

**BAY CITY COUNCIL MEETING
APRIL 12, 2022
6:02 P.M.**

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Tim Josi, Councilor Melissa Rondeau, Councilor Wendy Krostag, Councilor Helen Wright

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, and City Recorder Lindsey Gann

Others present: Bob Miles, Pat Vining, Ron and Sally Milner, Angie Cherry, Donna Miller, Kathy Manis

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. Public Hearing Ordinance 698 (Second Reading) – An Ordinance granting to R. Sanitary Service Exclusive Franchise to Conduct a Solid Waste collection and Hauling Business in the City of Bay City; Providing the Regulation Thereof and Exercise of Franchise until June 1, 2027; and repealing Bay City Ordinance No 676.

Public hearing open at 6:04pm. Manager Welch gave a brief explanation regarding the ordinance and franchise fees for R. Sanitary, increasing from 3.5% to 5%, to be in effect in 18 months from now. No public comments regarding the ordinance.

Public hearing and comments closed at 6:06 pm

Motion by Councilor Baker for second reading by title only, seconded by Councilor Rondeau.

Motion Passes 6-0

City Recorder Gann gave the second reading of Ordinance 698

Motion by Councilor Baker to adopt Ordinance 698, seconded by Councilor Josi

City Recorder Gann called the roll for the vote

Councilor Baker – Aye

Councilor Rondeau – Aye

Councilor Wright – Aye

Councilor Krostag – Aye

Councilor Imhoff – Aye

Councilor Josi – Aye

Motion Passes 6-0

- C. Public Hearing – Supplemental Budget – Postponed
- D. Public Hearing – Concerning the sale of real property located at 7895 18th Street, Bay City, Oregon 97107

Public hearing opened at 6:09 pm, Manager Welch explained staff is looking for direction from the council for the sale of the property. Director Markee provided a summary of available lots for sale in Bay City, along with a total of all liens against the property. Asking Council to provide direction to sell property and minimum bid amount. Discussion was held regarding best process to accept bids. Director Markee suggested taking the highest and best bid.

No public comments received by staff.

Ron Milner and Donna Miller both asked if this will be an open auction or sealed bid. Public comments closed. Discussion was held by council regarding how to accept bids and minimum bid amount.

Councilor Josi motioned to accept sealed bids with a set minimum bid of \$70,000 and to allow two weeks for financing to be procured by bidder. Seconded by Council Imhoff.

Motion Passes 6-0

Hearing closed at 6:30 pm

E. Visitor Propositions (Public Comment on Non-Agenda Items)

No Comments or questions

F. Committee, Department, and Staff Reports

- a. City Manager - Manager Welch gave the City Staff report at the Council Workshop, nothing additional to add.
- b. Finance Director/City Recorder Report - Manager Welch gave the Finance report at the Council Workshop. Finance Director Gann stated she is looking for direction from council regarding credit card processing. Discussion was held on accepting credit cards in the office or only at the park and by QR code or also by terminal in the office. Council directed staff to proceed with accepting credit cards at the park only at this time and by QR code.
- c. Fire Department - Manager Welch gave the Fire Department report at the Council Workshop, nothing additional to add.
- d. Fire Committee Report – Pat Vining gave a report at the Council Workshop. Reminder of town hall meeting on April 23rd and they continue to put signs out for the levy.
- e. Public Works - Manager Welch gave the Public Works report at the Council Workshop, nothing additional to add.
- f. Emergency Preparedness,
 - i. Next meeting Monday April 18, 2022, 5:30 pm at Ad Montgomery Community Hall

Manager Welch gave the Emergency Preparedness report at the Council Workshop, nothing additional to add.

g. Planning Department,

- i. Next Planning Commission meeting April 20, 2022, 6:00 pm at Ad Montgomery Community Hall

Manager Welch gave the Planning Department report at the Council Workshop, unable to answer questions regarding the Twins Ranch temporary use permit, as it is going in front of the planning commission and if denied/appealed it would go in front of the Council.

G. Minutes

- a. Council Workshop – March 7, 2022
b. Regular Council Meeting – March 8, 2022

Motion to approve minutes by Councilor Baker, seconded by Councilor Rondeau

Motion passes 5-0

H. Treasurers Report – no questions or comments received, file for auditors.

I. Bills against the City

Motion to approve bills against the city in the amount of \$161,649.80 by Councilor Baker, seconded by Councilor Rondeau

Motion passes 6-0

J. Unfinished Business

None

K. New Business

- a. Letter to Oregon Secretary of State regarding the 2020-21 Fiscal year Audit Council is aware of the deficiencies and approves of the letter from the Finance Director to send to Secretary of State.

Councilor Baker asked if the addition of a City Manager and reviews by council would improve the deficiencies stated by the auditors. Finance Director Gann explained that we do not have enough staff to separate job responsibilities enough to remove those deficiencies.

Motion by Councilor Josi to authorize Mayor McCall to sign the accepted letter and instruct staff to send to Oregon Secretary of State, seconded by Councilor Baker.

Motion passes 6-0

- b. Franchise Agreement with Tillamook People's Utility District. Franchise fee increased from 4-5% and TPUD notices City when spraying in the City.

Manager Welch made edits to the contract as discussed at the Council Workshop and emailed TPUD to discuss changes.

- c. Resolution 2022-09 – A Resolution Exempting the Wastewater Treatment Plant Headworks Screen Contract from Competitive Bidding Requirements of ORS 279 and Awarding Contract.

Explanation provided by Director Markee at Council Workshop. No further discussion.

Motion to adopt Resolution 2022-09 by Councilor Baker, seconded by Councilor Rondeau.

Motion passes 6-0

- d. Resolution 2022-10 Supplement Budget – Postponed

- e. Resolution 2022-11 – A Resolution of the City council of the City of Bay City providing an increase of employee wages to keep up with inflation.

Manager Welch provided information regarding the CPI-W showing average inflation from last year is at 4.9%, proposing a 4.9% increase to staff wages to reflect the inflation rate effective July 1st, 2022.

Motion to adopt resolution 2022-11 by Councilor Imhoff, seconded by Councilor Wright.

Motion passes 6-0

- f. Resolution 2022-12 – A Resolution of the Nation of Ukraine, The Ukrainian Diaspora, and Cities around the world in condemning the Vicious and Unprovoked Russian Attack on Ukraine.

Discussion was held regarding sending supplies and \$1,000 to the nation of Ukraine.

Motion to adopt Resolution 2022-12 by Councilor Baker, seconded by Councilor Krostag.

Discussion was held again by council regarding the donation of funds by the council to the Ukraine.

Motion by Councilor Josi to amend the adoption of Resolution 2022-12 to remove the donation of funds of \$1,000, seconded by Councilor Imhoff.

Amended motion passes 4-2

Original motion passes 6-0

Motion by Councilor Wright to donate \$1,000 to Care, seconded by Councilor Josi.

Motion by Councilor Baker to amend Councilor Wright's motion to donate funds and for the funds to be donated to the Tillamook Food Bank, seconded by Councilor Krostag.

Motion does not pass 2-4

Motion by Councilor Josi to amend the original motion to donate funds to Care with the restriction that funds are spent within the City of Bay City, seconded by Councilor Imhoff.

Amendment of motion passes 5-1

Original motion passes 5-0

- g. Resolution 2022-13 – A Resolution Recognizing the Unanticipated Revenue for the City of Bay City from the State of Oregon Acting by and through the Department of Administration Services for the Coronavirus State and Local Recovery Fund (CSLFRF) Making Appropriations and Repeal 2022-04 in its Entirety.

Manager Welch gave a brief explanation of Resolution 2022-13.

Motion by Councilor Imhoff to adopt Resolution 2022-13, seconded by Councilor Rondeau.

Motion passes 6-0

- h. Resolution 2022-14 – A Resolution of the City Council of Bay City setting Rates for all Fees and Charges relating to Water Service Effective July 1, 2022, and Repealing Resolution 21-02.

Manager Welch gave a brief explanation of Resolution 2022-14 regarding setting rates for the water service and fees effective July 1, 2022.

Motion by Councilor Rondeau to adopt Resolution 2022-14, seconded by Councilor Josi.

Comment from Angie Cherry stating that she is concerned about the residents of Bay City and the amount of inflation and those on fixed incomes. Feels it is a double standard that employees are receiving a cost-of-living increase and the city is increasing the water rates based on the same percentage.

Manager Welch explained that other entities have also provided cost of living increases such as social security which increase 5.9%. Also explained that the City's operating costs are also increasing due to inflation.

Mayor McCall called for the vote after discussion was complete.

Motion passes 6-0

- i. Resolution 2022-15 – A Resolution Establishing Residential, Commercial, and Industrial Sewer User Rates, System Development Charges Effective July 1, 2022, and Repealing Bay City Resolution 2022-02.

Manager Welch gave a brief explanation of Resolution 2022-15 regarding establishing sewer rates effective July 1, 2022.

Motion by Councilor Baker to adopt resolution 2022-15, seconded by Councilor Rondeau

Motion passes 6-0

- j. Resolution 2022-16 – A Resolution Setting Street Maintenance Fees, Effective July 1, 2022, and Repealing Bay City Resolution No. 21-04.

Manager Welch gave a brief explanation of Resolution 2022-16 regarding establishing street maintenance fees effective July 1, 2022.

Motion to adopt Resolution 2022-16 by Councilor Josi, seconded by Councilor Rondeau.

Motion passes 6-0

- k. TLT Committee Recommendations for Q1 applicants

Manager Welch presented the application for grant funding from the Bay City Arts performing arts in the amount of \$11,280.

Councilor Josi is recusing himself from voting as he is on the Bay City Arts board

Motion to approve the Bay city Arts application for funding in the amount of \$11,280 by Councilor Wright, seconded by Councilor Rondeau.

Motion passes 5-0, 1 abstain by Councilor Josi

Manager Welch presented the application for grant funding from the Bay City Arts Center for a Community Theater project in the amount of \$10,000.

Motion by Councilor Rondeau to approve the application for funding in the amount of \$10,000, seconded by Councilor Wright.

Motion passes 5-0, 1 abstain by Councilor Josi

- l. Wayfinding Draft Locations discussion

Manager Welch presented the locations at the Council Workshop. No further comments from Council, will continue working on the designs.

- m. City Fee Schedule Discussion

Postponed the discussion until a later date.

- L. Mayor's Presentation – Reminder that the City is hosting is a League of Oregon Cities meeting at the City Hall in Bay City on May 6th, 2022 from 11am-1pm

- M. Council Presentation – No presentations

- N. Attorney Presentation – No presentation

Motion to adjourn by Councilor Wright, seconded by Councilor Imhoff. Adjourned at 7:36pm



Lindsey Gann, City Recorder



David McCall, Mayor