



BAY CITY COUNCIL MEETING AGENDA

MAY 10, 2022 at 6:00 pm

5525 B Street, Bay City

Ad Montgomery Community Hall

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. Visitor Propositions (Public Comment on Non-Agenda Items)
- C. Presentation of Al Griffin Memorial Park Master Plan, Jessel Champoux, Shapiro/Didway
- D. Committee, Department, and Staff Reports
 - a. City Manager,
 - b. Finance Director/City Recorder Report
 - c. Fire Department
 - d. Fire Committee Report
 - e. Public Works
 - f. Emergency Preparedness,
 - i. Next meeting Monday May 16, 2022, 5:30 pm at Ad Montgomery Community Hall
 - g. Planning Department,
 - i. **Joint** Next Planning Commission/City Council meeting May 18, 2022, 6:00 pm at Ad Montgomery Community Hall
- E. Minutes
 - a. Council Workshop – April 11, 2022
 - b. Regular Council Meeting – April 12, 2022
- F. Treasurers Report
- G. Bills against the City
- H. Unfinished Business
 - a. Franchise Agreement with Tillamook Peoples Utility District. Franchise fee increased from 4-5%.
- I. New Business
- J. Mayor's Presentation
- K. Council Presentation
- L. Attorney Presentation

To attend via phone

Call-in number 518-992-1125, access code 389573

The City Council reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1) and ORS 192.660(2)(e).



City Manager Report – April 12, 2022

- Bay City was successfully awarded the Tillamook County Tourism Facility Grant for \$75,000 for the hiker/biker/Patterson Creek Restoration project. The Oregon State Park Grant for Local Governments will be awarded in September 2022. Bay City applied for \$320,000 grant for the hiker/biker campground
- Submitted the Federal COVID relief report for the \$311,000.
- Submitted the State ARPA report for the \$820,000.
- Submitted \$1,000 to CARE for Bay City Residents
- Working with the Fire Department on several issues; Fire fighters driving Ambulances, Training and on-Boarding,
- Completed the draft 2022-23 fiscal budget
- May 18th 4-5:30 will be the stakeholders meeting for the DLCD Code Update Phase 2
- May 18th 6-7 will be a joint meeting of the Planning Commission and the City Council on the update of the DLCD Code Update Phase 2.
- Working on updating the Personnel Policy
- Writing the project descriptions for the One-stop financing meeting with Business Oregon, USDA, DEQ, to fund two projects; the Patterson Creek culvert replacement and to replace Water Mains that are old and vulnerable (Bay City Water District).
- Met with the Water Districts. Discussed the 2022-23 budget, and will initiate new 20-year contracts for each Water District.
- Working with the Bay City Emergency Volunteers on communications and the starter emergency buckets



Fire Department Report, May 2022

April: 16 Calls for service; 13 Medical, 1 Commercial Structure Fire, 1 Law Enforcement Assist, and 1 Citizen Assist.

We had 186 Response hours, 760 Training hours, and 151 Administrative hours in the month of April.

April was a very busy month with 1097 Total Department hours for the month.

Volunteer Activity and Status:

19 Volunteers responded to calls for service in March.

Lieutenant Jacob Griffith responded to 100% of our calls for service followed by Trainee Sweeney with 66%. Great Job!

Trainee Sweeney volunteered 106 hours in April. Lieutenant Griffith was a close second with 101 hours. In the month of April we had nine volunteers with more than 40 hours for the month. Great Job everyone.

Acting Assistant Chief Kapiniak volunteered 46 hours and covered an additional 108 hours as on call Duty Officer.

All applicants have completed the on boarding process.

Our current roster is 20.

Training Program:

Our recruit academy is continuing on Saturday and Tuesday until completed.

We are also continuing Wednesday Drills for Fire and EMS skills as well as hands on skill practice to bring the recruits and experienced Firefighters into a well-rounded team.

We also started a Rope Rescue Operations class in May, and have a few of our members enrolled in a pumper operator class to begin once the required on line training portion is completed.

Administrative:

I completed 200 hours in April. Additionally, I covered 367.58 hours as on call duty officer.

I was able to take 4 days off in April. I intend to continue scheduling days off even if I am not able to ensure duty officer coverage.

With the completion of the EMS class in the very near future, we will be transitioning all training to Division Chief Paulsen.

We will also begin to direct new applicant to the Office for on boarding. We will complete the First application in house, and if the applicant meets the minimum requirements to join our department, we will send them to City Hall for the second phase of onboarding including background checks, background investigations, and various other human resource forms and procedures.

Pre-Hospital EMS.

As a result of the loss of a local Pharmacy, we have been forced to look for additional vendors for medical pharmaceuticals, and have received approval to make purchases from Life Assist for Medical Devices and Pharmaceuticals.

Our EMS supplies remain a significant use of time and budget. I am planning to design a program to help with medical inventory and out dates to try and reduce the time it takes to maintain all of our EMS kits and Equipment.

Fire Season:

Fire Season is rapidly approaching.

Recruiting:

I am continuing to reach out to the public for both responders and non-response volunteers. We could use five more to meet our expected Summer Call volume...

Respectfully,

Darrell Griffith
Fire Chief
Bay City Fire Department
503 377-0233
firedept@ci.bay-city.or.us

Date	Public, Off-Officers, MFG, Training	n = No Points	Call Type	Anderson Karl	Brennan, Shannon	Carr, Joseph	Fist, Richard	Franske, Angela	Griffith, Darrell A	Griffith, Darrell M	Griffith, Jacob	Harris, David	Kapiniak, Jon	Klay, Paul	Leipzig, Mitchell	Naranjo, Sarai	Paulsen, Blake	Rosenbaum, Hannah	Saindon, Evan	Saindon, Holly	Sigman, Bridget	Stacey, David	Sweeney, Greg	Tegoseak, Rockwell			
4/6/2022	D			2			2	2	2	2		2	2		2	2		2		2	2	2	2	2			
4/13/2022	D			2		2	2	2	2	2		2	2		2	2		2		2	2	2	2	2			
4/20/2022	D			2	2		2	2	2	2		2	2		2	2		2		2	2	2	2	2			
4/27/2022	D			2			2		2	2			2					2		2		2	2	2			
4/13/2022	OM									1			1									1					
4/2/2022	cademy						8			8					8	8							8	8			
4/9/2022	cademy						8			8					8	8							8	8			
4/12/2022	cademy						3			3	3				3	3		3	3	3			3	3			
4/16/2022	cademy						8			8					8	8				8		8	8				
4/19/2022	cademy						3			3	3				3			3		3			3	3			
4/23/2022	cademy						8			8										8			8				
4/26/2022	cademy						3			3	3				3			3		3			3	3			
4/30/2022	cademy						7						7		7			7		7			7	7			
4/2 4/3	ISO										8	16	16									16					
4/21/2022	le brief				1	1	1	1		1			1						1	1			1	1			
4/24/2022	ve Fire						7	7		7										7			7				
April EMT											49									49						606	
on line training				10			31			11					10	11		4	20	23	3		25	6		154	
4/2/2022	C	Med				1				1	1								1				1	1			
4/2/2022	C	Med								1	1						1		1				1				
4/5/2022	C	Med	1							1	1		1		1	1						1					
4/7/2022	C	Med								1	1		1				1		1				1				
4/9/2022	C	Med	1						1	1	1				1								1				
4/10/2022	C	A-LE							1	1	1	1	1							1	1		1	1		1	
4/11/2022	C	Med	1							1	1	1			1				1	1		1	1	1		1	
4/15/2022	C	Med								1	1								1				1				
4/17/2022	C	Fire		6	8		8	8	8	8	8	8					7			8	8		8	8		8	
4/19/2022	C	Med								1	1								1				1				
4/21/2022	C	Med					1			1			1					1		1	1	1	1				
4/23/2022	C	Med								1	1								1				1				
4/24/2022	C	Med								1	1		1						1		1		1				
4/25/2022	C	Med				1				1	1								1								
4/27/2022	D	A-Citizen								1							1										
4/28/2022	C	Med	1				1			1	1	1	1		1								1			186	
Station/Meetings										110	13		7				14		2			5				151	
Hours				22	9	12	96	24	18	200	101	31	46	0	42	61	24	20	91	80	10	50	106	54		1097	
% of calls				20%	6%	13%	6%	20%	20%	86%	100%	26%	40%	0%	6%	26%	20%	6%	60%	26%	20%	33%	66%	26%			
Min Drills				y	n	n	y	y	y	NA	y	y	y	n	y	y	NA	y	y	y	n	y	y	y			
W/C #				y	y	y	y	y	y	fc	y	y	y	n	y	y	y	y	y	y	y	y	y	y		19	
RATE				EL	FF1	EL	Trainee	FF1	FF1	N/A	LT.	EL	A Chief	EL	Trainee	Trainee	IGA	Trainee	FF1	Trainee	FF1	LT.	Trainee	Trainee			
Stipend amount				20	25	0	0	25	25	N/A	50	20	500	0	0	0	0	0	0	25	0	0	50	0	0		740
Point @ \$5 ea				8	4	5	21	10	8	N/A	40	11	17	0	10	17	5	7	21	20	5	16	31	17	273	1365	
Duty @ \$50										N/A			4.50												4.50	225.00	

May 10, 2022

Fire Committee Report – Pat Vining

- Held a Town Hall to share information on the Fire Department and upcoming Levy on April 23, 2022
- Completed the mailing to all residents in Bay City of the flyer on the Fire Department and the upcoming Fire Levy
- 48-yard signs have been distributed to support the Fire Levy
- Waiting for voter list of those voters who have not yet cast their ballots
- **Radio guest May 11, 2022 9:30 Tillamook Today show on KTIL.**

Water

- Radio read water meters continue to be installed.
- A chlorine pump at well #1 was having issues and a new peristolic style pump was installed. So far it is performing well.

Streets

- Potholes have been patched in the streets as time allows.
- Some Right of Ways were mowed

Wastewater

- Tillamook Country Smoker has sent very little flow to the City. When TCS did discharge in March their numbers were within permit limits.
- TV truck continues to record footage of the sanitary sewer collection system. Though some areas discovered during TV inspection will be targeted for repairs later this summer, the mainlines don't show the distressed pipe conditions accounting for leakage seen during large rain events. Another possible option is the private sewer laterals are where the bulk of the inflow and infiltration is occurring since those are not being TV'ed.
- New operating control system has been installed in the control panel at the wastewater treatment plant. Most of the issues have been worked thru, and the Wastewater Treatment Plant is running on the new program.

Parks

- Less than normal graffiti was experienced in the parks this last month

Misc.

- Motorhome abandoned on a City street has been towed to the Public Works facility while we await the process to dispose of the vehicle.
- Roy attended the APWA spring conference in Seaside
- Scott attended a class acquiring his required CEU's to maintain his certificate

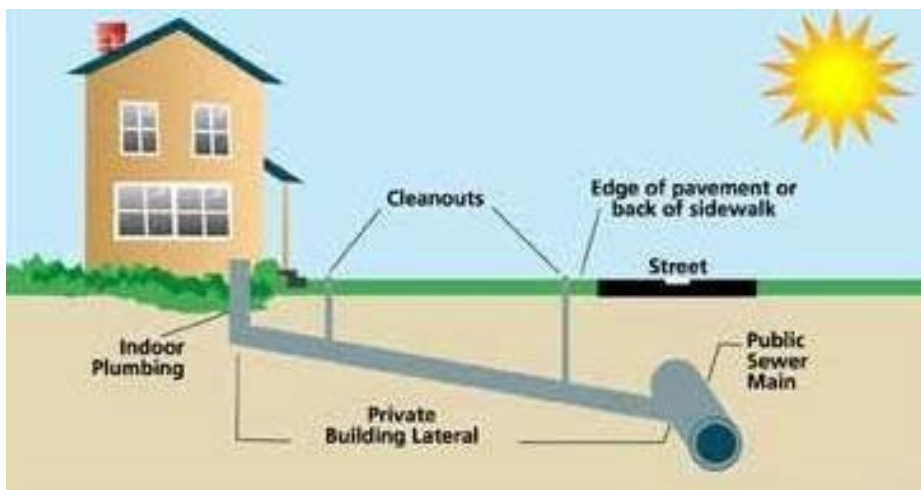
Problem: There is excessive water flowing to the treatment plant when rain events occur. Dry weather flow is around 115,000 +/- gallons a day, heavy rain event flows have reached up to 1,600,000 gallons a day in the past, the most flows recorded in winter of 2021/22 was 1,350,000 gallons. The City only gets paid for sewer flows based on water thru the water meter, which is the dry weather flow. Any flows in excess of the dry weather flow is inflow and infiltration (ground water leaking into pipes)

Solution: Repair the collection system which are all the pipes in the City owned sewer mainlines and privately owned sewer laterals.

The City has TV inspected the entire City owned collection system. Several issues were found which the City will address. The number and severity of the issues found do not account for the amount of flows seen at the treatment plant. The City needs to take a wholistic approach and work towards repairing ALL the pipes that flow to the treatment plant, which include the private sewer laterals as well as the City owned sewer mains.

What is a Private Sewer Lateral?

A private sewer lateral or user line is the pipe that connects the home's plumbing to the publicly-owned sanitary sewer line, usually located under the street. This crucial pipe carries all of the waste water from the home to the sewer, including everything washed down your sink or flushed down your toilet. From there, sewage is transported to a treatment facility thru the collection system.



Who owns the Private Sewer Lateral?

This depends on the jurisdiction of the private sewer lateral. In some towns the entire sewer lateral belongs to the homeowner, in some towns only the lateral on the private property belongs to the homeowner and the portion in the Right of Way belongs to the City. In Bay City the sewer lateral is privately owned all the way to the sewer main.

Bay City's ownership of the laterals to the mainline has its pro's and con's.

Pro's

- The City does not have to maintain the pipe in the Right of Way for each connection

Con's

- It is somewhat problematic when a contractor or utility calls 811 for locates prior to excavation and the homeowners are not on the 811 notification system, so the laterals do not get located and potentially broken during excavation.
- Private ownership of pipes in the Right of Way requires the homeowner to work in the streets.

Bay City, Ordinance 516 states:

*Section 14. City Main Lines. **The City owns all main lines.** Any connection to or disconnection from the City mains, will be made by the Public Works Superintendent or a City employee under his/her direction, or by a private contractor, subject to Council approval as provided below. Installation shall be in accordance with City standards for material and installation.*

*Section 15. User Line. **The user line is the line from the City main line to the residence or other structure. A user line, or house service line, will be laid and maintained at the expense of the user who shall protect such line from injury and be responsible for all damages resulting from leaks, breaks or other causes.** The user may construct his/her own customer line or may hire a contractor. The installation shall be done in accordance with all State, County and City licensing and bonding regulations relative to the construction. The customer line shall be at least four inches in diameter, inside measurement.*

There is some discussion in Section 22 of the ordinance addressing a process for the City to notify the owners of the private sewer lateral to repair their lateral for "excessive and improper infiltration". Excessive and improper is not defined in the ordinance, and will lead to conflicts between the City and the Private lateral owner when the owner is directed to replace or repair their sewer lateral . The second issue is identifying this excessive and improper infiltration since it cannot be seen unless we can see it from the mainline with the TV camera. Most sewer laterals have bends that cannot be seen around, the entire private sewer lateral pipe needs TV inspected from the house to the mainline for a proper inspection.

Typically there is a scoring system when a lateral is inspected, each defect has a point value, when enough points are accumulated the lateral fails. Defects can be age, material type, cracks, offset joints, roots etc.... The scoring system is open to an aggressive or passive approach as to whether a lateral passes or fails. Small leaks in a lot of laterals leads to a lot of flow, and all inflow and infiltration should be addressed. In my opinion if the pipe wont pass an air test it fails since it will leak. Air test on laterals from the house to the mainline are difficult to perform, with some good judgement a pipe can be visually inspected and a determination can be made if it would pass an air test or not.

Newer homes are required per plumbing code to have a cleanout outside of the home which is good access for getting a camera into the private lateral for inspection down to the mainline. Older homes which typically have older pipes statistically are the pipes requiring repairs, these older homes do not have cleanouts, as cleanouts were not required in the older plumbing codes. Gaining access to the pipe with a camera with no cleanout, require accessing the pipe from either a roof vent, or pulling a toilet to gain access to the pipe.

There needs to be a prompt to identify which property owner needs to inspect their lateral, potentially leading to a lateral replacement at the homeowners expense. There are several potential prompts to identify who needs to inspect their sewer lateral.

Potential prompts for lateral inspections:

- City does repair/replacement to a mainline triggering an inspection of all laterals connected to that mainline segment.
- Homeowner reports a blockage on laterals requiring a City inspection as to where the blockage is located, prompting an inspection
- A real estate transaction to new ownership for a property, prompting an inspection
- Heavy clear water flow coming from a lateral during or following a rain event seen from the TV camera from the mainline, prompting an inspection

The method of prompt can be an aggressive approach or a more passive approach. The level of aggressiveness to address the private sewer laterals should be set at the Council level. The more aggressive the approach the sooner each lateral gets inspected, so repairs can be made to the collection system. Any approach undertaken will take years if not decades to work through the entire town.

The City could take an approach where the City shares in the cost of repairing and replacing the sewer laterals. The City has current cost associated with treating inflow and infiltration that could be reduced if the laterals get repaired. User fees will need to be increased over time to cover the cost of treating the inflow and infiltration, which could be suppressed if the flows can be dialed back thru a lateral replacement program.

Recommendation: Create an ordinance which defines a lateral inspection program, and bring to council for approval. General outline of ordinance follows:

- One prompt is a real estate transaction, requiring the lateral owner to provide the City a video of the sewer lateral for evaluation
- One prompt is if the City repairs/replaces any mainline creating a prompt for all lateral connections to that manhole to manhole segment of mainline. (If the mainline is old requiring repairs the odds are the laterals are also old requiring repairs) requiring the lateral owner to provide the City a video of the sewer lateral for evaluation
- Create a scoring system for pass or fail of laterals after homeowner provides the City a video
- Create form letters to be sent informing the lateral owner the results of the inspection and what they need to do and in what timeline, including penalties for not repairing the lateral in a timeline.
- Allow the property owner to challenge the City's evaluation with an air test, if the lateral passes an air test from mainline to house the City pays the air test and drops the lateral repair requirement, if lateral fails air test owner pays the test and replaces/repairs the lateral
- Create a database of which properties have been inspected for tracking purposes
- Potentially create a grace period of 5 +/- years between required inspections for any property

There would need to be a community education process so the public is aware of the new Bay City procedure. ie) notify all realtors in the area the lateral will need inspected for new owners before water service will turned on, Sadie Walker radio announcement, etc....



May 10, 2022

Emergency Preparedness Committee Report:

- Handed out 4 radio's and the 4 people are initiating a radio call on Monday's at 7:00 pm.
- Completed all of the 1-gallon starter emergency buckets. At the May 7th BBQ and Fire Department Open House, these will start to get distributed.
- The team has produced information for the May 7th BBQ about the BCEV and will be looking to recruit more volunteers

The next Emergency Preparedness Committee meeting is **Monday May 17, 2022, at 5:30 pm at the Ad Montgomery Community Hall.**



City of Bay City

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TDD 7-1-1
www.ci.bay-city.or.us

BAY CITY PLANNING DEPARTMENT MONTHLY REPORT **FOR APRIL 2022**

1. Zoning/Building Permits (1)

- 4755 Baseline Road – Demolition
- 6755 Spruce Street – Demolition

2. Public Works Permits (1)

- 4560 Salmon Street – Drive/Road Approach

3. Planning Commission April 20th Hearing

- Height Variance request for Tasso Custom Homes #V-2022-01, 2nd Street and High Street (This hearing was tabled until March 16th) - denied unanimously.
- Conditional Use Permit #CU-2022-01 for Bay City RV Dump Station at 5405 B Street – approved unanimously with conditions for traffic flow.
- Temporary Use Request #TU-2022-01 as an alteration of Conditional Use Permit #CU-2016-05 for placement of an additional storage container and Twins Ranch Rail Riders operation north of Hayes Oyster Drive on the Port of Tillamook Bay Right-of-Way – approved unanimously with conditions for no parking along boat launch and planning commission review in one year.
- Review of amended Short Term Rental requirements and draft Ordinance #685.

4. Specific Tax Lot Questions/Inquiries (by phone or email)

- Development Requirements for property at Hobsonville Point Road and Pennsylvania Street (12 questions/inquiries);
- Development Requirements for properties in Bay Ridge Subdivision (12 questions/inquiries);
- Zoning Requirements and Site Development requirements for vacant property at 6th and B Street (10 questions/inquiries);
- Development requirements for property at Spruce Street and Elliot Street (4 questions/inquiries);
- Potential partitioning questions of 6780 McCoy Avenue (3 questions/inquiries);
- Development Requirements for property at Salmon Street and Hare Street (3 questions/inquiries);
- Sewer Capacity for potential development at 8th Street and Fern Street;
- Site Development requirements for vacant property at Clam Street and Hare Street (3 questions/inquiries);
- Development Requirements for vacant property at Clam Street and Elliot Street (3 questions/inquiries);
- Development requirements for property near 12th Street;
- Accessory Structure requirements for property at 8th Street and Ocean Street;
- Development Requirements for vacant property at 8th Street and High Street
- Address Question for property in Bay Ridge Subdivision Lot 2;
- Site Development Questions at 6500 Williams Avenue
- Development Requirements for property at 8th Street and C Street;
- Concerns about parking in the Right-of-Way at 14th and Tillamook;
- Utility Extensions and Vacation Rental Development at 6th Street and B Street;
- Address Question at 4585 Salmon Street;
- Development Requirements at 8855 7th Street;
- Lot Questions at 6850 Seattle Avenue;

- Development Requirements for vacant property at 8th Street and Seattle Avenue;
- Development Requirements in High Intensity (HI) Zones in City;
- Development Requirements for vacant property at 2nd and B Street;
- Zoning Permit Requirements on Bewley Street;
- Development Requirements in the Moderate Intensity (MI) Zone;
- Assessor Map questions at 13th Street and Seattle Avenue;
- Development Requirements for property at 7th Street and 101;
- Land Use Issues in City;
- Development Requirement for vacant property on 8th Street between Seattle Avenue and Portland Avenue;
- Services available for property at 6735 Tillamook
- Development Requirements for property at 9999 8th Street;
- Road Improvement Requirements for property at 11th Street and E Street;
- Possible liens and violations records for property at 6975 Seattle;
- Container Homes in City;
- Prefabricated Homes in City;
- Zoning Permit Requirements for property at Seattle Avenue and 19th Street;
- ADU's in City;
- Manufactured Home requirements in City;
- Shed Requirements in City;
- Sign Placement Requirements at 9065 8th Street;
- Urban Growth Area and City Limits boundaries for 7455 Baseline Road;
- Road Improvements for property at 10th Street and Portland Avenue;
- Partition Requirements for property at Vaughn Road and Bewley Street;
- Urban Growth Area and City Limits boundaries for 7455 Baseline Road and 7945 Seattle Avenue;
- Potential Urban Growth Boundary expansion at Vaughn Road and Bewley Street;
- Geological Hazard Report and analysis for property at 6th and Ocean;
- Meter placement request for property on 7th Street and 101;
- Geological Hazard Report Requirements at 8th and Seattle Avenue;
- Food Carts in City;
- FEMA CAV and properties on Clam Street;
- Sign Permit for property at 6500 Williams Avenue;
- Twins Ranch Rail Riders parking proposal request.

5. Land Use Applications

- Setback Variance Request for property located at 6th and B Street (notice sent out to adjacent property owners, April 25, 2022)

6. Meetings

- April 1st – Tillamook County Hazard Vulnerability Listening Session and Assessment via Zoom;
- April 7th – DLCDC Budget Development Listening Session via Zoom;
- April 13th – Pre-Application Meeting re: Property at Clam and Hare;
- April 13th – PMT Meeting #2 for TGM Grant Code Update;
- April 19th – Tillamook County Natural Hazard Mitigation Plan Monthly Meeting;
- April 20th – State Tillamook ERAP Monthly Meeting via Zoom;
- April 21st – Meeting with Yan Wu re: development in Bay Ridge;
- April 25th – Pre-Application Meeting with Monica Bongue regarding development of property at 1N1034AC00800/901;
- April 27th – Meeting with Liane re: TGM Code Evaluation Phase 1, 2 and SOW Review;
- April 27th – PMT Meeting #2 (continued) for TGM Grant Code Update;
- April 28th – FEMA CAV Review Meeting with Mitch Paine via Zoom.

Upcoming May 18th Meetings

- Stakeholder Advisory Committee Meeting regarding Code Updates: 4 – 5:30 pm, May 18th
- Joint City Council-Planning Commission Meeting regarding Code Updates: 6 – 7 pm, May 18th
- Planning Commission Hearing: 7 pm, May 18th

7. Counterwork

- Permitting questions (5);
- Land Use application submittals (1); and
- Permit submittals (3).

BAY CITY COUNCIL WORKSHOP
APRIL 11, 2022
5:32 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Tim Josi, Councilor Melissa Rondeau, Councilor Wendy Krostag, Councilor Helen Wright

Staff Present: City Manager Liane Welch, Fire Chief Darrell Griffith, Public Works Director Roy Markee, City Recorder Lindsey Gann, Utility Clerk 2 Debbie Pohs

Others present: Greg Sweeney, Bob Miles, Pat Vining, Rob Russell, Ron and Sally Milner

- A. Call to Order, Roll Call
- B. Public Hearing – Concerning the sale of real property located at 7895 18th Street, Bay City, Oregon 97107.
 - a. City manager Welch presented information regarding the sale of real property located at 7895 18th St., Bay City. Asking for direction from the council for opening minimum bid to sell the property. Public Works Director Markee explained current costs associated with the property, also presented comparable lots to the council to review for setting a minimum bid. Amounts due to the city from the sale of the property are \$26,170 for past due water and sewer bills, there is also a lien on the property for \$18,000 and back taxes were paid by the city in the amount of \$6496, and \$10,000 for the demolition of the mobile home that was on the property. Discussion was held regarding minimum bid and cost for using a realtor versus selling without a realtor.
- C. Moved ahead on the agenda – New Business item k:
 - a. TLT Committee Recommendations for Q1 applicants
Rob Russell with the Bay City Arts Center was present at the workshop to discuss two applications for TLT Grants.
 - 1: Bay City Arts - Community Theater Project
 - 2: Bay City Arts - Performing Arts ProgramRob Russell presented information regarding the proposed use of funds for both projects if awarded. Greg Sweeney, chair of the TLT Committee stated that the TLT committee recommends funding for both projects.
- D. Public Hearing Ordinance 698 (Second Reading) – An Ordinance granting to R. Sanitary Service Exclusive Franchise to Conduct a Solid Waste collection and Hauling Business in

the City of Bay City; Providing the Regulation Thereof and Exercise of Franchise until June 1, 2027; and repealing Bay City Ordinance No 676.

Ordinance 698 was not discussed at the workshop and will be open for public hearing at the council meeting on 5/12/22.

- E. Public Hearing – Supplemental Budget –** The supplemental budget was not discussed at the workshop and will be postponed until the June council meeting.
- F. Visitor Propositions (Public Comment on Non-Agenda Items)**
No visitor propositions
- G. Committee, Department, and Staff Reports**
 - a. City Manager – Manager Welch presented the City Staff report. Staff held a meeting with the Water Districts to discuss the next FY budget. Working with Habitat Concepts to develop a scope and budget for the Patterson Creek Project, stream restoration. Initiated phase two of the development ordinance update with DLCD. Working to complete the ARPA funds state and federal reporting.
 - b. Finance Director/City Recorder Report – Manager Welch presented the Finance Directors report. The Audit for 2021 Fiscal Year is complete, copies were provided to council. All Budget transfers are complete, and all bank accounts have been reconciled to date. Continuing to work on the FY 22-23 budget and it is on track for the May 2nd, 2022, budget meeting. Reminder to council to complete their SEI filing by April 15, 2022. Direct deposit is working well.

Finance Director Gann presented information regarding setting up a QR credit card processing for both the campground and in office and setup costs for an in-office terminal. Concern with taking credit cards for larger payments such as SDC fees. Discussion was held regarding whether to take card payments in the office, or just at the campground along with what fees will be charged or who will pay the processing fees. Melissa suggested researching the use of Converge/Elavon. Council will provide staff with direction at the council meeting.
 - c. Fire Department – Manager Welch presented the Fire Department report. There were 21 calls for service including 10 medical, 6 mutual aid, 1 hazardous material, and 1 MVA. 15 volunteers responded to the calls for service in March, and the current roster is 20 including trainees and applicants. Chief Griffith has started a recruit academy and will be training each Saturday and Tuesday evenings.

- d. Fire Committee Report – Pat Vining presented the Fire Committee report. Provided information regarding new system for calls that allows responders to see who is responding to a call and who is not available. Still working on the upcoming election/levy for the fire department. Town Hall meeting on April 23rd at 2:00pm.
- e. Public Works – Manager Welch presented the Public Works report. Staff continues to install meters. Well #3 site has been cleared of brush and debris. TV truck continues to record footage of the sewer collection system. Tillamook Smoker has begun sending sewer discharge and independent lab results have not been provided on the discharge, but according to TCS internal testing it shows them within limits. Two employees have acquired their CDL.
- f. Emergency Preparedness,
 - i. Next meeting Monday April 18, 2022, 5:30 pm at Ad Montgomery Community Hall
City Manager Welch presented the BCEV report. All on the 850 one-gall emergency supply buckets have been filled and are 95% complete. Will start distributing the buckets at the May 7th, 2022, BBQ at the Fire Department.
- g. Planning Department,
 - i. Next Planning Commission meeting April 20, 2022, 6:00 pm at Ad Montgomery Community Hall
Manager Welch presented the planning report. Planning is currently working on 2 zoning and building permits, and a public works permit. The planning commission hearing on March 16th regarding a height variance request for Tasson Custom Homes was tabled until the April 20th scheduled hearing date. A temporary use request has been made by the Twin Ranch Rail Riders, discussion was held, manager Welch will request additional information from Planning Tech Mattison.

H. Minutes

- a. Council Workshop – March 7, 2022
No discussion at council workshop
- b. Regular Council Meeting – March 8, 2022
No discussion at council workshop

I. Treasurers Report

No discussion at council workshop

J. Bills against the City

No discussion at council workshop

K. Unfinished Business

None

L. New Business

- a. Letter to Oregon Secretary of State regarding the 2020-21 Fiscal year Audit
No discussion at council workshop
- b. Franchise Agreement with Tillamook People's Utility District. Franchise fee increased from 4-5% and TPUD notices City when spraying in the city. Discussion was held regarding how to receive a notification from TPUD regarding spraying within the City rights of way and how to inform the citizens. Suggestions from council that the city is not placed in the middle and to leave it up to PUD to inform the public of spraying due to the possibility of office closures. A system for notification would need to be made so notice is not missed by the city and responsibility should be that of PUD. Manager Welch will discuss the notification further with PUD and revise the franchise agreement.
- c. Resolution 2022-09 – A Resolution Exempting the Wastewater Treatment Plant Headworks Screen Contract from Competitive Bidding Requirements of ORS 279 and Awarding Contract.
Public works director Markee explained that to save money and shorten the wait time, he is requesting an exemption for the Wastewater Treatment Plant screen from competitive bidding as he would like to sole source the item that has already been quoted and has the most competitive price. The rest of the project will go through a competitive bid process.
- d. Resolution 2022-10 Supplement Budget – Postponed
- e. Resolution 2022-11 – A Resolution of the City council of the City of Bay City providing an increase of employee wages to keep up with inflation.
Manager Welch presented the CPI report suggesting an increase of employee wages of 4.9%. Other organizations have increased 5.9%, however in the past the city has used the CPI report to calculate the increase.
Councilor Josi asked if staff receive a step increase. Manager Welch explained that we currently have a 10-step salary level for employees, they receive a step increase if they have a review and are approved by their supervisor for the step increase and have not reached the top step.

- f. Resolution 2022-12 – A Resolution of the Nation of Ukraine, The Ukrainian Diaspora, and Cities around the world in condemning the Vicious and Unprovoked Russian Attack on Ukraine.
Manager Welch explained that the city is donating items to the Nazarene Compassionate Ministries with Convoy of Hope to ship, store and distribute crisis care kits. Discussion was held on whether to send a \$1,000 for assistance.
- g. Resolution 2022-13 – A Resolution Recognizing the Unanticipated Revenue for the City of Bay City from the State of Oregon Acting by and through the Department of Administration Services for the Coronavirus State and Local Recovery Fund (CSLFRF) Making Appropriations and Repeal 2022-04 in its Entirety.
Manager Welch presented Resolution 22-13 to the council regarding unanticipated revenue. After realizing errors in the previous resolution 22-04, resolution 22-13 will correct the errors and repeal resolution 22-04.
- h. Resolution 2022-14 – A Resolution of the City Council of Bay City setting Rates for all Fees and Charges relating to Water Service Effective July 1, 2022, and Repealing Resolution 21-02.
Manager Welch presented the resolution for an increase in fees relating to water service effective July 1, 2022 to reflect the current inflation rate.
- i. Resolution 2022-15 – A Resolution Establishing Residential, Commercial, and Industrial Sewer User Rates, System Development Charges Effective July 1, 2022, and Repealing Bay City Resolution 2022-02.
Manager Welch presented the resolution for an increase in fees relating to Sewer user rates and SDC charges effective July 1, 2022 to reflect the current inflation rate.
- j. Resolution 2022-16 – A Resolution Setting Street Maintenance Fees, Effective July 1, 2022, and Repealing Bay City Resolution No. 21-04.
Manager Welch presented the resolution for an increase in fees relating to street maintenance fees as effective July 1, 2022 to reflect the current inflation rate.
- k. Wayfinding Draft Locations discussion
Manager Welch presented a map with location of suggested wayfinding signs for review by the city council.
- l. City Fee Schedule Discussion
Manager Welch presented a spreadsheet regarding fees that need to be adjusted or updated. Listed on the spreadsheet are the current fees, suggested

fees, and those of our cities. Council will review this and address the fees at the council meeting in May.

M. Mayor's Presentation

No presentation

N. Council Presentation

No presentation

O. Attorney Presentation

No presentation

David McCall, Mayor

Lindsey Gann, City Recorder

BAY CITY COUNCIL MEETING
APRIL 12, 2022
6:02 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Tim Josi, Councilor Melissa Rondeau, Councilor Wendy Krostag, Councilor Helen Wright

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, and City Recorder Lindsey Gann

Others present: Bob Miles, Pat Vining, Ron and Sally Milner, Angie Cherry, Donna Miller, Kathy Manis

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. Public Hearing Ordinance 698 (Second Reading) – An Ordinance granting to R. Sanitary Service Exclusive Franchise to Conduct a Solid Waste collection and Hauling Business in the City of Bay City; Providing the Regulation Thereof and Exercise of Franchise until June 1, 2027; and repealing Bay City Ordinance No 676.

Public hearing open at 6:04pm. Manager Welch gave a brief explanation regarding the ordinance and franchise fees for R. Sanitary, increasing from 3.5% to 5%, to be in effect in 18 months from now. No public comments regarding the ordinance.

Public hearing and comments closed at 6:06 pm

Motion by Councilor Baker for second reading by title only, seconded by Councilor Rondeau.

Motion Passes 6-0

City Recorder Gann gave the second reading of Ordinance 698

Motion by Councilor Baker to adopt Ordinance 698, seconded by Councilor Josi

City Recorder Gann called the roll for the vote

Councilor Baker – Aye

Councilor Rondeau – Aye

Councilor Wright – Aye

Councilor Krostag – Aye

Councilor Imhoff – Aye

Councilor Josi – Aye

Motion Passes 6-0

- C. Public Hearing – Supplemental Budget – Postponed
- D. Public Hearing – Concerning the sale of real property located at 7895 18th Street, Bay City, Oregon 97107

Public hearing opened at 6:09 pm, Manager Welch explained staff is looking for direction from the council for the sale of the property. Director Markee provided a summary of available lots for sale in Bay City, along with a total of all liens against the property. Asking Council to provide direction to sell property and minimum bid amount. Discussion was held regarding best process to accept bids. Director Markee suggested taking the highest and best bid.

No public comments received by staff.

Ron Milner and Donna Miller both asked if this will be an open auction or sealed bid. Public comments closed. Discussion was held by council regarding how to accept bids and minimum bid amount.

Councilor Josi motioned to accept sealed bids with a set minimum bid of \$70,000 and to allow two weeks for financing to be procured by bidder. Seconded by Council Imhoff.

Motion Passes 6-0

Hearing closed at 6:30 pm

E. Visitor Propositions (Public Comment on Non-Agenda Items)

No Comments or questions

F. Committee, Department, and Staff Reports

- a. City Manager - Manager Welch gave the City Staff report at the Council Workshop, nothing additional to add.
- b. Finance Director/City Recorder Report - Manager Welch gave the Finance report at the Council Workshop. Finance Director Gann stated she is looking for direction from council regarding credit card processing. Discussion was held on accepting credit cards in the office or only at the park and by QR code or also by terminal in the office. Council directed staff to proceed with accepting credit cards at the park only at this time and by QR code.
- c. Fire Department - Manager Welch gave the Fire Department report at the Council Workshop, nothing additional to add.
- d. Fire Committee Report – Pat Vining gave a report at the Council Workshop. Reminder of town hall meeting on April 23rd and they continue to put signs out for the levy.
- e. Public Works - Manager Welch gave the Public Works report at the Council Workshop, nothing additional to add.
- f. Emergency Preparedness,
 - i. Next meeting Monday April 18, 2022, 5:30 pm at Ad Montgomery Community Hall

Manager Welch gave the Emergency Preparedness report at the Council Workshop, nothing additional to add.

- g. Planning Department,
 - i. Next Planning Commission meeting April 20, 2022, 6:00 pm at Ad Montgomery Community Hall

Manager Welch gave the Planning Department report at the Council Workshop, unable to answer questions regarding the Twins Ranch temporary use permit, as it is going in front of the planning commission and if denied/appealed it would go in front of the Council.

G. Minutes

- a. Council Workshop – March 7, 2022
- b. Regular Council Meeting – March 8, 2022

Motion to approve minutes by Councilor Baker, seconded by Councilor Rondeau

Motion passes 5-0

H. Treasurers Report – no questions or comments received, file for auditors.

I. Bills against the City

Motion to approve bills against the city in the amount of \$161,649.80 by Councilor Baker, seconded by Councilor Rondeau

Motion passes 6-0

J. Unfinished Business

None

K. New Business

- a. Letter to Oregon Secretary of State regarding the 2020-21 Fiscal year Audit
Council is aware of the deficiencies and approves of the letter from the Finance Director to send to Secretary of State.
Councilor Baker asked if the addition of a City Manager and reviews by council would improve the deficiencies stated by the auditors. Finance Director Gann explained that we do not have enough staff to separate job responsibilities enough to remove those deficiencies.
Motion by Councilor Josi to authorize Mayor McCall to sign the accepted letter and instruct staff to send to Oregon Secretary of State, seconded by Councilor Baker.

Motion passes 6-0

- b. Franchise Agreement with Tillamook Peoples Utility District. Franchise fee increased from 4-5% and TPUD notices City when spraying in the City.

Manager Welch made edits to the contract as discussed at the Council Workshop and emailed TPUD to discuss changes.

- c. Resolution 2022-09 – A Resolution Exempting the Wastewater Treatment Plant Headworks Screen Contract from Competitive Bidding Requirements of ORS 279 and Awarding Contract.

Explanation provided by Director Markee at Council Workshop. No further discussion.

Motion to adopt Resolution 2022-09 by Councilor Baker, seconded by Councilor Rondeau.

Motion passes 6-0

- d. Resolution 2022-10 Supplement Budget – Postponed

- e. Resolution 2022-11 – A Resolution of the City council of the City of Bay City providing an increase of employee wages to keep up with inflation.

Manager Welch provided information regarding the CPI-W showing average inflation from last year is at 4.9%, proposing a 4.9% increase to staff wages to reflect the inflation rate effective July 1st, 2022.

Motion to adopt resolution 2022-11 by Councilor Imhoff, seconded by Councilor Wright.

Motion passes 6-0

- f. Resolution 2022-12 – A Resolution of the Nation of Ukraine, The Ukrainian Diaspora, and Cities around the world in condemning the Vicious and Unprovoked Russian Attack on Ukraine.

Discussion was held regarding sending supplies and \$1,000 to the nation of Ukraine.

Motion to adopt Resolution 2022-12, seconded by Councilor Krostag.

Discussion was held again by council regarding the donation of funds by the council to the Ukraine.

Motion by Councilor Josi to amend the adoption of Resolution 2022-12 to remove the donation of funds of \$1,000, seconded by Councilor Imhoff.

Amended motion passes 4-2

Original motion passes 6-0

Motion by Councilor Wright to donate \$1,000 to Care, seconded by Councilor Josi.

Motion by Councilor Baker to amend Councilor Wrights motion to donate funds and for the funds to be donated to the Tillamook Food Bank, seconded by Councilor Krostag.

Motion does not pass 2-4

Motion by Councilor Josi to amend the original motion to donate funds to Care with the restriction that funds are spent within the City of Bay City, seconded by Councilor Imhoff.

Amendment of motion passes 5-1

Original motion passes 5-0

- g. Resolution 2022-13 – A Resolution Recognizing the Unanticipated Revenue for the City of Bay City from the State of Oregon Acting by and through the Department of Administration Services for the Coronavirus State and Local Recovery Fund (CSLFRF) Making Appropriations and Repeal 2022-04 in its Entirety.

Manager Welch gave a brief explanation of Resolution 2022-13.

Motion by Councilor Imhoff to adopt Resolution 2022-13, seconded by Councilor Rondeau.

Motion passes 6-0

- h. Resolution 2022-14 – A Resolution of the City Council of Bay City setting Rates for all Fees and Charges relating to Water Service Effective July 1, 2022, and Repealing Resolution 21-02.

Manager Welch gave a brief explanation of Resolution 2022-14 regarding setting rates for the water service and fees effective July 1, 2022.

Motion by Councilor Rondeau to adopt Resolution 2022-14, seconded by Councilor Josi.

Comment from Angie Cherry stating that she is concerned about the residents of Bay City and the amount of inflation and those on fixed incomes. Feels it is a double standard that employees are receiving a cost-of-living increase and the city is increasing the water rates based on the same percentage.

Manager Welch explained that other entities have also provided cost of living increases such as social security which increase 5.9%. Also explained that the City's operating costs are also increasing due to inflation.

Mayor McCall called for the vote after discussion was complete.

Motion passes 6-0

- i. Resolution 2022-15 – A Resolution Establishing Residential, Commercial, and Industrial Sewer User Rates, System Development Charges Effective July 1, 2022, and Repealing Bay City Resolution 2022-02.

Manager Welch gave a brief explanation of Resolution 2022-15 regarding establishing sewer rates effective July 1, 2022.

Motion by Councilor Baker to adopt resolution 2022-15, seconded by Councilor Rondeau

Motion passes 6-0

- j. Resolution 2022-16 – A Resolution Setting Street Maintenance Fees, Effective July 1, 2022, and Repealing Bay City Resolution No. 21-04.
Manager Welch gave a brief explanation of Resolution 2022-16 regarding establishing street maintenance fees effective July 1, 2022.
Motion to adopt Resolution 2022-16 by Councilor Josi, seconded by Councilor Rondeau.

Motion passes 6-0

- k. TLT Committee Recommendations for Q1 applicants
Manager Welch presented the application for grant funding from the Bay City Arts performing arts in the amount of \$11,280.
Councilor Josi is recusing himself from voting as he is on the Bay City Arts board
Motion to approve the Bay city Arts application for funding in the amount of \$11,280 by Councilor Wright, seconded by Councilor Rondeau.

Motion passes 5-0, 1 abstain by Councilor Josi

Manager Welch presented the application for grant funding from the Bay City Arts Center for a Community Theater project in the amount of \$10,000.
Motion by Councilor Rondeau to approve the application for funding in the amount of \$10,000, seconded by Councilor Wright.

Motion passes 5-0, 1 abstain by Councilor Josi

- l. Wayfinding Draft Locations discussion
Manager Welch presented the locations at the Council Workshop. No further comments from Council, will continue working on the designs.

- m. City Fee Schedule Discussion
Postponed the discussion until a later date.

- L.** Mayor's Presentation – Reminder that the City is hosting a League of Oregon Cities meeting at the City Hall in Bay City on May 6th, 2022 from 11am-1pm

- M.** Council Presentation – No presentations

- N.** Attorney Presentation – No presentation

Motion to adjourn by Councilor Wright, seconded by Councilor Imhoff. Adjourned at 7:36pm

David McCall, Mayor

Lindsey Gann, City Recorder

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For General Fund (100)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
100-00-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 210,449.00	\$ 207,124.52	\$ 3,324.48
100-00-4010 Property Taxes - Prior Years	0.00	0.00	7,000.00	3,900.40	\$ 3,099.60
100-00-4105 Liquor Tax	0.00	1,835.06	23,000.00	22,151.77	\$ 848.23
100-00-4110 Cigarette Tax	0.00	83.05	1,200.00	986.49	\$ 213.51
100-00-4205 Licenses	0.00	50.00	800.00	1,160.00	\$ (360.00)
100-00-4210 Dog Licenses/Fines	0.00	41.25	150.00	225.00	\$ (75.00)
100-00-4305 Franchise Fees	0.00	3,024.95	13,000.00	32,993.36	\$ (19,993.36)
100-00-4306 Franchise Fees / Dedicated	0.00	0.00	17,000.00	15,719.23	\$ 1,280.77
100-00-4400 Grant Revenue	0.00	0.00	0.00	1,000.00	\$ 0.00
100-00-4510 State Revenue Sharing	0.00	0.00	15,000.00	14,972.25	\$ 27.75
100-00-4605 Hall Rental	0.00	200.00	200.00	1,300.00	\$ (1,100.00)
100-00-4650 Transient Lodging Tax	0.00	5,074.40	15,000.00	24,890.91	\$ (9,890.91)
100-00-4800 Miscellaneous	0.00	75.00	2,000.00	23,781.56	\$ (21,781.56)
100-00-4805 Earnings on Investments	0.00	0.00	2,000.00	1,090.68	\$ 909.32
100-00-4850 Code Enforcement Fines	0.00	0.00	100.00	0.00	\$ 100.00
100-00-4990 Beginning Fund Balance	0.00	0.00	265,000.00	269,233.04	\$ (4,233.04)
Total Non-Departmental Revenues	0.00	10,383.71	571,899.00	620,529.21	(48,630.21)
Fire Revenues					
100-30-4005 Property Taxes - Current	0.00	0.00	123,189.00	127,823.35	\$ (4,634.35)
100-30-4010 Property Taxes - Prior Years	0.00	0.00	1,500.00	1,945.42	\$ (445.42)
100-30-4520 Intergovernmental Agreements	0.00	0.00	3,000.00	1,727.05	\$ 1,272.95
100-30-4800 Miscellaneous	0.00	0.00	9,000.00	8,000.00	\$ 1,000.00
100-30-4805 Earnings on Investments	0.00	0.00	1,200.00	471.22	\$ 728.78
100-30-4930 Transfers In	0.00	0.00	115,238.00	115,238.00	\$ 0.00
100-30-4990 Beginning Fund Balance	0.00	0.00	135,351.00	155,686.26	\$ (20,335.26)
Total Fire Revenues	0.00	0.00	388,478.00	410,891.30	(22,413.30)
Recreation Revenues					
100-50-4420 State Grants	0.00	0.00	40,000.00	31,950.00	\$ 8,050.00
100-50-4430 Local Grants	0.00	0.00	100.00	17.00	\$ 83.00
100-50-4990 Beginning Fund Balance	0.00	0.00	5,000.00	0.00	\$ 5,000.00
Total Recreation Revenues	0.00	0.00	45,100.00	31,967.00	13,133.00
Transient Lodging Tax Revenues					
100-60-4650 Transient Lodging Tax	0.00	11,840.24	40,000.00	64,674.00	\$ (24,674.00)
100-60-4990 Beginning Fund Balance	0.00	0.00	70,000.00	71,944.87	\$ (1,944.87)
Total Transient Lodging Tax Revenues	0.00	11,840.24	110,000.00	136,618.87	(26,618.87)
Planning Revenues					
100-70-4310 Planning Fees	0.00	100.00	6,000.00	5,750.00	\$ 250.00
100-70-4315 Land Use Fees	0.00	0.00	4,000.00	3,100.00	\$ 900.00
Total Planning Revenues	0.00	100.00	10,000.00	8,850.00	1,150.00
Total General Fund Revenues	\$ 0.00	\$ 22,323.95	\$ 1,125,477.00	\$ 1,208,856.38	\$ (83,379.38)

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

5/2/2022 9:19am

Page 2

Revised Budget
 For General Fund (100)
 For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Expenditures					
Administration Expenditures					
100-10-5105 Full-Time Employees - Regular	\$ 0.00	\$ 8,962.10	\$ 88,535.00	\$ 65,172.03	\$ 23,362.97
100-10-5115 Part-Time Employees	0.00	1,235.00	17,160.00	1,755.00	15,405.00
100-10-5205 Employer FICA Taxes	0.00	780.03	8,090.00	5,601.28	2,488.72
100-10-5210 Unemployment Insurance	0.00	10.22	1,125.00	73.36	1,051.64
100-10-5215 Workers' Compensation Insurance	0.00	4.33	650.00	621.96	28.04
100-10-5305 Employer PERS Contributions	0.00	2,018.06	20,750.00	13,344.92	7,405.08
100-10-5405 Health Insurance	0.00	2,780.85	36,880.00	22,298.37	14,581.63
100-10-5415 Life Insurance	0.00	19.89	1,525.00	171.62	1,353.38
100-10-6105 Office Supplies & Equipment	0.00	826.30	8,000.00	8,817.82	(817.82)
100-10-6305 Building Repairs & Maintenance	0.00	572.59	8,000.00	4,194.06	3,805.94
100-10-6311 Contracted Ground Maintenance	0.00	0.00	4,500.00	3,660.00	840.00
100-10-6405 Dues & Subscriptions	0.00	0.00	5,000.00	5,288.96	(288.96)
100-10-6410 Training	0.00	717.00	1,000.00	1,553.60	(553.60)
100-10-6605 Electricity	0.00	450.99	5,500.00	3,513.30	1,986.70
100-10-6620 Telecommunications	0.00	256.04	6,500.00	2,251.32	4,248.68
100-10-6700 Insurance	0.00	0.00	6,550.00	6,000.00	550.00
100-10-6825 Advertising/Publishing	0.00	173.60	3,500.00	2,134.36	1,365.64
100-10-6830 Janitorial Services	0.00	470.00	6,000.00	4,835.00	1,165.00
100-10-6845 Licenses & Fees	0.00	0.00	0.00	133.83	0.00
100-10-6850 Dog Licenses/Catching	0.00	0.00	150.00	138.83	11.17
100-10-6860 Computers/Software/Services	0.00	865.36	20,000.00	15,614.96	4,385.04
100-10-6870 Pre-Hazard Preparedness	0.00	1,847.20	10,000.00	7,535.59	2,464.41
100-10-6880 Ordinance Enforcement	0.00	0.00	1,500.00	199.20	1,300.80
100-10-6990 Other Miscellaneous Expenses	0.00	617.44	10,000.00	10,978.87	(978.87)
100-10-7040 Principal Payments - Notes Payable	0.00	0.00	16,900.00	13,673.31	3,226.69
100-10-7045 Interest Payments - Notes Payable	0.00	0.00	100.00	12.93	87.07
100-10-8200 Office Equipment	0.00	0.00	5,000.00	0.00	5,000.00
Total Administration Expenditures	0.00	22,607.00	292,915.00	199,574.48	93,340.52
Fire Expenditures					
100-30-5105 Full-Time Employees - Regular	0.00	372.71	5,104.00	3,133.98	1,970.02
100-30-5115 Part-Time Employees	0.00	3,985.50	41,975.00	36,906.00	5,069.00
100-30-5118 Volunteer Stipends	0.00	1,510.00	41,740.00	17,867.50	23,872.50
100-30-5205 Employer FICA Taxes	0.00	448.94	6,840.00	4,430.08	2,409.92
100-30-5210 Unemployment Insurance	0.00	5.88	1,020.00	58.16	961.84
100-30-5215 Workers' Compensation Insurance	0.00	6.94	2,100.00	1,321.28	778.72
100-30-5305 Employer PERS Contributions	0.00	859.10	10,291.00	8,024.56	2,266.44
100-30-5405 Health Insurance	0.00	126.84	13,955.00	2,361.98	11,593.02
100-30-5415 Life Insurance	0.00	13.07	610.00	151.75	458.25
100-30-5420 Disability Insurance	0.00	0.00	10,000.00	1,481.00	8,519.00
100-30-6105 Office Supplies & Equipment	0.00	53.49	6,000.00	4,177.84	1,822.16
100-30-6115 First Aid Supplies	0.00	1,552.55	6,000.00	3,751.18	2,248.82
100-30-6140 Fuel/Lubes/Etc.	0.00	500.00	4,000.00	3,645.26	354.74
100-30-6220 Legal Fees	0.00	0.00	0.00	98.00	0.00
100-30-6290 Other Professional Fees	0.00	428.50	23,000.00	5,486.14	17,513.86
100-30-6305 Building Repairs & Maintenance	0.00	235.60	12,000.00	4,303.32	7,696.68

City of Bay City 503-377-2288

5/2/2022 9:19am

Statement of Revenue and Expenditures

Page 3

Revised Budget

For General Fund (100)

For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-30-6340 Radios & Radio Repair	0.00	923.25	4,000.00	3,766.41 \$	233.59
100-30-6345 Operational Equipment & Repairs	0.00	254.43	25,000.00	22,039.35 \$	2,960.65
100-30-6350 Personal Protective Equipment	0.00	5,708.88	28,000.00	30,781.64 \$	(2,781.64)
100-30-6400 Staff Development	0.00	0.00	0.00	707.92 \$	0.00
100-30-6405 Dues & Subscriptions	0.00	0.00	2,400.00	1,369.77 \$	1,030.23
100-30-6410 Training	0.00	627.73	10,000.00	5,238.97 \$	4,761.03
100-30-6605 Electricity	0.00	348.80	4,500.00	2,891.21 \$	1,608.79
100-30-6620 Telecommunications	0.00	559.69	6,000.00	3,543.82 \$	2,456.18
100-30-6700 Insurance	0.00	0.00	15,000.00	12,000.00 \$	3,000.00
100-30-6830 Janitorial Services	0.00	260.00	3,000.00	2,524.98 \$	475.02
100-30-6840 Printing & Copying	0.00	0.00	300.00	250.08 \$	49.92
100-30-6860 Computers/Software/Services	0.00	441.03	6,000.00	8,126.76 \$	(2,126.76)
100-30-6990 Other Miscellaneous Expenses	0.00	0.00	4,000.00	537.45 \$	3,462.55
100-30-9400 Transfer to Capital Projects Funds	0.00	0.00	52,000.00	52,000.00 \$	0.00
100-30-9800 Contingency	0.00	0.00	18,643.00	0.00 \$	18,643.00
100-30-9900 Unappropriated Ending Fund Balance	0.00	0.00	25,000.00	0.00 \$	25,000.00
Total Fire Expenditures	0.00	19,222.93	388,478.00	242,976.39	145,501.61
Recreation Expenditures					
100-50-5105 Full-Time Employees - Regular	0.00	1,464.33	17,122.00	12,347.38 \$	4,774.62
100-50-5205 Employer FICA Taxes	0.00	112.04	1,310.00	944.69 \$	365.31
100-50-5210 Unemployment Insurance	0.00	1.46	185.00	12.29 \$	172.71
100-50-5215 Workers' Compensation Insurance	0.00	0.59	600.00	570.93 \$	29.07
100-50-5305 Employer PERS Contributions	0.00	256.40	3,000.00	2,155.25 \$	844.75
100-50-5405 Health Insurance	0.00	464.02	7,200.00	4,249.48 \$	2,950.52
100-50-5415 Life Insurance	0.00	2.13	145.00	20.27 \$	124.73
100-50-6145 Tourism	0.00	0.00	300.00	50.00 \$	250.00
100-50-6190 Other Supplies	0.00	0.00	3,000.00	1,032.86 \$	1,967.14
100-50-6310 Grounds Maintenance	0.00	3,945.82	10,000.00	6,357.73 \$	3,642.27
100-50-6311 Contracted Ground Maintenance	0.00	1,530.00	12,800.00	7,600.00 \$	5,200.00
100-50-6605 Electricity	0.00	103.18	2,000.00	1,026.71 \$	973.29
100-50-6995 Feasibility Studies / Projects	0.00	0.00	40,000.00	41,650.00 \$	(1,650.00)
100-50-8200 Buildings & Equipment	0.00	0.00	8,000.00	8.49 \$	7,991.51
Total Recreation Expenditures	0.00	7,879.97	105,662.00	78,026.08	27,635.92
Transient Lodging Tax Expenditures					
100-60-6145 Tourism	0.00	21,280.00	110,000.00	40,712.01 \$	69,287.99
Total Transient Lodging Tax Expenditures	0.00	21,280.00	110,000.00	40,712.01	69,287.99
Planning Expenditures					
100-70-6215 Engineering Fees	0.00	0.00	2,000.00	45.00 \$	1,955.00
100-70-6220 Legal Fees	0.00	0.00	5,000.00	140.00 \$	4,860.00
100-70-6240 Comprehensive Planning	0.00	0.00	35,000.00	15,971.17 \$	19,028.83
100-70-6290 Other Professional Fees	0.00	0.00	5,000.00	275.25 \$	4,724.75
100-70-6865 Building Inspector/Inspections	0.00	0.00	500.00	0.00 \$	500.00
Total Planning Expenditures	0.00	0.00	47,500.00	16,431.42	31,068.58
General Service Expenditures					
100-90-6205 Accounting & Auditing	0.00	250.00	5,000.00	2,750.00 \$	2,250.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For General Fund (100)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-90-6220 Legal Fees	0.00	1,045.00	50,000.00	10,894.00	\$ 39,106.00
100-90-6805 Mayor	0.00	1,000.00	3,500.00	3,092.00	\$ 408.00
100-90-6910 Fee Refunds	0.00	0.00	500.00	0.00	\$ 500.00
100-90-6990 Other Miscellaneous Expenses	0.00	0.00	1,000.00	0.00	\$ 1,000.00
100-90-9000 Transfers Out	0.00	0.00	115,238.00	115,238.00	\$ 0.00
100-90-9800 Contingency	0.00	0.00	5,684.00	0.00	\$ 5,684.00
Total General Service Expenditures	0.00	2,295.00	180,922.00	131,974.00	48,948.00
Total General Fund Expenditures	\$ 0.00	\$ 73,284.90	\$ 1,125,477.00	\$ 709,694.38	\$ 415,782.62
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (50,960.95)	\$ 0.00	\$ 499,162.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Street and Road Fund (200)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
200-00-4115 State Highway Tax	\$ 0.00	\$ 8,549.69	\$ 90,000.00	\$ 91,069.18	\$ (1,069.18)
200-00-4805 Earnings on Investments	0.00	0.00	200.00	313.78	\$ (113.78)
200-00-4930 Transfers In	0.00	0.00	10,000.00	10,000.00	\$ 0.00
200-00-4990 Beginning Fund Balance	0.00	0.00	90,000.00	106,767.17	\$ (16,767.17)
Total Non-Departmental Revenues	0.00	8,549.69	190,200.00	208,150.13	(17,950.13)
Total Street and Road Fund Revenues	\$ 0.00	\$ 8,549.69	\$ 190,200.00	\$ 208,150.13	\$ (17,950.13)
Expenditures					
Non-Departmental Expenditures					
200-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 5,683.11	\$ 62,905.00	\$ 51,314.17	\$ 11,590.83
200-00-5115 Part-Time Employees	0.00	190.00	2,640.00	270.00	\$ 2,370.00
200-00-5205 Employer FICA Taxes	0.00	449.34	5,025.00	3,946.50	\$ 1,078.50
200-00-5210 Unemployment Insurance	0.00	5.87	710.00	51.49	\$ 658.51
200-00-5215 Workers' Compensation Insurance	0.00	2.55	3,200.00	1,739.62	\$ 1,460.38
200-00-5305 Employer PERS Contributions	0.00	1,104.86	12,300.00	9,235.26	\$ 3,064.74
200-00-5405 Health Insurance	0.00	1,755.77	27,200.00	16,665.10	\$ 10,534.90
200-00-5415 Life Insurance	0.00	9.13	680.00	86.42	\$ 593.58
200-00-6105 Office Supplies & Equipment	0.00	0.00	500.00	209.42	\$ 290.58
200-00-6125 Shop Supplies & Small Tools	0.00	90.00	1,000.00	324.17	\$ 675.83
200-00-6140 Fuel/Lubes/Etc.	0.00	0.00	2,000.00	262.40	\$ 1,737.60
200-00-6205 Accounting & Auditing	0.00	0.00	1,000.00	500.00	\$ 500.00
200-00-6215 Engineering Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
200-00-6220 Legal Fees	0.00	0.00	5,000.00	160.00	\$ 4,840.00
200-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6305 Building Repairs & Maintenance	0.00	0.00	14,000.00	0.00	\$ 14,000.00
200-00-6315 Street Repairs & Maintenance	0.00	60.00	10,000.00	5,228.89	\$ 4,771.11
200-00-6335 Vehicle Repairs & Maintenance	0.00	0.00	3,000.00	221.90	\$ 2,778.10
200-00-6350 Personal Protective Equipment	0.00	0.00	2,000.00	813.49	\$ 1,186.51
200-00-6390 Other Repairs & Maintenance	0.00	0.00	7,500.00	0.00	\$ 7,500.00
200-00-6410 Training	0.00	0.00	2,000.00	692.75	\$ 1,307.25
200-00-6605 Electricity	0.00	771.74	10,000.00	7,639.27	\$ 2,360.73
200-00-6620 Telecommunications	0.00	0.00	0.00	24.38	\$ 0.00
200-00-6700 Insurance	0.00	0.00	3,800.00	2,600.00	\$ 1,200.00
200-00-6860 Computers/Software/Services	0.00	24.38	2,500.00	525.93	\$ 1,974.07
200-00-6990 Other Miscellaneous Expenses	0.00	169.97	3,740.00	325.70	\$ 3,414.30
Total Non-Departmental Expenditures	0.00	10,316.72	190,200.00	102,836.86	87,363.14
Total Street and Road Fund Expenditures	\$ 0.00	\$ 10,316.72	\$ 190,200.00	\$ 102,836.86	\$ 87,363.14
Street and Road Fund Excess of Revenues Over Expen	\$ 0.00	\$ (1,767.03)	\$ 0.00	\$ 105,313.27	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Housing Rehabilitation Fund (201)
 For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Housing Rehabilitation Revenues					
201-18-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 900.00	\$ 350.60	\$ 549.40
201-18-4990 Beginning Fund Balance	0.00	0.00	110,000.00	110,370.75	(370.75)
Total Housing Rehabilitation Revenues	0.00	0.00	110,900.00	110,721.35	178.65
Total Housing Rehabilitation Fund Revenues	\$ 0.00	\$ 0.00	\$ 110,900.00	\$ 110,721.35	\$ 178.65
Expenditures					
Housing Rehabilitation Expenditures					
201-18-6890 Other Administration Expenses	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	\$ 5,000.00
201-18-6920 Housing Rehab Loan Disbursements	0.00	0.00	105,900.00	0.00	105,900.00
Total Housing Rehabilitation Expenditures	0.00	0.00	110,900.00	0.00	110,900.00
Total Housing Rehabilitation Fund Expenditures	\$ 0.00	\$ 0.00	\$ 110,900.00	\$ 0.00	\$ 110,900.00
Housing Rehabilitation Fund Excess of Revenues Over	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110,721.35	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Kilchis Water Bond Fund (300)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
300-11-4010 Property Taxes - Prior Years	\$ 0.00	\$ 0.00	\$ 0.00	\$ 521.48	\$ 0.00
300-11-4805 Earnings on Investments	0.00	0.00	0.00	236.97	0.00
300-11-4990 Beginning Fund Balance	0.00	(74,595.76)	0.00	0.00	0.00
Total Bond Payment Revenues	0.00	(74,595.76)	0.00	758.45	0.00
Total Kilchis Water Bond Fund Revenues	\$ 0.00	\$ (74,595.76)	\$ 0.00	\$ 758.45	\$ 0.00
Kilchis Water Bond Fund Excess of Revenues Over Exp	\$ 0.00	\$ (74,595.76)	\$ 0.00	\$ 758.45	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Sewer Bond Fund (301)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
301-11-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 19,315.00	\$ 27,157.94	\$ (7,842.94)
301-11-4010 Property Taxes - Prior Years	0.00	0.00	300.00	456.35	(156.35)
301-11-4805 Earnings on Investments	0.00	0.00	200.00	142.95	57.05
301-11-4990 Beginning Fund Balance	0.00	0.00	40,000.00	45,002.02	(5,002.02)
Total Bond Payment Revenues	0.00	0.00	59,815.00	72,759.26	(12,944.26)
Total Sewer Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 59,815.00	\$ 72,759.26	\$ (12,944.26)
Expenditures					
Bond Payment Expenditures					
301-11-7010 Principal Payments - General Obligatio	\$ 0.00	\$ 0.00	\$ 10,838.00	\$ 10,889.69	\$ (51.69)
301-11-7015 Interest Payments - General Obligation	0.00	0.00	13,088.00	13,036.31	51.69
Total Bond Payment Expenditures	0.00	0.00	23,926.00	23,926.00	0.00
Bond Reserve Expenditures					
301-12-9500 Transfer to Enterprise Funds	0.00	0.00	35,889.00	0.00	35,889.00
Total Bond Reserve Expenditures	0.00	0.00	35,889.00	0.00	35,889.00
Total Sewer Bond Fund Expenditures	\$ 0.00	\$ 0.00	\$ 59,815.00	\$ 23,926.00	\$ 35,889.00
Sewer Bond Fund Excess of Revenues Over Expenditur	0.00	0.00	0.00	48,833.26	0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For DEQ Loan Repayment Fund (302)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Loan Reserve Revenues					
302-21-4990 Beginning Fund Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,944.50	\$ 0.00
Total Loan Reserve Revenues	0.00	0.00	0.00	2,944.50	0.00
Loan Revenues					
302-22-4620 Sewer User Charges	0.00	0.00	50,000.00	37,561.50	\$ 12,438.50
302-22-4990 Beginning Fund Balance	0.00	0.00	88,000.00	81,639.00	\$ 6,361.00
Total Loan Revenues	0.00	0.00	138,000.00	119,200.50	18,799.50
Total DEQ Loan Repayment Fund Revenues	\$ 0.00	\$ 0.00	\$ 138,000.00	\$ 122,145.00	\$ 15,855.00
Expenditures					
Loan Expenditures					
302-22-7040 Principal Payments - Notes Payable	\$ 0.00	\$ 0.00	\$ 21,000.00	\$ 0.00	\$ 21,000.00
302-22-7045 Interest Payments - Notes Payable	0.00	0.00	4,800.00	3,804.00	\$ 996.00
302-22-7090 Other Debt Service	0.00	0.00	19,445.00	0.00	\$ 19,445.00
302-22-9900 Unappropriated Ending Fund Balance	0.00	0.00	92,755.00	0.00	\$ 92,755.00
Total Loan Expenditures	0.00	0.00	138,000.00	3,804.00	134,196.00
Total DEQ Loan Repayment Fund Expenditures	\$ 0.00	\$ 0.00	\$ 138,000.00	\$ 3,804.00	\$ 134,196.00
DEQ Loan Repayment Fund Excess of Revenues Over E	\$ 0.00	\$ 0.00	\$ 0.00	\$ 118,341.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Street Reserve Fund (400)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
400-13-4305 Franchise Fees	\$ 0.00	\$ 2,190.00	\$ 5,000.00	\$ 6,276.68	\$ (1,276.68)
400-13-4805 Earnings on Investments	0.00	0.00	250.00	117.96	\$ 132.04
400-13-4990 Beginning Fund Balance	0.00	0.00	37,000.00	37,134.20	\$ (134.20)
Total Reserve Revenues	0.00	2,190.00	42,250.00	43,528.84	(1,278.84)
Street Trust Revenues					
400-17-4805 Earnings on Investments	0.00	0.00	1,200.00	702.95	\$ 497.05
400-17-4825 Loan Payback Principal	0.00	0.00	16,900.00	13,673.31	\$ 3,226.69
400-17-4826 Loan Payback Interest	0.00	0.00	100.00	12.93	\$ 87.07
400-17-4990 Beginning Fund Balance	0.00	0.00	219,000.00	221,289.87	\$ (2,289.87)
Total Street Trust Revenues	0.00	0.00	237,200.00	235,679.06	1,520.94
Street Maintenance Fee Revenues					
400-24-4320 Street Maintenance Fees	0.00	7,586.58	95,000.00	72,107.48	\$ 22,892.52
400-24-4805 Earnings on Investments	0.00	0.00	600.00	359.23	\$ 240.77
400-24-4990 Beginning Fund Balance	0.00	0.00	106,000.00	113,088.54	\$ (7,088.54)
Total Street Maintenance Fee Revenues	0.00	7,586.58	201,600.00	185,555.25	16,044.75
Total Street Reserve Fund Revenues	\$ 0.00	\$ 9,776.58	\$ 481,050.00	\$ 464,763.15	\$ 16,286.85
Expenditures					
Reserve Expenditures					
400-13-6315 Street Repairs & Maintenance	\$ 0.00	\$ 0.00	\$ 32,000.00	\$ 0.00	\$ 32,000.00
400-13-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	10,000.00	\$ 0.00
400-13-9800 Contingency	0.00	0.00	250.00	0.00	\$ 250.00
Total Reserve Expenditures	0.00	0.00	42,250.00	10,000.00	32,250.00
Street Trust Expenditures					
400-17-9900 Unappropriated Ending Fund Balance	0.00	0.00	237,200.00	0.00	\$ 237,200.00
Total Street Trust Expenditures	0.00	0.00	237,200.00	0.00	237,200.00
Street Maintenance Fee Expenditures					
400-24-6314 Street Overlay	0.00	0.00	95,000.00	0.00	\$ 95,000.00
400-24-9800 Contingency	0.00	0.00	106,600.00	0.00	\$ 106,600.00
Total Street Maintenance Fee Expenditures	0.00	0.00	201,600.00	0.00	201,600.00
Total Street Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 481,050.00	\$ 10,000.00	\$ 471,050.00
Street Reserve Fund Excess of Revenues Over Expendi	\$ 0.00	\$ 9,776.58	\$ 0.00	\$ 454,763.15	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Bay City Equipment Reserve Fund (401)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
401-00-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00	\$ 300.00
Total Non-Departmental Revenues	0.00	0.00	300.00	0.00	300.00
Reserve Revenues					
401-13-4805 Earnings on Investments	0.00	0.00	0.00	16.72	\$ 0.00
401-13-4930 Transfers In	0.00	0.00	15,000.00	15,000.00	\$ 0.00
401-13-4990 Beginning Fund Balance	0.00	0.00	22,000.00	5,260.23	\$ 16,739.77
Total Reserve Revenues	0.00	0.00	37,000.00	20,276.95	16,723.05
Total Bay City Equipment Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 37,300.00	\$ 20,276.95	\$ 17,023.05
Expenditures					
Reserve Expenditures					
401-13-8400 Machinery & Equipment	\$ 0.00	\$ 0.00	\$ 37,300.00	\$ 10,200.00	\$ 27,100.00
Total Reserve Expenditures	0.00	0.00	37,300.00	10,200.00	27,100.00
Total Bay City Equipment Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 37,300.00	\$ 10,200.00	\$ 27,100.00
Bay City Equipment Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,076.95	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Fire Apparatus Reserve & Building Reserve Fund (402)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
402-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 300.00	\$ 167.31	\$ 132.69
402-13-4930 Transfers In	0.00	0.00	52,000.00	52,000.00	0.00
402-13-4990 Beginning Fund Balance	0.00	0.00	52,500.00	52,665.05	(165.05)
Total Reserve Revenues	0.00	0.00	104,800.00	104,832.36	(32.36)
Building Fund Revenues					
402-19-4805 Earnings on Investments	0.00	0.00	800.00	323.46	\$ 476.54
402-19-4890 Fire Department Relocation	0.00	2,719.85	0.00	16,686.46	\$ 0.00
402-19-4990 Beginning Fund Balance	0.00	0.00	101,700.00	101,828.19	\$ (128.19)
Total Building Fund Revenues	0.00	2,719.85	102,500.00	118,838.11	(16,338.11)
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 2,719.85	\$ 207,300.00	\$ 223,670.47	\$ (16,370.47)
Expenditures					
Reserve Expenditures					
402-13-7050 Capital Lease Payments	\$ 0.00	\$ 0.00	\$ 24,300.00	\$ 24,219.78	\$ 80.22
402-13-8200 Equipment	0.00	0.00	19,100.00	19,076.00	\$ 24.00
402-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	61,400.00	0.00	\$ 61,400.00
Total Reserve Expenditures	0.00	0.00	104,800.00	43,295.78	61,504.22
Building Fund Expenditures					
402-19-9900 Unappropriated Ending Fund Balance	0.00	0.00	102,500.00	0.00	\$ 102,500.00
Total Building Fund Expenditures	0.00	0.00	102,500.00	0.00	102,500.00
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 0.00	\$ 207,300.00	\$ 43,295.78	\$ 164,004.22
Fire Apparatus Reserve & Building Reserve Fund Exces	\$ 0.00	\$ 2,719.85	\$ 0.00	\$ 180,374.69	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Park & Recreation Reserve Fund (404)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
404-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 10.00	\$ 25.37	\$ (15.37)
404-13-4990 Beginning Fund Balance	0.00	0.00	7,900.00	7,986.85	\$ (86.85)
Total Reserve Revenues	0.00	0.00	7,910.00	8,012.22	(102.22)
Total Park & Recreation Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 7,910.00	\$ 8,012.22	\$ (102.22)
Expenditures					
Reserve Expenditures					
404-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 7,910.00	\$ 0.00	\$ 7,910.00
Total Reserve Expenditures	0.00	0.00	7,910.00	0.00	7,910.00
Total Park & Recreation Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 7,910.00	\$ 0.00	\$ 7,910.00
Park & Recreation Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,012.22	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Footpaths and Bicycle Trails Reserve (405)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
405-13-4115 State Highway Tax	\$ 0.00	\$ 86.36	\$ 800.00	\$ 919.88	(119.88)
405-13-4805 Earnings on Investments	0.00	0.00	10.00	55.53	(45.53)
405-13-4990 Beginning Fund Balance	0.00	0.00	8,700.00	8,987.71	(287.71)
Total Reserve Revenues	0.00	86.36	9,510.00	9,963.12	(453.12)
Total Footpaths and Bicycle Trails Reserve Revenues	\$ 0.00	\$ 86.36	\$ 9,510.00	\$ 9,963.12	\$ (453.12)
Expenditures					
Reserve Expenditures					
405-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 9,510.00	\$ 0.00	9,510.00
Total Reserve Expenditures	0.00	0.00	9,510.00	0.00	9,510.00
Total Footpaths and Bicycle Trails Reserve Expenditu	\$ 0.00	\$ 0.00	\$ 9,510.00	\$ 0.00	\$ 9,510.00
Footpaths and Bicycle Trails Reserve Excess of Revenu	\$ 0.00	\$ 86.36	\$ 0.00	\$ 9,963.12	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

5/2/2022 9:19am

Page 15

Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
600-00-4610 Water User Charges	\$ 0.00	\$ 33,886.93	\$ 355,000.00	\$ 306,465.85	\$ 48,534.15
600-00-4615 Water Deposits	0.00	(1,413.70)	3,000.00	746.83	\$ 2,253.17
600-00-4800 Miscellaneous	0.00	137.50	93,837.01	462,974.51	\$ (369,137.50)
600-00-4805 Earnings on Investments	0.00	0.00	1,600.00	322.88	\$ 1,277.12
600-00-4815 Sale of Pipe/Supplies	0.00	0.00	1,500.00	8,598.95	\$ (7,098.95)
600-00-4930 Transfers In	0.00	0.00	133,340.00	133,340.00	\$ 0.00
600-00-4990 Beginning Fund Balance	0.00	74,595.76	91,000.00	178,527.73	\$ (87,527.73)
Total Non-Departmental Revenues	0.00	107,206.49	679,277.01	1,090,976.75	(411,699.74)
Reserve Revenues					
600-13-4710 SDC - Improvement Fees	0.00	0.00	25,000.00	42,956.96	\$ (17,956.96)
600-13-4720 SDC - Reimbursement Fees	0.00	0.00	15,000.00	23,019.04	\$ (8,019.04)
600-13-4805 Earnings on Investments	0.00	0.00	2,500.00	975.46	\$ 1,524.54
600-13-4990 Beginning Fund Balance	0.00	0.00	290,000.00	307,072.63	\$ (17,072.63)
Total Reserve Revenues	0.00	0.00	332,500.00	374,024.09	(41,524.09)
Reserve Revenues					
600-14-4990 Beginning Fund Balance	0.00	0.00	74,440.00	1,745.07	\$ 72,694.93
Total Reserve Revenues	0.00	0.00	74,440.00	1,745.07	72,694.93
Total Bay City Water Fund Revenues	\$ 0.00	\$ 107,206.49	\$ 1,086,217.01	\$ 1,466,745.91	\$ (380,528.90)

Expenditures

Non-Departmental Expenditures

600-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 13,079.63	\$ 163,854.00	\$ 109,045.06	\$ 54,808.94
600-00-5115 Part-Time Employees	0.00	190.00	2,640.00	270.00	\$ 2,370.00
600-00-5205 Employer FICA Taxes	0.00	1,015.08	12,740.00	8,362.08	\$ 4,377.92
600-00-5210 Unemployment Insurance	0.00	13.29	1,785.00	109.53	\$ 1,675.47
600-00-5215 Workers' Compensation Insurance	0.00	5.96	3,300.00	3,561.71	\$ (261.71)
600-00-5305 Employer PERS Contributions	0.00	2,435.24	30,065.00	19,238.39	\$ 10,826.61
600-00-5405 Health Insurance	0.00	4,248.23	70,325.00	35,952.15	\$ 34,372.85
600-00-5415 Life Insurance	0.00	16.96	1,610.00	157.05	\$ 1,452.95
600-00-6105 Office Supplies & Equipment	0.00	209.74	3,000.00	2,260.95	\$ 739.05
600-00-6125 Shop Supplies & Small Tools	0.00	269.14	2,000.00	2,237.09	\$ (237.09)
600-00-6130 Customer Meters & Supplies	0.00	62.20	132,837.01	101,362.46	\$ 31,474.55
600-00-6135 Chemical/Lab Supplies	0.00	0.00	500.00	0.00	\$ 500.00
600-00-6140 Fuel/Lubes/Etc.	0.00	1,394.12	2,500.00	4,191.10	\$ (1,691.10)
600-00-6190 Other Supplies	0.00	0.00	250.00	0.00	\$ 250.00
600-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	1,000.00	\$ 1,500.00
600-00-6215 Engineering Fees	0.00	0.00	4,000.00	0.00	\$ 4,000.00
600-00-6220 Legal Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
600-00-6225 Laboratory Fees	0.00	0.00	1,500.00	0.00	\$ 1,500.00
600-00-6290 Other Professional Fees	0.00	166.66	10,000.00	166.66	\$ 9,833.34
600-00-6305 Building Repairs & Maintenance	0.00	0.00	4,000.00	499.02	\$ 3,500.98
600-00-6311 Contracted Ground Maintenance	0.00	0.00	2,000.00	2,510.00	\$ (510.00)

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
600-00-6325 Utility System Repairs	0.00	60.00	28,719.00	24,305.51	\$ 4,413.49
600-00-6335 Vehicle Repairs & Maintenance	0.00	199.48	5,000.00	5,002.47	\$ (2.47)
600-00-6345 Operational Equipment & Repairs	0.00	0.00	10,000.00	7,441.06	\$ 2,558.94
600-00-6350 Personal Protective Equipment	0.00	0.00	3,500.00	850.55	\$ 2,649.45
600-00-6410 Training	0.00	433.99	6,000.00	4,346.52	\$ 1,653.48
600-00-6605 Electricity	0.00	86.29	1,000.00	885.18	\$ 114.82
600-00-6620 Telecommunications	0.00	225.03	5,000.00	2,616.55	\$ 2,383.45
600-00-6700 Insurance	0.00	0.00	8,825.00	8,334.20	\$ 490.80
600-00-6830 Janitorial Services	0.00	86.66	900.00	877.01	\$ 22.99
600-00-6860 Computers/Software/Services	0.00	215.04	10,000.00	4,528.26	\$ 5,471.74
600-00-6905 Deposit Refunds	0.00	94.45	500.00	1,358.04	\$ (858.04)
600-00-6910 Fee Refunds	0.00	0.00	100.00	0.00	\$ 100.00
600-00-6990 Other Miscellaneous Expenses	0.00	0.00	3,000.00	3,052.73	\$ (52.73)
600-00-8400 Machinery & Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
600-00-9400 Transfer to Capital Projects Funds	0.00	0.00	5,000.00	5,000.00	\$ 0.00
600-00-9500 Transfer to Enterprise Funds	0.00	0.00	132,827.00	132,827.00	\$ 0.00
Total Non-Departmental Expenditures	0.00	24,507.19	679,277.01	492,348.33	186,928.68
Reserve Expenditures					
600-13-6910 Fee Refunds	0.00	0.00	8,300.00	0.00	\$ 8,300.00
600-13-6995 Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00	\$ 10,000.00
600-13-8800 Utility System	0.00	0.00	180,860.00	0.00	\$ 180,860.00
600-13-9500 Transfer to Enterprise Funds	0.00	0.00	133,340.00	133,340.00	\$ 0.00
Total Reserve Expenditures	0.00	0.00	332,500.00	133,340.00	199,160.00
Reserve Expenditures					
600-14-8800 Utility System	0.00	0.00	74,440.00	0.00	\$ 74,440.00
Total Reserve Expenditures	0.00	0.00	74,440.00	0.00	74,440.00
Total Bay City Water Fund Expenditures	\$ 0.00	\$ 24,507.19	\$ 1,086,217.01	\$ 625,688.33	\$ 460,528.68
Bay City Water Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ 82,699.30	\$ 0.00	\$ 841,057.58	\$ 0.00

City of Bay City 503-377-2288

5/2/2022 9:19am

Statement of Revenue and Expenditures

Page 17

Revised Budget

For Kilchis Water Fund (601)

For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
601-00-4610 Water User Charges	\$ 0.00	\$ 21,790.02	\$ 284,736.00	\$ 218,484.47	\$ 66,251.53
601-00-4800 Miscellaneous	0.00	0.00	1,000.00	0.00	\$ 1,000.00
601-00-4805 Earnings on Investments	0.00	0.00	1,600.00	1,245.56	\$ 354.44
601-00-4930 Transfers In	0.00	0.00	132,827.00	132,827.00	\$ 0.00
601-00-4990 Beginning Fund Balance	0.00	0.00	350,000.00	392,098.56	\$ (42,098.56)
Total Non-Departmental Revenues	0.00	21,790.02	770,163.00	744,655.59	25,507.41
Reserve Revenues					
601-13-4805 Earnings on Investments	0.00	0.00	2,500.00	1,609.91	\$ 890.09
601-13-4930 Transfers In	0.00	0.00	300,000.00	300,000.00	\$ 0.00
601-13-4990 Beginning Fund Balance	0.00	0.00	480,000.00	504,088.07	\$ (24,088.07)
Total Reserve Revenues	0.00	0.00	782,500.00	805,697.98	(23,197.98)
Total Kilchis Water Fund Revenues	\$ 0.00	\$ 21,790.02	\$ 1,552,663.00	\$ 1,550,353.57	\$ 2,309.43

Expenditures

Non-Departmental Expenditures

601-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 6,049.52	\$ 78,918.00	\$ 72,215.42	\$ 6,702.58
601-00-5115 Part-Time Employees	0.00	95.00	1,320.00	135.00	\$ 1,185.00
601-00-5205 Employer FICA Taxes	0.00	470.07	6,140.00	5,535.01	\$ 604.99
601-00-5210 Unemployment Insurance	0.00	6.16	850.00	72.48	\$ 777.52
601-00-5215 Workers' Compensation Insurance	0.00	2.21	3,300.00	2,532.84	\$ 767.16
601-00-5305 Employer PERS Contributions	0.00	1,143.41	14,940.00	12,341.95	\$ 2,598.05
601-00-5405 Health Insurance	0.00	1,830.57	27,390.00	22,886.26	\$ 4,503.74
601-00-5415 Life Insurance	0.00	8.67	755.00	121.10	\$ 633.90
601-00-6105 Office Supplies & Equipment	0.00	22.25	4,000.00	742.91	\$ 3,257.09
601-00-6125 Shop Supplies & Small Tools	0.00	189.75	4,000.00	2,002.65	\$ 1,997.35
601-00-6135 Chemical/Lab Supplies	0.00	1,595.47	20,000.00	15,308.46	\$ 4,691.54
601-00-6140 Fuel/Lubes/Etc.	0.00	1,532.33	5,000.00	4,602.32	\$ 397.68
601-00-6190 Other Supplies	0.00	0.00	100.00	0.00	\$ 100.00
601-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	1,000.00	\$ 1,500.00
601-00-6215 Engineering Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6220 Legal Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6225 Laboratory Fees	0.00	0.00	1,500.00	162.00	\$ 1,338.00
601-00-6290 Other Professional Fees	0.00	166.66	5,000.00	166.66	\$ 4,833.34
601-00-6305 Building Repairs & Maintenance	0.00	0.00	10,000.00	3,088.07	\$ 6,911.93
601-00-6325 Utility System Repairs	0.00	0.00	30,000.00	2,450.90	\$ 27,549.10
601-00-6335 Vehicle Repairs & Maintenance	0.00	199.47	5,000.00	5,132.98	\$ (132.98)
601-00-6345 Operational Equipment & Repairs	0.00	0.00	30,000.00	369.33	\$ 29,630.67
601-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	850.56	\$ 2,149.44
601-00-6410 Training	0.00	433.99	6,000.00	1,367.50	\$ 4,632.50
601-00-6605 Electricity	0.00	2,149.67	28,000.00	20,937.01	\$ 7,062.99
601-00-6620 Telecommunications	0.00	195.02	10,000.00	1,898.90	\$ 8,101.10
601-00-6700 Insurance	0.00	0.00	9,300.00	8,476.22	\$ 823.78
601-00-6830 Janitorial Services	0.00	86.67	1,700.00	877.02	\$ 822.98

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
601-00-6860 Computers/Software/Services	0.00	127.67	10,000.00	4,152.16	\$ 5,847.84
601-00-6990 Other Miscellaneous Expenses	0.00	0.00	8,850.00	541.45	\$ 8,308.55
601-00-8200 Buildings & Structures	0.00	0.00	10,000.00	6,327.50	\$ 3,672.50
601-00-8400 Machinery & Equipment	0.00	5,678.20	5,000.00	7,651.95	\$ (2,651.95)
601-00-8700 Office Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8800 Utility System	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-9000 Transfers Out	0.00	0.00	305,000.00	305,000.00	\$ 0.00
601-00-9800 Contingency	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-00-9900 Unappropriated Ending Fund Balance	0.00	0.00	52,600.00	0.00	\$ 52,600.00
Total Non-Departmental Expenditures	0.00	21,982.76	770,163.00	508,946.61	261,216.39
Reserve Expenditures					
601-13-8000 Capital Outlay	0.00	0.00	45,000.00	0.00	\$ 45,000.00
601-13-8200 Equipment	0.00	0.00	375,000.00	0.00	\$ 375,000.00
601-13-8400 Machinery & Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-13-8800 Utility System	0.00	0.00	100,000.00	0.00	\$ 100,000.00
601-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	257,500.00	0.00	\$ 257,500.00
Total Reserve Expenditures	0.00	0.00	782,500.00	0.00	782,500.00
Total Kilchis Water Fund Expenditures	\$ 0.00	\$ 21,982.76	\$ 1,552,663.00	\$ 508,946.61	\$ 1,043,716.39
Kilchis Water Fund Excess of Revenues Over Expendit	\$ 0.00	\$ (192.74)	\$ 0.00	\$ 1,041,406.96	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

5/2/2022 9:19am

Page 19

Revised Budget
 For Bay City Sewer Fund (602)
 For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
602-00-4420 State Grants	\$ 0.00	\$ 0.00	\$ 300,000.00	\$ 24,389.00	\$ 275,611.00
602-00-4620 Sewer User Charges	0.00	40,632.41	365,000.00	275,147.44	\$ 89,852.56
602-00-4625 Sewer Deposits	0.00	(33,171.47)	2,000.00	(50.17)	\$ 2,050.17
602-00-4800 Miscellaneous	0.00	476.00	56,500.00	505,780.00	\$ (449,280.00)
602-00-4805 Earnings on Investments	0.00	0.00	5,000.00	2,093.41	\$ 2,906.59
602-00-4850 Code Enforcement Fines	0.00	31,474.35	0.00	131,954.52	\$ 0.00
602-00-4990 Beginning Fund Balance	0.00	0.00	540,000.00	656,624.03	\$ (116,624.03)
Total Non-Departmental Revenues	0.00	39,411.29	1,268,500.00	1,595,938.23	(327,438.23)
Reserve Revenues					
602-14-4710 SDC - Improvement Fees	0.00	0.00	15,000.00	64,501.56	\$ (49,501.56)
602-14-4720 SDC - Reimbursement Fees	0.00	0.00	1,500.00	6,535.44	\$ (5,035.44)
602-14-4805 Earnings on Investments	0.00	0.00	6,500.00	3,124.71	\$ 3,375.29
602-14-4930 Transfers In	0.00	0.00	10,000.00	10,000.00	\$ 0.00
602-14-4990 Beginning Fund Balance	0.00	0.00	965,000.00	983,661.49	\$ (18,661.49)
Total Reserve Revenues	0.00	0.00	998,000.00	1,067,823.20	(69,823.20)
Reserve Revenues					
602-15-4805 Earnings on Investments	0.00	0.00	700.00	329.53	\$ 370.47
602-15-4930 Transfers In	0.00	0.00	10,000.00	10,000.00	\$ 0.00
602-15-4990 Beginning Fund Balance	0.00	0.00	102,000.00	103,737.29	\$ (1,737.29)
Total Reserve Revenues	0.00	0.00	112,700.00	114,066.82	(1,366.82)
Reserve Revenues					
602-16-4805 Earnings on Investments	0.00	0.00	500.00	228.02	\$ 271.98
602-16-4930 Transfers In	0.00	0.00	10,000.00	10,000.00	\$ 0.00
602-16-4990 Beginning Fund Balance	0.00	0.00	71,000.00	71,788.49	\$ (788.49)
Total Reserve Revenues	0.00	0.00	81,500.00	82,016.51	(516.51)
Total Bay City Sewer Fund Revenues	\$ 0.00	\$ 39,411.29	\$ 2,460,700.00	\$ 2,859,844.76	\$ (399,144.76)

Expenditures

Non-Departmental Expenditures

602-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 18,892.74	\$ 203,487.00	\$ 156,524.01	\$ 46,962.99
602-00-5115 Part-Time Employees	0.00	190.00	2,640.00	270.00	\$ 2,370.00
602-00-5205 Employer FICA Taxes	0.00	1,459.85	15,770.00	11,995.04	\$ 3,774.96
602-00-5210 Unemployment Insurance	0.00	19.06	2,190.00	156.71	\$ 2,033.29
602-00-5215 Workers' Compensation Insurance	0.00	7.20	5,300.00	3,746.34	\$ 1,553.66
602-00-5305 Employer PERS Contributions	0.00	3,460.69	37,095.00	26,911.20	\$ 10,183.80
602-00-5405 Health Insurance	0.00	6,209.69	76,020.00	53,615.21	\$ 22,404.79
602-00-5415 Life Insurance	0.00	21.91	1,850.00	220.07	\$ 1,629.93
602-00-6105 Office Supplies & Equipment	0.00	209.75	5,000.00	2,438.51	\$ 2,561.49
602-00-6125 Shop Supplies & Small Tools	0.00	220.37	4,000.00	2,911.29	\$ 1,088.71
602-00-6135 Chemical/Lab Supplies	0.00	4,185.94	18,000.00	8,808.16	\$ 9,191.84
602-00-6140 Fuel/Lubes/Etc.	0.00	1,394.14	5,000.00	4,319.94	\$ 680.06

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Bay City Sewer Fund (602)
 For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
602-00-6190 Other Supplies	0.00	0.00	2,000.00	0.00	\$ 2,000.00
602-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	1,000.00	\$ 1,500.00
602-00-6215 Engineering Fees	0.00	0.00	30,000.00	7,963.81	\$ 22,036.19
602-00-6220 Legal Fees	0.00	380.00	7,500.00	1,300.00	\$ 6,200.00
602-00-6225 Laboratory Fees	0.00	0.00	1,000.00	0.00	\$ 1,000.00
602-00-6290 Other Professional Fees	0.00	166.68	5,000.00	166.68	\$ 4,833.32
602-00-6305 Building Repairs & Maintenance	0.00	0.00	14,000.00	2,554.32	\$ 11,445.68
602-00-6325 Utility System Repairs	0.00	0.00	75,000.00	275.80	\$ 74,724.20
602-00-6335 Vehicle Repairs & Maintenance	0.00	345.64	25,000.00	25,429.88	\$ (429.88)
602-00-6345 Operational Equipment & Repairs	0.00	60.00	115,000.00	52,028.47	\$ 62,971.53
602-00-6350 Personal Protective Equipment	0.00	208.40	3,000.00	1,058.96	\$ 1,941.04
602-00-6410 Training	0.00	434.02	10,000.00	2,328.92	\$ 7,671.08
602-00-6605 Electricity	0.00	2,418.47	35,000.00	25,048.51	\$ 9,951.49
602-00-6620 Telecommunications	0.00	195.02	10,000.00	2,046.47	\$ 7,953.53
602-00-6700 Insurance	0.00	0.00	9,800.00	9,500.00	\$ 300.00
602-00-6830 Janitorial Services	0.00	86.67	900.00	875.99	\$ 24.01
602-00-6855 Permit Fees	0.00	0.00	3,000.00	2,518.00	\$ 482.00
602-00-6860 Computers/Software/Services	0.00	152.05	10,000.00	4,434.67	\$ 5,565.33
602-00-6905 Deposit Refunds	0.00	133.10	1,500.00	995.05	\$ 504.95
602-00-6910 Fee Refunds	0.00	0.00	100.00	129.60	\$ (29.60)
602-00-6990 Other Miscellaneous Expenses	0.00	0.00	13,518.00	898.22	\$ 12,619.78
602-00-6996 Engineering Study / Special projects	0.00	1,686.25	40,000.00	23,170.23	\$ 16,829.77
602-00-8300 Improvements Other Than Buildings	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-00-8400 Machinery & Equipment	0.00	0.00	100,000.00	99,892.30	\$ 107.70
602-00-8800 Utility System	450,000.00	1,566.05	750,000.00	64,710.35	\$ 685,289.65
602-00-9000 Transfers Out	0.00	0.00	25,000.00	25,000.00	\$ 0.00
602-00-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	10,000.00	\$ 0.00
602-00-9800 Contingency	0.00	0.00	33,330.00	0.00	\$ 33,330.00
Total Non-Departmental Expenditures	450,000.00	44,103.69	1,718,500.00	635,242.71	1,083,257.29
Reserve Expenditures					
602-14-8800 Utility System	0.00	0.00	275,000.00	0.00	\$ 275,000.00
602-14-9900 Unappropriated Ending Fund Balance	0.00	0.00	723,000.00	0.00	\$ 723,000.00
Total Reserve Expenditures	0.00	0.00	998,000.00	0.00	998,000.00
Reserve Expenditures					
602-15-6590 Other Equipment	0.00	0.00	20,000.00	0.00	\$ 20,000.00
602-15-9900 Unappropriated Ending Fund Balance	0.00	0.00	92,700.00	0.00	\$ 92,700.00
Total Reserve Expenditures	0.00	0.00	112,700.00	0.00	112,700.00
Reserve Expenditures					
602-16-9900 Unappropriated Ending Fund Balance	0.00	0.00	81,500.00	0.00	\$ 81,500.00
Total Reserve Expenditures	0.00	0.00	81,500.00	0.00	81,500.00
Total Bay City Sewer Fund Expenditures	\$ 450,000.00	\$ 44,103.69	\$ 2,910,700.00	\$ 635,242.71	\$ 2,275,457.29
Bay City Sewer Fund Excess of Revenues Over Expenditures	(450,000.00)	(4,692.40)	(450,000.00)	2,224,602.05	(2,674,602.05)

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2022-10 Ending April 30, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00	\$ 137,268.47	\$ 7,467,042.01	\$ 8,327,020.72	\$ (859,978.71)
Total Expenditures	\$ 450,000.00	\$ 174,195.26	\$ 7,917,042.01	\$ 2,673,634.67	\$ 5,243,407.34
Total Excess of Revenues Over Expenditures	\$ (450,000.00)	\$ (36,926.79)	\$ (450,000.00)	\$ 5,653,386.05	\$ (6,103,386.05)



City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
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TDD 7-1-1
www.ci.bay-city.or.us

May 10, 2022

Summary of Bills Paid in April 2022

Finance Director Gann has presented a new format for bills that were paid. This is one format will all of the bills paid in April 2022. Below are the checks that are larger than \$10,000 and were paid.

- TLT Grant award to Bay City Art Center \$10,000.00
- TLT Grant award to Bay City Art Center \$11,280.00

TOTAL BILLS PAID IN APRIL 2022 = \$130,097.92

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
11662	1	Oregon Department of Rev	3	PR1225	Yes	2022 10		4/1/2022	4/1/2022		\$1,853.92
		Desc: Payroll from 3/16/2022 to 3/31/2022									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030 Payroll Taxes Payable			397.49	0.00	0			
		Desc:									
		2	100-30-2030 Payroll Taxes Payable			132.49	0.00	0			
		Desc:									
		3	200-00-2030 Payroll Taxes Payable			195.70	0.00	0			
		Desc:									
		4	600-00-2030 Payroll Taxes Payable			431.47	0.00	0			
		Desc:									
		5	601-00-2030 Payroll Taxes Payable			197.12	0.00	0			
		Desc:									
		6	602-00-2030 Payroll Taxes Payable			499.65	0.00	0			
		Desc:									
11663	2	U.S. Department of the Tre	3	PR1225	Yes	2022 10		4/1/2022	4/1/2022		\$6,811.82
		Desc: Payroll from 3/16/2022 to 3/31/2022									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030 Payroll Taxes Payable			1,407.80	0.00	0			
		Desc:									
		2	100-30-2030 Payroll Taxes Payable			431.46	0.00	0			
		Desc:									
		3	200-00-2030 Payroll Taxes Payable			728.85	0.00	0			
		Desc:									
		4	600-00-2030 Payroll Taxes Payable			1,580.64	0.00	0			
		Desc:									
		5	601-00-2030 Payroll Taxes Payable			787.40	0.00	0			
		Desc:									
		6	602-00-2030 Payroll Taxes Payable			1,875.67	0.00	0			
		Desc:									
11664	5	Aflac	3	PR1225	Yes	2022 10		4/1/2022	4/1/2022		\$266.92
		Desc: Payroll from 3/16/2022 to 3/31/2022									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030 Payroll Taxes Payable			20.56	0.00	0			
		Desc:									
		2	100-00-2055 Med/Life Insurance Payable			39.71	0.00	0			
		Desc:									
		3	100-30-2055 Med/Life Insurance Payable			4.61	0.00	0			
		Desc:									
		4	200-00-2030 Payroll Taxes Payable			11.06	0.00	0			
		Desc:									
		5	200-00-2055 Med/Life Insurance Payable			10.62	0.00	0			
		Desc:									
		6	600-00-2030 Payroll Taxes Payable			28.90	0.00	0			
		Desc:									
		7	600-00-2055 Med/Life Insurance Payable			38.77	0.00	0			
		Desc:									
		8	601-00-2030 Payroll Taxes Payable			6.86	0.00	0			
		Desc:									
		9	601-00-2055 Med/Life Insurance Payable			24.13	0.00	0			
		Desc:									
		10	602-00-2030 Payroll Taxes Payable			29.94	0.00	0			
		Desc:									

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	11	602-00-2055		Med/Life Insurance Payable			51.76		0.00	0	
		Desc:									
11665	7	Nationwide Retirement Sol	3	PR1225	Yes	2022	10	4/1/2022	4/1/2022		\$200.00
		Desc:		Payroll from 3/16/2022 to 3/31/2022							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		600-00-2030			20.00	0.00	0		
		Desc:		Payroll Taxes Payable							
		2		601-00-2030			6.00	0.00	0		
		Desc:		Payroll Taxes Payable							
		3		602-00-2030			174.00	0.00	0		
		Desc:		Payroll Taxes Payable							
11666	98	CIS	3	PR1225	Yes	2022	10	4/1/2022	4/1/2022		\$9,282.97
		Desc:		Payroll from 3/16/2022 to 3/31/2022							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-00-2030			201.86	0.00	0		
		Desc:		Payroll Taxes Payable							
		2		100-00-2055			1,555.94	0.00	0		
		Desc:		Med/Life Insurance Payable							
		3		100-30-2030			8.07	0.00	0		
		Desc:		Payroll Taxes Payable							
		4		100-30-2055			69.95	0.00	0		
		Desc:		Med/Life Insurance Payable							
		5		200-00-2030			118.03	0.00	0		
		Desc:		Payroll Taxes Payable							
		6		200-00-2055			877.50	0.00	0		
		Desc:		Med/Life Insurance Payable							
		7		600-00-2030			280.38	0.00	0		
		Desc:		Payroll Taxes Payable							
		8		600-00-2055			2,083.30	0.00	0		
		Desc:		Med/Life Insurance Payable							
		9		601-00-2030			116.41	0.00	0		
		Desc:		Payroll Taxes Payable							
		10		601-00-2055			909.75	0.00	0		
		Desc:		Med/Life Insurance Payable							
		11		602-00-2030			369.60	0.00	0		
		Desc:		Payroll Taxes Payable							
		12		602-00-2055			2,692.18	0.00	0		
		Desc:		Med/Life Insurance Payable							
11667	189	Oregon PERS	3	PR1225	Yes	2022	10	4/1/2022	4/1/2022		\$6,478.10
		Desc:		Payroll from 3/16/2022 to 3/31/2022							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-00-2040			1,673.72	0.00	0		
		Desc:		Retirement Payable							
		2		100-30-2040			526.77	0.00	0		
		Desc:		Retirement Payable							
		3		200-00-2040			727.24	0.00	0		
		Desc:		Retirement Payable							
		4		600-00-2040			849.92	0.00	0		
		Desc:		Retirement Payable							
		5		601-00-2040			745.21	0.00	0		
		Desc:		Retirement Payable							
		6		602-00-2040			1,955.24	0.00	0		
		Desc:		Retirement Payable							

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
11668	190	Oregon Department of Jus	3	PR1225	Yes	2022 10		4/1/2022	4/1/2022		\$92.50
		Desc: Payroll from 3/16/2022 to 3/31/2022									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-00-2050		Garnishments Payable		0.93	0.00	0		
		Desc:									
		2	200-00-2050		Garnishments Payable		0.93	0.00	0		
		Desc:									
		3	600-00-2050		Garnishments Payable		9.25	0.00	0		
		Desc:									
		4	601-00-2050		Garnishments Payable		1.85	0.00	0		
		Desc:									
		5	602-00-2050		Garnishments Payable		79.54	0.00	0		
		Desc:									
11669	929	JM Excavating	3	136	Yes	2022 10		4/6/2022	4/30/2022		\$1,865.00
		Desc: Excavation									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	601-00-8400		Machinery & Equipment		1,865.00	0.00	6	1	EXP
		Desc: Machinery & Equipment									
11670	81	Indoor Billboard	3	1642081	Yes	2022 10		4/6/2022	4/30/2022		\$292.38
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6105		Office Supplies & Equipment		292.38	0.00	0		
		Desc: Office Supplies & Equipment									
11671	100	Scott Motsinger	3	CDL Reimb	Yes	2022 10		4/6/2022	4/30/2022		\$493.00
		Desc: CDL licensing									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	600-00-6410		Training		164.33	0.00	0		
		Desc: Training									
		2	601-00-6410		Training		164.33	0.00	0		
		Desc: Training									
		3	602-00-6410		Training		164.34	0.00	0		
		Desc: Training									
11672	99	Donald D. Miller II	3	CDL Reimb	Yes	2022 10		4/6/2022	4/30/2022		\$310.00
		Desc: CDL Licensing									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	600-00-6410		Training		103.33	0.00	0		
		Desc: Training									
		2	601-00-6410		Training		103.33	0.00	0		
		Desc: Training									
		3	602-00-6410		Training		103.34	0.00	0		
		Desc: Training									
11673	98	CIS	3	BAY-GASB75-20	Yes	2022 10		4/6/2022	4/30/2022		\$548.50
		Desc: Gasb review									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6990		Other Miscellaneous Expens		548.50	0.00	0		
		Desc: Other Miscellaneous Expenses									
11674	523	North Coast Lawn	3	80536	Yes	2022 10		4/6/2022	4/30/2022		\$1,530.00
		Desc: Lawn Maint									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-50-6310		Grounds Maintenance		1,530.00	0.00	0		
		Desc: Grounds Maintenance									
11675	114	Rosenberg Builders Suppl	3	2202-673666	Yes	2022 10		4/6/2022	4/30/2022		\$1.77
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		1 601-00-6125		Shop Supplies & Small Tools			1.77		0.00	0	
		Desc: Shop Supplies & Small Tools									
11676	81	Indoor Billboard	3	1640076	Yes	2022 10		4/6/2022	4/10/2022		\$73.37
		Desc: Supplies									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category
		1 100-10-6105		Office Supplies & Equipment			73.37	0.00	0		
		Desc: Office Supplies & Equipment									
11677	14	Secretary of State	3	2021 Audit	Yes	2022 10		4/6/2022	4/30/2022		\$250.00
		Desc: Filing fee									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category
		1 100-90-6205		Accounting & Auditing			250.00	0.00	0		
		Desc: Accounting & Auditing									
11678	37	Tillamook Farmers' Coope	3	K08959	Yes	2022 10		4/6/2022	4/25/2022		\$21.34
		Desc: Supplies									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category
		1 100-30-6305		Building Repairs & Mainten			21.34	0.00	0		
		Desc: Building Repairs & Maintenance									
11679	37	Tillamook Farmers' Coope	3	410495	Yes	2022 10		4/6/2022	4/25/2022		\$26.99
		Desc: Supplies									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category
		1 600-00-6125		Shop Supplies & Small Tools			26.99	0.00	0		
		Desc: Shop Supplies & Small Tools									
11680	37	Tillamook Farmers' Coope	3	410579	Yes	2022 10		4/6/2022	4/25/2022		\$18.88
		Desc: Supplies									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category
		1 600-00-6125		Shop Supplies & Small Tools			8.99	0.00	0		
		Desc: Shop Supplies & Small Tools									
		2 602-00-6125		Shop Supplies & Small Tools			9.89	0.00	0		
		Desc: Shop Supplies & Small Tools									
11682	37	Tillamook Farmers' Coope	3	409876	Yes	2022 10		4/6/2022	4/25/2022		\$22.49
		Desc: Supplies									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category
		1 602-00-6125		Shop Supplies & Small Tools			22.49	0.00	0		
		Desc: Shop Supplies & Small Tools									
11683	80	Hallowell Loggers Supply	3	717876	Yes	2022 10		4/6/2022	4/25/2022		\$179.99
		Desc: Supplies									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category
		1 100-50-6310		Grounds Maintenance			89.99	0.00	0		
		Desc: Grounds Maintenance									
		2 200-00-6125		Shop Supplies & Small Tools			90.00	0.00	0		
		Desc: Shop Supplies & Small Tools									
11685	184	Coast Printing & Stationer	3	H19805	Yes	2022 10		4/6/2022	4/25/2022		\$24.00
		Desc: Copies									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category
		1 100-10-6870		Pre-Hazard Preparedness			24.00	0.00	0		
		Desc: Pre-Hazard Preparedness									
11686	930	David Mattison	3	Ukraine - reimb	Yes	2022 10		4/6/2022	4/25/2022		\$35.94
		Desc: Supplies									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category
		1 100-10-6990		Other Miscellaneous Expens			35.94	0.00	0		
		Desc: Other Miscellaneous Expenses									
11687	44	Davison Auto Parts	3	939-5246465	Yes	2022 10		4/6/2022	4/10/2022		\$20.52
		Desc: Supplies									
		Line Account Number		AP Amount				Liq Amount	Project	Task	Category

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	600-00-6335		Vehicle Repairs & Maintenan			6.84		0.00	0	
	Desc:	Vehicle Repairs & Maintenance									
	2	601-00-6335		Vehicle Repairs & Maintenan			6.84		0.00	0	
	Desc:	Vehicle Repairs & Maintenance									
	3	602-00-6335		Vehicle Repairs & Maintenan			6.84		0.00	0	
	Desc:	Vehicle Repairs & Maintenance									
11688	44	Davison Auto Parts	3	939-5272122	Yes	2022	10		4/6/2022	4/10/2022	\$23.92
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6335		Vehicle Repairs & Maintenan		7.97	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
	2	601-00-6335		Vehicle Repairs & Maintenan		7.97	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
	3	602-00-6335		Vehicle Repairs & Maintenan		7.98	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
11689	44	Davison Auto Parts	3	939-5281773	Yes	2022	10		4/6/2022	4/10/2022	\$9.55
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6335		Vehicle Repairs & Maintenan		3.18	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
	2	601-00-6335		Vehicle Repairs & Maintenan		3.18	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
	3	602-00-6335		Vehicle Repairs & Maintenan		3.19	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
11690	44	Davison Auto Parts	3	939-5283227	Yes	2022	10		4/6/2022	4/10/2022	\$35.96
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6335		Vehicle Repairs & Maintenan		11.99	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
	2	601-00-6335		Vehicle Repairs & Maintenan		11.98	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
	3	602-00-6335		Vehicle Repairs & Maintenan		11.99	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
11691	369	Ferguson Waterworks	3	1036565-3	Yes	2022	10		4/6/2022	4/10/2022	\$45.18
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6125		Shop Supplies & Small Tools		45.18	0.00	0			
	Desc:	Shop Supplies & Small Tools									
11693	207	Portland Engineering,	3	10986	Yes	2022	10		4/6/2022	4/30/2022	\$120.00
	Desc:	Telemetry									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	602-00-6620		Telecommunications		30.00	0.00	0			
	Desc:	Telecommunications									
	2	600-00-6620		Telecommunications		60.00	0.00	0			
	Desc:	Telecommunications									
	3	601-00-6620		Telecommunications		30.00	0.00	0			
	Desc:	Telecommunications									
11694	89	Les Schwab	3	22200550425	Yes	2022	10		4/6/2022	4/30/2022	\$407.94
	Desc:	Repairs									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6335		Vehicle Repairs & Maintenan		135.98	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									
	2	601-00-6335		Vehicle Repairs & Maintenan		135.98	0.00	0			
	Desc:	Vehicle Repairs & Maintenance									

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
11702	145	U.S. Bank	3	4/2022 Visa	Yes	2022 10		4/12/2022	4/22/2022		\$11,007.91
		Desc: Misc rctps from visa									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-30-6115	First Aid Supplies		66.00	0.00	0			
		Desc: First Aid Supplies									
		2	100-30-6115	First Aid Supplies		115.95	0.00	0			
		Desc: First Aid Supplies									
		3	100-30-6410	Training		560.02	0.00	0			
		Desc: Training									
		4	100-30-6115	First Aid Supplies		16.50	0.00	0			
		Desc: First Aid Supplies									
		5	100-30-6305	Building Repairs & Maintenan		194.58	0.00	0			
		Desc: Building Repairs & Maintenance									
		6	100-30-6340	Radios & Radio Repair		923.25	0.00	0			
		Desc: Radios & Radio Repair									
		7	100-30-6105	Office Supplies & Equipment		13.50	0.00	0			
		Desc: Office Supplies & Equipment									
		8	100-30-6105	Office Supplies & Equipment		39.99	0.00	0			
		Desc: Office Supplies & Equipment									
		9	100-30-6115	First Aid Supplies		417.60	0.00	0			
		Desc: First Aid Supplies									
		10	100-30-6115	First Aid Supplies		213.10	0.00	0			
		Desc: First Aid Supplies									
		11	100-30-6410	Training		67.71	0.00	0			
		Desc: Training									
		12	100-50-6310	Grounds Maintenance		2,019.84	0.00	0			
		Desc: Grounds Maintenance									
		13	100-50-6310	Grounds Maintenance		25.99	0.00	0			
		Desc: Grounds Maintenance									
		14	100-10-6105	Office Supplies & Equipment		20.91	0.00	0			
		Desc: Office Supplies & Equipment									
		15	100-10-6860	Computers/Software/Service		278.00	0.00	0			
		Desc: Computers/Software/Services									
		16	200-00-6990	Other Miscellaneous Expens		27.98	0.00	0			
		Desc: Other Miscellaneous Expenses									
		17	600-00-6410	Training		166.33	0.00	0			
		Desc: Training									
		18	601-00-6410	Training		166.33	0.00	0			
		Desc: Training									
		19	602-00-6410	Training		166.34	0.00	0			
		Desc: Training									
		20	600-00-6125	Shop Supplies & Small Tools		45.99	0.00	0			
		Desc: Shop Supplies & Small Tools									
		21	601-00-6125	Shop Supplies & Small Tools		45.99	0.00	0			
		Desc: Shop Supplies & Small Tools									
		22	602-00-6125	Shop Supplies & Small Tools		46.00	0.00	0			
		Desc: Shop Supplies & Small Tools									
		23	600-00-6105	Office Supplies & Equipment		22.24	0.00	0			
		Desc: Office Supplies & Equipment									
		24	601-00-6105	Office Supplies & Equipment		22.25	0.00	0			
		Desc: Office Supplies & Equipment									
		25	602-00-6105	Office Supplies & Equipment		22.25	0.00	0			
		Desc: Office Supplies & Equipment									

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
11710	574	Bay City Arts Center	3	Q12022 TLT Gra	Yes	2022 10		4/13/2022	4/13/2022		\$10,000.00
		Desc: TLT grant award - Theater Project									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-60-6145		Tourism	10,000.00	0.00	0			
		Desc: Tourism									
11711	574	Bay City Arts Center	3	Q1BCAC - TLT	Yes	2022 10		4/13/2022	4/13/2022		\$11,280.00
		Desc: TLT Grant Award - Performing Arts Program									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-60-6145		Tourism	11,280.00	0.00	0			
		Desc: Tourism									
11712	1	Oregon Department of Rev	3	PR1229	Yes	2022 10		4/16/2022	4/16/2022		\$1,692.79
		Desc: Payroll from 4/1/2022 to 4/15/2022									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030		Payroll Taxes Payable	386.45	0.00	0			
		Desc:									
		2	100-30-2030		Payroll Taxes Payable	133.43	0.00	0			
		Desc:									
		3	200-00-2030		Payroll Taxes Payable	192.28	0.00	0			
		Desc:									
		4	600-00-2030		Payroll Taxes Payable	416.67	0.00	0			
		Desc:									
		5	601-00-2030		Payroll Taxes Payable	195.94	0.00	0			
		Desc:									
		6	602-00-2030		Payroll Taxes Payable	368.02	0.00	0			
		Desc:									
11713	2	U.S. Department of the Tre	3	PR1229	Yes	2022 10		4/16/2022	4/16/2022		\$6,326.00
		Desc: Payroll from 4/1/2022 to 4/15/2022									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030		Payroll Taxes Payable	1,395.86	0.00	0			
		Desc:									
		2	100-30-2030		Payroll Taxes Payable	434.37	0.00	0			
		Desc:									
		3	200-00-2030		Payroll Taxes Payable	721.26	0.00	0			
		Desc:									
		4	600-00-2030		Payroll Taxes Payable	1,536.12	0.00	0			
		Desc:									
		5	601-00-2030		Payroll Taxes Payable	785.39	0.00	0			
		Desc:									
		6	602-00-2030		Payroll Taxes Payable	1,453.00	0.00	0			
		Desc:									
11714	5	Aflac	3	PR1229	Yes	2022 10		4/16/2022	4/16/2022		\$266.92
		Desc: Payroll from 4/1/2022 to 4/15/2022									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030		Payroll Taxes Payable	20.56	0.00	0			
		Desc:									
		2	100-00-2055		Med/Life Insurance Payable	39.71	0.00	0			
		Desc:									
		3	100-30-2055		Med/Life Insurance Payable	4.61	0.00	0			
		Desc:									
		4	200-00-2030		Payroll Taxes Payable	11.06	0.00	0			
		Desc:									
		5	200-00-2055		Med/Life Insurance Payable	10.62	0.00	0			
		Desc:									

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	6	600-00-2030		Payroll Taxes Payable			28.90		0.00	0	
		Desc:									
	7	600-00-2055		Med/Life Insurance Payable			38.77		0.00	0	
		Desc:									
	8	601-00-2030		Payroll Taxes Payable			6.86		0.00	0	
		Desc:									
	9	601-00-2055		Med/Life Insurance Payable			24.13		0.00	0	
		Desc:									
	10	602-00-2030		Payroll Taxes Payable			29.94		0.00	0	
		Desc:									
	11	602-00-2055		Med/Life Insurance Payable			51.76		0.00	0	
		Desc:									
11715	7	Nationwide Retirement Sol	3	PR1229	Yes	2022	10	4/16/2022	4/16/2022		\$200.00
		Desc:	Payroll from 4/1/2022 to 4/15/2022								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-2030	Payroll Taxes Payable		20.00	0.00	0			
		Desc:									
		2	601-00-2030	Payroll Taxes Payable		6.00	0.00	0			
		Desc:									
		3	602-00-2030	Payroll Taxes Payable		174.00	0.00	0			
		Desc:									
11716	98	CIS	3	PR1229	Yes	2022	10	4/16/2022	4/16/2022		\$9,283.42
		Desc:	Payroll from 4/1/2022 to 4/15/2022								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030	Payroll Taxes Payable		201.88	0.00	0			
		Desc:									
		2	100-00-2055	Med/Life Insurance Payable		1,556.09	0.00	0			
		Desc:									
		3	100-30-2030	Payroll Taxes Payable		8.07	0.00	0			
		Desc:									
		4	100-30-2055	Med/Life Insurance Payable		69.96	0.00	0			
		Desc:									
		5	200-00-2030	Payroll Taxes Payable		118.03	0.00	0			
		Desc:									
		6	200-00-2055	Med/Life Insurance Payable		877.54	0.00	0			
		Desc:									
		7	600-00-2030	Payroll Taxes Payable		280.41	0.00	0			
		Desc:									
		8	600-00-2055	Med/Life Insurance Payable		2,083.37	0.00	0			
		Desc:									
		9	601-00-2030	Payroll Taxes Payable		116.42	0.00	0			
		Desc:									
		10	601-00-2055	Med/Life Insurance Payable		909.79	0.00	0			
		Desc:									
		11	602-00-2030	Payroll Taxes Payable		369.64	0.00	0			
		Desc:									
		12	602-00-2055	Med/Life Insurance Payable		2,692.22	0.00	0			
		Desc:									
11717	189	Oregon PERS	3	PR1229	Yes	2022	10	4/16/2022	4/16/2022		\$6,458.52
		Desc:	Payroll from 4/1/2022 to 4/15/2022								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2040	Retirement Payable		1,464.74	0.00	0			
		Desc:									

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	2	100-30-2040		Retirement Payable			529.33		0.00	0	
		Desc:									
	3	200-00-2040		Retirement Payable			716.45		0.00	0	
		Desc:									
	4	600-00-2040		Retirement Payable			1,521.53		0.00	0	
		Desc:									
	5	601-00-2040		Retirement Payable			739.80		0.00	0	
		Desc:									
	6	602-00-2040		Retirement Payable			1,486.67		0.00	0	
		Desc:									
11719	1	Oregon Department of Rev	3	PR1230	Yes	2022	10		4/16/2022	4/16/2022	\$24.54
		Desc:	Payroll from 3/1/2022 to 3/31/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-30-2030				Payroll Taxes Payable	24.54	0.00	0	
		Desc:									
11720	2	U.S. Department of the Tre	3	PR1230	Yes	2022	10		4/16/2022	4/16/2022	\$334.95
		Desc:	Payroll from 3/1/2022 to 3/31/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-30-2030				Payroll Taxes Payable	334.95	0.00	0	
		Desc:									
11721	189	Oregon PERS	3	PR1230	Yes	2022	10		4/16/2022	4/16/2022	\$41.10
		Desc:	Payroll from 3/1/2022 to 3/31/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-30-2040				Retirement Payable	41.10	0.00	0	
		Desc:									
11722	1	Oregon Department of Rev	3	PR1231	Yes	2022	10		4/16/2022	4/16/2022	\$164.71
		Desc:	Payroll from 4/1/2022 to 4/15/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-00-2030				Payroll Taxes Payable	1.64	0.00	0	
		Desc:									
		2	200-00-2030				Payroll Taxes Payable	1.64	0.00	0	
		Desc:									
		3	600-00-2030				Payroll Taxes Payable	16.48	0.00	0	
		Desc:									
		4	601-00-2030				Payroll Taxes Payable	3.29	0.00	0	
		Desc:									
		5	602-00-2030				Payroll Taxes Payable	141.66	0.00	0	
		Desc:									
11723	2	U.S. Department of the Tre	3	PR1231	Yes	2022	10		4/16/2022	4/16/2022	\$653.97
		Desc:	Payroll from 4/1/2022 to 4/15/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-00-2030				Payroll Taxes Payable	6.54	0.00	0	
		Desc:									
		2	200-00-2030				Payroll Taxes Payable	6.54	0.00	0	
		Desc:									
		3	600-00-2030				Payroll Taxes Payable	65.41	0.00	0	
		Desc:									
		4	601-00-2030				Payroll Taxes Payable	13.09	0.00	0	
		Desc:									
		5	602-00-2030				Payroll Taxes Payable	562.39	0.00	0	
		Desc:									
11726	189	Oregon PERS	3	PR1231	Yes	2022	10		4/16/2022	4/16/2022	\$744.21
		Desc:	Payroll from 4/1/2022 to 4/15/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
11735	931	DJC Oregon	3	745370316	Yes	2022 10		4/21/2022	5/15/2022		\$326.70
		Desc: Supplies - WWTP Screens									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-8800		Utility System		326.70	0.00	2	1	EXP
		Desc: Utility System									
11736	110	Public Safety Center	3	6068631	Yes	2022 10		4/21/2022	5/15/2022		\$179.98
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6350		Personal Protective Equipme		179.98	0.00	0		
		Desc: Personal Protective Equipment									
11737	110	Public Safety Center	3	6069128	Yes	2022 10		4/21/2022	5/15/2022		\$723.40
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6115		First Aid Supplies		723.40	0.00	0		
		Desc: First Aid Supplies									
11738	894	Curtis Tools for Heroes	3	719540	Yes	2022 10		4/21/2022	5/15/2022		\$4,978.00
		Desc: Supplies									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6350		Personal Protective Equipme		4,978.00	0.00	0		
		Desc: Personal Protective Equipment									
11739	932	Barton Leake Repair	3	April - 2022	Yes	2022 10		4/21/2022	5/15/2022		\$79.79
		Desc: Maintenance - Vehicle									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6335		Vehicle Repairs & Maintenanc		79.79	0.00	0		
		Desc: Vehicle Repairs & Maintenance									
11741	27	Tillamook People's Utility	3	20890-April 2022	Yes	2022 10		4/26/2022	5/16/2022		\$2,107.95
		Desc: Electricity									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6605		Electricity		2,107.95	0.00	0		
		Desc: Electricity									
11742	27	Tillamook People's Utility	3	21211-Apr 2022	Yes	2022 10		4/26/2022	5/16/2022		\$36.72
		Desc: Electricity									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-50-6605		Electricity		36.72	0.00	0		
		Desc: Electricity									
11743	27	Tillamook People's Utility	3	21215-Apr 2022	Yes	2022 10		4/26/2022	5/16/2022		\$655.00
		Desc: Electricity									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	200-00-6605		Electricity		655.00	0.00	0		
		Desc: Electricity									
11744	27	Tillamook People's Utility	3	21221-Apr 2022	Yes	2022 10		4/26/2022	5/16/2022		\$348.80
		Desc: Electricity									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6605		Electricity		348.80	0.00	0		
		Desc: Electricity									
11745	27	Tillamook People's Utility	3	21223-Apr 2022	Yes	2022 10		4/26/2022	5/16/2022		\$192.71
		Desc: Electricity									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6605		Electricity		192.71	0.00	0		
		Desc: Electricity									
11746	27	Tillamook People's Utility	3	21224-Apr 2022	Yes	2022 10		4/26/2022	5/16/2022		\$225.53
		Desc: Electricity									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
11756	27	Tillamook People's Utility	3	97001-Apr 2022	Yes	2022 10		4/26/2022	5/16/2022		\$32.75
		Desc: Electricity									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6605		Electricity	32.75		0.00	0		
		Desc: Electricity									
11757	70	EC Electric, Inc	3	224903	Yes	2022 10		4/26/2022	5/21/2022		\$70.94
		Desc: Electric Repairs									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6305		Building Repairs & Maintenan	70.94		0.00	0		
		Desc: Building Repairs & Maintenance									
11758	70	EC Electric, Inc	3	224906	Yes	2022 10		4/26/2022	5/26/2022		\$483.68
		Desc: Electric Repairs									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6305		Building Repairs & Maintenan	483.68		0.00	0		
		Desc: Building Repairs & Maintenance									
11759	562	Northstar Chemical	3	221412	Yes	2022 10		4/26/2022	5/26/2022		\$1,288.38
		Desc: Chemicals									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	601-00-6135		Chemical/Lab Supplies	1,288.38		0.00	0		
		Desc: Chemical/Lab Supplies									
11760	562	Northstar Chemical	3	221243	Yes	2022 10		4/26/2022	5/26/2022		\$307.09
		Desc: Chemicals									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	601-00-6135		Chemical/Lab Supplies	307.09		0.00	0		
		Desc: Chemical/Lab Supplies									
11761	523	North Coast Lawn	3	80934	Yes	2022 10		4/26/2022	5/20/2022		\$1,530.00
		Desc: Lawn Care									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-50-6311		Contracted Ground Maintena	1,530.00		0.00	0		
		Desc: Contracted Ground Maintenance									
11762	144	HRA VEBA Trust	3	New Emp Guerr	Yes	2022 10		4/26/2022	5/20/2022		\$145.00
		Desc: Prorated amount - new employee Guerrero									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-5405		Health Insurance	145.00		0.00	0		
		Desc: Health Insurance									
11763	315	Tillamook Complete Janito	3	1765	Yes	2022 10		4/26/2022	5/16/2022		\$990.00
		Desc: Janitorial service									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-10-6830		Janitorial Services	470.00		0.00	0		
		Desc: Janitorial Services									
		2	100-30-6830		Janitorial Services	260.00		0.00	0		
		Desc: Janitorial Services									
		3	600-00-6830		Janitorial Services	86.66		0.00	0		
		Desc: Janitorial Services									
		4	601-00-6830		Janitorial Services	86.67		0.00	0		
		Desc: Janitorial Services									
		5	602-00-6830		Janitorial Services	86.67		0.00	0		
		Desc: Janitorial Services									
11764	472	Verizon Wireless	3	9903517514	Yes	2022 10		4/26/2022	4/28/2022		\$499.90
		Desc: Cell phones									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	600-00-6620		Telecommunications	88.76		0.00	0		
		Desc: Telecommunications									

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	2	601-00-6620		Telecommunications			88.76		0.00	0	
	Desc:	Telecommunications									
	3	602-00-6620		Telecommunications			88.76		0.00	0	
	Desc:	Telecommunications									
	4	100-30-6620		Telecommunications			201.87		0.00	0	
	Desc:	Telecommunications									
	5	100-10-6620		Telecommunications			31.75		0.00	0	
	Desc:	Telecommunications									
11772	777	Richardson Wright	3	3031	Yes	2022	10		4/27/2022	5/13/2022	\$825.00
	Desc:	Legal - Albright / Booth									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	100-90-6220		Legal Fees		825.00		0.00	0		
	Desc:	Legal Fees									
11773	933	CARE	3	Donation - 4/202	Yes	2022	10		4/27/2022	4/27/2022	\$1,000.00
	Desc:	Donation - Care									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	100-90-6805		Mayor		1,000.00		0.00	0		
	Desc:	Mayor									
11774	120	Seawestern	3	INV15977	Yes	2022	10		4/27/2022	5/25/2022	\$550.90
	Desc:	PPE									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	100-30-6350		Personal Protective Equipme		550.90		0.00	0		
	Desc:	Personal Protective Equipment									
11775	177	Cascade Fire Equipment C	3	123017	Yes	2022	10		4/27/2022	5/25/2022	\$254.43
	Desc:	Supplies									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	100-30-6345		Operational Equipment & Re		254.43		0.00	0		
	Desc:	Operational Equipment & Repairs									
11776	934	Nehalem Bay Fire & Rescu	3	4/2022 - Med	Yes	2022	10		4/27/2022	5/25/2022	\$428.50
	Desc:	Cost Share - 2021 Medical Director Services									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	100-30-6290		Other Professional Fees		428.50		0.00	0		
	Desc:	Other Professional Fees									
11777	935	Daniel Villagomez Delgado	3	Refund - 4/27/22	Yes	2022	10		4/28/2022	4/28/2022	\$227.55
	Desc:	Refund - Delgado									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	600-00-6905		Deposit Refunds		94.45		0.00	0		
	Desc:	Deposit Refunds									
	2	602-00-6905		Deposit Refunds		133.10		0.00	0		
	Desc:	Deposit Refunds									
11778	180	CenturyLink	3	314199659-4/22	Yes	2022	10		4/28/2022	5/11/2022	\$237.78
	Desc:	Phone									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	100-10-6620		Telecommunications		154.97		0.00	0		
	Desc:	Telecommunications									
	2	100-30-6620		Telecommunications		82.81		0.00	0		
	Desc:	Telecommunications									
11779	176	Carson Oil	3	IN-0701978	Yes	2022	10		4/28/2022	5/14/2022	\$2,736.09
	Desc:	Fuel									
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category	
	1	601-00-6140		Fuel/Lubes/Etc.		138.21		0.00	0		
	Desc:	Fuel/Lubes/Etc.									
	2	100-30-6140		Fuel/Lubes/Etc.		500.00		0.00	0		
	Desc:	Fuel/Lubes/Etc.									

A/P Control Report

for user asystAdmin from 4/1/2022 to 4/30/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	3	600-00-6140		Fuel/Lubes/Etc.			699.29		0.00	0	
	Desc:	Fuel/Lubes/Etc.									
	4	601-00-6140		Fuel/Lubes/Etc.			699.29		0.00	0	
	Desc:	Fuel/Lubes/Etc.									
	5	602-00-6140		Fuel/Lubes/Etc.			699.30		0.00	0	
	Desc:	Fuel/Lubes/Etc.									

Fund 100 Total	61,123.03	0.00
Fund 200 Total	6,449.81	0.00
Fund 600 Total	14,916.76	0.00
Fund 601 Total	17,989.33	0.00
Fund 602 Total	29,618.99	0.00
Grand Total	130,097.92	0.00

FRANCHISE AGREEMENT

THIS FRANCHISE AGREEMENT ("Agreement"), entered into and effective this ____ day of _____ 2022("Effective Date"), by and between the CITY OF BAY CITY, a municipal corporation of the State of Oregon, hereinafter referred to as the "City," and the TILLAMOOK PEOPLE'S UTILITY DISTRICT, a people's utility district of the State of Oregon, hereinafter referred to as the "District."

WITNESSETH:

WHEREAS, the District is a people's utility district formed and operating within the City pursuant to ORS Ch. 261; and

WHEREAS, the City provides general governmental services to its residents; and as provided by ORS 221.410 to 221.475, ORS 758.210 to 758.270 and ORS 758.470, has the legal authority to regulate publicly owned right-of-way under its control and issue franchises and/or impose charges upon publicly and privately owned suppliers of electrical energy, as well as any other action or activity specified therein and/or any other applicable Oregon or federal law; and

WHEREAS, the District is authorized by law to own and operate an electrical system within its territorial jurisdiction and service boundary, which authority includes constructing facilities across or along any street within the City after first obtaining consent from the City for such construction, and is authorized to enter into this Agreement with the City; and

WHEREAS, the Franchise Fee payable pursuant to this Agreement is intended to generate revenues used by the City for the provision of general governmental services to its residents; and

NOW, THEREFORE, the District and the City agree as follows:

Section 1 **Grant of Exclusive Franchise**

A. The District's authority to operate within the City shall be deemed an exclusive franchise for the purposes of conducting its electrical distribution business within the corporate limits of the City as the same now exist, or may hereafter be constituted. However, nothing herein contained shall in any way limit the City's ability to grant easement and/or franchise rights to other entities providing services other than electrical distribution services.

B. The District's right to occupy City streets includes the right to construct, maintain, repair, replace, upgrade, and operate poles, wires, fixtures, transformers, substations, other equipment, including lawful pole attachments by third parties, underground ducts and circuits and any other facilities ("Facilities") necessary or convenient to provide services and products upon, over, along, under and across the streets, alleys, roads and other public places and rights-of-way within the corporate limits or under the control of the City ("City Rights-Of-Way") as the same now exist, or may be hereafter constituted.

C. All Facilities located within the corporate limits of the City as of the Effective Date of this Agreement shall be deemed to be covered by the terms of this Agreement, and the

location and placement of such Facilities is hereby approved, unless such Facilities become subject to the requirements of Section 7 herein.

Section 2: Term and Termination

A. This Agreement shall be effective as of the Effective Date and shall terminate on April 1, 2027 ("Initial Term"), unless otherwise provided in this Agreement. No later than ninety (90) days prior to the expiration of the Initial Term, the Parties shall begin to discuss a successor agreement. If the Parties have not entered into a successor agreement prior to the expiration of the Initial Term, then this Agreement shall continue to be in effect for an additional six (6) months or until a successor agreement is adopted by the Parties, whichever occurs first. Either party may terminate the Agreement, effective on or after the expiration of the then-current term, by providing six (6) months advanced written notice to the other Party.

B. Notwithstanding any other term set forth in this Agreement, it is expressly agreed by the parties hereto that either party to this Agreement may at any time after giving sixty (60) days written notice to the other party requesting the opening of negotiations to amend or change any term of this Agreement, meet with the other party's representatives to review, negotiate and reach an agreement on the issues set forth in the aforesaid notice.

Section 3: Construction of District Facilities

A. The District will complete all construction, repair or replacement work in a reasonable and safe manner in compliance with the requirements of applicable Oregon laws and City ordinances. Upon request by the City, the District's four-year construction work plans will be submitted to the City as such work plans may be approved by the District.

B. New District poles or other "ground-mounted" facilities installed in the City during any term of this Agreement shall be located, where applicable, behind the sidewalk toward the property owner's side, unless otherwise directed by the City; provided, however, that such facility location shall be in accordance with prudent utility practice and not in violation of any applicable law, rule, code or ordinance. This paragraph shall not apply to the replacement or upgrading of any pole or ground-mounted facility existing as of the Effective Date of this Agreement. After the District completes any such construction work, the District will, upon written request by the City, provide the City with any "as built" drawings and maps and/or sketches. The District should notify the City prior to the installation of any new or replacement pole or other "ground-mounted" facility to ensure that such installation(s) will not interfere with any planned City infrastructure project, as described in Section 7 herein.

C. Upon written request by the City, current utility maps incorporating construction completed by the District within the City shall be provided to the City for the City's use, at no expense to the City. The District and the City shall use map information for their exclusive use only, and to the extent allowed by law, will not disclose that information to the public.

D. Upon written request by the District, current City maps regarding tax lots, roads, streets, alleys, and zoning shall be provided to the District for the District's use at no expense to the District.

E. The District may perform emergency construction repair or replacement work on any Facilities located within the City without providing prior notice to, or obtaining prior approval from, the City. The District shall notify the City of necessary changes to electrical facilities resulting from such emergency work any time that the City's infrastructure is materially affected, not including detours of less than four (4) hours.

F. The District shall have the right, without notification to cut, trim, and control the growth by chemical means, machinery or otherwise remove and dispose of trees, shrubbery, vegetation and undergrowth in any City Rights-Of-Way that interfere with the District's permitted use.

G. The District shall obtain prior notification from the City before cutting, trimming or otherwise controlling in any way any tree, shrubbery, vegetation or undergrowth within the City Rights-Of-Way for reasons other than those specifically listed in subsection (F) above.

H. Any vegetation waste shall be disposed of by District consistent with applicable local, Oregon and federal laws.

Section 4: District Excavations of City Rights-Of-Way

A. The District may make all necessary excavations in the City Rights-Of-Way for the purpose of constructing, repairing, maintaining, replacing, removing and/or relocating any District Facilities. All excavation work shall be done at the District's sole expense and in compliance with applicable Oregon laws and the applicable rules and regulations of the District and the City.

B. Whenever the District performs an excavation pursuant to this Agreement, the District shall restore the affected portion of the City Rights-Of-Way to the same or better condition that it was in prior to the excavation.

Section 5: Work By City In City Rights-Of-Way

A. The City will provide advance notice to the District, as early as possible, of any City plans to widen streets, relocate public ways, or other major public improvements within the City that could require relocation of District Facilities.

B. The City will give notice of any plans to vacate any City Rights-Of-Way, if the District's Facilities are located within such City Rights-Of-Way. The City will cooperate with the District to avoid unnecessary relocation of such Facilities. In the event of such vacation by the City, the City shall provide the District with the first right of refusal to convert a portion of the vacated City Rights-Of-Way to a utility easement.

C. Nothing in this Agreement shall be construed as preventing the City from sewerage, grading, paving, planking, repairing, widening, altering, or doing any work that may be reasonably necessary within any City Rights-Of-Way.

D. All work by the City within the City Rights-Of-Way shall be done, to the extent possible, in such a manner so as not to obstruct or prevent the District from freely using and operating its Facilities.

Section 6: New Development Within The City

A. The City will provide the District with the opportunity to review all new street and subdivision designs prior to plat approval by the City.

B. The City and the District will work together to determine the best non-exclusive utility corridor in all new street layouts, whenever reasonably possible.

C. The City shall require building permit applicants to notify the District of building permit applications at the time of such permit application, if such permit is to construct a new structure.

D. The City will provide notice, as early as possible, of any new construction or any expansion of existing commercial or industrial properties that may significantly increase the need for electrical power within the City.

Section 7: Relocation of District Facilities

Notwithstanding Section 5(d) above, the City may cause the District to relocate any Facility within the City Rights-Of-Way to the same or another City Right-of-Way, whenever relocation is necessary as part of a City-related infrastructure project. For purposes of this Agreement, "City-related" shall mean a project that is funded in whole or in part by the City and to be used by the City, and shall not mean a project undertaken by a private party at the request of the City or a project undertaken to satisfy conditions of approval imposed by the City as part of its land use regulations. "Infrastructure project" shall mean: Widening or otherwise modifying or constructing streets; Installing or modifying sidewalks; or Installing or relocating water lines, fire hydrants, valves, blow-offs, storm drains or sewers. The expense of relocating such Facilities will be paid solely by the District. The District will respond with a plan to relocate within 60 days and complete construction within 180 days from the date of notification by the City, unless otherwise agreed to in writing by the District and the City. The location, design and construction specifications of any Facilities relocated pursuant to this Section shall be determined by the District in its sole discretion so long as such location, design and construction specifications otherwise comply with the provisions of this Agreement.

Section 8: Monthly Fee

A. In consideration of the rights and privileges granted in this Agreement, the District shall pay to the City, for each month during the life of this Agreement beginning the Effective Date, a Franchise Fee equal to 5% of the District's gross revenues, as defined below, less adjustments described below, collected during the previous month from District customers whose meters are located within the City ("Franchise Fee").

B. The term "Gross Revenues" includes any amount billed to customers within the corporate limits of the City for the sale of electric energy by the District. Gross Revenues do not

include sales of electric energy by the District to the City or any other municipal corporation, Oregon or federal governmental agency, or public taxing body within the corporate limits of the City. Gross Revenues do not include sales of electric energy by the District to any electric utility that is not the ultimate consumer. An electric utility, as used in this Agreement, is any individual, partnership, cooperative, corporation or government agency buying electric energy from the District for purposes of distributing such electric energy to retail customers outside of the City or for purposes of transferring such electric energy in wholesale electric markets. Gross Revenues also do not include proceeds received by the District from the sale of bonds, mortgages, securities or other evidences of indebtedness. Additionally, gross revenues earned in interstate commerce by the District or on the business of the United States Government shall not be included.

C. The District will withhold and retain 2.5% of the Franchise Fee as compensation for the administrative costs incurred by the District in calculating, billing, collecting and paying the Franchise Fee.

D. The City agrees that no other license, tax or charge shall be imposed upon, exacted from or required of the District by the City during the term of this Agreement, except that nothing in this Agreement shall exempt the property of the District from lawful *ad valorem* taxes. This provision does not apply, however, to District contractors working within the City who are required to have City licenses and permits, building permits issued directly to the District, or any utility charge (i.e., water, sewer, etc.) due to the City by the District as a utility customer of the City or any other fee for service owed to the City that is not directly attributable to the provisions contained within this Agreement.

E. The District shall, by policy and in its sole discretion, determine the method of allocating, billing and collecting from its customers the Franchise Fee imposed under this Agreement. The District may at any time, as determined by its Board of Directors, alter its policy for allocating or billing customers for the purpose of collecting the Franchise Fee. The City expressly acknowledges and agrees that all or part of the Franchise Fee may be allocated to and collected solely from District customers within the City as a separately identified item on the District's bills to such customers. The City agrees not to challenge, in a court of law, arbitration, mediation or otherwise, the District's method of allocating, billing or collecting the Franchise Fee from District customers as long as the District complies with applicable Oregon and/or federal law governing such matters. The District shall notify the City no less than 45 days prior to changing its method of allocating, billing or collecting the Franchise Fee before any such changes take effect.

F. At the City's request, the District shall provide a report to the City showing the District's Gross Revenues as defined herein for the previous calendar year and the amount of Franchise Fees due to the City. The District shall have an obligation to maintain financial records of its Gross Revenues and Franchise Fee payments for audit purposes for the term of this Agreement, and the District will keep its books according to generally accepted accounting principles. The City may, at its own expense, and with five (5) business days' notice, audit those books that are maintained in the ordinary course of business at the District's Offices.

Section 9: Pole Attachments

A. If the City wishes to make any attachment of any type to the poles or other Facilities of the District, the City must execute a mutually agreeable pole attachment agreement with the District.

B. The City will notify the District of any request for new cable television or telecommunications franchises or expansion or renewal of existing cable television or telecommunications franchises with the City insofar as attachment of cable or wires to the District's poles is concerned.

Section 10: District Property Values

The franchise and privilege to operate in the City Rights-Of-Way shall not be an enhancement of the District's properties or values or qualify as an asset or item of ownership in any appraisal thereof.

Section 11: Dispute Resolution

Unless otherwise provided herein, in the event a dispute arises relative to any aspect of this Agreement, the parties shall make a good faith effort to resolve the same as follows:

A. First Step: Informal meetings between the managers of the parties, at which a simple statement of the issue or dispute is reduced to writing and an attempt made to resolve the same. If Agreement is reached and approved by the respective governing bodies of the parties, then no further action is required.

B. Second Step: If a resolution is not reached at the "First Step," then the statement of the dispute shall be referred to the respective governing bodies of the parties. A committee of four shall be appointed from the governing bodies of each party ("Dispute Resolution Committee"), with two being appointed by the Mayor of the City from its Council and two being appointed by the President of the District from its Board, at the next ensuing regular meetings of the District and the City. The Dispute Resolution Committee shall meet as soon as practicable following the completion of the appointment process, but in no event not later than forty-five (45) days after the last appointment is made. Said Committee shall attempt to reach a resolution of the issues and/or dispute.

C. Third Step: In the event a resolution is not reached at the "Second Step," then either party hereto may institute such legal action as may be deemed appropriate, whether in law, in equity or in both.

D. Litigation Costs: In the event suit, action or proceedings (other than the proceedings described in Sections 11 .A and 11 .B) are instituted or had to collect any sums payable under the terms of this Agreement, or to enforce any provision of this Agreement, or to protect, assert or determine in any way, either party's rights, the prevailing party shall be entitled to collect as part of the costs in such suit, action or proceedings, the costs of collection in addition to such sum as the judge of the court may adjudge reasonable as attorneys' fees; and in the event of any appeal to an appellate court, the prevailing party shall be entitled to collect such sums as such court shall adjudge reasonable as attorneys' fees on said appeal.

Section 12: Miscellaneous Provision

A. Amendment: This Agreement may only be modified by written consent of both parties. This Agreement supercedes any existing or future ordinance or resolution enacted by either party that is inconsistent or conflicts with the provisions contained herein.

B. Complete Integration: This Agreement reflects the complete agreement of the parties with respect to the subject matter contained herein. This Agreement fully replaces any prior writing or representation made by either party with respect to the subject matter contained herein.

C. Choice of Law: The terms of this Agreement and the authority of each party hereto to execute and perform this Agreement shall be governed by the laws of the State of Oregon. The district shall comply with all applicable local state and federal law, ordinances rules and statutes.

D. Reservation: Except as otherwise expressly stated herein, the District and the City reserve all rights and powers granted them under state and/or federal law as the same may be amended from time to time.

E. Severability: If any of provision in this Agreement is determined by a court of law to be illegal or unenforceable then the remainder of the Agreement shall remain fully effective and enforceable.

Executed this _____ day of _____ 2022

Tillamook People’s Utility District

City of Bay City

President, Board of Directors

Mayor

General Manager

City Manager