

BAY CITY COUNCIL WORKSHOP

June 12, 2023

5:30 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Anthony Boatman, Councilor Melissa Rondeau, Councilor Tim Josi, Councilor Jason Hovey.

Staff Present: City Manager Liane Welch, Division Chief Alan Christensen, Public Works Director Roy Markee, and Deputy City Recorder Debbie Pohns.

Others present: Pat Vining, Bob Miles, Greg Sweeney, Vic & Cathy Moore, Gary & Hilde Frey, Nate Palmer, Helen Wright.

A. Visitor's Proposition

Victor Moore would like permission from Council to park and live in his RV on his property until construction is complete. This will be put on the agenda for the 6/13/2023 Council Meeting.

Nate Palmer is looking for a payment plan for SDC fees for his 12 unit, 6 building project. He presented a packet that Council will look at and be put on the agenda for the 6/13/2023 Council Meeting.

Helen Wright is asking for 6 months to a year for Steve Krostag to be able to park a RV on his property to live in while a remodel of his home takes place due to a fire. This will be put on the agenda for the 6/13/2023 Council Meeting.

B. Public Hearing: Ordinance 702 – An Ordinance for Licenses on Trades, Professionals, Persons and Businesses: Calling for the communication and understanding who is doing Business in Bay City; Establishing the Method of Issuing Licenses. Public Hearing 6/13/2023

C. Public Hearing: FY 2023-24 Budget, Imposing Taxes, Categorizing the Taxes, and Making Appropriations. Public Hearing 6/13/2023

D. Public Hearing: Supplemental budget for FY 2022-23 Lindsey has a page describing what was done. Public Hearing 6/13/2023

E. Presentation – David McCall, Tillamook County Solid Waste Manager, Changes to Tillamook County Recycling system. Will be presented at City Council Meeting 6/13/2023

F. Committee, Department, and Staff Reports

- a) City Manager's Report – City Manager Welch presented her report and has been working on the following: The Pickleball group dropped off a draft sign to be looked over by Council that will be put up next to the Pickleball court, Roy and Liane met with DEQ and they have a new Sewer overflow grant which they gave us \$320,000 for the 7th and 8th street culvert project. Liane will be looking for other matches. Hiring a new City Manager, Hiring a new fire fighter, Procuring materials for the Patterson Creek Restoration project, Development of Proposed Fire District, submitting permits for Hiker/Biker ADA bathroom at Al Griffin Memorial Park, Legal issues for the City, submitted permits for gateway signs on Hwy 101 with ODOT, Met with Hudson Insurance and went over insurance coverage for the city, worked on Emergency Management BCEV, working with the City Planner on development code update, and participated in ColPac and NWACTION for the City of Bay City.
- b) Fire Department – City Manager Welch presented the Fire Department report for Interim Chief Kamrath. The department responded to 17 requests for assistance, 5 medical alarms, 1 Controlled burn, 1 investigation of smoke. They also responded to 4 fires. Training Chief Paulson provided 16 hours of service. Assistant Chief Aaron Bentley provided 5 12 hour Duty Officer shifts. Division Chief Christensen has purchased 2 small pumps to use wherever needed. The Fire Department has voted on a new name for the District. A Unanimous vote for North Coast Fire and Rescue District.
- c) Public Works – Director Markee presented the public works report. There have been reoccurring telemetry issues between the wells and our phones. The signal gets lost which requires someone to respond. Bid package for Well #3 to complete the work has been delayed as we make modifications. We have found a way to save money on the electrical design. The crew has been hot patching pot holes. This is a more permanent repair than gravel or cold patching. He has executed the contract for the new sewer lift station with Advanced Excavation. Work should begin soon. Things overall are operating well at the WWTP. The campground is now open and we have already had a few guests.
- d) BCEV – Manager Welch presented the report from the Bay City Emergency Volunteers. BCEV continues to hold Wednesday 7 pm radio check-ins, several more members have radios and are participating. The website is up and running BCEVOR.org. The new storage container has been delivered. Thank you Gary Frey for taking the lead and Public Works crew for preparing the site. Generator training is scheduled for Tuesday June 20th at the regular meeting.

Hosted a TC4 meeting: working on a press release and letter to County Commissioners to support grass root emergency efforts. Next Meeting is Tuesday June 20th at 5:30pm.

- e) Planning Department – Manager Welch presented the Planning Department report. Inquiries are coming in daily regarding land use and building projects. Planner Dave Mattison has given out 4 zoning permits, 1 Public Works Permit, and has answered numerous questions on the phone and at the counter. Next Planning Commission Meeting is June 21, 2023
- f) Fire Committee – Pat Vining presented the new name of North Coast Fire and Rescue District. The fire committee is moving very rapidly. This will go to the county commissioners for approval to be placed on the ballot.

G. Minutes

- a. Council Workshop – May 8, 2023
- b. Council Meeting – May 9, 2023

H. Treasurers Report

I. Bills against the City

J. Unfinished Business

- a. Jurisdictional transfer of county roads to the City. Discussion was held on how this might take place. Council will supply the City Manager Welch with direction.

K. New Business

- a. Letter from Sierra Lauder to City Council thanking David Mattison.
- b. Resolution 2023-011 – A Resolution abolishing the Fire Apparatus Replacement Reserve Fund and the Fire Hall Relocation Reserve Fund; Creating a New Reserve Fund Entitled The Fire Department Operation, Maintenance, and Relocation Reserve Fund; and Transferring Abolished Reserve Funds Unexpected Balances to the New Reserve Fund.
- c. Resolution 2023-013 – A Resolution Approving the City's Participation in the State Revenue Sharing Program and the City's Election to Receive State Revenue Sharing Funds.

- d. Resolution 2023-014 – A Resolution Adopting the 2023-2024 Budget, Imposing Taxes, Categorizing the Taxes, and Making Appropriations.
- e. Resolution 2022-015 – A Resolution Adopting a Supplemental Budget for Fiscal Year 2022-2023 for The City of Bay City.
- f. Discussion of new City Manager and City Council. We have a new City Manger as of July 1, 2023 which is David McCall. Councilor Baker said she would be interim Mayor until a decision can be made. Councilor Baker does not want to give up her Council position. City Manger Welch will mail out the City Charter for review.
- g. Amendment 1 to State of Oregon Grant Agreement No 8010. ARPA Well #3 and Sewer Lift Station. City Manger Welch said this would be a good thing for the City.
- h. Notice of Executive Session – ORS 192.660 2 (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- i. Recess from the City Council Workshop – 6:43 pm
- j. Executive Session – 6:45 pm
- k. Executive Session closed – 7:10 pm
- l. Council Workshop resumed – 7:11 pm

L. Mayor's Presentation


M. Council Presentation

N. Attorney Presentation

Meeting adjourned at 7:16pm.



Kathleen Baker, Interim Mayor



Debbie Pohs, Deputy City Recorder