



## **BAY CITY COUNCIL MEETING**

May 9, 2023

6:00pm

Members Present: Mayor McCall, Councilor Tom Imhoff, Councilor Melissa Rondeau, Councilor Jason Hovey, Councilor Josi, Councilor Anthony Boatman

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, City Recorder/Finance Director Lindsey Gann, Division Chief Christensen

Visitors Present: Gary and Hilde Frey, Bob Miles, Mike Rawson, Roger Miller, Ralph McRae

- A.** Call to Order, Pledge of Allegiance, Roll Call
- B.** Visitor Propositions (Public Comment on Non-Agenda Items)  
No Questions or Comments
- C.** Presentation – Public Works Director Roy Markee, WWTP Outfall  
Public Works Director Markee presented the WWTP Outfall
- D.** Mayor McCall requested to move ahead on the agenda New Business item “a” TLT Committee Recommendations. Council agreed and moved New Business item “a” ahead on the agenda.

New Business:

- a.** TLT Committee Recommendations.

TLT grant applications were presented at the City Council Workshop.

- 1) Bay City Pearl and Oyster Music Festival – Requesting \$7800 for festival costs.
- 2) Tillamook Tennis Association - Requesting \$4,896
- 3) Bay City Emergency Volunteers – Requesting \$12,528 for a storage container.
- 4) City of Bay City – Requesting \$14,775 for the City Hall Mural

Motion by Councilor Josi to approve all TLT grant applications for payment, seconded by Councilor Boatman.

### **Motion Passes 5-0**

- E.** Committee, Department, and Staff Reports
  - a.** City Manager, - City Manager Welch presented the City Manager report at the council workshop. HB 3115 was discussed, staff located Ord #585 which states “No person shall lodge in a car, outbuilding or other place not intended



for that purpose without permission of the owner or person entitled to". Mayor McCall stated he feels the current ordinance that is in effect provides guidance for HB3115. The Council agrees and stated that if amendments are needed, they can be made in the future.

- b. Finance Department – Manager Welch presented the report, a copy of the report is in the council packet.
- c. Fire Department– Manager Welch presented the report, a copy of the report is in the council packet.
- d. Fire Committee Report – No report
- e. Public Works– Manager Welch presented the report, copy of report is in the council packet.

f. Emergency Preparedness,

- i. Next meeting Monday May 15, 2023, 5:30 pm at Ad Montgomery Community Hall

Manager Welch presented the report, a copy of the report is in the council packet.

g. Planning Department,

- i. Next Planning Commission – May 17, 2023, at 6:00 pm at Ad Montgomery Community Hall

Manager Welch presented the report, a copy of the report is in the council packet.

**F. Minutes**

- a. Council Workshop – April 10, 2023
- b. Regular Council Meeting – April 11, 2023

No questions or comments on the minutes. Motion by Councilor Josi to approve the minutes, seconded by Councilor Rondeau.

**Motion Passes 5-0**

**G.** Treasurers Report – No questions or comments.

**H.** Bills against the City – Not questions or comments. Motion by Councilor Boatman to approve the bills against the city, seconded by Councilor Rondeau.

**Motion Passes 5-0**

**I.** Unfinished Business

- a. Fiscal Policy – Move hearing to July Council Meeting



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- b. Business Registration – propose to schedule public hearing for June 13, 2023. Staff and Council agreed to move the public hearing to June.
- c. FEMA National Flood Insurance implementation changes
- d. Tillamook County land swap for streets discussion – City Manager Welch was directed to continue to work with the County on a land swap for streets agreement.

#### J. New Business

- a. TLT Committee Recommendations – Moved ahead on the agenda.
- b. Resolution 2023-012 – A Resolution Exempting a Bid for New Financial, Payroll, and Billing Software for the City from Competitive Bidding Requirements of ORS 279, which includes permission for Finance Director to sign contract with Springbrook for new software.

Finance Director Gann explained the need for new software, and research from other cities/counties and suggested software from the Auditors. The most popular software suggested was Springbrook. Requesting authorization for exemption from competitive bidding and for authorization to sign the contract.

Motion by Councilor Josi to approve resolution 2023-012, seconded by Councilor Imhoff.

##### **Motion Passes 5-0**

- c. Permission for Public Works Director to sign the Paving Contract for portions of 14<sup>th</sup> 16<sup>th</sup>, and Main Streets.

Requesting permission from the council for Public Works Director Markee to sign the paving contract. Motion by Councilor Rondeau to approve, seconded by Councilor Hovey.

##### **Motion Passes 5-0**

- d. Permission for Public Works Director to sign Contract for the new sewer lift station.

Requesting permission for Public Works Director Markee to sign the contract for the new sewer lift station.

Motion by Councilor Josi to approve, seconded by Councilor Imhoff.

##### **Motion Passes 5-0**

- e. Project Assessment Report – Bay City Wastewater Treatment Plant Upgrades, by Cascade Energy (TPUD) – Study was presented at council workshop.





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- f. Notice of Executive Session – ORS 192.660 2 (a) in May and/or June 2023, for City Council to interview City Manager Applicants.

Mayor McCall recused himself from the discussion.

City Manager Welch stated that she is ready to schedule interviews for the City Manager position. Since the Council is an interview panel it will need to be noticed as a public hearing/executive session. Manager Welch was directed by council members to send a doodle pole out to set a date for the interviews, and to notice the interview date as a public hearing / executive session.

- K. Mayor's Presentation
- L. Council Presentation
- M. Attorney Presentation

Motion to adjourn at 6:56pm by Councilor Hovey, seconded by Councilor Boatman.

**Motion passes 5-0**

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Lindsey Gann, City Recorder

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David McCall, Mayor