

**BAY CITY COUNCIL WORKSHOP**  
**February 13, 2023**  
**5:31 P.M.**

Members Present: Mayor McCall, Councilor Tom Imhoff, Councilor Melissa Rondeau, Councilor Tim Josi, Councilor Tony Boatman, Councilor Kathy Baker excused.

Staff Present: City Manager Liane Welch, Fire Chief Dale Kamrath, Fire Division Chief Alan Christensen, Public Works Director Roy Markee, and Deputy City Recorder Debbie Pohs.

Others present: Cathy Manis, Bob Miles, Greg Sweeney, Gary & Hilde Frey, Bill Raglione, Joel Haugen, Mike Rawson, Pat Vining.

**A. Visitor's Proposition**

No visitor propositions.

**New Business Item c moved up on agenda**

Mr Bill Raglinoe and Mr. Joel Haugen presented minimal road improvements they would like to make to both properties at 11<sup>th</sup> and Portland. They are requesting a non-remonstrance agreement. Memo from David Mattison in Council Packet.

**B. Committee, Department, and Staff Reports**

- a) City Hall – City Manager Welch presented the city hall report. Bay City was successful and awarded a \$40,000 grant from Tillamook County TLT. These funds will be a match for the ODOT Path Grant if we are successful with that Grant application. We will assist City of Tillamook with their Water Transmission Line Replacement project. We Continue to work with City of Garibaldi Fire Department, Rural Garibaldi Fire District and City of Rockaway Beach on Fire related services. Working with BCEV on the firewise program and the emergency supply sheds. Met with the Tillamook Pickle Club, they will be painting lines on the tennis courts at Al Griffin Memorial Park. We continue to work with the Way finding program, including the kiosks in the parks, the Logo design and the Mural design.
- b) Fire Department – Chief Kamrath presented the Fire Department report. The department responded to 17 Requests for assistance, 10 Medical alarms within the City Limits, 1 Unintentional Fire alarm at the Smoker. We were in assisting mode this month responding to requests for Fire Alarms from Nestucca, Tillamook, Garibaldi, and Rockaway Beach. The volunteers received a \$20,000 Donation from the Tillamook Anglers on behalf of the Loren E. Parks Trust.
- c) Public Works – Public Works Director Markee presented the public works report. Jones Drilling has completed the drilling and casing

portion of the project. Currently working with local engineer Rich Gitschlag on the 2023 paving project with the \$250,000 SCA Grant. The headworks screen at the Wastewater treatment plant is operational. The yearly City Engineer contract with AKS has expired and needs renewed. Roy would like to close the campground. Liane supports this recommendation. Copy of report in council packet.

- d) Emergency Volunteer – Manager Welch said there is no report but they are continuing to work. The next scheduled meeting is February 21, 2023, at 5:30pm,
- e) Planning Department – City Planner David Mattison presented the Planning Department report. Inquiries continue coming in daily regarding land use and building projects. Report in council packet. Next Planning Commission meeting is March 15, 2023 at 6:00pm.

#### C. Minutes

- a. Council Workshop – January 9, 2023 – Mayor McCall asked to change Councilor Boatman to Councilor elect Boatman
- b. Council Meeting – January 10, 2023

#### D. Treasurers Report

E. Bills against the City – No questions or comments.

#### F. Unfinished Business

- a. Fiscal Policy Status – being reviewed by our auditors (Accuity)
- b. Business Registration status – Due in March. Email in Council Packet

#### G. New Business

- a. John Gettman Award – Mayor McCall is looking to put a committee together to review nominations for this award. Resolution is in the packet for the criteria.
- b. Review 2022 City Council goals for upcoming budget development. Reviewing. City Manager Welch is asking Council to review and see if the goals are still the same moving forward.
- c. Resolution 2023-002 - A Resolution recognizing unanticipated Revenue for the City of Bay City from the Oregon Parks and Recreation Department Local Government Grant Program for the Hiker/Biker Campground at the Al Griffin Memorial Park. \$318,000 additional revenue.

- d. Resolution 2023-004 – Joint Resolution of the City Council and the Local Contract Review Board Opting out of the Attorney General’s Model Public Contracting Rules for the City of Bay City. Email in the Council Packet.
- e. Discussion and request for approval to procure Hiker/Biker ADA bathroom shower - \$230,678.10 needs Council approval.
- f. Proposed Budget Calendar FY 2023-2024 – Review and make any necessary changes. First meeting will be May 1, 2023.
- g. AKS Engineers & Forestry Contract for City Engineer. Needs a new contract. Roy has put a 1 year contract together.
- h. Grant Agreement Department of Transportation Small City Allotment Program.
- i. State of the City April 8,2023 – Meeting to set up tables for various groups, public works, boosters, planning, fire department, city hall, etc. This will take place on April 8,2023 from 2:00 to 4:00pm
- j. Recommendation to name Aaron Bentley Assistant Fire Chief – Fire Chief Dale Kamrath would like to appoint Aaron Bentley as Assistant Fire Chief. Council approval needed.
- k. Addendum Contract with Dale Kamrath Interim Fire Chief – An addendum to extend until June 30, 2023
- l. Proclamation Tillamook Public Utility District and Public Works staff – Councilor Boatman would like to thank PUD and Public Works for all their hard work with the last storm.
- m. Proposed new Logo for Bay City for Bay City as part of the Wayfinding program. This is the final logo and needs Council approval.
- n. TLT Committee Recommendations for grant applications. Two applications were discussed and recommendations were given from the TLT Chair Greg Sweeney. Mayor McCall has asked that the scoring sheets be included with the application to be able to make a better decision and if the application itself may need an update.

H. Mayor’s Presentation – no comment

I. Council Presentation – Councilor Boatman wanted to mention that the Blue building across the street should be taken down as it is an eye sore.

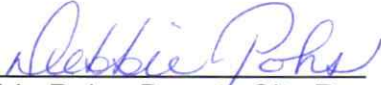
J. Attorney Presentation – No attorney present

Meeting adjourned at 7:21pm.



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David McCall, Mayor



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Debbie Pohn, Deputy City Recorder