



BAY CITY COUNCIL WORKSHOP

May 8, 2023

5:31 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Melissa Rondeau, Councilor Tim Josi, Councilor Jason Hovey, Councilor Anthony Boatman

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, City Recorder/Finance Director Lindsey Gann, Division Chief Christensen

Others present: Bob Miles, Pat Vining, Greg Sweeney, Mike Rawson, Tom Dye, Karen Dye, Roger Miller

- A.** Call to Order, Pledge of Allegiance, Roll Call
- B.** Visitor Propositions (Public Comment on Non-Agenda Items)
No questions or comments
- C.** Presentation – Public Works Director Roy Markee, WWTP Outfall
No presentation at the council workshop

Mayor McCall asked for approval to move agenda item “a” for new business ahead on the agenda. Approved by council, item “a” new business moved ahead.

- D.** New Business
 - a.** TLT Committee Recommendations:

City Manager Welch presented the recommendations from the TLT committee to the Council. 3 applications were received for TLT Grants.

- 1) Bay City Pearl and Oyster Music Festival – Requesting \$7800 for festival costs.
- 2) Tillamook Tennis Association - Requesting \$4,896

The council requested to know what hours the pickleball court would be open for use. Tom Dye spoke on behalf of the Tennis Association stating they have approximately 60 members and the typical outdoor playing time is around 8am-11am Monday – Saturday and 3pm-5pm Sunday, it is organized play.

Greg Sweeney spoke on behalf of the TLT committee and stated that the committee is in favor of the application and stated they would like to see the nets available outside of the pickleball play hours. City Manager Welch clarified that the pickleball players would like to have tennis nets up to separate the courts. Mayor



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McCall stated that the Tennis Association needs to do outreach to bring in visitors outside of the local group since funds would be from the TLT Grant. A discussion on play hours and signage was held. Mayor McCall expressed concern of getting off topic and overregulating from council on the hours in the park. Mayor McCall directed the council back to the initial discussion on whether to award the funds for the grant application.

- 3) Bay City Emergency Volunteers – Requesting \$12,528 for a storage container. Councilor Imhoff asked how this project would relate to tourism. City Manager Welch explained that the storage container may not bring in additional tourism, however the items in the storage container would be used to support tourists that are in the area during a disaster. Councilor Imhoff requested advertising to meet the TLT criteria.
- 4) City of Bay City – Requesting \$14,775 for the City Hall Mural

E. Committee, Department, and Staff Reports

- a. City Manager, City Manager Welch presented the city manager report. Report is in the council packet. Discussion was held on HB 3115 which goes into effect on 7/1/2023. Staff directed to review current ordinance to see if the City has an ordinance that addresses camping on public property / homelessness issues. City Manager Welch stated that the City of Manzanita does have 1 parking place available to the homeless at this time.
- b. Finance Department – City Manager Welch presented the Finance report, a copy of the report is in the council packet.
- c. Fire Department – City Manager Welch presented the Fire Department Report, a copy of the report is in the council packet.
- d. Fire Committee Report – No report
- e. Public Works – Director Markee presented the public works report, a copy of the report is in the council packet.
- f. Emergency Preparedness,
 - i. Next meeting Monday May 15, 2023, 5:30 pm at Ad Montgomery Community Hall
City Manager Welch presented the Planning report, a copy of the report is in the packet.
- g. Planning Department,



- i. Next Planning Commission – May 17, 2023, at 6:00 pm at Ad Montgomery Community Hall

City Manager Welch presented the Planning report, a copy of the report is in the packet.

F. Minutes

- a. Council Workshop – April 10, 2023
- b. Regular Council Meeting – April 11, 2023

No questions or comments

G. Treasurers Report

H. Bills against the City

I. Unfinished Business

- a. Fiscal Policy – Staff explained that they did not give the fiscal policy to the budget committee as originally planned, staff were busy and did not remember to provide it. A discussion was held, and the council determined that budget committee input was not necessary.
- b. Business Registration – City Manager Welch proposed to schedule a public hearing for June 13, 2023, as notice of public hearing was not published in time for the May Council meeting. The council agreed to push public hearing back to the June council meeting.
- c. FEMA National Flood Insurance implementation changes – Planner David Mattison sent a letter to Fema regarding the implementation of changes.
- d. Tillamook County land swap for streets discussion – City Manager Welch stated concerns about the land swap proposal. Council agreed that the proposal is not what they are looking for, City Manager Welch will discuss it further with the Tillamook County Road Department.

J. New Business

- a. TLT Committee Recommendations – Moved ahead on the agenda.
- b. Resolution 2023-012 – A Resolution Exempting a Bid for New Financial, Payroll, and Billing Software for the City from Competitive Bidding Requirements of ORS 279, which includes permission for Finance Director to sign contract with Springbrook for new software.

City Manager Welch explained that the Cities current software is not sufficient, and staff has researched new software. Staff reached out to other cities and



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our auditors for software suggestions and Springbrook was the top mentioned software. Staff has a negotiated the price with Springbrook and are looking for approval to move forward and to allow the finance director to sign the contract.

- c. Permission for Public Works Director to sign the Paving Contract for portions of 14th 16th, and Main Streets.

City Manager Welch presented the request for Public Works Director Markee to sign the paving contract.

- d. Permission for Public Works Director to sign Contract for the new sewer lift station.

City Manager Welch presented the request for Public Works Director Markee to sign new sewer lift station contract.

- e. Project Assessment Report – Bay City Wastewater Treatment Plant Upgrades, by Cascade Energy (TPUD)

Public Works Director Markee presented the report to council.

- f. Notice of Executive Session – ORS 192.660 2 (a) in May and/or June 2023, for City Council to interview City Manager Applicants.

K. Mayor's Presentation

L. Council Presentation

M. Attorney Presentation

Adjourned at 7:26pm

Lindsey Gann, City Recorder

David McCall, Mayor