



THE PEARL OF TILLAMOOK BAY

City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1

Bay City Council Meeting Agenda February 13, 2024, 6:00 pm 5525 B Street, Bay City Ad Montgomery Community Hall

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. PUBLIC HEARING (Second Hearing): Ordinance #704 adopting and making amendments to the Bay City Comprehensive Plan and the Bay City Development Ordinance No. 374, and repealing Ordinances 647 and 693
- C. Visitor Propositions (Public Comment on Non-Agenda Items)
- D. Committee, Department, and Staff Reports
 - a. City Manager
 - b. Fire Department
 - c. Fire Committee
 - d. Public Works
 - e. Emergency Preparedness,
 - 1. Next meeting Monday February 19, 2024, 5:30 pm at Ad Montgomery Community Hall
 - f. Planning Department,
 - 1. Next Planning Commission – February 21, 2024
- E. Minutes
 - a. Council Workshop – January 8, 2024
 - b. Regular Council Meeting – January 9, 2024
- F. Treasurers Report
- G. Bills against the City
- H. Unfinished Business
- I. New Business – Action Items
 - a. Committee Applications/Appointments
 - b. TLT Committee Recommendations
 - c. Tillamook Bay Trails Coalition MOU
 - d. Budget Calendar

This institution is an equal opportunity provider and employer. In accordance with Federal law and the U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the base of race, color, national origin, religion, sex, age, disability, or familial status.



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- J. Mayor's Presentation
- K. Council Presentation
- L. Attorney Presentation

The Council reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 196.660(1).

To attend via phone Call-in number 518-992-1125, access code 389573

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CITY OF BAY CITY
ORDINANCE NO. 704

AN ORDINANCE ADOPTING AND MAKING AMENDMENTS
TO THE BAY CITY COMPREHENSIVE PLAN, AND THE
BAY CITY DEVELOPMENT ORDINANCE NO. 374, AND
REPEALING ORD 647 AND 693.

WHEREAS, the City of Bay City (City) desires to amend The Bay City Comprehensive Plan and the Bay City Development Ordinance No. 374 (“Development Ordinance”) to adopt an updated Comprehensive Plan and Development Codes; and

WHEREAS, the amendments to the Comprehensive Plan and Development Ordinance #374 are based on a Transportation and Growth Management Grant from the Department of Land and Conservation Development (DLCD) and the Bay City Transportation and Growth Management (TGM) Code Assistance Project; and

WHEREAS, the goal of the Bay City Transportation and Growth Management (TGM) Code Assistance Project is to make recommendations for updating the Bay City Comprehensive Plan and the Bay City Development Ordinance #374, in order to remove barriers to creating a vibrant, multimodal community, consistent with the mission, goals, and objectives of the TGM program and “smart growth” principles.

WHEREAS, an amendment to the text of the ordinance is considered legislative under Section 8.060 of the Development Ordinance;

WHEREAS, Section 8.060(a) of the Development Ordinance requires the City to provide notice of public hearings for legislative amendments in accordance with Sections 10.010 to 10.030 of the Development Ordinance and to hold public hearings for legislative amendments in accordance with the procedures established in Article 10 of the Development Ordinance; and

WHEREAS, the City provided notice of the proposed amendments to the Department of Land Conservation and Development on October 5, 2023, to affected property owners citywide on October 26, 2023, published online on October 26, 2023, and in the Headlight Herald on November 1, 2023.

WHEREAS, Section 8.020 of the Development Ordinance provides the Bay City Planning Commission with authority to initiate amendments to the Development Ordinance; and

WHEREAS, Section 8.040 of the Development Ordinance requires the City Recorder to initiate an investigation into the consistency of proposed amendments with the City’s Comprehensive Plan and to provide a recommendation on whether to adopt the proposed amendments in a report to the Planning Commission; and

WHEREAS, the City completed its investigation and found consistency with Section 8.050 and Section 8.070 of the Development Ordinance, and provided a report to the Planning Commission recommending adoption of the proposed amendments on November 15, 2023;

WHEREAS, the Planning Commission held a public hearing on November 15, 2023 that satisfied the notice and procedural requirements of Article 10 of the Development Ordinance, then forwarded its recommendation to adopt the proposed amendments to the City Council, and the City Council held a public hearing on December 12, 2023 that satisfied the notice and procedural requirements of Article 10 of the Development Ordinance; and

WHEREAS, Section 8.070(a) of the Development Ordinance establishes approval criteria for legislative amendments that require such amendments to be consistent with the City's adopted Comprehensive Plan; and

WHEREAS, the City finds that the proposed amendments are consistent with Goal IX of the Comprehensive Plan because the City Planning Commission and the City Council held properly noticed public hearings on November 15, 2023 and December 12, 2023 to consider the proposed amendments and to gather and incorporate citizen input; and

WHEREAS, the City finds that the proposed amendments are consistent with the Comprehensive Plan because amended Goal II, Policy 4 will direct commercial, mixed use and higher density residential land uses toward the town center and the high intensity districts; Goal III, Policy 1 will allow a variety of housing types in the City, including single-family homes, duplexes, triplexes, apartments, cottage cluster development, middle housing, accessory dwellings, and mobile homes, to accommodate a wide range of incomes, tastes, and other desires; the Agricultural Lands Policies, Policy 1 will allow the integration of urban farming; Goal V, Policy 2 will clarify that Great Blue Heron Rookeries and wetlands are regulated by the State; Goal VI, Policy 6 and Policy 7, will provide recognition of City Recreational Areas, and potential recognition of other City-owned properties in natural areas; and Goal VIII will provide clarification of lot sizes; and recognition of all land use categories in the City, and permit the proposed amendments of the Development Ordinance; and

WHEREAS, the City finds that no other goals, policies, or provisions of the Comprehensive Plan are applicable to the proposed amendments and thus, the proposed amendments satisfy the approval criteria contained in Section 8.070(a) of the Development Ordinance; and

WHEREAS, the proposed amendments would adopt or amend the Development Ordinance in a manner that limits or prohibits land uses previously allowed in the affected zones within the meaning of ORS 227.186(9) and thus, the City provided notice to affected property owners on October 26, 2023 in the manner required by ORS 227.186(4) and 227.186(5); and

WHEREAS, at its regularly scheduled meeting on December 12, 2023, the City Council considered and voted to adopt the proposed amendments, as set forth in this ordinance.

NOW, THEREFORE, THE CITY OF BAY CITY ORDAINS AS FOLLOWS:

Section 1. Amendments to the Bay City Comprehensive Plan, is hereby amended to read as follows in Attachment A.

Section 2. Amendment to the Bay City Development Ordinance No. 374, is hereby amended to read as follows in Attachment B.

Section 3. Severability. The sections and subsections of this ordinance are severable. The invalidity of one section or subsection shall not affect the validity of the remaining sections of subsections.

Section 4. Unamended Provisions. All unamended provisions of The Development Ordinance shall remain in full force and effect.

Section 5. Effective Date. This ordinance shall become effective thirty days after final passage and its signature by the Mayor.

PASSED and ADOPTED by the City Council this 13th day of February, 2024, and APPROVED by the Mayor this 13th day of February, 2024.

By: _____
Liane Welch, Mayor

ATTEST: _____
Lindsey Gann, City Recorder

First Reading: _____

Second Reading: _____

Adoption: _____

Ayes: _____

Nays: _____



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City Manager Report – David McCall For January 2024

- January has definitely gotten the new year off to a good start, with plenty of things happening around the City. Time flew by.
- Installation of the Wayfinding signs is complete, except the electric connections have still not been made on the two LED signs (one at the entrance off Hwy 101 at 5th St, and one by the BCAC). Once the contractor has completed the electric connection, they will train us in how to operate them and change messages.
- Contract regarding firefighters driving ambulance when needed is now with Adventist to see what they say.
- Hiker/Biker Campground: Signs installed, photos taken. Final report was submitted. When the weather improves we will shift some things around and try to somewhat separate the Hiker-Biker area so that cars can't park there, and the hikers and bikers will feel somewhat more protected. I am working on getting this site included on some of the apps used.
- Plans for Patterson Creek project, both replacing/removing culverts on 7th and 8th Streets and completion of the whole project.
 - Contract signed for OSG grant. Roy put out the RFP for design. Submissions due February 15th.
 - Grant application submitted to OWEB for funding 7th & 8th Streets phase. We had a good visit from OWEB on January 10th. I was informed that this project did not score high enough to make the recommended list for funding this round.
 - Grant application submitted to NOAA for completing the project.
 - Grant application for the whole completion to the Private Forest Accord Grant Program.
- Continue Mural Wall & Landscaping. Window coverings were installed. Bench donated by Dane Crossley arrived. Flagstone arrived. New sidewalk complete. Now need to complete landscaping including bench to complete this project. Completion will likely be delayed until spring due to weather.
- Business license forms are available on our website. Direct outreach to about two dozen businesses we know about happened in December. As of 1/31/24 we had 15 businesses apply for their licenses. Prepared a friendly reminder to distribute to those businesses who have not completed their applications.
- Dog tags for 2024 are available at the office. As of 1/31/24 only 32 dog licenses had been issued. Sent out a mass mailing to residents.
- Constant oversight to ensure that delinquent customers continue to pay their outstanding

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utility bills.

- We received notice that our application for a 4-sided sign at the RV Dump Station was moved into the Wayfinding Program, and will be part of the FY2025 program.
- Our application to County TLT for upgrading the public restrooms on 4th Street did not score high enough to receive funding. (Over \$1.1 million was requested in total, with only \$400,000 available.)
- Working diligently on codification, specifically working the Development Ordinance Update into the prepared format. This will be ready for a public hearing at the March City Council meeting. In preparation for that, I would like to review the content in three phases, and invite Council members to participate throughout:
 - Phase 1, immediate: Going through the codified ordinances, checking for typos, grammar, and references. These are NOT substantial changes, and can be made before we codify.
 - Phase 2, short-term: While we are going through Phase 1, make notes of “housekeeping changes” that should be made to bring us up to 2024 standards. These should be straightforward changes, with little controversy, but more than grammar or typos. These changes will require an ordinance process, with the necessary public hearings, but should be fairly straightforward.
 - Phase 3, long-term: Identify significant changes we would like to make that will significantly change elements of the code. These significant changes can then be listed and prioritized, according to a work plan.
- The transition to Springbrook has been delayed due to work scheduling setbacks with the contractor. In addition to forcing Lindsey and Debbie to continue struggling with our current package for a few more months, it also pushes back online payment options for utility billings, as well as credit card payments in the office. We are working with the contractor to enable virtual payments for camping fees and RV Dump Fees, as well as some permitting in the interim.
- Lindsey and I will be attending the CIS Conference in Salem Feb. 28th – March 1st.

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BAY CITY FIRE AND RESCUE

Fire Chief Alan Christensen
9390 4th St | PO Box 3309 | Bay City, OR 97107

Email: firedept@ci.bay-city.or.us
Phone: (503) 377-0233

Fire Department Report – January 2024

Administratively: In January the Fire Department received our Accreditation from the Department of Public Safety and Standards. The accreditation helps lower our liability with OSHA do to the standards set forth by DPSST. Our yearly reporting was completed for CHS, OSFM Office, and OSHA. OSFM Final Staffing Grant report was completed for 2023 and our carryover will be available to use for staffing personnel in May 2024. We are working towards going live with ESO which is going to replace Emergency Reporting Software which will be unavailable sometime in 2025. Volunteers and staff reviewed new EMS protocols for the county moving forward. LT / TO Evan Saindon worked with other city staff and county entities to complete the SPIRE Grant. The SPIRE Grant is for the acquisition of a communications trailer that could be used within Bay City, or the county as needed for communications in the event of a natural disaster. Quarterly training and event calendars have been posted and are working to provide information and allow the volunteers and staff to improve communication. Additionally for 2023 Volunteers and Staff had a combined 7463.75 hours of station work, training and emergencies with no injuries.

Volunteers: January of 2024 found the Fire Department responding to 13 Calls for Service: 6 medical, 1 structure fire, 1 public assist, 2 station coverage due to phone outage, 3 mutual aid, 2 structure fires, 1 mass casualty incident (MCI) stand by. Department Members completed over 257 Hours of Training, consisting of both Station Drills, Online Training, and Specialty classes. Members spent over 60 hours responding to calls for service in the month of January. The volunteer Officers spent 96 hours total providing duty coverage for the City of Bay City. This is helping to ensure the continues ability of the fire department to respond to calls for service 24/7.

In January, three of our dedicated firefighters started their Emergency Medical Technician training program in Rockaway. By the onset of summer, we anticipate their successful acquisition of EMT basic licenses. Currently, our team boasts four EMTs and six Emergency Medical Responders, ensuring proficient medical care during calls for service.

Moreover, two of our apparatus operators (AO) participated in an NFPA Apparatus Equipped with Fire Pump class. This specialized training gave our AOs more experience in operating and pumping fire engines.

Operations – Defective turnouts were sent away and repaired. Engine 42 signage was completed. DPSST dropped off a forcible entry door prop trailer at the end of January and we have used it for 2 drill nights and additional 1on1 training at no cost to Bay City Fire and Rescue due to our department having accreditation with DPSST.

The Bay City Fire Chief provided 205.5 hours of employment, and 490 hours of Duty Officer Coverage and Response.

The commitment of our volunteers and staff is evident in the pursuit of continuous improvement. Through training and certification efforts, we aim to elevate the standard of service we provide to the Bay City community and Tillamook County.

Alan Christensen, Fire Chief

Water

- Work on Well 3 moves along slowly. Weather delays as well as trying to get thru submittal approvals on the equipment has been hindersome. Supplier of the equipment has been slow to provide enough documentation on the pumps and valves to assure they will perform to the level we need.

Wastewater

- Sewer lift station has gone online. Several electrical components in the control panel did not work when it was powered up. GFI plugs were bad from the manufacturer, some relays were bad from the manufacturer that kept the float switches from working. Something is preventing the two pumps from taking turns operating each time the station starts, the two pumps switch back and forth each start, they quit switching after a day or so, then started switching again, electrical gremlins are hard to resolve some times. We are working thru the bugs getting them sorted out, it is a complicated assembly.
- RV Dump site is live at this point. Payment envelopes have been placed and the system is ready for customers.
- Replaced the brushes in the headworks sewer screen after over a year of use

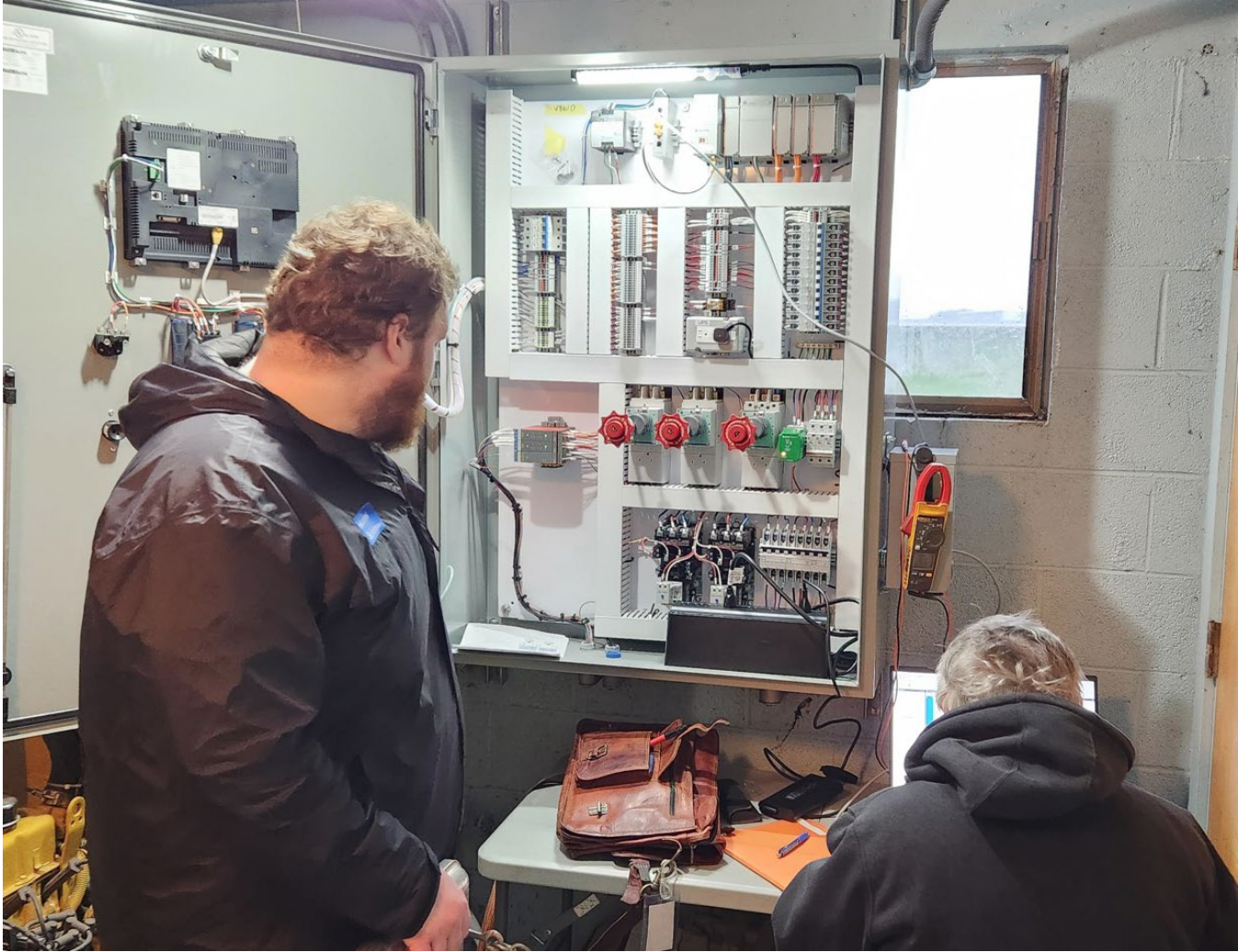
Parks

- Again no graffiti was experience in the park this last month

Other

- The few days of cold snowy weather in January had little effect on the City. We lost one stop sign when it appears a car entered the ditch and broke the sign post off.
- Even though the labels on the 250 gallon propane tanks at the sewer lift station and the booster pump to the high pressure water system said the propane tanks were property of Suburban Propane, Suburban Propane has assured me they do not own these tanks, and they are privately owned by the City. This allows anybody we choose to fill the tanks rather than just Suburban Propane. This should be a costs savings going forward

Control panel at the sewer lift station being programmed and tested



Discharge end of sewer lift station (you can see where the concrete has been worn away over the years)



Removing screen from the vault to replace the brushes that become clogged



2023

NATIONAL FIREWISE USA® PROGRAM
CERTIFICATE
OF RECOGNITION

The National Fire Protection Association acknowledges that

Bay City

located in Bay City, OR

has successfully completed the Firewise USA® program's annual requirements for 2023
and is a participating site in good standing throughout the 2024 calendar year.



James T. Pauley, President, NFPA



FIREWISE USA®
RESIDENTS REDUCING WILDFIRE RISKS

January 22, 2024

Date Issued



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BAY CITY PLANNING DEPARTMENT MONTHLY REPORT **FOR JANUARY 2024**

1. Zoning Permit (1)

- a. Accessory Structure – 6280 Portland Avenue.

2. Public Works Permit (1)

- a. Driveway – 6910 10th Street.

3. Meetings involving Planning Department

- January 4th – Tillamook County Housing Commission Meeting (*see details in #5 below*);
 - Weekly LOC/OCPDA Housing Development Policy Coord. Meeting (*see #6*);
- January 8th – Meeting with Laura Buhl regarding State definition of ‘Lot of Record’;
 - City Council Workshop;
- January 9th – OSGP Orientation Meeting;
 - City Council Meeting;
- January 11th – Meeting with Joel Haugen regarding Portland Avenue paving;
 - Weekly LOC/OCPDA Housing Development Policy Coord. Meeting;
- January 19th – Weekly LOC/OCPDA Housing Development Policy Coord. Meeting;
- January 23rd – City/County Monthly Meeting;
- January 25th – Weekly LOC/OCPDA Housing Development Policy Coord. Meeting

4. Land Use Application (for February Planning Commission Meeting)

- a. Sign Permit #S-2024-01 for oversized sign at 6500 Williams Avenue.

5. County Housing Commission Activities

The Housing Commission was presented with the following round of applicants requesting funding from the County Multifamily Rental Housing Fund (*Bay City projects highlighted*):

- **Bay City – Coastal Homes, LLC – 29 units multi-family housing – Hobsonville Point Road.**
- Rockaway – workforce housing upper level and commercial workspace below – Anchor Street.
- Beaver – Blaine Rehab Project for multiple single-family homes – near the Nestucca River.
- Manzanita – Home First, Manzanita Pines 60-unit workforce rentals with recreational areas.
- **Bay City – Seagulls Rest – 6 duplexes in Downtown Bay City.**
- **Bay City – Tiny Homes on Wheels on McCoy Avenue.**
- Tillamook – 4 Upper Floor Units – 1902 First Street.
- Manzanita – Maker Studios, 34 Workforce Housing Units.

There are four (4) steps for approval.

- 1) The Housing Commission reviewed the proposals based off a list of qualitative criteria; and
- 2) The Housing Finance Committee reviewed funding requests based on quantitative criteria;
- 3) The recommended results were approved by the Housing Commission; and
- 4) This recommendations will be presented to the Board of County Commissioners in the early Spring of 2024 for final approval.

The Housing Commission recommendations include the following *(Bay City projects highlighted)*:

- ✦ **Bay City – Coastal Homes, LLC – 29 units multi-family housing – Hobsonville Point Road.**
 - Rockaway – workforce housing upper level and commercial workspace below – Anchor Street.
 - Manzanita – Home First, Manzanita Pines 60-unit workforce rentals with recreational areas.
- ✦ **Bay City – Seagulls Rest – 6 duplexes in Downtown Bay City.**
 - Tillamook – 4 Upper Floor Units – 1902 First Street.
 - Manzanita –Maker Studios, 34 Workforce Housing Units.

6. LOC/OCPSA Housing Development Policy Coordination Committee

The committee is in review of a couple Legislative Concepts (LC) to “fix” Housing Issues.

State LC 19/SB 1537 (Housing Production Package) which includes the following provisions:

- Establishes HAPO to support and enforce housing laws.
- Allows home builders to use updated local rules; gives grants and loans to encourage home building; creates a fund for grants to developers of affordable housing; directs cities to approve.
- Changes to housing rules; directs cities to expedite applications for housing.
- Allows cities to change their growth boundaries with certain criteria.
- Requires DLCD and the Department of Consumer and Business Services to jointly establish and administer HAPO.
- Requires the office to assist local governments and housing developers with housing laws.
- Allows a housing developer with a pending application to opt in to amended local land use regulations.
- Expands eligibility for attorney fees for the appeal of a residential development proposal to include local governments and all needed housing.
- Establishes grant and loan programs to support housing development.
- Authorizes cities and counties to adopt a program for awarding grants to developers of affordable and mod-income housing projects to finance costs associated with the projects.
- Directs the Housing and Community Services Department to develop a revolving loan program to make interest-free loans to participating cities and counties to fund the grants with an annual fee on each grantee developer in repayment of the loans.
- Provides for the distribution of funds first to fire districts for ad valorem property taxes and then to the department in repayment of the loan that funded the grant awarded to the developer.
- Requires local governments to approve certain adjustments to land use regulations for housing development within the UGB, with procedures for the adjustments.
- Establishes a local code exemption process.
- Requires reporting to DLCD on the use of adjustments.
- Requires the department to report to an interim committee of the Legislative Assembly.
- Requires local governments to process certain applications relating to housing development as limited land use decisions.
- Develops alternative processes to amend urban growth boundaries.
- Appropriates funds to certain state departments for purposes of the Act.

State LC 40 which includes these provisions:

- Allowing an applicant of a current development project to opt-in to amended development standards without repeating elements of the process to apply in the situation where a developer has submitted an application and the changes in process.
- To allow the developer to ask the city to apply the new standards, rather than withdrawing an application and re-applying.
- “Middle Housing” partitions to be considered a single partition, clarifying the applicability for townhouses.
- Metro Urban Unincorporated Lands applies the Oregon Housing Needs Analysis to Metro urban unincorporated lands, and clarifies that Metro counties are responsible

for conducting housing capacity analyses and housing production strategies.

- Single-Unit Housing Property Tax Exemption allowing a city to administratively approve or terminate an eligible property tax exemption for single-unit housing.
- House Bill 2001 technical fix to clarify that cities within Metro may utilize needed housing allocations from State without requirement needed housing projection.

State HB 4099 which provides option that if a city chooses to defer SDC charges and is not paid back by developer, State will pay debt and assume collection responsibility.

7. State OHNA RAC Meeting

Online Attendance at December 2023 Meetings (Introductory Meetings)

Next Meeting: March 2024

8. Specific Tax Lot Questions/Inquiries/and Other Correspondences (counter, phone or email)

- Development Requirements for property at 14th and Seattle (7 inquiries);
- Development Requirements for property at 1st and High (6 inquiries);
- Development Requirements for property at Elliot and Clam (6 inquiries);
- Code Changes (5 inquiries);
- Development Requirements for property at Hare and Salmon (5 inquiries);
- Development Requirements for property at 8th and Seattle (4 inquiries);
- Vacation Rental for property at 5105 Main Street (4 inquiries);
- Development Requirements for property at Sunnyside and 16th (4 inquiries);
- Further Requirements for property at 11th and Portland (4 inquiries);
- Lot size exceptions and Lot Line Adjustment for property at 3rd and Main (3 inquiries);
- Work in Wetlands at 3rd and Main (3 inquiries);
- Permit Process for property at 6280 Portland (3 inquiries);
- Vacation Rental for property at 8100 16th Street (3 inquiries);
- Development Requirements for property at Bay Ridge (3 inquiries);
- Permit pick-up for new home at 10220 7th Street;
- FEMA response;
- Paving Requirements for property at Short Street;
- Accessory Structure for property at 6865 Tillamook;
- Lot of Record Case Law;
- Vacation Rentals for property at 7465 Baseline;
- Property Pin location for 10030 8th Place;
- Drainage Issue for property at 5175 Trade;
- Development Requirements for property on Tillamook Avenue;
- Development Requirements for property at 7725 Seattle;
- Partitions at High Street;
- SCD Payments for Seagulls Rest;
- Temp Use Permit Renewal for POTB;
- Development Requirements for property at 8th and D;
- Permit Process;
- Vacation Rental for property at 10320 8th;
- Improvements for property at 6275 Portland;
- Vacation Rental for property at 6790 Union;
- Lot Line Verification for property at 7th and

- Seattle;
- Manufactured Home Requirements in City;
- Camping in Bay City;
- Property Uses allowed at 9870 7th;
- Driveway Permit for property at 8919 10th Street;
- Coastal Shorelands Grant Review In City;
- Tree Removal for property at 5545 High;
- Development Review Committee and Housing Committee issues;
- Water hook-up for property at 9950 Willowbrook;
- Lot Verification for property at 6795 McCoy;
- County Permit Approval for property at 5485 Main;
- Zoning Requirements in City;
- Inspection Discussion for property at 8750 15th;
- Tree Removal for property at 7925 15th;
- Final Sign-off for property at 9330 4th;
- Progress on construction for property at 10145 5th;
- Sign Permit application submission for property at 6500 Williams;
- Dew Point Tract B Review;
- Development Review and Submittal for property at 4635 Spruce;
- ROW Permit for property at 6975 Seattle.

9. Counterwork

- Permitting, Land Use and public facility questions at counter (18);
- Permit submittals at counter (1 Zoning Permits, 1 Public Works Permits);
- *Dog License Application submittals, reviews and sign-offs* +;
- *Water Bill payment drop-offs* +

BAY CITY COUNCIL WORKSHOP

January 8, 2023

5:35 P.M.

Members Present: Interim Mayor Kathy Baker, Councilor Tom Imhoff, Councilor Jason Hovey, Councilor Melissa Rondeau, Councilor Anthony Boatman, Councilor Tim Josi

Staff Present: City Manager David McCall, Public Works Director Roy Markee, City Recorder Lindsey Gann, Interim Fire Chief Alan Christensen, City Planner David Mattison

Councilor Josi opened the meeting as the chair at 5:35pm, Interim Mayor Baker was in a meeting and would join the Council Workshop when done.

- A. PUBLIC HEARING Ordinance Amendment #OA-2023-01 for proposed code changes to Development Ordinance #374, and Comprehensive Plan Amendment #CPA-2023-01 for proposed Comprehensive Plan changes**

City Manager McCall gave an update to the status of the proposed code changes. Planning has reviewed the suggested changes and made recommendations to the council. Manager McCall handed out a breakdown of the changes/recommendations from planning for the Council to review.

- B. PUBLIC HEARING Ordinance #704 adopting and making amendments to the Bay City Comprehensive Plan and the Bay City Development Ordinance No. 374, and repealing Ordinances 647 and 693**

- C. Visitor Propositions (Public Comment on Non-Agenda Items)**

- D. Committee, Department, and Staff Reports**

- a. City Manager – City Manager McCall gave report, copy of report is in the packet
- b. Fire Department – Fire Chief Christensen gave report, copy of report is in the packet
- c. Fire Committee – Next Fire Committee meeting is 2/5/2023

Interim Mayor Baker joined the meeting at 5:42pm and took over as chair

- d. Public Works – Public Works Director Markee gave report, copy of report is in the packet
- e. Emergency Preparedness, – City Manager McCall gave report, copy of report is in the packet
 - i. Next meeting Monday January 15, 2024, 5:30 pm at Ad Montgomery Community Hall
- f. Planning Department, - Planner Mattison gave report, copy in packet

1. Next Planning Commission – no meeting in January

E. Minutes

- a. Council Workshop – December 11, 2023
- b. Regular Council Meeting – December 12, 2023

F. Treasurers Report

G. Bills against the City

H. Unfinished Business

- a. Discussion and Direction on absorbing or passing on certain convenience/service fees for payments made by debit/credit cards and/or e-checks

City Manager McCall gave an overview of the convenience/service fees for credit/debit card processing. Suggested to council that the city absorb the service fees to receive the lower rate for service, also suggested putting limit amount for credit and debit charges. Items that are higher will need to be paid by cash, check, or e-check payments.

Interim Mayor Baker suggested a max of \$500. Items such as SDC's and annual water payments can be paid by cash, check, or e-check.

I. New Business – Action Items

- a. Mayor position/appointment – One application for Mayor received from Liane Welch. Liane expressed her interest in becoming mayor of the city, shared her experience and background with the council.
- b. Committees & Appointments – City Manager McCall reviewed the committees and appointments. Currently there are openings on the budget committee and planning commission. Pat Vining offered to continue with another term on the budget committee.
- c. Approval of FY2023 Audit – No questions or comments
- d. Letter to Secretary of State, Division of Audits, discussion, and approval to sign. – No questions or comments
- e. Recommendation for Liane Welch to serve as a Small Cities Representative on ColPac and NWACT. – No questions or comments, will address at the City Council Meeting on 1/9/2024
- f. Letter to Tillamook Coast Visitors Association – Will present letter to TCVA at the council meeting on 1/9/2024

J. Mayor's Presentation

K. Council Presentation

L. Attorney Presentation

M. Executive Session pursuant to ORS 196.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate

real property transactions. (This executive session is scheduled to be held on Tuesday, January 9, 2024.)

Meeting adjourned at 6:45pm

Kathy Baker, Interim Mayor

Lindsey Gann, City Recorder

BAY CITY COUNCIL MEETING

January 9, 2023

6:00 P.M.

Members Present: Interim Mayor Kathy Baker, Councilor Tom Imhoff, Councilor Jason Hovey, Councilor Melissa Rondeau, Councilor Anthony Boatman, Councilor Tim Josi

Staff Present: City Manager David McCall, Public Works Director Roy Markee, City Recorder Lindsey Gann, Interim Fire Chief Alan Christensen, City Planner David Mattison

A. Call to Order, Pledge of Allegiance, Roll Call

B. PUBLIC HEARING Ordinance Amendment #OA-2023-01 for proposed code changes to Development Ordinance #374, and Comprehensive Plan Amendment #CPA-2023-01 for proposed Comprehensive Plan changes

Public hearing opened at 6:00pm. Councilor Imhoff recused himself due to a conflict of interest.

City Planner Mattison gave an update of recommendations from the planning commission and recommendations from DLCD. Copy of DLCD recommendations attached.

Public comment opened at 6:12pm. No comments from public. Public comment closed at 6:13pm

Motion by Councilor Josi to approve ordinance Amendment #OA-2023-01 with recommendations from DLCD. Seconded by Councilor Rondeau.

Motion passes 5-0 with 1 abstained

C. PUBLIC HEARING Ordinance #704 adopting and making amendments to the Bay City Comprehensive Plan and the Bay City Development Ordinance No. 374, and repealing Ordinances 647 and 693

Public hearing opened at 6:16 pm. City Manager McCall gave an overview of the Ordinance.

Public comment opened at 6:17pm. No comments from the public. Public comment closed at 6:18pm

Motion by Councilor Hovey to approve Ordinance # 704 by title only, seconded by Councilor Imhoff.

Motion passes 6-0

City Recorder Gann read title for Ordinance #704

Interim Mayor Baker asked to move items ahead on the agenda items a and f under new business:

- a. Letter to Tillamook Coast Visitors Association – Interim Mayor Baker read the letter addressed to TCVA. Nan Devlin was present via telephone.
- b. Mayor position/appointment – One application for Mayor received from Liane Welch. Liane expressed her interest in becoming mayor of the city, shared her experience and background with the council at the council workshop.

Motion by Councilor Baker to appoint Liane Welch Mayor of Bay City, seconded by Councilor Rondeau.

Liane Welch was sworn in as Mayor on 1/9/2024 by City Recorder Gann.

D. Visitor Propositions (Public Comment on Non-Agenda Items)

E. Committee, Department, and Staff Reports

- a. City Manager – City Manager McCall gave report, copy of report is in the packet
- b. Fire Department – Fire Chief Christensen gave report, copy of report is in the packet
- c. Fire Committee – Next Fire Committee meeting is 2/5/2023
- d. Public Works – Public Works Director Markee gave report, copy of report is in the packet
- e. Emergency Preparedness, – City Manager McCall gave report, copy of report is in the packet
 - i. Next meeting Monday January 15, 2024, 5:30 pm at Ad Montgomery Community Hall
- f. Planning Department, - Planner Mattison gave report, copy in packet
 - 1. Next Planning Commission – no meeting in January

F. Minutes

- a. Council Workshop – December 11, 2023
 - b. Regular Council Meeting – December 12, 2023
- No questions or comments. Motion to approve minutes by Councilor Josi, seconded by Councilor Rondeau.

Motion passes 6-0

G. Treasurers Report

- H. Bills against the City – No questions or comments. Motion by Councilor Rondeau to approve the bills against the city, seconded by Councilor Hovey.

Motion passes 6-0

I. Unfinished Business

- a. Discussion and Direction on absorbing or passing on certain convenience/service fees for payments made by debit/credit cards and/or e-checks

City Manager McCall gave an overview of the convenience/service fees for credit/debit card processing. Suggested to council that the city absorb the service fees to receive the lower rate for service, also suggested putting limit amount for credit and debit charges. Items that are higher will need to be paid by cash, check, or e-check payments.

At the council workshop Interim Mayor Baker suggested a max of \$500. Items such as SDC's and annual water payments can be paid by cash, check, or e-check.

Consensus from council and staff to move ahead as suggested.

J. New Business – Action Items

- a. Mayor position/appointment – Moved ahead on the agenda
- b. Committees & Appointments – City Manager McCall reviewed the committees and appointments. Currently there are openings on the budget committee and planning commission. Pat Vining and Mike Rawson both volunteered to continue as members of the budget committee for another term. Motion by Councilor Josi to appoint Pat Vining and Mike Rawson to another term on the budget committee. Seconded by Councilor Baker.

Motion passes 6-0

Staff instructed to advertise for remaining open positions.

Bay City Water System Liaison was vacated by City Manager McCall. Need a member of Council to fill the vacancy. Motion by Councilor Baker to appointment Mayor Welch, seconded by Councilor Baker.

Motion passes 6-0

- c. Approval of FY2023 Audit – No questions or comments
Motion by Councilor Baker to approve the audit, seconded by Councilor Rondeau.

Motion passes 6-0

- d. Letter to Secretary of State, Division of Audits, discussion, and approval to sign. – No questions or comments. Motion by Councilor Josi to approve, seconded by Councilor Baker.

Motion passes 6-0

- e. Recommendation for Liane Welch to serve as a Small Cities Representative on ColPac and NWACT. – No questions or comments. Motion by Councilor Baker to approve, seconded by Councilor Josi.

Motion passes 6-0

- f. Letter to Tillamook Coast Visitors Association – Moved ahead on the agenda

K. Mayor's Presentation

L. Council Presentation

M. Attorney Presentation

At 6:54pm Interim Mayor Baker called for a break before opening the executive session.

- N.** Executive Session pursuant to ORS 196.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. (This executive session is scheduled to be held on Tuesday, January 9, 2024.)

Executive session opened at 7:00pm

Executive session closed at 7:34pm

Meeting adjourned at 7:34pm

Kathy Baker, Interim Mayor

Lindsey Gann, City Recorder

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For General Fund (100)
 For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
100-00-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 249,337.00	\$ 203,489.79	\$ 45,847.21
100-00-4010 Property Taxes - Prior Years	0.00	0.00	7,000.00	2,250.21	\$ 4,749.79
100-00-4105 Liquor Tax	0.00	2,370.44	30,800.00	17,531.12	\$ 13,268.88
100-00-4110 Cigarette Tax	0.00	78.85	1,150.00	738.59	\$ 411.41
100-00-4205 Licenses	0.00	1,400.00	2,500.00	1,800.00	\$ 700.00
100-00-4210 Dog Licenses/Fines	0.00	120.00	150.00	195.00	\$ (45.00)
100-00-4305 Franchise Fees	0.00	3,982.15	45,000.00	29,269.32	\$ 15,730.68
100-00-4510 State Revenue Sharing	0.00	0.00	20,000.00	10,572.00	\$ 9,428.00
100-00-4605 Hall Rental	0.00	450.00	1,000.00	1,250.00	\$ (250.00)
100-00-4650 Transient Lodging Tax	0.00	2,276.58	30,000.00	22,515.43	\$ 7,484.57
100-00-4800 Miscellaneous	0.00	2,611.11	32,303.00	61,952.14	\$ (29,649.14)
100-00-4805 Earnings on Investments	0.00	0.00	2,000.00	2,101.60	\$ (101.60)
100-00-4990 Beginning Fund Balance	0.00	0.00	115,000.00	113,605.15	\$ 1,394.85
Total Non-Departmental Revenues	0.00	13,289.13	536,240.00	467,270.35	68,969.65
Fire Revenues					
100-30-4005 Property Taxes - Current	0.00	0.00	291,900.00	239,320.83	\$ 52,579.17
100-30-4010 Property Taxes - Prior Years	0.00	0.00	1,500.00	1,180.33	\$ 319.67
100-30-4420 State Grants	0.00	0.00	35,000.00	35,000.00	\$ 0.00
100-30-4800 Miscellaneous	0.00	13,367.28	50,426.89	65,052.00	\$ (14,625.11)
100-30-4805 Earnings on Investments	0.00	0.00	1,200.00	904.79	\$ 295.21
100-30-4930 Transfers In	0.00	0.00	129,655.00	107,077.05	\$ 22,577.95
100-30-4990 Beginning Fund Balance	0.00	0.00	30,000.00	52,148.92	\$ (22,148.92)
Total Fire Revenues	0.00	13,367.28	539,681.89	500,683.92	38,997.97
Recreation Revenues					
100-50-4420 State Grants	0.00	0.00	318,000.00	273,422.53	\$ 44,577.47
100-50-4430 Local Grants	0.00	0.00	75,000.00	75,000.00	\$ 0.00
100-50-4630 Park Camping	0.00	90.00	6,500.00	6,007.00	\$ 493.00
Total Recreation Revenues	0.00	90.00	399,500.00	354,429.53	45,070.47
Transient Lodging Tax Revenues					
100-60-4650 Transient Lodging Tax	0.00	5,312.00	65,000.00	62,529.42	\$ 2,470.58
100-60-4990 Beginning Fund Balance	0.00	0.00	100,000.00	126,876.35	\$ (26,876.35)
Total Transient Lodging Tax Revenues	0.00	5,312.00	165,000.00	189,405.77	(24,405.77)
Planning Revenues					
100-70-4310 Planning Fees	0.00	502.00	7,500.00	34,127.00	\$ (26,627.00)
100-70-4315 Land Use Fees	0.00	0.00	4,000.00	1,200.00	\$ 2,800.00
Total Planning Revenues	0.00	502.00	11,500.00	35,327.00	(23,827.00)
Total General Fund Revenues	\$ 0.00	\$ 32,560.41	\$ 1,651,921.89	\$ 1,547,116.57	\$ 104,805.32

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

2/5/2024 2:38pm

Page 2

Revised Budget
For General Fund (100)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Expenditures					
Administration Expenditures					
100-10-5105 Full-Time Employees - Regular	\$ 0.00	\$ 11,814.02	\$ 117,500.00	\$ 83,608.31	\$ 33,891.69
100-10-5205 Employer FICA Taxes	0.00	900.24	9,000.00	3,968.73	5,031.27
100-10-5210 Unemployment Insurance	0.00	11.76	1,300.00	96.08	1,203.92
100-10-5215 Workers' Compensation Insurance	0.00	3.56	1,000.00	628.56	371.44
100-10-5305 Employer PERS Contributions	0.00	2,561.93	25,600.00	14,330.58	11,269.42
100-10-5405 Health Insurance	0.00	2,715.04	40,000.00	22,636.52	17,363.48
100-10-5415 Life Insurance	0.00	17.74	300.00	137.37	162.63
100-10-6105 Office Supplies & Equipment	0.00	186.62	6,000.00	6,281.98	(281.98)
100-10-6290 Other Professional Fees	0.00	0.00	22,775.00	10,186.59	12,588.41
100-10-6305 Building Repairs & Maintenance	0.00	1,804.49	5,000.00	4,484.15	515.85
100-10-6311 Contracted Ground Maintenance	0.00	842.50	6,000.00	2,618.34	3,381.66
100-10-6405 Dues & Subscriptions	0.00	0.00	5,000.00	4,339.18	660.82
100-10-6410 Training	0.00	0.00	6,000.00	787.96	5,212.04
100-10-6605 Electricity	0.00	478.92	5,000.00	2,066.64	2,933.36
100-10-6620 Telecommunications	0.00	313.35	3,500.00	2,688.55	811.45
100-10-6700 Insurance	0.00	0.00	10,000.00	11,774.79	(1,774.79)
100-10-6825 Advertising/Publishing	0.00	0.00	5,000.00	751.25	4,248.75
100-10-6830 Janitorial Services	0.00	550.00	6,000.00	3,365.00	2,635.00
100-10-6850 Dog Licenses/Catching	0.00	0.00	150.00	0.00	150.00
100-10-6860 Computers/Software/Services	0.00	1,089.85	21,500.00	12,348.82	9,151.18
100-10-6870 Pre-Hazard Preparedness	0.00	0.00	22,528.00	22,618.72	(90.72)
100-10-6880 Ordinance Enforcement	0.00	0.00	1,000.00	0.00	1,000.00
100-10-6990 Other Miscellaneous Expenses	0.00	0.00	22,775.00	441.65	22,333.35
Total Administration Expenditures	0.00	23,290.02	342,928.00	210,159.77	132,768.23
Fire Expenditures					
100-30-5105 Full-Time Employees - Regular	0.00	11,664.26	165,500.00	82,441.09	83,058.91
100-30-5115 Part-Time Employees	0.00	653.50	35,000.00	40,788.78	(5,788.78)
100-30-5118 Volunteer Stipends	0.00	1,762.50	30,000.00	17,895.00	12,105.00
100-30-5205 Employer FICA Taxes	0.00	1,072.92	16,500.00	10,869.11	5,630.89
100-30-5210 Unemployment Insurance	0.00	14.05	2,250.00	140.31	2,109.69
100-30-5215 Workers' Compensation Insurance	0.00	6.18	2,000.00	564.91	1,435.09
100-30-5305 Employer PERS Contributions	0.00	2,918.77	41,500.00	14,248.81	27,251.19
100-30-5405 Health Insurance	0.00	2,953.54	60,000.00	21,977.56	38,022.44
100-30-5415 Life Insurance	0.00	7.00	300.00	49.09	250.91
100-30-5420 Disability Insurance	0.00	0.00	3,500.00	1,500.00	2,000.00
100-30-6105 Office Supplies & Equipment	0.00	0.00	4,000.00	2,770.64	1,229.36
100-30-6115 First Aid Supplies	0.00	0.00	4,000.00	4,147.79	(147.79)
100-30-6140 Fuel/Lubes/Etc.	0.00	134.84	7,000.00	7,223.03	(223.03)
100-30-6205 Accounting & Auditing	0.00	0.00	500.00	500.00	0.00
100-30-6220 Legal Fees	0.00	0.00	2,000.00	4,528.00	(2,528.00)
100-30-6290 Other Professional Fees	0.00	0.00	2,000.00	9,590.00	(7,590.00)
100-30-6305 Building Repairs & Maintenance	0.00	0.00	1,000.00	3,369.33	(2,369.33)
100-30-6340 Radios & Radio Repair	0.00	10,268.90	2,500.00	16,556.93	(14,056.93)
100-30-6345 Operational Equipment & Repairs	0.00	670.00	20,000.00	28,670.50	(8,670.50)
100-30-6350 Personal Protective Equipment	0.00	(183.00)	17,176.89	40,061.14	(22,884.25)

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

2/5/2024 2:38pm

Page 3

Revised Budget
For General Fund (100)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-30-6405 Dues & Subscriptions	0.00	100.00	6,000.00	4,367.84	\$ 1,632.16
100-30-6410 Training	0.00	0.00	5,000.00	8,378.09	\$ (3,378.09)
100-30-6605 Electricity	0.00	499.03	5,000.00	2,072.83	\$ 2,927.17
100-30-6620 Telecommunications	0.00	208.90	4,000.00	4,699.80	\$ (699.80)
100-30-6700 Insurance	0.00	0.00	18,000.00	19,000.00	\$ (1,000.00)
100-30-6830 Janitorial Services	0.00	0.00	0.00	337.99	\$ 0.00
100-30-6840 Printing & Copying	0.00	0.00	300.00	44.85	\$ 255.15
100-30-6860 Computers/Software/Services	0.00	95.75	6,000.00	2,005.25	\$ 3,994.75
100-30-6990 Other Miscellaneous Expenses	0.00	0.00	9,405.00	13,256.97	\$ (3,851.97)
100-30-8400 Machinery & Equipment	0.00	0.00	44,250.00	45,090.76	\$ (840.76)
100-30-9400 Transfer to Capital Projects Funds	0.00	0.00	25,000.00	0.00	\$ 25,000.00
Total Fire Expenditures	0.00	32,847.14	539,681.89	407,146.40	132,535.49
Recreation Expenditures					
100-50-5105 Full-Time Employees - Regular	0.00	2,141.16	25,500.00	13,739.98	\$ 11,760.02
100-50-5205 Employer FICA Taxes	0.00	163.17	2,000.00	1,158.92	\$ 841.08
100-50-5210 Unemployment Insurance	0.00	2.14	275.00	13.36	\$ 261.64
100-50-5215 Workers' Compensation Insurance	0.00	0.70	700.00	204.16	\$ 495.84
100-50-5305 Employer PERS Contributions	0.00	437.64	5,500.00	2,242.27	\$ 3,257.73
100-50-5405 Health Insurance	0.00	706.89	7,700.00	3,916.53	\$ 3,783.47
100-50-5415 Life Insurance	0.00	2.87	100.00	17.65	\$ 82.35
100-50-6145 Tourism	0.00	0.00	650.00	135.52	\$ 514.48
100-50-6190 Other Supplies	0.00	0.00	5,000.00	2,210.52	\$ 2,789.48
100-50-6305 Building Repairs & Maintenance	0.00	0.00	3,000.00	1,132.73	\$ 1,867.27
100-50-6310 Grounds Maintenance	0.00	0.00	40.00	501.63	\$ (461.63)
100-50-6311 Contracted Ground Maintenance	0.00	842.50	15,000.00	10,095.13	\$ 4,904.87
100-50-6605 Electricity	0.00	198.67	2,000.00	1,218.29	\$ 781.71
100-50-6995 Feasibility Studies / Projects	0.00	78.35	2,000.00	4,688.68	\$ (2,688.68)
100-50-8200 Buildings & Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
100-50-8300 Improvements Other Than Buildings	0.00	270.49	393,000.00	295,572.92	\$ 97,427.08
Total Recreation Expenditures	0.00	4,844.58	467,465.00	336,848.29	130,616.71
Transient Lodging Tax Expenditures					
100-60-6145 Tourism	0.00	0.00	165,000.00	101,114.00	\$ 63,886.00
Total Transient Lodging Tax Expenditures	0.00	0.00	165,000.00	101,114.00	63,886.00
Planning Expenditures					
100-70-6215 Engineering Fees	0.00	0.00	2,000.00	0.00	\$ 2,000.00
100-70-6220 Legal Fees	0.00	1,811.05	5,000.00	1,999.05	\$ 3,000.95
100-70-6240 Comprehensive Planning	0.00	188.87	5,000.00	689.58	\$ 4,310.42
100-70-6290 Other Professional Fees	0.00	0.00	5,000.00	226.30	\$ 4,773.70
100-70-6410 Training	0.00	0.00	3,000.00	1,498.00	\$ 1,502.00
100-70-6865 Building Inspector/Inspections	0.00	0.00	500.00	442.43	\$ 57.57
Total Planning Expenditures	0.00	1,999.92	20,500.00	4,855.36	15,644.64
General Service Expenditures					
100-90-6205 Accounting & Auditing	0.00	4,000.00	5,000.00	4,500.00	\$ 500.00
100-90-6220 Legal Fees	0.00	0.00	30,000.00	5,409.00	\$ 24,591.00
100-90-6805 Mayor	0.00	0.00	3,500.00	516.00	\$ 2,984.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For General Fund (100)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-90-6910 Fee Refunds	0.00	0.00	500.00	0.00	\$ 500.00
100-90-6990 Other Miscellaneous Expenses	0.00	0.00	1,000.00	0.00	\$ 1,000.00
100-90-9000 Transfers Out	0.00	0.00	129,655.00	107,077.05	\$ 22,577.95
100-90-9800 Contingency	0.00	0.00	36,467.00	0.00	\$ 36,467.00
Total General Service Expenditures	0.00	4,000.00	206,122.00	117,502.05	88,619.95
Total General Fund Expenditures	\$ 0.00	\$ 66,981.66	\$ 1,741,696.89	\$ 1,177,625.87	\$ 564,071.02
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (34,421.25)	\$ (89,775.00)	\$ 369,490.70	\$ (459,265.70)

City of Bay City 503-377-2288

2/5/2024 2:38pm

Statement of Revenue and Expenditures

Page 5

Revised Budget

For Street and Road Fund (200)

For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues						
Non-Departmental Revenues						
200-00-4115	State Highway Tax	\$ 0.00	\$ 22,577.31	\$ 113,000.00	\$ 72,024.22	\$ 40,975.78
200-00-4420	State Grants	0.00	0.00	250,000.00	232,784.91	\$ 17,215.09
200-00-4800	Miscellaneous	0.00	0.00	0.00	4,126.17	\$ 0.00
200-00-4805	Earnings on Investments	0.00	0.00	0.00	1,813.56	\$ 0.00
200-00-4930	Transfers In	0.00	0.00	179,000.00	0.00	\$ 179,000.00
200-00-4990	Beginning Fund Balance	0.00	0.00	63,500.00	104,526.96	\$ (41,026.96)
Total Non-Departmental Revenues		0.00	22,577.31	605,500.00	415,275.82	190,224.18
Total Street and Road Fund Revenues		\$ 0.00	\$ 22,577.31	\$ 605,500.00	\$ 415,275.82	\$ 190,224.18

Expenditures

Non-Departmental Expenditures						
200-00-5105	Full-Time Employees - Regular	\$ 0.00	\$ 7,596.16	\$ 82,500.00	\$ 50,713.87	\$ 31,786.13
200-00-5205	Employer FICA Taxes	0.00	578.82	6,500.00	4,646.83	\$ 1,853.17
200-00-5210	Unemployment Insurance	0.00	7.60	1,000.00	48.13	\$ 951.87
200-00-5215	Workers' Compensation Insurance	0.00	266.91	2,500.00	880.55	\$ 1,619.45
200-00-5305	Employer PERS Contributions	0.00	1,582.01	18,000.00	7,915.23	\$ 10,084.77
200-00-5405	Health Insurance	0.00	2,438.33	28,000.00	15,486.00	\$ 12,514.00
200-00-5415	Life Insurance	0.00	10.06	150.00	63.76	\$ 86.24
200-00-6105	Office Supplies & Equipment	0.00	0.00	500.00	497.97	\$ 2.03
200-00-6125	Shop Supplies & Small Tools	0.00	0.00	1,100.00	828.81	\$ 271.19
200-00-6140	Fuel/Lubes/Etc.	0.00	271.03	2,000.00	271.03	\$ 1,728.97
200-00-6205	Accounting & Auditing	0.00	0.00	1,000.00	500.00	\$ 500.00
200-00-6215	Engineering Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6220	Legal Fees	0.00	0.00	5,000.00	3,765.50	\$ 1,234.50
200-00-6290	Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6305	Building Repairs & Maintenance	0.00	0.00	5,000.00	586.12	\$ 4,413.88
200-00-6315	Street Repairs & Maintenance	0.00	0.00	30,000.00	5,876.94	\$ 24,123.06
200-00-6335	Vehicle Repairs & Maintenance	0.00	0.00	3,000.00	1,872.56	\$ 1,127.44
200-00-6350	Personal Protective Equipment	0.00	0.00	1,500.00	0.00	\$ 1,500.00
200-00-6390	Other Repairs & Maintenance	0.00	0.00	7,500.00	0.00	\$ 7,500.00
200-00-6405	Dues & Subscriptions	0.00	0.00	0.00	100.00	\$ 0.00
200-00-6410	Training	0.00	0.00	2,000.00	25.00	\$ 1,975.00
200-00-6605	Electricity	0.00	787.32	12,000.00	4,871.66	\$ 7,128.34
200-00-6700	Insurance	0.00	0.00	5,000.00	6,000.00	\$ (1,000.00)
200-00-6860	Computers/Software/Services	0.00	510.20	2,000.00	1,010.20	\$ 989.80
200-00-6990	Other Miscellaneous Expenses	0.00	0.00	3,500.00	13.30	\$ 3,486.70
200-00-6995	Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00	\$ 10,000.00
200-00-8300	Improvements Other Than Buildings	0.00	0.00	338,000.00	316,199.85	\$ 21,800.15
200-00-8500	Buildings	0.00	0.00	27,750.00	0.00	\$ 27,750.00
Total Non-Departmental Expenditures		0.00	14,048.44	605,500.00	422,173.31	183,326.69
Total Street and Road Fund Expenditures		\$ 0.00	\$ 14,048.44	\$ 605,500.00	\$ 422,173.31	\$ 183,326.69

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Street and Road Fund (200)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Street and Road Fund Excess of Revenues Over Expen	\$ 0.00	\$ 8,528.87	\$ 0.00	\$ (6,897.49)	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Housing Rehabilitation Fund (201)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Housing Rehabilitation Revenues					
201-18-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 500.00	\$ 2,483.07	\$ (1,983.07)
201-18-4825 Loan Payback	0.00	0.00	1,000.00	3,930.00	\$ (2,930.00)
201-18-4990 Beginning Fund Balance	0.00	0.00	140,100.00	143,116.21	\$ (3,016.21)
Total Housing Rehabilitation Revenues	0.00	0.00	141,600.00	149,529.28	(7,929.28)
Total Housing Rehabilitation Fund Revenues	\$ 0.00	\$ 0.00	\$ 141,600.00	\$ 149,529.28	\$ (7,929.28)
Expenditures					
Housing Rehabilitation Expenditures					
201-18-6920 Housing Rehab Loan Disbursements	\$ 0.00	\$ 0.00	\$ 141,600.00	\$ 0.00	\$ 141,600.00
Total Housing Rehabilitation Expenditures	0.00	0.00	141,600.00	0.00	141,600.00
Total Housing Rehabilitation Fund Expenditures	\$ 0.00	\$ 0.00	\$ 141,600.00	\$ 0.00	\$ 141,600.00
Housing Rehabilitation Fund Excess of Revenues Over	\$ 0.00	\$ 0.00	\$ 0.00	\$ 149,529.28	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Kilchis Water Bond Fund (300)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
300-11-4010 Property Taxes - Prior Years	\$ 0.00	\$ 0.00	\$ 0.00	\$ 213.83	\$ 0.00
300-11-4990 Beginning Fund Balance	0.00	0.00	0.00	854.51	0.00
Total Bond Payment Revenues	0.00	0.00	0.00	1,068.34	0.00
Total Kilchis Water Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,068.34	\$ 0.00
Kilchis Water Bond Fund Excess of Revenues Over Exp	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,068.34	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Sewer Bond Fund (301)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
301-11-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 19,350.00	\$ 18,582.18	\$ 767.82
301-11-4010 Property Taxes - Prior Years	0.00	0.00	300.00	284.50	15.50
301-11-4805 Earnings on Investments	0.00	0.00	200.00	1,053.41	(853.41)
301-11-4990 Beginning Fund Balance	0.00	0.00	46,500.00	59,860.03	(13,360.03)
Total Bond Payment Revenues	0.00	0.00	66,350.00	79,780.12	(13,430.12)
Total Sewer Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 66,350.00	\$ 79,780.12	\$ (13,430.12)
Expenditures					
Bond Payment Expenditures					
301-11-7010 Principal Payments - General Obligatio	\$ 0.00	\$ 0.00	\$ 21,000.00	\$ 0.00	\$ 21,000.00
301-11-7015 Interest Payments - General Obligation	0.00	0.00	13,050.00	0.00	13,050.00
301-11-9900 Unappropriated Ending Fund Balance	0.00	0.00	32,300.00	0.00	32,300.00
Total Bond Payment Expenditures	0.00	0.00	66,350.00	0.00	66,350.00
Total Sewer Bond Fund Expenditures	\$ 0.00	\$ 0.00	\$ 66,350.00	\$ 0.00	\$ 66,350.00
Sewer Bond Fund Excess of Revenues Over Expenditur	\$ 0.00	\$ 0.00	\$ 0.00	\$ 79,780.12	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
 For DEQ Loan Repayment Fund (302)
 For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Loan Reserve Revenues					
302-21-4990 Beginning Fund Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,944.50	\$ 0.00
Total Loan Reserve Revenues	0.00	0.00	0.00	2,944.50	0.00
Loan Revenues					
302-22-4620 Sewer User Charges	0.00	0.00	50,000.00	21,519.00	\$ 28,481.00
302-22-4990 Beginning Fund Balance	0.00	0.00	127,000.00	137,181.00	\$ (10,181.00)
Total Loan Revenues	0.00	0.00	177,000.00	158,700.00	18,300.00
Total DEQ Loan Repayment Fund Revenues	\$ 0.00	\$ 0.00	\$ 177,000.00	\$ 161,644.50	\$ 15,355.50
Expenditures					
Loan Expenditures					
302-22-7040 Principal Payments - Notes Payable	\$ 0.00	\$ 0.00	\$ 45,700.00	\$ 20,522.00	\$ 25,178.00
302-22-7045 Interest Payments - Notes Payable	0.00	0.00	3,350.00	661.00	\$ 2,689.00
302-22-9900 Unappropriated Ending Fund Balance	0.00	0.00	127,950.00	0.00	\$ 127,950.00
Total Loan Expenditures	0.00	0.00	177,000.00	21,183.00	155,817.00
Total DEQ Loan Repayment Fund Expenditures	\$ 0.00	\$ 0.00	\$ 177,000.00	\$ 21,183.00	\$ 155,817.00
DEQ Loan Repayment Fund Excess of Revenues Over E	\$ 0.00	\$ 0.00	\$ 0.00	\$ 140,461.50	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Street Reserve Fund (400)
 For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
400-13-4305 Franchise Fees	\$ 0.00	\$ 2,247.42	\$ 6,000.00	\$ 7,193.28	\$ (1,193.28)
400-13-4805 Earnings on Investments	0.00	0.00	0.00	914.85	\$ 0.00
400-13-4990 Beginning Fund Balance	0.00	0.00	38,900.00	52,728.92	\$ (13,828.92)
Total Reserve Revenues	0.00	2,247.42	44,900.00	60,837.05	(15,937.05)
Street Trust Revenues					
400-17-4805 Earnings on Investments	0.00	0.00	1,000.00	1,349.03	\$ (349.03)
400-17-4990 Beginning Fund Balance	0.00	0.00	74,300.00	77,753.32	\$ (3,453.32)
Total Street Trust Revenues	0.00	0.00	75,300.00	79,102.35	(3,802.35)
Street Maintenance Fee Revenues					
400-24-4320 Street Maintenance Fees	0.00	9,364.15	95,000.00	66,595.72	\$ 28,404.28
400-24-4805 Earnings on Investments	0.00	0.00	0.00	3,695.58	\$ 0.00
400-24-4930 Transfers In	0.00	0.00	50,000.00	0.00	\$ 50,000.00
400-24-4990 Beginning Fund Balance	0.00	0.00	181,320.00	213,000.76	\$ (31,680.76)
Total Street Maintenance Fee Revenues	0.00	9,364.15	326,320.00	283,292.06	43,027.94
Total Street Reserve Fund Revenues	\$ 0.00	\$ 11,611.57	\$ 446,520.00	\$ 423,231.46	\$ 23,288.54
Expenditures					
Reserve Expenditures					
400-13-6315 Street Repairs & Maintenance	\$ 0.00	\$ 0.00	\$ 44,900.00	\$ 0.00	\$ 44,900.00
Total Reserve Expenditures	0.00	0.00	44,900.00	0.00	44,900.00
Street Trust Expenditures					
400-17-9900 Unappropriated Ending Fund Balance	0.00	0.00	75,300.00	0.00	\$ 75,300.00
Total Street Trust Expenditures	0.00	0.00	75,300.00	0.00	75,300.00
Street Maintenance Fee Expenditures					
400-24-6314 Street Overlay	0.00	0.00	85,120.00	0.00	\$ 85,120.00
400-24-9400 Transfer to Capital Projects Funds	0.00	0.00	179,000.00	0.00	\$ 179,000.00
400-24-9800 Contingency	0.00	0.00	62,200.00	0.00	\$ 62,200.00
Total Street Maintenance Fee Expenditures	0.00	0.00	326,320.00	0.00	326,320.00
Total Street Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 446,520.00	\$ 0.00	\$ 446,520.00
Street Reserve Fund Excess of Revenues Over Expendi	\$ 0.00	\$ 11,611.57	\$ 0.00	\$ 423,231.46	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Bay City Equipment Reserve Fund (401)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
401-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 665.68	\$ 0.00
401-13-4930 Transfers In	0.00	0.00	35,000.00	0.00	35,000.00
401-13-4990 Beginning Fund Balance	0.00	0.00	38,200.00	38,367.53	(167.53)
Total Reserve Revenues	0.00	0.00	73,200.00	39,033.21	34,166.79
Total Bay City Equipment Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 73,200.00	\$ 39,033.21	\$ 34,166.79
Expenditures					
Reserve Expenditures					
401-13-8400 Machinery & Equipment	\$ 0.00	\$ 0.00	\$ 73,200.00	\$ 0.00	\$ 73,200.00
Total Reserve Expenditures	0.00	0.00	73,200.00	0.00	73,200.00
Total Bay City Equipment Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 73,200.00	\$ 0.00	\$ 73,200.00
Bay City Equipment Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,033.21	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Fire Apparatus Reserve & Building Reserve Fund (402)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Building Fund Revenues					
402-19-4890 Fire Department Relocation	\$ 0.00	\$ 3,756.12	\$ 0.00	\$ 3,756.12	\$ 0.00
Total Building Fund Revenues	0.00	3,756.12	0.00	3,756.12	0.00
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 3,756.12	\$ 0.00	\$ 3,756.12	\$ 0.00
Fire Apparatus Reserve & Building Reserve Fund Exces	\$ 0.00	\$ 3,756.12	\$ 0.00	\$ 3,756.12	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Park & Recreation Reserve Fund (404)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
404-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 143.20	\$ 0.00
404-13-4990 Beginning Fund Balance	0.00	0.00	8,100.00	8,254.04	(154.04)
Total Reserve Revenues	0.00	0.00	8,100.00	8,397.24	(297.24)
Total Park & Recreation Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 8,100.00	\$ 8,397.24	\$ (297.24)
Expenditures					
Reserve Expenditures					
404-13-8300 Improvements Other Than Buildings	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 0.00	\$ 4,000.00
404-13-8310 Buildings / Structures	0.00	0.00	4,100.00	0.00	4,100.00
Total Reserve Expenditures	0.00	0.00	8,100.00	0.00	8,100.00
Total Park & Recreation Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 8,100.00	\$ 0.00	\$ 8,100.00
Park & Recreation Reserve Fund Excess of Revenues O	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,397.24	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Footpaths and Bicycle Trails Reserve (405)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
405-13-4115 State Highway Tax	\$ 0.00	\$ 228.06	\$ 1,000.00	\$ 727.52	\$ 272.48
405-13-4805 Earnings on Investments	0.00	0.00	0.00	201.35	0.00
405-13-4990 Beginning Fund Balance	0.00	0.00	11,150.00	11,605.47	(455.47)
Total Reserve Revenues	0.00	228.06	12,150.00	12,534.34	(384.34)
Total Footpaths and Bicycle Trails Reserve Revenues	\$ 0.00	\$ 228.06	\$ 12,150.00	\$ 12,534.34	\$ (384.34)
Expenditures					
Reserve Expenditures					
405-13-8300 Improvements Other Than Buildings	\$ 0.00	\$ 0.00	\$ 12,150.00	\$ 0.00	\$ 12,150.00
Total Reserve Expenditures	0.00	0.00	12,150.00	0.00	12,150.00
Total Footpaths and Bicycle Trails Reserve Expenditu	\$ 0.00	\$ 0.00	\$ 12,150.00	\$ 0.00	\$ 12,150.00
Footpaths and Bicycle Trails Reserve Excess of Revenu	\$ 0.00	\$ 228.06	\$ 0.00	\$ 12,534.34	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Fire Department Op/Maint/Relocate Reserve (406)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
406-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,688.97	\$ 0.00
406-13-4890 Other Revenue	0.00	0.00	25,000.00	16,738.78	\$ 8,261.22
406-13-4930 Transfers In	0.00	0.00	25,000.00	0.00	\$ 25,000.00
406-13-4990 Beginning Fund Balance	0.00	0.00	210,157.00	199,198.30	\$ 10,958.70
Total Reserve Revenues	0.00	0.00	260,157.00	219,626.05	40,530.95
Total Fire Department Op/Maint/Relocate Reserve Rev	\$ 0.00	\$ 0.00	\$ 260,157.00	\$ 219,626.05	\$ 40,530.95
Expenditures					
Reserve Expenditures					
406-13-7050 Capital Lease Payments	\$ 0.00	\$ 0.00	\$ 29,300.00	\$ 24,219.78	\$ 5,080.22
406-13-8500 Buildings	0.00	0.00	40,000.00	8,280.00	\$ 31,720.00
406-13-9000 Transfers Out	0.00	0.00	50,000.00	0.00	\$ 50,000.00
406-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	140,857.00	0.00	\$ 140,857.00
Total Reserve Expenditures	0.00	0.00	260,157.00	32,499.78	227,657.22
Total Fire Department Op/Maint/Relocate Reserve Exp	\$ 0.00	\$ 0.00	\$ 260,157.00	\$ 32,499.78	\$ 227,657.22
Fire Department Op/Maint/Relocate Reserve Excess of	\$ 0.00	\$ 0.00	\$ 0.00	\$ 187,126.27	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

2/5/2024 2:38pm

Page 17

Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
600-00-4610 Water User Charges	\$ 0.00	\$ 32,632.78	\$ 405,000.00	\$ 246,925.75	\$ 158,074.25
600-00-4615 Water Deposits	0.00	0.00	1,000.00	0.00	\$ 1,000.00
600-00-4800 Miscellaneous	0.00	33.99	0.00	225.56	\$ 0.00
600-00-4805 Earnings on Investments	0.00	0.00	500.00	3,631.85	\$ (3,131.85)
600-00-4815 Sale of Pipe/Supplies	0.00	874.67	7,500.00	1,868.49	\$ 5,631.51
600-00-4990 Beginning Fund Balance	0.00	0.00	170,000.00	209,327.47	\$ (39,327.47)
Total Non-Departmental Revenues	0.00	33,541.44	584,000.00	461,979.12	122,020.88
Reserve Revenues					
600-13-4710 SDC - Improvement Fees	0.00	12,019.07	80,000.00	35,884.69	\$ 44,115.31
600-13-4720 SDC - Reimbursement Fees	0.00	6,440.56	20,000.00	19,229.23	\$ 770.77
600-13-4805 Earnings on Investments	0.00	0.00	2,000.00	6,145.04	\$ (4,145.04)
600-13-4990 Beginning Fund Balance	0.00	0.00	341,100.00	354,178.54	\$ (13,078.54)
Total Reserve Revenues	0.00	18,459.63	443,100.00	415,437.50	27,662.50
Total Bay City Water Fund Revenues	\$ 0.00	\$ 52,001.07	\$ 1,027,100.00	\$ 877,416.62	\$ 149,683.38

Expenditures

Non-Departmental Expenditures

600-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 16,140.01	\$ 191,000.00	\$ 107,775.11	\$ 83,224.89
600-00-5205 Employer FICA Taxes	0.00	1,229.72	15,500.00	9,050.58	\$ 6,449.42
600-00-5210 Unemployment Insurance	0.00	16.04	2,100.00	104.52	\$ 1,995.48
600-00-5215 Workers' Compensation Insurance	0.00	270.18	3,500.00	777.97	\$ 2,722.03
600-00-5305 Employer PERS Contributions	0.00	3,357.69	40,000.00	18,519.63	\$ 21,480.37
600-00-5405 Health Insurance	0.00	5,556.98	61,500.00	33,786.81	\$ 27,713.19
600-00-5415 Life Insurance	0.00	19.27	220.00	122.56	\$ 97.44
600-00-6105 Office Supplies & Equipment	0.00	0.00	1,500.00	1,869.65	\$ (369.65)
600-00-6125 Shop Supplies & Small Tools	0.00	0.00	3,000.00	1,248.10	\$ 1,751.90
600-00-6130 Customer Meters & Supplies	0.00	0.00	2,500.00	20,379.80	\$ (17,879.80)
600-00-6135 Chemical/Lab Supplies	0.00	0.00	500.00	15.07	\$ 484.93
600-00-6140 Fuel/Lubes/Etc.	0.00	271.03	7,000.00	4,979.93	\$ 2,020.07
600-00-6190 Other Supplies	0.00	0.00	250.00	15.98	\$ 234.02
600-00-6205 Accounting & Auditing	0.00	1,000.00	2,500.00	2,166.67	\$ 333.33
600-00-6215 Engineering Fees	0.00	0.00	5,000.00	1,260.00	\$ 3,740.00
600-00-6220 Legal Fees	0.00	0.00	2,500.00	562.58	\$ 1,937.42
600-00-6225 Laboratory Fees	0.00	0.00	1,500.00	0.00	\$ 1,500.00
600-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
600-00-6305 Building Repairs & Maintenance	0.00	0.00	5,000.00	2,265.27	\$ 2,734.73
600-00-6311 Contracted Ground Maintenance	0.00	0.00	2,500.00	1,775.82	\$ 724.18
600-00-6325 Utility System Repairs	0.00	0.00	10,000.00	204.19	\$ 9,795.81
600-00-6335 Vehicle Repairs & Maintenance	0.00	599.81	7,500.00	5,273.97	\$ 2,226.03
600-00-6345 Operational Equipment & Repairs	0.00	0.00	10,000.00	9,515.38	\$ 484.62
600-00-6350 Personal Protective Equipment	0.00	0.00	2,000.00	173.87	\$ 1,826.13
600-00-6410 Training	0.00	0.00	3,000.00	874.86	\$ 2,125.14
600-00-6605 Electricity	0.00	323.76	4,000.00	2,065.81	\$ 1,934.19

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
600-00-6620 Telecommunications	0.00	26.81	3,000.00	727.85	\$ 2,272.15
600-00-6700 Insurance	0.00	0.00	12,000.00	13,000.00	\$ (1,000.00)
600-00-6830 Janitorial Services	0.00	100.00	1,200.00	605.32	\$ 594.68
600-00-6860 Computers/Software/Services	0.00	664.33	10,000.00	4,732.04	\$ 5,267.96
600-00-6905 Deposit Refunds	0.00	0.00	2,500.00	458.38	\$ 2,041.62
600-00-6910 Fee Refunds	0.00	0.00	200.00	112.94	\$ 87.06
600-00-6990 Other Miscellaneous Expenses	0.00	246.57	5,851.00	375.30	\$ 5,475.70
600-00-9400 Transfer to Capital Projects Funds	0.00	0.00	5,000.00	0.00	\$ 5,000.00
600-00-9500 Transfer to Enterprise Funds	0.00	0.00	155,179.00	0.00	\$ 155,179.00
Total Non-Departmental Expenditures	0.00	29,822.20	584,000.00	244,795.96	339,204.04
Reserve Expenditures					
600-13-6910 Fee Refunds	0.00	0.00	100,000.00	0.00	\$ 100,000.00
600-13-9500 Transfer to Enterprise Funds	0.00	0.00	25,920.00	0.00	\$ 25,920.00
600-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	317,180.00	0.00	\$ 317,180.00
Total Reserve Expenditures	0.00	0.00	443,100.00	0.00	443,100.00
Total Bay City Water Fund Expenditures	\$ 0.00	\$ 29,822.20	\$ 1,027,100.00	\$ 244,795.96	\$ 782,304.04
Bay City Water Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ 22,178.87	\$ 0.00	\$ 632,620.66	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

2/5/2024 2:38pm

Page 19

Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
601-00-4610 Water User Charges	\$ 0.00	\$ 50,712.34	\$ 323,871.00	\$ 187,128.59	\$ 136,742.41
601-00-4805 Earnings on Investments	0.00	0.00	2,000.00	14,636.03	\$ (12,636.03)
601-00-4930 Transfers In	0.00	0.00	155,179.00	0.00	\$ 155,179.00
601-00-4990 Beginning Fund Balance	0.00	0.00	328,000.00	843,569.92	\$ (515,569.92)
Total Non-Departmental Revenues	0.00	50,712.34	809,050.00	1,045,334.54	(236,284.54)
Reserve Revenues					
601-13-4440 Other Grants / Loans	0.00	0.00	20,000.00	0.00	\$ 20,000.00
601-13-4800 Miscellaneous	0.00	8,468.00	80,000.00	31,919.00	\$ 48,081.00
601-13-4805 Earnings on Investments	0.00	0.00	2,500.00	11,195.94	\$ (8,695.94)
601-13-4990 Beginning Fund Balance	0.00	0.00	638,500.00	654,295.51	\$ (15,795.51)
Total Reserve Revenues	0.00	8,468.00	741,000.00	697,410.45	43,589.55
Total Kilchis Water Fund Revenues	\$ 0.00	\$ 59,180.34	\$ 1,550,050.00	\$ 1,742,744.99	\$ (192,694.99)

Expenditures

Non-Departmental Expenditures

601-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 7,679.64	\$ 106,000.00	\$ 55,259.84	\$ 50,740.16
601-00-5205 Employer FICA Taxes	0.00	585.17	8,200.00	5,216.75	\$ 2,983.25
601-00-5210 Unemployment Insurance	0.00	7.62	1,200.00	51.66	\$ 1,148.34
601-00-5215 Workers' Compensation Insurance	0.00	266.40	3,000.00	755.20	\$ 2,244.80
601-00-5305 Employer PERS Contributions	0.00	1,569.58	23,000.00	9,204.56	\$ 13,795.44
601-00-5405 Health Insurance	0.00	1,932.30	31,500.00	14,257.85	\$ 17,242.15
601-00-5415 Life Insurance	0.00	8.29	150.00	56.96	\$ 93.04
601-00-6105 Office Supplies & Equipment	0.00	0.00	2,000.00	1,211.39	\$ 788.61
601-00-6125 Shop Supplies & Small Tools	0.00	0.00	4,000.00	1,219.02	\$ 2,780.98
601-00-6135 Chemical/Lab Supplies	0.00	1,255.25	23,000.00	12,675.83	\$ 10,324.17
601-00-6140 Fuel/Lubes/Etc.	0.00	271.03	7,000.00	2,569.75	\$ 4,430.25
601-00-6205 Accounting & Auditing	0.00	1,000.00	2,500.00	2,166.67	\$ 333.33
601-00-6215 Engineering Fees	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-00-6220 Legal Fees	0.00	0.00	5,000.00	70.83	\$ 4,929.17
601-00-6225 Laboratory Fees	0.00	0.00	1,500.00	0.00	\$ 1,500.00
601-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6305 Building Repairs & Maintenance	0.00	0.00	30,000.00	3,485.89	\$ 26,514.11
601-00-6325 Utility System Repairs	0.00	0.00	40,000.00	1,178.90	\$ 38,821.10
601-00-6335 Vehicle Repairs & Maintenance	0.00	599.81	7,000.00	5,273.96	\$ 1,726.04
601-00-6345 Operational Equipment & Repairs	0.00	0.00	40,000.00	16,306.45	\$ 23,693.55
601-00-6350 Personal Protective Equipment	0.00	0.00	5,000.00	173.87	\$ 4,826.13
601-00-6410 Training	0.00	0.00	5,000.00	866.86	\$ 4,133.14
601-00-6605 Electricity	0.00	1,649.88	30,000.00	12,368.88	\$ 17,631.12
601-00-6620 Telecommunications	0.00	26.81	3,000.00	727.85	\$ 2,272.15
601-00-6700 Insurance	0.00	0.00	15,000.00	16,000.00	\$ (1,000.00)
601-00-6830 Janitorial Services	0.00	100.00	2,000.00	605.32	\$ 1,394.68
601-00-6860 Computers/Software/Services	0.00	664.33	19,000.00	7,732.06	\$ 11,267.94
601-00-6990 Other Miscellaneous Expenses	0.00	246.57	10,000.00	924.01	\$ 9,075.99

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
601-00-8200 Buildings & Structures	0.00	0.00	5,000.00	271.04	\$ 4,728.96
601-00-8400 Machinery & Equipment	0.00	0.00	150,000.00	17,019.25	\$ 132,980.75
601-00-8500 Buildings	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8700 Office Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8800 Utility System	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-9000 Transfers Out	0.00	0.00	15,000.00	0.00	\$ 15,000.00
601-00-9800 Contingency	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-00-9900 Unappropriated Ending Fund Balance	0.00	0.00	95,000.00	0.00	\$ 95,000.00
Total Non-Departmental Expenditures	0.00	17,862.68	809,050.00	187,650.65	621,399.35
Reserve Expenditures					
601-13-8000 Capital Outlay	0.00	0.00	25,000.00	0.00	\$ 25,000.00
601-13-8200 Equipment	0.00	73,232.54	300,000.00	184,155.02	\$ 115,844.98
601-13-8400 Machinery & Equipment	0.00	0.00	100,000.00	0.00	\$ 100,000.00
601-13-8800 Utility System	0.00	0.00	100,000.00	0.00	\$ 100,000.00
601-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	216,000.00	0.00	\$ 216,000.00
Total Reserve Expenditures	0.00	73,232.54	741,000.00	184,155.02	556,844.98
Total Kilchis Water Fund Expenditures	\$ 0.00	\$ 91,095.22	\$ 1,550,050.00	\$ 371,805.67	\$ 1,178,244.33
Kilchis Water Fund Excess of Revenues Over Expendit	\$ 0.00	\$ (31,914.88)	\$ 0.00	\$ 1,370,939.32	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Bay City Sewer Fund (602)
For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
602-00-4420 State Grants	\$ 0.00	\$ 0.00	\$ 275,000.00	\$ 385,874.00	\$ (110,874.00)
602-00-4421 Loans/ Special Projects	0.00	0.00	120,000.00	0.00	\$ 120,000.00
602-00-4620 Sewer User Charges	0.00	41,258.81	400,000.00	283,215.49	\$ 116,784.51
602-00-4625 Sewer Deposits	0.00	0.00	2,000.00	0.00	\$ 2,000.00
602-00-4800 Miscellaneous	0.00	0.00	1,500.00	220.00	\$ 1,280.00
602-00-4805 Earnings on Investments	0.00	0.00	5,000.00	7,368.04	\$ (2,368.04)
602-00-4930 Transfers In	0.00	0.00	594,200.00	0.00	\$ 594,200.00
602-00-4990 Beginning Fund Balance	0.00	0.00	330,000.00	424,668.24	\$ (94,668.24)
Total Non-Departmental Revenues	0.00	41,258.81	1,727,700.00	1,101,345.77	626,354.23
Reserve Revenues					
602-14-4710 SDC - Improvement Fees	0.00	16,104.03	75,000.00	47,958.81	\$ 27,041.19
602-14-4720 SDC - Reimbursement Fees	0.00	1,631.69	5,000.00	4,859.27	\$ 140.73
602-14-4805 Earnings on Investments	0.00	0.00	0.00	21,317.33	\$ 0.00
602-14-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-14-4990 Beginning Fund Balance	0.00	0.00	1,200,800.00	1,228,657.76	\$ (27,857.76)
Total Reserve Revenues	0.00	17,735.72	1,290,800.00	1,302,793.17	(11,993.17)
Reserve Revenues					
602-15-4805 Earnings on Investments	0.00	0.00	0.00	2,211.80	\$ 0.00
602-15-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-15-4990 Beginning Fund Balance	0.00	0.00	125,800.00	127,481.19	\$ (1,681.19)
Total Reserve Revenues	0.00	0.00	135,800.00	129,692.99	6,107.01
Reserve Revenues					
602-16-4805 Earnings on Investments	0.00	0.00	0.00	1,552.22	\$ 0.00
602-16-4930 Transfers In	0.00	0.00	5,000.00	0.00	\$ 5,000.00
602-16-4990 Beginning Fund Balance	0.00	0.00	88,200.00	89,463.60	\$ (1,263.60)
Total Reserve Revenues	0.00	0.00	93,200.00	91,015.82	2,184.18
Total Bay City Sewer Fund Revenues	\$ 0.00	\$ 58,994.53	\$ 3,247,500.00	\$ 2,624,847.75	\$ 622,652.25

Expenditures

Non-Departmental Expenditures

602-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 21,091.22	\$ 280,000.00	\$ 147,206.81	\$ 132,793.19
602-00-5205 Employer FICA Taxes	0.00	1,607.04	21,500.00	12,390.23	\$ 9,109.77
602-00-5210 Unemployment Insurance	0.00	21.05	3,000.00	143.15	\$ 2,856.85
602-00-5215 Workers' Compensation Insurance	0.00	270.85	3,500.00	697.65	\$ 2,802.35
602-00-5305 Employer PERS Contributions	0.00	4,369.62	58,500.00	27,281.57	\$ 31,218.43
602-00-5405 Health Insurance	0.00	6,154.66	93,000.00	41,076.29	\$ 51,923.71
602-00-5415 Life Insurance	0.00	22.46	300.00	152.29	\$ 147.71
602-00-6105 Office Supplies & Equipment	0.00	0.00	4,000.00	2,513.34	\$ 1,486.66
602-00-6125 Shop Supplies & Small Tools	0.00	0.00	4,000.00	2,098.96	\$ 1,901.04
602-00-6135 Chemical/Lab Supplies	0.00	30.12	18,000.00	4,376.63	\$ 13,623.37
602-00-6140 Fuel/Lubes/Etc.	0.00	271.03	8,000.00	2,569.73	\$ 5,430.27

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Bay City Sewer Fund (602)
 For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
602-00-6205 Accounting & Auditing	0.00	1,000.00	2,500.00	2,166.66	\$ 333.34
602-00-6215 Engineering Fees	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-00-6220 Legal Fees	0.00	0.00	4,000.00	129.59	\$ 3,870.41
602-00-6225 Laboratory Fees	0.00	0.00	1,000.00	0.00	\$ 1,000.00
602-00-6290 Other Professional Fees	0.00	0.00	2,500.00	731.25	\$ 1,768.75
602-00-6305 Building Repairs & Maintenance	0.00	0.00	12,000.00	2,656.38	\$ 9,343.62
602-00-6325 Utility System Repairs	0.00	0.00	50,000.00	32,381.04	\$ 17,618.96
602-00-6335 Vehicle Repairs & Maintenance	0.00	599.79	30,000.00	5,334.31	\$ 24,665.69
602-00-6345 Operational Equipment & Repairs	0.00	0.00	50,000.00	34,106.70	\$ 15,893.30
602-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	173.87	\$ 2,826.13
602-00-6410 Training	0.00	0.00	5,000.00	963.28	\$ 4,036.72
602-00-6605 Electricity	0.00	2,227.24	32,000.00	12,248.52	\$ 19,751.48
602-00-6620 Telecommunications	0.00	26.81	30,000.00	727.86	\$ 29,272.14
602-00-6700 Insurance	0.00	0.00	2,000.00	3,000.00	\$ (1,000.00)
602-00-6830 Janitorial Services	0.00	100.00	1,300.00	605.31	\$ 694.69
602-00-6855 Permit Fees	0.00	0.00	5,000.00	3,809.09	\$ 1,190.91
602-00-6860 Computers/Software/Services	0.00	665.31	30,000.00	6,630.24	\$ 23,369.76
602-00-6905 Deposit Refunds	0.00	0.00	1,500.00	828.65	\$ 671.35
602-00-6910 Fee Refunds	0.00	0.00	100.00	80.85	\$ 19.15
602-00-6990 Other Miscellaneous Expenses	0.00	0.94	5,000.00	54.66	\$ 4,945.34
602-00-8400 Machinery & Equipment	0.00	3,449.28	842,000.00	612,114.09	\$ 229,885.91
602-00-8500 Buildings	0.00	0.00	5,000.00	0.00	\$ 5,000.00
602-00-8800 Utility System	0.00	0.00	20,000.00	0.00	\$ 20,000.00
602-00-9000 Transfers Out	0.00	0.00	30,000.00	0.00	\$ 30,000.00
602-00-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-00-9800 Contingency	0.00	0.00	50,000.00	0.00	\$ 50,000.00
Total Non-Departmental Expenditures	0.00	41,907.42	1,727,700.00	959,249.00	768,451.00
Reserve Expenditures					
602-14-8800 Utility System	0.00	0.00	638,000.00	0.00	\$ 638,000.00
602-14-9000 Transfers Out	0.00	0.00	594,200.00	0.00	\$ 594,200.00
602-14-9900 Unappropriated Ending Fund Balance	0.00	0.00	58,600.00	0.00	\$ 58,600.00
Total Reserve Expenditures	0.00	0.00	1,290,800.00	0.00	1,290,800.00
Reserve Expenditures					
602-15-6590 Other Equipment	0.00	0.00	50,000.00	0.00	\$ 50,000.00
602-15-8800 Utility System	0.00	0.00	55,000.00	0.00	\$ 55,000.00
602-15-9900 Unappropriated Ending Fund Balance	0.00	0.00	30,800.00	0.00	\$ 30,800.00
Total Reserve Expenditures	0.00	0.00	135,800.00	0.00	135,800.00
Reserve Expenditures					
602-16-9900 Unappropriated Ending Fund Balance	0.00	0.00	93,200.00	0.00	\$ 93,200.00
Total Reserve Expenditures	0.00	0.00	93,200.00	0.00	93,200.00
Total Bay City Sewer Fund Expenditures	\$ 0.00	\$ 41,907.42	\$ 3,247,500.00	\$ 959,249.00	\$ 2,288,251.00
Bay City Sewer Fund Excess of Revenues Over Expendi	\$ 0.00	\$ 17,087.11	\$ 0.00	\$ 1,665,598.75	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2024-7 Ending January 31, 2024

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00	\$ 240,909.41	\$ 9,267,148.89	\$ 8,306,002.41	\$ 961,146.48
Total Expenditures	\$ 0.00	\$ 243,854.94	\$ 9,356,923.89	\$ 3,229,332.59	\$ 6,127,591.30
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (2,945.53)	\$ (89,775.00)	\$ 5,076,669.82	\$ (5,166,444.82)



THE PEARL OF TILLAMOOK BAY

City of Bay City

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TDD 7-1-1
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February 6, 2024

Bills to pay total for January 2024 = \$202,852.15

Summary of Bills to pay >\$5,000

Motorola Solutions	\$ 9,531.40
Black Diamond Homes	\$ 72,777.32
Accuity	\$ 7,000.00
US Department of Treasury	\$ 9,849.02
CIS – Insurance	\$ 12,235.91
Oregon Pers	\$ 10,494.34
US Department of Treasury	\$ 9,792.85
CIS – Insurance	\$ 12,235.91
Oregon Pers	\$ 10,424.61

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
14311	1020	Motorola Solutions, Inc	3	8281744919	Yes	2024 7		1/2/2024	1/5/2024		\$272.30
		Desc: Radios - FD									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-30-6340	Radios & Radio Repair	272.30	0.00	0				
		Desc: Radios & Radio Repair									
14312	1020	Motorola Solutions, Inc	3	8281740131	Yes	2024 7		1/2/2024	1/5/2024		\$999.08
		Desc: Radios - FD									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-30-6340	Radios & Radio Repair	999.08	0.00	0				
		Desc: Radios & Radio Repair									
14313	1020	Motorola Solutions, Inc	3	8281761142	Yes	2024 7		1/2/2024	1/5/2024		\$8,532.32
		Desc: Radios- FD									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-30-6340	Radios & Radio Repair	8,532.32	0.00	0				
		Desc: Radios & Radio Repair									
14314	1015	Black Diamond Homes, In	3	234	Yes	2024 7		1/2/2024	1/5/2024		\$72,777.32
		Desc: Well #3									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	601-13-8200	Equipment	72,777.32	0.00	6	1	EXP	1099	
		Desc: Equipment									
14315	1021	Zwald Transport	3	INV-2392	Yes	2024 7		1/2/2024	1/5/2024		\$513.03
		Desc: Maintenance									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-30-6345	Operational Equipment & Re	513.03	0.00	0		1099		
		Desc: Operational Equipment & Repairs									
14316	972	Communications Northwe	3	79259	Yes	2024 7		1/2/2024	1/5/2024		\$465.20
		Desc: Software									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-30-6340	Radios & Radio Repair	465.20	0.00	0				
		Desc: Radios & Radio Repair									
14317	727	Impact Office Systems	3	Imp863-C286-1-I	Yes	2024 7		1/2/2024	1/25/2024		\$238.87
		Desc: Copies									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-10-6105	Office Supplies & Equipment	50.00	0.00	0		1099		
		Desc: Office Supplies & Equipment									
		2	100-70-6240	Comprehensive Planning	188.87	0.00	0		1099		
		Desc: Comprehensive Planning									
14318	122	Sheldon Oil	3	120932	Yes	2024 7		1/2/2024	1/25/2024		\$134.84
		Desc: Fuel									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-30-6140	Fuel/Lubes/Etc.	134.84	0.00	0				
		Desc: Fuel/Lubes/Etc.									
14319	307	Accuity, LLC	3	10435	Yes	2024 7		1/2/2024	1/25/2024		\$7,000.00
		Desc: Audit services									
		Line	Account Number	AP Amount	Liq Amount	Project	Task	Category			
		1	100-90-6205	Accounting & Auditing	4,000.00	0.00	0		1099		
		Desc: Accounting & Auditing									
		2	600-00-6205	Accounting & Auditing	1,000.00	0.00	0		1099		
		Desc: Accounting & Auditing									
		3	601-00-6205	Accounting & Auditing	1,000.00	0.00	0		1099		
		Desc: Accounting & Auditing									
		4	602-00-6205	Accounting & Auditing	1,000.00	0.00	0		1099		
		Desc: Accounting & Auditing									

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
14320	315	Tillamook Complete Janito	3	2047	Yes	2024 7		1/2/2024	1/25/2024		\$2,650.00
		Desc:	Janitorial services								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6830		Janitorial Services		550.00	0.00	0		
		Desc:	Janitorial Services								
		2	600-00-6830		Janitorial Services		100.00	0.00	0		1099
		Desc:	Janitorial Services								
		3	601-00-6830		Janitorial Services		100.00	0.00	0		1099
		Desc:	Janitorial Services								
		4	602-00-6830		Janitorial Services		100.00	0.00	0		1099
		Desc:	Janitorial Services								
		5	100-10-6305		Building Repairs & Maintenan		1,800.00	0.00	0		1099
		Desc:	Building Repairs & Maintenance								
14321	180	CenturyLink	3	314199659-Jan	Yes	2024 7		1/2/2024	1/25/2024		\$224.42
		Desc:	Phone bill								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6620		Telecommunications		134.65	0.00	0		
		Desc:	Telecommunications								
		2	100-30-6620		Telecommunications		89.77	0.00	0		
		Desc:	Telecommunications								
14322	523	North Coast Lawn	3	86098	Yes	2024 7		1/2/2024	1/25/2024		\$1,685.00
		Desc:	Lawn maintenace								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6311		Contracted Ground Maintena		842.50	0.00	0		
		Desc:	Contracted Ground Maintenance								
		2	100-50-6311		Contracted Ground Maintena		842.50	0.00	0		
		Desc:	Contracted Ground Maintenance								
14323	806	Vadim Municipal Software	3	397404	Yes	2024 7		1/2/2024	1/25/2024		\$172.40
		Desc:	Software								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6860		Computers/Software/Service		172.40	0.00	0		
		Desc:	Computers/Software/Services								
14324	806	Vadim Municipal Software	3	397213	Yes	2024 7		1/2/2024	1/25/2024		\$2,551.99
		Desc:	Software								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6860		Computers/Software/Service		510.20	0.00	0		
		Desc:	Computers/Software/Services								
		2	200-00-6860		Computers/Software/Service		510.20	0.00	0		
		Desc:	Computers/Software/Services								
		3	600-00-6860		Computers/Software/Service		510.20	0.00	0		
		Desc:	Computers/Software/Services								
		4	601-00-6860		Computers/Software/Service		510.20	0.00	0		
		Desc:	Computers/Software/Services								
		5	602-00-6860		Computers/Software/Service		511.19	0.00	0		
		Desc:	Computers/Software/Services								
14325	886	Richard Coit	3	2192	Yes	2024 7		1/3/2024	1/15/2024		\$199.38
		Desc:	computer service								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-10-6860		Computers/Software/Service		120.00	0.00	0		
		Desc:	Computers/Software/Services								
		2	600-00-6860		Computers/Software/Service		26.46	0.00	0		
		Desc:	Computers/Software/Services								
		3	601-00-6860		Computers/Software/Service		26.46	0.00	0		
		Desc:	Computers/Software/Services								

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
14336	27	Tillamook People's Utility	3	21211-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$42.34
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-50-6605		Electricity	42.34	0.00	0			
		Desc: Electricity									
14337	27	Tillamook People's Utility	3	21215-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$730.60
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	200-00-6605		Electricity	730.60	0.00	0			
		Desc: Electricity									
14338	27	Tillamook People's Utility	3	21221-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$499.03
		Desc: power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-30-6605		Electricity	499.03	0.00	0			
		Desc: Electricity									
14339	27	Tillamook People's Utility	3	21223-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$198.93
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6605		Electricity	198.93	0.00	0			
		Desc: Electricity									
14340	27	Tillamook People's Utility	3	21224-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$243.02
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6605		Electricity	243.02	0.00	0			
		Desc: Electricity									
14341	27	Tillamook People's Utility	3	21231-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$298.06
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6605		Electricity	298.06	0.00	0			
		Desc: Electricity									
14342	27	Tillamook People's Utility	3	22182-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$38.61
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	601-00-6605		Electricity	38.61	0.00	0			
		Desc: Electricity									
14343	27	Tillamook People's Utility	3	22221-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$267.04
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6605		Electricity	267.04	0.00	0			
		Desc: Electricity									
14344	27	Tillamook People's Utility	3	22713-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$1,554.55
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	601-00-6605		Electricity	1,554.55	0.00	0			
		Desc: Electricity									
14345	27	Tillamook People's Utility	3	41352-1/24	Yes	2024 7		1/4/2024	1/10/2024		\$226.88
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	200-00-6605		Electricity	56.72	0.00	0			
		Desc: Electricity									
		2	600-00-6605		Electricity	56.72	0.00	0			
		Desc: Electricity									
		3	601-00-6605		Electricity	56.72	0.00	0			
		Desc: Electricity									

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		4	602-00-6605	Electricity			56.72		0.00	0	
		Desc:	Electricity								
14346	27	Tillamook People's Utility	3	45448-1/24	Yes	2024	7	1/4/2024	1/10/2024		\$54.87
		Desc:	Power								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-50-6605	Electricity		54.87	0.00	0			
		Desc:	Electricity								
14347	27	Tillamook People's Utility	3	75292-1/24	Yes	2024	7	1/4/2024	1/10/2024		\$39.06
		Desc:	Power								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	602-00-6605	Electricity		39.06	0.00	0			
		Desc:	Electricity								
14348	27	Tillamook People's Utility	3	96528-1/24	Yes	2024	7	1/4/2024	1/10/2024		\$43.60
		Desc:	Power								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-50-6605	Electricity		43.60	0.00	0			
		Desc:	Electricity								
14349	27	Tillamook People's Utility	3	97001-1/24	Yes	2024	7	1/4/2024	1/10/2024		\$36.97
		Desc:	Power								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-10-6605	Electricity		36.97	0.00	0			
		Desc:	Electricity								
14350	27	Tillamook People's Utility	3	116884-1/24	Yes	2024	7	1/4/2024	1/10/2024		\$57.86
		Desc:	Power								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-50-6605	Electricity		57.86	0.00	0			
		Desc:	Electricity								
14351	544	Wave	3	106825901-0010	Yes	2024	7	1/9/2024	1/23/2024		\$766.00
		Desc:	Internet								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-10-6860	Computers/Software/Service		287.25	0.00	0			
		Desc:	Computers/Software/Services								
		2	100-30-6860	Computers/Software/Service		95.75	0.00	0			
		Desc:	Computers/Software/Services								
		3	600-00-6860	Computers/Software/Service		127.67	0.00	0			
		Desc:	Computers/Software/Services								
		4	601-00-6860	Computers/Software/Service		127.67	0.00	0			
		Desc:	Computers/Software/Services								
		5	602-00-6860	Computers/Software/Service		127.66	0.00	0			
		Desc:	Computers/Software/Services								
14352	173	Boyd's Implement Service	3	01-29284	Yes	2024	7	1/9/2024	1/25/2024		\$368.84
		Desc:	Vehicle Maintenance								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6335	Vehicle Repairs & Maintenan		122.95	0.00	0			
		Desc:	Vehicle Repairs & Maintenance								
		2	601-00-6335	Vehicle Repairs & Maintenan		122.95	0.00	0			
		Desc:	Vehicle Repairs & Maintenance								
		3	602-00-6335	Vehicle Repairs & Maintenan		122.94	0.00	0			
		Desc:	Vehicle Repairs & Maintenance								
14353	173	Boyd's Implement Service	3	01-29377	Yes	2024	7	1/9/2024	1/25/2024		\$56.17
		Desc:	Vehicle Maintenance								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6335	Vehicle Repairs & Maintenan		18.72	0.00	0			
		Desc:	Vehicle Repairs & Maintenance								

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	2	601-00-6335		Vehicle Repairs & Mainten			18.72		0.00	0	
	Desc:	Vehicle Repairs & Maintenance									1099
	3	602-00-6335		Vehicle Repairs & Mainten			18.73		0.00	0	
	Desc:	Vehicle Repairs & Maintenance									1099
14354	173	Boyd's Implement Service	3	01-29453	Yes	2024	7	1/9/2024	1/25/2024		\$157.64
	Desc:	Vehicle maintenance									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6335		Vehicle Repairs & Mainten		52.55	0.00	0			1099
	Desc:	Vehicle Repairs & Maintenance									1099
	2	601-00-6335		Vehicle Repairs & Mainten		52.55	0.00	0			1099
	Desc:	Vehicle Repairs & Maintenance									1099
	3	602-00-6335		Vehicle Repairs & Mainten		52.54	0.00	0			1099
	Desc:	Vehicle Repairs & Maintenance									1099
14355	173	Boyd's Implement Service	3	01-29505	Yes	2024	7	1/9/2024	1/25/2024		\$66.12
	Desc:	Vehicle Maintenance									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6335		Vehicle Repairs & Mainten		22.04	0.00	0			1099
	Desc:	Vehicle Repairs & Maintenance									1099
	2	601-00-6335		Vehicle Repairs & Mainten		22.04	0.00	0			1099
	Desc:	Vehicle Repairs & Maintenance									1099
	3	602-00-6335		Vehicle Repairs & Mainten		22.04	0.00	0			1099
	Desc:	Vehicle Repairs & Maintenance									1099
14356	173	Boyd's Implement Service	3	01-29508	Yes	2024	7	1/9/2024	1/25/2024		\$1,150.64
	Desc:	Vehicle Maintenance									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6335		Vehicle Repairs & Mainten		383.55	0.00	0			1099
	Desc:	Vehicle Repairs & Maintenance									1099
	2	601-00-6335		Vehicle Repairs & Mainten		383.55	0.00	0			1099
	Desc:	Vehicle Repairs & Maintenance									1099
	3	602-00-6335		Vehicle Repairs & Mainten		383.54	0.00	0			1099
	Desc:	Vehicle Repairs & Maintenance									1099
14357	617	Pinpoint Stitches and Ink,	3	8550	Yes	2024	7	1/9/2024	1/25/2024		\$194.00
	Desc:	Signs									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-50-8300		Improvements Other Than Bu		194.00	0.00	7	1	EXP	
	Desc:	Improvements Other Than Buildings									
14358	796	Pacific Office Automation	3	917266	Yes	2024	7	1/9/2024	1/25/2024		\$378.26
	Desc:	Phones									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	600-00-6620		Telecommunications		26.81	0.00	0			
	Desc:	Telecommunications									
	2	601-00-6620		Telecommunications		26.81	0.00	0			
	Desc:	Telecommunications									
	3	602-00-6620		Telecommunications		26.81	0.00	0			
	Desc:	Telecommunications									
	4	100-10-6620		Telecommunications		178.70	0.00	0			
	Desc:	Telecommunications									
	5	100-30-6620		Telecommunications		119.13	0.00	0			
	Desc:	Telecommunications									
14359	97	Country Media	3	670723	Yes	2024	7	1/9/2024	1/25/2024		\$94.55
	Desc:	Advertising									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-70-6220		Legal Fees		94.55	0.00	0			
	Desc:	Legal Fees									

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
14360	866	SAIF CORPORATION	3	1001309887	Yes	2024 7		1/9/2024	1/25/2024		\$1,056.90
		Desc: Workers comp									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	200-00-5215		Workers' Compensation Insur		264.23	0.00	0		
		Desc: Workers' Compensation Insurance									
		2	600-00-5215		Workers' Compensation Insur		264.23	0.00	0		
		Desc: Workers' Compensation Insurance									
		3	601-00-5215		Workers' Compensation Insur		264.23	0.00	0		
		Desc: Workers' Compensation Insurance									
		4	602-00-5215		Workers' Compensation Insur		264.21	0.00	0		
		Desc: Workers' Compensation Insurance									
14362	855	AKS Engineering & Forest	3	8605-02-14	Yes	2024 7		1/9/2024	1/25/2024		\$3,439.03
		Desc: Lift station									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-8400		Machinery & Equipment		3,439.03	0.00	5	CSLFRF	EXP
		Desc: Machinery & Equipment									
14363	326	Bureau of Labor and Indus	3	Well Project	Yes	2024 7		1/9/2024	1/25/2024		\$455.22
		Desc: Well #3 project notice									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	601-13-8200		Equipment		455.22	0.00	6	1	EXP
		Desc: Equipment									
14364	93	One Call Concepts, Inc.	3	3120214	Yes	2024 7		1/9/2024	1/25/2024		\$2.80
		Desc: Call tickets									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	600-00-6990		Other Miscellaneous Expens		0.93	0.00	0		
		Desc: Other Miscellaneous Expenses									
		2	601-00-6990		Other Miscellaneous Expens		0.93	0.00	0		
		Desc: Other Miscellaneous Expenses									
		3	602-00-6990		Other Miscellaneous Expens		0.94	0.00	0		
		Desc: Other Miscellaneous Expenses									
14365	1	Oregon Department of Rev	3	PR1490	Yes	2024 7		1/15/2024	1/15/2024		\$45.70
		Desc: Payroll from 12/1/2023 to 12/31/2023									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-2030		Payroll Taxes Payable		45.70	0.00	0		
		Desc:									
14366	2	U.S. Department of the Tre	3	PR1490	Yes	2024 7		1/15/2024	1/15/2024		\$298.05
		Desc: Payroll from 12/1/2023 to 12/31/2023									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-2030		Payroll Taxes Payable		298.05	0.00	0		
		Desc:									
14367	189	Oregon PERS	3	PR1490	Yes	2024 7		1/15/2024	1/15/2024		\$7.04
		Desc: Payroll from 12/1/2023 to 12/31/2023									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-2040		Retirement Payable		7.04	0.00	0		
		Desc:									
14368	1	Oregon Department of Rev	3	PR1489	Yes	2024 7		1/15/2024	1/15/2024		\$2,727.30
		Desc: Payroll from 1/1/2024 to 1/15/2024									
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-00-2030		Payroll Taxes Payable		352.65	0.00	0		
		Desc:									
		2	100-10-2030		Payroll Taxes Payable		117.36	0.00	0		
		Desc:									
		3	100-30-2030		Payroll Taxes Payable		491.15	0.00	0		
		Desc:									

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	2	200-00-2050		Garnishments Payable			0.93		0.00	0	
	Desc:										
	3	600-00-2050		Garnishments Payable			9.25		0.00	0	
	Desc:										
	4	601-00-2050		Garnishments Payable			1.85		0.00	0	
	Desc:										
	5	602-00-2050		Garnishments Payable			79.54		0.00	0	
	Desc:										
14374	562	Northstar Chemical	3	270382	Yes	2024 7		1/17/2024	1/17/2024		\$1,255.25
	Desc:	Supplies									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	601-00-6135		Chemical/Lab Supplies		1,255.25	0.00	0			
	Desc:	Chemical/Lab Supplies									
14375	831	Local Government Law Gr	3	68179	Yes	2024 7		1/17/2024	1/17/2024		\$1,716.50
	Desc:	Legal									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	100-70-6220		Legal Fees		1,716.50	0.00	0			
	Desc:	Legal Fees									
14376	176	Carson Oil	3	IN-0947477	Yes	2024 7		1/17/2024	1/17/2024		\$1,084.12
	Desc:	Fuel									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	200-00-6140		Fuel/Lubes/Etc.		271.03	0.00	0			
	Desc:	Fuel/Lubes/Etc.									
	2	600-00-6140		Fuel/Lubes/Etc.		271.03	0.00	0			
	Desc:	Fuel/Lubes/Etc.									
	3	601-00-6140		Fuel/Lubes/Etc.		271.03	0.00	0			
	Desc:	Fuel/Lubes/Etc.									
	4	602-00-6140		Fuel/Lubes/Etc.		271.03	0.00	0			
	Desc:	Fuel/Lubes/Etc.									
14377	1	Oregon Department of Rev	3	PR1491	Yes	2024 7		1/15/2024	1/15/2024		\$151.67
	Desc:	Payroll from 1/1/2024 to 1/15/2024									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	100-50-2030		Payroll Taxes Payable		12.12	0.00	0			
	Desc:										
	2	200-00-2030		Payroll Taxes Payable		37.92	0.00	0			
	Desc:										
	3	600-00-2030		Payroll Taxes Payable		74.32	0.00	0			
	Desc:										
	4	601-00-2030		Payroll Taxes Payable		4.54	0.00	0			
	Desc:										
	5	602-00-2030		Payroll Taxes Payable		22.77	0.00	0			
	Desc:										
14378	2	U.S. Department of the Tre	3	PR1491	Yes	2024 7		1/15/2024	1/15/2024		\$498.24
	Desc:	Payroll from 1/1/2024 to 1/15/2024									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	100-50-2030		Payroll Taxes Payable		39.87	0.00	0			
	Desc:										
	2	200-00-2030		Payroll Taxes Payable		124.57	0.00	0			
	Desc:										
	3	600-00-2030		Payroll Taxes Payable		244.12	0.00	0			
	Desc:										
	4	601-00-2030		Payroll Taxes Payable		14.94	0.00	0			
	Desc:										

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	5	602-00-2030		Payroll Taxes Payable			74.74		0.00	0	
	Desc:										
14379	98	CIS	3	PR1491	Yes	2024	7	1/15/2024	1/15/2024		\$1,189.04
	Desc: Payroll from 1/1/2024 to 1/15/2024										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-50-2030		Payroll Taxes Payable			10.99	0.00	0		
	Desc:										
	2	100-50-2055		Med/Life Insurance Payable			84.14	0.00	0		
	Desc:										
	3	200-00-2030		Payroll Taxes Payable			34.33	0.00	0		
	Desc:										
	4	200-00-2055		Med/Life Insurance Payable			262.93	0.00	0		
	Desc:										
	5	600-00-2030		Payroll Taxes Payable			67.29	0.00	0		
	Desc:										
	6	600-00-2055		Med/Life Insurance Payable			515.33	0.00	0		
	Desc:										
	7	601-00-2030		Payroll Taxes Payable			4.12	0.00	0		
	Desc:										
	8	601-00-2055		Med/Life Insurance Payable			31.55	0.00	0		
	Desc:										
	9	602-00-2030		Payroll Taxes Payable			20.60	0.00	0		
	Desc:										
	10	602-00-2055		Med/Life Insurance Payable			157.76	0.00	0		
	Desc:										
14380	189	Oregon PERS	3	PR1491	Yes	2024	7	1/15/2024	1/15/2024		\$541.01
	Desc: Payroll from 1/1/2024 to 1/15/2024										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-50-2040		Retirement Payable			43.28	0.00	0		
	Desc:										
	2	200-00-2040		Retirement Payable			135.25	0.00	0		
	Desc:										
	3	600-00-2040		Retirement Payable			265.10	0.00	0		
	Desc:										
	4	601-00-2040		Retirement Payable			16.23	0.00	0		
	Desc:										
	5	602-00-2040		Retirement Payable			81.15	0.00	0		
	Desc:										
14381	1	Oregon Department of Rev	3	PR4782	Yes	2024	7	1/15/2024	1/15/2024		\$142.34
	Desc: Voided Payroll Check										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-50-2030		Payroll Taxes Payable			-11.39	0.00	0		
	Desc:										
	2	200-00-2030		Payroll Taxes Payable			-35.60	0.00	0		
	Desc:										
	3	600-00-2030		Payroll Taxes Payable			-69.72	0.00	0		
	Desc:										
	4	601-00-2030		Payroll Taxes Payable			-4.27	0.00	0		
	Desc:										
	5	602-00-2030		Payroll Taxes Payable			-21.36	0.00	0		
	Desc:										
14382	2	U.S. Department of the Tre	3	PR4782	Yes	2024	7	1/15/2024	1/15/2024		\$472.60
	Desc: Voided Payroll Check										
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	100-50-2030		Payroll Taxes Payable			-37.80		0.00	0	
		Desc:									
	2	200-00-2030		Payroll Taxes Payable			-118.17		0.00	0	
		Desc:									
	3	600-00-2030		Payroll Taxes Payable			-231.52		0.00	0	
		Desc:									
	4	601-00-2030		Payroll Taxes Payable			-14.20		0.00	0	
		Desc:									
	5	602-00-2030		Payroll Taxes Payable			-70.91		0.00	0	
		Desc:									
14383	98	CIS	3	PR4782	Yes	2024	7		1/15/2024	1/15/2024	\$1,189.04
		Desc:	Voided Payroll Check								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-50-2030				Payroll Taxes Payable	-10.99	0.00	0	
		Desc:									
		2	100-50-2055				Med/Life Insurance Payable	-84.14	0.00	0	
		Desc:									
		3	200-00-2030				Payroll Taxes Payable	-34.33	0.00	0	
		Desc:									
		4	200-00-2055				Med/Life Insurance Payable	-262.93	0.00	0	
		Desc:									
		5	600-00-2030				Payroll Taxes Payable	-67.29	0.00	0	
		Desc:									
		6	600-00-2055				Med/Life Insurance Payable	-515.33	0.00	0	
		Desc:									
		7	601-00-2030				Payroll Taxes Payable	-4.12	0.00	0	
		Desc:									
		8	601-00-2055				Med/Life Insurance Payable	-31.55	0.00	0	
		Desc:									
		9	602-00-2030				Payroll Taxes Payable	-20.60	0.00	0	
		Desc:									
		10	602-00-2055				Med/Life Insurance Payable	-157.76	0.00	0	
		Desc:									
14384	189	Oregon PERS	3	PR4782	Yes	2024	7		1/15/2024	1/15/2024	\$515.42
		Desc:	Voided Payroll Check								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-50-2040				Retirement Payable	-41.23	0.00	0	
		Desc:									
		2	200-00-2040				Retirement Payable	-128.85	0.00	0	
		Desc:									
		3	600-00-2040				Retirement Payable	-252.57	0.00	0	
		Desc:									
		4	601-00-2040				Retirement Payable	-15.46	0.00	0	
		Desc:									
		5	602-00-2040				Retirement Payable	-77.31	0.00	0	
		Desc:									
14385	566	Debra L. Pohs, Petty Cash	3	Jan 2024 petty c	Yes	2024	7		1/17/2024	1/17/2024	\$136.62
		Desc:	petty cash reimbursement								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-10-6105				Office Supplies & Equipment	136.62	0.00	0	
		Desc:	Office Supplies & Equipment								
14387	1	Oregon Department of Rev	3	PR1493	Yes	2024	7		1/31/2024	1/31/2024	\$2,698.63
		Desc:	Payroll from 1/16/2024 to 1/31/2024								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	100-00-2030		Payroll Taxes Payable			341.49		0.00	0	
	Desc:										
	2	100-10-2030		Payroll Taxes Payable			116.84		0.00	0	
	Desc:										
	3	100-30-2030		Payroll Taxes Payable			517.78		0.00	0	
	Desc:										
	4	100-50-2030		Payroll Taxes Payable			19.79		0.00	0	
	Desc:										
	5	200-00-2030		Payroll Taxes Payable			251.37		0.00	0	
	Desc:										
	6	600-00-2030		Payroll Taxes Payable			538.66		0.00	0	
	Desc:										
	7	601-00-2030		Payroll Taxes Payable			259.22		0.00	0	
	Desc:										
	8	602-00-2030		Payroll Taxes Payable			653.48		0.00	0	
	Desc:										
14388	2	U.S. Department of the Tre	3	PR1493	Yes	2024	7		1/31/2024	1/31/2024	\$9,792.85
	Desc:	Payroll from 1/16/2024 to 1/31/2024									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	100-00-2030		Payroll Taxes Payable		1,336.53	0.00	0			
	Desc:										
	2	100-10-2030		Payroll Taxes Payable		376.51	0.00	0			
	Desc:										
	3	100-30-2030		Payroll Taxes Payable		1,682.27	0.00	0			
	Desc:										
	4	100-50-2030		Payroll Taxes Payable		66.77	0.00	0			
	Desc:										
	5	200-00-2030		Payroll Taxes Payable		909.97	0.00	0			
	Desc:										
	6	600-00-2030		Payroll Taxes Payable		1,889.51	0.00	0			
	Desc:										
	7	601-00-2030		Payroll Taxes Payable		1,024.90	0.00	0			
	Desc:										
	8	602-00-2030		Payroll Taxes Payable		2,506.39	0.00	0			
	Desc:										
14389	5	Aflac	3	PR1493	Yes	2024	7		1/31/2024	1/31/2024	\$283.37
	Desc:	Payroll from 1/16/2024 to 1/31/2024									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	100-00-2055		Med/Life Insurance Payable		59.02	0.00	0			
	Desc:										
	2	100-10-2055		Med/Life Insurance Payable		8.97	0.00	0			
	Desc:										
	3	100-30-2055		Med/Life Insurance Payable		5.25	0.00	0			
	Desc:										
	4	100-50-2055		Med/Life Insurance Payable		0.64	0.00	0			
	Desc:										
	5	200-00-2055		Med/Life Insurance Payable		22.27	0.00	0			
	Desc:										
	6	600-00-2055		Med/Life Insurance Payable		61.44	0.00	0			
	Desc:										
	7	601-00-2055		Med/Life Insurance Payable		36.29	0.00	0			
	Desc:										
	8	602-00-2055		Med/Life Insurance Payable		89.49	0.00	0			
	Desc:										

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Discount Date	Amount
14390	98	CIS	3	PR1493	Yes	2024	7		1/31/2024	1/31/2024		\$12,235.91
		Desc: Payroll from 1/16/2024 to 1/31/2024										
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category	
		1	100-00-2030	Payroll Taxes Payable		205.94		0.00	0			
		Desc:										
		2	100-00-2055	Med/Life Insurance Payable		1,483.44		0.00	0			
		Desc:										
		3	100-10-2030	Payroll Taxes Payable		24.63		0.00	0			
		Desc:										
		4	100-10-2055	Med/Life Insurance Payable		104.18		0.00	0			
		Desc:										
		5	100-30-2030	Payroll Taxes Payable		252.33		0.00	0			
		Desc:										
		6	100-30-2055	Med/Life Insurance Payable		1,480.27		0.00	0			
		Desc:										
		7	100-50-2030	Payroll Taxes Payable		12.76		0.00	0			
		Desc:										
		8	100-50-2055	Med/Life Insurance Payable		91.58		0.00	0			
		Desc:										
		9	200-00-2030	Payroll Taxes Payable		142.34		0.00	0			
		Desc:										
		10	200-00-2055	Med/Life Insurance Payable		1,092.73		0.00	0			
		Desc:										
		11	600-00-2030	Payroll Taxes Payable		323.55		0.00	0			
		Desc:										
		12	600-00-2055	Med/Life Insurance Payable		2,530.46		0.00	0			
		Desc:										
		13	601-00-2030	Payroll Taxes Payable		118.83		0.00	0			
		Desc:										
		14	601-00-2055	Med/Life Insurance Payable		954.52		0.00	0			
		Desc:										
		15	602-00-2030	Payroll Taxes Payable		408.67		0.00	0			
		Desc:										
		16	602-00-2055	Med/Life Insurance Payable		3,009.68		0.00	0			
		Desc:										
14391	189	Oregon PERS	3	PR1493	Yes	2024	7		1/31/2024	1/31/2024		\$10,424.61
		Desc: Payroll from 1/16/2024 to 1/31/2024										
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category	
		1	100-00-2040	Retirement Payable		1,470.50		0.00	0			
		Desc:										
		2	100-10-2040	Retirement Payable		334.65		0.00	0			
		Desc:										
		3	100-30-2040	Retirement Payable		1,804.79		0.00	0			
		Desc:										
		4	100-50-2040	Retirement Payable		67.19		0.00	0			
		Desc:										
		5	200-00-2040	Retirement Payable		948.80		0.00	0			
		Desc:										
		6	600-00-2040	Retirement Payable		2,025.31		0.00	0			
		Desc:										
		7	601-00-2040	Retirement Payable		1,006.53		0.00	0			
		Desc:										
		8	602-00-2040	Retirement Payable		2,766.84		0.00	0			
		Desc:										

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
14392	190	Oregon Department of Jus	3	PR1493	Yes	2024 7		1/31/2024	1/31/2024		\$92.50
		Desc:	Payroll from 1/16/2024 to 1/31/2024								
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	100-00-2050	Garnishments Payable	0.93	0.00	0				
		Desc:									
		2	200-00-2050	Garnishments Payable	0.93	0.00	0				
		Desc:									
		3	600-00-2050	Garnishments Payable	9.25	0.00	0				
		Desc:									
		4	601-00-2050	Garnishments Payable	1.85	0.00	0				
		Desc:									
		5	602-00-2050	Garnishments Payable	79.54	0.00	0				
		Desc:									
14393	115	R Sanitary Service	3	70005-1-24	Yes	2024 7		1/29/2024	1/31/2024		\$183.75
		Desc:	Garbage services								
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	100-10-6305	Building Repairs & Mainten	30.62	0.00	0				
		Desc:	Building Repairs & Maintenance								
		2	100-30-6305	Building Repairs & Mainten	30.62	0.00	0				
		Desc:	Building Repairs & Maintenance								
		3	100-50-6305	Building Repairs & Mainten	30.62	0.00	0				
		Desc:	Building Repairs & Maintenance								
		4	600-00-6305	Building Repairs & Mainten	30.63	0.00	0				
		Desc:	Building Repairs & Maintenance								
		5	601-00-6305	Building Repairs & Mainten	30.63	0.00	0				
		Desc:	Building Repairs & Maintenance								
		6	602-00-6305	Building Repairs & Mainten	30.63	0.00	0				
		Desc:	Building Repairs & Maintenance								
14394	931	DJC Oregon	3	745668672	Yes	2024 7		1/29/2024	1/31/2024		\$220.22
		Desc:	SCA paving advertisement								
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	200-00-4420	State Grants	220.22	0.00	11	11	EXP		
		Desc:	State Grants								
14395	154	Quill	3	35734291	Yes	2024 7		1/29/2024	1/31/2024		\$203.38
		Desc:	Office supplies								
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	100-10-6105	Office Supplies & Equipment	203.38	0.00	0				
		Desc:	Office Supplies & Equipment								
14396	122	Sheldon Oil	3	124271	Yes	2024 7		1/29/2024	1/31/2024		\$67.12
		Desc:	Fuel								
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	100-30-6140	Fuel/Lubes/Etc.	67.12	0.00	0				
		Desc:	Fuel/Lubes/Etc.								
14397	44	Davison Auto Parts	3	939-6322219	Yes	2024 7		1/29/2024	1/31/2024		\$27.65
		Desc:	Supplies								
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	100-30-6140	Fuel/Lubes/Etc.	27.65	0.00	0				
		Desc:	Fuel/Lubes/Etc.								
14399	315	Tillamook Complete Janito	3	2056	Yes	2024 7		1/29/2024	1/31/2024		\$850.00
		Desc:	Janitorial service								
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category		
		1	100-10-6830	Janitorial Services	550.00	0.00	0				
		Desc:									
										1099	

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	2	600-00-6830		Janitorial Services			100.00		0.00	0	
	Desc:	Janitorial Services									1099
	3	601-00-6830		Janitorial Services			100.00		0.00	0	
	Desc:	Janitorial Services									1099
	4	602-00-6830		Janitorial Services			100.00		0.00	0	
	Desc:	Janitorial Services									1099
14401	164	Alexin Analytical Laborato	3	45766	Yes	2024	7		1/29/2024	1/31/2024	\$1,885.00
	Desc:	Testing									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	601-00-6225		Laboratory Fees		1,640.00	0.00	0			
	Desc:	Laboratory Fees									
	2	602-00-6225		Laboratory Fees		245.00	0.00	0			
	Desc:	Laboratory Fees									
14402	727	Impact Office Systems	3	imp863-C286-1-I	Yes	2024	7		1/29/2024	1/31/2024	\$92.41
	Desc:	Copies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-10-6860		Computers/Software/Service		92.41	0.00	0			
	Desc:	Computers/Software/Services									1099
14403	683	Creative Product Source, I	3	CPI101475	Yes	2024	7		1/29/2024	1/31/2024	\$286.34
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6990		Other Miscellaneous Expens		286.34	0.00	0			
	Desc:	Other Miscellaneous Expenses									
14404	562	Northstar Chemical	3	271902	Yes	2024	7		1/29/2024	1/31/2024	\$1,511.61
	Desc:	Supplies									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	601-00-6135		Chemical/Lab Supplies		1,511.61	0.00	0			
	Desc:	Chemical/Lab Supplies									
14405	1001	Kilchis Rock Co.	3	1058	Yes	2024	7		1/29/2024	1/31/2024	\$877.50
	Desc:	Rock									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-30-6305		Building Repairs & Maintenan		450.00	0.00	0			
	Desc:	Building Repairs & Maintenance									
	2	600-00-6345		Operational Equipment & Re		142.50	0.00	0			
	Desc:	Operational Equipment & Repairs									
	3	601-00-6345		Operational Equipment & Re		142.50	0.00	0			
	Desc:	Operational Equipment & Repairs									
	4	602-00-6345		Operational Equipment & Re		142.50	0.00	0			
	Desc:	Operational Equipment & Repairs									
14406	27	Tillamook People's Utility	3	20890-2/24	Yes	2024	7		1/30/2024	2/5/2024	\$1,843.82
	Desc:	Power									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	602-00-6605		Electricity		1,843.82	0.00	0			
	Desc:	Electricity									
14407	27	Tillamook People's Utility	3	21211-2/24	Yes	2024	7		1/30/2024	2/5/2024	\$42.86
	Desc:	power									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	100-50-6605		Electricity		42.86	0.00	0			
	Desc:	Electricity									
14408	27	Tillamook People's Utility	3	21215-2/24	Yes	2024	7		1/30/2024	2/5/2024	\$730.60
	Desc:	Power									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	200-00-6605		Electricity		730.60	0.00	0			
	Desc:	Electricity									

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
14409	27	Tillamook People's Utility	3	21221-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$534.84
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-30-6605		Electricity	534.84	0.00	0			
		Desc: Electricity									
14410	27	Tillamook People's Utility	3	21223-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$215.26
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6605		Electricity	215.26	0.00	0			
		Desc: Electricity									
14411	27	Tillamook People's Utility	3	21224-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$253.68
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6605		Electricity	253.68	0.00	0			
		Desc: Electricity									
14412	27	Tillamook People's Utility	3	21231-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$285.68
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6605		Electricity	285.68	0.00	0			
		Desc: Electricity									
14413	27	Tillamook People's Utility	3	22182-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$38.83
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	601-00-6605		Electricity	38.83	0.00	0			
		Desc: Electricity									
14414	27	Tillamook People's Utility	3	22221-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$288.37
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6605		Electricity	288.37	0.00	0			
		Desc: Electricity									
14415	27	Tillamook People's Utility	3	22713-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$1,611.31
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	601-00-6605		Electricity	1,611.31	0.00	0			
		Desc: Electricity									
14416	27	Tillamook People's Utility	3	41352-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$276.56
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	200-00-6605		Electricity	69.14	0.00	0			
		Desc: Electricity									
		2	600-00-6605		Electricity	69.14	0.00	0			
		Desc: Electricity									
		3	601-00-6605		Electricity	69.14	0.00	0			
		Desc: Electricity									
		4	602-00-6605		Electricity	69.14	0.00	0			
		Desc: Electricity									
14417	27	Tillamook People's Utility	3	45448-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$55.02
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-50-6605		Electricity	55.02	0.00	0			
		Desc: Electricity									
14418	27	Tillamook People's Utility	3	75292-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$38.31
		Desc: Power									
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		1 602-00-6605		Electricity			38.31		0.00	0	
		Desc: Electricity									
14419	27	Tillamook People's Utility	3	96528-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$43.76
		Desc: Power									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 100-50-6605		Electricity			43.76	0.00	0		
		Desc: Electricity									
14420	27	Tillamook People's Utility	3	97001-2/24	Yes	2024 7		1/30/2024	2/5/2024		\$37.04
		Desc: Power									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 100-10-6605		Electricity			37.04	0.00	0		
		Desc: Electricity									
14421	114	Rosenberg Builders Suppl	3	2401-652134	Yes	2024 7		1/30/2024	2/10/2024		\$7.63
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 602-00-8400		Machinery & Equipment			7.63	0.00	0		
		Desc: Machinery & Equipment									
14422	114	Rosenberg Builders Suppl	3	2401-652256	Yes	2024 7		1/30/2024	2/10/2024		\$16.00
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 602-00-8400		Machinery & Equipment			16.00	0.00	0		
		Desc: Machinery & Equipment									
14423	114	Rosenberg Builders Suppl	3	2401-653104	Yes	2024 7		1/30/2024	2/10/2024		\$3.18
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 602-00-6105		Office Supplies & Equipment			3.18	0.00	0		
		Desc: Office Supplies & Equipment									
14424	114	Rosenberg Builders Suppl	3	2401-653845	Yes	2024 7		1/30/2024	2/10/2024		\$33.01
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 600-00-6105		Office Supplies & Equipment			11.00	0.00	0		
		Desc: Office Supplies & Equipment									
		2 601-00-6105		Office Supplies & Equipment			11.00	0.00	0		
		Desc: Office Supplies & Equipment									
		3 602-00-6105		Office Supplies & Equipment			11.01	0.00	0		
		Desc: Office Supplies & Equipment									
14425	114	Rosenberg Builders Suppl	3	2401-656224	Yes	2024 7		1/30/2024	2/10/2024		\$2.43
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 602-00-6125		Shop Supplies & Small Tools			2.43	0.00	0		
		Desc: Shop Supplies & Small Tools									
14426	114	Rosenberg Builders Suppl	3	2401-658868	Yes	2024 7		1/30/2024	2/10/2024		\$12.00
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 600-00-6105		Office Supplies & Equipment			4.00	0.00	0		
		Desc: Office Supplies & Equipment									
		2 601-00-6105		Office Supplies & Equipment			4.00	0.00	0		
		Desc: Office Supplies & Equipment									
		3 602-00-6105		Office Supplies & Equipment			4.00	0.00	0		
		Desc: Office Supplies & Equipment									
14427	114	Rosenberg Builders Suppl	3	2401-661940	Yes	2024 7		1/30/2024	2/10/2024		\$10.65
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category

A/P Control Report

for user asystadmin from 2024-7 to 2024-7

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
		1 602-00-8400		Machinery & Equipment			10.65		0.00	0	
		Desc: Machinery & Equipment									
14428	114	Rosenberg Builders Suppl	3	2401-662084	Yes	2024 7		1/30/2024	2/10/2024		\$22.84
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 602-00-8400		Machinery & Equipment			22.84	0.00	0		
		Desc: Machinery & Equipment									
14429	114	Rosenberg Builders Suppl	3	2401-662164	Yes	2024 7		1/30/2024	2/10/2024		\$14.05
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 602-00-6325		Utility System Repairs			14.05	0.00	0		
		Desc: Utility System Repairs									
14430	180	CenturyLink	3	314199659-2/24	Yes	2024 7		1/30/2024	2/15/2024		\$237.89
		Desc: Phone bill									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 100-10-6620		Telecommunications			142.73	0.00	0		
		Desc: Telecommunications									
		2 100-30-6620		Telecommunications			95.16	0.00	0		
		Desc: Telecommunications									
14431	154	Quill	3	36827916	Yes	2024 7		1/30/2024	2/5/2024		\$9.69
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 100-10-6105		Office Supplies & Equipment			9.69	0.00	0		
		Desc: Office Supplies & Equipment									
14432	154	Quill	3	36828501	Yes	2024 7		1/30/2024	2/5/2024		\$168.92
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 100-10-6105		Office Supplies & Equipment			168.92	0.00	0		
		Desc: Office Supplies & Equipment									
14433	154	Quill	3	36828955	Yes	2024 7		1/30/2024	2/5/2024		\$50.99
		Desc: Supplies									
		Line Account Number					AP Amount	Liq Amount	Project	Task	Category
		1 100-10-6105		Office Supplies & Equipment			50.99	0.00	0		
		Desc: Office Supplies & Equipment									

Fund 100 Total	52,438.92	0.00
Fund 200 Total	9,613.91	0.00
Fund 600 Total	18,944.33	0.00
Fund 601 Total	91,289.12	0.00
Fund 602 Total	30,565.87	0.00
Grand Total	202,852.15	0.00



THE PEARL OF TILLAMOOK BAY

City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1
www.ci.bay-city.or.us

BOARD/COMMITTEE/COUNCIL APPLICATION

Position Applying for _____

Date _____

Name _____

Street Address _____

Mailing Address _____

Phone Number _____

Email _____

Current Occupation _____

Number of Years as a Bay City Resident _____

Registered Voter of Bay City _____ Yes _____ No

Qualifications and reasons why you would like to serve the City of Bay City:



City of Bay City

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BOARD/COMMITTEE/COUNCIL APPLICATION

Position Applying for TLT

Date 2/6/2024

Name Patricia Papineau

Street Address 9065 8th St

Mailing Address PO Box 3192

Phone Number 208-964-0964

Email Patpapineau2021@gmail.com

Current Occupation Professor

Number of Years as a Bay City Resident 4

Registered Voter of Bay City Yes No

Qualifications and reasons why you would like to serve the City of Bay City:

Interested in helping to shape the future of Bay City with good stewardshi of existing funds.

Memorandum

To: Mayor Welch and Bay City Council

From: Debbie Pohns TLT Committee Secretary

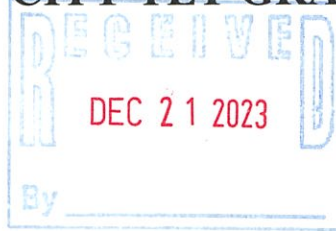
Date: 2/7/2024

Re: TLT Advisory Committee Recommendations

The TLT Advisory Committee is recommending members of the City Council approve the following grant applications:

1. City of Bay City RV Dump Station in the amount of \$40,000
2. Bay City Pearl & Oyster Music Festival in the amount of \$20,000

CITY OF BAY CITY TLT GRANT APPLICATION



Application Packet

Please read before submitting an application

OVERVIEW:

The Bay City TLT Committee Grant provides funding for tourism-related projects in Bay City. Eligible projects are those designed to increase tourism or can reasonably be expected to increase tourism, whether it be for an overnight or day use visit.

The City's definition of tourism is "economic activity resulting from tourists." A tourist is defined as "a person who, for business or pleasure, recreation, or participation in events related to the arts, heritage or culture, travels from the community in which that person is a resident to the City of Bay City."

Funding for the program comes from the City of Bay City's Transient Lodging Tax (TLT) funds as authorized by state law.

OBJECTIVE:

Bay City TLT Committee Grants provide funding for tourism-related projects that have the potential to become significant and self-sustaining, and that align with the goals and priorities primarily outlined by the City of Bay City and secondarily outlined by Tillamook County, and the county's destination marketing organization, Visit Tillamook Coast (VTC).

Tourism goals for Bay City include, but are not limited to:

- Drawing tourists to the City of Bay City, whether it be for overnight or day-use activities;
- Encouraging the use of Bay City businesses by tourists;
- Expanding tourism capabilities and enhanced services within the City of Bay City;
- Leverage of additional dollars and/or resources;
- Encouraging both overnight visits and day-use of the City's natural areas, parks, recreation, restaurants and other businesses.

ELIGIBILITY:

Bay City TLT Grant funds may be awarded to public, private, or non-profit organizations whose project demonstrates an ability to benefit the greater public interests of tourism attractions, product development, expansion of services, promotion, and/or marketing and to work into sustainability.

Projects will be evaluated on the following attributes and qualities:

- alignment with Bay City's established tourism goals and plans above;
- have a high likelihood of attracting tourists/visitors from outside Bay City;
- inclusion of more than one community, lodging, or tourism partner;
- leverage of additional dollars and/or resources;
- are self-sustaining, have growth potential, or are capacity-building;
- are no more than 75% of the project's total budget.
-

INELIGIBLE PROJECTS & EXPENSES:

- those providing profitability or benefits to a single lodging partner, business, or individual;
- capital improvement projects benefiting a private, for-profit enterprise or private property owner

(not including property owned by the City or by non-profit organizations which may be open to the public); or

- normal costs of doing business, including operating expenses for the business or non-profit organization.

Note: Please read the below Approved Scope of Work, Project Ideas, Terms & Conditions, Dates & Timelines, and Review Materials for more information about this program and project eligibility.

- Applicants whose projects are selected must sign agreement acknowledging terms and conditions.
- Applicants who receive funding are financially responsible for funds awarded and execution of project.
- Reports are required for all projects that receive funding.
- Copies of invoices and receipts are required.

APPROVED SCOPE OF WORK:

The following summarizes the Areas of Focus from Bay City's tourism priorities:

- Priority #1: Develop the tourism industry in ways that are socially, culturally and ecologically responsible, particularly in support of nature-based activities and complementary interests, which differentiate the City of Bay City for visitors.
- Priority #2: Prioritize growth in tourism that improves economic conditions in the shoulder and off-seasons (i.e. non-peak tourist months), and supports the economic stability of the workforce.
- Priority #3: Improves Bay City's abilities to better accommodate tourists and enhance the visitor experience with new, enhanced or better utilization of tourism-related facilities for increased year-round use.
- Priority #4: Provide marketing of Bay City parks, attractions and businesses.

Note:

Events or activities supported with grant funds need to be:

- a) open to the public;
- b) have an ability to attract visitors from outside the City of Bay City, and
- c) enhance the ability to become significant and self-sustaining.

Creation of facilities, assets or infrastructure with grant funds must primarily be designed to benefit tourists and/or increase tourism activity within the City. Any capital projects shall not provide financial benefit or become the property of a private property owner. Any capital projects of a non-profit organization or by the City of Bay City may be considered if the City has assurances of the long-term availability of the project to the public for at least 10 years and the project has a substantial purpose of supporting tourism or accommodating tourist activities.

TERMS & CONDITIONS:

- 1) Applicants must use the forms and templates provided by the Bay City TLT Committee (See Application and Review Packets). The reason for these forms and templates are to impart standardization and to provide clarity regarding the program's guidelines and objectives.
- 2) Submit **six copies** of your completed application for project review by the Bay City TLT Committee members.
- 3) Completed Applications must be submitted by the deadline dates to the Bay City TLT Committee, PO Box 3309, Bay City, OR 97107.
- 4) Projects selected for funding will be tourism-related as defined in the OVERVIEW and fit within these TERMS & CONDITIONS. These may include, but not be limited to, an increase of overnight stays; numbers of attendees/participates from outside the area; increased capacity or sustainability of existing events/activities, or a demonstrable ability to get visitors to shop, dine, visit local heritage or cultural attractions, participate in recreational opportunities, or otherwise entice them to "linger longer" within the City of Bay City.
- 5) Submit at least three but no more than seven Letters of Support from partners in the project and community members. These should be included with your completed application.
- 6) Submit a project budget with no more than 75% of the project funds being derived from the TLT funds, and showing funding commitment for the other 25% of the funds needed for the project.
- 7) Applicants whose projects have been selected for funding need to sign the Agreement for Access & Use of Grant Funds and submit it to the local Bay City TLT Committee Administrator before funds will be released.
- 8) Applicants who receive funds are required to provide a final report within 60 days of project completion, or if the project is longer than 6 months, a report every 6 months showing funds expended, what has been completed and what remains to be completed. Copies of receipts and invoices are required with these reports. Report templates will be provided.
- 9) Upon review of the final or the interim six-month reports, the Bay City TLT Committee may request the return of funds if it finds that the funds are not be utilized in conformance with the Grant Award and contract. The Bay City TLT Committee may also require changes to a project to bring it into compliance.

- 10) All projects receiving funding shall be completed within a year of the disbursement of funds. Applicants shall return any unexpended funds to the City of Bay City.
 - 11) Extensions are possible, but they are only granted for projects that experience unforeseen or unexpected delays, or for extenuating circumstances beyond the control of the Applicant. Extensions will be granted generally for no more than 90 days after review by the Bay City TLT Grant Committee. Extensions are not available as “carry-overs” for funds remaining undisbursed at the end of the fiscal year. In cases where an extension is warranted, a written request shall be submitted to the Bay City TLT Administrator. Requests shall be submitted no later than 60 days prior to the end of the disbursement period.
 - 12) Failure to comply with the Terms & Conditions of this agreement, and documents referenced herein, may result in a) an inability to receive Bay City TLT Committee Grant funds in the future, b) being required to return funds, and/or c) having future allocations reduced by an appropriate amount.
-

DATES & TIMELINES:

As the Bay City TLT Grant Committee meets quarterly, submissions of a completed grant application are due before the first day of the following months:

January
April
July
October

Any incomplete application will be disqualified. Thus, it is critical to be as complete as possible in your submission to avoid delays in the granting process.

The Bay City TLT Committee’s will review Grant Applications. In the case of incomplete application packets or questions that need to be addressed, the Committee will make their recommendations as soon as possible after their meeting once their questions have been addressed.

The Bay City TLT Committee’s recommendation for Grant Awards will then be submitted to the Bay City Council at their next regularly scheduled meeting, the second Tuesday of each month.

The Bay City Council has the final say as to the awarding of the TLT Grant Funding monies.

Monies will only be awarded at the discretion of the Bay City Council.

The deadlines for application submission are April 1, July 1, October 1, and January 1.

**Completed Applications should be sent to Bay City TLT Committee
% City Hall
PO Box 3309
Bay City, OR 97107**

If you have questions please contact: _____

Grants are limited to funds available.

Note: Incomplete applications will be disqualified. Separate applications required for each project, even if an applicant is submitting multiple proposals. Funds are awarded on a competitive basis. Strong applications are those that provide enough information for the review committee to weigh it against other proposals and that successfully take into account the evaluation criteria. You may use as many sheets of additional paper as necessary to explain your project.

TLT GRANT APPLICATION

Date Submitted: 12/21/23

Name of Project: Bay City RV Dump Station

Location of Project: 2nd and B Street

Funding Amount Requested: \$40,000 **Project Total Cost:** \$133,145

Applicant Name (person): Roy Markee

Name of Organization: City of Bay City

Relationship of Applicant to Organization: Public Works Director

Phone Number: 503-377-4121

Email Address: rmarkee@ci.bay-city.or.us

Website: <https://www.ci.bay-city.or.us/>

Describe your project (500 words or less using a size 12 font):

Building a new RV Sewer Dump Station at the newly refurbished Sewer Lift Station for public use.

Project will allow RV's to dump their black and grey water tanks for a fee. Currently the fee has been set at \$10/RV per dump.

Explain how your project will increase tourism/tourism activity in the City of Bay City, as described in the program overview and objective(500 words or less using a size 12 font):

Tourist traveling on HWY 101 consist of hundreds if not thousands of tourists every day going thru Bay City. Many of these tourists are traveling in RV's and have a need to dump their waste tanks. Having an easy access dump site will invite these tourists to get off HWY 101 and enter Bay City. While using the dump site, they will be able to read the planned signage of what Bay City has to offer for shopping, eating, recreating etc..... Signage pointing them to the Bay City campground for an overnight stay will bring additional revenue to the City, and businesses the next day that get visited before they get back on the Highway and continue touristsing.

We will be listing this site on several apps, which will help bring in campers passing thru and boondockers to the City.

How do you propose measuring the increased tourism activity brought about by this project? (500 words or less using a size 12 font):

The number of people using the facility will be tracked by payments, and a security system that will film each user, to determine if they paid or dumped something illegally can be used to track the number of users. The payment forms have a place for their address, so we should be able to determine the number of "locals" and the number of "out of town" users that have used the facility. We can provide the City with such information at a requested frequency.


Please provide information as to the funding sources for the remaining 25% of the project and the amount of funds committed to the project from each funding source (500 words or less using a size 12 font):

The City of Bay City has budgeted monies for the RV Dump Site in the 602 sewer fund. Additionally the City applied for a County TLT grant (December 2023) for additional signage (\$55,000) that matches the recently installed 4 sided signage at both Watt Family Park and Al Griffin Memorial Park that looks like a mini gazebo. The City has invested over \$1,000,000 in the project, of which this is a part, \$430,000 was from a state grant as part of federal ARPA funds.

Additional Comments (500 words or less using a size 12 font):

The additional 4 sided signage being applied for with the County TLT grant will list each of the local restaurants, businesses, dog park etc... they may be interested in using. This Signage will be conveniently located and easy to view while using the RV Dump Site.

The City Public Works Crew does what is referred to as "rounds" every day of the year making sure the services provide in Bay City are operating as needed. An inspection and cleaning if required will be added to the daily rounds to make sure this site is cleaned up if needed at least once a day. Signage will also remind the users to clean up after themselves.

Applicant's Signature:  PUBLIC WORKS DIRECTOR
CITY OF BAY CITY

Signature/Title/Organization of all Confirmed Partners: _____

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer:

Date:

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant:

Project:

(circle one) Can this project reasonably be accomplished within the program's timeline (enter date)? Y / N
 Does this project align with established tourism goals and/or plans? Y / N
 Does this project fit within the program's Overview, Objectives, and Eligibility standards? Y / N

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City					
20	Compatible with City priorities and guidelines					
15	Includes/involves multiple community/tourism partners					
15	Leverages additional dollars and/or community resources					
15	Project is self-sustaining, has growth potential, or is capacity					
15	Project has measurable or attainable increased tourism for the City					
100	Evaluator's Initial Scoring Total: _____		Post Discussion Scoring Total: _____			

AGREEMENT: If your project is approved for funding, you will be required to sign the following agreement before funds will be disbursed to you. Applicants who receive funds are solely responsible for them, as well as for the timely execution of the project as detailed in the application. Recipients of funds are required to submit Mid-Year Progress and Year-End Reports on their projects and for providing copies of invoices and receipts.

Agreement to Receive/Use Bay City TLT Committee Grant Funds

The undersigned agrees to all terms & conditions, guidelines, dates & timelines, and criteria as outlined and referenced in the **Application Packet**.

The undersigned assumes all responsibility for the funds they are to receive, and for completing the project in a timely manner as outlined in the application that was submitted.

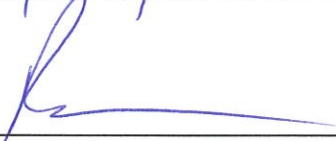
The undersigned agrees to provide the reports as called for in the programs Terms & Conditions and to provide copies of receipts and invoices for work done on their project.

Name: Roy Markoe Title: PUBLIC WORKS DIRECTOR

Organization: CITY OF BAY CITY

Address: 5525 B STREET

Project: BAY CITY RY DUMP STATION

Signature: 

Email: rmarkoe@ci.bay-city.or.us Phone: 503 377 4121

December 1, 2023

Bay City TLT Committee
5525 B Street
Bay City, OR 97107

Dear TLT Committee members:

I am writing this letter of support for the Bay City RV dump station located adjacent to City Hall. My husband Carl and I just spent 7 weeks traveling across the United States in our RV travel trailer. We stayed mostly at State Parks, which have either full-hook ups or dump stations on site. We also took advantage of "Boondocking" camping on public lands such as State and Federal Forests and BLM property. This type of camping is usually "dry camping" and does not have water, electricity or sewer dump stations.

Bay City is located within easy travel distance from State and Federal Forests. It is acceptable and encouraged to camp in the Tillamook State Forest for up to 21 days just outside the limits of Bay City up Patterson Creek Road. If travelers do not have access to safely dump their waste, they sometimes dump raw sewage in our State and Federal Forests.

This RV dump facility will be used mostly by visitors and not the residents of Bay City. If travelers along Hwy 101 use the facility, they may stop at BC Kitchen, Downies, or The Landing for breakfast, lunch or dinner. Visitors may also visit other attractions in Bay City, like walking their dogs or letting their kids play at our City Park or getting free internet at the library.

This will not be a free facility but will generate a small source of revenue. This request is to fund the capital investment for the visitor facility, not the on-going maintenance expenditures that will be required. We expect that the small source of revenue will pay for the on-going maintenance and possibly for the Public Works budget.

Sincerely,
Liane Welch

Liane Welch
Bay City Resident

June 26, 2023

To: TLT Grant Committee

Subject: Letter of Support RV dump station

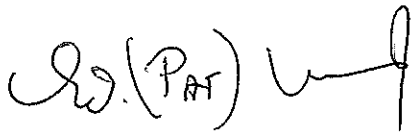
Please accept this letter of support for the Bay City Public Works RV dump station located near the intersection of Hwy 101 and Hays Oyster Drive.

The City has been working on promoting Bay City Tourists activities. A multitude of RV's travel up and down Hwy 101 all year. Once we get the RVs into our city limits they may see opportunities; use of the parks, enjoy our restaurants and events at the Bay City Art Center. This will also generate revenue for the City. I support this new RV dump station as a new city asset and it will promote travelers coming to our city.

There are not that many options for RVs to dump their sewage if they are dry camping. Giving traveling RVs another option may avoid illegal dumping into our environment.

Sincerely,

Pat Vining

A handwritten signature in black ink, appearing to read "Pat Vining". The signature is stylized and includes a long horizontal stroke at the end.

5120 MAIN

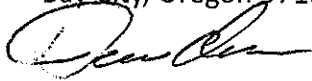
BAY CITY OR 97107

December 20, 2023

City of Bay City

We the undersigned are supportive of an RV Dump station for the City of Bay City.

David Olson
9550 13th St
Bay City, Oregon 97107



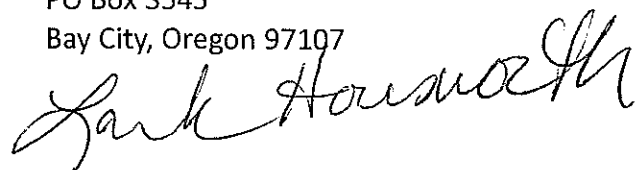
Roberta Olson
PO Box 3034
Bay City, Oregon 97107



Denis Olson
PO Box 3216
Bay City, Oregon 97107



Lark Housworth
PO Box 3545
Bay City, Oregon 97107



December 19, 2023

Scott Motsinger
9965 8th Place
Bay City, Oregon 97107

To Whom it May Concern

As a person who has a travel trailer, I am excited to hear Bay City will have a self serve RV Dump Station so after a camping trip I will have a place local to dump my trailer. When getting home after a weekend trip, it is a pain to dump the RV on a Sunday evening with the current local options. I don't want to disconnect the trailer until I have dumped the trailer. Yet, I need to disconnect the trailer so I can go to work on Monday. Having the option to self serv dump the trailer Sunday when I get home, saves having to hook the trailer back up again later when I can arrange a time and place to dump the trailer.

I am full support of a RV Dump station in Bay City.

Sincerely


Scott Motsinger

December 19, 2023

Tyler Brogden
6455 Madison Street
Bay City, Oregon 97107

To Whom it May Concern

I want to start out with, I am in full support of Bay City Oregon having an RV Dump Station.

I have used other dump sites with my trailer such as Trask Park, but the surrounding grades are wrong and the trailer doesn't dump well. A well designed and thought out dump site would be very useful when I return from a trip with the trailer.

Please built an RV Dump Site in Bay City.

Best Regards

Tyler Brogden

A handwritten signature in black ink, appearing to be 'Tyler Brogden', written over a horizontal line.

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer: *Gregg Sweeney*

Date: *2/5/2024*

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant: *Roy Markee*

Project: *RV Dump Station*

one) Can this project reasonably be accomplished within the program's timeline (enter date)? Y / N
 Does this project align with established tourism goals and/or plans? Y / N
 Does this project fit within the program's Overview, Objectives, and Eligibility standards? Y / N

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City		15		15	
20	Compatible with City priorities and guidelines		10		10	
15	Includes/involves multiple community/tourism partners		0	no letters of support	10	
15	Leverages additional dollars and/or community resources		5	Tax payer \$ The other \$ don't seem relevant	10	
15	Project is self-sustaining, has growth potential, or is capacity		10	Capacity	10	
15	Project has measurable or attainable increased tourism for the City		5		10	

100 Evaluator's Initial Scoring Total: 45 Post Discussion Scoring Total: 65

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer: _____

Date: _____

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant: *City Bay City*

Project: *RV Camp Station*

one) Can this project reasonably be accomplished within the program's timeline (enter date)? (circle Y/N)

Does this project align with established tourism goals and/or plans? (circle Y/N)

Does this project fit within the program's Overview, Objectives, and Eligibility standards? (circle Y/N)

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City	20		<i>adds to desirability</i>		
20	Compatible with City priorities and guidelines	20		<i>" "</i>		
15	Includes/involves multiple community/tourism partners	15				
15	Leverages additional dollars and/or community resources	15				
15	Project is self-sustaining, has growth potential, or is capacity	15				
15	Project has measurable or attainable increased tourism for the City	15				
100	Evaluator's Initial Scoring Total:	<i>100</i>		Post Discussion Scoring Total:	<i>100</i>	

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer: Mark Harguth
 Date: 02/06/2024

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant:

Project: RV Dump Station

(circle one) Can this project reasonably be accomplished within the program's timeline (enter date)? Y / N
 Does this project align with established tourism goals and/or plans? Y / N
 Does this project fit within the program's Overview, Objectives, and Eligibility standards? Y / N

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City		20			
20	Compatible with City priorities and guidelines		20			
15	Includes/involves multiple community/tourism partners		10			
15	Leverages additional dollars and/or community resources		15			
15	Project is self-sustaining, has growth potential, or is capacity		10			
15	Project has measurable or attainable increased tourism for the City		10			
100	Evaluator's Initial Scoring Total: <u>85</u>		Post Discussion Scoring Total: _____			



TLT GRANT APPLICATION

Date Submitted: 12/28/23
Name of Project: Bay City Pearl + Oyster Music Festival
Location of Project: 4th + A st.
Funding Amount Requested: \$20,000 Project Total Cost: \$31,000

Applicant Name (person): Kathleen Leipzig
Name of Organization: Bay City Pearl + Oyster Music Festival Committee
Relationship of Applicant to Organization: President
Phone Number: 503.964.3448 gmail.com
Email Address: kathleen.t.f.m@gmail.com Website: _____

Describe your project (500 words or less using a size 12 font):

please see attached

Explain how your project will increase tourism/tourism activity in the City of Bay City, as described in the program overview and objective(500 words or less using a size 12 font):

How do you propose measuring the increased tourism activity brought about by this project? (500 words or less using a size 12 font):

Please provide information as to the funding sources for the remaining 25% of the project and the amount of funds committed to the project from each funding source (500 words or less using a size 12 font):

Additional Comments (500 words or less using a size 12 font):

Applicant's Signature:  _____

Signature/Title/Organization of all Confirmed Partners: _____

December 29, 2023

Pearl and Oyster Music Festival

Bay City TLT grant application

1. Describe your project (500 words or less)

The Pearl and Oyster Music Festival is a celebration in Bay City and the whole community is invited to enjoy it. We have several music bands, vendors of both handmade products and local cuisine. Joel Baker was instrumental in coordinating the music, and Patty was the lead to coordinate the vendors. Last year, Sunday was Family Day, with a children's talent contest that was well attended and fun. This event is held on the last weekend of August and is held on 4th Street between Trade Street and B Street.

This request for TLT funds is to help bring the Pearl and Oyster Music Festival to fruition for 2024. The funds will be used to market and advertise this event, pay the musicians, and this year to provide security for the vendors and attendees.

2. Explain how your project will increase tourism/tourism activity in the City of Bay city as described in the program overview and objectives.

The 2023 Pearl and Oyster Music Festival was well attended, with an estimated 1,000 participants. This estimate is from observing the number of attendees and projecting the overall weekend count. The children's talent show audience was estimated to be 250. For a small town, this was seen as a great event and supported by many sponsors. Many of the attendees were from outside of Bay City, including Tillamook County and from around the region. Many of these visitors had the opportunity to shop at the Boosters' annual rummage sale, shop at our local Center Market, the new Vintage store and local restaurants.

Visitors also used the Al Griffin Memorial Park and enjoyed the playground, Patterson Creek and the picnic benches to enjoy the food that could be purchased at the festival. Food included fresh oyster by Kelly's, burgers by Twin Ranch, and other local vendors. Some visitors will stay in our local Short Term Rentals including the RV Park and Sheltered Nook, contributing to Bay City's TLT revenues.

Advertising for the event in 2024 will be in the local paper, *The Headlight Herald*, FaceBook and Instagram, KTIL radio spots and Bay City's website. This widespread marketing and advertising were effective with over 1,000 attendees, in 2023 and we hope to double the number of attendees in 2024. This year we also plan to purchase new signs and we hope that the City of Bay City will advertise on their new electronic wayfinding sign.

The 2023 evening live music festival was full of visitors having a great time. The beer and wine were sold out during the music, and more was procured to finish the event. We believe that this

event brings the most visitors to Bay City than any other event. As stated above, we hope to double the number of visitors enjoying the Bay City Pearl and Oyster Music Festival.

3. How do you propose measuring increased tourism activity brought about by this activity?

We will improve upon tracking the number of visitors from 2023 by asking our volunteers to have hand clickers and be located at the north and south sides of the event and track the numbers for 15 minutes and then multiply by 4 for hourly estimates. Select hours will be chosen to help estimate the number of visitors. We can also take photo's at strategic times of the crowd to help estimate the numbers during those time frames.

4. Please provide information as to the funding sources for the remaining 25% of the project and the amount of funds committed to the project from each funding source.

The Bay City Pearl and Oyster Music Festival's (POMF) overall budget for 2024 is \$31,000. This Bay City TLT request is for \$20,000. The POMF match is \$11,000, which is a 35% of the request. The 2023 actual expenditures and the 2024 proposed budget is attached.

Helen Wright was the lead to obtain Sponsors for the 2023 event, and she raised \$5,344 in sponsorship. These included private citizens, Kitty's, The Landing, Vintage by the Bay, Rosenbergs, and TLC Credit Union. Helen is the lead for this year's sponsorships.

The POMF purchased 150 shirts/sweatshirts for sale as part of the revenue. These items sold out, and we expect to order and sell these items as additional revenue.

We were lucky that we had a doll house that was donated, and we sold over \$400 of raffle tickets which also added to our revenue. Beer and wine were also sold out and more was needed to finish out the event Saturday night, bringing in additional revenue.

5. Additional Comments

This was a great partnership between the City of Bay City and the Pearl and Oyster Music Festival. Bay City Public Works was instrumental in putting up the event tent and was very much appreciated. Roy Markee, PW Director, also helped with the electrical for some of the vendors. The Bay City Emergency Volunteers had a space and handed out the rest of the starter emergency preparedness kits as well as information about Firewise and other emergency preparedness information. The Bay City Fire Department was open for business and entertained the visitors with their Water Ball tournament. City Manager David McCall did a great job of Master of Ceremonies for the Children's talent show. This event is good for Bay City and we believe the partnership with volunteers across the City. We hope you support our grant application.

Bay City Pearl and Oyster Music Festival

2024 Festival Budget			
	2023 Actual	2024 Projected	2024 Actual
Total to Date	19,529.08	31,000.00	0.00
Venue	3,083.39	4,650.00	0.00
Stage	1,387.24	1,500.00	0.00
Equipment Rental	976.00	1,500.00	0.00
Toilet Rental	395.00	600.00	0.00
Insurance	298.00	1,000.00	0.00
Misc	27.15	50.00	0.00
Event	6,519.07	12,050.00	0.00
Performers	5,470.00	10,000.00	0.00
Sound and Lighting	1,000.00	1,500.00	0.00
Security	0.00	500.00	0.00
Misc	49.07	50.00	0.00
Travel	1,056.94	2,800.00	0.00
Airfare	550.00	1,500.00	0.00
Lodging	506.94	1,000.00	0.00
Volunteer mileage	0.00	250.00	0.00
Misc	0.00	50.00	0.00
Advertising	5,619.77	8,150.00	0.00
Newspaper	3,375.15	3,500.00	0.00
Radio	300.00	400.00	0.00
Sweatshirts	1,541.97	2,200.00	0.00
Signage	402.65	2,000.00	0.00
Misc	0.00	50.00	0.00
Décor	97.91	350.00	0.00
Decorations	17.91	200.00	0.00
Additional signage	80.00	100.00	0.00
Misc	0.00	50.00	0.00
Refreshments	1,121.85	1,900.00	0.00
Beer and Wine	900.00	1,600.00	0.00
Ice Cream	221.85	250.00	0.00
Misc	0.00	50.00	0.00
Materials / Supplies	218.15	350.00	0.00
Stamps & Envelopes	169.15	200.00	0.00
Printing	49.00	100.00	0.00
Misc	0.00	50.00	0.00
Other	1,812.00	750.00	0.00
Raffle Item	167.35	300.00	0.00
Prizes	544.65	600.00	0.00
Banking	1,000.00	-250.00	0.00
Misc	100.00	100.00	0.00

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer:

Date:

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant:

Project:

(circle

one) Can this project reasonably be accomplished within the program's timeline (enter date)? Y / N

Does this project align with established tourism goals and/or plans? Y / N

Does this project fit within the program's Overview, Objectives, and Eligibility standards? Y / N

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City					
20	Compatible with City priorities and guidelines					
15	Includes/involves multiple community/tourism partners					
15	Leverages additional dollars and/or community resources					
15	Project is self-sustaining, has growth potential, or is capacity					
15	Project has measurable or attainable increased tourism for the City					

100 Evaluator's Initial Scoring Total: _____ Post Discussion Scoring Total: _____

AGREEMENT: If your project is approved for funding, you will be required to sign the following agreement before funds will be disbursed to you. Applicants who receive funds are solely responsible for them, as well as for the timely execution of the project as detailed in the application. Recipients of funds are required to submit Mid-Year Progress and Year-End Reports on their projects and for providing copies of invoices and receipts.

Agreement to Receive/Use Bay City TLT Committee Grant Funds

The undersigned agrees to all terms & conditions, guidelines, dates & timelines, and criteria as outlined and referenced in the **Application Packet**.

The undersigned assumes all responsibility for the funds they are to receive, and for completing the project in a timely manner as outlined in the application that was submitted.

The undersigned agrees to provide the reports as called for in the programs Terms & Conditions and to provide copies of receipts and invoices for work done on their project.

Name: _____ Title: _____

Organization: _____

Address: _____

Project: _____

Signature: _____

Email: _____ Phone: _____



December 18, 2023

Dear Members of the Bay City TLT Grant Committee,

I am writing to express my enthusiastic support for the 2024 Pearl & Oyster Music Festival, and I believe it presents a unique opportunity to enhance our community's cultural landscape. As the current Board Chair of the Bay City Arts Center, I am confident that this event will not only provide an engaging experience for our local residents but also contribute positively to our center's membership growth and overall community interest.

Events of this nature play a crucial role in revitalizing our community by offering diverse cultural programs. The festival has the potential to attract new members to our arts center, fostering a sense of community engagement and interest. Moreover, I anticipate that local businesses will experience similar positive impacts, further solidifying the festival's value to our community.

Such programs serve as a vibrant catalyst for community involvement, drawing both residents and visitors to participate in the array of activities Bay City has to offer. Live musical performances, in particular, have proven to be effective in bringing people together, fostering a sense of community pride, and attracting tourists who can explore and appreciate the unique charms of Bay City.

Should you require additional information, please do not hesitate to reach out. Thank you for your thoughtful consideration of this project.

Sincerely,

A handwritten signature in cursive script, appearing to read "Hope Montgomery".

Hope Montgomery
President, Bay City Arts Center

Lisa McRae
Precision Wood Manufacturing
8140 Bewley Street
Bay City, OR 97107

Bay City Pearl & Oyster Music Festival
PO Box 3562
Bay City, OR 97107

December 26, 2023

RE: Letter of Support

Dear Nicola,

I'm reaching out to express our support for the festival, Bay City Pearl and Oyster Festival. We had the opportunity to attend this year in 2023 and found it to be a lovely event, one which fostered fun, food, play and most importantly COMMUNITY! There was shopping, eating, dancing and a talent show by children which was something unique to the festivals in our area.

We look forward to the festival in 2024 and have committed to volunteering bringing this vision to life again!

All the best,

Lisa McRae
Precision Wood Mfg.
Cell: 360.901.4776

December 26, 2023

To the Oyster and Pearl Committee, Bay City, Oregon

Good Day,

My husband and I are residents of Bay City and loved the Oyster and Pearl Festival last August. I am not able to help on the committee but wanted to provide some feedback as an attendee.

The festival was on Saturday and Sunday, with Sunday being a kids day theme. I think this was a good idea, but those without kids probably did not attend, like us. Providing something for non-kids may up the attendance on Sunday. Maybe local musicians?


On Saturday, the cover bands were good, and several bands played throughout the day into the evening. This provided great entertainment as we walked around the vendor booths.

We both hope that this Festival can continue as it is a great opportunity to see our neighbors and friends downtown and hope the quantity of the vendors increase.

Over the holidays, we attended bazaars and craft fairs and some of those vendors would be a great addition to our Oyster and Pearl Festival. Maybe you can get a list of them?

Thank you for your hard work on this!

Dan and Arlyne Rost

A handwritten signature in black ink that reads "Dan & Arlyne Rost". The signature is written in a cursive, flowing style.

John and Patricia Papineau
PO Box 3192
Bay City, OR 97107

Bay City Pearl & Oyster Music Festival
PO Box 3562
Bay City, OR 97107

December 27, 2023

RE: Letter of Support

To Whom It May Concern:

It is with great pleasure my husband and I enthusiastically support the 2024 Bay City Pearl & Oyster Music Festival! The hiatus due to Covid was an unfortunate break for this small-town venue, however on a positive note, the return in 2023 brought new energy and fun to the festival. We were fortunate to host guests from Portland and we all thoroughly enjoyed the music, variety of vendors, and food/beverage options. The location of the beer gardens allowed both safe and responsible adult beverage consumption without separation from family and friends.

The bands were "fun" but not local; with so much talent in our area we support local money staying local. I would not rule out a Saturday night "headliner" with a reasonable cover charge (not necessarily local if they have a good following!). We did not participate on Sunday as we do not have young children. The talent contest was a great idea however it created a "one-day only" event for us. Maybe a family friendly Sunday afternoon band would be a nice compromise with a picnic atmosphere.

Wishing you a Happy 2024, very best of success with the 2024 festival, and a sincere thank you for your efforts!

Kind regards,

John and Patricia Papineau

P.S. Please let me know what levels of sponsorship packages are available for individual donors!

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer: *Aebi Lee*

Date: *2-6-2024*

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant: *Pearl Festival*

Project: *Pearl Festival*

one) Can this project reasonably be accomplished within the program's timeline (enter date)? (circle
Y) N

Does this project align with established tourism goals and/or plans? (circle
Y) N

Does this project fit within the program's Overview, Objectives, and Eligibility standards? (circle
Y) N

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City		<i>20</i>			
20	Compatible with City priorities and guidelines		<i>20</i>			
15	Includes/involves multiple community/tourism partners		<i>15</i>			
15	Leverages additional dollars and/or community resources		<i>15</i>			
15	Project is self-sustaining, has growth potential, or is capacity		<i>15</i>			
15	Project has measurable or attainable increased tourism for the City		<i>15</i>			
100	Evaluator's Initial Scoring Total: <i>100</i>		Post Discussion Scoring Total: <i>100</i>			

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer: Mark Harguth
 Date: 02/06/2024

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant:
 Project: BC Pearl Oyster Fest.

(circle one) Can this project reasonably be accomplished within the program's timeline (enter date)? Y / N
 Does this project align with established tourism goals and/or plans? Y / N
 Does this project fit within the program's Overview, Objectives, and Eligibility standards? Y / N

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City		12			
20	Compatible with City priorities and guidelines		15			
15	Includes/involves multiple community/tourism partners		10			
15	Leverages additional dollars and/or community resources		10			
15	Project is self-sustaining, has growth potential, or is capacity		10			
15	Project has measurable or attainable increased tourism for the City		10			
100	Evaluator's Initial Scoring Total: <u>67</u>		Post Discussion Scoring Total: _____			

\$20K TLT

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer: Gina Sweezy
 Date: 2/5/2024

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant: Kathleen Leipzig
 Project: Bay City Pearl & Cyster Music Festival

one) Can this project reasonably be accomplished within the program's timeline (enter date)? / N
 Does this project align with established tourism goals and/or plans? / N
 Does this project fit within the program's Overview, Objectives, and Eligibility standards? / N

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City		20			
20	Compatible with City priorities and guidelines		20			
15	Includes/involves multiple community/tourism partners		10	They don't say		
15	Leverages additional dollars and/or community resources		10			
15	Project is self-sustaining, has growth potential, or is capacity		10			
15	Project has measurable or attainable increased tourism for the City		15	Not fully		
100	Evaluator's Initial Scoring Total: <u>85</u>		Post Discussion Scoring Total: <u>85</u>			



MEMORANDUM OF UNDERSTANDING BETWEEN:

TILLAMOOK COAST VISITORS ASSOCIATION
CITY OF ROCKAWAY BEACH
PORT OF GARIBALDI
CITY OF GARIBALDI
OREGON COAST SCENIC RAILROAD
TILLAMOOK ESTUARIES PARTNERSHIP
TILLAMOOK COUNTY PARKS DEPARTMENT
CITY OF BAY CITY
TILLAMOOK COUNTY PIONEER MUSEUM
PORT OF TILLAMOOK BAY

THIS AGREEMENT to form the Tillamook Bay Trails Coalition is entered into by and between Tillamook Coast Visitors Association, City of Rockaway Beach, City of Garibaldi, Port of Garibaldi, Oregon Coast Scenic Railroad, Tillamook Estuaries Partnership, Tillamook County Parks Department, City of Bay City, Tillamook County Pioneer Museum, and the Port of Tillamook Bay.

INTRODUCTION

Tillamook Bay is defined as a small inlet of the Pacific Ocean, approximately 6 mi long and 2 mi wide, on the northwest coast of the state of Oregon.

Tillamook Coast Visitors Association is a private, nonprofit organization that supports travel and tourism in Tillamook County. TCVA works to develop a sustainable destination management approach for travel and tourism in Tillamook County while highlighting the culture, heritage, and natural resources of the region.

The City of Rockaway Beach is a city in north Tillamook County, Oregon. The city features a long stretch of beach and the Rockaway Beach Old Growth Cedar Preserve, a 46-acre wetlands preserve, and has created design plans for a stretch of the Salmonberry Trail.

The Port of Garibaldi is the closest seaport to Portland, Oregon and is home to key businesses in the City of Garibaldi, as well as the U.S. Coast Guard. Port property also houses an RV park, restaurants, fishing charters, shrimp, crab and fish processing facilities, a lumber mill and recreational businesses.

The City of Garibaldi sits along Tillamook Bay Highway 101. It is home to a U.S. Coast Guard Station, a thriving commercial port, a number of small businesses, restaurants, a maritime museum, and several lodging options. Garibaldi is central to much of west coast history, including the voyage of Captain John Gray into Tillamook Bay in 1788.

Oregon Coast Scenic Railroad is a nonprofit organization with the mission to Educate about, Preserve, and Restore the logging railroad history of the Pacific Northwest through static railroad equipment displays and interpreted train rides along the coast.

Tillamook Estuaries Partnership is a nonprofit organization dedicated to the conservation and restoration of Tillamook County's watersheds through active stewardship, scientific inquiry, community engagement, and education.

Tillamook County Parks Department operates six County Campgrounds/Parks with over 600 campsites, along with a system of 21 Boat Launches and 10 day use areas throughout Tillamook County. Barview Jetty County Park lies in the heart of the Salmonberry Trail route.

The City of Bay City Oregon is located eighty miles west of Portland within Tillamook County. It is a quiet coastal community which rests along the east shore of Tillamook Bay. It is home to recreational amenities including hiking, crabbing and fishing, as well as Kilchis Point Reserve, a 200 acre natural area along Tillamook Bay.

Tillamook County Pioneer Museum is committed to the preservation and interpretation of the cultural heritage of the North Oregon Coast and to fostering appreciation, understanding, and respect for the North Oregon Coast's environment. The museum manages Kilchis Point Reserve, a 200 acre natural area along Tillamook Bay.

The Port of Tillamook Bay lies in the heart of Tillamook County and is an inland facility located just two miles south of the county seat of Tillamook, covering some 1,600 acres. The Port of Tillamook Bay serves as the core of the region's industrial economy. The Port owns extensive rail rights of way varying in width from 50 to 200 feet.

PURPOSE

This MOU describes Tillamook Bay Trails Coalition, a collaborative project between Tillamook Coast Visitors Association, City of Rockaway Beach, City of Garibaldi, Port of Garibaldi, Oregon Coast Scenic Railroad, Tillamook Estuaries Partnership, Tillamook County Parks Department, City of Bay City, Tillamook County Pioneer Museum, and the Port of Tillamook Bay for 2024-2025.

The goals of this collaboration are twofold: to partner on funding opportunities to build and enhance trail systems and facilities on and around Tillamook Bay; to create the Tillamook Bay Discovery Loop, an online presence that provides information on Tillamook Bay history, culture, recreation, and stewardship. Both goals will support the eventual construction of the Salmonberry Trail.

The listed entities believe creating a wider variety of recreational hiking and walking trails will benefit the health and well-being of both visitors and residents, reduce traveler's carbon footprint, encourage responsible visitation and usage of these areas and bring people closer to the businesses and organizations in and around these communities.

COLLABORATION OBJECTIVES/PROJECT SCOPE

** Indicates project dependent on additional grant funding*

1. Project Identification and Prioritization

- a. Tillamook Bay Trails Coalition will meet in early 2024 to identify potential projects, discuss partnership goals, and prioritize scope of work for 2024-2025.
2. Gather Funding Data
 - a. Tillamook Coast Visitors Association will maintain data on available funding opportunities and provide Tillamook Bay Trails Coalition partners with information and recommendations on which opportunities to pursue.
 - b. Tillamook Coast Visitors Association will work with Tillamook Bay Trails Coalition partners to complete selected grant applications.
3. Partner with Trailkeepers of Oregon*
 - a. In the summer of 2024, Tillamook Coast Visitors Association hopes to contract with Trailkeepers of Oregon to enhance their presence in Tillamook County. TKO will consult with Tillamook Bay Trails Coalition on project plans and conduct assessments of identified project site(s).
4. Community Engagement and Storytelling
 - a. Tillamook Coast Visitors Association and Tillamook Bay Trails Coalition will collaborate on marketing initiatives initially in an effort to share out the impact of the collaboration and upcoming projects to the general public. Tillamook Coast Visitors Association channels and content creation capacity will go towards highlighting and sharing the work being done.
 - b. Later on in the process, Tillamook Coast Visitors Association and Tillamook Bay Trails Coalition will leverage this information to recruit volunteers for future stewardship projects.

RESPONSIBILITIES

Tillamook Bay Trails Coalition will lead execution of agreed deliverables.

** Indicates project dependent on additional grant funding*

1. Identify and Prioritize Projects
 - a. Tillamook Coast Visitors Association will
 - i. Organize and facilitate project identification and prioritization meeting in early 2024.
 - ii. Organize and facilitate regular meetings.
 - iii. Begin work on 3-5 year work plan.
 - iv. Maintain database on projected projects and timelines.
2. Identify Funding Opportunities
 - a. Tillamook Coast Visitors Association will
 - i. Provide current information on available funding opportunities to Tillamook Bay Trails Coalition members.
 - ii. Collaborate with Tillamook Bay Trails Coalition on creating grant materials.
 - iii. Follow up on grant submission and administration.
 - iv. Maintain database of any funding applied for and timelines.
3. Gather Data*
 - a. Tillamook Coast Visitors Association will
 - i. Contract with Trailkeepers of Oregon for project site assessments.
 - ii. Maintain notes on Trailkeepers of Oregon's findings.
4. Community Engagement and Storytelling
 - a. Tillamook Coast Visitors Association will

- i. Assist in creating storytelling materials and content to highlight the collaboration and project planning.
 - ii. * Help Trailkeepers of Oregon recruit volunteers for any future stewardship projects.
- 5. Project Execution
 - a. Tillamook Bay Trails Coalition will
 - i. Jointly define scope of work for the year.
 - ii. *Partner on planning, design, and construction of any projects agreed upon as a group.
- 6. Tillamook Bay Discovery Loop (prev. Tillamook Bay Heritage Route)
 - a. TBTC will
 - i. Assess old Tillamook Bay Heritage Route and decide what information needs to be updated.
 - b. Tillamook Coast Visitors Association will
 - i. Provide a landing spot on the Tillamook Coast Visitors Association website for Tillamook Bay Discovery Loop.

TIMELINE

** Indicates project dependent on additional grant funding*

<i>February – March 2024</i>	<ul style="list-style-type: none"> - Begin funding research - Initial meeting and to define scope of work with Tillamook Bay Trails Coalition members
<i>April – May 2024</i>	<ul style="list-style-type: none"> - Grant database created - Prioritized project database created - Possible projects/objectives finalized based on funding
<i>June – July 2024</i>	<ul style="list-style-type: none"> - *Select first project and initiate planning and design - Identify needed updates for new online Tillamook Bay Discovery Loop
<i>August – September 2024</i>	<ul style="list-style-type: none"> - *First project site assessments with Trailkeepers of Oregon - Work continues on Tillamook Bay Discover Loop
<i>October – November 2024</i>	<ul style="list-style-type: none"> - Launch online Tillamook Bay Discovery Loop
<i>Winter 2025</i>	<ul style="list-style-type: none"> - Review - Plan for 2025 construction of first project

MEDIA

Tillamook Coast Visitors Association grants permission of the Tillamook Bay Trails Coalition and their tourism partners and successors the right to use and reproduce the supplied images, videos, and any written copy for any and all advertising, trade or editorial purposes primarily for marketing use of Tillamook Bay Trails Coalition without restriction as to frequency.

By signing this MOU form Tillamook Coast Visitors Association understands that this permission signifies that the supplied images, videos, and any written copy may be electronically displayed via the internet or in print form primarily for marketing use of Tillamook Bay Trails Coalition. There is no time limit on the validity of this release nor is there any geographic limitation on where these materials may be distributed.

1. **Term.** This agreement shall be in effect from January 1, 2024, through December, 2025.
2. **Independent Parties.** Nothing herein contained shall constitute a partnership between, or joint venture by, the parties hereto or constitute either party the employee or agent of the other.
3. **Indemnification.** Each party shall at all times indemnify and hold harmless the other against all claims, actions, loss or damage arising from the indemnifying party's performance or lack of performance under the MOU or the acts of commission or omission of its employees, agents, trustees or staff while carrying out this MOU.
4. **Entire Agreement.** This MOU constitutes the entire understanding between parties with respect to the subject matter hereof and all prior understandings, whether oral or written, have been merged herein.
5. **Modification.** Amendments to this MOU may be made by correspondence, and only when agreed upon by all parties.
6. **Termination.** In the event of a material default under this MOU by any party, the other party may terminate this MOU if such default is not cured within 10 days following delivery of written notice specifying the default complained of and demanding a cure. Tillamook Bay Trails Coalition will meet three months prior to expiration of MOU to review and renew.
7. **Notice.** Any notice under this MOU shall be directed to:
Tillamook Bay Visitors Association
c/o Nan Devlin, Executive Director
P.O. Box 1268
Tillamook, OR
97141
8. **Governing Law.** This MOU is made and entered into in the State of Oregon, and shall in all respects be interpreted, enforced, and governed under the laws of the State of Oregon. The language of all parts of this MOU shall in all cases be construed as a whole, according to its fair meaning and not strictly for or against any of the parties.

IN WITNESS WHEREOF, Tillamook Coast Visitors Association and the following parties have caused this MOU to be signed by its duly authorized officer effective as of the day and year first above written and by signing this MOU Tillamook Coast Visitors Association acknowledges that they have completely read and fully understand the above release and agree to be bound thereby or until MOU is dissolved.

The signing of this document formalizes the partnership agreement as described above. This agreement is in effect from the date of signature until the completion of the collaborative trail projects with the members of the Tillamook Bay Trails Coalition and Tillamook Coast Visitors Association, February, 2024

We look forward to embarking on this partnership to work with this new team on this exciting project for 2024-2025.

IN WITNESS WHEREOF,

Tillamook Coast Visitors Association By (print): _____

By (sign): _____ Date: _____

and

Tillamook Coast Visitors Association (board chair) By (print): _____

By (sign): _____ Date: _____

and

City of Rockaway Beach, OR By (print): _____

By (sign): _____ Date: _____

and

City of Garibaldi By (print): _____

By (sign): _____ Date: _____

and

Port of Garibaldi By (print): _____

By (sign): _____ Date: _____

and

Oregon Coast Scenic Railroad By (print): _____

By (sign): _____ Date: _____

and

Tillamook Estuaries Partnership By (print): _____

By (sign): _____ Date: _____

and

Tillamook County Parks Department By (print): _____

By (sign): _____ Date: _____

and

City of Bay City, OR By (print): _____

By (sign): _____ Date: _____

and

Tillamook County Pioneer Museum By (print): _____

By (sign): _____ **Date:** _____

and

Port of Tillamook Bay By (print): _____

By (sign): _____ Date: _____



THE PEARL OF TILLAMOOK BAY

City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1
www.ci.bay-city.or.us

BUDGET CALENDAR FY 2024-2025

ON OR BEFORE TUESDAY FEBRUARY 13

Approve proposed calendar, committee members, and budget officer

ON OR BEFORE MARCH 15

Budget officer to supply department heads with Preliminary budget for review

MARCH, APRIL

Staff prepares proposed budget for review.

MONDAY, APRIL 16

Send to HH - Publish first and 2nd notice of budget committee meeting.
(No earlier than 30 days prior to meeting)
Publishing dates will be April 23, and April 30

MONDAY, MAY 6 at 6:00pm

Budget committee first meeting.

TUESDAY, MAY 7 at 6:00pm

Additional budget committee meeting (if needed)

MONDAY, MAY 21

Send to HH - Publish notice of budget hearing
At Council Meeting on June 11th
(No earlier than 30 days prior to hearing, no less than 5)
Publishing date will be May 28

TUESDAY, JUNE 11

Public Hearing to adopt FY 2024-2025 budget.

ON OR BEFORE, THURSDAY JULY 25

Submit budget documents to the County and SOS

Council Members

Liane Welch, Mayor
Kathy Baker, Council President
Tom Imhoff, Councilor
Anthony Boatman, Councilor
Melissa Rondeau, Councilor
Tim Josi, Councilor
Jason Hovey, Councilor

Budget Committee Members

Two-Year terms / Term End

Pat Vining.....FY 26-27
Mike Rawson.....FY 26-27
Bob Miles.....FY 25-26
Greg Sweeney.....FY 25-26
Vacant.....FY 25-26
Vacant.....FY 26-27
Vacant.....FY 26-27

Budget Officer

Lindsey Gann, Finance Director

All meetings will be held at City Hall