



City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1

Bay City Council Regular Meeting Agenda April 11, 2023, 6:00 pm 5525 B Street, Bay City Ad Montgomery Community Hall

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. Visitor Propositions (Public Comment on Non-Agenda Items)
- C. Presentation - CPR Life Saver Awards – Alan Christensen/Blake Paulson
- D. Committee, Department, and Staff Reports
 - a. City Manager,
 - b. Finance Department
 - c. Fire Department
 - d. Fire Committee Report
 - e. Public Works
 - f. Emergency Preparedness,
 - 1. Next meeting Monday April 17, 2023, 5:30 pm at Ad Montgomery Community Hall
 - g. Planning Department,
 - 1. Next Planning Commission – April 19, 2023, at 6:00 pm at Ad Montgomery Community Hall
- E. Minutes
 - a. Council Workshop – March 13, 2023
 - b. Regular Council Meeting – March 14, 2023
- F. Treasurers Report
- G. Bills against the City
- H. Unfinished Business
 - a. Fiscal Policy - draft
 - b. Business Registration Discussion - draft
- I. New Business
 - a. Permission for Public Works Director to negotiate the Sewer Lift Station Construction Contract
 - b. Discussion on Al Griffin campground and bathroom at Watt Family Park



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c. FEMA National Flood Insurance implementation changes

- J. Executive Session – ORS 192.660 (2) (e) The governing body of a public body may hold an executive session to conduct deliberations with persons designated body to negotiate real property transactions.
- K. Mayor's Presentation
- L. Council Presentation
- M. Attorney Presentation

The Council reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 196.660(1).

To attend via phone Call-in number 518-992-1125, access code 389573

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April 11, 2023

City Manager Report – Liane Welch

- Bay City hosted and participated in the Tillamook County Citizen's Corp Council. This is the grass roots emergency preparedness groups from across the County. There is a lot of work going on for preparedness.
- Working on the April 8th State of the City Town Hall, including a radio spot on KAYN.
- Participate in the Columbia Pacific Economic Development Council and the NW Area Commission on Transportation meetings.
- Submitted the County TLT quarterly report for the Hiker/Biker project at Al Griffin Memorial Park
- Submitted the Bay City TLT final report for the same project as above.
- Participated in the Tillamook County Homeless task force meeting.
- Attended a Housing Forum in Seaside and presented Bay City's views on multi family housing projects by Nate Palmer and Tyler Brogden
- Reviewing a new accounting software system, Springbrook. Our Asyst program is clunky, and we have found many mistakes in our analysis that needs a lot of work.
- Writing a National Fish and Wildlife Foundation (NFWF) grant for Patterson Creek culvert work on 7th and 8th Streets.
- Participated in Tillamook Estuaries Partnership Children's Clean Water Festival.
- Working with staff on budget
-



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04/04/2023

Finance Report for April 2023
From: Finance Director, Lindsey Gann

- Continuing to work with Civicplus/municode to codify our ordinances. Manager Welch and I met with Tressa from Municode on 4/4 and they are only a few weeks away from being completed with the codification, and it will go live on our website when they are done.
- Continuing to work on the budget. The first budget committee meeting is scheduled for May 1st at 5:30pm.
- Auditors reviewed the Fiscal Policy and gave their feedback, adjustments made per their suggestions.
- Reminder that the SEI filing is due by April 15th, 2023.



Fire Department Report—March 2023

Administratively-I continue to work with Division Chief Christensen on mentoring him for his future role as the Interim Chief and providing an ear to him for his role in Operations. Had a great time in Arizona for the last month and half, however it was a little short on the temperatures that I am used to receiving while there.

Volunteers: March was another sharing Month for the Department. As the Volunteers responded to a total of 20-Requests for Assistance: with 10 Medical alarms within the City Limits, 1-Burn Complaint and 1-Hazardous Condition Report (Nothing Located). We were in an assisting mode again this Month as we responded to requests for Assistance to Nestucca RFPD-1, Tillamook FFPD-4, Garibaldi-2 and Rockaway Beach-1. The Volunteers Roster started with 20 Members and gained 4 New Members to join and begin participating.

Training Chief Paulsen has provided 33.5 hours of Service to the Department this month with Training and Response. The Volunteers provided 138.5 hours of Training and 59 hours of Alarm Response.

Additionally, Asst. Chief Aaron Bentley and Lieutenant David Stacey provided (3) twelve-hour Duty Officer Shifts during the month of March for a total of 36 hours coverage.

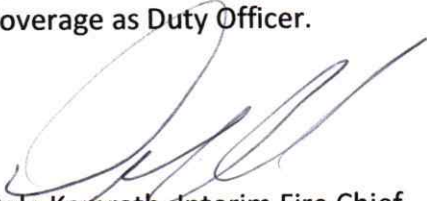
Operations continued working on the New Pick-up Build; the Truck has returned to Bay City and is being placed in Response Mode, with final placement of items being installed as to best location. 4112 has had Air-Leak and Throttle/High Idle repaired. Firefighters Evan Saindon and Mike Stacey have been assisting with some Station Projects such as condensing debris and relocating equipment. Batteries replaced on 4191. Siren/Air Horn Floor control moved for Safety 4113.

Facility repairs of significance was moving Radio and Phone out of Operations Office to Bay Desk for better use of Personnel access. Lights added over Work Bench and Overhead in Laundry/Storage Area. Securing Propane Bottle Storage with the addition of Milk Crates. Clean-up of clutter around Station, in Apparatus Bays and Upstairs Storage Area, Thank you to Firefighters Evan Saindon and Mike Stacey for most of the minor repairs and Cleanup.

Emphasis for the Last two months with the Volunteers has been Orientation to the Department, Respect of each other, Expectations from the Department and to the Volunteers.

As part of those Expectations, the Department has started Ordering and Receiving for the Volunteers Class "B" Uniforms, Badges and Name Tags for the Members.

Operations Chief provided 266.3 hours of Employment and had an additional 216.8 hours of Coverage as Duty Officer.

A handwritten signature in black ink, appearing to read 'Dale Kamrath', written in a cursive style.

Dale Kamrath, Interim Fire Chief

Water

- Water meter and backflow device at Well #1 was replaced
- Several water meters were replaced at residences around town as we upgrade to the Kamstrup radio read meters

Streets

- Several pot holes were patched
- Small City Allotment paving project has been advertised for bid, bid opening is scheduled for April 26th at 2:00 pm

Wastewater

- New headworks screen has had a couple alarm situations (bolt torquing alarm and an overload alarm). They have been remedied, and screen continues to work well
- WWTP continues to see increased flows with I&I during storm events.
- The New Downtown Sewer Lift Station and RV Dump Site has a scheduled bid opening on April 5th. This opening date is after writing this report.
- Crews continue to clean and TV inspect sewer mainlines.
- DEQ inspection at the treatment plant seemed to have gone well. I expect a report from the DEQ permit technician soon.

Parks

- The campground is closed
- All bathrooms but one at Al Griffin have been locked

Misc.

- Mike is scheduled to take his Water Distribution Class 1 test on April 7th



Bay City Emergency Volunteer Monthly Report – January 2023

- BCEV continues to hold Wednesday 7 pm radio check-ins, several more members have radios and are participating.
- The BCEV website is up and running BCEVOR.org
- The BCEV members have been working on the April 8th State of the City presentation
- BCEV hosted the TC4 group, grass roots emergency preparedness groups from across Tillamook County
- The fire department generator has been connected, we just need training to safely operate.
- Next Meeting is Monday April 17th at 5:30 pm.



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BAY CITY PLANNING DEPARTMENT MONTHLY REPORT FOR MARCH 2023

1. Zoning Permits

- a. Addition
 - 6975 Seattle Avenue – Residential addition;
- b. 6 Duplexes at Seagulls Rest
 - 9455 and 9465 4th Street – Duplex construction;
 - 5615 and 5625 A Street – Duplex construction;
 - 5635 and 5645 A Street – Duplex construction;
 - 5655 and 5665 A Street – Duplex construction;
 - 5675 and 5685 A Street – Duplex construction;
 - 9450 and 9460 5th Street – Duplex construction;
- c. Single-Family Dwelling
 - 6085 D Street – Single-Family Residence construction;
- d. Single-Family Dwelling
 - 5475 Pacific Street – Single-Family Residence construction.

2. Planning Commission Meeting March 15th Hearing

- Temporary Use Permit for continued placement of Camp Host at Kilchis Point Reserve (approved unanimously);
- Setback Variance request for property at the southwest corner of 9th and E Street (approved unanimously).

3. Specific Tax Lot Questions/Inquiries/and Other Correspondences (counter, phone or email)

- Development Requirements for property on 7th south of Portland Avenue (7);
- Development Requirements and variance Requirements for property at 4635 Spruce Street (6);
- Permit and Application submittals for property at 4th and A Street (6);
- Development Requirements, Process and Meeting time for permits for Manna's Kitchen reuse at 5535 C Street (5);
- Development Requirements for properties at Clam and Hare Street(4);
- Wayfinding Sign Amendments (3);
- Site Map and Permit Review for property at 5475 Pacific Street (3);
- Plan Submittal/ Permit Review for property at 5415 Pacific Street (3);
- Development requirements and Pre-app meeting for property at NE corner 5th and E Street (3);
- Development requirements Permit Submittal and pick-up for property at 6975 Seattle Avenue (3);
- Development Requirements and Pre-app meeting for property at 11th and Main Street (2);
- Permit Submittal Review and Pick-up for property at 6085 D Street (2);

- Neighbor concerns and findings review of V-2023-01 for property at 8th and 9th and E Street (2);
- Permit Process/Review Issues of Lots 7 and 8 at Spruce and Elliot Street;
- RV at 6th and B Street;
- Property File Review for 8825 9th Street;
- Permit Review and Pick-up for property at 10220 7th Street;
- TGM Code Update Issues;
- Setback requirements for property at 9925 8th Place;
- Development Requirement for property at 8th and D Street;
- Review of HB 3442;
- Question about T-2023-01 for property at 5000 Spruce Street;
- Clearing brush on property at NE corner of 7th and Portland Avenue;
- Development Requirements in NHI for property at 6th and C Street;
- Tree and Brush Removal and Development on Fern Street;
- Development Requirements for properties at Clam and Elliot Street;
- Permits Review for property at property at 8975 8th Street;
- Permit Question for property at 7825 14th Street;
- Development Requirements in NHI for property at 9330 4th Street;
- Tree Removal Request questions;
- Sewer line extension questions;
- OLCC Permit renewal for the Landing;
- Fence and Garage requirements in NHI for property at 5570 B Street;
- Reuse of Buildings at 8140 Bewley Street;
- Adjacent Property owners for property at 9340 9th Street;
- Activity on High Street ROW between 6th and 7th Street;
- Development Requirements Tiny Homes for property on McCoy Avenue;
- Development Requirements for property at 15th and Sunnyside Street;
- Vacant property in City for 6735 Tillamook Avenue;
- ADU placement for property at 10180 4th Street;
- Farmer's Market for 5620 B Street;
- Driveway extension for 6150 Seattle Avenue;
- Permit questions for 8250 Hwy 101;
- Multiple Family Residential Development Submittal for property at Hobsonville Point Road and Pennsylvania Street;
- City Limits and Vacation Rental for 12880 Hobsonville Point Road.
- Tree and Brush Removal for property at 6th and High Street ;

4. Land Use Applications (1)

- Setback Variance request for property at 4635 Spruce Street (Planning Commission Hearing scheduled for April 19th).

5. Meetings involving Planning Department

- March 2nd – Salmonberry Trail Meeting (Rockaway Beach City Hall);
- March 3rd – Weekly LOC Legislative Update Meetings via Zoom;
- March 10th – Weekly LOC Legislative Update Meetings via Zoom;
- March 13th – North Coast Housing Development Forum (Seaside);
- March 13th – Imhoff Development at Baseline Meeting;
- March 13th – State of the City Planning Meeting;
- March 14th – Wayfinding Sign Location Meeting via Zoom;
- March 15th – Pre-Application Meeting for development at NE corner of 5th & E Street;
- March 15th – Planning Commission Meeting;
- March 16th – Staff Safety Meeting;
- March 16th – Library Fundraiser Meeting;
- March 17th – Weekly LOC Legislative Update Meetings via Zoom;
- March 21st – Meeting regarding remodel at Manna's 5535 Hayes Oyster Drive;

- March 22nd – Meeting regarding Development Improvements at 11th and Main;
- March 28th – City-Tillamook County Monthly Meeting;
- March 28th – FEMA ESA Biop and Future Requirements Meeting;
- March 29th – Coordinated Homeless Pilot Quarterly Meeting;
- March 31st – Weekly LOC Legislative Update Meetings via Zoom.

6. Counterwork

- 12 Permitting, Land Use and public facility questions at counter;
- 4 Zoning Permit submittals at counter.

7. Upcoming April Meetings

- State of the City Prep Meeting – April 3rd;
- Vendors' Meeting for Farmer's Market (The Landing Restaurant) – April 4th;
- Tillamook Public Meeting for the National Flood Insurance Program (NFIP) – Endangered Species Act (ESA) Integration in Oregon (Port of Tillamook Bay) – April 5th, April 18th;
- Weekly LOC Legislative Update Meetings via Zoom – April 7th, 14th, 21st, 28th;
- State of the City Event (Bay City Ad Montgomery Hall) – April 8th;
- City-Tillamook County Monthly Meeting – April 19th;
- Planning Commission Meeting – April 19th;
- City Safety Meeting – April 20th;
- Spring North Coastal Planners Network Meeting ODF, 5005 3rd Tillamook – April 27th.



BAY CITY COUNCIL WORKSHOP

March 13, 2023

5:30 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Melissa Rondeau, Councilor Anthony Boatman

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, City Recorder/Finance Director Lindsey Gann, Division Chief Christensen

Others present: Bob Miles, Pat Vining, Cathy Manis, Greg Sweeney, Jason Hovey

Call to Order, Pledge of Allegiance, Roll Call

- A. PUBLIC HEARING ORDINANCE 701 – An Ordinance Implementing A Property Tax Exemption to Incentivize Rehabilitation and Construction of Multiunit Rental Housing; Providing Administrative Procedures for Compliance and Enforcement of the Program; and Establishing an Effective Date.**

Councilor Imhoff submitted questions/suggested revisions to items in the Ordinance, copy of email attached in council packet. Discussion held by council regarding suggestions and definitions within the Ordinance. City Manager Welch explained that the Ordinance was written based off the Tillamook County Ordinance for tax exemption. Manager Welch will review and discuss questions with Housing Coordinator TJ Fiorelli from the County and make revisions as needed.

- B. Visitor Propositions (Public Comment on Non-Agenda Items)**

No questions or comments

- C. Presentation by David Wells, Oregon Natural Forestry, LLC – City of Bay City Wildfire Risk Assessment**

David Wells will present at the Council Meeting on 3/14/2023

- D. Committee, Department, and Staff Reports – Reports attached to the March council packet.**

- a. City Manager –** Manager Welch presented the City Manager report. Manager Welch discussed her plans to retire, and hiring process for a new City Manager
- b. Fire Department –** Manager Welch presented the Fire Department report.
- c. Finance Director –** Finance Director Gann presented the Finance report.



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- d. Fire Committee Report – No report
 - e. Public Works – Public Works Director Markee presented the public works report.
 - f. Emergency Preparedness – Manager Welch presented the report.
 - i. Next meeting originally scheduled for Monday March 20, 2023, 5:30 pm at Ad Montgomery Community Hall, moved to March 21st, 2023 at 5:30pm.
 - g. Planning Department – Manager Welch presented the planning report
 - i. Next Planning Commission – Wednesday March 15, 2023, at 6:00 pm at Ad Montgomery Community Hall
- E. Minutes**
- a. Council Workshop – February 13, 2023
 - b. Regular Council Meeting – February 14, 2023
Need to correct dates on minutes. Need to correct contract expiration date for Dale Kamrath to June 30th. Will correct prior to Council meeting.
- F. Treasurers Report**
- G. Bills against the City – No questions or comments**
- H. Unfinished Business**
- a. Fiscal Policy status – Finance Director Gann stated she is waiting for a response from Auditors regarding the policy.
 - b. Business Registration status – draft Ordinance 702 for discussion – Manager Welch presented the draft ordinance for business registration. Councilor Imhoff asked if ecommerce needs to be referenced in the ordinance, or are they exempt? Discussion was held regarding what business types the ordinance would apply to. Citizen Pat Vining mentioned that the point of the business license is to provide Bay City residents with a list of businesses in the City and help get information to local businesses.

Citizen Greg Sweeney asked why there is a tiered fee structure. Manager Welch stated that she mirrored the ordinance after other city business registrations but is fine with a single fee, it is up to the council.

Mayor McCall suggested making the registration an optional registration for ecommerce businesses as they may want to be listed on the local business information.

Citizen Jason Hovey suggested a flat fee for ecommerce and a flat fee for brick-and-mortar business.
- c. John Gettman Volunteer Community Service Award – Will be awarded at the



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state of the city meeting on April 8th.

- d. State of the City Townhall April 8, 2023, 2-4 pm – Mayor McCall reminded everyone of the Town Hall meeting. Staff and volunteers will be present to inform the public of local projects.

I. New Business

- a. City Council Application – Jason Garrett Hovey

Jason Hovey introduced himself to the council and expressed why he would like to join the City Council.

- b. Proclamation 2023-002 – American Red Cross Month – Proclamation will be presented at the Council Meeting.

- c. Resolution 2023-003 – A Resolution Establishing Fees for the Tax Exemption Program to Incentivize Multiunit Rental Housing

Manager Welch presented the resolution which will go with Ordinance 701 if passed.

- d. Resolution 2023-005 – A Resolution Creating a Joint Ad-Hoc Steering Committee of the City of Bay City, The City of Garibaldi, and the Garibaldi Rural Fire Protection District. Includes presentation.

Manager Welch presented the resolution that will form a steering committee to begin the process of forming a fire district.

- e. Cost of Living CPI-W discussion for upcoming Budget process. - City Manager Welch gave the council information regarding the current rate of inflation. The city has previously set water, sewer, street, and wage rates based on the CPI-W ½ year inflation percentage which is at 7.9%. Manager Welch presented rates at 80% of the 7.9, 50% of the 7.9 and 100% of the 7.9 for the council to review and discuss. Mayor McCall stated that in his opinion if they do not go with the full inflation rate then the City falls behind on the rate of inflation.

Citizen Greg Sweeney asked if the fees for water and sewer cover the cost of water production and sewer management. Manager Welch explained fees are so low for the Water Department that it is difficult to balance the budget at this time.

Citizen Bob Miles expressed his support in raising fees and wages based on



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inflation rate.

Councilor Boatman stated he recently received an 8.1% increase to his Social Security and supports the increase based on inflation.

Councilor Imhoff supports the mayors comment and does not want to fall behind with the inflation rate.

Manager Welch asked for direction to proceed. Council agreed to make changes to all resolutions with the 7.9% increase.

- f. Resolution 2023-006 – a Resolution of the City Council of Bay City setting Rates for all Fees and Charges Relating to Water Service Effective July 1, 2023, and Repealing Resolution 2022-14
- g. Resolution 2023-007 – A Resolution Establishing Residential, Commercial, and Industrial Sewer User Rates, System Development Charges, and Other Fees and Charges Effective July 1, 2023, and Repealing Bay City Resolution 2022-15.

Mayor McCall asked about the third whereas, and why it is different from the other resolution. City Recorder Gann and Manager Welch will review the ORS stated in the third Whereas and see if it needs to be included in the resolution.

- h. Resolution 2023-008 – A Resolution Setting Street Maintenance Fees, Effective July 1, 2023, and Repealing Resolution No. 2022-16.
- i. Resolution 2023-009 – A Resolution of the City Council of the City of Bay City Providing an Increase of Employee Wages to Keep up with Inflation.

- J. Mayor's Presentation
- K. Council Presentation
- L. Attorney Presentation

No presentations, meeting adjourned at 6:49pm.

David McCall, Mayor

Lindsey Gann, City Recorder



BAY CITY COUNCIL WORKSHOP

March 13, 2023

5:30 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Melissa Rondeau, Councilor Anthony Boatman, Councilor Jason Hovey

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, City Recorder/Finance Director Lindsey Gann, Division Chief Christensen

Others present: Bob Miles, Pat Vining, Cathy Manis, Greg Sweeney, David Wells, Ralph McRae

- A.** Call to Order, Pledge of Allegiance, Roll Call
- B.** PUBLIC HEARING ORDINANCE 701 – An Ordinance Implementing A Property Tax Exemption to Incentivize Rehabilitation and Construction of Multiunit Rental Housing; Providing Administrative Procedures for Compliance and Enforcement of the Program; and Establishing an Effective Date.

Public Hearing open at 6:03pm

City Manager Welch presented ordinance 701 and addressed Councilor Imhoff's questions. No definition of temporary human occupancy needed. Keep ordinance similar to the Counties and will include urban growth boundary since the zoning process is done through Bay City. Mayor McCall suggested continuing with the Ordinance as is and can amend in the future if needed. Councilor Imhoff agrees.

Public comment open at 6:06pm – no public comment

Public comments closed at 6:07pm

Councilor Baker motioned to approve the second reading of Ordinance 701 by title only, seconded by Councilor Imhoff.

Motion passes 4-0

City Recorder Gann read Ordinance 701 by title only.

Motion by Councilor baker to adopt Ordinance 701, seconded by Councilor Rondeau
City Recorder Gann called role.

Baker – Aye

Rondeau-Aye

Boatman-Aye

Imhoff – Aye

Motion passes 4-0



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- C. Visitor Propositions (Public Comment on Non-Agenda Items)
- D. Presentation by David Wells, Oregon Natural Forestry, LLC – City of Bay City Wildfire Risk Assessment – City Manager Welch introduced David Wells with Oregon Natural Forestry. David Wells gave a presentation regarding the wildfire risk assessment done for the City of Bay City. Report will be available on the Bay City website for review.
- E. Mayor McCall asked if there are any objections to move ahead on the agenda items New business items A, B and D:
 - a. **New business item A - City Council Application – Jason Garrett Hovey**

Jason Hovey addressed the council regarding his application. Motion by Councilor Imhoff to appoint Jason Hovey to the vacant council position, seconded by Councilor Baker.

Motion Passes 4-0

City Recorder Gann swore in new Councilor Jason Hovey
 - b. **New Business item B - Proclamation 2023-02 – Mayor McCall read the proclamation.**

Motion to adopt by Councilor Rondeau, seconded by Councilor Hovey.

Motion passes 5-0

Mayor McCall presented the proclamation to Cathy Manis, a member of the red cross.
 - c. **New Business item D – Resolution 2023-005 – A Resolution Creating a Joint Ad-Hoc Steering Committee of the City of Bay City, The City of Garibaldi, and the Garibaldi Rural Fire Protection District-**

Manager Welch gave a brief presentation regarding the number of fire/medical calls that Bay City Fire responds to and the benefits of Bay City Fire moving towards a fire district with Garibaldi Fire and Garibaldi Rural Fire.

Councilor Baker motion to approve Resolution 2023-005, seconded by Councilor Rondeau

Motion Passes 5-0
- F. Committee, Department, and Staff Reports
 - a. City Manager – City Manager Welch gave a brief overview of the City Manager Report. She is looking for volunteers to help plant trees on April 12th at the park.
 - b. Fire Department – City Manager Welch presented the Fire Report, copy in council packet.



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- c. Finance Director – Finance Director Gann presented the finance report and a reminder to all council to complete SEI filing by 4/15/2023.
- d. Fire Committee Report – No report
- e. Public Works – Public Works Director Markee presented the Public Works report.
- f. Emergency Preparedness,
 - i. Next meeting Monday March 20, 2023, 5:30 pm at Ad Montgomery Community Hall
Meeting moved to Tuesday March 21st, 2023 at 5:30pm due to conflicts.
- g. Planning Department, - City Manager Welch presented the planning report, copy in council packet.
 - i. Next Planning Commission – Wednesday March 15, 2023, at 6:00 pm at Ad Montgomery Community Hall

G. Minutes

- a. Council Workshop – February 13, 2023
- b. Regular Council Meeting – February 14, 2023
Corrections made to dates on minutes and Dale Kamrath contract expiration date.
Motion by Councilor Rondeau to approve minutes as corrected, seconded by Councilor Boatman.

Motion passes 5-0

H. Treasurers Report

I. Bills against the City – No questions

Motion by Councilor Baker to approve bills against the city, seconded by Councilor Rondeau.

Motion passes 5-0

J. Unfinished Business

- a. Fiscal Policy status – Waiting for Auditors to respond to emails regarding the Fiscal Policy.
- b. Business Registration status – draft Ordinance 702 for discussion
City Manager Welch presented the draft ordinance with minor changes as discussed at the Council Workshop.
Motion by Councilor Baker to set public hearing for Ordinance 702 for Council Meeting 4/11/2023 @ 6pm, seconded by Councilor Imhoff.



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Motion passes 5-0

- c. John Gettman Volunteer Community Service Award – Mayor McCall will present the award at the Town Hall Meeting.
- d. State of the City Townhall April 8, 2023, 2-4 pm – Reminder of Town Hall Meeting.

K. New Business

- a. City Council Application – Jason Garrett Hovey – **Moved ahead on the agenda.**
- b. Proclamation 2023-002 – American Red Cross Month – **Moved ahead on the agenda.**
- c. Resolution 2023-003 – A Resolution Establishing Fees for the Tax Exemption Program to Incentivize Multiunit Rental Housing – Manager Welch presented the resolution setting a \$125 fee.

Councilor Baker Motioned to adopt resolution 2023-003, seconded by Councilor Rondeau.

Motion passes 5-0

- d. Resolution 2023-005 – A Resolution Creating a Joint Ad-Hoc Steering Committee of the City of Bay City, The City of Garibaldi, and the Garibaldi Rural Fire Protection District. Includes presentation. – **Moved ahead on the agenda.**

- e. Cost of Living CPI-W discussion for upcoming Budget process.

Discussion held at Council Workshop

- f. Resolution 2023-006 – a Resolution of the City Council of Bay City setting Rates for all Fees and Charges Relating to Water Service Effective July 1, 2023, and Repealing Resolution 2022-14

Motion by Councilor Rondeau to adopt resolution 2023-006, seconded by Councilor Hovey.

Motion passes 5-0

- g. Resolution 2023-007 – A Resolution Establishing Residential, Commercial, and Industrial Sewer User Rates, System Development Charges, and Other Fees and Charges Effective July 1, 2023, and Repealing Bay City Resolution 2022-15.

Motion by Councilor Imhoff to adopt resolution 2023-007, seconded by Councilor Baker.

Motion passes 5-0

- h. Resolution 2023-008 – A Resolution Setting Street Maintenance Fees, Effective July 1, 2023, and Repealing Resolution No. 2022-16.



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Motion by Councilor Hovey to adopt resolution 2023-008, seconded by Councilor Baker.

Motion passes 5-0

- i. Resolution 2023-009 – A Resolution of the City Council of the City of Bay City Providing an Increase of Employee Wages to Keep up with Inflation.

Motion by Councilor Boatman to adopt Resolution 2023-009, seconded by Councilor Baker.

Motion passes 5-0

- L. Mayor's Presentation – Mayor McCall asked Public Works Director Markee to congratulate employee Walt Nordman for passing his certification exam.
- M. Council Presentation
- N. Attorney Presentation

Motion to adjourn, meeting adjourned at 7:38pm

David McCall, Mayor

Lindsey Gann, City Recorder

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

4/4/2023 12:59pm

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Revised Budget
For General Fund (100)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
100-00-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 219,920.00	\$ 217,578.94	\$ 2,341.06
100-00-4010 Property Taxes - Prior Years	0.00	0.00	7,000.00	2,792.74	\$ 4,207.26
100-00-4105 Liquor Tax	0.00	1,613.04	23,000.00	22,066.47	\$ 933.53
100-00-4110 Cigarette Tax	0.00	89.30	1,200.00	752.14	\$ 447.86
100-00-4205 Licenses	0.00	500.00	1,000.00	2,650.00	\$ (1,650.00)
100-00-4210 Dog Licenses/Fines	0.00	45.00	150.00	361.25	\$ (211.25)
100-00-4305 Franchise Fees	0.00	11,172.59	30,000.00	40,558.64	\$ (10,558.64)
100-00-4510 State Revenue Sharing	0.00	0.00	20,000.00	15,703.55	\$ 4,296.45
100-00-4605 Hall Rental	0.00	0.00	500.00	1,100.00	\$ (600.00)
100-00-4650 Transient Lodging Tax	0.00	0.00	20,000.00	26,694.54	\$ (6,694.54)
100-00-4800 Miscellaneous	0.00	50.00	48,971.69	53,822.80	\$ (4,851.11)
100-00-4805 Earnings on Investments	0.00	0.00	2,000.00	2,658.31	\$ (658.31)
100-00-4850 Code Enforcement Fines	0.00	0.00	100.00	0.00	\$ 100.00
100-00-4990 Beginning Fund Balance	0.00	0.00	347,227.00	198,784.36	\$ 148,442.64
Total Non-Departmental Revenues	0.00	13,469.93	721,068.69	585,523.74	135,544.95
Fire Revenues					
100-30-4005 Property Taxes - Current	0.00	0.00	128,734.00	134,275.16	\$ (5,541.16)
100-30-4010 Property Taxes - Prior Years	0.00	0.00	1,500.00	1,433.05	\$ 66.95
100-30-4520 Intergovernmental Agreements	0.00	0.00	3,000.00	0.00	\$ 3,000.00
100-30-4800 Miscellaneous	0.00	0.00	55,902.00	65,653.61	\$ (9,751.61)
100-30-4805 Earnings on Investments	0.00	0.00	1,200.00	2,007.52	\$ (807.52)
100-30-4930 Transfers In	0.00	0.00	178,258.00	170,920.36	\$ 7,337.64
100-30-4990 Beginning Fund Balance	0.00	0.00	138,000.00	155,585.64	\$ (17,585.64)
Total Fire Revenues	0.00	0.00	506,594.00	529,875.34	(23,281.34)
Recreation Revenues					
100-50-4430 Local Grants	0.00	0.00	115,100.00	40,000.00	\$ 75,100.00
100-50-4630 Park Camping	0.00	30.00	6,500.00	6,451.31	\$ 48.69
Total Recreation Revenues	0.00	30.00	121,600.00	46,451.31	75,148.69
Transient Lodging Tax Revenues					
100-60-4650 Transient Lodging Tax	0.00	0.00	55,000.00	66,723.51	\$ (11,723.51)
100-60-4990 Beginning Fund Balance	0.00	0.00	68,000.00	98,302.89	\$ (30,302.89)
Total Transient Lodging Tax Revenues	0.00	0.00	123,000.00	165,026.40	(42,026.40)
Planning Revenues					
100-70-4310 Planning Fees	0.00	3,025.00	6,000.00	9,920.00	\$ (3,920.00)
100-70-4315 Land Use Fees	0.00	500.00	4,000.00	4,150.00	\$ (150.00)
Total Planning Revenues	0.00	3,525.00	10,000.00	14,070.00	(4,070.00)
Total General Fund Revenues	\$ 0.00	\$ 17,024.93	\$ 1,482,262.69	\$ 1,340,946.79	\$ 141,315.90

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Statement of Revenue and Expenditures

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Revised Budget
 For General Fund (100)
 For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Expenditures					
Administration Expenditures					
100-10-5105 Full-Time Employees - Regular	\$ 0.00	\$ 10,990.40	\$ 118,727.00	\$ 102,054.07	\$ 16,672.93
100-10-5115 Part-Time Employees	0.00	0.00	14,300.00	2,553.06	\$ 11,746.94
100-10-5200 Payroll Taxes	0.00	0.00	0.00	21.89	\$ 0.00
100-10-5205 Employer FICA Taxes	0.00	837.44	9,000.00	7,987.03	\$ 1,012.97
100-10-5210 Unemployment Insurance	0.00	10.96	1,200.00	105.46	\$ 1,094.54
100-10-5215 Workers' Compensation Insurance	0.00	3.60	700.00	627.17	\$ 72.83
100-10-5305 Employer PERS Contributions	0.00	2,209.14	22,000.00	20,924.78	\$ 1,075.22
100-10-5405 Health Insurance	0.00	2,639.89	37,000.00	27,174.98	\$ 9,825.02
100-10-5415 Life Insurance	0.00	20.26	300.00	188.40	\$ 111.60
100-10-6105 Office Supplies & Equipment	0.00	571.69	30,000.00	17,596.42	\$ 12,403.58
100-10-6290 Other Professional Fees	0.00	0.00	500.00	225.29	\$ 274.71
100-10-6305 Building Repairs & Maintenance	0.00	21.73	35,000.00	1,738.35	\$ 33,261.65
100-10-6311 Contracted Ground Maintenance	0.00	0.00	5,000.00	1,120.00	\$ 3,880.00
100-10-6405 Dues & Subscriptions	0.00	70.00	5,000.00	3,011.37	\$ 1,988.63
100-10-6410 Training	0.00	100.00	10,000.00	7,355.57	\$ 2,644.43
100-10-6605 Electricity	0.00	547.45	4,000.00	2,794.61	\$ 1,205.39
100-10-6620 Telecommunications	0.00	384.70	2,500.00	2,971.17	\$ (471.17)
100-10-6700 Insurance	0.00	0.00	7,400.00	7,400.00	\$ 0.00
100-10-6825 Advertising/Publishing	0.00	0.00	5,000.00	1,225.40	\$ 3,774.60
100-10-6830 Janitorial Services	0.00	550.00	5,000.00	4,130.00	\$ 870.00
100-10-6850 Dog Licenses/Catching	0.00	0.00	150.00	146.88	\$ 3.12
100-10-6860 Computers/Software/Services	0.00	357.25	20,000.00	16,144.56	\$ 3,855.44
100-10-6870 Pre-Hazard Preparedness	0.00	0.00	10,000.00	7,423.22	\$ 2,576.78
100-10-6880 Ordinance Enforcement	0.00	0.00	1,500.00	850.00	\$ 650.00
100-10-6990 Other Miscellaneous Expenses	0.00	0.00	38,971.69	3,195.05	\$ 35,776.64
Total Administration Expenditures	0.00	19,314.51	383,248.69	238,964.73	144,283.96
Fire Expenditures					
100-30-5105 Full-Time Employees - Regular	0.00	6,683.70	70,348.00	61,133.26	\$ 9,214.74
100-30-5115 Part-Time Employees	0.00	862.50	45,400.00	29,843.00	\$ 15,557.00
100-30-5118 Volunteer Stipends	0.00	1,417.50	48,000.00	19,978.79	\$ 28,021.21
100-30-5200 Payroll Taxes	0.00	(21.17)	0.00	0.00	\$ 0.00
100-30-5205 Employer FICA Taxes	0.00	704.25	14,000.00	8,495.76	\$ 5,504.24
100-30-5210 Unemployment Insurance	0.00	8.93	1,200.00	110.97	\$ 1,089.03
100-30-5215 Workers' Compensation Insurance	0.00	5.47	2,300.00	1,951.84	\$ 348.16
100-30-5305 Employer PERS Contributions	0.00	1,460.84	27,000.00	16,915.27	\$ 10,084.73
100-30-5405 Health Insurance	0.00	2,093.80	29,000.00	17,033.60	\$ 11,966.40
100-30-5415 Life Insurance	0.00	4.76	300.00	120.88	\$ 179.12
100-30-5420 Disability Insurance	0.00	0.00	3,500.00	1,500.00	\$ 2,000.00
100-30-6105 Office Supplies & Equipment	0.00	50.69	4,000.00	2,697.46	\$ 1,302.54
100-30-6115 First Aid Supplies	0.00	0.00	10,000.00	6,352.78	\$ 3,647.22
100-30-6140 Fuel/Lubes/Etc.	0.00	0.00	10,000.00	5,045.87	\$ 4,954.13
100-30-6205 Accounting & Auditing	0.00	0.00	500.00	250.00	\$ 250.00
100-30-6220 Legal Fees	0.00	0.00	500.00	615.50	\$ (115.50)
100-30-6290 Other Professional Fees	0.00	4,912.50	8,000.00	25,171.00	\$ (17,171.00)
100-30-6305 Building Repairs & Maintenance	0.00	85.97	8,000.00	6,865.62	\$ 1,134.38

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Statement of Revenue and Expenditures

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Revised Budget

For General Fund (100)

For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-30-6340	Radios & Radio Repair	0.00	87.23	4,000.00	322.65	\$ 3,677.35
100-30-6345	Operational Equipment & Repairs	0.00	(5,545.71)	15,000.00	15,000.00	\$ 0.00
100-30-6350	Personal Protective Equipment	0.00	38,521.41	75,402.00	74,874.30	\$ 527.70
100-30-6405	Dues & Subscriptions	0.00	430.00	2,400.00	3,832.65	\$ (1,432.65)
100-30-6410	Training	0.00	15.00	7,000.00	2,013.60	\$ 4,986.40
100-30-6605	Electricity	0.00	483.08	4,700.00	2,444.26	\$ 2,255.74
100-30-6620	Telecommunications	0.00	460.35	4,000.00	3,466.57	\$ 533.43
100-30-6700	Insurance	0.00	0.00	16,000.00	16,778.60	\$ (778.60)
100-30-6830	Janitorial Services	0.00	260.00	3,500.00	2,080.00	\$ 1,420.00
100-30-6840	Printing & Copying	0.00	0.00	300.00	210.45	\$ 89.55
100-30-6860	Computers/Software/Services	0.00	980.22	6,000.00	12,589.47	\$ (6,589.47)
100-30-6990	Other Miscellaneous Expenses	0.00	0.00	4,000.00	2,474.31	\$ 1,525.69
100-30-8400	Machinery & Equipment	0.00	0.00	50,000.00	50,000.00	\$ 0.00
100-30-9400	Transfer to Capital Projects Funds	0.00	0.00	21,500.00	21,500.00	\$ 0.00
100-30-9800	Contingency	0.00	0.00	10,744.00	0.00	\$ 10,744.00
Total Fire Expenditures		0.00	53,961.32	506,594.00	411,668.46	94,925.54
Recreation Expenditures						
100-50-5105	Full-Time Employees - Regular	0.00	1,660.10	21,322.00	15,639.94	\$ 5,682.06
100-50-5200	Payroll Taxes	0.00	0.00	0.00	3.29	\$ 0.00
100-50-5205	Employer FICA Taxes	0.00	126.52	1,700.00	1,195.07	\$ 504.93
100-50-5210	Unemployment Insurance	0.00	1.66	250.00	15.74	\$ 234.26
100-50-5215	Workers' Compensation Insurance	0.00	0.58	650.00	636.14	\$ 13.86
100-50-5305	Employer PERS Contributions	0.00	288.86	4,000.00	2,713.01	\$ 1,286.99
100-50-5405	Health Insurance	0.00	454.42	8,000.00	5,639.46	\$ 2,360.54
100-50-5415	Life Insurance	0.00	2.18	150.00	20.29	\$ 129.71
100-50-6145	Tourism	0.00	0.00	500.00	252.25	\$ 247.75
100-50-6190	Other Supplies	0.00	216.31	5,000.00	921.08	\$ 4,078.92
100-50-6305	Building Repairs & Maintenance	0.00	0.00	0.00	21.73	\$ 0.00
100-50-6310	Grounds Maintenance	0.00	0.00	8,000.00	8,515.38	\$ (515.38)
100-50-6311	Contracted Ground Maintenance	0.00	1,685.00	15,000.00	7,595.00	\$ 7,405.00
100-50-6605	Electricity	0.00	258.12	2,000.00	1,451.75	\$ 548.25
100-50-6995	Feasibility Studies / Projects	0.00	1,730.00	115,000.00	55,841.24	\$ 59,158.76
100-50-8200	Buildings & Equipment	0.00	0.00	8,000.00	0.00	\$ 8,000.00
Total Recreation Expenditures		0.00	6,423.75	189,572.00	100,461.37	89,110.63
Transient Lodging Tax Expenditures						
100-60-6145	Tourism	0.00	0.00	120,000.00	37,120.00	\$ 82,880.00
Total Transient Lodging Tax Expenditures		0.00	0.00	120,000.00	37,120.00	82,880.00
Planning Expenditures						
100-70-6215	Engineering Fees	0.00	0.00	2,000.00	0.00	\$ 2,000.00
100-70-6220	Legal Fees	0.00	0.00	5,000.00	1,642.00	\$ 3,358.00
100-70-6240	Comprehensive Planning	0.00	0.00	5,000.00	1,771.72	\$ 3,228.28
100-70-6290	Other Professional Fees	0.00	600.00	10,000.00	5,397.12	\$ 4,602.88
100-70-6865	Building Inspector/Inspections	0.00	0.00	500.00	0.00	\$ 500.00
Total Planning Expenditures		0.00	600.00	22,500.00	8,810.84	13,689.16

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For General Fund (100)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
General Service Expenditures					
100-90-6205 Accounting & Auditing	0.00	0.00	5,000.00	3,500.00	\$ 1,500.00
100-90-6220 Legal Fees	0.00	1,163.50	40,000.00	13,649.20	\$ 26,350.80
100-90-6805 Mayor	0.00	224.25	3,500.00	1,491.92	\$ 2,008.08
100-90-6910 Fee Refunds	0.00	0.00	500.00	0.00	\$ 500.00
100-90-6990 Other Miscellaneous Expenses	0.00	0.00	1,000.00	647.79	\$ 352.21
100-90-9000 Transfers Out	0.00	0.00	128,258.00	120,920.36	\$ 7,337.64
100-90-9800 Contingency	0.00	0.00	47,090.00	0.00	\$ 47,090.00
100-90-9900 Unappropriated Ending Fund Balance	0.00	0.00	35,000.00	0.00	\$ 35,000.00
Total General Service Expenditures	0.00	1,387.75	260,348.00	140,209.27	120,138.73
Total General Fund Expenditures	\$ 0.00	\$ 81,687.33	\$ 1,482,262.69	\$ 937,234.67	\$ 545,028.02
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (64,662.40)	\$ 0.00	\$ 403,712.12	\$ 0.00

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Statement of Revenue and Expenditures

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Revised Budget

For Street and Road Fund (200)

For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues						
Non-Departmental Revenues						
200-00-4115	State Highway Tax	\$ 0.00	\$ 18,416.07	\$ 100,000.00	\$ 83,714.30	\$ 16,285.70
200-00-4420	State Grants	0.00	0.00	100,000.00	100,000.00	\$ 0.00
200-00-4800	Miscellaneous	0.00	0.00	0.00	40.60	\$ 0.00
200-00-4805	Earnings on Investments	0.00	0.00	270.00	1,233.81	\$ (963.81)
200-00-4930	Transfers In	0.00	0.00	165,000.00	165,000.00	\$ 0.00
200-00-4990	Beginning Fund Balance	0.00	0.00	46,800.00	95,621.03	\$ (48,821.03)
Total Non-Departmental Revenues		0.00	18,416.07	412,070.00	445,609.74	(33,539.74)
Total Street and Road Fund Revenues		\$ 0.00	\$ 18,416.07	\$ 412,070.00	\$ 445,609.74	\$ (33,539.74)

Expenditures

Non-Departmental Expenditures						
200-00-5105	Full-Time Employees - Regular	\$ 0.00	\$ 6,632.70	\$ 70,000.00	\$ 62,757.86	\$ 7,242.14
200-00-5115	Part-Time Employees	0.00	0.00	2,200.00	392.80	\$ 1,807.20
200-00-5200	Payroll Taxes	0.00	0.00	0.00	13.19	\$ 0.00
200-00-5205	Employer FICA Taxes	0.00	505.42	5,500.00	4,818.78	\$ 681.22
200-00-5210	Unemployment Insurance	0.00	6.62	770.00	63.24	\$ 706.76
200-00-5215	Workers' Compensation Insurance	0.00	2.42	3,200.00	2,114.85	\$ 1,085.15
200-00-5305	Employer PERS Contributions	0.00	1,252.80	13,500.00	11,827.96	\$ 1,672.04
200-00-5405	Health Insurance	0.00	1,746.80	25,000.00	16,941.81	\$ 8,058.19
200-00-5415	Life Insurance	0.00	9.56	300.00	88.41	\$ 211.59
200-00-6105	Office Supplies & Equipment	0.00	0.00	500.00	66.75	\$ 433.25
200-00-6125	Shop Supplies & Small Tools	0.00	0.00	1,100.00	52.03	\$ 1,047.97
200-00-6140	Fuel/Lubes/Etc.	0.00	0.00	2,000.00	0.00	\$ 2,000.00
200-00-6205	Accounting & Auditing	0.00	0.00	1,000.00	1,000.00	\$ 0.00
200-00-6215	Engineering Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
200-00-6220	Legal Fees	0.00	723.50	5,000.00	3,223.50	\$ 1,776.50
200-00-6290	Other Professional Fees	0.00	0.00	5,000.00	207.50	\$ 4,792.50
200-00-6305	Building Repairs & Maintenance	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6315	Street Repairs & Maintenance	0.00	57.58	10,000.00	2,867.72	\$ 7,132.28
200-00-6335	Vehicle Repairs & Maintenance	0.00	0.00	3,000.00	742.05	\$ 2,257.95
200-00-6350	Personal Protective Equipment	0.00	0.00	1,500.00	0.00	\$ 1,500.00
200-00-6390	Other Repairs & Maintenance	0.00	0.00	7,500.00	0.00	\$ 7,500.00
200-00-6410	Training	0.00	0.00	2,000.00	89.16	\$ 1,910.84
200-00-6605	Electricity	0.00	737.86	12,000.00	5,997.46	\$ 6,002.54
200-00-6700	Insurance	0.00	0.00	4,000.00	4,000.00	\$ 0.00
200-00-6860	Computers/Software/Services	0.00	0.00	2,000.00	769.74	\$ 1,230.26
200-00-6990	Other Miscellaneous Expenses	0.00	0.00	3,500.00	479.22	\$ 3,020.78
200-00-6995	Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00	\$ 10,000.00
200-00-8300	Improvements Other Than Buildings	0.00	0.00	214,000.00	214,269.32	\$ (269.32)
Total Non-Departmental Expenditures		0.00	11,675.26	412,070.00	332,783.35	79,286.65
Total Street and Road Fund Expenditures		\$ 0.00	\$ 11,675.26	\$ 412,070.00	\$ 332,783.35	\$ 79,286.65

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Street and Road Fund (200)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Street and Road Fund Excess of Revenues Over Expen	\$ 0.00	\$ 6,740.81	\$ 0.00	\$ 112,826.39	\$ 0.00

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Statement of Revenue and Expenditures

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Revised Budget
For Housing Rehabilitation Fund (201)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Housing Rehabilitation Revenues					
201-18-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 500.00	\$ 1,650.07	\$ (1,150.07)
201-18-4825 Loan Payback	0.00	1,600.00	0.00	10,600.00	0.00
201-18-4990 Beginning Fund Balance	0.00	0.00	110,700.00	127,882.14	(17,182.14)
Total Housing Rehabilitation Revenues	0.00	1,600.00	111,200.00	140,132.21	(28,932.21)
Total Housing Rehabilitation Fund Revenues	\$ 0.00	\$ 1,600.00	\$ 111,200.00	\$ 140,132.21	\$ (28,932.21)
Expenditures					
Housing Rehabilitation Expenditures					
201-18-6890 Other Administration Expenses	\$ 0.00	\$ 0.00	\$ 5,500.00	\$ 0.00	\$ 5,500.00
201-18-6920 Housing Rehab Loan Disbursements	0.00	0.00	105,700.00	0.00	105,700.00
Total Housing Rehabilitation Expenditures	0.00	0.00	111,200.00	0.00	111,200.00
Total Housing Rehabilitation Fund Expenditures	\$ 0.00	\$ 0.00	\$ 111,200.00	\$ 0.00	\$ 111,200.00
Housing Rehabilitation Fund Excess of Revenues Over	\$ 0.00	\$ 1,600.00	\$ 0.00	\$ 140,132.21	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Kilchis Water Bond Fund (300)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
300-11-4010 Property Taxes - Prior Years	\$ 0.00	\$ 0.00	\$ 0.00	\$ 358.63	\$ 0.00
300-11-4611 Water User Charges - Capital	0.00	0.00	0.00	296.00	0.00
Total Bond Payment Revenues	0.00	0.00	0.00	654.63	0.00
Total Kilchis Water Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 654.63	\$ 0.00
Kilchis Water Bond Fund Excess of Revenues Over Exp	\$ 0.00	\$ 0.00	\$ 0.00	\$ 654.63	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Sewer Bond Fund (301)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
301-11-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 19,350.00	\$ 28,528.70	\$ (9,178.70)
301-11-4010 Property Taxes - Prior Years	0.00	0.00	300.00	321.42	\$ (21.42)
301-11-4805 Earnings on Investments	0.00	0.00	200.00	657.80	\$ (457.80)
301-11-4990 Beginning Fund Balance	0.00	0.00	48,000.00	50,980.79	\$ (2,980.79)
Total Bond Payment Revenues	0.00	0.00	67,850.00	80,488.71	(12,638.71)
Total Sewer Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 67,850.00	\$ 80,488.71	\$ (12,638.71)
Expenditures					
Bond Payment Expenditures					
301-11-7010 Principal Payments - General Obligatio	\$ 0.00	\$ 0.00	\$ 20,900.00	\$ 11,891.81	\$ 9,008.19
301-11-7015 Interest Payments - General Obligation	0.00	0.00	13,040.00	12,034.19	\$ 1,005.81
301-11-9900 Unappropriated Ending Fund Balance	0.00	0.00	33,910.00	0.00	\$ 33,910.00
Total Bond Payment Expenditures	0.00	0.00	67,850.00	23,926.00	43,924.00
Total Sewer Bond Fund Expenditures	\$ 0.00	\$ 0.00	\$ 67,850.00	\$ 23,926.00	\$ 43,924.00
Sewer Bond Fund Excess of Revenues Over Expenditur	\$ 0.00	\$ 0.00	\$ 0.00	\$ 56,562.71	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
 For DEQ Loan Repayment Fund (302)
 For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Loan Reserve Revenues					
302-21-4990 Beginning Fund Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,944.50	\$ 0.00
Total Loan Reserve Revenues	0.00	0.00	0.00	2,944.50	0.00
Loan Revenues					
302-22-4620 Sewer User Charges	0.00	4,270.50	50,000.00	38,493.00	\$ 11,507.00
302-22-4990 Beginning Fund Balance	0.00	0.00	118,000.00	106,845.00	\$ 11,155.00
Total Loan Revenues	0.00	4,270.50	168,000.00	145,338.00	22,662.00
Total DEQ Loan Repayment Fund Revenues	\$ 0.00	\$ 4,270.50	\$ 168,000.00	\$ 148,282.50	\$ 19,717.50
Expenditures					
Loan Expenditures					
302-22-7040 Principal Payments - Notes Payable	\$ 0.00	\$ 0.00	\$ 40,720.00	\$ 20,306.00	\$ 20,414.00
302-22-7045 Interest Payments - Notes Payable	0.00	0.00	3,866.00	877.00	\$ 2,989.00
302-22-9900 Unappropriated Ending Fund Balance	0.00	0.00	123,414.00	0.00	\$ 123,414.00
Total Loan Expenditures	0.00	0.00	168,000.00	21,183.00	146,817.00
Total DEQ Loan Repayment Fund Expenditures	\$ 0.00	\$ 0.00	\$ 168,000.00	\$ 21,183.00	\$ 146,817.00
DEQ Loan Repayment Fund Excess of Revenues Over E	\$ 0.00	\$ 4,270.50	\$ 0.00	\$ 127,099.50	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Street Reserve Fund (400)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
400-13-4305 Franchise Fees	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 4,480.66	\$ 519.34
400-13-4805 Earnings on Investments	0.00	0.00	250.00	438.41	(188.41)
400-13-4930 Transfers In	0.00	0.00	165,000.00	165,000.00	0.00
400-13-4990 Beginning Fund Balance	0.00	0.00	31,300.00	33,977.20	(2,677.20)
Total Reserve Revenues	0.00	0.00	201,550.00	203,896.27	(2,346.27)
Street Trust Revenues					
400-17-4805 Earnings on Investments	0.00	0.00	1,000.00	3,048.81	(2,048.81)
400-17-4990 Beginning Fund Balance	0.00	0.00	235,600.00	236,288.12	(688.12)
Total Street Trust Revenues	0.00	0.00	236,600.00	239,336.93	(2,736.93)
Street Maintenance Fee Revenues					
400-24-4320 Street Maintenance Fees	0.00	8,298.96	95,000.00	77,770.56	17,229.44
400-24-4805 Earnings on Investments	0.00	0.00	400.00	2,637.99	(2,237.99)
400-24-4990 Beginning Fund Balance	0.00	0.00	177,000.00	204,448.62	(27,448.62)
Total Street Maintenance Fee Revenues	0.00	8,298.96	272,400.00	284,857.17	(12,457.17)
Total Street Reserve Fund Revenues	\$ 0.00	\$ 8,298.96	\$ 710,550.00	\$ 728,090.37	\$ (17,540.37)
Expenditures					
Reserve Expenditures					
400-13-6315 Street Repairs & Maintenance	\$ 0.00	\$ 0.00	\$ 31,550.00	\$ 0.00	\$ 31,550.00
400-13-9400 Transfer to Capital Projects Funds	0.00	0.00	165,000.00	165,000.00	0.00
Total Reserve Expenditures	0.00	0.00	196,550.00	165,000.00	31,550.00
Street Trust Expenditures					
400-17-9000 Transfers Out	0.00	0.00	165,000.00	165,000.00	0.00
400-17-9900 Unappropriated Ending Fund Balance	0.00	0.00	71,600.00	0.00	71,600.00
Total Street Trust Expenditures	0.00	0.00	236,600.00	165,000.00	71,600.00
Street Maintenance Fee Expenditures					
400-24-6314 Street Overlay	0.00	0.00	95,000.00	55,751.20	39,248.80
400-24-9400 Transfer to Capital Projects Funds	0.00	0.00	50,000.00	50,000.00	0.00
400-24-9800 Contingency	0.00	0.00	132,400.00	0.00	132,400.00
Total Street Maintenance Fee Expenditures	0.00	0.00	277,400.00	105,751.20	171,648.80
Total Street Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 710,550.00	\$ 435,751.20	\$ 274,798.80
Street Reserve Fund Excess of Revenues Over Expendi	\$ 0.00	\$ 8,298.96	\$ 0.00	\$ 292,339.17	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Bay City Equipment Reserve Fund (401)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
401-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 25.00	\$ 130.20	\$ (105.20)
401-13-4930 Transfers In	0.00	0.00	28,000.00	28,000.00	0.00
401-13-4990 Beginning Fund Balance	0.00	0.00	10,076.00	10,091.43	(15.43)
Total Reserve Revenues	0.00	0.00	38,101.00	38,221.63	(120.63)
Total Bay City Equipment Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 38,101.00	\$ 38,221.63	\$ (120.63)
Expenditures					
Reserve Expenditures					
401-13-8400 Machinery & Equipment	\$ 0.00	\$ 0.00	\$ 38,101.00	\$ 0.00	\$ 38,101.00
Total Reserve Expenditures	0.00	0.00	38,101.00	0.00	38,101.00
Total Bay City Equipment Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 38,101.00	\$ 0.00	\$ 38,101.00
Bay City Equipment Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 38,221.63	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Fire Apparatus Reserve & Building Reserve Fund (402)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
402-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 250.00	\$ 795.88	\$ (545.88)
402-13-4930 Transfers In	0.00	0.00	21,500.00	21,500.00	0.00
402-13-4990 Beginning Fund Balance	0.00	0.00	61,500.00	61,681.53	(181.53)
Total Reserve Revenues	0.00	0.00	83,250.00	83,977.41	(727.41)
Building Fund Revenues					
402-19-4805 Earnings on Investments	0.00	0.00	500.00	1,635.82	(1,135.82)
402-19-4890 Fire Department Relocation	0.00	11,172.59	24,000.00	27,051.11	(3,051.11)
402-19-4990 Beginning Fund Balance	0.00	0.00	116,000.00	126,778.97	(10,778.97)
Total Building Fund Revenues	0.00	11,172.59	140,500.00	155,465.90	(14,965.90)
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 11,172.59	\$ 223,750.00	\$ 239,443.31	\$ (15,693.31)
Expenditures					
Reserve Expenditures					
402-13-7050 Capital Lease Payments	\$ 0.00	\$ 5,000.00	\$ 29,300.00	\$ 29,219.78	\$ 80.22
402-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	53,950.00	0.00	53,950.00
Total Reserve Expenditures	0.00	5,000.00	83,250.00	29,219.78	54,030.22
Building Fund Expenditures					
402-19-9900 Unappropriated Ending Fund Balance	0.00	0.00	140,500.00	0.00	140,500.00
Total Building Fund Expenditures	0.00	0.00	140,500.00	0.00	140,500.00
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 5,000.00	\$ 223,750.00	\$ 29,219.78	\$ 194,530.22
Fire Apparatus Reserve & Building Reserve Fund Exces	\$ 0.00	\$ 6,172.59	\$ 0.00	\$ 210,223.53	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Park & Recreation Reserve Fund (404)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
404-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 20.00	\$ 103.67	\$ (83.67)
404-13-4990 Beginning Fund Balance	0.00	0.00	7,900.00	8,034.20	\$ (134.20)
Total Reserve Revenues	0.00	0.00	7,920.00	8,137.87	(217.87)
Total Park & Recreation Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 7,920.00	\$ 8,137.87	\$ (217.87)
Expenditures					
Reserve Expenditures					
404-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 7,920.00	\$ 0.00	\$ 7,920.00
Total Reserve Expenditures	0.00	0.00	7,920.00	0.00	7,920.00
Total Park & Recreation Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 7,920.00	\$ 0.00	\$ 7,920.00
Park & Recreation Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,137.87	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Footpaths and Bicycle Trails Reserve (405)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
405-13-4115 State Highway Tax	\$ 0.00	\$ 186.02	\$ 900.00	\$ 845.59	\$ 54.41
405-13-4805 Earnings on Investments	0.00	0.00	50.00	131.33	(81.33)
405-13-4990 Beginning Fund Balance	0.00	0.00	8,900.00	10,177.78	(1,277.78)
Total Reserve Revenues	0.00	186.02	9,850.00	11,154.70	(1,304.70)
Total Footpaths and Bicycle Trails Reserve Revenues	\$ 0.00	\$ 186.02	\$ 9,850.00	\$ 11,154.70	\$ (1,304.70)
Expenditures					
Reserve Expenditures					
405-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 9,850.00	\$ 0.00	\$ 9,850.00
Total Reserve Expenditures	0.00	0.00	9,850.00	0.00	9,850.00
Total Footpaths and Bicycle Trails Reserve Expenditu	\$ 0.00	\$ 0.00	\$ 9,850.00	\$ 0.00	\$ 9,850.00
Footpaths and Bicycle Trails Reserve Excess of Revenu	\$ 0.00	\$ 186.02	\$ 0.00	\$ 11,154.70	\$ 0.00

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Statement of Revenue and Expenditures

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Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
600-00-4610 Water User Charges	\$ 0.00	\$ 30,972.17	\$ 370,000.00	\$ 280,675.09	\$ 89,324.91
600-00-4615 Water Deposits	0.00	100.60	2,000.00	1,110.70	\$ 889.30
600-00-4800 Miscellaneous	0.00	0.00	7,903.47	12,211.27	\$ (4,307.80)
600-00-4805 Earnings on Investments	0.00	0.00	480.00	3,419.96	\$ (2,939.96)
600-00-4815 Sale of Pipe/Supplies	0.00	2,117.34	4,000.00	8,410.76	\$ (4,410.76)
600-00-4990 Beginning Fund Balance	0.00	0.00	187,000.00	265,051.62	\$ (78,051.62)
Total Non-Departmental Revenues	0.00	33,190.11	571,383.47	570,879.40	504.07
Reserve Revenues					
600-13-4710 SDC - Improvement Fees	0.00	5,632.67	35,000.00	61,696.32	\$ (26,696.32)
600-13-4720 SDC - Reimbursement Fees	0.00	3,018.33	20,000.00	33,060.68	\$ (13,060.68)
600-13-4805 Earnings on Investments	0.00	0.00	1,300.00	3,542.09	\$ (2,242.09)
600-13-4990 Beginning Fund Balance	0.00	0.00	232,437.00	274,517.26	\$ (42,080.26)
Total Reserve Revenues	0.00	8,651.00	288,737.00	372,816.35	(84,079.35)
Reserve Revenues					
600-14-4990 Beginning Fund Balance	0.00	0.00	0.00	1,745.07	\$ 0.00
Total Reserve Revenues	0.00	0.00	0.00	1,745.07	0.00
Total Bay City Water Fund Revenues	\$ 0.00	\$ 41,841.11	\$ 860,120.47	\$ 945,440.82	\$ (85,320.35)

Expenditures

Non-Departmental Expenditures

600-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 15,025.20	\$ 172,000.00	\$ 139,256.62	\$ 32,743.38
600-00-5115 Part-Time Employees	0.00	0.00	2,200.00	392.80	\$ 1,807.20
600-00-5200 Payroll Taxes	0.00	0.00	0.00	28.99	\$ 0.00
600-00-5205 Employer FICA Taxes	0.00	1,144.87	14,000.00	10,664.91	\$ 3,335.09
600-00-5210 Unemployment Insurance	0.00	14.99	2,000.00	139.32	\$ 1,860.68
600-00-5215 Workers' Compensation Insurance	0.00	5.84	3,400.00	2,777.67	\$ 622.33
600-00-5305 Employer PERS Contributions	0.00	3,136.67	32,500.00	26,034.49	\$ 6,465.51
600-00-5405 Health Insurance	0.00	4,250.35	55,000.00	42,685.94	\$ 12,314.06
600-00-5415 Life Insurance	0.00	18.23	500.00	163.50	\$ 336.50
600-00-6105 Office Supplies & Equipment	0.00	30.76	3,000.00	1,187.97	\$ 1,812.03
600-00-6125 Shop Supplies & Small Tools	0.00	235.67	2,500.00	770.44	\$ 1,729.56
600-00-6130 Customer Meters & Supplies	0.00	0.00	1,000.00	4,783.41	\$ (3,783.41)
600-00-6135 Chemical/Lab Supplies	0.00	0.00	500.00	143.33	\$ 356.67
600-00-6140 Fuel/Lubes/Etc.	0.00	623.13	6,000.00	4,815.87	\$ 1,184.13
600-00-6190 Other Supplies	0.00	0.00	250.00	0.00	\$ 250.00
600-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	1,999.67	\$ 500.33
600-00-6215 Engineering Fees	0.00	0.00	16,000.00	33.33	\$ 15,966.67
600-00-6220 Legal Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
600-00-6225 Laboratory Fees	0.00	831.00	1,500.00	2,109.00	\$ (609.00)
600-00-6290 Other Professional Fees	0.00	0.00	5,000.00	207.50	\$ 4,792.50
600-00-6305 Building Repairs & Maintenance	0.00	21.73	4,000.00	1,496.28	\$ 2,503.72
600-00-6311 Contracted Ground Maintenance	0.00	0.00	2,000.00	620.00	\$ 1,380.00

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Statement of Revenue and Expenditures

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Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
600-00-6325 Utility System Repairs	0.00	0.00	15,000.00	11,242.31	\$ 3,757.69
600-00-6335 Vehicle Repairs & Maintenance	0.00	30.70	12,903.47	4,974.13	\$ 7,929.34
600-00-6345 Operational Equipment & Repairs	0.00	0.00	22,000.00	865.03	\$ 21,134.97
600-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	267.95	\$ 2,732.05
600-00-6410 Training	0.00	632.04	6,000.00	2,114.03	\$ 3,885.97
600-00-6605 Electricity	0.00	67.63	1,000.00	346.64	\$ 653.36
600-00-6620 Telecommunications	0.00	165.28	5,000.00	984.31	\$ 4,015.69
600-00-6700 Insurance	0.00	0.00	10,000.00	10,000.00	\$ 0.00
600-00-6830 Janitorial Services	0.00	100.00	1,000.00	771.68	\$ 228.32
600-00-6860 Computers/Software/Services	0.00	127.67	7,500.00	3,020.36	\$ 4,479.64
600-00-6905 Deposit Refunds	0.00	0.00	1,000.00	2,337.67	\$ (1,337.67)
600-00-6910 Fee Refunds	0.00	0.00	147.00	150.55	\$ (3.55)
600-00-6990 Other Miscellaneous Expenses	0.00	0.00	5,000.00	569.50	\$ 4,430.50
600-00-6995 Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00	\$ 10,000.00
600-00-9400 Transfer to Capital Projects Funds	0.00	0.00	8,000.00	8,000.00	\$ 0.00
600-00-9500 Transfer to Enterprise Funds	0.00	0.00	135,483.00	135,483.00	\$ 0.00
Total Non-Departmental Expenditures	0.00	26,461.76	571,383.47	421,438.20	149,945.27
Reserve Expenditures					
600-13-6910 Fee Refunds	0.00	0.00	8,500.00	8,247.00	\$ 253.00
600-13-8800 Utility System	0.00	0.00	280,237.00	0.00	\$ 280,237.00
Total Reserve Expenditures	0.00	0.00	288,737.00	8,247.00	280,490.00
Total Bay City Water Fund Expenditures	\$ 0.00	\$ 26,461.76	\$ 860,120.47	\$ 429,685.20	\$ 430,435.27
Bay City Water Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ 15,379.35	\$ 0.00	\$ 515,755.62	\$ 0.00

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Statement of Revenue and Expenditures

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Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
601-00-4610 Water User Charges	\$ 0.00	\$ 25,193.09	\$ 302,317.00	\$ 203,220.49	\$ 99,096.51
601-00-4805 Earnings on Investments	0.00	0.00	1,800.00	8,108.31	\$ (6,308.31)
601-00-4930 Transfers In	0.00	0.00	285,483.00	285,483.00	\$ 0.00
601-00-4990 Beginning Fund Balance	0.00	0.00	588,000.00	628,407.04	\$ (40,407.04)
Total Non-Departmental Revenues	0.00	25,193.09	1,177,600.00	1,125,218.84	52,381.16
Reserve Revenues					
601-13-4800 Miscellaneous	0.00	4,604.00	80,000.00	28,542.00	\$ 51,458.00
601-13-4805 Earnings on Investments	0.00	0.00	2,500.00	10,413.81	\$ (7,913.81)
601-13-4990 Beginning Fund Balance	0.00	0.00	806,000.00	807,085.39	\$ (1,085.39)
Total Reserve Revenues	0.00	4,604.00	888,500.00	846,041.20	42,458.80
Total Kilchis Water Fund Revenues	\$ 0.00	\$ 29,797.09	\$ 2,066,100.00	\$ 1,971,260.04	\$ 94,839.96

Expenditures

Non-Departmental Expenditures

601-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 7,315.90	\$ 95,000.00	\$ 67,731.60	\$ 27,268.40
601-00-5115 Part-Time Employees	0.00	0.00	1,500.00	196.39	\$ 1,303.61
601-00-5200 Payroll Taxes	0.00	0.00	0.00	14.28	\$ 0.00
601-00-5205 Employer FICA Taxes	0.00	557.41	7,000.00	5,183.60	\$ 1,816.40
601-00-5210 Unemployment Insurance	0.00	7.28	1,000.00	67.67	\$ 932.33
601-00-5215 Workers' Compensation Insurance	0.00	2.17	5,000.00	2,743.27	\$ 2,256.73
601-00-5305 Employer PERS Contributions	0.00	1,362.32	18,000.00	12,616.48	\$ 5,383.52
601-00-5405 Health Insurance	0.00	1,841.16	29,000.00	18,634.22	\$ 10,365.78
601-00-5415 Life Insurance	0.00	9.58	800.00	84.60	\$ 715.40
601-00-6105 Office Supplies & Equipment	0.00	0.00	4,000.00	565.11	\$ 3,434.89
601-00-6125 Shop Supplies & Small Tools	0.00	231.66	4,000.00	730.21	\$ 3,269.79
601-00-6135 Chemical/Lab Supplies	0.00	2,169.72	22,000.00	15,286.24	\$ 6,713.76
601-00-6140 Fuel/Lubes/Etc.	0.00	623.13	7,000.00	4,483.72	\$ 2,516.28
601-00-6190 Other Supplies	0.00	0.00	100.00	20.66	\$ 79.34
601-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	2,000.67	\$ 499.33
601-00-6215 Engineering Fees	0.00	3,075.00	55,000.00	3,108.33	\$ 51,891.67
601-00-6220 Legal Fees	0.00	0.00	5,000.00	2,192.50	\$ 2,807.50
601-00-6225 Laboratory Fees	0.00	831.00	1,500.00	1,709.00	\$ (209.00)
601-00-6290 Other Professional Fees	0.00	3,075.00	5,000.00	3,282.50	\$ 1,717.50
601-00-6305 Building Repairs & Maintenance	0.00	21.73	15,000.00	1,759.34	\$ 13,240.66
601-00-6325 Utility System Repairs	0.00	0.00	40,000.00	253.75	\$ 39,746.25
601-00-6335 Vehicle Repairs & Maintenance	0.00	30.70	5,000.00	4,974.14	\$ 25.86
601-00-6345 Operational Equipment & Repairs	0.00	0.00	40,000.00	10,173.92	\$ 29,826.08
601-00-6350 Personal Protective Equipment	0.00	0.00	5,000.00	267.95	\$ 4,732.05
601-00-6410 Training	0.00	33.33	10,000.00	1,050.31	\$ 8,949.69
601-00-6605 Electricity	0.00	2,401.35	30,000.00	17,159.70	\$ 12,840.30
601-00-6620 Telecommunications	0.00	165.27	2,500.00	984.31	\$ 1,515.69
601-00-6700 Insurance	0.00	0.00	10,000.00	10,000.00	\$ 0.00
601-00-6830 Janitorial Services	0.00	100.00	1,700.00	771.67	\$ 928.33

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Kilchis Water Fund (601)
 For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
601-00-6860 Computers/Software/Services	0.00	127.67	5,000.00	2,947.60	\$ 2,052.40
601-00-6990 Other Miscellaneous Expenses	0.00	0.00	10,000.00	637.35	\$ 9,362.65
601-00-8200 Buildings & Structures	0.00	0.00	150,000.00	0.00	\$ 150,000.00
601-00-8400 Machinery & Equipment	0.00	15.61	370,000.00	218,298.67	\$ 151,701.33
601-00-8700 Office Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8800 Utility System	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-9000 Transfers Out	0.00	0.00	10,000.00	10,000.00	\$ 0.00
601-00-9800 Contingency	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-00-9900 Unappropriated Ending Fund Balance	0.00	0.00	150,000.00	0.00	\$ 150,000.00
Total Non-Departmental Expenditures	0.00	23,996.99	1,177,600.00	419,929.76	757,670.24
Reserve Expenditures					
601-13-8000 Capital Outlay	0.00	0.00	25,000.00	0.00	\$ 25,000.00
601-13-8400 Machinery & Equipment	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-13-8800 Utility System	0.00	0.00	100,000.00	100,000.00	\$ 0.00
601-13-9000 Transfers Out	0.00	0.00	150,000.00	150,000.00	\$ 0.00
601-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	563,500.00	0.00	\$ 563,500.00
Total Reserve Expenditures	0.00	0.00	888,500.00	250,000.00	638,500.00
Total Kilchis Water Fund Expenditures	\$ 0.00	\$ 23,996.99	\$ 2,066,100.00	\$ 669,929.76	\$ 1,396,170.24
Kilchis Water Fund Excess of Revenues Over Expendit	\$ 0.00	\$ 5,800.10	\$ 0.00	\$ 1,301,330.28	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
 For Bay City Sewer Fund (602)
 For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
602-00-4420 State Grants	\$ 0.00	\$ 0.00	\$ 275,000.00	\$ 0.00	\$ 275,000.00
602-00-4620 Sewer User Charges	0.00	34,381.93	364,000.00	299,338.36	\$ 64,661.64
602-00-4625 Sewer Deposits	0.00	141.72	2,000.00	1,233.76	\$ 766.24
602-00-4800 Miscellaneous	0.00	10.00	99,754.32	98,836.52	\$ 917.80
602-00-4805 Earnings on Investments	0.00	0.00	5,000.00	11,805.74	\$ (6,805.74)
602-00-4990 Beginning Fund Balance	0.00	0.00	995,000.00	914,962.30	\$ 80,037.70
Total Non-Departmental Revenues	0.00	34,533.65	1,740,754.32	1,326,176.68	414,577.64
Reserve Revenues					
602-14-4710 SDC - Improvement Fees	0.00	7,518.24	50,000.00	67,664.16	\$ (17,664.16)
602-14-4720 SDC - Reimbursement Fees	0.00	761.76	1,500.00	6,855.84	\$ (5,355.84)
602-14-4805 Earnings on Investments	0.00	0.00	0.00	14,220.39	\$ 0.00
602-14-4930 Transfers In	0.00	0.00	10,000.00	10,000.00	\$ 0.00
602-14-4990 Beginning Fund Balance	0.00	0.00	1,067,800.00	1,102,102.55	\$ (34,302.55)
Total Reserve Revenues	0.00	8,280.00	1,129,300.00	1,200,842.94	(71,542.94)
Reserve Revenues					
602-15-4805 Earnings on Investments	0.00	0.00	700.00	1,475.47	\$ (775.47)
602-15-4930 Transfers In	0.00	0.00	10,000.00	10,000.00	\$ 0.00
602-15-4990 Beginning Fund Balance	0.00	0.00	114,000.00	114,352.34	\$ (352.34)
Total Reserve Revenues	0.00	0.00	124,700.00	125,827.81	(1,127.81)
Reserve Revenues					
602-16-4805 Earnings on Investments	0.00	0.00	500.00	1,060.79	\$ (560.79)
602-16-4930 Transfers In	0.00	0.00	5,000.00	5,000.00	\$ 0.00
602-16-4990 Beginning Fund Balance	0.00	0.00	82,000.00	82,214.07	\$ (214.07)
Total Reserve Revenues	0.00	0.00	87,500.00	88,274.86	(774.86)
Total Bay City Sewer Fund Revenues	\$ 0.00	\$ 42,813.65	\$ 3,082,254.32	\$ 2,741,122.29	\$ 341,132.03

Expenditures

Non-Departmental Expenditures

602-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 22,083.26	\$ 232,000.00	\$ 179,722.35	\$ 52,277.65
602-00-5115 Part-Time Employees	0.00	0.00	2,200.00	392.80	\$ 1,807.20
602-00-5200 Payroll Taxes	0.00	0.00	0.00	36.50	\$ 0.00
602-00-5205 Employer FICA Taxes	0.00	1,682.91	18,000.00	13,757.49	\$ 4,242.51
602-00-5210 Unemployment Insurance	0.00	21.98	2,500.00	179.76	\$ 2,320.24
602-00-5215 Workers' Compensation Insurance	0.00	7.09	5,500.00	2,788.03	\$ 2,711.97
602-00-5305 Employer PERS Contributions	0.00	3,987.41	42,500.00	31,705.91	\$ 10,794.09
602-00-5405 Health Insurance	0.00	6,222.23	84,500.00	55,447.91	\$ 29,052.09
602-00-5415 Life Insurance	0.00	25.12	300.00	198.32	\$ 101.68
602-00-6105 Office Supplies & Equipment	0.00	89.83	5,000.00	1,328.77	\$ 3,671.23
602-00-6125 Shop Supplies & Small Tools	0.00	123.60	4,000.00	3,550.76	\$ 449.24
602-00-6135 Chemical/Lab Supplies	0.00	117.62	18,000.00	9,007.58	\$ 8,992.42
602-00-6140 Fuel/Lubes/Etc.	0.00	695.24	7,000.00	5,507.40	\$ 1,492.60

City of Bay City 503-377-2288

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Statement of Revenue and Expenditures

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Revised Budget

For Bay City Sewer Fund (602)

For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
602-00-6190 Other Supplies	0.00	0.00	2,000.00	201.49	\$ 1,798.51
602-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	1,999.66	\$ 500.34
602-00-6215 Engineering Fees	0.00	0.00	10,000.00	33.34	\$ 9,966.66
602-00-6220 Legal Fees	0.00	0.00	4,000.00	0.00	\$ 4,000.00
602-00-6225 Laboratory Fees	0.00	0.00	1,000.00	0.00	\$ 1,000.00
602-00-6290 Other Professional Fees	0.00	0.00	7,500.00	209.50	\$ 7,290.50
602-00-6305 Building Repairs & Maintenance	0.00	543.83	8,000.00	7,944.07	\$ 55.93
602-00-6325 Utility System Repairs	0.00	557.34	160,837.00	52,346.08	\$ 108,490.92
602-00-6335 Vehicle Repairs & Maintenance	0.00	5,015.56	47,417.32	27,790.70	\$ 19,626.62
602-00-6345 Operational Equipment & Repairs	0.00	8,432.86	60,000.00	25,252.01	\$ 34,747.99
602-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	267.91	\$ 2,732.09
602-00-6410 Training	0.00	147.57	10,000.00	6,658.95	\$ 3,341.05
602-00-6605 Electricity	0.00	2,614.98	37,000.00	18,623.01	\$ 18,376.99
602-00-6620 Telecommunications	0.00	165.27	17,500.00	984.30	\$ 16,515.70
602-00-6700 Insurance	0.00	0.00	1,400.00	1,400.00	\$ 0.00
602-00-6830 Janitorial Services	0.00	100.00	1,100.00	771.65	\$ 328.35
602-00-6855 Permit Fees	0.00	0.00	3,000.00	2,669.00	\$ 331.00
602-00-6860 Computers/Software/Services	0.00	295.16	10,000.00	4,552.35	\$ 5,447.65
602-00-6905 Deposit Refunds	0.00	0.00	1,500.00	544.45	\$ 955.55
602-00-6910 Fee Refunds	0.00	0.00	100.00	169.46	\$ (69.46)
602-00-6990 Other Miscellaneous Expenses	0.00	0.00	0.00	35.50	\$ 0.00
602-00-6995 Feasibility Studies / Projects	0.00	0.00	20,000.00	4,063.75	\$ 15,936.25
602-00-8400 Machinery & Equipment	0.00	0.00	526,400.00	17,489.34	\$ 508,910.66
602-00-8800 Utility System	0.00	0.00	350,000.00	376,426.99	\$ (26,426.99)
602-00-9000 Transfers Out	0.00	0.00	25,000.00	25,000.00	\$ 0.00
602-00-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	10,000.00	\$ 0.00
Total Non-Departmental Expenditures	0.00	52,928.86	1,740,754.32	889,057.09	851,697.23
Reserve Expenditures					
602-14-8800 Utility System	0.00	0.00	150,000.00	0.00	\$ 150,000.00
602-14-9900 Unappropriated Ending Fund Balance	0.00	0.00	979,300.00	0.00	\$ 979,300.00
Total Reserve Expenditures	0.00	0.00	1,129,300.00	0.00	1,129,300.00
Reserve Expenditures					
602-15-6590 Other Equipment	0.00	0.00	50,000.00	0.00	\$ 50,000.00
602-15-9900 Unappropriated Ending Fund Balance	0.00	0.00	74,700.00	0.00	\$ 74,700.00
Total Reserve Expenditures	0.00	0.00	124,700.00	0.00	124,700.00
Reserve Expenditures					
602-16-9900 Unappropriated Ending Fund Balance	0.00	0.00	87,500.00	0.00	\$ 87,500.00
Total Reserve Expenditures	0.00	0.00	87,500.00	0.00	87,500.00
Total Bay City Sewer Fund Expenditures	\$ 0.00	\$ 52,928.86	\$ 3,082,254.32	\$ 889,057.09	\$ 2,193,197.23

Bay City Sewer Fund Excess of Revenues Over Expenditures \$ 0.00 \$ (10,115.21) \$ 0.00 \$ 1,852,065.20 \$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2023-9 Ending March 31, 2023

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00	\$ 175,420.92	\$ 9,240,028.48	\$ 8,838,985.61	\$ 401,042.87
Total Expenditures	\$ 0.00	\$ 201,750.20	\$ 9,240,028.48	\$ 3,768,770.05	\$ 5,471,258.43
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (26,329.28)	\$ 0.00	\$ 5,070,215.56	\$ 0.00



City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1
www.ci.bay-city.or.us

April 1, 2023

Bills to pay total for March 2023 = \$165,468.70

Summary of Bills to pay >\$5,000

Stryker Flex Financial-Lucas	\$ 5,000.00
Water Utility App	\$ 6,150.00
US Department of Treasury	\$ 8,477.96
CIS – Insurance	\$ 10,501.79
Oregon Pers	\$ 8,258.90
RC Display Van – New Fire Truck	\$ 17,689.00
US Department of Treasury	\$ 8,477.96
CIS – Insurance	\$ 10,501.79
Oregon Pers	\$ 8,285.16

A/P Control Report

for user asystadmin from 3/1/2023 to 3/31/2023

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
12990	369	Ferguson Waterworks	3	1179290	Yes	2023 9		3/6/2023	3/25/2023		\$3,910.03
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6345		Operational Equipment & Re		3,910.03	0.00	0		
		Desc: Operational Equipment & Repairs									
12991	369	Ferguson Waterworks	3	1158148	Yes	2023 9		3/6/2023	3/25/2023		\$1,050.40
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6345		Operational Equipment & Re		1,050.40	0.00	0		
		Desc: Operational Equipment & Repairs									
12992	958	24/7 Truck and Auto Serv	3	1660	Yes	2023 9		3/6/2023	3/25/2023		\$2,421.09
		Desc: Balance for truck repair									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6335		Vehicle Repairs & Maintenan		2,421.09	0.00	0		
		Desc: Vehicle Repairs & Maintenance									
12993	114	Rosenberg Builders Suppl	3	2302-877383	Yes	2023 9		3/6/2023	3/25/2023		\$15.61
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	601-00-8400		Machinery & Equipment		15.61	0.00	0		
		Desc: Machinery & Equipment									
12994	114	Rosenberg Builders Suppl	3	2302-876446	Yes	2023 9		3/6/2023	3/15/2023		\$95.44
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6125		Shop Supplies & Small Tools		95.44	0.00	0		
		Desc: Shop Supplies & Small Tools									
12995	89	Les Schwab	3	222-00602646	Yes	2023 9		3/6/2023	3/25/2023		\$486.98
		Desc: Vehicle equipment									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6345		Operational Equipment & Re		486.98	0.00	0		
		Desc: Operational Equipment & Repairs									
12996	114	Rosenberg Builders Suppl	3	2302-877995	Yes	2023 9		3/6/2023	3/25/2023		\$36.93
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6305		Building Repairs & Maintenan		36.93	0.00	0		
		Desc: Building Repairs & Maintenance									
12997	114	Rosenberg Builders Suppl	3	2302-878221	Yes	2023 9		3/6/2023	3/25/2023		\$16.07
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6305		Building Repairs & Maintenan		16.07	0.00	0		
		Desc: Building Repairs & Maintenance									
12998	904	Stryker Flex Financial	3	282960	Yes	2023 9		3/6/2023	3/15/2023		\$5,000.00
		Desc: Stryker - Lucas Machine									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	402-13-7050		Capital Lease Payments		5,000.00	0.00	0		
		Desc: Capital Lease Payments									
13000	27	Tillamook People's Utility	3	20890 - Mar 202	Yes	2023 9		3/6/2023	3/25/2023		\$2,302.97
		Desc: Power bill									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6605		Electricity		2,302.97	0.00	0		
		Desc: Electricity									
13001	27	Tillamook People's Utility	3	21211 - March 2	Yes	2023 9		3/6/2023	3/25/2023		\$36.49
		Desc: Power									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	

A/P Control Report

for user asystadmin from 3/1/2023 to 3/31/2023

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13012	27	Tillamook People's Utility	3	45448-March 20	Yes	2023 9		3/6/2023	3/15/2023		\$182.26
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-50-6605		Electricity	182.26	0.00	0			
		Desc: Electricity									
13013	27	Tillamook People's Utility	3	75292-March 20	Yes	2023 9		3/6/2023	3/15/2023		\$30.45
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6605		Electricity	30.45	0.00	0			
		Desc: Electricity									
13014	27	Tillamook People's Utility	3	96528-March 20	Yes	2023 9		3/6/2023	3/15/2023		\$39.37
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-50-6605		Electricity	39.37	0.00	0			
		Desc: Electricity									
13015	44	Davison Auto Parts	3	939-5762263	Yes	2023 9		3/6/2023	3/15/2023		\$28.81
		Desc: Supplies									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6335		Vehicle Repairs & Maintenan	9.60	0.00	0			
		Desc: Vehicle Repairs & Maintenance									
		2	601-00-6335		Vehicle Repairs & Maintenan	9.60	0.00	0			
		Desc: Vehicle Repairs & Maintenance									
		3	602-00-6335		Vehicle Repairs & Maintenan	9.61	0.00	0			
		Desc: Vehicle Repairs & Maintenance									
13016	44	Davison Auto Parts	3	939-5796469	Yes	2023 9		3/6/2023	3/15/2023		\$70.20
		Desc: Supplies									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6345		Operational Equipment & Re	70.20	0.00	0			
		Desc: Operational Equipment & Repairs									
13017	44	Davison Auto Parts	3	939-5794862	Yes	2023 9		3/6/2023	3/15/2023		\$8.04
		Desc: Supplies									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6345		Operational Equipment & Re	8.04	0.00	0			
		Desc: Operational Equipment & Repairs									
13018	44	Davison Auto Parts	3	939-5788744	Yes	2023 9		3/6/2023	3/15/2023		\$12.06
		Desc: Supplies									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6125		Shop Supplies & Small Tools	12.06	0.00	0			
		Desc: Shop Supplies & Small Tools									
13019	44	Davison Auto Parts	3	939-5760853	Yes	2023 9		3/6/2023	3/15/2023		\$63.32
		Desc: Supplies									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6335		Vehicle Repairs & Maintenan	21.10	0.00	0			
		Desc: Vehicle Repairs & Maintenance									
		2	601-00-6335		Vehicle Repairs & Maintenan	21.10	0.00	0			
		Desc: Vehicle Repairs & Maintenance									
		3	602-00-6335		Vehicle Repairs & Maintenan	21.12	0.00	0			
		Desc: Vehicle Repairs & Maintenance									
13020	27	Tillamook People's Utility	3	97001-March 20	Yes	2023 9		3/6/2023	3/15/2023		\$33.06
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6605		Electricity	33.06	0.00	0			
		Desc: Electricity									

A/P Control Report

for user asystadmin from 3/1/2023 to 3/31/2023

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13021	180	CenturyLink	3	314199659-Marc	Yes	2023 9		3/6/2023	3/13/2023		\$241.28
		Desc:	Phone bill								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6620	Telecommunications		144.77	0.00	0			
		Desc:	Telecommunications								
		2	100-30-6620	Telecommunications		96.51	0.00	0			
		Desc:	Telecommunications								
13022	114	Rosenberg Builders Suppl	3	2303-879788	Yes	2023 9		3/6/2023	3/25/2023		\$4.01
		Desc:	Supplies								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6125	Shop Supplies & Small Tools		4.01	0.00	0			
		Desc:	Shop Supplies & Small Tools								
13023	906	Cues, Inc.	3	630034	Yes	2023 9		3/6/2023	3/15/2023		\$2,563.74
		Desc:	Supplies								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6335	Vehicle Repairs & Maintenan		2,563.74	0.00	0			
		Desc:	Vehicle Repairs & Maintenance								
13024	852	Water Utility App	3	230302	Yes	2023 9		3/6/2023	3/15/2023		\$6,150.00
		Desc:	Water mangmnt and conserv plan								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	601-00-6290	Other Professional Fees		3,075.00	0.00	0			
		Desc:	Other Professional Fees								
		2	601-00-6215	Engineering Fees		3,075.00	0.00	0			
		Desc:	Engineering Fees								
13025	53	Michael Cochran	3	Reimb - Feb 202	Yes	2023 9		3/6/2023	3/15/2023		\$470.44
		Desc:	Reimb for class expenses								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6410	Training		470.44	0.00	0			
		Desc:	Training								
13026	845	Tillamook County Training	3	23-0004	Yes	2023 9		3/6/2023	3/15/2023		\$330.00
		Desc:	TCTA membership dues								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-30-6405	Dues & Subscriptions		330.00	0.00	0			
		Desc:	Dues & Subscriptions								
13027	154	Quill	3	31142857	Yes	2023 9		3/6/2023	3/15/2023		\$16.79
		Desc:	Office supplies								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6105	Office Supplies & Equipment		16.79	0.00	0			
		Desc:	Office Supplies & Equipment								
13028	940	Walter Nordman	3	Reimb - Feb 202	Yes	2023 9		3/6/2023	3/15/2023		\$28.27
		Desc:	Reimb for training								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6410	Training		28.27	0.00	0			
		Desc:	Training								
13029	472	Verizon Wireless	3	9927046715	Yes	2023 9		3/6/2023	3/15/2023		\$777.80
		Desc:	Verizon bill - cell phones								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6620	Telecommunications		79.03	0.00	0			
		Desc:	Telecommunications								
		2	100-30-6620	Telecommunications		283.39	0.00	0			
		Desc:	Telecommunications								
		3	600-00-6620	Telecommunications		138.46	0.00	0			
		Desc:	Telecommunications								

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	4	601-00-6620		Telecommunications			138.46		0.00	0	
	Desc:	Telecommunications									
	5	602-00-6620		Telecommunications			138.46		0.00	0	
	Desc:	Telecommunications									
13030	315	Tillamook Complete Janito	3	1961	Yes	2023	9	3/6/2023	3/15/2023		\$1,110.00
	Desc:	Janitorial									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	100-10-6830	Janitorial Services	550.00	0.00	0					1099
	Desc:	Janitorial Services									
	2	100-30-6830	Janitorial Services	260.00	0.00	0					1099
	Desc:	Janitorial Services									
	3	600-00-6830	Janitorial Services	100.00	0.00	0					1099
	Desc:	Janitorial Services									
	4	601-00-6830	Janitorial Services	100.00	0.00	0					1099
	Desc:	Janitorial Services									
	5	602-00-6830	Janitorial Services	100.00	0.00	0					1099
	Desc:	Janitorial Services									
13031	727	Impact Office Systems	3	imp863-c286-inv	Yes	2023	9	3/6/2023	3/15/2023		\$107.23
	Desc:	Copies									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	100-10-6105	Office Supplies & Equipment	107.23	0.00	0					1099
	Desc:	Office Supplies & Equipment									
13033	113	Rental Center	3	01-199168-02	Yes	2023	9	3/7/2023	3/15/2023		\$66.00
	Desc:	Pressure washer rental									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	602-00-6305	Building Repairs & Maintenance	66.00	0.00	0					
	Desc:	Building Repairs & Maintenance									
13034	245	Tillamook County Creamer	3	567367	Yes	2023	9	3/7/2023	3/15/2023		\$200.00
	Desc:	Supplies									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	601-00-6135	Chemical/Lab Supplies	200.00	0.00	0					
	Desc:	Chemical/Lab Supplies									
13035	245	Tillamook County Creamer	3	567853	Yes	2023	9	3/7/2023	3/15/2023		\$275.00
	Desc:	Supplies									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	601-00-6135	Chemical/Lab Supplies	275.00	0.00	0					
	Desc:	Chemical/Lab Supplies									
13036	245	Tillamook County Creamer	3	568170	Yes	2023	9	3/7/2023	3/15/2023		\$26.99
	Desc:	Supplies									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	600-00-6125	Shop Supplies & Small Tools	8.99	0.00	0					
	Desc:	Shop Supplies & Small Tools									
	2	601-00-6125	Shop Supplies & Small Tools	8.99	0.00	0					
	Desc:	Shop Supplies & Small Tools									
	3	602-00-6125	Shop Supplies & Small Tools	9.01	0.00	0					
	Desc:	Shop Supplies & Small Tools									
13037	37	Tillamook Farmers' Coope	3	440895	Yes	2023	9	3/7/2023	3/15/2023		\$72.12
	Desc:	Supplies									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	602-00-6140	Fuel/Lubes/Etc.	72.12	0.00	0					
	Desc:	Fuel/Lubes/Etc.									
13038	544	Wave	3	106825901-0010	Yes	2023	9	3/7/2023	3/15/2023		\$766.00
	Desc:	internet service									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	5	601-00-2030		Payroll Taxes Payable			226.66		0.00	0	
	Desc:										
	6	602-00-2030		Payroll Taxes Payable			546.79		0.00	0	
	Desc:										
13046	2	U.S. Department of the Tre	3	PR1364	Yes	2023	9	3/15/2023	3/15/2023		\$8,477.96
	Desc: Payroll from 3/1/2023 to 3/15/2023										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-00-2030		Payroll Taxes Payable		1,650.42	0.00	0			
	Desc:										
	2	100-30-2030		Payroll Taxes Payable		926.53	0.00	0			
	Desc:										
	3	200-00-2030		Payroll Taxes Payable		860.80	0.00	0			
	Desc:										
	4	600-00-2030		Payroll Taxes Payable		1,830.86	0.00	0			
	Desc:										
	5	601-00-2030		Payroll Taxes Payable		974.48	0.00	0			
	Desc:										
	6	602-00-2030		Payroll Taxes Payable		2,234.87	0.00	0			
	Desc:										
13047	5	Aflac	3	PR1364	Yes	2023	9	3/15/2023	3/15/2023		\$266.92
	Desc: Payroll from 3/1/2023 to 3/15/2023										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-00-2030		Payroll Taxes Payable		20.56	0.00	0			
	Desc:										
	2	100-00-2055		Med/Life Insurance Payable		39.71	0.00	0			
	Desc:										
	3	100-30-2055		Med/Life Insurance Payable		4.61	0.00	0			
	Desc:										
	4	200-00-2030		Payroll Taxes Payable		11.06	0.00	0			
	Desc:										
	5	200-00-2055		Med/Life Insurance Payable		10.62	0.00	0			
	Desc:										
	6	600-00-2030		Payroll Taxes Payable		28.90	0.00	0			
	Desc:										
	7	600-00-2055		Med/Life Insurance Payable		38.77	0.00	0			
	Desc:										
	8	601-00-2030		Payroll Taxes Payable		6.86	0.00	0			
	Desc:										
	9	601-00-2055		Med/Life Insurance Payable		24.13	0.00	0			
	Desc:										
	10	602-00-2030		Payroll Taxes Payable		29.94	0.00	0			
	Desc:										
	11	602-00-2055		Med/Life Insurance Payable		51.76	0.00	0			
	Desc:										
13048	98	CIS	3	PR1364	Yes	2023	9	3/15/2023	3/15/2023		\$10,501.79
	Desc: Payroll from 3/1/2023 to 3/15/2023										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-00-2030		Payroll Taxes Payable		220.17	0.00	0			
	Desc:										
	2	100-00-2055		Med/Life Insurance Payable		1,557.02	0.00	0			
	Desc:										
	3	100-30-2030		Payroll Taxes Payable		202.14	0.00	0			
	Desc:										

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	4	100-30-2055		Med/Life Insurance Payable			1,049.28		0.00	0	
		Desc:									
	5	200-00-2030		Payroll Taxes Payable			122.19		0.00	0	
		Desc:									
	6	200-00-2055		Med/Life Insurance Payable			878.18		0.00	0	
		Desc:									
	7	600-00-2030		Payroll Taxes Payable			287.96		0.00	0	
		Desc:									
	8	600-00-2055		Med/Life Insurance Payable			2,084.96		0.00	0	
		Desc:									
	9	601-00-2030		Payroll Taxes Payable			118.49		0.00	0	
		Desc:									
	10	601-00-2055		Med/Life Insurance Payable			910.57		0.00	0	
		Desc:									
	11	602-00-2030		Payroll Taxes Payable			376.29		0.00	0	
		Desc:									
	12	602-00-2055		Med/Life Insurance Payable			2,694.54		0.00	0	
		Desc:									
13049	189	Oregon PERS	3	PR1364	Yes	2023	9	3/15/2023	3/15/2023		\$8,258.90
		Desc:		Payroll from 3/1/2023 to 3/15/2023							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-00-2040			1,626.67	0.00	0		
		Desc:		Retirement Payable							
		2		100-30-2040			920.84	0.00	0		
		Desc:		Retirement Payable							
		3		200-00-2040			823.76	0.00	0		
		Desc:		Retirement Payable							
		4		600-00-2040			1,775.75	0.00	0		
		Desc:		Retirement Payable							
		5		601-00-2040			884.42	0.00	0		
		Desc:		Retirement Payable							
		6		602-00-2040			2,227.46	0.00	0		
		Desc:		Retirement Payable							
13050	190	Oregon Department of Jus	3	PR1364	Yes	2023	9	3/15/2023	3/15/2023		\$92.50
		Desc:		Payroll from 3/1/2023 to 3/15/2023							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-00-2050			0.93	0.00	0		
		Desc:		Garnishments Payable							
		2		200-00-2050			0.93	0.00	0		
		Desc:		Garnishments Payable							
		3		600-00-2050			9.25	0.00	0		
		Desc:		Garnishments Payable							
		4		601-00-2050			1.85	0.00	0		
		Desc:		Garnishments Payable							
		5		602-00-2050			79.54	0.00	0		
		Desc:		Garnishments Payable							
13051	1	Oregon Department of Rev	3	PR1364-PLO	Yes	2023	9	3/15/2023	3/15/2023		\$329.47
		Desc:		Payroll from 3/1/2023 to 3/15/2023							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-00-2030			62.99	0.00	0		
		Desc:		Payroll Taxes Payable							
		2		100-30-2030			33.24	0.00	0		
		Desc:		Payroll Taxes Payable							

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		3 200-00-2030		Payroll Taxes Payable			33.01		0.00	0	
		Desc:									
		4 600-00-2030		Payroll Taxes Payable			72.63		0.00	0	
		Desc:									
		5 601-00-2030		Payroll Taxes Payable			35.76		0.00	0	
		Desc:									
		6 602-00-2030		Payroll Taxes Payable			91.84		0.00	0	
		Desc:									
13052	1	Oregon Department of Rev	3	PR1362	Yes	2023	9		3/15/2023	3/15/2023	\$25.08
		Desc:	Payroll from 2/1/2023 to 2/28/2023								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-30-2030			Payroll Taxes Payable	25.08	0.00	0		
		Desc:									
13053	2	U.S. Department of the Tre	3	PR1362	Yes	2023	9		3/15/2023	3/15/2023	\$356.68
		Desc:	Payroll from 2/1/2023 to 2/28/2023								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-30-2030			Payroll Taxes Payable	356.68	0.00	0		
		Desc:									
13054	189	Oregon PERS	3	PR1362	Yes	2023	9		3/15/2023	3/15/2023	\$22.99
		Desc:	Payroll from 2/1/2023 to 2/28/2023								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-30-2040			Retirement Payable	22.99	0.00	0		
		Desc:									
13055	1	Oregon Department of Rev	3	PR1362-PLO	Yes	2023	9		3/15/2023	3/15/2023	\$22.70
		Desc:	Payroll from 2/1/2023 to 2/28/2023								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-30-2030			Payroll Taxes Payable	22.70	0.00	0		
		Desc:									
13056	98	CIS	3	Feb payroll 2023	Yes	2023	9		3/13/2023	3/15/2023	\$2.71
		Desc:	Adj to payroll billing for health insurance								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-5405			Health Insurance	2.71	0.00	0		
		Desc:	Health Insurance								
13057	114	Rosenberg Builders Suppl	3	2303-883110	Yes	2023	9		3/14/2023	3/20/2023	\$18.07
		Desc:	Supplies								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6325			Utility System Repairs	18.07	0.00	0		
		Desc:	Utility System Repairs								
13058	168	Backflow Valve Services	3	9743	Yes	2023	9		3/14/2023	3/20/2023	\$381.00
		Desc:	Backflow testing								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6305			Building Repairs & Maintenan	381.00	0.00	0		
		Desc:	Building Repairs & Maintenance								
13059	981	Pacific Fab and Machine,	3	1012	Yes	2023	9		3/14/2023	4/7/2023	\$440.00
		Desc:	Valve keys								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6125			Shop Supplies & Small Tools	220.00	0.00	0		
		Desc:	Shop Supplies & Small Tools								
		2	601-00-6125			Shop Supplies & Small Tools	220.00	0.00	0		
		Desc:	Shop Supplies & Small Tools								
13060	886	Richard Coit	3	1890	Yes	2023	9		3/14/2023	3/20/2023	\$1,121.97
		Desc:									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount	
		1 100-30-6860		Computers/Software/Service			884.47		0.00	0		
		Desc: Computers/Software/Services									1099	
		2 602-00-6860		Computers/Software/Service			167.50		0.00	0		
		Desc: Computers/Software/Services									1099	
		3 100-10-6860		Computers/Software/Service			70.00		0.00	0		
		Desc: Computers/Software/Services									1099	
13061	777	Richardson Wang LLP	3	3431	Yes	2023	9		3/14/2023	3/20/2023	\$1,070.00	
		Desc: Legal fees										
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		100-90-6220			1,070.00		0.00	0		
		Desc: Legal Fees										1099
13062	154	Quill	3	31280669	Yes	2023	9		3/14/2023	3/20/2023	\$108.68	
		Desc: office supplies										
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		100-10-6105			92.14		0.00	0		
		Desc: Office Supplies & Equipment										
		2		100-30-6105			16.54		0.00	0		
		Desc: Office Supplies & Equipment										
13063	982	Don Backman Photograph	3	1	Yes	2023	9		3/14/2023	3/20/2023	\$600.00	
		Desc: photos for wayfinding										
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		100-70-6290			600.00		0.00	0		
		Desc: Other Professional Fees										
13064	831	Local Government Law Gr	3	65511	Yes	2023	9		3/14/2023	3/20/2023	\$817.00	
		Desc: Legal fees										
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		100-90-6220			93.50		0.00	0		
		Desc: Legal Fees										1099
		2		200-00-6220			723.50		0.00	0		
		Desc: Legal Fees										1099
13065	369	Ferguson Waterworks	3	1181345	Yes	2023	9		3/14/2023	3/20/2023	\$539.27	
		Desc: Supplies										
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		602-00-6325			539.27		0.00	0		
		Desc: Utility System Repairs										
13066	485	Tillamook Estuaries Partn	3	NORP 2023-208	Yes	2023	9		3/14/2023	3/20/2023	\$430.00	
		Desc: Plants										
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		100-50-6995			430.00		0.00	4	1	EXP
		Desc: Feasibility Studies / Projects										
13067	107	Poster Compliance Center	3	INV-15010-Z4T5	Yes	2023	9		3/14/2023	3/20/2023	\$231.85	
		Desc: Compliance posters										
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		100-10-6105			231.85		0.00	0		
		Desc: Office Supplies & Equipment										
13068	167	Walter E. Nelson Co.	3	490183	Yes	2023	9		3/14/2023	3/20/2023	\$117.62	
		Desc: Supplies										
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		602-00-6135			117.62		0.00	0		
		Desc: Chemical/Lab Supplies										
13069	114	Rosenberg Builders Suppl	3	2303-880791	Yes	2023	9		3/14/2023	3/20/2023	\$8.01	
		Desc: Supplies										
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	600-00-6125		Shop Supplies & Small Tools			2.67		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	2	601-00-6125		Shop Supplies & Small Tools			2.67		0.00	0	
	Desc:	Shop Supplies & Small Tools									
	3	602-00-6125		Shop Supplies & Small Tools			2.67		0.00	0	
	Desc:	Shop Supplies & Small Tools									
13071	164	Alexin Analytical Laborato	3	44721	Yes	2023	9		3/14/2023	3/20/2023	\$1,662.00
	Desc:	Maintenance									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6225		Laboratory Fees			831.00	0.00	0		
	Desc:	Laboratory Fees									
	2	601-00-6225		Laboratory Fees			831.00	0.00	0		
	Desc:	Laboratory Fees									
13072	961	JWC Environmental Inc.	3	114174	Yes	2023	9		3/14/2023	3/20/2023	\$3,394.19
	Desc:	equipment repairs									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	602-00-6345		Operational Equipment & Re			3,394.19	0.00	0		
	Desc:	Operational Equipment & Repairs									
13073	237	Tillamook County Health D	3	March 2023 - Ap	Yes	2023	9		3/14/2023	3/20/2023	\$30.00
	Desc:	State of the City event application									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-90-6805		Mayor			30.00	0.00	0		
	Desc:	Mayor									
13074	796	Pacific Office Automation	3	990396	Yes	2023	9		3/21/2023	3/25/2023	\$76.18
	Desc:	Copies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-10-6105		Office Supplies & Equipment			76.18	0.00	0		
	Desc:	Office Supplies & Equipment									
13075	562	Northstar Chemical	3	247501	Yes	2023	9		3/21/2023	3/25/2023	\$1,694.72
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	601-00-6135		Chemical/Lab Supplies			1,694.72	0.00	0		
	Desc:	Chemical/Lab Supplies									
13076	44	Davison Auto Parts	3	939-5819836	Yes	2023	9		3/21/2023	3/25/2023	\$382.15
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6345		Operational Equipment & Re			382.15	0.00	0		
	Desc:	Operational Equipment & Repairs									
13077	44	Davison Auto Parts	3	939-5819845	Yes	2023	9		3/21/2023	3/25/2023	\$28.15
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6345		Operational Equipment & Re			28.15	0.00	0		
	Desc:	Operational Equipment & Repairs									
13078	959	Coaxsher	3	47341	Yes	2023	9		3/21/2023	3/25/2023	\$1,304.64
	Desc:	PPE									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6350		Personal Protective Equipme			1,304.64	0.00	0		
	Desc:	Personal Protective Equipment									
13079	120	Seawestern	3	INV22082	Yes	2023	9		3/21/2023	3/25/2023	\$373.65
	Desc:	PPE									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6350		Personal Protective Equipme			373.65	0.00	0		
	Desc:	Personal Protective Equipment									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13080	957	Sirennet	3	0266990	Yes	2023 9		3/21/2023	3/25/2023		\$822.39
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6345		Operational Equipment & Re		822.39	0.00	0		
		Desc: Operational Equipment & Repairs									
13081	972	Communications Northwe	3	77783	Yes	2023 9		3/21/2023	3/25/2023		\$87.23
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6340		Radios & Radio Repair		87.23	0.00	0		
		Desc: Radios & Radio Repair									
13082	894	Curtis Tools for Heroes	3	INV679488	Yes	2023 9		3/21/2023	3/25/2023		\$3,403.73
		Desc: Hose									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6345		Operational Equipment & Re		3,403.73	0.00	0		
		Desc: Operational Equipment & Repairs									
13083	867	TDR Company LLC	3	41957	Yes	2023 9		3/21/2023	3/25/2023		\$581.23
		Desc: Vehicle repairs									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6345		Operational Equipment & Re		581.23	0.00	0		
		Desc: Operational Equipment & Repairs									
13084	867	TDR Company LLC	3	41934	Yes	2023 9		3/21/2023	3/25/2023		\$860.96
		Desc: Vehicle maint									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6345		Operational Equipment & Re		860.96	0.00	0		
		Desc: Operational Equipment & Repairs									
13085	796	Pacific Office Automation	3	967912	Yes	2023 9		3/21/2023	3/25/2023		\$321.79
		Desc: Phone service									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6620		Telecommunications		80.45	0.00	0		
		Desc: Telecommunications									
		2	100-10-6620		Telecommunications		160.90	0.00	0		
		Desc: Telecommunications									
		3	600-00-6620		Telecommunications		26.82	0.00	0		
		Desc: Telecommunications									
		4	601-00-6620		Telecommunications		26.81	0.00	0		
		Desc: Telecommunications									
		5	602-00-6620		Telecommunications		26.81	0.00	0		
		Desc: Telecommunications									
13086	894	Curtis Tools for Heroes	3	INV659607	Yes	2023 9		3/21/2023	3/25/2023		\$1,425.80
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6345		Operational Equipment & Re		1,425.80	0.00	0		
		Desc: Operational Equipment & Repairs									
13087	114	Rosenberg Builders Suppl	3	2303-885388	Yes	2023 9		3/21/2023	3/25/2023		\$42.54
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	200-00-6315		Street Repairs & Maintenanc		42.54	0.00	0		
		Desc: Street Repairs & Maintenance									
13088	114	Rosenberg Builders Suppl	3	2303-885387	Yes	2023 9		3/21/2023	3/25/2023		\$15.04
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	200-00-6315		Street Repairs & Maintenanc		15.04	0.00	0		
		Desc: Street Repairs & Maintenance									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13089	115	R Sanitary Service	3	70005-Feb 23	Yes	2023 9		3/21/2023	3/25/2023		\$183.75
		Desc:	Sanitary services								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	600-00-6305		Building Repairs & Maintenan		21.73	0.00	0		
		Desc:	Building Repairs & Maintenance								
		2	601-00-6305		Building Repairs & Maintenan		21.73	0.00	0		1099
		Desc:	Building Repairs & Maintenance								
		3	100-10-6305		Building Repairs & Maintenan		21.73	0.00	0		1099
		Desc:	Building Repairs & Maintenance								
		4	100-30-6305		Building Repairs & Maintenan		21.73	0.00	0		1099
		Desc:	Building Repairs & Maintenance								
		5	602-00-6305		Building Repairs & Maintenan		96.83	0.00	0		1099
		Desc:	Building Repairs & Maintenance								
13090	941	Habitat Concepts	3	5.23	Yes	2023 9		3/21/2023	3/25/2023		\$1,300.00
		Desc:	Planning / Design								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-50-6995		Feasibility Studies / Projects		1,300.00	0.00	7	1	EXP
		Desc:	Feasibility Studies / Projects								
13091	39	Bay City Firefighters Asso	3	23-3-1	Yes	2023 9		3/21/2023	3/25/2023		\$100.00
		Desc:	admin costs								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6405		Dues & Subscriptions		100.00	0.00	0		
		Desc:	Dues & Subscriptions								
13092	81	Indoor Billboard	3	1700543	Yes	2023 9		3/21/2023	3/25/2023		\$216.31
		Desc:	Supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-50-6190		Other Supplies		216.31	0.00	0		
		Desc:	Other Supplies								
13093	100	Scott Motsinger	3	Reim - Feb 2023	Yes	2023 9		3/21/2023	3/25/2023		\$100.00
		Desc:	CDL med cert								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	600-00-6410		Training		33.33	0.00	0		
		Desc:	Training								
		2	601-00-6410		Training		33.33	0.00	0		
		Desc:	Training								
		3	602-00-6410		Training		33.34	0.00	0		
		Desc:	Training								
13094	523	North Coast Lawn	3	83638	Yes	2023 9		3/21/2023	3/25/2023		\$1,685.00
		Desc:	Lawn service								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-50-6311		Contracted Ground Maintena		1,685.00	0.00	0		
		Desc:	Contracted Ground Maintenance								
13095	938	Lindsey Gann	3	Reim - Feb 2023	Yes	2023 9		3/21/2023	3/25/2023		\$314.23
		Desc:	Travel Reimb - Training								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6410		Training		100.00	0.00	0		
		Desc:	Training								
		2	600-00-6410		Training		100.00	0.00	0		
		Desc:	Training								
		3	602-00-6410		Training		114.23	0.00	0		
		Desc:	Training								
13096	956	911 Supply Public Safety	3	INV-1-30920	Yes	2023 9		3/21/2023	3/25/2023		\$38.38
		Desc:	PPE								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		1 100-30-6350		Personal Protective Equipme			38.38		0.00	0	
		Desc: Personal Protective Equipment									
13097	956	911 Supply Public Safety	3	INV-1-30922	Yes	2023	9	3/21/2023	3/25/2023		\$1,196.00
		Desc: PPE									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-30-6350			1,196.00	0.00	0		
		Desc: Personal Protective Equipment									
13098	956	911 Supply Public Safety	3	INV-1-30892	Yes	2023	9	3/21/2023	3/25/2023		\$318.00
		Desc: PPE									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-30-6350			318.00	0.00	0		
		Desc: Personal Protective Equipment									
13099	44	Davison Auto Parts	3	939-5830298	Yes	2023	9	3/21/2023	3/25/2023		\$403.96
		Desc: Supplies									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-30-6345			403.96	0.00	0		
		Desc: Operational Equipment & Repairs									
13100	114	Rosenberg Builders Suppl	3	2303-888043	Yes	2023	9	3/21/2023	3/25/2023		\$11.24
		Desc: Supplies									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-30-6305			11.24	0.00	0		
		Desc: Building Repairs & Maintenance									
13101	114	Rosenberg Builders Suppl	3	2303-888041	Yes	2023	9	3/21/2023	3/25/2023		\$34.15
		Desc: Supplies									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-30-6105			34.15	0.00	0		
		Desc: Office Supplies & Equipment									
13102	959	Coaxsher	3	47576	Yes	2023	9	3/21/2023	3/25/2023		\$189.95
		Desc: Supplies									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-30-6350			189.95	0.00	0		
		Desc: Personal Protective Equipment									
13103	176	Carson Oil	3	IN-0835497	Yes	2023	9	3/21/2023	3/25/2023		\$1,869.38
		Desc: Fuel									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		600-00-6140			623.13	0.00	0		
		Desc: Fuel/Lubes/Etc.									
		2		601-00-6140			623.13	0.00	0		
		Desc: Fuel/Lubes/Etc.									
		3		602-00-6140			623.12	0.00	0		
		Desc: Fuel/Lubes/Etc.									
13104	114	Rosenberg Builders Suppl	3	2303-887799	Yes	2023	9	3/21/2023	3/25/2023		\$4.42
		Desc: Supplies									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		602-00-6125			4.42	0.00	0		
		Desc: Shop Supplies & Small Tools									
13106	882	PSI	3	2547	Yes	2023	9	3/21/2023	3/25/2023		\$194.25
		Desc: Signs - State of the City									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-90-6805			194.25	0.00	0		
		Desc: Mayor									
13107	983	Netarts-Oceanside Rural F	3	1002	Yes	2023	9	3/23/2023	3/25/2023		\$15.00
		Desc: Training									
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	4	100-30-2055		Med/Life Insurance Payable			1,049.28		0.00	0	
		Desc:									
	5	200-00-2030		Payroll Taxes Payable			122.19		0.00	0	
		Desc:									
	6	200-00-2055		Med/Life Insurance Payable			878.18		0.00	0	
		Desc:									
	7	600-00-2030		Payroll Taxes Payable			287.96		0.00	0	
		Desc:									
	8	600-00-2055		Med/Life Insurance Payable			2,084.96		0.00	0	
		Desc:									
	9	601-00-2030		Payroll Taxes Payable			118.49		0.00	0	
		Desc:									
	10	601-00-2055		Med/Life Insurance Payable			910.57		0.00	0	
		Desc:									
	11	602-00-2030		Payroll Taxes Payable			376.29		0.00	0	
		Desc:									
	12	602-00-2055		Med/Life Insurance Payable			2,694.54		0.00	0	
		Desc:									
13120	189	Oregon PERS	3	PR1366	Yes	2023	9	3/31/2023	3/31/2023		\$8,285.16
		Desc:		Payroll from 3/15/2023 to 3/31/2023							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-00-2040			1,627.33	0.00	0		
		Desc:		Retirement Payable							
		2		100-30-2040			920.84	0.00	0		
		Desc:		Retirement Payable							
		3		200-00-2040			825.42	0.00	0		
		Desc:		Retirement Payable							
		4		600-00-2040			1,781.92	0.00	0		
		Desc:		Retirement Payable							
		5		601-00-2040			886.30	0.00	0		
		Desc:		Retirement Payable							
		6		602-00-2040			2,243.35	0.00	0		
		Desc:		Retirement Payable							
13121	190	Oregon Department of Jus	3	PR1366	Yes	2023	9	3/31/2023	3/31/2023		\$92.50
		Desc:		Payroll from 3/15/2023 to 3/31/2023							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-00-2050			0.93	0.00	0		
		Desc:		Garnishments Payable							
		2		200-00-2050			0.93	0.00	0		
		Desc:		Garnishments Payable							
		3		600-00-2050			9.25	0.00	0		
		Desc:		Garnishments Payable							
		4		601-00-2050			1.85	0.00	0		
		Desc:		Garnishments Payable							
		5		602-00-2050			79.54	0.00	0		
		Desc:		Garnishments Payable							
13122	630	State of Oregon Dept of Re	3	PR1366	Yes	2023	9	3/31/2023	3/31/2023		\$131.44
		Desc:		Payroll from 3/15/2023 to 3/31/2023							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-00-2030			25.18	0.00	0		
		Desc:		Payroll Taxes Payable							
		2		100-30-2030			13.30	0.00	0		
		Desc:		Payroll Taxes Payable							

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount	
	3	200-00-2030		Payroll Taxes Payable			13.19		0.00	0		
		Desc:										
	4	600-00-2030		Payroll Taxes Payable			28.99		0.00	0		
		Desc:										
	5	601-00-2030		Payroll Taxes Payable			14.28		0.00	0		
		Desc:										
	6	602-00-2030		Payroll Taxes Payable			36.50		0.00	0		
		Desc:										
13123	1	Oregon Department of Rev	3	PR4260	Yes	2023	9		3/31/2023	3/31/2023	\$187.99	
		Desc:		Voided Payroll Check								
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		600-00-2030			Payroll Taxes Payable		-18.78	0.00	0	
		Desc:										
		2		601-00-2030			Payroll Taxes Payable		-5.64	0.00	0	
		Desc:										
		3		602-00-2030			Payroll Taxes Payable		-163.57	0.00	0	
		Desc:										
13124	2	U.S. Department of the Tre	3	PR4260	Yes	2023	9		3/31/2023	3/31/2023	\$734.25	
		Desc:		Voided Payroll Check								
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		600-00-2030			Payroll Taxes Payable		-73.43	0.00	0	
		Desc:										
		2		601-00-2030			Payroll Taxes Payable		-22.04	0.00	0	
		Desc:										
		3		602-00-2030			Payroll Taxes Payable		-638.78	0.00	0	
		Desc:										
13125	98	CIS	3	PR4260	Yes	2023	9		3/31/2023	3/31/2023	\$1,095.81	
		Desc:		Voided Payroll Check								
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		600-00-2030			Payroll Taxes Payable		-10.93	0.00	0	
		Desc:										
		2		600-00-2055			Med/Life Insurance Payable		-98.66	0.00	0	
		Desc:										
		3		601-00-2030			Payroll Taxes Payable		-3.28	0.00	0	
		Desc:										
		4		601-00-2055			Med/Life Insurance Payable		-29.60	0.00	0	
		Desc:										
		5		602-00-2030			Payroll Taxes Payable		-95.07	0.00	0	
		Desc:										
		6		602-00-2055			Med/Life Insurance Payable		-858.27	0.00	0	
		Desc:										
13126	189	Oregon PERS	3	PR4260	Yes	2023	9		3/31/2023	3/31/2023	\$761.72	
		Desc:		Voided Payroll Check								
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category
		1		600-00-2040			Retirement Payable		-76.17	0.00	0	
		Desc:										
		2		601-00-2040			Retirement Payable		-22.85	0.00	0	
		Desc:										
		3		602-00-2040			Retirement Payable		-662.70	0.00	0	
		Desc:										
13127	630	State of Oregon Dept of Re	3	PR4260	Yes	2023	9		3/31/2023	3/31/2023	\$12.76	
		Desc:		Voided Payroll Check								
		Line		Account Number			AP Amount		Liq Amount	Project	Task	Category

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	2	601-00-2030		Payroll Taxes Payable			0.38		0.00	0	
	Desc:										
	3	602-00-2030		Payroll Taxes Payable			11.10		0.00	0	
	Desc:										
13133	154	Quill	3	31627548	Yes	2023	9	3/29/2023	4/15/2023		\$67.98
	Desc:	Supplies									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-10-6105		Office Supplies & Equipment			67.98	0.00	0		
	Desc:	Office Supplies & Equipment									
13134	985	Bandon Delanoy	3	Refund - 3/23	Yes	2023	9	3/29/2023	4/15/2023		\$227.55
	Desc:	Refund, closed account # 000766-001									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	600-00-6910		Fee Refunds			94.45	0.00	0		
	Desc:	Fee Refunds									
	2	602-00-6910		Fee Refunds			133.10	0.00	0		
	Desc:	Fee Refunds									
13136	180	CenturyLink	3	314199659-April	Yes	2023	9	3/29/2023	4/17/2023		\$235.91
	Desc:	Phone bill									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-30-6620		Telecommunications			94.36	0.00	0		
	Desc:	Telecommunications									
	2	100-10-6620		Telecommunications			141.55	0.00	0		
	Desc:	Telecommunications									
13137	27	Tillamook People's Utility	3	20890-April 23	Yes	2023	9	3/29/2023	4/17/2023		\$2,093.08
	Desc:	Power									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	602-00-6605		Electricity			2,093.08	0.00	0		
	Desc:	Electricity									
13138	27	Tillamook People's Utility	3	21211-April 23	Yes	2023	9	3/29/2023	4/17/2023		\$35.15
	Desc:	Power									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-50-6605		Electricity			35.15	0.00	0		
	Desc:	Electricity									
13139	27	Tillamook People's Utility	3	21215-April 2023	Yes	2023	9	3/29/2023	4/17/2023		\$655.00
	Desc:	Power									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	200-00-6605		Electricity			655.00	0.00	0		
	Desc:	Electricity									
13140	27	Tillamook People's Utility	3	21221-April 2023	Yes	2023	9	3/29/2023	4/17/2023		\$456.22
	Desc:	Power									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-30-6605		Electricity			456.22	0.00	0		
	Desc:	Electricity									
13141	27	Tillamook People's Utility	3	21223-April 23	Yes	2023	9	3/29/2023	4/17/2023		\$264.25
	Desc:	Power									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-10-6605		Electricity			264.25	0.00	0		
	Desc:	Electricity									
13142	27	Tillamook People's Utility	3	21224-April 23	Yes	2023	9	3/29/2023	4/17/2023		\$248.95
	Desc:	Power									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-10-6605		Electricity			248.95	0.00	0		
	Desc:	Electricity									

A/P Control Report

for user asystadmin from 3/1/2023 to 3/31/2023

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13143	27	Tillamook People's Utility	3	21231-April 23	Yes	2023 9		3/29/2023	4/17/2023		\$172.22
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6605		Electricity	172.22	0.00	0			
		Desc: Electricity									
13144	27	Tillamook People's Utility	3	22182-April 2023	Yes	2023 9		3/29/2023	4/17/2023		\$33.21
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	601-00-6605		Electricity	33.21	0.00	0			
		Desc: Electricity									
13145	27	Tillamook People's Utility	3	22221-April 23	Yes	2023 9		3/29/2023	4/17/2023		\$297.89
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	601-00-6605		Electricity	297.89	0.00	0			
		Desc: Electricity									
13146	27	Tillamook People's Utility	3	22713-April 23	Yes	2023 9		3/29/2023	4/17/2023		\$1,912.91
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	601-00-6605		Electricity	1,912.91	0.00	0			
		Desc: Electricity									
13147	27	Tillamook People's Utility	3	41352-April 23	Yes	2023 9		3/29/2023	4/17/2023		\$284.02
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	200-00-6605		Electricity	71.00	0.00	0			
		Desc: Electricity									
		2	600-00-6605		Electricity	71.01	0.00	0			
		Desc: Electricity									
		3	601-00-6605		Electricity	71.01	0.00	0			
		Desc: Electricity									
		4	602-00-6605		Electricity	71.00	0.00	0			
		Desc: Electricity									
13148	27	Tillamook People's Utility	3	45448-April 23	Yes	2023 9		3/29/2023	4/17/2023		\$133.10
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-50-6605		Electricity	133.10	0.00	0			
		Desc: Electricity									
13149	27	Tillamook People's Utility	3	75292-April 23	Yes	2023 9		3/29/2023	4/17/2023		\$30.45
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6605		Electricity	30.45	0.00	0			
		Desc: Electricity									
13150	27	Tillamook People's Utility	3	96528-April 23	Yes	2023 9		3/29/2023	4/17/2023		\$38.66
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-50-6605		Electricity	38.66	0.00	0			
		Desc: Electricity									
13151	27	Tillamook People's Utility	3	97001-April 23	Yes	2023 9		3/29/2023	4/17/2023		\$32.92
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6605		Electricity	32.92	0.00	0			
		Desc: Electricity									
13153	986	Karen Brenner	3	Refund - Craig	Yes	2023 9		3/29/2023	4/17/2023		\$47.26
		Desc: Refund on account 003213-Robert Craig									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	

A/P Control Report

for user asystadmin from 3/1/2023 to 3/31/2023

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Discount Date	Amount
13160	208	USPS	3	March 2023 - Po	Yes	2023	9		3/29/2023	4/1/2023		\$1,000.00
		Desc: Postage										
		Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
		1	600-00-6105		Office Supplies & Equipment		500.00		0.00	0		
		Desc: Office Supplies & Equipment										
		2	602-00-6105		Office Supplies & Equipment		500.00		0.00	0		
		Desc: Office Supplies & Equipment										
13161	98	CIS	3	March - adjustm	Yes	2023	9		3/29/2023	3/31/2023		\$2.71
		Desc: Adj to health insurance deductions - payroll side										
		Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
		1	100-10-5405		Health Insurance		2.71		0.00	0		
		Desc: Health Insurance										

Fund 100 Total	73,799.54	0.00
Fund 200 Total	8,148.89	0.00
Fund 402 Total	5,000.00	0.00
Fund 600 Total	17,412.07	0.00
Fund 601 Total	21,784.71	0.00
Fund 602 Total	39,323.49	0.00
Grand Total	165,468.70	0.00

Correspondence between Accuity (Bay City's Auditor) and Finance Director Lindsey Gann on April 4, 2023.

SORRY. I just took the time to read through, you've done a really nice job with it. The only possible changes I see are in the mention of bank reconciliations will be performed monthly - I would add, that the balances will also be reconciled to the GL as well as the statement. And then in the SDCs (I think this is more of a legal interpretation) it mentions that they are for funding growth, but a lot of times SDCs are in part for growth and in part to pay back amounts for systems already in place - so you might just want to tweak the wording to reference your plan instead of the specific for growth.

That's it!

Kori



THE PEARL OF TILLAMOOK BAY

City of Bay City Ordinance No. 701 – City Financial Policy (DRAFT)

Policy:

The City Council's Financial Policy serves to:

- ❖ protect the policy making ability of the City Council by ensuring that important policy decisions are not controlled by financial problems or emergencies.
- ❖ enhance the City Council's decision-making ability by providing timely and accurate information on revenue and operating costs.
- ❖ assist sound management of the City by providing accurate and timely information to the City Council and public on the City's financial condition.
- ❖ provide sound principles, reports, and analyses to guide the important decisions of the City Council and of management which have significant fiscal impact.
- ❖ set forth operational principles which minimize the cost of government and financial risk and safeguard the City's assets.
- ❖ employ revenue policies which prevent undue or unbalanced reliance on certain revenues, which distribute the costs of municipal services fairly, and which provide adequate funds to operate desired programs.
- ❖ provide adequate resources to operate and maintain essential public services, facilities, utilities, infrastructure, and capital equipment.
- ❖ protect and enhance the City's credit rating and prevent default on any debt issue of the City.
- ❖ ensure the legal use of all City funds through efficient and sound systems of administrative policies, financial security, and internal controls.

Purpose:

To underscore the responsibility of the City of Bay City to its citizens for the long-term care of public funds and wise management of municipal finances while providing adequate funding for the services desired to achieve a sense of well-being and safety by the public and maintaining the community's public facilities and infrastructure to enhance the long-term livability and economic vitality of Bay City.

Scope:

Municipal financial operations have a wide variety of oversight or standard setting agencies, including multiple departments within both State and Federal governments, the Securities and Exchange Commission (SEC), and the Governmental Accounting Standards Board (GASB). The City of Bay City manages public funds within all of these oversight agency requirements. These fiscal management policies are designed to ensure the



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fiscal stability of the City of Bay City municipal corporation, provide guidance in fiscal management when oversight agencies are otherwise silent or to reiterate best practices that may be codified by another entity. This document is not meant to be a detailed authority source. Other resources are available to supplement this material such as the City's employee handbook and bargaining unit agreements, Oregon Revised Statutes (ORS), Oregon Budget Law, Generally Accepted Accounting Principles (GAAP), and GASB pronouncements. This policy document is available on the City's website and is distributed to the Mayor, Councilors, City Manager and Directors. Anyone who has responsibility for management of the financial affairs of a department should reference this document. The Finance Director may be contacted for guidance where this policy is not explicit.

Guidelines:

Revenue Policy

- A. The City will take advantage of every revenue generating authority provided by Oregon Statutes, including but not limited to State Shared Revenues, Transient Room Taxes, Franchise Fees, User Fees, and System Development Charges.
- B. The City will maximize the use of service user charges between funds for services that can be identified and where costs are related to the level of service provided. Examples of such charges are In-Lieu of Ad Valorem Taxes and the General Fund Support Transfer charge. The cost of providing specific services shall be recalculated periodically, and the fee adjusted accordingly.
- C. Charges for providing utility services shall be sufficient to finance all operating, capital outlay, and debt service expenses of the City's enterprise funds, including operating contingency and reserve requirements. These enterprise funds will totally support all costs, and rates will be reviewed and adjusted as needed to account for major changes in consumption, capital improvements, and cost increases.
- D. The City shall pursue an aggressive policy of collecting delinquent accounts. When necessary, discontinuing service, recording utility liens, and utilizing other methods of collection including the employment of a collection's agency shall be used.
- E. System development charges shall be established to fund the costs of improvements to service additional increments to growth, such as street, storm water, water, sewer, and park facilities. These revenues are legally restricted by a formal plan.
- F. The City shall maintain a current schedule of administrative fees, showing when the fees were last reviewed and/or recalculated.

Expenditure Policy

- A. The City will provide employee compensation that is competitive with comparable public jurisdictions within the relative recruitment area.
- B. Estimated wage increases and changes in employee benefits will be included in the proposed budget under Personnel Services.
- C. The City is committed to maintaining and improving the productivity of its staff by providing a proper working environment, adequate equipment and supplies, and appropriate training and supervision.
- D. The operation of City utilities and streets and city property maintenance must have adequate funds to procure needed supplies and parts.
- E. Purchasing guidelines are provided in the City's "Public Contracting Regulations" located in Ordinance 696 of the Bay City, City Code.
- F. Department Directors are responsible to manage department expenditures within budget



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appropriations. Expenditure invoices or statements require approval by the Department Director or Supervisor.

G. Payment Methods/Processes:

1. Vendor Checks: Approved invoices are routed to the Finance Director for payment. The Finance Director verifies invoice coding and authorization, enters the invoices into the finance software, and prints the checks. The Finance Director reviews all documentation and verifies check sequence prior to issuance of the signed checks. Payments by ACH or Wire are approved by the Finance Director and reviewed by the City Manager through the monthly reporting.
2. Company Credit Card Payments: Department Directors and select staff members have been issued company credit cards for use in facilitating City purchases where a credit card payment is required or more efficient. Statements are reviewed monthly, with all receipts accounted for by the card user. Documentation is submitted to the Finance Director to reconcile to the credit card statement.
3. Payroll: Time sheets are submitted by all Departments to the Finance Director who processes the wages, benefits, and deductions semi-monthly. Payment to personnel is primarily via direct deposit. The Direct Deposit information is submitted to the bank by the Finance Director, with any manual checks signed by two authorized signers.
4. Two signatures are required for both payroll and vendor checks – City Manager, Deputy City Record, Mayor, and City Council President are authorized signers for the City.

H. Capital outlay expenses:

1. The City will provide for adequate maintenance of equipment and capital assets and will fund reserves to ensure that monies are available as needed to replace City vehicles, equipment, and facilities.
2. The City will determine and use the most appropriate method of financing (debt or equity) for all capital projects and purchases.
3. Special funds dedicated for capital improvements will be segregated in the accounting system and used only for the intended capital purposes.

Operating Budgetary Policies

- A. To maintain fund integrity, the City will budget and manage each fund as an independent entity in accordance with applicable statutes and with generally accepted accounting principles.
- B. A Budget Committee will be appointed in conformance with the City Charter and State statutes. The Budget Committee's chief purpose is to review the Finance Director and City Manager's proposed budget and recommend a budget and maximum tax levy for the City Council to adopt. The Budget Committee may consider and develop recommendations on other financial issues as delegated by the City Council.
- C. The City budget will support City Council goals and priorities and the long-range needs of the community.
- D. Revenues will be estimated by an objective, analytical process. Because most revenues are sensitive to conditions outside the City's control, estimates will be conservative.



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- E. Ongoing expenses should be covered by ongoing revenues.
- F. While the City budget is a one-year document, a multi-year approach will be used in its development so future implications of current fiscal decisions can be considered.

Accounting Policy

- A. The City shall establish and maintain its accounting systems according to GAAP and Oregon Budget Law. The City will issue an Annual Financial Report (audit report) each fiscal year.
- B. An annual audit shall be performed by an independent certified public accounting firm, which will issue an official opinion on the annual financial statements, and if necessary, issue letters to management and those who govern identifying areas needing improvement.
- C. Full disclosure of the City's financial condition shall be provided in the financial statements and bond representations.
- D. Monthly summary Budget-to-Actual reports as well as detail revenue and expense reports shall be prepared and distributed to Department Directors and other appropriate City staff in a timely manner. They will also be made available for public inspection upon request.
- E. Quarterly Budget-to-Actual reports shall be prepared and distributed to the City Council, City Manager, and other appropriate City staff in a timely manner. These reports will be made available for public inspection on the City's website.
- F. Any required adjustments to the annual budget will be made in accordance with Oregon Budget Law and will require the approval of the City Council by resolution.
- G. Systems will provide monthly information about cash position and investment performance, and this information will be provided in the Monthly reports to City Council.
- H. Bank reconciliations will be done monthly for all checking and investment accounts and will be reconciled to the GL accounts.
- I. Reconciliations will be done monthly between the General Ledger and the Utility Billing System with monthly adjustments made to deferred revenue and unapplied cash accounts.
- J. If a utility billing account adjustment is needed due to a leak, adjustments will be made after proof of repair is provided to the utility billing clerk. Accounts will be adjusted up to a maximum of 50% of the usage charge above the consumer's regular monthly average.

Debt Policy

- A. Long-term financing is used only for financing capital improvements, facilities, and equipment. Further, it's used only after considering alternative funding sources such as fund reserves, project revenues, Federal and State grants, and special assessments.
- B. The City shall incur debt in a way that minimizes costs and maximizes credit worthiness, so future borrowing costs are minimized and access to the credit market is preserved.
- C. Capital projects financed through the issuance of bonds will be financed for a period not to exceed the useful life of the assets financed.
- D. Long-term financing will not be used to finance current operating expenditures.
- E. Bond post-issuance compliance policy is covered in more detail in a separately adopted document.

Stabilization Policy

- A. In an effort to maximize and stabilize service levels on an ongoing basis, the following Fund Balance policy will apply to the City's funds that include ongoing personnel services (currently the General, Street, Building, and Enterprise Funds):
 - 1. The ending fund balance of all City operating funds (as defined above) shall be at least 25% of that fund's total operating expenses except the General Fund and Street Fund, which shall each be at least 15% of their respective total fund's operating expenses.
 - 2. Further defining the calculation above, ending fund balances equal the sum of the contingency appropriation and the reserves or unappropriated ending fund



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balance.

3. Total Operating expenditures are defined as the sum of the appropriations for Personnel Services, Materials & Services, Debt Service, and Transfers.
4. Funding levels of these funds will be reviewed at least annually to maximize service levels on an ongoing basis and avoid significant reductions during periods of economic stagnation.
5. Justifications shall be provided during the budgeting process for budgeted ending fund balances below or significantly above the minimum percentages indicated above.

Fund Balance Designation Policy

- A. In February 2009, GASB issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This statement created the hierarchy of fund balance classifications which were based primarily on the extent to which governments are bound by the constraints placed on resources reported in those funds. These classifications are shown below and apply to the City's General, Special Revenue, Capital Projects, and Debt Service funds.
 1. Nonspendable - Represents assets that are nonliquid (such as inventory) or legally or contractually required to be maintained intact (such as the principal amount of an endowment).
 2. Restricted – When constraints are placed on the use of resources for a specific purpose by enabling legislation (legally enforceable), external parties or constitutional provisions.
 3. Committed – When constraints are created by the governing body on how it will spend its resources. These are enacted via legislation, resolution or ordinance and are in place as of the end of the fiscal period. The constraints remain binding until formally rescinded or changed by the same method the constraints were created. The difference between Restricted and Committed is that under Committed, the governing body can remove constraints it has imposed upon itself.
 4. Assigned – Designation of amounts by either the governing body or staff (if authorized) to be used for a specific purpose narrower than the purpose of the fund.
 5. Unassigned – The excess of total ending fund balance over nonspendable, restricted, committed and assigned amounts. Only the General Fund has an unassigned category since money remaining in any other fund is automatically designated or assigned to the purposes of that fund.
- B. Under this statement, Special Revenue Funds must either be classified as restricted or committed. When not specified by legislation or external parties, the City Council will provide direction on the intended use of Special Revenue fund resources by resolution.

Investment Policy

- A. City of Bay City funds will be invested in compliance with the provisions of, but not necessarily limited to all current and future applicable Oregon Statutes. Investments of any tax-exempt borrowing proceeds and any related debt service funds will comply with the arbitrage restrictions in all applicable Internal Revenue Codes.
- B. The investment objectives for the City of Bay City are:
 1. Preservation of capital and the protection of principal.
 2. Conform with federal, state, and other legal requirements.
 3. Maintenance of sufficient liquidity to meet operating requirements.
 4. Attainment of a market rate of return throughout all economic and fiscal cycles, by implementing an investment strategy.



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Capital Asset Capitalization Policy

- A. Capital assets are valued at their historical cost. In the absence of historical cost information, the asset's estimated historical cost will be assigned and used. Contributed capital is reported at fair market value or cost on the date the asset is contributed.
- B. The historical cost of a capital asset includes the following:
 - Cost of the asset
 - Ancillary charges necessary to place the asset in its intended location (i.e. freight charges).
 - Ancillary charges necessary to place the asset in its intended condition for use (i.e. installation and site preparation charges).
 - Capitalized interest.
- C. The City will capitalize all individual assets with a cost over \$5,000 and an estimated useful life of 3 years or more.
- D. Capitalized assets are depreciated using the straight-line method in the Annual Financial Report.
- E. The following guidelines are used in setting estimated lives for asset reporting:
 - Infrastructure 20 – 50 years
 - Buildings 40 years
 - Equipment 6 – 12 years
 - Vehicles 3 – 20 years
- F. Capital construction projects include new facilities, remodeling or enlargement of existing facilities, expansion or capacity improvements to utility systems and major system improvements. Maintenance projects, such as the overlay of a street, painting a building or replacing a broken pipe, are not considered capital improvements, and would be expensed as repair and maintenance.

Risk Management Policy

- A. Program: The City maintains a Risk Management program designed to decrease exposure to risk. At a minimum, the program includes:
 - 1. a safety program that emphasizes reducing risks through training and safe work habits;
 - 2. an annual examination of the City's insurance program to evaluate how much risk the City should assume; and
 - 3. other risk management activities, including review of all City contracts with respect to indemnification and insurance provisions.
- B. Annual Report: The Finance Director and/or the City's insurer shall annually prepare a Comprehensive Risk Management Report, including but not limited to:
 - 1. a summary of the past year's risk management claims;
 - 2. an identification of current and potential liability risks or activities potentially impacting the City's finances;
 - 3. specific strategies to address the risks identified; and
 - 4. a summary of the past year's safety and violence in the workplace activities/trainings.

Definitions:

Accrual Basis of Accounting - Revenue recognition occurs when earned and expenditures are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows.

Annual Financial Report - Prepared at the close of each fiscal year and published no later than December 31 of each year to show the actual audited condition of the City's funds and serves as



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the official public record of the City's financial status and activities.

Appropriation - Legal authorization granted by City Council to make expenditures and incur obligations.

Assessments - An amount levied against a property for improvements specifically benefiting that property.

Balanced Budget - A budget in which the resources are equal to or greater than the requirements in each/every fund.

Benefits - Employee benefits mandated by state and federal law, union contracts, and/or Council policy. The most common forms of fringe benefits are pension plans, health and life insurance, vacation, sick and holiday leave, deferred compensation, automobile allowances, disability insurance, and educational and incentive pay.

Bonds - A written promise to pay a sum of money (principal or face value) at a future date (maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget - A plan of financial operation, embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). Upon approval by the City Council, the budget appropriation resolution is the legal basis for expenditures in the budget year.

Capital Budget - A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget which includes both operating and capital outlays. The capital budget should be based on a capital improvement program.

Capital Improvement Program (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of several future years, setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlay - Expenditures for operating equipment drawn from the operating budget. Capital outlay items include equipment that will last longer than three years and having an initial cost above \$5,000. Capital outlay includes capital budget expenditures for construction of infrastructure such as streets, buildings, or bridges.

Cash Basis of Accounting - Revenue recognition occurs when cash is received, and expenditures are recognized as soon as a liability is paid.

Basis of Accounting - Revenue recognition occurs when earned and expenditures are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows.

Contingencies - An appropriation of funds to cover unforeseen events which occur during the budget year. City Council must authorize the use of any contingency appropriations (not to be confused with Reserves which are unappropriated).

Council Goals - Broad or specific goals established by the City Council at the outset of each year to guide the organization in its activities and focus.

Debt Service - The amount of principal and interest that a local government must pay each year on net, direct-bonded, long-term debt plus the interest it must pay on direct short-term debt.

Deficit –

- (1) The excess of an entity's liabilities over its assets (see Fund Balance).



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(2) The excess of expenditures or expenses over revenues during a single accounting period.

Direct Cost - A cost directly related to producing and/or providing related services. Direct costs consist chiefly of the identifiable expenses such as materials and supplies used to provide a service, the wages and salaries of personnel working to provide a service, and facility costs. These expenses would not exist without the program or service.

Equipment Replacement Schedule - A multi-year schedule of planned annual purchases to replace major equipment and vehicles that will meet or exceeded their useful life to the City.

Expenditure - Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis.

Financial Audit - A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to:

- Ascertain whether financial statements fairly present financial position and results of operations,
- Test whether transactions have been legally performed,
- Identify areas for possible improvements in accounting practices and procedures,
- Ascertain whether transactions have been recorded accurately and consistently, and
- Ascertain the stewardship of officials responsible for governmental resources.

Financial Condition - The City's ability to pay all costs of doing business and to provide services at the level and quality that are required for the health, safety, and welfare of the community, and that its citizens desire.

Fiscal Policies - Administrative and Council policies established to govern the City's financial operations.

Fixed or Mandated Costs - These include expenditures to which the government is legally committed (such as debt service and pension benefits), as well as expenditures imposed by higher levels of government (such as for wastewater treatment facilities).

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts, recording cash and/or resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds. The equivalent terminology within proprietary funds is Retained Earnings. (When the term "Fund Balance" is used in reference to Proprietary Funds, it is normally referring to the estimated budgetary-basis amount available for appropriations for budgeting purposes.) The City of Bay City will use the GASB definitions of Fund Balance for its Financial Statements and for all other financial reporting. For all financial planning purposes, the term Budgetary Fund Balance will be used and will include any portion of the fund balance that is available for appropriation. The portion of the fund balance that is not available for appropriation will be identified as a Reserved Balance. The GASB has defined fund balance segments as follows:

- A. Non-spendable: Amounts inherently non-spendable or that must remain intact according to legal or contractual restrictions.
- B. Restricted: Amounts constrained to specific purposes by externally enforceable legal restrictions, such as those provided by creditors, grantors, higher levels of government, through constitutional provisions, or by enabling legislation.
- C. Committed: Amounts constrained by the City Council via a resolution or ordinance.
- D. Assigned: Amounts the City intends to use for a specific purpose. The authority to assign resources lies with the City's Finance Director.
- E. Unassigned: Amounts that are not categorized into one of the aforementioned



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classifications; these resources may be used for anything. Only the General Fund should show a positive unassigned fund balance. For other funds, a negative unassigned balance should be reported if more resources are used than are available in the fund.

General Obligation Bonds - When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

Government Funds - The funds below subscribe to the modified accrual basis of accounting and include the following types of funds that City of Bay City utilizes:

- A. **General Fund** - The major source of revenue for this fund is taxes. There are no restrictions as to the purposes in which the revenues in this fund can be used
- B. **Special Revenue Funds** - The resources received by these funds are limited to a defined use, such as the Street Fund.
- C. **Debt Service Funds** - Funds used for paying principal and interest on debt in non-enterprise funds.
- D. **Capital Project Funds** - Resources from these funds are used for purchase or construction of long-term fixed assets.

Grant - A contribution of assets by one entity to another. Grants are generally designated for a specific expenditure.

Indirect Cost - A cost incurred in the production and/or provision of related services that usually cannot be directly associated with any one particular good or service. Indirect costs encompass overhead including administrative costs such as wages of supervisory and administrative personnel, occupancy and maintenance of buildings, and utility costs. These costs would exist without the specific program or service.

Investment - Cash balances, securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals, or base payments.

Liabilities - The sum of all amounts that are owed at the end of the fiscal year, including all accounts payable, accrued liabilities, and debt.

Long-Term Debt - Present obligations that are not payable within a year. Bonds payable, long-term notes payable, and lease obligations are examples of long-term debt.

Modified Accrual Basis of Accounting - The accrual basis of accounting adapted to the governmental fund type under which revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period." Expenditures are generally recognized when the related fund liability is incurred.

One-Time Revenue - Revenue that cannot reasonably be expected to continue, such as a single-purpose federal grant, an interfund transfer, or use of a reserve. Also referred to as a non-recurring revenue.

Operating Budget - The appropriated budget supporting current operations. Most operations are found in the General, Special Revenue, Enterprise, and Internal Service Funds.

Personnel Services - A category for all wages, fringe benefits, and miscellaneous costs associated with employee expenditures.

Proprietary Funds - These funds subscribe to an accrual basis of accounting and include the following types of funds:

- A. **Enterprise Funds** - Account for distinct, self-sustaining activities that derive the major portion of their revenue from user fees.
- B. **Internal Service Funds** - Account for goods and/or services provided to other funds or departments within the organization. Examples include the Gas Revolving Fund.



Reserved Balance - For budgetary purposes, this is the amount of fund balance that is not available for appropriation except for the uses defined for the specific reserve.

Restricted Revenue - Legally earmarked for a specific use, as may be required by state law, bond covenants, or grant requirements. For example, many states, including Oregon, require that gas tax revenues be used only for street maintenance or street construction (and bicycle/footpath spending).

Revenue - Monies received or anticipated by a local government from either tax or non-tax sources.

Special Payments – Amounts such as payments of taxes, fees or charges collected by one entity and then made to another organization on a pass-through basis, grants made or distributed to others that will be expended by them, and other expenditures that do not fit into another expenditure category when made to/from another organization (such as an urban renewal agency).

System Development Charge (SDC) - A charge levied on new construction to help pay for additional expenses created by growth or to compensate for already existing capacity in key facilities and systems already in place which support the new development.

Transfer - Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

CITY OF BAY CITY
ORDINANCE 702

AN ORDINANCE FOR LICENSES ON TRADES, PROFESSIONALS, PERSONS AND BUSINESSES;
CALLING FOR THE PURPOSE OF COMMUNICATION AND UNDERSTANDING WHO IS DOING
BUSINESS IN BAY CITY; ESTABLISHING THE METHOD OF ISSUING LICENSES

WHEREAS, ~~Business licenses will meet the needs of the City and the organizations~~Council of Bay City finds that ~~conduct~~ it is in the public interest to register business activities within the city limits ~~to know who is of Bay City to ensure the City knows of all entities~~ conducting business and to place this within the city limits in order to share that information with the public on the City's website; and

WHEREAS, ~~B~~business licenses will allow the City to communicate with organizations that conduct business within the eCity limits regarding City sponsored business and financial opportunities, such as the recent COVID relief ~~assistance; and~~

WHEREAS, the City Council finds that licensing City businesses will allow City staff to communicate with businesses and citizens regarding public safety, economic development, and the availability of goods and services within the City.

NOW, THEREFORE, the City of Bay City ordains as follows:

~~Section 1. Applicability. No person whose income is based solely on hourly daily, weekly monthly or annual wage or salary, for the purpose of this ordinance is deemed a person transacting or carrying on any business in the city; and, it~~Purpose. This Ordinance is enacted, except as otherwise specified, to:

- A. Secure revenue to assist in defraying the City's cost of administering and enforcing its laws and ordinances and the City's provision of certain municipal services; and
- B. Obtain valuable information for public safety, planning and building, economic development, and the availability of goods and services within the City.

Section 2. Applicability. It is the intention that all license fees levied herein shall be borne by the employer for the privilege of doing business in the eCity and for the regulation of such business. Furthermore, nothing in this Ordinance shall be construed to apply to any person transacting or carrying on any business within the City that is exempt from a business license fee by the City by virtue of the constitutions of the United States or the State of Oregon, or other applicable federal or state law.

~~Section 23. Definitions. Except under Section 5, the~~The following terms shall apply:

~~a.A. "PersonApplicant" means all domestic and foreign corporations, associations, syndicates, employee, transacting and carrying on a person who applies for a business in the city license under this Ordinance.~~

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~~B. "Business" means professions, trades, occupations, shops and all and every kind of calling any activity, trade, profession, occupation, or pursuit that is operated, engaged, conducted, or carried on for profit-, gain, livelihood, or any other purpose, regardless of the form under which the activity, trade, profession, occupation, or pursuit is operated, engaged, conducted, or carried on within the City.~~

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~~C. "Employee" means a person who provides services for a business in exchange for a wage or salary.~~

~~D. "License" means the permission granted by the City under this Ordinance to operate, engage, conduct, or carry on a business within the City.~~

~~E. "Licensee" means a person who possesses a valid and current business license under this Ordinance.~~

~~F. "Person" means an individual, partnership, corporation, limited company, joint venture, cooperative, or any other entity in law or in fact.~~

~~Section 34. This ordinance is enacted for the purpose communication and awareness with businesses located in Bay City and for providing revenue for the city for general municipal purposes. Business License Required; Term of Business License.~~

Commented [LGLG1]: Struck as redundant – addressed in Section 1.

~~A. Except as exempt under Section 6 below, it shall be unlawful for any person to conduct business within the City without first having obtained a license for the current year as provided under this Ordinance.~~

~~B. A person engaged in business in more than one location, or in more than one business licensed under this Ordinance shall make a separate application and pay a separate license fee for each business or location, except as otherwise provided in this Ordinance. Only one license under this Ordinance is required for mobile businesses such as housekeeping services, food trucks, and other related businesses that travel throughout the city.~~

~~C. If more than one business is conducted on the same premises, each business must obtain a separate license.~~

~~D. A person representing him or herself, or exhibiting any sign or advertisement that he or she is engaged in a business within the City, of which a license fee is levied by this Ordinance shall be deemed to be actually engaged in such business and shall be liable for the payment of such license fee and subject to the penalties for failure to comply with the requirements of this Ordinance.~~

~~E. The City may require proof of state registration. An applicant shall possess any county or state license required or shall be awaiting final approval by the county or state, if City approval is a prerequisite, before a City license will be issued.~~

~~F. No person shall do business within the City as the employee, agent or representative of another person unless either the principal or the employee, agent or~~

representative has a current, valid City business license for the business, no matter where the principal offices of that business are situated.

G. A business license issued under this Ordinance shall be valid from the date of issuance until the following January 1.

Section 45. The levy or collection of a license fee shall not be construed to be a license or permit to engage in any business which is unlawful, illegal or prohibited by laws of the United States of America, the State of Oregon, the County of Tillamook or ordinances of the City of Bay City.

Section 56. ~~Exceptions~~Exemptions.

A. The following activities are exempt from the provisions of this eOrdinance:

- ~~a. Wholesale deliveries to licensed business from operations based outside the limits of the city.~~
- ~~b. Rental of dwellings for either short or long term occupancy.~~
- ~~c. Public utilities or other providers of services which are making payments under a city franchise agreement.~~
- ~~d. Casual labor activities performed by minors or others including but not limited to lawn mowing or childcare.~~
- ~~e. Any activity conducted solely for charitable, religious, community, or public purpose.~~
 - 1. A service business operated by a person under the age of 18, such as a lawn mowing business, a newspaper delivery business, a lemonade stand, and the like.
 - 2. Individuals who work only on the premises of, and as part of, a licensed business that includes the activity of the individual. Examples include barbers, beauticians, medical care providers, attorneys, accountants, relators and others who perform services as part of the overall licensed business. This exemption does not apply if the overall business operation has not obtained a business license.
 - 3. Garage sales, yard sales and other similar activity conducted, carried on or operated by an individual; provided, however, such exemption will not apply if either of the following conditions are met:
 - a. The individual conducts, carries on, or operates more than five such sales within any calendar year; or
 - b. Any one such sale has a duration of more than 72 consecutive hours.
 - 4. An organizer or participant in a special event, but only with respect to that particular special event.
 - 5. Activities that qualify as hobbies or passive holding of property for investment purposes under the United States Internal Revenue Code.

Commented [LGLG2]: Marijuana dispensaries are prohibited under federal law – did Bay City decide to ban them, too? If not, omit or we can help modify. For example, this could state, “. . . prohibited by federal law (unless permitted by state law) . . .”

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B. The following must obtain a business license but are exempt from payment of the license fee:

1. Any business exempt from paying local business license fees or taxed by federal or state constitution or law.
2. Any business exempt from paying property tax.
3. Any entity registered with the Oregon Secretary of State as a not-for-profit corporation.

Section 7. Posting and Display of License. Licensee shall post the license in a conspicuous place upon the business premises, available for inspection by the public and any employees and prospective employees of the business. When the licensee has no office, business premises or other established place of business within the City, the license must be in the possession of the agent or representative of the business who is present in the City at all times during which business is being transacted by the agent or representative in the City. If a licensed business is based in a motor vehicle, a photocopy of the license must be carried in the motor vehicle.

Section 68. License Fee. The non-refundable annual license fee per calendar year is:

- a-A. \$10.00 for each business which has one or two employees.
- b-B. \$15.00 for each business which has three to five employees; and,
- c-C. \$25.00 for each business which has more than six employees. ~~For purposes of computing the number of employees, "employees" includes owners/managers plus other workers, whether compensated or not, present at one time during peak season.~~
- d-D. The license fee for any business licensed after July 1 of the calendar year shall be one-half of the annual license fee for the balance of the calendar year.
- e-E. A late filing fee charge of \$15.00 for each month in which the business is operated prior to the filing of the application shall be assessed, and shall be tendered with the application. No business license shall be issued until all outstanding late fees are paid.
- f-F. The application for the renewal of a license for the ensuing year ~~shall~~ must be made before the first submitted prior to January 1 of the calendar year in which the license is to be effective. Applications received after this date will be charged the late filing fee.
- G. Nothing contained in this Ordinance shall vest any right in a licensee as a contractual obligation on the part of the City regarding the amount of the fee. The fees provided for in this Ordinance may be increased or decreased, additional fees may be imposed, and classifications may be changed.

Section 79. Application Process. The application for a license shall be on a form approved and provided by the eCity. The completed application may be ~~delivered in person,~~ submitted by . Payment of the license fee, including payment of late filing fees, must be submitted with

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Commented [LGLG3]: Consider authorizing fee adoption by Council resolution, then adopting these fees in a separate fee schedule (or existing fee schedule) upon ordinance passage. Adoption by resolution will make it easier to update fees in subsequent years, as needed.

Commented [LGLG4]: Moved to definition section.

Commented [LGLG5]: If adopted by resolution, change to "under."

Commented [LGLG6]: Fill in how applicants can submit their applications (via the website, email, in person, etc.)

the ~~required payment to the city~~ application. The license shall be issued upon approval of the application by the City Manager. ~~The application may be denied if the structure in which the business is located is not in compliance with state, county or city ordinances or fire codes, or if the application is not complete.~~ The City Manager's designee. The application shall be signed by the ~~owner, general partner, applicant or applicant's~~ authorized agent of the owner of the business representative.

Commented [LGLG7]: This allows the City Manager to designate another staff member, as needed.

Section 810. Denial of License Application.

A. ~~The City Manager or the City Manager's designee may deny an application, suspend a license, or revoke a license upon finding that:~~

1. ~~The application is incomplete; or~~
2. ~~In the City Manager's or designee's reasonable discretion, based on actual knowledge, the applicant's or licensee's past or present violation of law or the applicant's or licensee's business activity would endanger property or public health or safety.~~

B. ~~The City Manager or City Manager's designee shall provide written notice of a denial of any application shall be made in writing, or suspension or revocation. The written notice shall specify the reasons for the action taken and shall inform the applicant or licensee of the right to appeal under Section 11. The written notice shall be given at least 15 business days before the suspension or revocation becomes effective. If the licensee provides sufficient evidence showing that the violation giving rise to the suspension or revocation has ended within the 15 business days following written notice, the City Manager or designee may withdraw the suspension or revocation.~~

Commented [LGLG8]: The City wants this licensing requirement to be easily administered pursuant to a clear "check list" for applications. Nonetheless, we wanted to offer this highlighted basis for denial, which would apply only when the CM or designee *knows* that an applicant has a history of violations or operates its business in a way that endangers property or public.

Does the City want to be able to deny a license to a "bad actor" in this manner? There are risks. We wrote this to qualify the City for "discretionary immunity" under ORS 30.165(6)(c). (That defense protects the City from liability for the "performance of or the failure to exercise or perform a discretionary function or duty.") Exercising discretion requires a public official to assess and apply goals and policies to a certain situation in order to achieve a certain outcome. Brennan v. City of Eugene, illustrates the pitfalls associated with failing to ensure compliance with *non-discretionary* criteria. There, the Oregon Supreme Court found that the City of Eugene negligently issued a business license to an underinsured taxi service which injured the plaintiff. Determining the sufficiency of required insurance required no assessment or prioritization of goals. Therefore, Eugene was not protected by the discretionary immunity defense.

In contrast, this highlighted language requires CM or designee discretion in: 1) understanding City public health and safety goals, 2) assessing how those goals would be impacted by the issuance of a particular business license, then 3) deciding whether to issue the request license or not.

Feel free to eliminate this basis for denial if the City does NOT want staff to exercise this level of discretion in license issuance. We understand that any such exercise in judgement may not be desired in this context, and increases associated liability despite our careful drafting.

Section 11. Appeal of Denial, Suspension, or Revocation. ~~The denial and shall, suspension, or revocation of a license may be signed by the City Manager. An appeal may be made to appealed pursuant to the following:~~

A. ~~Within 30 calendar days following the date of the denial, suspension, or revocation, the applicant or licensee shall submit to the City Manager or designee a written notice of appeal to the City Council. The written notice of appeal shall be in writing, shall contain a ~~Statement~~ statement of the reason or reasons for which it is claimed the application should be granted, or the suspension or revocation withdrawn.~~

B. ~~The City Council shall decide the appeal at its next regular meeting at which the notice of appeal can reasonably be heard.~~

C. ~~The City Council's decision on the appeal shall be final and shall be mailed or delivered to the City Council at City Hall not more than 30 days following the date of the denial of the application conclusive.~~

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Section 912. Transfer of License. ~~The license shall be the property of the application, and may not be assigned or transferred except that the prior approval of the City Council shall have first been obtained. In the event of the transfer of ownership of a business, the applicable business~~

license may be transferred by application to the City Manager or designee. The City Manager or designee may approve the transfer upon finding that the new applicant meets the requirements of this Ordinance and upon payment of a transfer fee of [redacted]. In the event that a business is relocated within the City, the licensee shall reapply to the City Manager or designee to transfer the business license. The City Manager or designee may approve the transfer upon finding that the new location meets the requirements of this Ordinance. A business license transferred under this Ordinance shall be valid from the date of approval until the following January 1.

Commented [LGLG9]: Fill in transfer fee amount or add to a fee schedule, as discussed above.

Section 103. Violations and Penalties. Any business which shall be conducted in the eCity without first ~~obtained~~ reobtaining the license as required by this eOrdinance shall be subject to a fine ~~of not to exceed \$500.00 and in.~~ In addition, the eCity may, by appropriate legal proceeding, enjoin the continued operation of the business.

Section 144. Severability. If any portion of this eOrdinance shall be held to be invalid for any reason, the same shall be stricken from the eOrdinance and the remainder shall be regarded as having been adopted by the Council, and shall remain enforceable.

THE CITY OF BAY CITY ORDAINS AS FOLLOWS:

Section 125. Effective Date. This Ordinance shall take effect on the thirtieth day after adoption as provided for in the City Charter.

PASSED and ADOPTED by the City Council this _____ day of _____, 2023, and APPROVED by the Mayor this _____ day of _____, 2023.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

Modifications to the Implementation of the National Flood Insurance Program in Oregon

Scoping Meeting | March 2023

The purpose of this meeting is to inform and solicit feedback from Oregon residents on upcoming changes to the implementation of the National Flood Insurance Program in their state.



FEMA





Oregon Implementation Plan for NFIP-ESA Integration

FEMA's response and proposed implementation
approach for the 2016 Biological Opinion on the
National Flood Insurance Program in Oregon

DRAFT, October 2021



FEMA

Purpose of today's scoping meeting

1

Inform the public about the National Environmental Policy Act (NEPA) review for upcoming changes to implementation of the National Flood Insurance Program (NFIP) in Oregon

2

Describe the Environmental Impact Statement (EIS) process, including the Proposed Action, Purpose and Need, and Alternatives

3

Receive comments on the Proposed Action and Alternatives



Congress created the NFIP via the National Flood Insurance Act (NFIA) of 1968, following historic devastating flooding

- The NFIP reduces future flood damage by requiring minimum floodplain management standards and provides protection for property owners against potential flood losses through insurance
- The purpose of the NFIP is to minimize the long-term risks to persons and property from the effects of flooding, and reduce the escalating costs of flood damages to taxpayers
- The NFIP is administered by the Federal Emergency Management Agency (FEMA)



FEMA

Today, flooding continues to be the single greatest source of damage from natural hazards in the United States

- The NFIP serves as the foundation for national efforts to reduce the loss of life and property from flood disasters, both through insurance and key “noninsurance activities” including mapping flood hazards, disseminating flood-risk information, and setting minimum floodplain management standards
- Implementation of the NFIP is estimated to save the nation roughly \$1.6 billion annually through avoided flood losses



NFIP from the National Flood Insurance Act (NFIA) of 1968

- Quid pro quo program
- FEMA makes flood insurance available if
 - Communities voluntarily agree to regulate development in the floodplains using the minimum floodplain management standards
- Over 22,500 communities participate (states, Tribes, cities, towns, counties)
- FEMA does not regulate local land use; the Constitution reserves that right for the states



Federal Role

- Updated maps
- Establish development/ building standards
- Provide flood insurance coverage
- Oversee programmatic implementation of the NFIP including training, technical assistance, and enforcement

Community Role

- Establish higher regulatory standards (opt)
- Adopt/enforce local floodplain management ordinances
- Issue or deny development/building permits
- Development oversight



Overview of the Endangered Species Act (ESA)

Section 7(a)(1) of the ESA requires Federal agencies to use their authorities to carry out programs that protect and conserve endangered and threatened species and their habitats

Section 7(a)(2) of the ESA requires Federal agencies to ensure that any action they authorize, fund, or carry out is unlikely to jeopardize the continued existence of any endangered or threatened species or result in the destruction or adverse modification of their habitat

The ESA is implemented by the National Marine Fisheries Service (NMFS) and the U.S. Fish and Wildlife Service (USFWS).



FEMA



Oregon ESA consultation history

Biological Opinion (BiOp)

- Document issued by the Services reviewing the proposed action
- NMFS has completed two BiOps in FEMA Region 10 regarding implementation of the NFIP (WA & OR)
- Both resulted in jeopardy determinations



Reasonable and Prudent Alternatives (RPA)

- Additional report issued with a BiOp when a jeopardy opinion is made
- Describes alternatives to implementing the proposed action that meet ESA compliance
- Each WA & OR BiOp included an RPA as guidance to FEMA on alternative methods for implementing the NFIP locally



Overview of 2016 NMFS NFIP jeopardy finding for Oregon

- In 2016, NMFS released a Biological Opinion (BiOp) on the NFIP's effects on threatened or endangered species in Oregon's watersheds (Action Area)
 - State of Oregon, two tribal nations, and 260 communities across 36 counties
- The BiOp tasked FEMA to modify **NFIP implementation in Oregon such that development actions in the floodplain result in "no net loss" to key habitat functions**
 - Flood storage
 - Water quality
 - Riparian vegetation
- 2019-2021, FEMA—with DLCD and other stakeholders—developed the **2021 Oregon Implementation Plan for NFIP-ESA Integration**

"No Net Loss" means mitigate on-site, within the same reach, or in the same watershed with different mitigation ratios



FEMA



Implementation (action) area

- Overlap: Six Salmon and Steelhead Recovery Domains
- NFIP current or future participating communities
- Mapped or future mapped Special Flood Hazard Area



1 in = 60 miles 1:3,801,600

OREGON NFIP BIOP ACTION AREA

LEGEND

- | | |
|---------------------------------------|--------------------------------|
| OREGON NFIP ACTION AREA | COUNTIES |
| CRITICAL HABITATS (SALMON/STEELHEAD)* | NFIP PARTICIPATING TRIBES |
| MAJOR STREAMS | NFIP PARTICIPATING COMMUNITIES |

*Critical Habitats are via NOAA Fisheries: <https://www.fisheries.nceas.gov/resource/map/critical-habitat-salmon-and-steelhead-all-west-coast>

ABOUT

This map displays the Oregon NFIP BIOP Action Area where critical habitats for salmon and steelhead (and areas upstream of those habitats) are displayed in relation to NFIP participating tribes and jurisdictions. Most NFIP participating communities within Oregon have all or a portion of land within the BIOP Action Area, with the exception of Baker, Harney, Klamath, Lake, and Malheur Counties.



FEMA



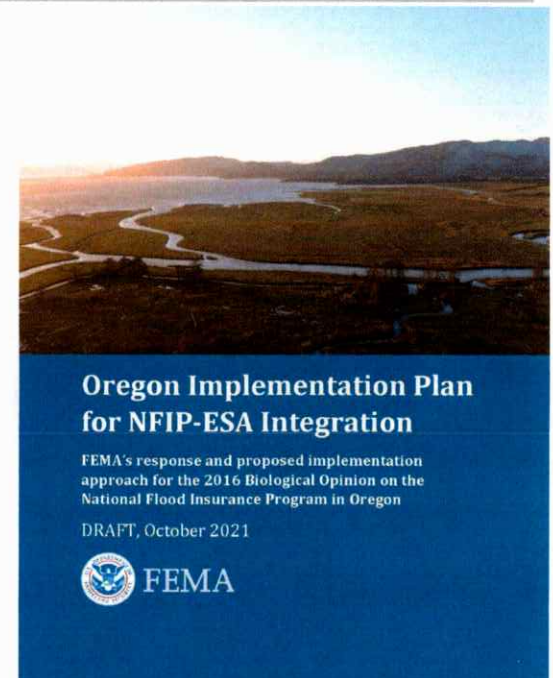
The Plan outlines the actions FEMA plans to take to ensure Oregon NFIP implementation is compliant with the ESA and 2016 BiOp...

FEMA's development of the Oregon Implementation Plan included stakeholder input throughout the process:

- Large stakeholder workshops
- Small discussion groups
- Briefings with state & federal agencies

Actions include changes to:

- Information provided to communities
- Mapping products
- Reporting requirements for participating communities



FEMA plans to analyze the Oregon Implementation Plan under NEPA via an EIS to evaluate its potential impacts



...as well as four paths communities can take to meet the “no net loss” standard

A

Adopt a **model ordinance** that contains the required elements

B

Complete and submit to FEMA an **ordinance checklist** to demonstrate that new and/or existing local policies address the required elements

C

Complete and implement an **approved community compliance plan**, developed by the local community and approved prior to implementation by FEMA (in coordination with NMFS) as meeting the “no net loss” goal at the community level (e.g., ESA 4(d) limit)

D

Complete and implement a **community-level habitat conservation plan**, as outlined in Section 10 of the ESA



FEMA



1

Oregon Implementation Plan timeline

Litigation to Planning

2009: Audubon Society et al. vs FEMA

2016: Jeopardy opinion, ESA BiOp RPA

2018: DRRRA extension (3 yrs)

2019 to 2021: Implementation Planning



FEMA

Moving toward Implementation

Spring 2021: Draft approach & stakeholder input

Fall 2021: Final draft Implementation Plan & feedback

2022-2024: NEPA Review Process

Est. 2025+: Community Implementation

Federal Emergency Management Agency



Overview of the National Environmental Policy Act (NEPA)

- Requires Federal agencies to evaluate potential environmental impacts as part of their planning and decision-making process
 - Prepare an Environmental Impact Statement (EIS) for actions that have the potential for significant effects on the natural, physical, or human environment
 - Effects include ecological, aesthetic, historic, cultural, economic, social, or health, whether direct, indirect, or cumulative
- FEMA is preparing an EIS for the Implementation Plan as impacts to communities will likely be significant

The National Environmental Policy Act of 1969, as amended

(Pub. L. 91-190, 42 U.S.C. 4321-4347, January 1, 1970, as amended by Pub. L. 94-52, July 1, 1975, Pub. L. 94-83, August 9, 1975, and Pub. L. 97-258, § 4(b), Sept. 13, 1982)

An Act to establish a national policy for the environment, to provide for the establishment of a Council on Environmental Quality, and for other purposes.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That this Act may be cited as the "National Environmental Policy Act of 1969."

Purpose

Sec. 2 [42 USC § 4321]. The purposes of this Act are: To declare a national policy which will encourage productive and enjoyable harmony between man and his environment, to promote efforts which will prevent or eliminate damage to the environment and biosphere and stimulate the health and welfare of man, to enrich the understanding of the ecological systems and natural resources important to the Nation, and to establish a Council on Environmental Quality.

TITLE I

CONGRESSIONAL DECLARATION OF NATIONAL ENVIRONMENTAL POLICY

Sec. 101 [42 USC § 4301].

(a) The Congress, recognizing the profound impact of man's activity on the interrelations of all components of the natural environment, particularly the profound influences of population growth, high-density urbanization, industrial expansion, resource exploitation, and new and expanding technological advances and recognizing further the critical importance of restoring and maintaining environmental quality to the overall welfare and development of man, declares that it is the continuing policy of the Federal Government, in cooperation with State and local governments, and other concerned public and private organizations, to use all practicable means and measures, including financial and technical assistance, in a manner calculated to foster and promote the general welfare, to create and maintain conditions under which man and nature can exist in productive harmony, and fulfill the social, economic, and other requirements of present and future generations of Americans.

(b) In order to carry out the policy set forth in this Act, it is the continuing responsibility of the Federal Government to use all practicable means, consistent with other essential



Establishing 'Purpose and Need'

- 2016 BiOp establishes need for action:
 - *FEMA must implement the NFIP within the Action Area so as not to jeopardize ESA listed species and their critical habitats*
- Purpose of the proposed action:
 - Implement changes to Oregon NFIP administration that align closely to NMFS BiOp recommendations, designed to avoid jeopardy
 - Maintaining consistency with FEMA's existing NFIP statutory and regulatory authorities and the program's objectives



Alternatives

- To align with the BiOp's intent, FEMA developed the draft Implementation Plan outlining actions the agency could take in Oregon to ensure NFIP administration is consistent with the ESA
- The draft Oregon Implementation Plan actions are referred to as the “**Proposed Action**” FEMA plans to analyze in the EIS to determine its impacts
- FEMA will also consider **Alternatives** to the Proposed Action that could meet the Purpose and Need, as well as a “**No Action**” **alternative** to outline what would occur if no changes were made to the NFIP in Oregon
 - *No Action alternative is insufficient to meet the Purpose and Need but must be analyzed per NEPA regulations*



Alternatives

- In addition to the Proposed Action and “No Action” alternatives, the EIS will consider a range of reasonable alternatives for NFIP implementation in Oregon
- Each alternative analyzed will contain measures and actions (options) that allow communities to meet the no net loss standard

FEMA welcomes comments from the public and stakeholders on potential alternatives or options to consider in this process.



FEMA



FEMA is seeking input on information, studies, and analyses concerning impacts that may result from the Proposed Action or alternatives

Specifically, FEMA requests comments on:

1. Potential adverse or beneficial effects that the Proposed Action could have on **biological resources, including species and their habitats**
2. Potential adverse or beneficial effects that the Proposed Action could have on **physical resources and floodplain functions**
3. Potential adverse or beneficial effects that the Proposed Action could have on **socioeconomics**
4. Other **possible reasonable alternatives to the Proposed Action** that FEMA should consider to achieve the no net loss of floodplain function performance standard



All comments must be postmarked by
May 5, 2023

Providing comments

- Provide verbal comments during today's meeting or at a future scoping meeting
- Provide written comments via the Federal eRulemaking Portal at <https://www.regulations.gov>; search for FEMA-2023-0007 and follow the instructions for submitting comments
- FEMA will compile all comments received to analyze and scope the EIS analyses
- A summary of the scoping comments will be included in the Draft EIS
- Visit <https://www.fema.gov/about/organization/region-10/oregon/nfip-esa-integration>





Next steps






Achieving no net loss requires mitigation for development

Under the draft Implementation Plan, any development actions that result in a “loss” to one or more of the BiOp’s key floodplain functions must either be mitigated for or avoided:

Floodplain Function	Examples of Potentially Harmful Development Activities
 Flood Storage	<i>Placement of fill</i>
 Water Quality	<i>Addition of impervious surface</i>
 Riparian Vegetation	<i>Removal of existing vegetation</i>







FEMA conducted preliminary analyses of the potential impacts of additional mitigation or avoidance to three ‘model’ Oregon Communities:

-  Urban
-  Suburban
-  Rural



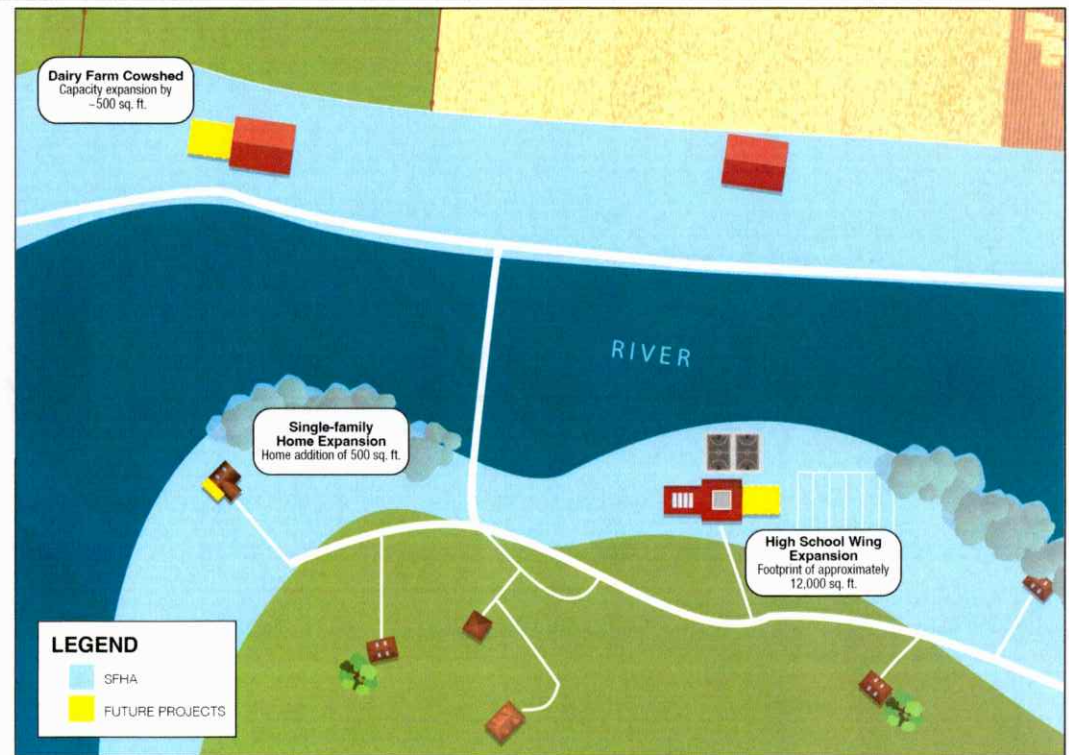
Sample model community analysis – rural community

COMMUNITY CHARACTERISTICS

-  Rural
-  Population: ~1,000
-  Area: 1000 acres
-  Average Income: \$49,000
-  Approximately 80% of the Developable SFHA not yet Developed
-  Moderate overlap between SFHA and established Urban Growth Areas

...consider development activities for:*

- Dairy farm cowshed expansion
- Single family home expansion
- High school wing expansion
- *Pave gravel trail*
- *Expand school parking lot*



FEMA

* Not Included: Normal ag & forestry practices; maintenance, repair, road resurfacing; lawn care, gardening, removal of hazard trees & noxious weeds



Sample model community analysis – urban community

COMMUNITY CHARACTERISTICS



Urban



Population: >90,000



Area: ~15,000 acres



Average Income: \$87,000



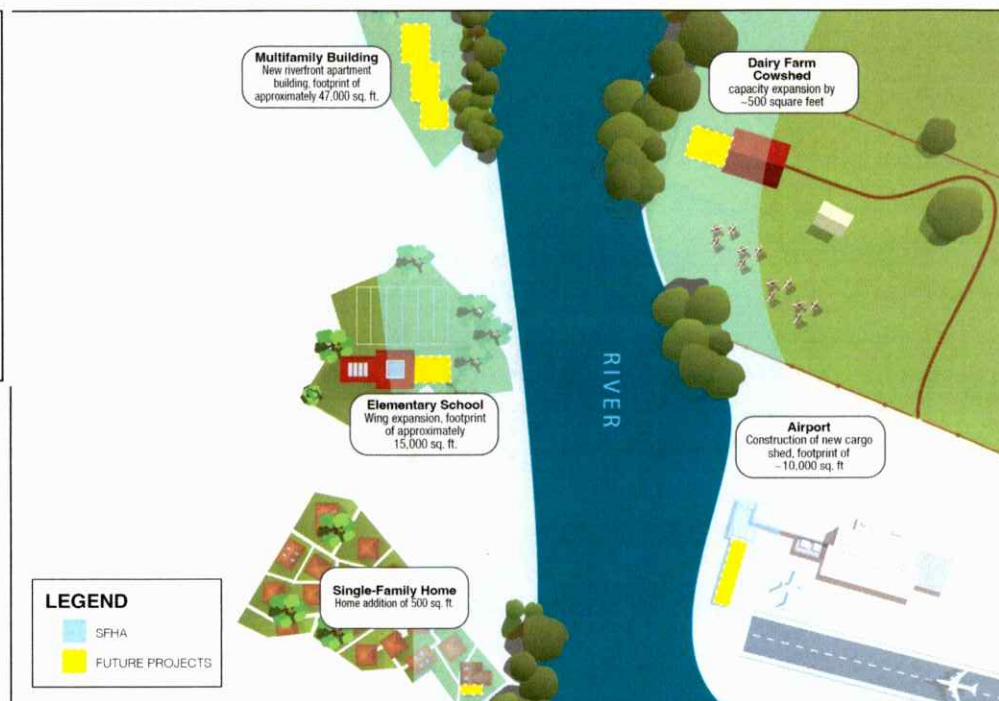
Approximately 30% of the Developable SFHA not yet Developed



Minimal overlap between SFHA and established Urban Growth Areas

...consider development activities for:*

- Dairy farm cowshed expansion
- Multi-family building expansion
- Elementary school wing expansion
- Single family home expansion
- Airport cargo shed construction




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* Not Included: Normal ag & forestry practices; maintenance, repair, road resurfacing; lawn care, gardening, removal of hazard trees & noxious weeds



Food for thought when considering what input to provide:

- How would the need to ensure no net loss of the three floodplain functions affect program administration?
- How might the Oregon Implementation Plan affect your community?
- Would some demographic groups be impacted more than others?
- Considering impacts on different stakeholders, what other impacts does FEMA need to consider?

Floodplain Function	Examples of Potentially Harmful Development Activities
 Flood Storage	<i>Placement of fill</i>
 Water Quality	<i>Addition of impervious surface</i>
 Riparian Vegetation	<i>Removal of existing vegetation</i>





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