



# General Application

775 Summer St NE, Suite 200  
Salem, OR 97301-1280

## Applicant

City of Bay City 93-6002124  
Name Federal Tax ID Number

5525 B Street, Bay City, OR 97107 PO Box 3309, Bay City, OR 97107  
Street Address Mailing Address

Organization Type:

City     County     Special District under ORS \_\_\_\_\_     Port District under ORS \_\_\_\_\_     Tribe

Liane Welch City Manager  
Contact Name Title  
(Person we should contact with project questions)

503-377-2288 503-377-4404 lwelch@ci.bay-city.or.us  
Phone Number Fax Number Email Address

**Representation** (Information may be found at [www.leg.state.or.us/findlegsltr](http://www.leg.state.or.us/findlegsltr) )

16 Rachael Armittage  
Senate District Number Senator's Name

32 Suzanne Weber  
House District Number Representative's Name

## Project Information

Bay City Water System Master Plan Update  
Project Name: (e.g., Stayton Water System Improvements)

### Opportunity/Problem

Briefly describe the opportunity or problem facing the applicant:

The City of Bay City has not reviewed our rate structure for at least 13 years since 2009. In order to evaluate water rates the Water Master Plan should be updated. Bay City is currently developing the Water Conservation Plan, which is also a requirement for the Master Plan update.

### Response to Opportunity/Problem

Briefly describe the major alternatives considered to address this opportunity or problem:

There are no other alternatives to develop an updated capital improvement plan for the Bay City Water System without an updated Water Master Plan.

### Detailed Project Description

Clearly describe the proposed project work to be accomplished:

The City of Bay City, City Engineer, will be given a work order under their current contract with the City to develop an updated Master Plan.

### Project Work Plan

List project activity milestones with estimated start and completion dates. Identify estimated date of first cash draw:

Activity	Estimated Date	
	Start	Completion
Review the existing data	Dec 1, 2022	Feb 1, 2023
Update data; such as population and water usage	Feb 1, 2023	Mar 1, 2023
Review existing conditions of water system	Feb 1, 2023	Apr 1, 2023
Draft Recommendations	May 1, 2023	Jun 1, 2023
Final Updated Water Master Plan	Jun 1, 2023	July 1 2023

**Estimated First Draw Date:** Mar 1, 2023

**Project Budget**

List individual project budget line items with requested budgeted amounts by IFA and non-IFA funding sources. Change budget column labels to identify the specific requested IFA funding sources. Non-IFA sources are those funds other than those requested from IFA.

**Please be aware that the award loan amount will be subject to a less than 1% issuance fee if the loan is included in the Oregon Bond Bank. Please contact Business Oregon for additional information.**

Budget Line Item (Adjust budget items to suit the project) <i>Below are general items most used</i>	IFA Funding		Non-IFA Funds	Total
	Source 1	Source 2		
Engineering/Architecture	\$20,000	\$0	\$30000	\$50,000
Construction				0
Construction Contingency				0
Land Acquisition				0
Legal				0
Construction Management				0
Other (Specify)				0
Other (Specify)				0
Other (Specify)				0
Other (Specify)				0
<b>Totals</b>	<b>20,000</b>	<b>0</b>	<b>30,000</b>	<b>50,000</b>

**Details of Non-IFA Funds**

Source of Non-IFA Funds	Amount	Status: C-Committed, A-Application S-Submitted, AI-Application Invited, PS-Potential Source	Dates Required Funds will be Committed and Available
Bay City Water System Budget	\$30,000	C	1-Jul-22
<b>Totals</b>	<b>30,000</b>		

If "Non-IFA funds" include USDA Rural Development funding that will require interim financing, please indicate the source of the interim financing.

**General Certification**

I certify to the best of my knowledge all information, contained in this document and any attached supplements, is valid and accurate. I further certify that, to the best of my knowledge:

- 1. The application has been approved by the governing body or is otherwise being submitted using the governing body's lawful process, and
- 2. Signature authority is verified.

**Check one:**

- Yes, I am the highest elected official. (e.g., Mayor, Chair or President)
- No, I am not the highest elected official so I have attached documentation that verifies my authority to sign on behalf of the applicant. (Document such as charter, resolution, ordinance or governing body meeting minutes must be attached.)

**The department will only accept applications with proper signature authority documentation.**

_____ Signature	_____ Date
_____ Printed Name	_____ Printed Title

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_____ Concept Number	_____ Intake Approval Date
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**Project Type:**

<input type="checkbox"/> Planning	<input type="checkbox"/> Construction	<input type="checkbox"/> Other:
<input type="checkbox"/> Design	<input type="checkbox"/> Design & Construction	