

BAY CITY COUNCIL MEETING

October 11, 2022

6:00 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Melissa Rondeau, Councilor Tim Josi, Councilor Helen Wright

Members Absent:

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, City Recorder/Finance Director Lindsey Gann

Others present: Bob Miles, Pat Vining, Alan Christensen, Ralph McRae, Holly Saindon, Blake Paulsen, Will Chappell

A. Call to Order, Pledge of Allegiance, Roll Call

B. Visitor Propositions (Public Comment on Non-Agenda Items)

Will Chappell introduced himself, he is a new reporter for the Headlight Herald. Holly Saindon announced that the quilt fundraiser raised \$1,400 and the winner has been notified, will attempt to get a picture with the winner. Councilor Wright gave an announcement for Jody Daly, the pearl festival will be the fourth Saturday of August in 2023. Money will be donated to Watts Park.

Mayor McCall asked council to approve amending agenda to add item H as discussed at the council workshop – Drilling contract for well #3 – requesting authorization for Director Markee to sign contract. No objections from council.

C. Committee, Department, and Staff Reports

a. City Manager,

City Manager Welch presented report, see attached. Bay City was awarded the Oregon Parks and Recreation Grant for \$318,000. Mural review team, looking for suggestions from council for review team participants to review ideas for the mural on the outside of city hall. Putting door hangers out for bills that are past due, water will be shut off for those that do not attempt to communicate and pay their past due bills. Mayor McCall stated a reminder as discussed at the workshop meeting, that the county commissioners will be approving Manager Welch as the voting member for the small cities NWACTION for a two-year term.

b. Finance Director/City Recorder – Draft Audit was sent to city council for review. Waiting for response from auditor regarding question on one finding. Working with CAT for a new contract.

c. Fire Department

City Manager Welch presented the Fire Department report, see attached. Councilor Imhoff asked the fire staff that were present if the burn ban was planned to be lifted, according to staff it will be lifted after October 15th unless anything changes prior. Mayor McCall asked if the new vehicle needs to be fully equipped prior to summer and if the budget is a concern, can we do an internal loan. Manager Welch will discuss with the Fire Chief.

- d. Fire Committee Report – Report presented at council workshop
- e. Public Works
Public Works Director Markee presented his report, see attached.
- f. Emergency Preparedness,
Presented by Manager Welch, see attached report
 - i. Next meeting Monday October 17, 2022, 5:30 pm at Ad Montgomery Community Hall
- g. Planning Department,
Presented by Manager Welch, see attached report
 - i. Next Planning Commission October 19, 2022, 6:00 pm at Ad Montgomery Community Hall

D. Minutes

No questions or comments

- a. Council Workshop – September 12, 2022
- b. Regular Council Meeting – September 13, 2022
Motion to approve by Councilor Rondeau, seconded by Councilor Wright
Motion Passes 5-0

E. Treasurers Report

No questions or comments – file for auditors

F. Bills against the City

No questions or comments. Motion to approve bills against the city by Councilor Rondeau, seconded by Councilor Wright.

Motion Passes 5-0

G. Unfinished Business

- a. Lemon Property – Lemon property has sold; funds will be distributed per resolution 2022-25
- b. CAT and Housing Rehabilitation Program – Waiting for response from CAT regarding new contract.
- c. Short Term Rental Discussion – Ordinance is at legal review. No major changes, Councilor Baker moved to set first public hearing for November 8th, 2022, at 6:00pm. Seconded by Councilor Imhoff.

Motion passes 5-0

H. New Business

- a. Request by Joy Simmons to name the Fire Training Hall after Kenneth Simmons, Fire Chief for 40 years.

Kenneth Simmons was the fire chief for 40 years; his daughter Joy Simmons has requested to have the training hall named after him. Fire committee is in support of the naming of the training hall after Kenneth Simmons.

Motion to approve naming the Fire Training Hall after Kenneth Simmons by Councilor Rondeau, seconded by Councilor Wright.

Motion Passes 5-0

- b. Resolution 2022-23. A Resolution Providing for Budget Appropriation changes for Fiscal Year 2022-2023 and Repealing Resolution 2022-22

Manager Welch presented the resolution, will repeal resolution 2022-22 which was a change in allocations as the ARPA funds were already budgeted. Motion by Councilor Baker to approve, seconded by Councilor Rondeau.

Motion Passes 5-0

- c. Resolution 2022-24. A Resolution Establishing Residential, Commercial, and Industrial Sewer User Rates, System Development Fees, and Other Fees and Charges Effective October 12, 2022, and Repealing Bay City Resolution 2022-15.

Manager Welch presented the resolution which will now include a fee waiver for sewer fees during the summer months for irrigation. Effective 2023 and will be allowed for the months of June – September for residents to submit a request for irrigation water sewer fee to be waived.

Motion to approve by Councilor Baker, seconded by Councilor Imhoff.

Motion Passes 5-0

- d. Resolution 2022-25. A Resolution Recognizing Unanticipated Revenue from the Sale of Real Property and Making Appropriations.

Motion by Councilor Josi to approve, seconded by Councilor Baker

Motion Passes 5-0

- e. Resolution 2022-26 A Resolution Recognizing Unanticipated Revenue from the Siletz Tribal Grant.

Motion to approve by Councilor Josi, seconded by Councilor Wright.

Motion Passes 5-0

- f. Utility Service Application – New application for utility service request, information only.

- g. Handout with proposed City fees, discussion on November 8, 2022, meeting Handout proved to council, will discuss further at next council meeting on November 8, 2022.

- h. Contract for drilling well #3 – requesting approval from council for Public Works Director Markee to sign contract in the amount of \$162,500

Motion by Councilor Baker to approve, seconded by Councilor Imhoff.

Motion passes 5-0

I. Mayor's Presentation

Mayor has been asked to accept a nomination to the EPA local government advisory committee and/or small communities advisory committee. City Manager Welch will write a letter in support of the mayor accepting the nomination, if approved by Council. Councilor Baker made a motion to approve a letter of support, seconded by Councilor Josi.

Motion passes 5-0

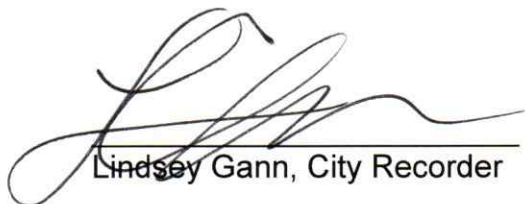
Mayor McCall received an email from the Mayor of Warrenton requesting the city to support the OMA Homeless Task Force, it is independent of the current homelessness project the city is currently working on. OMA Homeless task Force is requesting letters of support from cities. Councilor Baker and Imhoff expressed their support. Consensus from council to move forward with support of OMA Homeless task Force.

J. Council Presentation


Councilor Imhoff asked how policy is set, is it set by council or by the city manager? Council agrees that policy should be set and approved by City Council. Question evolved over the adjustments for leaks. Manager Welch explained each leak is reviewed prior to a waiver being provided. Staff will bring a financial policy to council for approval.

K. Attorney Presentation

Meeting adjourned at 7:05pm



Lindsey Gann, City Recorder



David McCall, Mayor