

## **BAY CITY COUNCIL WORKSHOP**

**July 10, 2023**

**5:30 P.M.**

Members Present: Interim Mayor Kathy Baker, Councilor Tom Imhoff, Councilor Anthony Boatman, Councilor Melissa Rondeau, Councilor Jason Hovey

Staff Present: City Manager David McCall, City Manager Liane Welch, Division Chief Alan Christensen, Public Works Director Roy Markee, and City Recorder Lindsey Gann.

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. Public Hearing: Ordinance 702 – An Ordinance for Licenses on Trades, Professionals, Persons and Businesses; Calling for the Purpose of communication and understanding who is Doing Business in Bay City; Establishing the Method of Issuing Licenses.  
  
Hearing will be held at the City Council Meeting, no further discussion at the Council Workshop
- C. Presentation: Pickleball Club will have a presentation at the pickleball court prior to the Council Meeting on 7/11/23
- D. Visitor Propositions (Public Comment on Non-Agenda Items) – None

City Manager McCall asked to move new business items A&G ahead on the agenda, approved by interim Mayor Baker.

- E. New Business
  - a. Peter and Deborah Mullner request for reduced SDCs for tiny house development.  
  
Peter and Deborah Mullner gave a presentation regarding their proposed tiny house development and are requesting reduced SDC fees bringing their SDC cost down to \$6,000. A discussion was held regarding the requested reduction as it is a significant amount. Discussion was held on where they are in the process with the planner. City Manager Welch explained that they have met with the planner several times. Land use has been determined. Mullner's need an answer regarding the SDC reduction to determine if their plan is feasible to be able to proceed and submit their plans to the City Planner.  
  
City Manager McCall suggested allowing the council more time to review the request from the Mullner's and to not decide at the council meeting. Would like to put them on the agenda again for a future council meeting after the council has had more time to review if the council agrees.
  - b. Request to Close Certain Portions of Certain Streets for the Pearl Oyster & Music Festival  
  
Pearl is requesting a closer of streets for vendor parking during the Pearl Festival, however the boosters are also having an event at city hall that weekend and will need the streets open for their event. City Manager McCall stated he has arranged for vendor parking to be in an empty lot near City Hall

and does not feel the closure of streets will be needed around city hall which will allow parking for the booster's event.

F. Committee, Department, and Staff Reports

- a. City Manager – Presented by City Manager Welch and City Manager McCall, copy of report is in the council packet.
- b. Finance Department – No report
- c. Fire Department – City Manager McCall presented the report, a copy is in council packet. Fire Division Chief Christensen gave an update on the volunteer training status.
- d. Fire Committee Report – Presented by Pat Vining, they are continuing to work on the formation of a district.
- e. Public Works – City Manager McCall presented the report, a copy is in council packet. Paving will begin July 17, 2023, a flyer is being sent to all residents to inform them of the project.
- f. Emergency Preparedness,
  1. Next meeting Monday July 17th, 2023, 5:30 pm at Ad Montgomery Community Hall  
City Manager Welch presented the report, a copy is in the council packet. Also wanted to thank Gary and Hilde Frey for all their help with the BCEV and ordering the storage container.
- g. Planning Department,
  1. Mary Manley permit update
  2. Next Planning Commission  
July meeting canceled, City Manager McCall presented, copy of report is in the council packet.

G. Minutes

- a. Council Workshop – June 12, 2023
- b. Regular Council Meeting – June 13, 2023  
No questions or comments

H. Treasurers Report

No questions or comments

I. Bills against the City

No questions or comments

J. Unfinished Business

K. New Business

- a. Peter and Deborah Mullner request for reduced SDCs for tiny house development. – **Moved ahead on the agenda**

- b. Resolution 2023-010 A Resolution establishing Fees for the Licenses on Trades, Professionals, Persons and Business.

City Manager Welch explained the resolution and emphasized that the reasoning for the resolution is to inform the city of what businesses are operating within the city limits. Staff will add the businesses information to a directory on the Bay City website. Councilor Imhoff stated that he felt the fee should be the same no matter the size of the business. Staff will discuss and come up with a reasonable fee for all businesses, no matter the employee size.

- c. Resolution 2023-016 A Resolution of the City of Bay City Authorizing an increase of a Partially forgivable Loan from the Oregon Department of Environmental Quality Clean Water State Revolving Fund for the Screens at the headworks at the City's Wastewater Treatment Plant (WWTP).

City Manager Welch explained the request to increase the forgivable loan for the WWTP. WWTP cost was higher than anticipated and the loan is partially forgivable. Increasing the loan will also increase the amount that is forgiven.

- d. Interim Fire Chief appointment – Alan Christensen

Interim Fire Chief Kamrath's contract has expired. City Manager Welch is recommending making Division Chief Christensen the Interim Fire Chief. The council will make a decision at the council meeting.

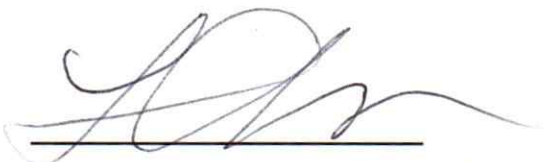
- e. Resolution 2023-017: A Resolution Recognizing Unanticipated Revenue for the OSFM Grant

Resolution was presented, no questions or discussion.

- f. Resolution 2023-018- A Resolution approving an Installment Payment Agreement for Assessed System Development Charges for Seagulls Rest LLC  
Resolution was presented, no questions or discussion.

- g. Request to Close Certain Portions of Certain Streets for the Pearl Oyster & Music Festival – **Moved ahead on the agenda**

- L. Mayor's Presentation – No presentation  
M. Council Presentation – No presentation  
N. Attorney Presentation – No presentation



Kathleen Baker, Interim Mayor

Lindsey Gann, City Recorder