	-	111,200		5	TOTAL MATERIALS AND SERVICES	141,600	-	-	-	5
6					6						6
7					7						7
8					8						8
9					9						9
10					10						10
11					11						11
12					12						12
13					13						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31	2,249	-	111,200		31	TOTAL EXPENDITURES	141,600	-	-	-	31
32				9900	32	UNAPPROPRIATED ENDING FUND BALANCE					32
33	2,249	-	111,200		33	TOTAL EXPENDITURES	141,600	-	-	-	33

**FORM
LB-35**

**BONDED DEBT
RESOURCES AND REQUIREMENTS**

Bond Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

KILCHIS WATER BOND--BONDED DEBT

CITY OF BAY CITY

Bond Paid in full 4/2021

(Fund)

(Name of Municipal Corporation)

	Historical Data			300 11/12	DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					Resources				
					Beginning Fund Balance				
1	100,900	74,596		4990	Cash on Hand (Cash Basis), or		-		1
2									2
3	988	660	-	11-4010	Previously Levied Taxes Estimated to be Received		-		3
4	827	442	-	4805	Earnings from Temporary Investments		-		4
5									5
6	21,130	-	-	11-4611	Water User Charges - Capital		-		6
7	123,845	75,698	-		Total Resources, Except Taxes to be Levied		-		7
8	-	-	-	11-4005	Taxes Estimated to be Received *		-		8
9					Taxes Collected in Year Levied		-		9
10	123,845	75,698	-		TOTAL RESOURCES		-		10
					Requirements				
					Bond Principal Payments				
					Issue Date	Budgeted Payment Date			
1	47,868	-	-		4/23/1981 Berkadia	4/23/2020		-	- 1
2	47,868	-	-	11-7010	Total Principal			-	- 2
					Bond Interest Payments				
					Issue Date	Budgeted Payment Date			
3			-		4/23/1981 Berkadia	10/23/2019		-	- 3
4	1,500	1,500	-		4/23/1981 Berkadia	4/23/2020		-	- 4
5									5
6	1,500	1,500	-	11-7015	Total Interest			-	- 6
7	-	74,596	-	12-9500	Transfer to Enterprise Fund				7
					Unappropriated Balance for Following Year By				
					Issue Date	Payment Date			
9				11-9900	4/23/1981	4/23/2020			9
10				11-9900	4/23/1981	10/23/2020			10
11	-	-	-	12-9900	Reserve			-	- 11
12				9900	Ending Fund Balance (Prior Years)				12
13	-	-	-		COMPONENTS OF ENDING FUND BALANCE (Restricted)			-	- 13
14	49,368	76,096	-		TOTAL REQUIREMENTS			-	- 14

**BONDED DEBT
RESOURCES AND REQUIREMENTS
SEWER BOND (USDA)**

Bond Debt Payments are for:

- Revenue Bonds or
- General Obligation Bonds

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			301 11/12	DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					Resources				
					Beginning Fund Balance				
1	39,927	45,002	48,000	4990	Cash on Hand (Cash Basis), or	46,500			1
2					Working Capital (Accrual Basis)				2
3	775	718	300	11-4010	Previously Levied Taxes Estimated to be Received	300			3
4	327	267	200	4805	Earnings from Temporary Investments/ Interest	200			4
5									5
6									6
7	41,029	45,987			Total Resources, Except Taxes to be Levied				7
8	27,899	28,920	19,350	11-4005	Taxes Estimated to be Received *	19,350			8
9					Taxes Collected in Year Levied				9
10	68,928	74,907	67,850		TOTAL RESOURCES	66,350	-	-	10
					Requirements				
					Bond Principal Payments				
					Issue Date	Budgeted Payment Date			
1									1
2									2
3	10,838	10,890	20,900		2/17/1998 USDA	2/17/2020 (adtnl \$ to princip	21,000		3
4	10,838	10,890	20,900	11-7010	Total Principal		-	-	4
					Bond Interest Payments				
					Issue Date	Budgeted Payment Date			
5									5
6									6
7	13,088	13,036	13,040		2/17/1998 USDA	2/17/2020	13,050		7
8	13,088	13,036	13,040	11-7015	Total Interest		13,050	-	8
9			-	12-9500	Transfer to Enterprise Fund		-	-	9
					Unappropriated Balance for Following Year By				
					Issue Date	Payment Date			
10			-				-	-	10
11			-		Reserve		-	-	11
12	35,888	35,888	33,910		2/17/1998 USDA	2/17/2020	32,300		12
13									13
14	5,786	-	-	9900	Ending Fund Balance (Prior Years)		-	-	14
15	41,674	39,927	33,910		COMPONENTS OF ENDING FUND BALANCE (Restricted)		-	-	15
16	65,600	63,853	67,850		TOTAL REQUIREMENTS	66,350	-	-	16

LOAN DEBT

**FORM
LB-35**

RESOURCES AND REQUIREMENTS

DEQ Mixing Zone and Sewer Facilities Plan Loan Repayment / Dept 21/22

DEQ Loan R13841 \$185,690 pay off scheduled for 06/01/2026

DEQ Loan R13842 Payoff scheduled for 12/1/2052

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			302 21/22	DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024		
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
					Resources			
					Beginning Fund Balance			
1	197,771	2,945		21-4990	Cash on Hand / Loan paid off (Moved to 22-4990)			
2	30,281	81,639	118,000	22-4990	127,000			
3	-	-		21-4620	Sewer User Charges			
4	51,359	50,193	50,000	22-4620	50,000			
5	-	-						
6								
7	279,411	134,777	168,000		177,000			
8					Taxes Estimated to be Received *			
9					Taxes Collected in Year Levied			
10	279,411	134,777	168,000		177,000			
					Requirements			
					Principal Payments			
					Issue Date	Budgeted Payment Date		
1	190,000	-		21-7040	2016 DEQ	4/1/2021		
2		20,200	40,720	22-7040	2019 DEQ R13841	12/1/2023 & 6/1/2024	41,200	
3			-		2022 DEQ R13842	12/1/2023 & 6/1/2024	4,500	
4	190,000	20,200	40,720		Total Principal			
					Interest Payments			
					Issue Date	Budgeted Payment Date		
5	4,826	-		21-7045	2016 DEQ R13840	7/1/2019 Paid in Full		
6	-	-						
7		4,788	1,430	22-7045	2019 DEQ R13841	12/1/2022 & 06/1/2023	1,250	
8			2,436		2022 DEQ R13842	12/1/2023 & 6/1/2024	2,100	
9	4,826	4,788	3,866		Total Interest			
					Transfer to Enterprise Fund			
10								
11								
12					Issue Date			
13			22,317		Reserve		22,317	
14	-	-	101,097	22-9900	Unappropriated fund balance			
15	-	-	123,414					
16	194,826	24,988	168,000		Total Expenditures		177,000	

Required reserve amounts \$19,445 and \$2,872 - R13841 payoff 6/2026 R13842 Pay off 6/2053

FORM

LB-11

This fund is authorized and established by Resolution No. 03-08 on 02-11-03 for the following specified purpose:
Street Maintenance

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Last Review: 2022 Next Review: 2032

**STREET RESERVE
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			400 13/24/25	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					RESOURCES				
					Beginning Fund Balance:				
1	31,399	37,134	31,300	13-4990	1 Cash on Hand	38,900			1
2	83,654	113,089	177,000	24-4990	2 Cash on Hand (Street Maintenance Fee)	181,320			2
3	-	-		25-4990	3 Cash on Hand (FEMA Projects)				3
4	257	220	250	13-4805	4 Earnings from temporary investments				4
5	686	670	400	24-4805	5 Earnings from temporary investments				5
6	101,468	90,690	95,000	24-4320	6 Street Maintenance Fee	95,000			6
7	5,478	6,623	5,000	13-4305	7 Franchise Fees (R. Sanitary)	6,000			7
8	-	-	165,000	13-4930	8 Transfer in (Street Trust Fund)				8
10				24-4930	10 Trans in from Fire - Loan repayment	50,000			10
11	222,942	248,426	473,950		11 Total Resources, except taxes to be levied	371,220			11
12					12 Taxes estimated to be received				12
13					13 Taxes collected in year levied				13
14	222,942	248,426	473,950		14 TOTAL RESOURCES	371,220			14
15									15
					REQUIREMENTS				
1	72,720	-	95,000	24-6314	1 Street Overlay	85,120			1
2	-	-	31,550	13-6315	2 Street Repairs & Maintenance	44,900			2
3	-	-		13-6910	3 Fee Refund				3
4	-	-		25-6315	4 Street Repair / FEMA Project -slides				4
5					5				5
6	-	10,000	165,000	13-9400	6 Transfer to Street Fund (200-00)				6
7				24-9400	7 Transfer to Street Fund (200-00)	179,000			7
8	-	-		13-9800	8 Contingency				8
9	-	-	182,400	24-9800	9 Contingency	62,200			9
10					10 SPECIAL PAYMENT				10
11				9900	11 Ending Balance (prior years)				11
12					12 COMPONENTS OF ENDING FUND BALANCE				12
13					13 a) Nonspendable				13
14	-	-			14 b) Restricted				14
15					15 c) Committed				15
16					16 d) Assigned				16
17	66,000	66,000			17 e) Unassigned (24-Street Maintenance)				17
18					18 Reserved for future expenditure				18
19	138,720	76,000	473,950		19 TOTAL REQUIREMENTS	371,220			19

**FORM
LB-11**

This fund is authorized by ORS 294.525 and established by Resolution

No. 90-14 on 6-12-90 for the following specified purpose:

Street Repair

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Last Review: 2022 , Next 10 yr Review: 2032 - will Review FY 23-24 to continue or abolish per budget committee

STREET TRUST RESERVE

(Fund)

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			400 17	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-2022							
			-		RESOURCES				
					Beginning Fund Balance:				
1	165,158	221,290	235,600	17-4990	1 Cash on Hand	74,300			1
2	1,354	1,312	1,000	17-4805	2 Earnings from temporary investments	1,000			2
3	54,552	13,673	-	17-4825	3 GF Interfund Loan Principal (PUD Franchise Fee)				3
4	226	13		17-4826	4 GF Interfund Loan Interest (PUD Franchise Fee)				4
5					5				5
6					6				6
7					7				7
8					8				8
9			236,600		9				9
10	221,290	236,288			10 Total Resources, except taxes to be levied				10
11					11 Taxes estimated to be received				11
12			236,600		12 Taxes collected in year levied				12
13	221,290	236,288			13 TOTAL RESOURCES	75,300			13
14					14				14
					REQUIREMENTS				
3					3				3
4					4				4
5			165,000	17-7000	5 Special Payment				5
6	-	-		17-9000	6 Transfer to Street Reserve Fund				6
7				17-9200	7 Transfer to Special Revenue Funds				7
8					8				8
9					9 SPECIAL PAYMENT				9
10					10				10
11				9900	11 Ending Balance (prior years)				11
12					12 COMPONENTS OF ENDING FUND BALANCE				12
13					13 a) Nonspendable				13
14	-	-			14 b) Restricted				14
15					15 c) Committed				15
16	-	-	71,600		16 d) Assigned	75,300			16
17					17 e) Unassigned				17
18			236,600		18 Reserved for future expenditure				18
19	-	-	236,600		19 TOTAL REQUIREMENTS	75,300	-		19

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM**

CITY OF BAY CITY
(Name of Municipal Corporation)

STREETS SUMMARY

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21						
				RESOURCES				
1			13	1 Street Reserve	371,220	-	-	1
2			17	2 Street Trust	75,300	-	-	2
3				3 TOTAL RESOURCES	446,520	-	-	3
4				4				4
				REQUIREMENTS				
5			13	5 Street Reserve	371,220	-	-	5
6			17	6 Street Trust	-	-	-	6
7				7				7
8				8				8
9				9				9
10				10				10
11				11 Total Requirements	309,020	-	-	11
				TRANSFERRED TO OTHER FUNDS				
12			13	12 Street Reserve	-	-	-	12
13			17	13 Street Trust	-	-	-	13
14	-	-	-	14 TOTAL TRANSFERRED TO OTHER FUNDS	-	-	-	14
15				15				15
				CONTINGENCY / UNAPPROPRIATED				
16			13	16 Street Reserve	62,200	-	-	16
17			17	17 Street Trust				17
18				18				18
19				19 COMPONENTS OF ENDING FUND BALANCE				19
20				20 a) Nonspendable				20
21				21 b) Restricted				21
22				22 c) Committed				22
23				23 d) Assigned				23
24				24 e) Unassigned	75,300	-	-	24
25				25 Reserved for future expenditure	137,500	-	-	25
26				26 TOTAL UNAPPROPRIATED ENDING FUND BALANCE				26
27	0	0	0	27 TOTAL REQUIREMENTS	446,520	-	-	27

**FORM
LB-11**

This fund is authorized and established by Resolution No. 99-06
on 05-11-99 for the following specified purposes:
Repair/Replacement of Equipment

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

**BAY CITY EQUIPMENT RESERVE
(Fund)**

Reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Last Review: 2022 Next Review: 2032

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			401 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-2022							
					RESOURCES				
					Beginning Fund Balance:				
1	41,917	5,260	10,076	4990	1 Cash on hand* (cash basis) or	38,200			1
2					2				2
3					3 Previously levied taxes estimated to be received				3
4	344	31	25	4805	4 Earnings from temporary investments				4
5	20,000	15,000	28,000	4930	5 Transfers In				5
6			-		6 (BC Water \$5,000, Sewer \$15,000, Water System \$15,000)	35,000	-	-	6
7					7				7
8					8				8
9					9				9
10					10				10
11	62,261	20,291	38,101		11 Total Resources, except taxes to be levied		-	-	11
12			-		12 Taxes estimated to be received		-	-	12
13					13 Taxes collected in year levied				13
14	62,261	20,291	38,101		14 TOTAL RESOURCES	73,200	-	-	14
					REQUIREMENTS				
1					1				1
2					CAPITAL OUTLAY				2
3					3				3
4	57,000	10,200	38,101	8400	4 Machinery / Equipment / Vec	73,200			4
5			-		5			-	5
6	57,000	10,200	38,101		6 TOTAL CAPITAL EXPENDITURES		-	-	6
7					7				7
8				9900	8 Ending Balance (prior years)				8
9					9 COMPONENTS OF ENDING FUND BALANCE				9
10					10 a) Nonspendable				10
11	-	-	-		11 b) Restricted		-	-	11
12					12 c) Committed				12
13	-	-	-		13 d) Assigned		-	-	13
14	-	-	-		14 e) Unassigned		-	-	14
15					15 Reserved for future expenditure				15
16	57,000	10,200	38,101		16 TOTAL REQUIREMENTS	73,200	-	-	16

Line 5 - Trans in from BC Water, Sewer, and Water Systems

FORM

LB-11

This fund is authorized and established by Resolution No. 90-15 on 06-12-90 for the following specified purpose:

Fire Apparatus Replacement.

Resolution No. 12-08 5/10/2012 Fire Hall Relocation with portion of PUD Franchise Fees

**RESERVE FUND
RESOURCES AND REQUIREMENTS
FIRE APPARATUS & RELOCATION
RESERVE
(Fund)**

Reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Last Review: 2022 Next Review: 2032

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			402 13/19	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024				
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year 2022-2023							
					RESOURCES					
					Beginning Fund Balance:					
1	52,133	52,665	61,500	13-4990	1	Cash on hand (Fire Apparatus Fund)	54,757			1
2	101,000	101,828	116,000	19-4990	2	Cash on Hand (Fire Dept. Relocation Fund)	155,400			2
3	427	312	250	13-4805	3	Earnings from temporary investments				3
4	828	604	500	19-4805	4	Earnings from temporary investments				4
5	-	-	24,000	19-4890	5	Fire Hall Relocation (half PUD Franchise Fees)	25,000			5
6	43,400	52,000	21,500	13-4930	6	Transfers In	25,000			6
7				13-4015	7	Loan Proceeds				7
8					8					8
9	197,788	207,409	223,750		9	Total Resources, except taxes to be levied	260,157	-	-	9
10					10	Taxes estimated to be received				10
11					11	Taxes collected in year levied				11
12	197,788	207,409	223,750		12	TOTAL RESOURCES	260,157	-	-	12
						REQUIREMENTS				
1					1					1
			5,000	13-7050	2	Stryker - Lucas device (pay off 2024)	5,000			
2	24,220	24,220	24,300	13-7050	3	Loan Payment (Fire Apparatus payment 07/15/2023)	24,300			2
4	24,220	24,220	29,300		4	TOTAL LOAN PAYMENT	29,300	-	-	4
5					5					5
6	19,075	19,076	-	13-8200	6	Equipment Lease	-	-	-	6
				19-8500		Buildings	40,000			
						TOTAL CAPITAL OUTLAY	40,000			
				13-9000		Trans to Streets - Interfund loan repay	50,000			
7				9900	7	Ending Balance (prior years)				7
8					8	COMPONENTS OF ENDING FUND BALANCE				8
9					9	a) Nonspendable				9
10					10	b) Restricted				10
11			53,950	13-9900	11	c) Committed (Fire Apparatus)	457			11
12	-	-	140,500	19-9900	12	d) Assigned (Fire Dept Relocation Funds)	140,400			12
13					13	e) Unassigned				13
15					15					15
16	-	-	194,450		16	Reserved for future expenditure	140,857	-	-	16
17	43,295	43,296	223,750		17	TOTAL REQUIREMENTS	260,157	-	-	17

**FORM
LB-11**

This fund is authorized and established by Resolution No. 99-7 on 05--11-99 for the following specified purposes:
Upgrading the Park

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

**PARK & RECREATION RESERVE
(Fund)**

Reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Last Review: 2022 Next Review: 2032

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			404 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024				
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year 2022-2023							
					RESOURCES					
					Beginning Fund Balance:					
1	12,881	7,987	7,900	4990	1	Cash on hand* (cash basis)	8,100			1
2					2					2
3					3					3
4	106	47	20	4805	4	Earnings from temporary investments				4
5				4930	5	Transfers In				5
6					6					6
7	-	-	-	4820	7	Sale of Rock - Dill Bar	-	-	-	7
8	-	-	-	4890	8	Other Resources (including Donations & Brick Sales)				8
9	-	-	-	4420	9	State Grant (Watt Family Park)				9
10	-	-	-	4430	10	Local Grant				10
11					11					11
12	12,987	8,034	7,920		12	Total Resources, except taxes to be levied	8,100	-	-	12
13					13	Taxes estimated to be received				13
						Taxes collected in year levied				
	12,987	8,034	7,920			TOTAL RESOURCES	8,100	-	-	
						REQUIREMENTS				
1					1					1
2	-	-	-	8300	2	Improvements other than Buildings	4,000	-	-	2
3	-	-	-	8310	3	Buildings/Structures	4,100	-	-	3
4	-	-	-		4	TOTAL CAPITAL OUTLAY	8,100	-	-	4
5					5		-	-	-	5
6	-	-	-	9000	6	Transfer Out (Recreation 100-50)	-	-	-	6
7	-	-	-	9900	7	Ending Balance (prior years)				7
8					8	COMPONENTS OF ENDING FUND BALANCE				8
9					9	a) Nonspendable				9
10	-	-			10	b) Restricted				10
11	-	-	7,920		11	c) Committed	-	-	-	11
12	-	-	-		12	d) Assigned	-	-	-	12
13					13	e) Unassigned				13
14	-	-	-		14	Reserved for future expenditure	-	-	-	14
15	-	-	7,920		15	TOTAL REQUIREMENTS	8,100	-	-	15

**FORM
LB-11**

This fund is authorized and established by Resolution No. 11-19 on 11-15-2011 for the following specified purposes:

1% of State Highway Tax for Footpaths and Bike Trails

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

This reserve fund is required by State Statutes

**FOOTPATHS & BIKE TRAILS
(Fund)**

**CITY OF BAY CITY
(Name of Municipal Corporation)**

	Historical Data			405 13	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					RESOURCES				
					Beginning Fund Balance:				
1	7,949	8,988	8,900	4990	1 Cash on hand* (cash basis) or	11,150			-
2					2 Working Capital (accrual basis)				
3					3 Previously levied taxes estimated to be received				
4	65	80	50	4805	4 Earnings from temporary investments				-
5					5				
6					6				
7	973	1,110	900	4115	7 State Highway Tax	1,000			-
8					8				
9				4420	9 State Grant				
10				4430	10 Local Grant				
11	8,987	10,178	9,850		11 Total Resources, except taxes to be levied	12,150	-	-	11
12					12 Taxes estimated to be received				12
13					13 Taxes collected in year levied				13
14	8,987	10,178	9,850		14 TOTAL RESOURCES	12,150	-	-	14
					REQUIREMENTS				
1			-		1	-	-	-	1
2					2				2
3	-	-	-		3 TOTAL CAPITAL OUTLAY	-	-	-	3
4					4				4
5				9900	5 Ending Balance (prior years)				5
6					6 COMPONENTS OF ENDING FUND BALANCE				6
7					7 a) Nonspendable				7
8	-	-	9,850		8 b) Restricted	12,150	-	-	8
9					9 c) Committed				9
10			-		10 d) Assigned	-	-	-	10
11					11 e) Unassigned				11
12					12				12
13					13 Reserved for future expenditure				13
14	-	-	9,850		14 TOTAL REQUIREMENTS	12,150	-	-	14

RESOURCES

**FORM
LB-20**

BAY CITY WATER OPERATING
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			600 0	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding 2020-2021	First Preceding Year 2021-2022							
					Beginning Fund Balance:				
1	209,429	103,932	187,000	00-4990	1 Available cash on hand* (cash basis)	170,000			1
2	1,717	609	480	00-4805	2 Interest	500			2
3					OTHER RESOURCES				3
4	350,793	381,610	370,000	00-4610	4 Water User Charges	405,000			4
5	2,269	621	2,000	00-4615	5 Water Deposits	1,000			5
6	279	279	-	00-4800	6 Miscellaneous	-	-	-	6
7	577	8,599	4,000	00-4815	7 Sale of Pipe/Supplies	7,500			7
8	67,800	207,936		00-4930	8 Transfers In (from BC Water Reserve)				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	632,864	703,586	563,480		27 Total resources, except taxes to be levied	584,000	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	632,864	703,586	563,480		30 TOTAL RESOURCES	584,000	-	-	30

RESOURCES

**FORM
LB-20**

BAY CITY WATER RESERVE
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			600 13/14	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					Beginning Fund Balance:				
1	259,120	307,073	232,437	13-4990	1 Available cash on hand* (cash basis)	341,100			1
2	2,124	1,821	1,300	13-4805	2 Interest	2,000			2
3		1,745		14-4990	3 Available cash on hand*				3
4				13-4710	OTHER RESOURCES				4
5	26,848	64,435	35,000	13-4710	5 SDC Improvement Fee	80,000			5
6	14,387	34,529	20,000	13-4720	6 SDC Reimbursement Fee	20,000			6
7				13-4930	7 Transfers In				7
8				13-4930					8
9				13-4930					9
10				13-4930					10
11				13-4930					11
12				13-4930					12
13				13-4930					13
14				13-4930					14
15				13-4930					15
16				13-4930					16
17				13-4930					17
18				13-4930					18
19				13-4930					19
20				13-4930					20
21				13-4930					21
22				13-4930					22
23				13-4930					23
24				13-4930					24
25				13-4930					25
26				13-4930					26
27				13-4930					27
28	302,479	409,603	288,737	13-4930	28 Total resources, except taxes to be levied	443,100	-	-	28
29				13-4930	29 Taxes estimated to be received				29
30				13-4930	30 Taxes collected in year levied				30
31	302,479	409,603	288,737	13-4930	31 TOTAL RESOURCES	443,100	-	-	31

DETAILED EXPENDITURES
BAY CITY WATER OPERATING
(Name of Organizational Unit - Fund)

Historical Data				600 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024		
Actual		Adopted Budget This Year 2022-2023	Proposed by Budget Officer					Approved by Budget Committee	Adopted by Governing Body	
Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
					PERSONNEL SERVICES					
1	166,018	134,745	172,000	5105	1 Full-Time Employees		191,000			1
2	-	548	2,200	5115	2 Part-Time/Temporary Employees		-			2
3	12,700	10,349	14,000	5205	3 Employer FICA		15,500			3
4	166	136	2,000	5210	4 Unemployment Insurance		2,100			4
5	2,987	3,573	3,400	5215	5 Worker's Compensation Insurance		3,500			5
6	24,968	24,013	32,500	5305	6 Employer PERS Contributions		40,000			6
7	50,293	44,252	55,000	5405	7 Health Insurance		61,500			7
8	288	191	500	5415	8 Life Insurance		220			8
9	257,420	217,807	281,600		9 TOTAL PERSONNEL SERVICES		313,820			9
10					10 MATERIALS & SERVICES					10
11	2,071	2,869	3,000	6105	11 Office Supplies & Equipment		1,500			11
12	3,128	2,312	2,500	6125	12 Shop Supplies & Small Tools		3,000			12
13	50,072	102,155	1,000	6130	13 Customer Meters & Supplies		2,500			13
14	49	-	500	6135	14 Chem /Lab Supplies		500			14
15	3,002	5,653	6,000	6140	15 Fuel/Lubes/Etc.		7,000			15
16	11	40	250	6190	16 Other Supplies		250			16
17	2,500	2,500	2,500	6205	17 Audit Fees		2,500			17
18	369	-	16,000	6215	18 Engineering Services		5,000			18
19	518	-	2,500	6220	19 Legal Fees		2,500			19
20	546	-	1,500	6225	20 Laboratory Fees		1,500			20
21	7,145	5,407	5,000	6290	21 Other Professional Fees (GIS)		5,000			21
22	2,023	753	4,000	6305	22 Building Repairs & Maintenance		5,000			22
23	2,100	2,510	2,000	6311	23 Contracted Ground Maintenance (\$155 mo)		2,500			23
24	2,202	24,306	15,000	6325	24 Utility System Repair		10,000			24
25	5,000	5,334	5,000	6335	25 Vehicle Repair + Maintenance		7,500			25
26	26,528	7,481	22,000	6345	26 Operational Repairs and Maintenance		10,000			26
27	1,065	925	3,000	6350	27 Personal Protective Equipment		2,000			27
28	1,326	5,170	6,000	6410	28 Training		3,000			28
29	620	1,036	1,000	6605	29 Electricity		4,000			29
30	6,836	2,900	5,000	6620	30 Telecommunications		3,000			30
31	7,271	4,402	10,000	6700	31 Insurance		12,000			31
32	140	1,050	1,000	6830	32 Janitorial		1,200			32
33	3,769	6,681	7,500	6860	33 Computers / Soft & Services		10,000			33
34	587	1,358	1,000	6905	34 Deposit Refunds		2,500			34
35	-	13	147	6910	35 Fees Refunded		200			35
36	5,350	3,089	5,000	6990	36 Other Miscellaneous Expenses		5,851			36
30	-	-	10,000	6995	30 Feasibility Studies/Projects		-			30
37	134,228	187,944	138,397		37 TOTAL MATERIAL & SEVICES		110,001	-		-

FORM
LB-31

DETAILED EXPENDITURES

BAY CITY WATER OPERATING
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			600 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
1					1	CAPITAL OUTLAY					1
2	-	-	-	8400	2	Equipment	-	-	-		2
3	-	-	-	8700	3	Office Equipment	-	-	-		3
				8500		Buildings		-			
4	-	-			4	TOTAL CAPITAL OUTLAY					4
5					5						5
6					6						6
7					7	TRANSFERS					7
8	10,000	5,000	8,000	00-9400	8	Transfers to Bay City Equip. Reserve		5,000			8
9	135,739	132,827	135,483	00-9500	9	Transfers to Bay City Water Sys. (Fund 601)		155,179			9
10				00-9500	10	Transfers to Bay City Water Reserve					10
11					11						11
12					12						12
13	145,739	137,827	143,483		13	TOTAL TRANSFERS		160,179	-	-	13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26	-	-		9800	26	Contingencies		-			26
27					27						27
28	537,387	543,578	143,483		28	TOTAL EXPENDITURES		160,179	-	-	28
29					29	UNAPPROPRIATED ENDING FUND BALANCE					29
30	537,387	543,578	563,480		30	TOTAL EXPENDITURES		584,000	-	-	30

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER RESERVE
(Name of Organizational Unit - Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

SDC Improvements Fund

	Historical Data			600 13/14	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-23					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-22									
1					1	MATERIALS & SERVICES					1
2	-	-	5,500	13-6910	2	SDC Improvements Fees		80,000			2
3	-	-	3,000	13-6910	3	SCD Reimbursement Fees		20,000			3
4				13-6995	4	Feasibility Studies/Projects (water rate study)					4
5	-	-	8,500		5	TOTAL MATERIALS AND SERVICES		100,000	-	-	5
6					6						6
7					7						7
8					8						8
9					9						9
10					10						10
11					11						11
12					12	CAPITAL OUTLAY					12
13			280,237	13-8800	13	Utility System/Waterline Repair					13
14				14-8800	14	Utility System					14
15					15						15
16	-	-	280,237		16	TOTAL CAPITAL OUTLAY		-	-	-	16
17					17						17
18					18	TRANSFERS					18
19	67,800	133,340	-	13-9500	19	Bay City Water Operating		-	-	-	19
20				13-9500	20	Trans to Water Dist - Cap1 & Cap 2		25,920			20
21					21						21
22					22						22
23					23						23
24	67,800	133,340	-		24	TOTAL TRANSFERS		25,920	-	-	24
25					25						25
26					26						26
27					27						27
28					28						28
29					29						29
30					30						30
31	67,800	133,340	288,737		31	TOTAL EXPENDITURES		125,920	-	-	31
32	-	-	-	13-9900	32	UNAPPROPRIATED ENDING FUND BALANCE		317,180	-	-	32
33	67,800	133,340	288,737		33	TOTAL EXPENDITURES		443,100	-	-	33

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
BAY CITY WATER SUMMARY**

CITY OF BAY CITY
(Name of Municipal Corporation)

INCLUDES BAY CITY WATER OPERATING AND RESERVE

	Historical Data			600 13/14	REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-2024				
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022								
					PERSONNEL SERVICES					
1	257,420	217,807	281,600	00	1	Water Operating	313,820	-	-	1
2	-	-	-	13	2	Water Reserve	-	-	-	2
3	257,420	217,807	281,600		3	TOTAL PERSONNEL SERVICES	313,820	-	-	3
4					4					4
						MATERIALS AND SERVICES				
5	134,228	187,944	138,397	00	5	Water Operating	110,001	-	-	5
6	-		8,500	13	6	Water Reserve	100,000	-	-	6
7	134,228	187,944	146,897		7	TOTAL MATERIALS AND SERVICES	210,001	-	-	7
						CAPITAL OUTLAY				
8	-	-	5,000	00	8	Water Operating	-	-	-	8
9	-	-	280,237	13	9	Water Reserve 13	-	-	-	9
10	-	-	-	14	10	Water Reserve 14	-	-	-	10
11	-	-	285,237		11	TOTAL CAPITAL OUTLAY	-	-	-	11
						TRANSFERRED TO OTHER FUNDS				
12	145,739	137,827	143,483	00	12	Water Operating	160,179	-	-	12
13				17	13	Water Reserve	25,920	-	-	13
14	145,739	137,827	143,483		14	TOTAL TRANSFERRED TO OTHER FUNDS	186,099	-	-	14
15					15					15
						CONTINGENCY				
16		-		00	16	Water Operating	-	-	-	16
17					17					17
18					18	TOTAL OPERATING CONTINGENCY	-	-	-	18
19					19					19
20					20					20
21					21					21
22					22					22
23					23					23
24					24					24
25					25	TOTAL UNAPPROPRIATED ENDING FUND BALANC	317,180	-	-	25
26	537,387	543,578	428,497		26	TOTAL REQUIREMENTS	1,027,100	-	-	26

RESOURCES

**FORM
LB-20**

BAY CITY WATER DISTRICT SYSTEM

CITY OF BAY CITY

Operating

	Historical Data			601 00	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					Beginning Fund Balance:				
1	208,030	392,099	588,000	4990	1 Available cash on hand* (cash basis)	328,000			1
2	1,705	2,325	1,800	4805	2 Interest	2,000			2
3					3 OTHER RESOURCES				3
4	261,747	262,115	302,317	4610	4 Water User Charges	323,871			4
5	552	22,344		4800	5 Miscellaneous CSLFRF Grant Funds				5
6	135,739	132,827	135,483	4930	6 Transfers In (Bay City Water)	155,179			6
7	-	-	150,000	4930	7 Transfer In from Reserve (BLDG #1 & #2)	-			7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15	(FY2020-21)	(FY2020-21)			15				15
16	TCCA 54.84 %	TCCA 54.84 %	TCCA 55.29%	\$242,070	16 TCCA 55.66% \$266,636				16
17	Bay City 34.60%	Bay City 34.60%	Bay City 30.95%	\$135,483	17 Bay City 32.39% \$155,179				17
18	Latimer 4.68%	Latimer 4.68%	Latimer 7.11%	\$31,149	18 Latimer 6.51% \$31,176				18
19	Juno 3.52%	Juno 3.52%	Juno 4.29%	\$18,791	19 Juno 3.77% \$18,041				19
20	Cole Creek 1.31%	Cole Creek 1.31%	Cole Creek .56%	\$2,471	20 Northwood 1.03% \$4,921				20
21	Northwood 1.05%	Northwood 1.05%	Northwood 1.79%	\$7,836	21 Cole Creek .65% \$3,097				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	607,773	811,710	1,177,600		27 Total resources, except taxes to be levied	809,050	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	607,773	811,710	1,177,600		30 TOTAL RESOURCES	809,050	-	-	30

RESOURCES

**FORM
LB-20**

BAY CITY WATER DISTRICT SYSTEM

CITY OF BAY CITY

Reserve

	Historical Data			601 13	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					Beginning Fund Balance:				
1	479,636	504,088	806,000	4990	1 Available cash on hand* (cash basis)	638,500			1
2	3,931	2,997	2,500	4805	2 Interest	2,500			2
3					OTHER RESOURCES				3
4	493	-	-	4800	4 Misc	-	-	-	4
5		-	30,000	4800	5 Capital Payment #1	30,000			5
6		-	50,000	4800	6 Capital Payment #2	50,000			6
7	-	-	-	4400	7 Grant Revenue	-	-	-	7
8	-	-	-	4440	8 Other Grants/Loans (Business Oregon Grant)	20,000	-	-	8
9	30,000	300,000	-	4930	9 Transfer in (Water System Operating)	-	-	-	9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15 Monthly Capital payments				15
16					Capital 1 Capital 2				16
17					17 TCCA \$1,391 \$2,319				17
18					18 Bay City \$810 \$1,350				18
19					19 Latimer \$163 \$271				19
20					20 Juno \$94 \$157				20
21					21 Northwood \$26 \$43				21
22					22 Cole Creek \$16 \$27				22
23					23				23
24					24				24
25					25				25
26	514,060	807,085	888,500		26 Total resources, except taxes to be levied	741,000	-	-	26
27					27 Taxes estimated to be received				27
28					28 Taxes collected in year levied				28
29	514,060	807,085	888,500		29 TOTAL RESOURCES	741,000	-	-	29

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER DISTRICT SYSTEM

CITY OF BAY CITY
(Name of Municipal Corporation)

Operating

Line Item	Historical Data			601 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
1					1	PERSONNEL SERVICES					1
2	49,483	84,276	95,000	5105	2	Full-Time Employees	106,000				2
3	-	274	1,500	5115	3	Part-Time/Temporary Employees	-				3
4	3,786	6,468	7,000	5205	4	Employer FICA	8,200				4
5	50	85	1,000	5210	5	Unemployment Insurance	1,200				5
6	2,927	2,537	5,000	5215	6	Workers' Compensation Insurance	3,000				6
7	7,381	15,113	18,000	5305	7	Employer PERS Contributions	23,000				7
8	14,140	26,508	29,000	5405	8	Health Insurance	31,500				8
9	96	138	800	5415	9	Life Insurance	150				9
10	77,863	135,399	157,300		10	TOTAL PERSONNEL SERVICES	173,050	-	-	-	10
11					11						11
12					12	MATERIALS AND SERVICES					12
13	796	860	4,000	6105	13	Office Supplies & Equipment	2,000				13
14	2,884	2,077	4,000	6125	14	Shop Supplies & Small Tools	4,000				14
15					15						15
16	16,034	20,532	22,000	6135	16	Chemical/Lab Supplies	23,000				16
17	6,257	5,668	7,000	6140	17	Fuel/Lubes/Etc.	7,000				17
18			100	6190	18	Other Supplies					18
19	2,500	2,500	2,500	6205	19	Audit Fees	2,500				19
20	388	1,920	55,000	6215	20	Engineering Fees	50,000				20
21	2,484	-	5,000	6220	21	Attorney Fees	5,000				21
22	284	162	1,500	6225	22	Laboratory Fees	1,500				22
23		2,197	5,000	6290	23	Other Professional Fees (GIS)	5,000				23
24	458	3,342	15,000	6305	24	Building Repairs & Maintenance	30,000				24
25	6,002	2,451	40,000	6325	25	Utility System Repairs	40,000				25
26	1,802	5,465	5,000	6335	26	Vehicle Repair/Maintenance	7,000				26
27	20,785	369	40,000	6345	27	Operational Repairs	40,000				27
28	726	925	5,000	6350	28	Personal Protective Equipment	5,000				28
29	500	2,153	10,000	6410	29	Training /Travel	5,000				29
30	24,736	25,002	30,000	6605	30	Electricity	30,000				30
31	6,212	2,182	2,500	6620	31	Telecommunications	3,000				31
32	7,577	312	10,000	6700	32	Insurance	15,000				32
33	140	1,050	1,700	6830	33	Janitorial	2,000				33
34	2,867	5,522	5,000	6860	34	Computers / Software & Services	19,000				34
35	1,277	2,072	10,000	6990	35	Other Miscellaneous Expenses	10,000				35
36	104,709	86,761	280,300		36	TOTAL MATERIALS & SERVICES	306,000	-	-	-	36
37			437,600		37	TOTAL EXPENDITURES	479,050	-	-	-	37
38					38	UNAPPROPRIATED ENDING FUND BALANCE					38
39			437,600		39	TOTAL EXPENDITURES	479,050	-	-	-	39

DETAILED EXPENDITURES

**FORM
LB-31**

BAY CITY WATER DISTRICT SYSTEM
Operating

CITY OF BAY CITY
(Name of Municipal Corporation)

Line	Historical Data			601 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			Line
	Actual		Adopted Budget This Year 2022-2023					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
1					CAPITAL OUTLAY						1
2	-	6,327	150,000	8200	Buildings & Structures			5,000			2
3	1,101	16,082	370,000	8400	Machinery & Equipment - CSLRF Funds			150,000			3
				8500	Buildings & Structures - Sign shop			5,000			
4	-	1,054	5,000	8700	Office Equipment			5,000			4
5		3,300	5,000	8800	Utility System			5,000			5
6											6
7	1,101	26,763	530,000		TOTAL CAPITAL OUTLAY			170,000	-	-	7
8											8
9	30,000	-		9000	Transfer Out						9
10	5,000	300,000			(Kilchis Reserve)						10
11	35,000	5,000	10,000		(BC Equip. Reserve \$5000)			15,000			11
12	-	305,000									12
13											13
14											14
15											15
16	-	-	50,000	9800	CONTINGENCIES			50,000			16
17											17
18											18
19											19
20											20
21											21
22											22
23											23
24											24
25											25
26											26
27											27
28	213,673	553,923	590,000		TOTAL EXPENDITURES			714,050	-	-	28
29	-	-	150,000	9900	UNAPPROPRIATED ENDING FUND BALANCE			95,000			29
30	213,673	553,923	740,000		TOTAL			809,050	-	-	30

DETAILED EXPENDITURES

0

**FORM
LB-31**

BAY CITY WATER DISTRICT SYSTEM
Reserve

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			601 13	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
1					1	MATERIALS AND SERVICES					1
2	-	-	-	6990	2	Other Miscellaneous Expenses	-	-	-		2
3					3						3
4	-	-	-		4	TOTAL MATERIALS & SERVICES	-	-	-		4
5					5						5
6					6	CAPITAL OUTLAY					6
10	5,880	-	25,000	8000	7	Engineering & Feasibility Study	25,000				10
7	-	-	-	8200	8	Buildings & Structures	300,000	-	-		7
8	-	-	50,000	8400	9	Machinery & Equipment	100,000				8
9	-	-	100,000	8800	10	Utility System	100,000				9
11			150,000	9000	11	Transfers out to Operating	0				11
12	-	-	300,000		12	TOTAL CAPITAL OUTLAY	525,000				12
13					13						13
14					14						14
15					15						15
16					16						16
17					17						17
18					18						18
19					19						19
20					20						20
21					21						21
22					22						22
23					23						23
24					24						24
25					25						25
26					26						26
27					27						27
28	-	-	300,000		28	TOTAL EXPENDITURES					28
29	-	-	563,500	9900	29	UNAPPROPRIATED ENDING FUND BALANCE	216,000				29
30	-	-	863,500		30	TOTAL	741,000				30

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
BAY CITY WATER DISTRICT SYSTEM SUMMARY
(Includes Bay City Water System Operating and Reserve)**

	Historical Data					REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-22				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-21								
						PERSONAL SERVICES				
1				00	1	Water Operating	173,050	-	-	1
2				13	2	Water Reserve				2
3					3	TOTAL PERSONNEL SERVICES	173,050	-	-	3
4					4					4
						MATERIALS AND SERVICES				
5				00	5	Water Operating	306,000	-	-	5
6				13	6	Water Reserve				6
7					7	TOTAL MATERIALS AND SERVICES	306,000	-	-	7
						CAPITAL OUTLAY				
8				00	8	Water Operating	170,000	-	-	8
9				13	9	Water Reserve	525,000	-	-	9
10					10	TOTAL CAPITAL OUTLAY	695,000	-	-	10
11					11					11
						TRANSFERRED TO OTHER FUNDS				
12				00	12	Water Operating	15,000	-	-	12
13				13	13	Water Reserve				13
14					14	TOTAL TRANSFERS	15,000	-	-	14
15					15					15
						CONTINGENCY				
16			50,000	00	16	Operating Contingency- Water Operating	50,000			-
17					17					17
18			50,000		18	TOTAL OPERATING CONTINGENCY	50,000			-
19					19					19
20					20					20
21					21					21
22					22					22
23			-		23	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	311,000			-
24			50,000		24	TOTAL REQUIREMENTS	1,550,050			-

RESOURCES

**FORM
LB-20**

SEWER OPERATING
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 00	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-21	First Preceding Year 2021-2022							
					Beginning Fund Balance:				
1	496,831	656,624	995,000	4990	1 Available cash on hand* (cash basis)	330,000			1
2	5,941	3,901	5,000	4805	2 Interest	5,000			2
3					3				3
4					4				4
5					5 OTHER RESOURCES				5
6	424,617	332,215	364,000	4620	6 Sewer User Charges	400,000			6
7	1,636	63,993	1,500	4800	7 Miscellaneous	1,500			7
8	1,992	50	2,000	4625	8 Sewer Deposits	2,000			8
9	178,501	131,955		4850	9 Code Enforcement / Fines				9
10					10				10
11				4930	11 Transfers In	594,200			11
12					12				12
13					13				13
14	-	-	275,000	4420	14 DEQ Loan (Screens)	275,000			14
15	-	-		4420	15 TA Grant				15
16	30,385	-		4421	16 Loans / Special Projects (Patterson Creek)				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	1,139,903	1,188,738	1,642,500		27 Total resources, except taxes to be levied	1,607,700	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	1,139,903	1,188,738	1,642,500		30 TOTAL RESOURCES	1,607,700	-	-	30

Line 14 - DEQ loan remaining balance to distribute \$275,000 R13842

RESOURCES

**FORM
LB-20**

SEWER-Wastewater Expansion
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 14	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					Beginning Fund Balance:				
1				1					1
2	895,985	983,661	1,067,800	4990	2 Available cash on hand* (cash basis)	1,200,800			2
3	7,343	5,832		4805	3 Interest				3
4					4				4
5					5				5
6	-	-			6 OTHER RESOURCES				6
7	63,862	93,169	50,000	4710	7 SDC Improvement Fees	75,000			7
8	6,471	9,440	1,500	4720	8 SDC Reimbursement Fees	5,000			8
9					9				9
10	10,000	10,000	10,000	4930	10 Transfers In (sewer Operating)	10,000			10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	983,661	1,102,102	1,129,300		27 Total resources, except taxes to be levied	1,290,800			27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	983,661	1,102,102	1,129,300		30 TOTAL RESOURCES	1,290,800	-	-	30

RESOURCES

**FORM
LB-20**

SEWER-Wastewater Equip Reserve
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 15	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					Beginning Fund Balance:				
1	92,975	103,737	114,000	4990	1 Available cash on hand* (cash basis)	125,800			1
2	762	615	700	4805	2 Interest				2
3					3				3
4					4				4
5					5 OTHER RESOURCES				5
6	10,000	10,000	10,000	4930	6 Transfers In (from Sewer Operating)	10,000			6
7					7				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	103,737	114,352	124,700		27 Total resources, except taxes to be levied	135,800	-	-	27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	103,737	114,352	124,700		30 TOTAL RESOURCES	135,800	-	-	30

RESOURCES

**FORM
LB-20**

SEWER- Sludge Removal Reserve
(Fund)

CITY OF BAY CITY
(Name of Municipal Corporation)

	Historical Data			602 16	RESOURCE DESCRIPTION	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
					Beginning Fund Balance:				
1	66,246	71,788	82000	4990	1 Available cash on hand* (cash basis)	88200			1
2	543	425	500	4805	2 Interest				2
3					3				3
4					4 OTHER RESOURCES				4
5	5,000	5,000	5000	4930	5 Transfers In	5000			5
6					6 (Sewer to Sludge Removal. Res.\$5000)				6
7					7				7
8					8				8
9					9				9
10					10				10
11					11				11
12					12				12
13					13				13
14					14				14
15					15				15
16					16				16
17					17				17
18					18				18
19					19				19
20					20				20
21					21				21
22					22				22
23					23				23
24					24				24
25					25				25
26					26				26
27	71,789	77,213	87,500		27 Total resources, except taxes to be levied	93,200			27
28					28 Taxes estimated to be received				28
29					29 Taxes collected in year levied				29
30	71,789	77,213	87,500		30 TOTAL RESOURCES				30

FORM
LB-31

DETAILED EXPENDITURES

SEWER OPERATING

(Name of Organizational Unit - Fund)

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			602 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding 2020-2021	First Preceding Year 2021-2022									
1					1	PERSONNEL SERVICES					1
2	179,956	189,441	232,000	5105	2	Full-Time Employees	280,000				2
3	-	548	2,200	5115	3	Part-Time/Temporary Employees	-				3
4	13,766	14,534	18,000	5205	4	Employer FICA Taxes	21,500				4
5	180	190	2,500	5210	5	Unemployment Insurance	3,000				5
6	4,880	3,759	5,500	5215	6	Workers' Compensation Insurance	3,500				6
7	26,036	33,580	42,500	5305	7	Employer PERS Contributions	58,500				7
8	56,497	64,344	84,500	5405	8	Health Insurance	93,000				8
9	274	261	300	5415	9	Life Insurance	300				9
10	281,589	306,657	387,500		10	TOTAL PERSONNEL SERVICES	459,800				10
11					11						11
12					12	MATERIAL AND SERVICES					12
13	2,301	3,892	5,000	6105	13	Office Supplies & Equipment	4,000				13
14	4,005	7,964	4,000	6125	14	Shop Supplies/Small Tools	4,000				14
15	13,737	9,837	18,000	6135	15	Chemicals/Lab Supplies	18,000				15
16	3,224	6,036	7,000	6140	16	Fuel/Lubes/Etc.	8,000				16
17	-	-	2,000	6190	17	Other Supplies	-				17
18	2,500	2,500	2,500	6205	18	Audit Fees	2,500				18
19	1,820	7,964	10,000	6215	19	Engineering Fees	10,000				19
20	3,158	1,300	4,000	6220	20	Legal Fees	4,000				20
21	-	-	1,000	6225	21	Laboratory Fees	1,000				21
22	7,425	280	7,500	6290	22	Other Professional Fees (GIS)	2,500				22
23	3,302	2,813	8,000	6305	23	Building Repairs & Maintenance (roof, paint, led light	12,000				23
24	22,016	290	75,000	6325	24	Utility System Repairs (I&I repair)	50,000				25
25	3,072	26,327	35,000	6335	25	Vehicle Repair/ Maintenance	30,000				25
26	45,429	80,104	60,000	6345	26	Operational Equipment / Repairs	50,000				26
27	1,419	1,863	3,000	6350	27	Personal Protective Equipment	3,000				27
28	391	2,889	10,000	6410	28	Travel/Training	5,000				28
29	27,910	29,987	37,000	6605	29	Electricity	32,000				29
30	6,596	2,330	17,500	6620	30	Telecommunications	30,000				30
31	7,782	6,093	1,400	6700	31	Insurance	2,000				31
32	140	1,049	1,100	6830	32	Janitorial	1,300				32
30	-	-	20,000	6995	30	Feasibility Studies/Projects	-				30
33					33	(Continued on Next Page)					33
34	156,227	193,518	329,000		34	TOTAL EXPENDITURES	269,300				35
35					35	UNAPPROPRIATED ENDING FUND BALANCE					35
36			716,500		36	TOTAL EXPENDITURES (Cont on next p	729,100				36

DETAILED EXPENDITURES

**FORM
LB-31**

SEWER OPERATING

CITY OF BAY CITY

(Name of Organizational Unit - Fund)

(Name of Municipal Corporation)

	Historical Data			602 00	EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
1					1						1
2	2,351	2,618	3,000	6855	2			5,000			2
3	4,366	6,986	10,000	6860	3			30,000			3
4	871	995	1,500	6905	4			1,500			4
5	-	150	100	6910	5			100			5
6	876	2,780		6990	6			5,000			6
7	-	-		6995	7						7
8	4,273	40,293		6996	8						8
9	168,964	247,340	343,600		9			41,600			9
10					10						10
11					11						11
12	-	-		8300	12			-			12
13		99,892	526,400	8400	13			722,000			13
14				8500	14			5,000			14
15	-	-		8700	15						15
16	-	74,914	350,000	8800	16			20,000			16
17					17						17
18					18						18
19	-	174,806	876,400		19			747,000			19
20					20						20
21	5,000	5,000	10,000	9000	21			15,000			21
22	5,000	10,000	5,000		22			5,000			22
23	10,000	10,000	10,000		23			10,000			23
24	10,000	10,000	10,000	9400	24			10,000			24
25	30,000	35,000	35,000		25			40,000			25
26					26						26
27					27						27
28	-	-		9800	28			50,000			28
29					29						29
30					30						30
31					31						31
32					32						32
33	480,553	763,803	1,642,500		33			1,607,700			33
34	-	-		9900	34						34
35	480,553	763,803	1,642,500		35						35

FORM
LB-31

DETAILED EXPENDITURES

SEWER RESERVE FUNDS

(Name of Organizational Unit - Fund)

CITY OF BAY CITY

(Name of Municipal Corporation)

	Historical Data			602 14/15/16	EXPENDITURE DESCRIPTION	Number of Emoy-ees	Range*	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2022-2023					Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
1				1	MATERIALS AND SERVICES						1
2		-	-	14-6215	2 Engineering Fees						2
3	-	-	50,000	15-6590	3 Other Equipment			50,000			3
4			-	16-6325	4 Utility System Repairs						4
5					5						5
6					6						6
7	-	-	50,000		7 TOTAL MATERIALS AND SERVICES			50,000			7
8					8						8
9					9 CAPITAL OUTLAY						9
10	-	-	150,000	14-8800	10 Utility System (Hobsinville liftstation)			550,000			10
11			-	15-8300	11 Equipment (telemetry)						11
12			-	16-8800	12 Utility System Sludge Removal						12
13	-	-	150,000		13 TOTAL CAPITAL OUTLAY			550,000			13
14					14						14
15					15						15
16					16						16
17			-		17 Transfers Out to operating - Sewer Lift Station			594,200			17
18					18						18
19					19 Transfer to Capital Projects Fund						19
20					20						20
21	-	-	-		21 TOTAL TRANSFERS			594,200			21
22					22						22
23					23						23
24					24						24
25					25						25
26					26 CONTINGENCIES						26
27					27						27
28	-	-	200,000		28 TOTAL EXPENDITURES						28
29			979,300	14-9900	29 Expansion Reserve			146,600			29
30			74,700	15-9900	30 Wastewater Equipment Reserve			85,800			30
31			87,500	16-9900	31 Sludge Removal			93,200			31
32	-	-	1,141,500	9900	32 TOTAL UNAPPROPRIATED ENDING FUND BALAN						32
33	-	-	1,341,500		33 TOTAL EXPENDITURES			1,519,800			33

**FORM
LB-30**

**REQUIREMENTS SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
SEWER SUMMARY**

(Includes Sewer Operating, and all Sewer Reserve Funds)

	Historical Data					REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-20	First Preceding Year 2020-2021								
PERSONNEL SERVICES										
1	281,589	306,657	387,500	00	1	Wastewater Operating	459,800	-	-	1
2				14	2	Wastewater Expansion				2
3				15	3	Wastewater Equipment Reserve				3
4	281,589	306,657	387,500		4	TOTAL PERSONNEL SERVICES	459,800	-	-	4
MATERIALS AND SERVICES										
5	168,964	247,340	343,600	00	5	Wastewater Operating	310,900	-	-	5
6	-	-	50,000	14/15	6	Wastewater Expansion/Wastewater Equip Reserve	50,000	-	-	6
7	168,964	247,340	393,600		8	TOTAL MATERIALS AND SERVICES	360,900	-	-	7
CAPITAL OUTLAY										
8	-	174,806	876,400	00	9	Wastewater Operating	747,000	-	-	8
9	-	-	150,000	14	10	Wastewater Expansion	550,000	-	-	9
10					11					10
11	-	174,806	1,026,400		12	TOTAL CAPITAL OUTLAY	1,297,000	-	-	11
TRANSFERRED TO OTHER FUNDS										
12	30,000	35,000	35,000	00	13	Wastewater Operating	40,000	-	-	12
13	-	-	-	14/15	14	Wastewater Expansion/Wastewater Equip Reserve	594,200	-	-	13
14					15					14
15	30,000	35,000	35,000		16	TOTAL TRANSFERS	634,200	-	-	15
CONTINGENCY										
16	-	-	-	00	17	Operating Contingency- W Water Operating	50,000			16
17	-	-	-		18					17
18	-	-	-		19	TOTAL OPERATING CONTINGENCY	50,000	-	-	18
19					20					19
20				14	21	Expansion Reserve	146,600	-	-	20
21				15	22	Equipment Reserve	85,800	-	-	21
22				16	23	Sludge Removal	93,200	-	-	22
23	-	-	1,141,500		24	TOTAL UNAPPROPRIATED ENDING FUND BALANCE	325,600	-	-	23
24	480,553	763,803	2,984,000		25	TOTAL REQUIREMENTS	3,127,500	-	-	24

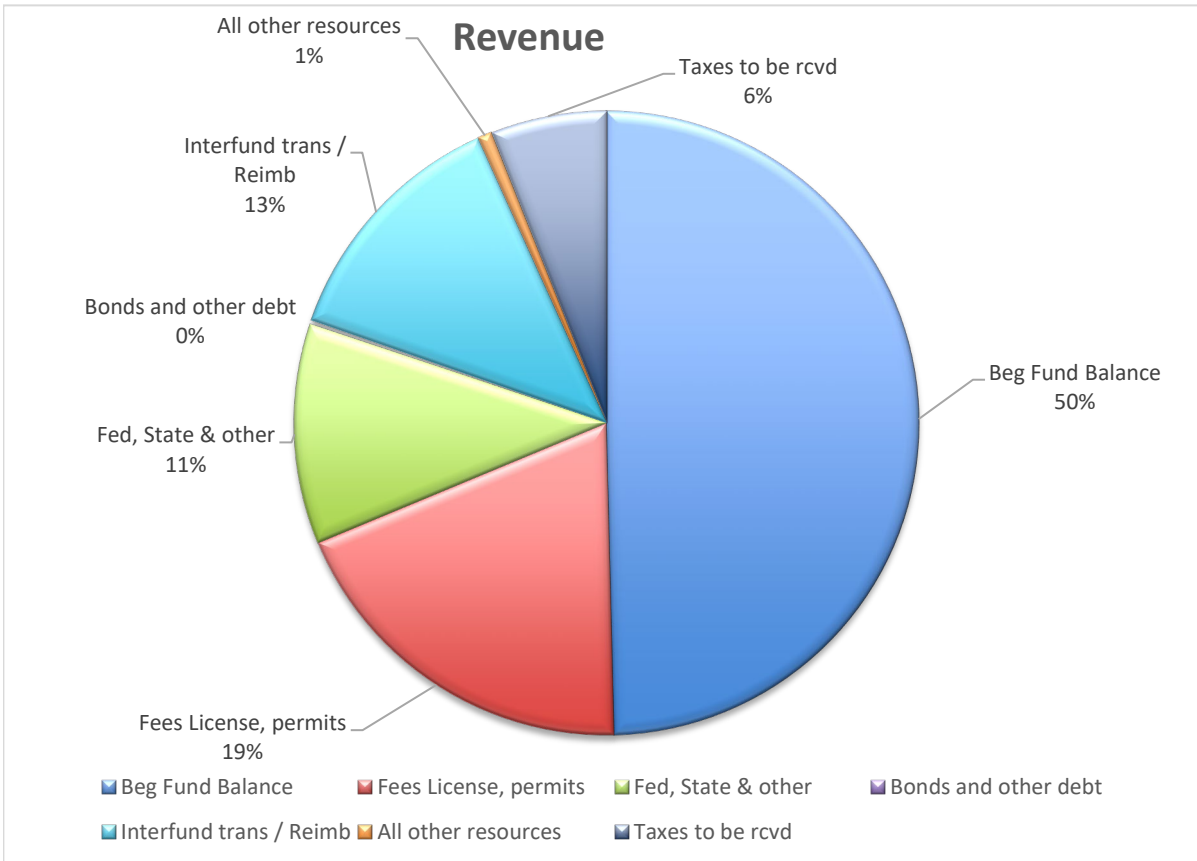
PERSONNEL SERVICES SUMMARY

CITY OF BAY CITY

	POSITION DESCRIPTION	Range*	No. of Emps.	TOTAL SALARY													
1	City Manager		1	10435													1
	City Manager - New Hire		1	109068													
2	City Recorder/Finance Director		1	80235													2
3	City Planner		1	79617													3
4	UB Clerk/Deputy City Recorder		1	67537													4
5	Public Works Director		1	107438													5
6	Wastewater Plant Operator		1	88150													6
7	Public Works Utility Worker #2		1	75175													7
8	Public Works Utility Worker #1		1	56162													8
9	Public Works Utility Worker #1		1	53311													9
11	Public Works Water Technician		1	79712													10
13	Fire Chief		1	87028													12
14	Fire Fighter - New Hire		1	71875													13
15	Firefighters		20	30000													14
16	TOTALS		33														15
17	DISTRIBUTION BY FUND		%	GENERAL	%	FIRE	%	PARK	%	STREET	%	BAY CITY	%	BC WTR	%	SEWER	TOTALS
18												WATER		SYSTEM			
19	City Manager - Liane - 1 month		0.28	2922	0.02	209	0.02	209	0.14	1461	0.15	1565	0.18	1878	0.21	2191	10435
19	City Manager - New Hire		0.28	30539	0.02	2181	0.02	2181	0.14	15270	0.15	16360	0.18	19632	0.21	22904	109068
20	Recorder/Treasurer		0.40	32094	0.05	4012	0.00	0	0.04	3209	0.15	12035	0.17	13640	0.19	15245	80235
21	Planning/Special Projects Tech		0.50	39809	0.00	0	0.00	0	0.10	7962	0.20	15923	0.00	0	0.20	15923	79617
22	Utility Billing Clerk		0.10	6754	0.00	0	0.00	0	0.00	0	0.35	23638	0.15	10131	0.40	27015	67537
23	Public Works Superintendent		0.05	5372	0.00	0	0.10	10744	0.15	16116	0.16	17190	0.27	29008	0.27	29008	107438
24	Wastewater Plant Operator		0.00	0	0.00	0	0.00	0	0.10	8815	0.03	2645	0.87	76691	0.87	76691	88150
25	Public Works Utility Worker #2		0.00	0	0.00	0	0.01	752	0.01	752	0.10	7518	0.02	1504	0.86	64651	75175
26	Public Works Utility Worker #1		0.00	0	0.00	0	0.05	2808	0.27	15164	0.50	28081	0.03	1685	0.15	8424	56162
27	Public Works Utility Worker #1		0.00	0	0.00	0	0.08	4265	0.25	13328	0.49	26122	0.03	1599	0.15	7997	53311
29	Water Technician		0.00	0	0.00	0	0.05	3986	0.11	8768	0.42	33479	0.30	23914	0.12	9565	79712
31	Fire Chief		0.00	0	1.00	87028	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	87028
32	Fire Fighter - New Hire		0.00	0	1.00	71875	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	71875
33	Firefighters		0.00	0	1.00	30000	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	30000
34	TOTALS			117489		195305		24944		82029		190727		105635		279614	995743
35			1.61		3.09		0.33		1.21		2.77		1.36		3.63		33

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	Revenue
Beg Fund Balance	4,481,627
Fees License, permits	1,728,521
Fed, State & other	1,028,950
Bonds and other debt	19,350
Interfund trans / Reimb	1,168,034
All other resources	67,700
Taxes to be rcvd	541,237
Total Revenue	9,035,419



BUDGET EXPENSES

Personnel Services	1,643,345
Materials and Services	1,717,666
Capital Outlay	2,802,050
Debt Service	112,400
Transfers	1,218,954
Contingency	198,667
Unappropriated / Ending Fund Balance	1,342,337
Total Expenditures	9,035,419

