

BAY CITY COUNCIL WORKSHOP

February 7, 2022

5:30 P.M.

Members Present: Mayor McCall, Councilor Helen Wright, Councilor Melissa Rondeau. Councilor Tom Imhoff joined the meeting in progress at 5:41pm.

Staff Present: City Manager Liane Welch, Fire Chief Darrell Griffith, Public Works Director Roy Markee, and City Recorder Lindsey Gann, Deputy City Recorder Debbie Pohs

Others present: Greg Sweeney, Bob Miles, Pat Vining

- A. Public Hearing Ordinance 697** – An Ordinance Authorizing the City to Bill for Certain Fire and Emergency Services and Establishing Exceptions and Adoption of Recovery Fees by Resolution.
- B. Visitor Propositions** (Public Comment on Non-Agenda Items)
None
- C. Presentation by Tillamook County on Emergency Communication System** (Rachel Hagerty and John Spence) will be presented at the City Council Meeting on February 8th.
- D. Committee, Department, and Staff Reports**
 - a. City Manager:
City Manager Welch presented the staff report, she is applying for 3 grants. Drafted a new personnel policy and revised job descriptions. There are 4 vacancies on the budget committee that need to be filled. T-PUD Franchise agreement is expiring and will be meeting to renew. Purchased two used vehicles for city use.
 - b. Fire Department:
27 calls, 10 medical, 17 mutual aid. 7 volunteers were above 20% response rate. 5 applications in the onboarding process. Sending volunteers for training. Lucas device has been received, will do in house training in March.
 - c. Fire Committee Report:
Meeting monthly, working on the Levy.
 - d. Public Works:
Replacing one block of water main near 6th and B Street. Installed Chevron signs at 7th and Pennsylvania. The Smoker will be sending discharges again in March. Bathrooms continue to be vandalized. AKS surveys on Patterson Creek and the sewer lift station are complete. Job offer has been made for a new Code Compliance officer, waiting for a response.

- e. Emergency Preparedness:
NBEVC gave a presentation at their last meeting. Ordered radios and vests for volunteers. Have received cash and supply donations. Ready to put buckets together. Next meeting Tuesday Feb 22, 2022, 5:30 at Ad Montgomery Community Hall. Fire Department will host a BBQ to inform the public of the need for volunteers on May 7, 2022.
- f. Planning Department:
Planning department has been very busy with inquiries. At the January 19th meeting, the planning commission approved the Pioneer Museum camp host site. Pat Vining received an email from the State to hold off on discussing the ADU's. The State is currently doing an audit regarding ADU's. Councilor Imhoff state they will discuss STR at the next meeting, including parking, noise issues, and other items that would fall under the nuisance ordinance, along with a requirement for a business license. Next Planning Commission meeting February 16, 2022, 6:00 pm. Mayor McCall emphasized the importance of keeping the ADU and STR discussion together and to not separate them.

E. Minutes

- a. Council Workshop – January 10, 2022
- b. Regular Council Meeting – January 11, 2022

F. Treasurers Report

- G. Bills against the City** – Mayor McCall suggested a summarization of the bills in the future to explain what was paid.

H. Unfinished Business

- a. John Gettman Service Award – Committee is ready to make the award at the Council Meeting on February 8th.
- b. City Council Goal and Priorities – Edits made to the goals and priorities, would like the council to adopt one of the statements at the Council Meeting.
- c. Council Committees and Assignments – List provided in packet. Vacancies on budget committee, need to recruit. Two planning commission members have expired, others will expire 2022. Fire Department liaison is currently open. ORD 652 explains that the planning commission shall consist of 7 members and the terms per member.

I. New Business

- a. Tim Josi Application for City Council – Mayor McCall suggested moving this agenda item to earlier in the Council Meeting tomorrow.
- b. Bay City Al Griffin Park Campground opening discussion – Discussion was held on opening the campground for the summer. Public Works Director Markee has been researching camp host ideas. Suggested having camp host year-round even if the camp is only open during the summer months. Camp host would help with cleaning and security. Councilor Rondeau suggested giving the camp host a list of jobs to do during the week in exchange for the free camp site. Recommends not using someone from the area. Councilor Imhoff has concern about the park

becoming cluttered with a year-round camp host. Items to discuss and approve at the council meeting will include the date to open and the fees for camping. Discussion was held regarding the current fees and a pay system.

- c. Resolution 2022-01: A Resolution to Establish Fire Department Emergency Services Fees for Responding to Non-Residents or Non-Taxpayers.
Discussion was held regarding how the rates were set. Darrell explained they are actual costs of equipment and rates from the State.
- d. Resolution 2022-04: A Resolution Recognizing Unanticipated Revenue for The City of Bay City from the State of Oregon Acting by and Through the Department of Administration Services for the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF).

Received \$370,000 for well #3, and \$450,000 for the sewer lift station.

- e. Resolution 2022-05: A Resolution Recognizing Unanticipated Revenue for the City of Bay City from the Oregon Department of Transportation Small City Allotment Grant Funds.

\$100,000 grant approved for the rehabilitation of the streets near City Hall.

- f. Tillamook Lincoln Clastop (TLC) Credit Union Administration Access to Accounts. Remove Shaena Peterson and Linda Downey and add David McCall and Lindsey Gann. Request for motion at City Council Meeting to remove Shaena Peterson and Linda Downey, and to add David McCall and Lindsey Gann.


J. Mayor's Presentation

Mayor attended the LOC meeting in Warrenton, the next in person conference with be in Hermiston in April.

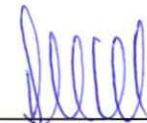
K. Council Presentation

L. Attorney Presentation – No attorney present

Meeting adjourned at 6:52 pm.



Lindsey Gann, City Recorder



David McCall, Mayor