

**BAY CITY COUNCIL AGENDA
September 13, 2022
6:00 pm
5525 B Street, Bay City
Ad Montgomery Community Hall**

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. Visitor Propositions (Public Comment on Non-Agenda Items)
- C. Presentation by TJ Fiorelli, Tillamook County Housing Coordinator
- D. Committee, Department, and Staff Reports
 - a. City Manager,
 - b. Finance Director/City Recorder Report
 - c. Fire Department
 - d. Fire Committee Report
 - e. Public Works
 - f. Emergency Preparedness,
 - g. Next meeting Monday 19, 2022, 5:30 pm at Ad Montgomery Community Hall
 - h. Planning Department,
 - i. Next Planning Commission September 21, 2022, 6:00 pm at Ad Montgomery Community Hall
- E. Minutes
 - a. Council Workshop – August 8, 2022
 - b. Regular Council Meeting – August 9, 2022
- F. Treasurers Report
- G. Bills against the City
- H. Unfinished Business
 - a. Lemmon Property
 - b. CAT and Housing Rehabilitation Program
 - c. Short Term Rental Discussion
- I. New Business
 - a. 97th Annual LOC Conference Designation of voting delegate for Bay City
 - b. Memorandum of Agreement for the Coordinated Homeless Response System
 - c. Proposal from Partners in Design for a new city logo
 - d. Resolution 2022-22 A Resolution Recognizing Unanticipated Revenue for the City of Bay City from the State of Oregon Acting by and Through the Department of Administrative Services for the Coronavirus State and Local Fiscal recovery Fund (CSLFRF). Second Payment, and Making Appropriations

- J. Mayor's Presentation
- K. Council Presentation
- L. Attorney Presentation

The Council reserves the right to recess to executive session as may be required at any time during these meeting, pursuant to ORS 196.660(1).

To attend via phone Call-in number 518-992-1125, access code 389573

In accordance with Federal Law and US Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.



City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1
www.ci.bay-city.or.us

City Manager Report September 13, 2022

- We are answering questions regarding the water and sewer bills. Staff started in July 2022 the additional \$7.50/1,000 gallons of water used over the base rate of 6,000 gallons of water used each month.
- Lindsey and I attended the CIS conference in Salem in August. We learned about the Paid Leave Oregon program that will be in place January 1, 2023 to start payments. This gives up to 12 weeks of paid leave for an authorized use. This is being paid by employers and employees, about \$6/month for an employee. Employees can start applying for benefits September 3, 2023.
- Grants – The City of Bay City is taking the opportunity of grant applications, see the attached spreadsheet of these opportunities.
- We were awarded the Siltezh Tribal Charitable Contributions Fund Grant for \$9,402 for fire department turnouts. This will pay for 3 fire dept turnouts and will be matched by the 4 turnouts we budgeted for. We have several requirements for this grant that are doable and includes efforts to publish and announce the award in the media. We will do once we purchase all of the turnouts and will submit a picture also.
- Working on the IGA for shared Officers between Bay City and Garibaldi Fire Departments with Chief Griffith.
- Submitted joint permit for the Patterson Creek Restoration Project. The USACOE is requiring an archeologic study. I understand a State Archeologist believes a native American village and potential native burial ground may be near Al Griffin Park. I have an email from Willamette Cultural Resources. An archeologic study for the whole park is \$21,000 and could be more depending on what they find.
- Lindsey and I will be attending the LOC conference in Bend on Oct 5-7.

Employers

- Employer FAQ
- Equivalent Plan
- Tribal governments
- Resources
- Contact Us

Take care of your employees and your business

Paid Leave Oregon makes it easy for you to support your employees when they need it most, while also helping you keep trained team members. Learn more about your role in the program and how Paid Leave Oregon is here to help work out the details, so you don't have to.



Paid Leave Oregon

Important dates to know

On **Jan. 1, 2023**, if your business has 25 or more employees, you will start paying into the program.

On **Sept. 3, 2023**, employees can start applying for benefits.

We'll post regular updates as we continue to roll out Paid Leave Oregon, so keep checking back for the latest news.

Who is Paid Leave Oregon for and how does it work?

Employers

If your business employs 25 or more employees, you will participate and pay into the program. Employers and employees share the costs, which means you will pay 40% of the contribution and your employees will pay 60%.

Employees

Individuals who work full-time, seasonal, or part-time jobs, and those who work for more than one employer, will pay into the program. [Learn more.](#)

Small employer

If you are a small employer – with fewer than 25 employees – you are not required to make payments, but you will still need to collect and submit your employees' contribution. [Learn more.](#)

Self-employed

You are not automatically covered – but can choose coverage – if you're self-employed or an independent contractor. You can find out if you are self-employed by looking at how it is defined. You can also find the definition of an independent contractor. [Learn more.](#)

Tribal governments

If you are a Tribal government, you are not automatically covered, but can choose



Siletz Tribal Charitable Contribution Fund
PO Box 549
Siletz, Oregon 97380
541-444-8227 ~ 800-922-1399, Ext 1227

August 9, 2022

Liane Welch
City of Bay City
P.O. Box 3309
Bay City, OR 97107

3rd QUARTER 2022 AWARD LETTER

Congratulations! Your application to the Siletz Tribal Charitable Contribution Fund has been selected for a charitable award this quarter. The award amount and award purpose are based on the conditions as described in this award letter and all STCCF regulations and requirements.

Your organization has been awarded **\$9,402** for Award No. **22-6249** to be used specifically for the following purpose(s):

Purchase of 7 complete fire fighter turnouts for the Bay City Volunteer Fire Department.

Your check has been made payable to: **City of Bay City**

Due to the Siletz Tribe's Covid health and safety protocols, the public distribution reception for this quarter has been cancelled and all awards mailed. Your award check is enclosed.

If your organization cannot use this award as planned due to impacts of Covid or for any other reason it should be refunded to the Siletz Tribe. STCCF revenues have been impacted by economic conditions and funds which cannot be used for the above awarded purpose and any unexpended portion should be refunded immediately to help sustain charitable giving for the future. Prior to your acceptance of this charitable award please read the enclosed summary of regulations and guidelines carefully as the information has changed. At this time Tribal offices remain closed to the public, so please contact me at stccf@live.com or phone 541-444-8227 for assistance. Please use your award number **22-6249** in all correspondence. Again, congratulations!

Sincerely yours,

Rosie Williams

Rosie Williams
STCCF Advisory Board Administrative Assistant



Siletz Tribal Charitable Contribution Fund
PO Box 549 ~ 201 E. Swan Avenue
Siletz, Oregon 97380
541-444-8227 ~ 800-922-1399

READ THIS IMPORTANT INFORMATION BEFORE ACCEPTING A GRANT AWARD

By accepting the awarded funds, the organization assures and certifies that it will comply with Siletz Tribal Charitable Contribution Fund regulations and guidelines as stated in the grant application. The organization also assures that:

1. It will fulfill, to the greatest extent possible, all project tasks, goals, objectives, and expenditures stated in the award letter.
2. Siletz Tribal Charitable Contribution Funds (STCCF) will not be expended for any other purpose without the prior written approval of STCCF. Any funds not expended for the purposes of the approved grant during the grant term of one year will be returned to Siletz Tribal Charitable Contribution Fund without delay.
3. Disbursement of all Siletz Tribal Charitable Contribution Funds in accordance with the approved budget submitted with the application and stated in the award letter. No deviation in the use of grant funds is permitted without prior written consent from the Siletz Tribal Charitable Contribution Fund Advisory Board.
4. The grantee will provide an annual evaluation report concerning the use of the grant funds including a narrative account of what was accomplished by the expenditure of funds and a detailed accounting of the expenditures within one year of receipt of funds.
THE GRANT EVALUATION DUE DATE IS AUGUST 5, 2023.
5. Photographs demonstrating the awarded purpose of the grant will be provided with the evaluation.
6. STCCF may withhold further consideration of grant applications from the organization in the event that an evaluation report is not received in a timely manner, and may terminate the grant if the report is not received.
7. The grantee organization shall make reasonable efforts to publish and announce the awarded in a local media outlet. Documentation must be provided with the evaluation form. Grantees are encouraged to acknowledge the support of STCCF for their organization and to include the name of STCCF, in a manner approved in advance, on any printed and visual materials produced as a result of the grant.
8. At least two copies of any original publications directly resulting from the grant will be provided to the STCCF Staff Secretary.
9. **AWARDED FUNDS WILL BE SPENT WITHIN ONE YEAR OF THE RECEIPT DATE.** Requests to use unexpended funds beyond the one year date must be submitted for review and approval prior to the evaluation due date. No unexpended funds may be expended without the prior written approval of the STCCF Advisory Board.
10. Any violation of the foregoing conditions will require the refund to STCCF of any and all amounts subject to the violation.

By accepting awarded funds, your organization agrees to comply with all Siletz Tribal Charitable Contribution Fund regulations and guidelines stated above. If you have any questions regarding these requirements please contact Rosie Williams at stccf@live.com or 541-444-8227.



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, PORTLAND DISTRICT
P.O. BOX 2946
PORTLAND, OR 97208-2946

August 30, 2022

Regulatory Branch
Corps No. NWP-2022-388

Ms. Liane Welch
City of Bay City
P.O. Box 3309
5525 B Street
Bay City, Oregon 97107
lwelch@ci.bay-city.or.us

Dear Ms. Welch:

The U.S. Army Corps of Engineers (Corps) is currently evaluating your application for a Department of the Army permit to discharge wood fill material and structures to restore and enhance aquatic habitat conditions within Patterson Creek, located in Bay City, Tillamook County, Oregon at Latitude/Longitude: 45.525942°, -123.890455°. We require additional information related to potential historic properties which may be adversely affected by implementing the proposed project.

In accordance with Section 106 of the National Historic Preservation Act, federal agencies, such as the Corps, are required to take into account the effects of any permitted action to historic properties, which includes both archaeological resources on the surface or below ground, as well as historic buildings and structures that are listed in, or eligible for listing in, the National Register of Historic Places (NRHP). Based on available information, we have determined your proposed project may be located near a reported archaeological site and be in an area with a high probability for possessing archaeological sites. The Corps must evaluate effects within the permit area for the proposed project. The permit area for this project is the work areas within Patterson Creek and the immediate uplands from which work would be conducted.

In order for the Corps to complete its evaluation under Section 106, you must prepare a Pedestrian Survey with Subsurface Probing (archaeological) for, at a minimum, the entire permit area. The approximate permit area, based on your pre-construction notification is identified in the attached enclosure (Enclosure). The survey shall be completed by a professional archaeologist in accordance with Oregon State standards for archaeological resources. The archaeologist shall meet the minimum qualifications in accordance with 36 CFR § 61, Appendix A, Professional Qualification Standards. A list of potential archaeological consultants can be found on the Oregon State Historic Preservation Office's (SHPO) website under Contractor Directory (<https://www.oregon.gov/oprd/HCD/ARCH/Pages/index.aspx>). We recommend your

archeologist contact our office prior to conducting the survey to ensure the scope of the survey adequately encompasses the areas within Patterson Creek and uplands which may be affected from the proposed project.

Upon completing the archaeological survey, you must submit an electronic copy of the survey report to the Corps. The report shall include the results of the site survey, the methodology used, completed maps, a brief summary of records reviewed, and an evaluation of NRHP eligibility using all four criteria and the seven aspects of integrity. The Corps will review the report, assess the effects of the proposed project on archaeological resources, and consult with appropriate parties, as applicable.

In order for the Corps to consult on your project with the Oregon SHPO, the report should include all applicable Oregon SHPO forms. The Corps does not require these forms, however completing and submitting the forms will expedite the consultation process. These forms include, but are not limited to, a completed version of the most recent Oregon SHPO Report Cover Page, an Oregon SHPO Submittal Form, an Oregon Archeological Site Form(s), Oregon SHPO Clearance Form, and/or 106 Documentation Form. All forms are available on the Oregon SHPO website (<https://www.oregon.gov/oprd/HCD/ARCH/Pages/index.aspx>).

Please electronically submit the survey report once completed. For files smaller than 10 megabytes (MB), you may email them directly to me at the email address below. If you need to submit files larger than 10 MB, you will need to mail a CD or DVD with the files or contact me for information on using a Corps-approved file exchange site to transfer the files. Once the requested information is provided, we will continue to process and evaluate your application. If we do not receive the requested information within 30 days, we will withdraw your application.

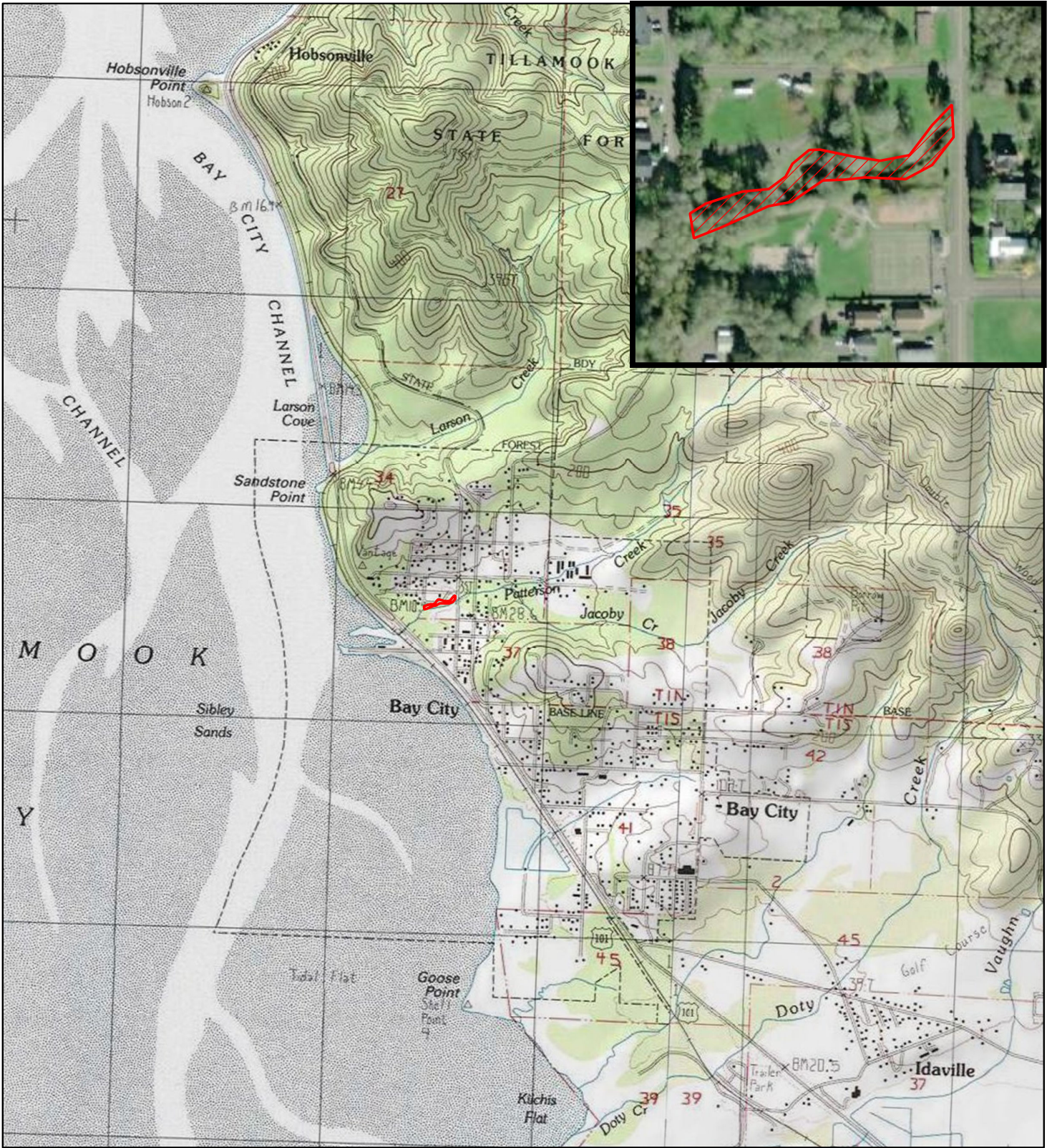
Since a Department of the Army permit is necessary for this work, do not commence construction before obtaining a valid permit. If you have any questions regarding this correspondence, please contact me by telephone at (541) 756-2097 or by email at Tyler.J.Krug@usace.army.mil.

Sincerely,

A handwritten signature in cursive script that reads "Tyler Krug".

Tyler Krug
Project Manager, Regulatory Branch

Enclosure

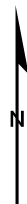


US Army Corps of Engineers
 Portland District
 August, 2022

NWP-2022-388

Topographic Map of Permit Area

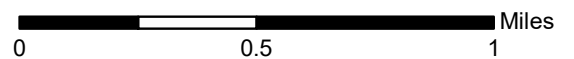
T 01N, R 10W, Sec 34, Tillamook County, Oregon
 Garibaldi Quad, 1985
 Map created by Brian Heil



1:24,000



Permit Area





Fire Department Report, September 2022

August: 24 Calls for service; 10 Medical, 11 Mutual Aid (5 Fires, 3 Motor Vehicle Accidents, and 3 Medical) 1 Unauthorized Burning, and 1 Law Enforcement Assist.

The Department completed a total of 587 hours in August. Our hours break down as follows: 206 training, 139 responding to calls for service, and 242 administrative.

Volunteer Activity and Status:

15 Volunteers responded to calls for service in July.

Lieutenant Jacob Griffith responded to 95% of our calls for service followed by Firefighter Sweeney with 60%. Firefighter Holly Saindon responded to 50% of our calls for service. Great Job.

Firefighter Holly Saindon volunteered 63 hours in August, followed by Lieutenant Griffith with 57.

Our roster is currently at 22.

Training Program:

Our training program is adjusting to adapt to our new Division Chief.

Several members are traveling to Garibaldi to participate in various training offerings around NFPA FF1 skills.

We are still looking at options for our special operations training needs. It is looking like we will schedule every other Thursday for pumper operator and Rope Operations.

Division Chief Paulsen and Division Chief Christensen are looking at options for streamlining our training and certification process, as well as methods to deliver meaningful training to Bay City and Garibaldi Fire Departments.

We continue to participate in as many regional training offerings as possible.

Administrative:

Division Chief Christensen began on Monday August 22nd. With his addition to our staff, we have been working on office space and other support functions. Chief Christensen completed a re work of the office within his first few days on board. Great Job.

DC Christensen completed 73 hours in his first 10 days onboard.

I completed 161 hours in July. Additionally, I covered 461 hours as on call duty officer.

DC Christensen and I are working toward a schedule that allows for us both to work reasonable hours and take time away from the station and duty shifts.

I was able to take 2 days off in August, and enjoy a few more breaks from duty shifts.

Administrative Cont'd:

I am working toward completion of our ISO evaluation.

I am continuing to work toward fulfilling an ODF grant as well as a Tribal grant that we received for Personal Protective Equipment. We have developed specifications, and are now ordering various items.

An issue with propane was discovered last month, and I requested consideration of a franchise tax agreement with the various vendors in our community. This agreement would allow for better coordination of the placement and installation of propane within the requirements of our Fire Protection Ordinance and the Oregon Fire Code. My current enforcement happens when I stumble upon a violation. It is then an up hill battle to get the issue corrected. With a franchise tax agreement, we could require notification before a tank is installed. This notification would allow me to ensure compliance with the City's Fire Prevention Code, Permitting, and Oregon Fire Code.

Pre-Hospital EMS.

We have completed the creation of a full BLS kit for DC Christensen's vehicle to ensure compliance with the County's ASA as well as increasing our capabilities with medical incidents.

For the moment we are up to date on our consumable medications and medical devices. I am now working toward EMS inventory and a replacement procedure for EMS supplies. I am still hoping to offer this position to a volunteer officer soon.

Fire Season:

Debris burning closed on July 15 and will not re-open until some time in October.

Fire Season is here with a vengeance. Several Tillamok County responders, including our own Holly Siandon have deployed on conflagrations.

Recruiting:

We are beginning an in house chaplin program, and hope to be able to begin another volunteer outreach very soon.

We currently have 1 new volunteer in the initial application phase.

If you know of anyone that may be interested in volunteering, please ask them to come by on drill night or contact me anytime. We are still in need of first responders and non-response volunteers.

Respectfully,

Darrell Griffith
Fire Chief
Bay City Fire Department
503 377-0233
firedept@ci.bay-city.or.us

Date	on-line training	n = No Points	Call Type	Anderson Karl	Anderson, Sarai	Brennan, Shannon	Carr, Joseph	Christensen, Alan	First, Richard	Franske, Angela	Griffith, Darrell A	Griffith, Darrell M	Griffith, Jacob	Harris, David	Kapiniak, Jon	Leipzig, Mitchell	McCrae, Sean	Paulsen, Blake	Rosenbaum, Hannah	Saindon, Evan	Saindon, Holly	Sigman, Bridget	Stacey, David	Sweeney, Greg	Tegoseak, Rockwell		
8/3/2022	D			2	2	2	2	2	2		2	2	2	2	2	2	2	2	2	2	2	2	2	2	2		
8/10/2022	D									2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2		
8/17/2022	D			2	2			2	2	2	2	2	2				2	2	2	2	2	2	2	2	2		
8/24/2022	D			2	2		2			2	2	2	2		2	2	2	2	2	2	2	2	2	2	2		
8/31/2022	D			2	2		2	2	2		2	2	2		2	2					2	2		2	2		
8/3/2022	OM											1			1												
8/24/2022	OM							1				1	1				1										
8/10/2022	T																		1								
8/10/2022	T																		1		3						
8/16/2022	T											2	2						2		2			2			
8/23/2022	T																		2		2						
8/27/2022	T						2		2	2		2	2		2	2					2			2			
8/30/2022	T							2					2			2											193
on line training																			1		12						13
8/1/2022	C		MA-71-Med									1	1		1		1				1	1		1			
8/5/2022	C		A-LE				1					1	1		1	1					1	1		1			
8/8/2022	C		Med									1	1								1			1			
8/9/2022	C		MA-71-Fire									2	2														
8/11/2022	C		Med							1		1	1						1	1	1						
8/11/2022	C		Med									1	1						1		1						
8/11/2022	C		A-Cit									1	1						1		1						
8/11/2022	D		MA-71-MVA					1																			
8/13/2022	D		MA-31-Med									1	1														
8/14/2022	D		unauth									1															
8/15/2022	C		Med							1		1	1								1			1			
8/16/2022	C		Med									1	1											1			
8/16/2022	C		Med									1	1										1	1			
8/21/2022	C		MA-31-Fire							2		2	2								2			2			
8/21/2022	C		MA-91-Fire				4					4	4								4			4			
8/21/2022	C		Med																		1						
8/22/2022	C		MA-91-Fire					5	5			5	5								5			5			
8/24/2022	C		Med				1					1	1						1					1			
8/27/2022	C		MA-71-MVA					1																			
8/26/2022	C		MA-31-MVA					1																			
8/31/2022	D		MA-71-Fire									1	1														
8/31/2022	C		Med									1	1									1		1			
8/31/2022	C		Med									1	1									1		1			
8/31/2022	C		MA-71-Med					2				2	2								2						139
Station/Meetings								56		7		115	11		5			23			13			12			
Hours				6	8	2	14	75	13	19	10	161	57	0	18	11	8	31	19	11	63	8	7	46	0	587	
% of calls				0%	0%	0%	15%	20%	5%	15%	0%	100%	95%	0%	10%	5%	0%	5%	20%	15%	50%	20%	5%	60%	0%		
W/C #				Y	Y	Y	Y	DC	Y	Y	Y	FC	Y	n	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	n	18	
RATE				FF		FF	FF		FF	FF	FF/EMF	Chief	Lt./EMF	FF	A. Chie	FF	FF	DC	FF	FF/EMF	FF	FF	Lt./EMF	FF	FF		
Stipend amount															500											500	
Points @ 7.50				3	4	1	7	N/A	6	7	5	N/A				6	4	N/A	12	7	19	6	4	20	111	832.5	
Points @ 10.00												N/A	29		8								9		46	460	
Duty @ \$50												N/A			2.00										2.00	100.00	

Water

- Radio read water meters continue to be installed
- No bids were received for the Well 3 casing in the ground with associated testing. This work in accordance with contracting law will be sent out for a minimum of 3 quotes since advertisement in the DJC and public bidding didn't provide any bids.
- Well 1 electrical issues reported last month have been discovered. What is believed to be a loose connection at a fusible link in the electrical panel had a "melt down" making identifying the location of the issue easy. Parts have been ordered and plans are to replace the parts when they arrive soon.

Streets

- Paving project near City Hall is complete. The only item of work to complete is replacing the survey monument at 5th and Hayes Oyster Drive. Awaiting the surveyor to install the monument in the street
- Several Right of Ways were mowed in the last month.

Wastewater

- Tillamook Country Smoker continues to operate within permit limits. There have been zero code violations this calendar year since the new industrial users permit.
- Screens work at the treatment plant has begun. Underground structures should arrive in the next week, and begin being installed.
- WWTP is operating well with the very low incoming summer flows (under 100,000 gallons a day) this time of year. The last couple weeks and planned next week or two the flows are being discharged to the ponds and not the bay. This allowed crews to attend training to acquire continuing education credits to maintain certificates and removes the burden of laboratory testing with discharges, allowing crews more time to do maintenance on the plant or work in other parts of the City.
- A second sewer mainline repair was completed near the Park. These two repaired locations drain to the pump station which struggles to maintain with the flows thru the system. We should see much less flow thru the pump station with these two repairs recently completed.
- Garibaldi experienced a PLC (Programmable Logic Controller) failure in their plant. This puts the plant in full manual mode since nothing happens with the computers not operating, and switches need manually operated. Donny Miller Bay City WWTP operator ran Garibaldi's plant for about 3.5 hours in the evening hours while their operator drove to Warrenton when he found the part on their shelf and brought it back. Garibaldi is back up and running in under a day.
- We have received nearly complete drawings for the new sewer lift station and RV dump station. They are being reviewed for any final last modifications.

Parks

- Campers continue to enjoy the campground and the park.
- New conduit has been installed between RV sites 10 and 11 so the wire can be replaced. We are awaiting a new pedestal so the wires can be installed and hooked up.

Misc.

- Loten Hooley of Tillamook offered \$70,000 for the Lemon Property. A contract has been signed and Ticor Title is performing under writing and escrow services. Underwriting originally came back with no liens on the property, I provided the list of liens that were on the property when the City obtained the property, which had court cases etc... for the liens. Underwriting is wanting documentation for each lien now and the letters that were sent to each lien holder to validate our purchase of the property was legitimate and legal. We are awaiting this documentation from Michael Kittel since it doesn't appear copies were ever provided to the City.
- Awaiting Averill to haul the dumped RV from Warren Street. Aaron Averill seems to be very busy.
- Rafael Guerrero our Code Compliance officer has resigned and moved on. Currently evaluating options for Code Compliance being performed.
- For those that saw public works found a wedding ring in the sewer system. Facebook made it possible to reunite it with the owner. Ring traveled about 2/3 of a mile down the collection system over 5.5 years. A happy ending.



Bay City Emergency Volunteer Monthly Report - September 2022

- Don Backman is the lead for the BCEV
- He is leading the efforts to develop a website for BCEV
- BCEV in cooperation with the Fire Department will hold a “Great Oregon Shake Out” event on Oct 20th at 10:20 am at the two-emergency supply shed locations
- BCEV continues to hold Wednesday 7 pm radio check-ins. We have 4 people that participate.
- BCEV will be purchasing supplies for the sheds
- Next Meeting is Monday September 19 at 5:30 pm

BAY CITY COUNCIL WORKSHOP

August 8, 2022

5:31 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Helen Wright, Councilor Melissa Rondeau

Members Absent: Councilor Wendy Krostag

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, and City Recorder Lindsey Gann

Others present: Bob Miles, Jody Daily, Tim Hall

A. Visitor Propositions (Public Comment on Non-Agenda Items)

- a. Mayor Hall from the City of Garibaldi made a request for assistance from the City of Bay City, due to the resignation of their city manager.
- b. Jody Daly discussed having a city-wide garage sale on 8/20/22 and would like the use of the city lot near city hall.

B. Committee, Department, and Staff Reports

Manager Welch presented the staff reports, see attached.

- a. City Manager,
- b. Finance Director/City Recorder Report
- c. Fire Department
- d. Fire Committee Report
- e. Public Works
- f. Emergency Preparedness,
- g. Next meeting Monday August 15, 2022, 5:30 pm at Ad Montgomery Community Hall
- h. Planning Department,
 - i. Next Planning Commission August 17, 2022, 6:00 pm at Ad Montgomery Community Hall

C. Minutes

- a. Council Workshop – July 11, 2022
- b. Regular Council Meeting – July 12, 2022

No questions or comments

D. Treasurers Report

No questions or comments

E. Bills against the City

No questions or comments

F. Unfinished Business

- a. Lemmon Property – Director Markee received a cash offer for the purchase of the property below the opening bid amount. Requesting direction of how to proceed from the Council.
- b. Tillamook Coast Wayfinding Draft Report – Manager Welch presented the items discussed by the wayfinding committee. Discussion included the logo, colors, font, and type/placement of the signs.
- c. CAT and Housing Rehabilitation Program – Finance Director Gann informed the council that the funds for the housing rehabilitation program have not been defederalized. For the funds to be defederalized they need to go through a subgrantee and will need to continue with CAT as no other subgrantee is available in the area. Will discuss with CAT to create a new contract to move forward if approved by council.

G. New Business

- a. Declaration of City Council Vacancy – Krostag
Councilor Krostag has been absent from the past 5 meetings in 60 days. Council may declare a vacancy at the council meeting per the city charter.
- b. Short Term Rental Discussion – Manager Welch presented the changes for the STR Ordinance as discussed by the planning commission. Discussion was held regarding the permit/registration process.
Further description/clarification of section 7 to add language regarding STR's such as RV parks and Sheltered Nook. Discussion regarding the difference of ADU and STR and whether an ADU should be used as an STR in the future. Manager Welch will discuss the items further with planner Mattison to clarify the ordinance.
- c. Visit Tillamook Coast Destination Management Proposal – Manager Welch presented the proposal and is requesting direction from Council on whether to move forward with the proposal.

H. Mayor's Presentation

Will be attending the Oregon's mayor association gathering.

I. Council Presentation

No presentation

J. Attorney Presentation

No presentation

David McCall, Mayor

Lindsey Gann, City Recorder

BAY CITY COUNCIL MEETING

August 9, 2022

6:01 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Helen Wright, Councilor Melissa Rondeau

Members Absent: Councilor Wendy Krostag

Staff Present: City Manager Liane Welch, Public Works Director Roy Markee, and City Recorder Lindsey Gann

Others present: Bob Miles, Jody Daily, Ralph McRae, Pat Vining, Steve Krostag

Visitor Propositions (Public Comment on Non-Agenda Items)

- a. Jody Daly has decided to cancel the garage sale for 8/20/22.

B. Committee, Department, and Staff Reports

Manager Welch presented the staff reports, see attached.

- a. City Manager,
- b. Finance Director/City Recorder Report
- c. Fire Department
- d. Fire Committee Report
- e. Public Works
- f. Emergency Preparedness,
- g. Next meeting Monday August 15, 2022, 5:30 pm at Ad Montgomery Community Hall
- h. Planning Department,
 - i. Next Planning Commission August 17, 2022, 6:00 pm at Ad Montgomery Community Hall

C. Minutes

- a. Council Workshop – July 11, 2022
- b. Regular Council Meeting – July 12, 2022

City Recorder Gann stated a correction to be made to the minutes to move Fire Chief Griffith to the staff attendance section, incorrectly listed as a council member. Motion by Councilor Rondeau to approve as amended. Seconded by Councilor Wright.

Motion passes 5-0

D. Treasurers Report

No questions or comments, fill for auditors

E. Bills against the City

No questions or comments

Motion by Councilor Baker to approve, seconded by Councilor Rondeau.

Motion passes 5-0

F. Unfinished Business

- a. Lemmon Property – Director Markee stated he rejected an offer that was received that was below bid.

- b. Tillamook Coast Wayfinding Draft Report – Manager Welch presented the items discussed by the wayfinding committee at the Council Workshop. Nothing further discussed.

- c. CAT and Housing Rehabilitation Program – Finance Director Gann informed the council that the funds for the housing rehabilitation program have not been defederalized. For the funds to be defederalized they need to go through a subgrantee and will need to continue with CAT as no other subgrantee is available in the area. Will discuss with CAT to create a new contract to move forward if approved by council. Nothing further discussed, directed by council to move forward with discussion with CAT.

G. New Business

- a. Declaration of City Council Vacancy – Krostag
Councilor Krostag has been absent from the past 5 meetings in 60 days. Council may declare a vacancy at the council meeting per the city charter. Motion by Councilor Josi to declare a vacancy, seconded by Councilor Rondeau.
Motion passes 5-0

- b. Short Term Rental Discussion – Manager Welch presented the changes for the STR Ordinance at the council workshop. Will amend based on discussion and bring back to council once revised, then it will go through legal review and then scheduled for 2 public hearings.

- c. Visit Tillamook Coast Destination Management Proposal – Manager Welch presented the proposal at the council workshop. Manager Welch was directed by Council to move forward.

- d. **Added to the agenda**, request for temporary assistance from Manager Welch for the City of Garibaldi as temporary City Manager, assistance requested by Mayor Hall at the council workshop.
Manager Welch addressed the council in response to Mayor Hall's visitor

proposition at the Council workshop on 8/8/22. Manager Welch informed Council that she does not feel she has the time to be interim City Manager for the City of Garibaldi but will try to help with any questions they may have. Council agrees that the needs of Garibaldi are larger than Manager Welch would have time for. Mayor McCall will inform Mayor Hall of the decision.

H. Mayor's Presentation

No presentation

I. Council Presentation

No presentation

J. Attorney Presentation

No presentation

Motion to adjourn at 6:41pm

David McCall, Mayor

Lindsey Gann, City Recorder



City of Bay City

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Phone (503) 377-2288
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TDD 7-1-1
www.ci.bay-city.or.us

September 13, 2022

Bills to pay total for August 2022 = \$153,285.00

Summary of Bills to pay >\$5,000

Office Furniture Direct, LLC	\$8,795.00
OR Dept of Revenue payroll	\$8,069.57
CIS Insurance	\$9,284.34
Oregon PERS	\$7,979.21
AKS Engineering and Forestry Lift Station	\$10,515.00
AKS Engineering and Forestry Patterson Creek Feasibility	\$7,322.50
OR Dept of Revenue payroll	\$8,563.04
CIS Insurance	\$9,282.13
Oregon PERS	\$8,433.29
Accuity, LLC – Audit	\$7,500.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For General Fund (100)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
100-00-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 219,920.00	\$ 0.00	\$ 219,920.00
100-00-4010 Property Taxes - Prior Years	0.00	0.00	7,000.00	0.00	7,000.00
100-00-4105 Liquor Tax	0.00	1,908.45	23,000.00	4,717.88	18,282.12
100-00-4110 Cigarette Tax	0.00	113.79	1,200.00	200.08	999.92
100-00-4205 Licenses	0.00	0.00	1,000.00	0.00	1,000.00
100-00-4210 Dog Licenses/Fines	0.00	22.50	150.00	30.00	120.00
100-00-4305 Franchise Fees	0.00	8,348.91	30,000.00	8,652.15	21,347.85
100-00-4510 State Revenue Sharing	0.00	4,153.34	20,000.00	4,153.34	15,846.66
100-00-4605 Hall Rental	0.00	0.00	500.00	250.00	250.00
100-00-4650 Transient Lodging Tax	0.00	21.42	20,000.00	9,418.80	10,581.20
100-00-4800 Miscellaneous	0.00	155,985.87	155,837.00	158,108.37	(2,271.37)
100-00-4805 Earnings on Investments	0.00	0.00	2,000.00	2.68	1,997.32
100-00-4850 Code Enforcement Fines	0.00	0.00	100.00	0.00	100.00
100-00-4990 Beginning Fund Balance	0.00	0.00	347,227.00	0.00	347,227.00
Total Non-Departmental Revenues	0.00	170,554.28	827,934.00	185,533.30	642,400.70
Fire Revenues					
100-30-4005 Property Taxes - Current	0.00	0.00	128,734.00	0.00	128,734.00
100-30-4010 Property Taxes - Prior Years	0.00	0.00	1,500.00	0.00	1,500.00
100-30-4520 Intergovernmental Agreements	0.00	0.00	3,000.00	0.00	3,000.00
100-30-4800 Miscellaneous	0.00	11,742.00	1,500.00	11,742.00	(10,242.00)
100-30-4805 Earnings on Investments	0.00	0.00	1,200.00	0.00	1,200.00
100-30-4930 Transfers In	0.00	0.00	128,258.00	0.00	128,258.00
100-30-4990 Beginning Fund Balance	0.00	0.00	138,000.00	0.00	138,000.00
Total Fire Revenues	0.00	11,742.00	402,192.00	11,742.00	390,450.00
Recreation Revenues					
100-50-4430 Local Grants	0.00	15,000.00	90,100.00	15,000.00	75,100.00
100-50-4630 Park Camping	0.00	2,805.00	6,500.00	3,510.00	2,990.00
Total Recreation Revenues	0.00	17,805.00	96,600.00	18,510.00	78,090.00
Transient Lodging Tax Revenues					
100-60-4650 Transient Lodging Tax	0.00	49.97	55,000.00	22,273.30	32,726.70
100-60-4990 Beginning Fund Balance	0.00	0.00	68,000.00	0.00	68,000.00
Total Transient Lodging Tax Revenues	0.00	49.97	123,000.00	22,273.30	100,726.70
Planning Revenues					
100-70-4310 Planning Fees	0.00	1,060.00	6,000.00	2,670.00	3,330.00
100-70-4315 Land Use Fees	0.00	1,150.00	4,000.00	1,950.00	2,050.00
Total Planning Revenues	0.00	2,210.00	10,000.00	4,620.00	5,380.00
Total General Fund Revenues	\$ 0.00	\$ 202,361.25	\$ 1,459,726.00	\$ 242,678.60	\$ 1,217,047.40

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For General Fund (100)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Expenditures					
Administration Expenditures					
100-10-5100 Salaries & Wages	\$ 0.00	\$ 154.07	\$ 0.00	\$ 154.07	\$ 0.00
100-10-5105 Full-Time Employees - Regular	0.00	10,823.59	98,727.00	25,971.06	\$ 72,755.94
100-10-5115 Part-Time Employees	0.00	742.38	14,300.00	2,398.99	\$ 11,901.01
100-10-5205 Employer FICA Taxes	0.00	896.60	9,000.00	2,182.12	\$ 6,817.88
100-10-5210 Unemployment Insurance	0.00	11.73	1,200.00	28.54	\$ 1,171.46
100-10-5215 Workers' Compensation Insurance	0.00	140.00	700.00	401.97	\$ 298.03
100-10-5305 Employer PERS Contributions	0.00	2,265.19	22,000.00	5,612.40	\$ 16,387.60
100-10-5405 Health Insurance	0.00	2,635.85	37,000.00	8,600.12	\$ 28,399.88
100-10-5415 Life Insurance	0.00	20.19	300.00	50.43	\$ 249.57
100-10-6105 Office Supplies & Equipment	0.00	9,274.78	30,000.00	10,627.09	\$ 19,372.91
100-10-6290 Other Professional Fees	0.00	0.00	500.00	0.00	\$ 500.00
100-10-6305 Building Repairs & Maintenance	0.00	21.73	35,000.00	44.93	\$ 34,955.07
100-10-6311 Contracted Ground Maintenance	0.00	0.00	5,000.00	0.00	\$ 5,000.00
100-10-6405 Dues & Subscriptions	0.00	298.99	5,000.00	1,637.55	\$ 3,362.45
100-10-6410 Training	0.00	1,000.00	10,000.00	3,550.20	\$ 6,449.80
100-10-6605 Electricity	0.00	210.02	4,000.00	429.68	\$ 3,570.32
100-10-6620 Telecommunications	0.00	404.10	2,500.00	445.94	\$ 2,054.06
100-10-6700 Insurance	0.00	0.00	7,400.00	7,400.00	\$ 0.00
100-10-6825 Advertising/Publishing	0.00	325.50	5,000.00	325.50	\$ 4,674.50
100-10-6830 Janitorial Services	0.00	470.00	5,000.00	940.00	\$ 4,060.00
100-10-6850 Dog Licenses/Catching	0.00	0.00	150.00	0.00	\$ 150.00
100-10-6860 Computers/Software/Services	0.00	3,949.21	20,000.00	9,729.44	\$ 10,270.56
100-10-6870 Pre-Hazard Preparedness	0.00	0.00	10,000.00	0.00	\$ 10,000.00
100-10-6880 Ordinance Enforcement	0.00	0.00	1,500.00	0.00	\$ 1,500.00
100-10-6990 Other Miscellaneous Expenses	0.00	31.56	10,000.00	2,506.59	\$ 7,493.41
Total Administration Expenditures	0.00	33,675.49	334,277.00	83,036.62	251,240.38
Fire Expenditures					
100-30-5105 Full-Time Employees - Regular	0.00	2,822.76	70,348.00	3,480.90	\$ 66,867.10
100-30-5115 Part-Time Employees	0.00	4,266.50	45,400.00	10,152.00	\$ 35,248.00
100-30-5118 Volunteer Stipends	0.00	1,892.50	48,000.00	3,417.50	\$ 44,582.50
100-30-5205 Employer FICA Taxes	0.00	687.19	14,000.00	1,304.50	\$ 12,695.50
100-30-5210 Unemployment Insurance	0.00	9.01	1,200.00	17.10	\$ 1,182.90
100-30-5215 Workers' Compensation Insurance	0.00	145.00	2,300.00	405.54	\$ 1,894.46
100-30-5305 Employer PERS Contributions	0.00	1,460.61	27,000.00	2,807.67	\$ 24,192.33
100-30-5405 Health Insurance	0.00	126.84	29,000.00	1,164.10	\$ 27,835.90
100-30-5415 Life Insurance	0.00	14.23	300.00	34.99	\$ 265.01
100-30-5420 Disability Insurance	0.00	0.00	3,500.00	1,500.00	\$ 2,000.00
100-30-6105 Office Supplies & Equipment	0.00	13.79	4,000.00	13.79	\$ 3,986.21
100-30-6115 First Aid Supplies	0.00	198.46	10,000.00	4,076.39	\$ 5,923.61
100-30-6140 Fuel/Lubes/Etc.	0.00	458.81	10,000.00	458.81	\$ 9,541.19
100-30-6205 Accounting & Auditing	0.00	250.00	500.00	250.00	\$ 250.00
100-30-6220 Legal Fees	0.00	0.00	500.00	0.00	\$ 500.00
100-30-6290 Other Professional Fees	0.00	0.00	8,000.00	0.00	\$ 8,000.00
100-30-6305 Building Repairs & Maintenance	0.00	4,297.85	8,000.00	4,413.05	\$ 3,586.95
100-30-6340 Radios & Radio Repair	0.00	61.99	4,000.00	61.99	\$ 3,938.01

City of Bay City 503-377-2288

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Statement of Revenue and Expenditures

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Revised Budget

For General Fund (100)

For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-30-6345 Operational Equipment & Repairs	0.00	400.86	15,000.00	3,544.73	\$ 11,455.27
100-30-6350 Personal Protective Equipment	0.00	2,038.68	21,000.00	2,353.60	\$ 18,646.40
100-30-6405 Dues & Subscriptions	0.00	0.00	2,400.00	175.00	\$ 2,225.00
100-30-6410 Training	0.00	0.00	7,000.00	277.88	\$ 6,722.12
100-30-6605 Electricity	0.00	196.62	4,700.00	387.27	\$ 4,312.73
100-30-6620 Telecommunications	0.00	396.66	4,000.00	671.68	\$ 3,328.32
100-30-6700 Insurance	0.00	0.00	16,000.00	16,000.00	\$ 0.00
100-30-6830 Janitorial Services	0.00	260.00	3,500.00	520.00	\$ 2,980.00
100-30-6840 Printing & Copying	0.00	0.00	300.00	0.00	\$ 300.00
100-30-6860 Computers/Software/Services	0.00	95.74	6,000.00	5,381.76	\$ 618.24
100-30-6990 Other Miscellaneous Expenses	0.00	432.00	4,000.00	461.00	\$ 3,539.00
100-30-9400 Transfer to Capital Projects Funds	0.00	0.00	21,500.00	0.00	\$ 21,500.00
100-30-9800 Contingency	0.00	0.00	10,744.00	0.00	\$ 10,744.00
Total Fire Expenditures	0.00	20,526.10	402,192.00	63,331.25	338,860.75
Recreation Expenditures					
100-50-5105 Full-Time Employees - Regular	0.00	1,655.56	21,322.00	4,054.31	\$ 17,267.69
100-50-5205 Employer FICA Taxes	0.00	126.62	1,700.00	310.12	\$ 1,389.88
100-50-5210 Unemployment Insurance	0.00	1.67	250.00	4.08	\$ 245.92
100-50-5215 Workers' Compensation Insurance	0.00	0.58	650.00	257.08	\$ 392.92
100-50-5305 Employer PERS Contributions	0.00	281.56	4,000.00	701.59	\$ 3,298.41
100-50-5405 Health Insurance	0.00	454.19	8,000.00	2,459.48	\$ 5,540.52
100-50-5415 Life Insurance	0.00	2.12	150.00	5.28	\$ 144.72
100-50-6145 Tourism	0.00	0.00	500.00	9.97	\$ 490.03
100-50-6190 Other Supplies	0.00	0.00	5,000.00	54.73	\$ 4,945.27
100-50-6310 Grounds Maintenance	0.00	726.47	8,000.00	2,778.26	\$ 5,221.74
100-50-6311 Contracted Ground Maintenance	0.00	1,530.00	15,000.00	1,530.00	\$ 13,470.00
100-50-6605 Electricity	0.00	169.03	2,000.00	308.79	\$ 1,691.21
100-50-6995 Feasibility Studies / Projects	0.00	4,201.25	90,000.00	7,887.09	\$ 82,112.91
100-50-8200 Buildings & Equipment	0.00	0.00	8,000.00	0.00	\$ 8,000.00
Total Recreation Expenditures	0.00	9,149.05	164,572.00	20,360.78	144,211.22
Transient Lodging Tax Expenditures					
100-60-6145 Tourism	0.00	15,000.00	120,000.00	29,620.00	\$ 90,380.00
Total Transient Lodging Tax Expenditures	0.00	15,000.00	120,000.00	29,620.00	90,380.00
Planning Expenditures					
100-70-6215 Engineering Fees	0.00	0.00	2,000.00	0.00	\$ 2,000.00
100-70-6220 Legal Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
100-70-6240 Comprehensive Planning	0.00	0.00	5,000.00	570.36	\$ 4,429.64
100-70-6290 Other Professional Fees	0.00	0.00	10,000.00	0.00	\$ 10,000.00
100-70-6865 Building Inspector/Inspections	0.00	0.00	500.00	0.00	\$ 500.00
Total Planning Expenditures	0.00	0.00	22,500.00	570.36	21,929.64
General Service Expenditures					
100-90-6205 Accounting & Auditing	0.00	2,250.00	5,000.00	2,250.00	\$ 2,750.00
100-90-6220 Legal Fees	0.00	1,123.00	40,000.00	1,205.50	\$ 38,794.50
100-90-6805 Mayor	0.00	0.00	3,500.00	480.29	\$ 3,019.71
100-90-6910 Fee Refunds	0.00	0.00	500.00	0.00	\$ 500.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For General Fund (100)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-90-6990 Other Miscellaneous Expenses	0.00	647.79	1,000.00	647.79	\$ 352.21
100-90-9000 Transfers Out	0.00	0.00	128,258.00	0.00	\$ 128,258.00
100-90-9800 Contingency	0.00	0.00	202,927.00	0.00	\$ 202,927.00
100-90-9900 Unappropriated Ending Fund Balance	0.00	0.00	35,000.00	0.00	\$ 35,000.00
Total General Service Expenditures	0.00	4,020.79	416,185.00	4,583.58	411,601.42
Total General Fund Expenditures	\$ 0.00	\$ 82,371.43	\$ 1,459,726.00	\$ 201,502.59	\$ 1,258,223.41
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ 119,989.82	\$ 0.00	\$ 41,176.01	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Street and Road Fund (200)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
200-00-4115 State Highway Tax	\$ 0.00	\$ 7,053.01	\$ 100,000.00	\$ 16,753.73	\$ 83,246.27
200-00-4420 State Grants	0.00	0.00	100,000.00	0.00	\$ 100,000.00
200-00-4805 Earnings on Investments	0.00	0.00	270.00	0.00	\$ 270.00
200-00-4930 Transfers In	0.00	0.00	165,000.00	0.00	\$ 165,000.00
200-00-4990 Beginning Fund Balance	0.00	0.00	46,800.00	0.00	\$ 46,800.00
Total Non-Departmental Revenues	0.00	7,053.01	412,070.00	16,753.73	395,316.27
Total Street and Road Fund Revenues	\$ 0.00	\$ 7,053.01	\$ 412,070.00	\$ 16,753.73	\$ 395,316.27

Expenditures

Non-Departmental Expenditures					
200-00-5100 Salaries & Wages	\$ 0.00	\$ 23.71	\$ 0.00	\$ 23.71	\$ 0.00
200-00-5105 Full-Time Employees - Regular	0.00	6,765.00	70,000.00	16,338.28	\$ 53,661.72
200-00-5115 Part-Time Employees	0.00	114.22	2,200.00	369.09	\$ 1,830.91
200-00-5205 Employer FICA Taxes	0.00	528.05	5,500.00	1,279.92	\$ 4,220.08
200-00-5210 Unemployment Insurance	0.00	6.94	770.00	16.79	\$ 753.21
200-00-5215 Workers' Compensation Insurance	0.00	138.49	3,200.00	397.91	\$ 2,802.09
200-00-5305 Employer PERS Contributions	0.00	1,248.96	13,500.00	3,105.05	\$ 10,394.95
200-00-5405 Health Insurance	0.00	1,745.94	25,000.00	4,717.85	\$ 20,282.15
200-00-5415 Life Insurance	0.00	9.29	300.00	23.09	\$ 276.91
200-00-6105 Office Supplies & Equipment	0.00	0.00	500.00	0.00	\$ 500.00
200-00-6125 Shop Supplies & Small Tools	0.00	0.00	1,100.00	0.00	\$ 1,100.00
200-00-6140 Fuel/Lubes/Etc.	0.00	0.00	2,000.00	0.00	\$ 2,000.00
200-00-6205 Accounting & Auditing	0.00	1,000.00	1,000.00	1,000.00	\$ 0.00
200-00-6215 Engineering Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
200-00-6220 Legal Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6305 Building Repairs & Maintenance	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6315 Street Repairs & Maintenance	0.00	609.80	10,000.00	609.80	\$ 9,390.20
200-00-6335 Vehicle Repairs & Maintenance	0.00	22.13	3,000.00	22.13	\$ 2,977.87
200-00-6350 Personal Protective Equipment	0.00	0.00	1,500.00	0.00	\$ 1,500.00
200-00-6390 Other Repairs & Maintenance	0.00	0.00	7,500.00	0.00	\$ 7,500.00
200-00-6410 Training	0.00	0.00	2,000.00	89.16	\$ 1,910.84
200-00-6605 Electricity	0.00	711.35	12,000.00	1,428.53	\$ 10,571.47
200-00-6700 Insurance	0.00	0.00	4,000.00	4,000.00	\$ 0.00
200-00-6860 Computers/Software/Services	0.00	24.38	2,000.00	568.58	\$ 1,431.42
200-00-6990 Other Miscellaneous Expenses	0.00	292.51	3,500.00	292.51	\$ 3,207.49
200-00-6995 Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00	\$ 10,000.00
200-00-8300 Improvements Other Than Buildings	0.00	0.00	214,000.00	0.00	\$ 214,000.00
Total Non-Departmental Expenditures	0.00	13,240.77	412,070.00	34,282.40	377,787.60
Total Street and Road Fund Expenditures	\$ 0.00	\$ 13,240.77	\$ 412,070.00	\$ 34,282.40	\$ 377,787.60

Street and Road Fund Excess of Revenues Over Expen \$ 0.00 \$ (6,187.76) \$ 0.00 \$ (17,528.67) \$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Housing Rehabilitation Fund (201)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Housing Rehabilitation Revenues					
201-18-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 500.00	\$ 0.00	\$ 500.00
201-18-4825 Loan Payback	0.00	1,000.00	0.00	7,000.00	0.00
201-18-4990 Beginning Fund Balance	0.00	0.00	110,700.00	0.00	110,700.00
Total Housing Rehabilitation Revenues	0.00	1,000.00	111,200.00	7,000.00	104,200.00
Total Housing Rehabilitation Fund Revenues	\$ 0.00	\$ 1,000.00	\$ 111,200.00	\$ 7,000.00	\$ 104,200.00
Expenditures					
Housing Rehabilitation Expenditures					
201-18-6890 Other Administration Expenses	\$ 0.00	\$ 0.00	\$ 5,500.00	\$ 0.00	\$ 5,500.00
201-18-6920 Housing Rehab Loan Disbursements	0.00	0.00	105,700.00	0.00	105,700.00
Total Housing Rehabilitation Expenditures	0.00	0.00	111,200.00	0.00	111,200.00
Total Housing Rehabilitation Fund Expenditures	\$ 0.00	\$ 0.00	\$ 111,200.00	\$ 0.00	\$ 111,200.00
Housing Rehabilitation Fund Excess of Revenues Over	\$ 0.00	\$ 1,000.00	\$ 0.00	\$ 7,000.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Kilchis Water Bond Fund (300)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
300-11-4611 Water User Charges - Capital	\$ 0.00	\$ 296.00	\$ 0.00	\$ 296.00	\$ 0.00
Total Bond Payment Revenues	0.00	296.00	0.00	296.00	0.00
Total Kilchis Water Bond Fund Revenues	\$ 0.00	\$ 296.00	\$ 0.00	\$ 296.00	\$ 0.00
Kilchis Water Bond Fund Excess of Revenues Over Exp	\$ 0.00	\$ 296.00	\$ 0.00	\$ 296.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Sewer Bond Fund (301)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
301-11-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 19,350.00	\$ 0.00	\$ 19,350.00
301-11-4010 Property Taxes - Prior Years	0.00	0.00	300.00	0.00	300.00
301-11-4805 Earnings on Investments	0.00	0.00	200.00	0.00	200.00
301-11-4990 Beginning Fund Balance	0.00	0.00	48,000.00	0.00	48,000.00
Total Bond Payment Revenues	0.00	0.00	67,850.00	0.00	67,850.00
Total Sewer Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 67,850.00	\$ 0.00	\$ 67,850.00
Expenditures					
Bond Payment Expenditures					
301-11-7010 Principal Payments - General Obligatio	\$ 0.00	\$ 0.00	\$ 20,900.00	\$ 0.00	\$ 20,900.00
301-11-7015 Interest Payments - General Obligation	0.00	0.00	13,040.00	0.00	13,040.00
301-11-9900 Unappropriated Ending Fund Balance	0.00	0.00	33,910.00	0.00	33,910.00
Total Bond Payment Expenditures	0.00	0.00	67,850.00	0.00	67,850.00
Total Sewer Bond Fund Expenditures	\$ 0.00	\$ 0.00	\$ 67,850.00	\$ 0.00	\$ 67,850.00
Sewer Bond Fund Excess of Revenues Over Expenditur	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
 For DEQ Loan Repayment Fund (302)
 For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Loan Revenues					
302-22-4620 Sewer User Charges	\$ 0.00	\$ 4,239.00	\$ 50,000.00	\$ 8,460.00	\$ 41,540.00
302-22-4990 Beginning Fund Balance	0.00	0.00	118,000.00	0.00	118,000.00
Total Loan Revenues	0.00	4,239.00	168,000.00	8,460.00	159,540.00
Total DEQ Loan Repayment Fund Revenues	\$ 0.00	\$ 4,239.00	\$ 168,000.00	\$ 8,460.00	\$ 159,540.00
Expenditures					
Loan Expenditures					
302-22-7040 Principal Payments - Notes Payable	\$ 0.00	\$ 0.00	\$ 40,720.00	\$ 0.00	\$ 40,720.00
302-22-7045 Interest Payments - Notes Payable	0.00	0.00	3,866.00	0.00	3,866.00
302-22-9900 Unappropriated Ending Fund Balance	0.00	0.00	123,414.00	0.00	123,414.00
Total Loan Expenditures	0.00	0.00	168,000.00	0.00	168,000.00
Total DEQ Loan Repayment Fund Expenditures	\$ 0.00	\$ 0.00	\$ 168,000.00	\$ 0.00	\$ 168,000.00
DEQ Loan Repayment Fund Excess of Revenues Over E	\$ 0.00	\$ 4,239.00	\$ 0.00	\$ 8,460.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Street Reserve Fund (400)
 For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
400-13-4305 Franchise Fees	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 1,298.03	\$ 3,701.97
400-13-4805 Earnings on Investments	0.00	0.00	250.00	0.00	250.00
400-13-4930 Transfers In	0.00	0.00	165,000.00	0.00	165,000.00
400-13-4990 Beginning Fund Balance	0.00	0.00	31,300.00	0.00	31,300.00
Total Reserve Revenues	0.00	0.00	201,550.00	1,298.03	200,251.97
Street Trust Revenues					
400-17-4805 Earnings on Investments	0.00	0.00	1,000.00	0.00	1,000.00
400-17-4990 Beginning Fund Balance	0.00	0.00	235,600.00	0.00	235,600.00
Total Street Trust Revenues	0.00	0.00	236,600.00	0.00	236,600.00
Street Maintenance Fee Revenues					
400-24-4320 Street Maintenance Fees	0.00	7,465.22	95,000.00	14,511.24	80,488.76
400-24-4805 Earnings on Investments	0.00	0.00	400.00	0.00	400.00
400-24-4990 Beginning Fund Balance	0.00	0.00	177,000.00	0.00	177,000.00
Total Street Maintenance Fee Revenues	0.00	7,465.22	272,400.00	14,511.24	257,888.76
Total Street Reserve Fund Revenues	\$ 0.00	\$ 7,465.22	\$ 710,550.00	\$ 15,809.27	\$ 694,740.73
Expenditures					
Reserve Expenditures					
400-13-6315 Street Repairs & Maintenance	\$ 0.00	\$ 0.00	\$ 31,550.00	\$ 0.00	\$ 31,550.00
400-13-9400 Transfer to Capital Projects Funds	0.00	0.00	165,000.00	0.00	165,000.00
Total Reserve Expenditures	0.00	0.00	196,550.00	0.00	196,550.00
Street Trust Expenditures					
400-17-9000 Transfers Out	0.00	0.00	165,000.00	0.00	165,000.00
400-17-9900 Unappropriated Ending Fund Balance	0.00	0.00	71,600.00	0.00	71,600.00
Total Street Trust Expenditures	0.00	0.00	236,600.00	0.00	236,600.00
Street Maintenance Fee Expenditures					
400-24-6314 Street Overlay	0.00	0.00	95,000.00	0.00	95,000.00
400-24-9800 Contingency	0.00	0.00	182,400.00	0.00	182,400.00
Total Street Maintenance Fee Expenditures	0.00	0.00	277,400.00	0.00	277,400.00
Total Street Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 710,550.00	\$ 0.00	\$ 710,550.00
Street Reserve Fund Excess of Revenues Over Expendi	\$ 0.00	\$ 7,465.22	\$ 0.00	\$ 15,809.27	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Bay City Equipment Reserve Fund (401)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
401-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 25.00	\$ 0.00	\$ 25.00
401-13-4930 Transfers In	0.00	0.00	28,000.00	0.00	28,000.00
401-13-4990 Beginning Fund Balance	0.00	0.00	10,076.00	0.00	10,076.00
Total Reserve Revenues	0.00	0.00	38,101.00	0.00	38,101.00
Total Bay City Equipment Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 38,101.00	\$ 0.00	\$ 38,101.00
Expenditures					
Reserve Expenditures					
401-13-8400 Machinery & Equipment	\$ 0.00	\$ 0.00	\$ 38,101.00	\$ 0.00	\$ 38,101.00
Total Reserve Expenditures	0.00	0.00	38,101.00	0.00	38,101.00
Total Bay City Equipment Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 38,101.00	\$ 0.00	\$ 38,101.00
Bay City Equipment Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Fire Apparatus Reserve & Building Reserve Fund (402)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
402-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 250.00	\$ 0.00	\$ 250.00
402-13-4930 Transfers In	0.00	0.00	21,500.00	0.00	21,500.00
402-13-4990 Beginning Fund Balance	0.00	0.00	61,500.00	0.00	61,500.00
Total Reserve Revenues	0.00	0.00	83,250.00	0.00	83,250.00
Building Fund Revenues					
402-19-4805 Earnings on Investments	0.00	0.00	500.00	0.00	\$ 500.00
402-19-4890 Fire Department Relocation	0.00	0.00	24,000.00	4,433.68	\$ 19,566.32
402-19-4990 Beginning Fund Balance	0.00	0.00	116,000.00	0.00	\$ 116,000.00
Total Building Fund Revenues	0.00	0.00	140,500.00	4,433.68	136,066.32
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 0.00	\$ 223,750.00	\$ 4,433.68	\$ 219,316.32
Expenditures					
Reserve Expenditures					
402-13-7050 Capital Lease Payments	\$ 0.00	\$ 0.00	\$ 29,300.00	\$ 24,219.78	\$ 5,080.22
402-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	53,950.00	0.00	\$ 53,950.00
Total Reserve Expenditures	0.00	0.00	83,250.00	24,219.78	59,030.22
Building Fund Expenditures					
402-19-9900 Unappropriated Ending Fund Balance	0.00	0.00	140,500.00	0.00	\$ 140,500.00
Total Building Fund Expenditures	0.00	0.00	140,500.00	0.00	140,500.00
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 0.00	\$ 223,750.00	\$ 24,219.78	\$ 199,530.22
Fire Apparatus Reserve & Building Reserve Fund Exces	\$ 0.00	\$ 0.00	\$ 0.00	(19,786.10)	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Park & Recreation Reserve Fund (404)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
404-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 20.00	\$ 0.00	\$ 20.00
404-13-4990 Beginning Fund Balance	0.00	0.00	7,900.00	0.00	7,900.00
Total Reserve Revenues	0.00	0.00	7,920.00	0.00	7,920.00
Total Park & Recreation Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 7,920.00	\$ 0.00	\$ 7,920.00
Expenditures					
Reserve Expenditures					
404-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 7,920.00	\$ 0.00	\$ 7,920.00
Total Reserve Expenditures	0.00	0.00	7,920.00	0.00	7,920.00
Total Park & Recreation Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 7,920.00	\$ 0.00	\$ 7,920.00
Park & Recreation Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Footpaths and Bicycle Trails Reserve (405)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
405-13-4115 State Highway Tax	\$ 0.00	\$ 71.24	\$ 900.00	\$ 169.23	\$ 730.77
405-13-4805 Earnings on Investments	0.00	0.00	50.00	0.00	\$ 50.00
405-13-4990 Beginning Fund Balance	0.00	0.00	8,900.00	0.00	\$ 8,900.00
Total Reserve Revenues	0.00	71.24	9,850.00	169.23	9,680.77
Total Footpaths and Bicycle Trails Reserve Revenues	\$ 0.00	\$ 71.24	\$ 9,850.00	\$ 169.23	\$ 9,680.77
Expenditures					
Reserve Expenditures					
405-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 9,850.00	\$ 0.00	\$ 9,850.00
Total Reserve Expenditures	0.00	0.00	9,850.00	0.00	9,850.00
Total Footpaths and Bicycle Trails Reserve Expenditu	\$ 0.00	\$ 0.00	\$ 9,850.00	\$ 0.00	\$ 9,850.00
Footpaths and Bicycle Trails Reserve Excess of Revenu	\$ 0.00	\$ 71.24	\$ 0.00	\$ 169.23	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
600-00-4610 Water User Charges	\$ 0.00	\$ 27,218.38	\$ 370,000.00	\$ 60,535.40	\$ 309,464.60
600-00-4615 Water Deposits	0.00	0.00	2,000.00	0.00	\$ 2,000.00
600-00-4800 Miscellaneous	0.00	19.80	0.00	19.80	\$ 0.00
600-00-4805 Earnings on Investments	0.00	0.00	480.00	0.00	\$ 480.00
600-00-4815 Sale of Pipe/Supplies	0.00	694.84	4,000.00	694.84	\$ 3,305.16
600-00-4990 Beginning Fund Balance	0.00	0.00	187,000.00	0.00	\$ 187,000.00
Total Non-Departmental Revenues	0.00	27,933.02	563,480.00	61,250.04	502,229.96
Reserve Revenues					
600-13-4710 SDC - Improvement Fees	0.00	5,632.67	35,000.00	11,265.34	\$ 23,734.66
600-13-4720 SDC - Reimbursement Fees	0.00	3,018.33	20,000.00	6,036.66	\$ 13,963.34
600-13-4805 Earnings on Investments	0.00	0.00	1,300.00	0.00	\$ 1,300.00
600-13-4990 Beginning Fund Balance	0.00	0.00	232,437.00	0.00	\$ 232,437.00
Total Reserve Revenues	0.00	8,651.00	288,737.00	17,302.00	271,435.00
Total Bay City Water Fund Revenues	\$ 0.00	\$ 36,584.02	\$ 852,217.00	\$ 78,552.04	\$ 773,664.96

Expenditures

Non-Departmental Expenditures

600-00-5100 Salaries & Wages	\$ 0.00	\$ 23.71	\$ 0.00	\$ 23.71	\$ 0.00
600-00-5105 Full-Time Employees - Regular	0.00	14,879.72	172,000.00	36,318.39	\$ 135,681.61
600-00-5115 Part-Time Employees	0.00	114.22	2,200.00	369.09	\$ 1,830.91
600-00-5205 Employer FICA Taxes	0.00	1,148.87	14,000.00	2,808.39	\$ 11,191.61
600-00-5210 Unemployment Insurance	0.00	14.98	2,000.00	36.67	\$ 1,963.33
600-00-5215 Workers' Compensation Insurance	0.00	141.81	3,400.00	406.20	\$ 2,993.80
600-00-5305 Employer PERS Contributions	0.00	2,657.34	32,500.00	6,651.62	\$ 25,848.38
600-00-5405 Health Insurance	0.00	4,149.92	55,000.00	13,630.80	\$ 41,369.20
600-00-5415 Life Insurance	0.00	17.00	500.00	42.25	\$ 457.75
600-00-6105 Office Supplies & Equipment	0.00	0.00	3,000.00	138.33	\$ 2,861.67
600-00-6125 Shop Supplies & Small Tools	0.00	60.70	2,500.00	169.50	\$ 2,330.50
600-00-6130 Customer Meters & Supplies	0.00	0.00	1,000.00	1,164.48	\$ (164.48)
600-00-6135 Chemical/Lab Supplies	0.00	0.00	500.00	0.00	\$ 500.00
600-00-6140 Fuel/Lubes/Etc.	0.00	510.73	6,000.00	510.73	\$ 5,489.27
600-00-6190 Other Supplies	0.00	0.00	250.00	0.00	\$ 250.00
600-00-6205 Accounting & Auditing	0.00	1,333.00	2,500.00	1,333.00	\$ 1,167.00
600-00-6215 Engineering Fees	0.00	0.00	16,000.00	0.00	\$ 16,000.00
600-00-6220 Legal Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
600-00-6225 Laboratory Fees	0.00	0.00	1,500.00	0.00	\$ 1,500.00
600-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
600-00-6305 Building Repairs & Maintenance	0.00	21.73	4,000.00	43.46	\$ 3,956.54
600-00-6311 Contracted Ground Maintenance	0.00	0.00	2,000.00	0.00	\$ 2,000.00
600-00-6325 Utility System Repairs	0.00	5,216.78	15,000.00	5,216.78	\$ 9,783.22
600-00-6335 Vehicle Repairs & Maintenance	0.00	78.06	5,000.00	78.06	\$ 4,921.94
600-00-6345 Operational Equipment & Repairs	0.00	0.00	22,000.00	0.00	\$ 22,000.00
600-00-6350 Personal Protective Equipment	0.00	151.29	3,000.00	151.29	\$ 2,848.71

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Bay City Water Fund (600)
 For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
600-00-6410 Training	0.00	0.00	6,000.00	476.49 \$	5,523.51
600-00-6605 Electricity	0.00	25.90	1,000.00	57.63 \$	942.37
600-00-6620 Telecommunications	0.00	114.53	5,000.00	215.73 \$	4,784.27
600-00-6700 Insurance	0.00	0.00	10,000.00	10,000.00 \$	0.00
600-00-6830 Janitorial Services	0.00	86.67	1,000.00	173.34 \$	826.66
600-00-6860 Computers/Software/Services	0.00	163.78	7,500.00	835.65 \$	6,664.35
600-00-6905 Deposit Refunds	0.00	129.96	1,000.00	129.96 \$	870.04
600-00-6910 Fee Refunds	0.00	0.00	147.00	0.00 \$	147.00
600-00-6990 Other Miscellaneous Expenses	0.00	7.60	5,000.00	7.60 \$	4,992.40
600-00-6995 Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00 \$	10,000.00
600-00-9400 Transfer to Capital Projects Funds	0.00	0.00	8,000.00	0.00 \$	8,000.00
600-00-9500 Transfer to Enterprise Funds	0.00	0.00	135,483.00	0.00 \$	135,483.00
Total Non-Departmental Expenditures	0.00	31,048.30	563,480.00	80,989.15	482,490.85
Reserve Expenditures					
600-13-6910 Fee Refunds	0.00	0.00	8,500.00	8,247.00 \$	253.00
600-13-8800 Utility System	0.00	0.00	280,237.00	0.00 \$	280,237.00
Total Reserve Expenditures	0.00	0.00	288,737.00	8,247.00	280,490.00
Total Bay City Water Fund Expenditures	\$ 0.00	\$ 31,048.30	\$ 852,217.00	\$ 89,236.15	\$ 762,980.85
Bay City Water Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ 5,535.72	\$ 0.00	\$ (10,684.11)	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
601-00-4610 Water User Charges	\$ 0.00	\$ 18,241.88	\$ 302,317.00	\$ 47,041.36	\$ 255,275.64
601-00-4805 Earnings on Investments	0.00	0.00	1,800.00	0.00	\$ 1,800.00
601-00-4930 Transfers In	0.00	0.00	285,483.00	0.00	\$ 285,483.00
601-00-4990 Beginning Fund Balance	0.00	0.00	588,000.00	0.00	\$ 588,000.00
Total Non-Departmental Revenues	0.00	18,241.88	1,177,600.00	47,041.36	1,130,558.64
Reserve Revenues					
601-13-4800 Miscellaneous	0.00	0.00	80,000.00	0.00	\$ 80,000.00
601-13-4805 Earnings on Investments	0.00	0.00	2,500.00	0.00	\$ 2,500.00
601-13-4990 Beginning Fund Balance	0.00	0.00	806,000.00	0.00	\$ 806,000.00
Total Reserve Revenues	0.00	0.00	888,500.00	0.00	888,500.00
Total Kilchis Water Fund Revenues	\$ 0.00	\$ 18,241.88	\$ 2,066,100.00	\$ 47,041.36	\$ 2,019,058.64

Expenditures

Non-Departmental Expenditures

601-00-5100 Salaries & Wages	\$ 0.00	\$ 11.85	\$ 0.00	\$ 11.85	\$ 0.00
601-00-5105 Full-Time Employees - Regular	0.00	7,042.41	95,000.00	17,325.08	\$ 77,674.92
601-00-5115 Part-Time Employees	0.00	57.11	1,500.00	184.54	\$ 1,315.46
601-00-5205 Employer FICA Taxes	0.00	544.05	7,000.00	1,340.44	\$ 5,659.56
601-00-5210 Unemployment Insurance	0.00	7.12	1,000.00	17.55	\$ 982.45
601-00-5215 Workers' Compensation Insurance	0.00	138.17	5,000.00	397.08	\$ 4,602.92
601-00-5305 Employer PERS Contributions	0.00	1,322.84	18,000.00	3,267.61	\$ 14,732.39
601-00-5405 Health Insurance	0.00	1,810.91	29,000.00	5,955.77	\$ 23,044.23
601-00-5415 Life Insurance	0.00	8.69	800.00	21.66	\$ 778.34
601-00-6105 Office Supplies & Equipment	0.00	0.00	4,000.00	138.33	\$ 3,861.67
601-00-6125 Shop Supplies & Small Tools	0.00	68.60	4,000.00	177.40	\$ 3,822.60
601-00-6135 Chemical/Lab Supplies	0.00	4,366.57	22,000.00	4,366.57	\$ 17,633.43
601-00-6140 Fuel/Lubes/Etc.	0.00	519.47	7,000.00	519.47	\$ 6,480.53
601-00-6190 Other Supplies	0.00	0.00	100.00	0.00	\$ 100.00
601-00-6205 Accounting & Auditing	0.00	1,334.00	2,500.00	1,334.00	\$ 1,166.00
601-00-6215 Engineering Fees	0.00	0.00	55,000.00	0.00	\$ 55,000.00
601-00-6220 Legal Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6225 Laboratory Fees	0.00	0.00	1,500.00	0.00	\$ 1,500.00
601-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6305 Building Repairs & Maintenance	0.00	21.73	15,000.00	43.46	\$ 14,956.54
601-00-6325 Utility System Repairs	0.00	103.75	40,000.00	103.75	\$ 39,896.25
601-00-6335 Vehicle Repairs & Maintenance	0.00	78.06	5,000.00	78.06	\$ 4,921.94
601-00-6345 Operational Equipment & Repairs	0.00	135.00	40,000.00	446.83	\$ 39,553.17
601-00-6350 Personal Protective Equipment	0.00	151.29	5,000.00	151.29	\$ 4,848.71
601-00-6410 Training	0.00	0.00	10,000.00	476.48	\$ 9,523.52
601-00-6605 Electricity	0.00	2,113.99	30,000.00	4,147.36	\$ 25,852.64
601-00-6620 Telecommunications	0.00	114.53	2,500.00	215.73	\$ 2,284.27
601-00-6700 Insurance	0.00	0.00	10,000.00	10,000.00	\$ 0.00
601-00-6830 Janitorial Services	0.00	86.67	1,700.00	173.34	\$ 1,526.66

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Kilchis Water Fund (601)
 For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
601-00-6860 Computers/Software/Services	0.00	139.40	5,000.00	786.89	\$ 4,213.11
601-00-6990 Other Miscellaneous Expenses	0.00	7.60	10,000.00	7.60	\$ 9,992.40
601-00-8200 Buildings & Structures	0.00	0.00	150,000.00	0.00	\$ 150,000.00
601-00-8400 Machinery & Equipment	0.00	7,789.56	370,000.00	11,133.31	\$ 358,866.69
601-00-8700 Office Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8800 Utility System	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-9000 Transfers Out	0.00	0.00	10,000.00	0.00	\$ 10,000.00
601-00-9800 Contingency	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-00-9900 Unappropriated Ending Fund Balance	0.00	0.00	150,000.00	0.00	\$ 150,000.00
Total Non-Departmental Expenditures	0.00	27,973.37	1,177,600.00	62,821.45	1,114,778.55
Reserve Expenditures					
601-13-8000 Capital Outlay	0.00	0.00	25,000.00	0.00	\$ 25,000.00
601-13-8400 Machinery & Equipment	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-13-8800 Utility System	0.00	0.00	100,000.00	0.00	\$ 100,000.00
601-13-9000 Transfers Out	0.00	0.00	150,000.00	0.00	\$ 150,000.00
601-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	563,500.00	0.00	\$ 563,500.00
Total Reserve Expenditures	0.00	0.00	888,500.00	0.00	888,500.00
Total Kilchis Water Fund Expenditures	\$ 0.00	\$ 27,973.37	\$ 2,066,100.00	\$ 62,821.45	\$ 2,003,278.55
Kilchis Water Fund Excess of Revenues Over Expendit	\$ 0.00	\$ (9,731.49)	\$ 0.00	\$ (15,780.09)	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Bay City Sewer Fund (602)
For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
602-00-4420 State Grants	\$ 0.00	\$ 0.00	\$ 275,000.00	\$ 0.00	\$ 275,000.00
602-00-4620 Sewer User Charges	0.00	26,837.37	364,000.00	51,126.02	\$ 312,873.98
602-00-4625 Sewer Deposits	0.00	0.00	2,000.00	0.00	\$ 2,000.00
602-00-4800 Miscellaneous	0.00	322.00	1,500.00	322.00	\$ 1,178.00
602-00-4805 Earnings on Investments	0.00	0.00	5,000.00	0.00	\$ 5,000.00
602-00-4990 Beginning Fund Balance	0.00	0.00	995,000.00	0.00	\$ 995,000.00
Total Non-Departmental Revenues	0.00	27,159.37	1,642,500.00	51,448.02	1,591,051.98
Reserve Revenues					
602-14-4710 SDC - Improvement Fees	0.00	7,518.24	50,000.00	15,036.48	\$ 34,963.52
602-14-4720 SDC - Reimbursement Fees	0.00	761.76	1,500.00	1,523.52	\$ (23.52)
602-14-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-14-4990 Beginning Fund Balance	0.00	0.00	1,067,800.00	0.00	\$ 1,067,800.00
Total Reserve Revenues	0.00	8,280.00	1,129,300.00	16,560.00	1,112,740.00
Reserve Revenues					
602-15-4805 Earnings on Investments	0.00	0.00	700.00	0.00	\$ 700.00
602-15-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-15-4990 Beginning Fund Balance	0.00	0.00	114,000.00	0.00	\$ 114,000.00
Total Reserve Revenues	0.00	0.00	124,700.00	0.00	124,700.00
Reserve Revenues					
602-16-4805 Earnings on Investments	0.00	0.00	500.00	0.00	\$ 500.00
602-16-4930 Transfers In	0.00	0.00	5,000.00	0.00	\$ 5,000.00
602-16-4990 Beginning Fund Balance	0.00	0.00	82,000.00	0.00	\$ 82,000.00
Total Reserve Revenues	0.00	0.00	87,500.00	0.00	87,500.00
Total Bay City Sewer Fund Revenues	\$ 0.00	\$ 35,439.37	\$ 2,984,000.00	\$ 68,008.02	\$ 2,915,991.98

Expenditures

Non-Departmental Expenditures

602-00-5100 Salaries & Wages	\$ 0.00	\$ 23.71	\$ 0.00	\$ 23.71	\$ 0.00
602-00-5105 Full-Time Employees - Regular	0.00	18,103.58	232,000.00	44,494.19	\$ 187,505.81
602-00-5115 Part-Time Employees	0.00	114.22	2,200.00	369.09	\$ 1,830.91
602-00-5205 Employer FICA Taxes	0.00	1,395.47	18,000.00	3,433.83	\$ 14,566.17
602-00-5210 Unemployment Insurance	0.00	18.23	2,500.00	44.85	\$ 2,455.15
602-00-5215 Workers' Compensation Insurance	0.00	147.69	5,500.00	412.74	\$ 5,087.26
602-00-5305 Employer PERS Contributions	0.00	3,323.08	42,500.00	8,198.03	\$ 34,301.97
602-00-5405 Health Insurance	0.00	5,364.26	84,500.00	17,891.65	\$ 66,608.35
602-00-5415 Life Insurance	0.00	20.25	300.00	50.54	\$ 249.46
602-00-6105 Office Supplies & Equipment	0.00	0.00	5,000.00	214.38	\$ 4,785.62
602-00-6125 Shop Supplies & Small Tools	0.00	90.78	4,000.00	672.37	\$ 3,327.63
602-00-6135 Chemical/Lab Supplies	0.00	18.99	18,000.00	18.99	\$ 17,981.01
602-00-6140 Fuel/Lubes/Etc.	0.00	510.73	7,000.00	535.62	\$ 6,464.38
602-00-6190 Other Supplies	0.00	0.00	2,000.00	0.00	\$ 2,000.00

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Statement of Revenue and Expenditures

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Revised Budget

For Bay City Sewer Fund (602)

For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
602-00-6205 Accounting & Auditing	0.00	1,333.00	2,500.00	1,333.00	\$ 1,167.00
602-00-6215 Engineering Fees	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-00-6220 Legal Fees	0.00	0.00	4,000.00	0.00	\$ 4,000.00
602-00-6225 Laboratory Fees	0.00	0.00	1,000.00	0.00	\$ 1,000.00
602-00-6290 Other Professional Fees	0.00	0.00	7,500.00	0.00	\$ 7,500.00
602-00-6305 Building Repairs & Maintenance	0.00	21.73	8,000.00	242.59	\$ 7,757.41
602-00-6325 Utility System Repairs	0.00	103.75	75,000.00	15,455.79	\$ 59,544.21
602-00-6335 Vehicle Repairs & Maintenance	0.00	78.06	35,000.00	78.06	\$ 34,921.94
602-00-6345 Operational Equipment & Repairs	0.00	0.00	60,000.00	4,128.54	\$ 55,871.46
602-00-6350 Personal Protective Equipment	0.00	151.26	3,000.00	151.26	\$ 2,848.74
602-00-6410 Training	0.00	0.00	10,000.00	141.47	\$ 9,858.53
602-00-6605 Electricity	0.00	2,101.29	37,000.00	4,232.63	\$ 32,767.37
602-00-6620 Telecommunications	0.00	114.52	17,500.00	215.71	\$ 17,284.29
602-00-6700 Insurance	0.00	0.00	1,400.00	1,400.00	\$ 0.00
602-00-6830 Janitorial Services	0.00	86.66	1,100.00	173.32	\$ 926.68
602-00-6855 Permit Fees	0.00	0.00	3,000.00	0.00	\$ 3,000.00
602-00-6860 Computers/Software/Services	0.00	251.29	10,000.00	923.16	\$ 9,076.84
602-00-6905 Deposit Refunds	0.00	185.25	1,500.00	185.25	\$ 1,314.75
602-00-6910 Fee Refunds	0.00	0.00	100.00	0.00	\$ 100.00
602-00-6990 Other Miscellaneous Expenses	0.00	7.60	0.00	7.60	\$ 0.00
602-00-6995 Feasibility Studies / Projects	0.00	336.25	20,000.00	336.25	\$ 19,663.75
602-00-8400 Machinery & Equipment	0.00	0.00	526,400.00	0.00	\$ 526,400.00
602-00-8800 Utility System	0.00	26,284.54	350,000.00	26,284.54	\$ 323,715.46
602-00-9000 Transfers Out	0.00	0.00	25,000.00	0.00	\$ 25,000.00
602-00-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	0.00	\$ 10,000.00
Total Non-Departmental Expenditures	0.00	60,186.19	1,642,500.00	131,649.16	1,510,850.84
Reserve Expenditures					
602-14-8800 Utility System	0.00	0.00	150,000.00	0.00	\$ 150,000.00
602-14-9900 Unappropriated Ending Fund Balance	0.00	0.00	979,300.00	0.00	\$ 979,300.00
Total Reserve Expenditures	0.00	0.00	1,129,300.00	0.00	1,129,300.00
Reserve Expenditures					
602-15-6590 Other Equipment	0.00	0.00	50,000.00	0.00	\$ 50,000.00
602-15-9900 Unappropriated Ending Fund Balance	0.00	0.00	74,700.00	0.00	\$ 74,700.00
Total Reserve Expenditures	0.00	0.00	124,700.00	0.00	124,700.00
Reserve Expenditures					
602-16-9900 Unappropriated Ending Fund Balance	0.00	0.00	87,500.00	0.00	\$ 87,500.00
Total Reserve Expenditures	0.00	0.00	87,500.00	0.00	87,500.00
Total Bay City Sewer Fund Expenditures	\$ 0.00	\$ 60,186.19	\$ 2,984,000.00	\$ 131,649.16	\$ 2,852,350.84
Bay City Sewer Fund Excess of Revenues Over Expenditures	0.00	\$ (24,746.82)	0.00	\$ (63,641.14)	0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2023-2 Ending August 31, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00	\$ 312,750.99	\$ 9,111,334.00	\$ 489,201.93	\$ 8,622,132.07
Total Expenditures	\$ 0.00	\$ 214,820.06	\$ 9,111,334.00	\$ 543,711.53	\$ 8,567,622.47
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ 97,930.93	\$ 0.00	\$ (54,509.60)	\$ 0.00

A/P Control Report

for user asystAdmin from 8/1/2022 to 8/31/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount	
12125	158	T & L Chemical Toilet Serv	3	157851	Yes	2023 2		8/1/2022	8/31/2022		\$194.00	
		Desc: Restrooms - Park										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
		1	100-50-6310		Grounds Maintenance		194.00	0.00	0			
		Desc: Grounds Maintenance										
												1099
12126	114	Rosenberg Builders Suppl	3	2208-761841	Yes	2023 2		8/1/2022	8/30/2022		\$33.95	
		Desc: Supplies										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
		1	602-00-6125		Shop Supplies & Small Tools		33.95	0.00	0			
		Desc: Shop Supplies & Small Tools										
12127	562	Northstar Chemical	3	229422	Yes	2023 2		8/1/2022	8/30/2022		\$1,749.66	
		Desc: Chemical supplies										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
		1	601-00-6135		Chemical/Lab Supplies		1,749.66	0.00	0			
		Desc: Chemical/Lab Supplies										
12128	37	Tillamook Farmers' Coope	3	420538	Yes	2023 2		8/1/2022	8/30/2022		\$3.59	
		Desc: Supplies										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
		1	602-00-6125		Shop Supplies & Small Tools		3.59	0.00	0			
		Desc: Shop Supplies & Small Tools										
12129	37	Tillamook Farmers' Coope	3	421777	Yes	2023 2		8/1/2022	8/30/2022		\$1.30	
		Desc: Supplies										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
		1	602-00-6125		Shop Supplies & Small Tools		1.30	0.00	0			
		Desc: Shop Supplies & Small Tools										
12130	37	Tillamook Farmers' Coope	3	722540	Yes	2023 2		8/1/2022	8/30/2022		\$134.99	
		Desc: Supplies										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
		1	600-00-6350		Personal Protective Equipme		45.00	0.00	0			
		Desc: Personal Protective Equipment										
		2	601-00-6350		Personal Protective Equipme		45.00	0.00	0			
		Desc: Personal Protective Equipment										
		3	602-00-6350		Personal Protective Equipme		44.99	0.00	0			
		Desc: Personal Protective Equipment										
12131	180	CenturyLink	3	314199659-July	Yes	2023 2		8/1/2022	8/11/2022		\$245.03	
		Desc: Phone										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
		1	100-30-6620		Telecommunications		61.92	0.00	0			
		Desc: Telecommunications										
		2	100-10-6620		Telecommunications		183.11	0.00	0			
		Desc: Telecommunications										
12132	941	Habitat Concepts	3	3.22	Yes	2023 2		8/1/2022	8/30/2022		\$4,191.25	
		Desc: Patterson Creek project consultant										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
		1	100-50-6995		Feasibility Studies / Projects		4,191.25	0.00	3	PATCRK	EXP	
		Desc: Feasibility Studies / Projects										
												1099
12133	703	ArchiveSocial Inc.	3	22440	Yes	2023 2		8/1/2022	8/30/2022		\$2,988.00	
		Desc: Social media archive										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
		1	100-10-6860		Computers/Software/Service		2,988.00	0.00	0			
		Desc: Computers/Software/Services										
12134	806	Vadim Municipal Software	3	358417	Yes	2023 2		8/1/2022	8/30/2022		\$35.20	
		Desc: Ebilling										
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		

A/P Control Report

for user asystAdmin from 8/1/2022 to 8/31/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	8	600-00-6350		Personal Protective Equipme			23.59		0.00	0	
	Desc:	Personal Protective Equipment									
	9	601-00-6350		Personal Protective Equipme			23.59		0.00	0	
	Desc:	Personal Protective Equipment									
	10	602-00-6350		Personal Protective Equipme			23.59		0.00	0	
	Desc:	Personal Protective Equipment									
	11	601-00-6140		Fuel/Lubes/Etc.			8.74		0.00	0	
	Desc:	Fuel/Lubes/Etc.									
	12	200-00-6315		Street Repairs & Maintenanc			97.58		0.00	0	
	Desc:	Street Repairs & Maintenance									
	13	600-00-6140		Fuel/Lubes/Etc.			88.33		0.00	0	
	Desc:	Fuel/Lubes/Etc.									
	14	601-00-6140		Fuel/Lubes/Etc.			88.33		0.00	0	
	Desc:	Fuel/Lubes/Etc.									
	15	602-00-6140		Fuel/Lubes/Etc.			88.33		0.00	0	
	Desc:	Fuel/Lubes/Etc.									
	16	100-90-6990		Other Miscellaneous Expens			647.79		0.00	0	
	Desc:	Other Miscellaneous Expenses									
	17	100-10-6405		Dues & Subscriptions			229.00		0.00	0	
	Desc:	Dues & Subscriptions									
	18	100-10-6105		Office Supplies & Equipment			35.98		0.00	0	
	Desc:	Office Supplies & Equipment									
	19	100-30-6990		Other Miscellaneous Expens			61.00		0.00	0	
	Desc:	Other Miscellaneous Expenses									
	20	100-30-6115		First Aid Supplies			198.46		0.00	0	
	Desc:	First Aid Supplies									
	21	100-30-6345		Operational Equipment & Re			137.90		0.00	0	
	Desc:	Operational Equipment & Repairs									
	22	100-30-6345		Operational Equipment & Re			59.39		0.00	0	
	Desc:	Operational Equipment & Repairs									
	23	100-30-6990		Other Miscellaneous Expens			342.00		0.00	0	
	Desc:	Other Miscellaneous Expenses									
	24	100-10-6410		Training			200.00		0.00	0	
	Desc:	Training									
12142	931	DJC Oregon	3	10036854	Yes	2023	2	8/2/2022	8/15/2022		\$232.32
	Desc:	equipment expense well 3									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	601-00-8400		Machinery & Equipment	232.32	0.00	6	1	EXP		
	Desc:	Machinery & Equipment									
12143	110	Public Safety Center	3	6088390	Yes	2023	2	8/8/2022	9/2/2022		\$61.99
	Desc:	Supplies									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	100-30-6340		Radios & Radio Repair	61.99	0.00	0				
	Desc:	Radios & Radio Repair									
12144	735	Coast Garage Door	3	20220414111276	Yes	2023	2	8/8/2022	9/2/2022		\$4,297.85
	Desc:	Garage door									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	100-30-6305		Building Repairs & Maintenanc	4,297.85	0.00	0				
	Desc:	Building Repairs & Maintenance									
12145	122	Sheldon Oil	3	75495	Yes	2023	2	8/8/2022	8/31/2022		\$69.65
	Desc:	Fuel									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	100-30-6140		Fuel/Lubes/Etc.	69.65	0.00	0				
	Desc:	Fuel/Lubes/Etc.									

A/P Control Report

for user asystAdmin from 8/1/2022 to 8/31/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
12146	184	Coast Printing & Stationer	3	H20062	Yes	2023 2		8/8/2022	8/31/2022		\$10.00
		Desc:	supplies								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-50-6995		Feasibility Studies / Projects	10.00	0.00	0			
		Desc:	Feasibility Studies / Projects								
12147	154	Quill	3	26549244	Yes	2023 2		8/8/2022	8/31/2022		\$69.99
		Desc:	Quill membership								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6405		Dues & Subscriptions	69.99	0.00	0			
		Desc:	Dues & Subscriptions								
12148	93	One Call Concepts, Inc.	3	2070223	Yes	2023 2		8/8/2022	8/31/2022		\$22.80
		Desc:	Call tickets								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6990		Other Miscellaneous Expens	7.60	0.00	0			
		Desc:	Other Miscellaneous Expenses								
		2	601-00-6990		Other Miscellaneous Expens	7.60	0.00	0			
		Desc:	Other Miscellaneous Expenses								
		3	602-00-6990		Other Miscellaneous Expens	7.60	0.00	0			
		Desc:	Other Miscellaneous Expenses								
12150	369	Ferguson Waterworks	3	1125309	Yes	2023 2		8/8/2022	8/31/2022		\$67.22
		Desc:	Supplies								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	200-00-6315		Street Repairs & Maintenanc	67.22	0.00	0			
		Desc:	Street Repairs & Maintenance								
12151	245	Tillamook County Creamer	3	557333/1	Yes	2023 2		8/8/2022	8/31/2022		\$18.99
		Desc:	Supplies								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	602-00-6135		Chemical/Lab Supplies	18.99	0.00	0			
		Desc:	Chemical/Lab Supplies								
12152	245	Tillamook County Creamer	3	558271/1	Yes	2023 2		8/8/2022	8/31/2022		\$95.99
		Desc:	Supplies								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	600-00-6350		Personal Protective Equipme	32.00	0.00	0			
		Desc:	Personal Protective Equipment								
		2	601-00-6350		Personal Protective Equipme	32.00	0.00	0			
		Desc:	Personal Protective Equipment								
		3	602-00-6350		Personal Protective Equipme	31.99	0.00	0			
		Desc:	Personal Protective Equipment								
12153	86	Kimmel's True Value	3	B64476	Yes	2023 2		8/8/2022	8/31/2022		\$31.56
		Desc:	Sign - Lemmon property								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6990		Other Miscellaneous Expens	31.56	0.00	0			
		Desc:	Other Miscellaneous Expenses								
12154	946	Office Furniture Direct, LL	3	4854	Yes	2023 2		8/8/2022	8/31/2022		\$8,795.00
		Desc:	3 desks/chairs								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-10-6105		Office Supplies & Equipment	8,795.00	0.00	0			
		Desc:	Office Supplies & Equipment								
12155	1	Oregon Department of Rev	3	PR1262	Yes	2023 2		8/10/2022	8/10/2022		\$0.95
		Desc:	Payroll from 8/8/2022 to 8/8/2022								
		Line	Account Number			AP Amount	Liq Amount	Project	Task	Category	
		1	100-00-2030		Payroll Taxes Payable	0.05	0.00	0			
		Desc:									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	2	200-00-2030		Payroll Taxes Payable			0.26	0.00	0		
		Desc:									
	3	600-00-2030		Payroll Taxes Payable			0.56	0.00	0		
		Desc:									
	4	601-00-2030		Payroll Taxes Payable			0.03	0.00	0		
		Desc:									
	5	602-00-2030		Payroll Taxes Payable			0.05	0.00	0		
		Desc:									
12156	2	U.S. Department of the Tre	3	PR1262	Yes	2023	2	8/10/2022	8/10/2022		\$145.36
		Desc:		Payroll from 8/8/2022 to 8/8/2022							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-00-2030			Payroll Taxes Payable	7.28	0.00	0	
		Desc:									
		2		200-00-2030			Payroll Taxes Payable	39.24	0.00	0	
		Desc:									
		3		600-00-2030			Payroll Taxes Payable	87.20	0.00	0	
		Desc:									
		4		601-00-2030			Payroll Taxes Payable	4.36	0.00	0	
		Desc:									
		5		602-00-2030			Payroll Taxes Payable	7.28	0.00	0	
		Desc:									
12157	176	Carson Oil	3	IN-0743810	Yes	2023	2	8/9/2022	9/15/2022		\$1,656.36
		Desc:		Fuel							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-30-6140			Fuel/Lubes/Etc.	389.16	0.00	0	
		Desc:		Fuel/Lubes/Etc.							
		2		600-00-6140			Fuel/Lubes/Etc.	422.40	0.00	0	
		Desc:		Fuel/Lubes/Etc.							
		3		601-00-6140			Fuel/Lubes/Etc.	422.40	0.00	0	
		Desc:		Fuel/Lubes/Etc.							
		4		602-00-6140			Fuel/Lubes/Etc.	422.40	0.00	0	
		Desc:		Fuel/Lubes/Etc.							
12158	173	Boyd's Implement Service	3	19114	Yes	2023	2	8/9/2022	9/15/2022		\$22.13
		Desc:		Maintenance - equipment							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		200-00-6335			Vehicle Repairs & Maintenan	22.13	0.00	0	
		Desc:		Vehicle Repairs & Maintenance							1099
12159	777	Richardson Wang LLP	3	3182	Yes	2023	2	8/9/2022	9/15/2022		\$220.00
		Desc:		Legal review							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-90-6220			Legal Fees	220.00	0.00	0	
		Desc:		Legal Fees							1099
12160	544	Wave	3	106825901-0009	Yes	2023	2	8/9/2022	8/23/2022		\$766.00
		Desc:		Internet services							
		Line		Account Number			AP Amount	Liq Amount	Project	Task	Category
		1		100-30-6860			Computers/Software/Service	95.74	0.00	0	
		Desc:		Computers/Software/Services							
		2		100-10-6860			Computers/Software/Service	287.25	0.00	0	
		Desc:		Computers/Software/Services							
		3		600-00-6860			Computers/Software/Service	127.67	0.00	0	
		Desc:		Computers/Software/Services							
		4		601-00-6860			Computers/Software/Service	127.67	0.00	0	
		Desc:		Computers/Software/Services							

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	5	602-00-6860		Computers/Software/Service			127.67		0.00	0	
		Desc: Computers/Software/Services									
12161	97	Country Media	3	584525	Yes	2023	2	8/9/2022	8/30/2022		\$173.60
		Desc: Advertising									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-10-6825	Advertising/Publishing			173.60	0.00	0		
		Desc: Advertising/Publishing									
12162	97	Country Media	3	585582	Yes	2023	2	8/9/2022	8/30/2022		\$151.90
		Desc: Advertising									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-10-6825	Advertising/Publishing			151.90	0.00	0		
		Desc: Advertising/Publishing									
12163	947	Lucia Leija	3	Refund 2022	Yes	2023	2	8/9/2022	8/30/2022		\$143.15
		Desc: Deposit refund									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6905	Deposit Refunds			58.15	0.00	0		
		Desc: Deposit Refunds									
		2	602-00-6905	Deposit Refunds			85.00	0.00	0		
		Desc: Deposit Refunds									
12164	948	Marjorie Blackburn	3	Refund 2022	Yes	2023	2	8/9/2022	8/30/2022		\$172.06
		Desc: Account refund									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	600-00-6905	Deposit Refunds			71.81	0.00	0		
		Desc: Deposit Refunds									
		2	602-00-6905	Deposit Refunds			100.25	0.00	0		
		Desc: Deposit Refunds									
12165	796	Pacific Office Automation	3	317461	Yes	2023	2	8/9/2022	8/30/2022		\$292.54
		Desc: Phone service									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-30-6620	Telecommunications			73.14	0.00	0		
		Desc: Telecommunications									
		2	100-10-6860	Computers/Software/Service			146.26	0.00	0		
		Desc: Computers/Software/Services									
		3	600-00-6860	Computers/Software/Service			24.38	0.00	0		
		Desc: Computers/Software/Services									
		4	200-00-6860	Computers/Software/Service			24.38	0.00	0		
		Desc: Computers/Software/Services									
		5	602-00-6860	Computers/Software/Service			24.38	0.00	0		
		Desc: Computers/Software/Services									
12166	1	Oregon Department of Rev	3	PR1270	Yes	2023	2	8/15/2022	8/15/2022		\$30.20
		Desc: Payroll from 7/1/2022 to 7/31/2022									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-30-2030	Payroll Taxes Payable			30.20	0.00	0		
		Desc:									
12167	2	U.S. Department of the Tre	3	PR1270	Yes	2023	2	8/15/2022	8/15/2022		\$383.59
		Desc: Payroll from 7/1/2022 to 7/31/2022									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-30-2030	Payroll Taxes Payable			383.59	0.00	0		
		Desc:									
12168	189	Oregon PERS	3	PR1270	Yes	2023	2	8/15/2022	8/15/2022		\$28.57
		Desc: Payroll from 7/1/2022 to 7/31/2022									
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-30-2040	Retirement Payable			28.57	0.00	0		
		Desc:									

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Discount Date	Amount
12169	1	Oregon Department of Rev	3	PR1265	Yes	2023	2		8/15/2022	8/15/2022		\$2,079.02
		Desc: Payroll from 8/1/2022 to 8/15/2022										
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category			
		1	100-00-2030	Payroll Taxes Payable	449.99	0.00	0					
		Desc:										
		2	100-30-2030	Payroll Taxes Payable	152.21	0.00	0					
		Desc:										
		3	200-00-2030	Payroll Taxes Payable	221.77	0.00	0					
		Desc:										
		4	600-00-2030	Payroll Taxes Payable	482.96	0.00	0					
		Desc:										
		5	601-00-2030	Payroll Taxes Payable	228.43	0.00	0					
		Desc:										
		6	602-00-2030	Payroll Taxes Payable	543.66	0.00	0					
		Desc:										
12170	2	U.S. Department of the Tre	3	PR1265	Yes	2023	2		8/15/2022	8/15/2022		\$8,069.57
		Desc: Payroll from 8/1/2022 to 8/15/2022										
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category			
		1	100-00-2030	Payroll Taxes Payable	1,693.95	0.00	0					
		Desc:										
		2	100-30-2030	Payroll Taxes Payable	495.14	0.00	0					
		Desc:										
		3	200-00-2030	Payroll Taxes Payable	864.41	0.00	0					
		Desc:										
		4	600-00-2030	Payroll Taxes Payable	1,830.58	0.00	0					
		Desc:										
		5	601-00-2030	Payroll Taxes Payable	967.38	0.00	0					
		Desc:										
		6	602-00-2030	Payroll Taxes Payable	2,218.11	0.00	0					
		Desc:										
12171	5	Aflac	3	PR1265	Yes	2023	2		8/15/2022	8/15/2022		\$266.92
		Desc: Payroll from 8/1/2022 to 8/15/2022										
		Line	Account Number		AP Amount	Liq Amount	Project	Task	Category			
		1	100-00-2030	Payroll Taxes Payable	20.56	0.00	0					
		Desc:										
		2	100-00-2055	Med/Life Insurance Payable	39.71	0.00	0					
		Desc:										
		3	100-30-2055	Med/Life Insurance Payable	4.61	0.00	0					
		Desc:										
		4	200-00-2030	Payroll Taxes Payable	11.06	0.00	0					
		Desc:										
		5	200-00-2055	Med/Life Insurance Payable	10.62	0.00	0					
		Desc:										
		6	600-00-2030	Payroll Taxes Payable	28.90	0.00	0					
		Desc:										
		7	600-00-2055	Med/Life Insurance Payable	38.77	0.00	0					
		Desc:										
		8	601-00-2030	Payroll Taxes Payable	6.86	0.00	0					
		Desc:										
		9	601-00-2055	Med/Life Insurance Payable	24.13	0.00	0					
		Desc:										
		10	602-00-2030	Payroll Taxes Payable	29.94	0.00	0					
		Desc:										

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	4	601-00-2050		Garnishments Payable			1.85		0.00	0	
	Desc:										
	5	602-00-2050		Garnishments Payable			79.54		0.00	0	
	Desc:										
12175	114	Rosenberg Builders Suppl	3	2208-771536	Yes	2023	2	8/17/2022	9/15/2022		\$11.04
	Desc: Supplies										
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	600-00-6335		Vehicle Repairs & Maintenan			3.68	0.00	0		
	Desc: Vehicle Repairs & Maintenance										
	2	601-00-6335		Vehicle Repairs & Maintenan			3.68	0.00	0		
	Desc: Vehicle Repairs & Maintenance										
	3	602-00-6335		Vehicle Repairs & Maintenan			3.68	0.00	0		
	Desc: Vehicle Repairs & Maintenance										
12176	114	Rosenberg Builders Suppl	3	2208-767105	Yes	2023	2	8/17/2022	9/15/2022		\$14.04
	Desc: Supplies										
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	600-00-6125		Shop Supplies & Small Tools			4.68	0.00	0		
	Desc: Shop Supplies & Small Tools										
	2	601-00-6125		Shop Supplies & Small Tools			4.68	0.00	0		
	Desc: Shop Supplies & Small Tools										
	3	602-00-6125		Shop Supplies & Small Tools			4.68	0.00	0		
	Desc: Shop Supplies & Small Tools										
12177	931	DJC Oregon	3	745499230	Yes	2023	2	8/17/2022	9/15/2022		\$234.74
	Desc: Advertising - Well bid										
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	601-00-8400		Machinery & Equipment			234.74	0.00	6	1	EXP
	Desc: Machinery & Equipment										
12178	831	Local Government Law Gr	3	63875	Yes	2023	2	8/17/2022	9/15/2022		\$903.00
	Desc: Attorney services										
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-90-6220		Legal Fees			903.00	0.00	0		
	Desc: Legal Fees										
12179	114	Rosenberg Builders Suppl	3	2208-768034	Yes	2023	2	8/17/2022	9/15/2022		\$87.36
	Desc: supplies										
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	200-00-6315		Street Repairs & Maintenanc			87.36	0.00	0		
	Desc: Street Repairs & Maintenance										
12180	70	EC Electric, Inc	3	230098	Yes	2023	2	8/17/2022	9/15/2022		\$135.00
	Desc: Maintenance										
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	601-00-6345		Operational Equipment & Re			135.00	0.00	0		
	Desc: Operational Equipment & Repairs										
12181	154	Quill	3	26834843	Yes	2023	2	8/17/2022	9/3/2022		\$103.99
	Desc: Office Supplies										
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-10-6105		Office Supplies & Equipment			103.99	0.00	0		
	Desc: Office Supplies & Equipment										
12182	154	Quill	3	26834548	Yes	2023	2	8/17/2022	9/3/2022		\$20.49
	Desc: Office Supplies										
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-10-6105		Office Supplies & Equipment			20.49	0.00	0		
	Desc: Office Supplies & Equipment										

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
12184	472	Verizon Wireless	3	9912825620	Yes	2023 2		8/23/2022	8/29/2022		\$587.30
		Desc:	Cell phones								
		Line	Account Number		AP Amount		Liq Amount		Project	Task	Category
		1	100-30-6620		Telecommunications		201.88		0.00	0	
		Desc:	Telecommunications								
		2	100-10-6620		Telecommunications		41.84		0.00	0	
		Desc:	Telecommunications								
		3	600-00-6620		Telecommunications		114.53		0.00	0	
		Desc:	Telecommunications								
		4	601-00-6620		Telecommunications		114.53		0.00	0	
		Desc:	Telecommunications								
		5	602-00-6620		Telecommunications		114.52		0.00	0	
		Desc:	Telecommunications								
12185	115	R Sanitary Service	3	70005-Aug 2022	Yes	2023 2		8/23/2022	8/31/2022		\$108.65
		Desc:	Garbage service								
		Line	Account Number		AP Amount		Liq Amount		Project	Task	Category
		1	100-10-6305		Building Repairs & Maintenan		21.73		0.00	0	
		Desc:	Building Repairs & Maintenance								
		2	100-50-6310		Grounds Maintenance		21.73		0.00	0	
		Desc:	Grounds Maintenance								
		3	600-00-6305		Building Repairs & Maintenan		21.73		0.00	0	
		Desc:	Building Repairs & Maintenance								
		4	601-00-6305		Building Repairs & Maintenan		21.73		0.00	0	
		Desc:	Building Repairs & Maintenance								
		5	602-00-6305		Building Repairs & Maintenan		21.73		0.00	0	
		Desc:	Building Repairs & Maintenance								
12186	315	Tillamook Complete Janito	3	1907	Yes	2023 2		8/29/2022	9/15/2022		\$990.00
		Desc:	Janitorial								
		Line	Account Number		AP Amount		Liq Amount		Project	Task	Category
		1	100-10-6830		Janitorial Services		470.00		0.00	0	
		Desc:	Janitorial Services								
		2	100-30-6830		Janitorial Services		260.00		0.00	0	
		Desc:	Janitorial Services								
		3	600-00-6830		Janitorial Services		86.67		0.00	0	
		Desc:	Janitorial Services								
		4	601-00-6830		Janitorial Services		86.67		0.00	0	
		Desc:	Janitorial Services								
		5	602-00-6830		Janitorial Services		86.66		0.00	0	
		Desc:	Janitorial Services								
12187	855	AKS Engineering & Forest	3	8605-02-07	Yes	2023 2		8/29/2022	9/15/2022		\$10,515.00
		Desc:	Engineering / Lift Station								
		Line	Account Number		AP Amount		Liq Amount		Project	Task	Category
		1	602-00-8800		Utility System		10,515.00		0.00	5	CSLFRF EXP
		Desc:	Utility System								
12188	855	AKS Engineering & Forest	3	8605-03-08	Yes	2023 2		8/29/2022	9/15/2022		\$336.25
		Desc:	Engineering / Patterson Creek								
		Line	Account Number		AP Amount		Liq Amount		Project	Task	Category
		1	602-00-6995		Feasibility Studies / Projects		336.25		0.00	3	PATCRK EXP
		Desc:	Feasibility Studies / Projects								
12189	855	AKS Engineering & Forest	3	8605-04-06	Yes	2023 2		8/29/2022	9/15/2022		\$7,322.50
		Desc:	Engineering / well no 3								
		Line	Account Number		AP Amount		Liq Amount		Project	Task	Category
		1	601-00-8400		Machinery & Equipment		7,322.50		0.00	6	1 EXP
		Desc:	Machinery & Equipment								

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Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
12190	120	Seawestern	3	17934	Yes	2023 2		8/29/2022	9/15/2022		\$953.50
		Desc: Supplies / PPE									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6350	Personal Protective Equipme		953.50	0.00	0			
		Desc: Personal Protective Equipment									
12191	120	Seawestern	3	17874	Yes	2023 2		8/29/2022	9/15/2022		\$333.90
		Desc: Supplies / PPE									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6350	Personal Protective Equipme		333.90	0.00	0			
		Desc: Personal Protective Equipment									
12192	768	bio-MED Testinf Services,	3	92733	Yes	2023 2		8/29/2022	9/15/2022		\$29.00
		Desc: Background check									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-30-6990	Other Miscellaneous Expens		29.00	0.00	0			
		Desc: Other Miscellaneous Expenses									
12193	114	Rosenberg Builders Suppl	3	2208-775931	Yes	2023 2		8/29/2022	9/15/2022		\$26.07
		Desc: Supplies									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-50-6310	Grounds Maintenance		26.07	0.00	0			
		Desc: Grounds Maintenance									
12194	369	Ferguson Waterworks	3	1112312	Yes	2023 2		8/29/2022	9/15/2022		\$4,624.59
		Desc: Supplies									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	600-00-6325	Utility System Repairs		4,624.59	0.00	0			
		Desc: Utility System Repairs									
12195	369	Ferguson Waterworks	3	1122564	Yes	2023 2		8/29/2022	9/15/2022		\$488.44
		Desc: Supplies									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	600-00-6325	Utility System Repairs		488.44	0.00	0			
		Desc: Utility System Repairs									
12196	562	Northstar Chemical	3	231075	Yes	2023 2		8/29/2022	9/15/2022		\$1,401.74
		Desc: Supplies / Chemicals									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	601-00-6135	Chemical/Lab Supplies		1,401.74	0.00	0			
		Desc: Chemical/Lab Supplies									
12197	1	Oregon Department of Rev	3	PR1274	Yes	2023 2		8/31/2022	8/31/2022		\$2,191.31
		Desc: Payroll from 8/16/2022 to 8/31/2022									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category
		1	100-00-2030	Payroll Taxes Payable		413.72	0.00	0			
		Desc:									
		2	100-30-2030	Payroll Taxes Payable		320.32	0.00	0			
		Desc:									
		3	200-00-2030	Payroll Taxes Payable		216.18	0.00	0			
		Desc:									
		4	600-00-2030	Payroll Taxes Payable		477.37	0.00	0			
		Desc:									
		5	601-00-2030	Payroll Taxes Payable		225.65	0.00	0			
		Desc:									
		6	602-00-2030	Payroll Taxes Payable		538.07	0.00	0			
		Desc:									
12198	2	U.S. Department of the Tre	3	PR1274	Yes	2023 2		8/31/2022	8/31/2022		\$8,563.04
		Desc: Payroll from 8/16/2022 to 8/31/2022									
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category

A/P Control Report

for user asystAdmin from 8/1/2022 to 8/31/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	8	600-00-2055		Med/Life Insurance Payable			2,083.37		0.00	0	
		Desc:									
	9	601-00-2030		Payroll Taxes Payable			116.34		0.00	0	
		Desc:									
	10	601-00-2055		Med/Life Insurance Payable			909.76		0.00	0	
		Desc:									
	11	602-00-2030		Payroll Taxes Payable			369.46		0.00	0	
		Desc:									
	12	602-00-2055		Med/Life Insurance Payable			2,692.18		0.00	0	
		Desc:									
12201	189	Oregon PERS	3	PR1274	Yes	2023	2	8/31/2022	8/31/2022		\$8,433.29
		Desc:	Payroll from 8/16/2022 to 8/31/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-00-2040				1,573.52	0.00	0		
		Desc:									
		2	100-30-2040				1,246.20	0.00	0		
		Desc:									
		3	200-00-2040				808.53	0.00	0		
		Desc:									
		4	600-00-2040				1,746.79	0.00	0		
		Desc:									
		5	601-00-2040				866.22	0.00	0		
		Desc:									
		6	602-00-2040				2,192.03	0.00	0		
		Desc:									
12202	190	Oregon Department of Jus	3	PR1274	Yes	2023	2	8/31/2022	8/31/2022		\$92.50
		Desc:	Payroll from 8/16/2022 to 8/31/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-00-2050				0.93	0.00	0		
		Desc:									
		2	200-00-2050				0.93	0.00	0		
		Desc:									
		3	600-00-2050				9.25	0.00	0		
		Desc:									
		4	601-00-2050				1.85	0.00	0		
		Desc:									
		5	602-00-2050				79.54	0.00	0		
		Desc:									
12203	1	Oregon Department of Rev	3	PR1278	Yes	2023	2	8/31/2022	8/31/2022		\$25.94
		Desc:	Payroll from 8/16/2022 to 8/31/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-00-2030				16.86	0.00	0		
		Desc:									
		2	200-00-2030				2.59	0.00	0		
		Desc:									
		3	600-00-2030				2.59	0.00	0		
		Desc:									
		4	601-00-2030				1.31	0.00	0		
		Desc:									
		5	602-00-2030				2.59	0.00	0		
		Desc:									
12204	2	U.S. Department of the Tre	3	PR1278	Yes	2023	2	8/31/2022	8/31/2022		\$140.36
		Desc:	Payroll from 8/16/2022 to 8/31/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category

A/P Control Report

for user asystAdmin from 8/1/2022 to 8/31/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	100-00-2030		Payroll Taxes Payable			91.22		0.00	0	
		Desc:									
	2	200-00-2030		Payroll Taxes Payable			14.04		0.00	0	
		Desc:									
	3	600-00-2030		Payroll Taxes Payable			14.04		0.00	0	
		Desc:									
	4	601-00-2030		Payroll Taxes Payable			7.02		0.00	0	
		Desc:									
	5	602-00-2030		Payroll Taxes Payable			14.04		0.00	0	
		Desc:									
12205	98	CIS	3	PR1278	Yes	2023	2	8/31/2022	8/31/2022		\$2.04
		Desc:	Payroll from 8/16/2022 to 8/31/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-00-2030		Payroll Taxes Payable		0.86	0.00	0		
		Desc:									
		2	100-00-2055		Med/Life Insurance Payable		0.45	0.00	0		
		Desc:									
		3	200-00-2030		Payroll Taxes Payable		0.14	0.00	0		
		Desc:									
		4	200-00-2055		Med/Life Insurance Payable		0.07	0.00	0		
		Desc:									
		5	600-00-2030		Payroll Taxes Payable		0.14	0.00	0		
		Desc:									
		6	600-00-2055		Med/Life Insurance Payable		0.07	0.00	0		
		Desc:									
		7	601-00-2030		Payroll Taxes Payable		0.07	0.00	0		
		Desc:									
		8	601-00-2055		Med/Life Insurance Payable		0.03	0.00	0		
		Desc:									
		9	602-00-2030		Payroll Taxes Payable		0.14	0.00	0		
		Desc:									
		10	602-00-2055		Med/Life Insurance Payable		0.07	0.00	0		
		Desc:									
12206	189	Oregon PERS	3	PR1278	Yes	2023	2	8/31/2022	8/31/2022		\$104.09
		Desc:	Payroll from 8/16/2022 to 8/31/2022								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	100-00-2040		Retirement Payable		67.66	0.00	0		
		Desc:									
		2	200-00-2040		Retirement Payable		10.41	0.00	0		
		Desc:									
		3	600-00-2040		Retirement Payable		10.41	0.00	0		
		Desc:									
		4	601-00-2040		Retirement Payable		5.20	0.00	0		
		Desc:									
		5	602-00-2040		Retirement Payable		10.41	0.00	0		
		Desc:									
12207	27	Tillamook People's Utility	3	20890-8/22	Yes	2023	2	8/31/2022	9/10/2022		\$1,944.92
		Desc:	Electricity								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category
		1	602-00-6605		Electricity		1,944.92	0.00	0		
		Desc:	Electricity								
12208	27	Tillamook People's Utility	3	21211/8-22	Yes	2023	2	8/31/2022	9/10/2022		\$36.12
		Desc:	Electricity								
		Line	Account Number				AP Amount	Liq Amount	Project	Task	Category

A/P Control Report

for user asystAdmin from 8/1/2022 to 8/31/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	3	601-00-6605		Electricity			25.90		0.00	0	
	Desc:	Electricity									
	4	602-00-6605		Electricity			25.91		0.00	0	
	Desc:	Electricity									
12219	27	Tillamook People's Utility	3	45448-8/22	Yes	2023	2	8/31/2022	9/10/2022		\$94.01
	Desc:	Electricity									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-50-6605		Electricity			94.01	0.00	0		
	Desc:	Electricity									
12220	27	Tillamook People's Utility	3	75292-8/22	Yes	2023	2	8/31/2022	9/10/2022		\$30.45
	Desc:	Electricity									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	602-00-6605		Electricity			30.45	0.00	0		
	Desc:	Electricity									
12221	27	Tillamook People's Utility	3	96528-8/22	Yes	2023	2	8/31/2022	9/10/2022		\$38.90
	Desc:	electricity									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-50-6605		Electricity			38.90	0.00	0		
	Desc:	Electricity									
12222	27	Tillamook People's Utility	3	97001-8/22	Yes	2023	2	8/31/2022	9/10/2022		\$32.75
	Desc:	Electricity									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-10-6605		Electricity			32.75	0.00	0		
	Desc:	Electricity									
12223	114	Rosenberg Builders Suppl	3	2208-778563	Yes	2023	2	8/31/2022	9/10/2022		\$203.57
	Desc:	Supplies									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	100-30-6345		Operational Equipment & Re			203.57	0.00	0		
	Desc:	Operational Equipment & Repairs									
12224	562	Northstar Chemical	3	232502	Yes	2023	2	8/31/2022	9/10/2022		\$1,215.17
	Desc:	Chemical supplies									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	601-00-6135		Chemical/Lab Supplies			1,215.17	0.00	0		
	Desc:	Chemical/Lab Supplies									
12225	30	S-C Paving	3	5087	Yes	2023	2	8/31/2022	9/10/2022		\$311.25
	Desc:	Rock									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	600-00-6325		Utility System Repairs			103.75	0.00	0		
	Desc:	Utility System Repairs									
	2	601-00-6325		Utility System Repairs			103.75	0.00	0		
	Desc:	Utility System Repairs									
	3	602-00-6325		Utility System Repairs			103.75	0.00	0		
	Desc:	Utility System Repairs									
12226	37	Tillamook Farmers' Coope	3	423311	Yes	2023	2	8/31/2022	9/10/2022		\$152.09
	Desc:	Supplies									
	Line	Account Number		AP Amount			Liq Amount	Project	Task	Category	
	1	600-00-6350		Personal Protective Equipme			50.70	0.00	0		
	Desc:	Personal Protective Equipment									
	2	601-00-6350		Personal Protective Equipme			50.70	0.00	0		
	Desc:	Personal Protective Equipment									
	3	602-00-6350		Personal Protective Equipme			50.69	0.00	0		
	Desc:	Personal Protective Equipment									

A/P Control Report

for user asystAdmin from 8/1/2022 to 8/31/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
12227	37	Tillamook Farmers' Coope	3	424110	Yes	2023 2		8/31/2022	9/10/2022		\$15.81
		Desc:	Supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	601-00-6125		Shop Supplies & Small Tools		7.91	0.00	0		
		Desc:	Shop Supplies & Small Tools								
		2	602-00-6125		Shop Supplies & Small Tools		7.90	0.00	0		
		Desc:	Shop Supplies & Small Tools								
12228	37	Tillamook Farmers' Coope	3	423985	Yes	2023 2		8/31/2022	9/10/2022		\$9.04
		Desc:	Supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6125		Shop Supplies & Small Tools		9.04	0.00	0		
		Desc:	Shop Supplies & Small Tools								
12229	37	Tillamook Farmers' Coope	3	424422	Yes	2023 2		8/31/2022	9/10/2022		\$27.59
		Desc:	Supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	602-00-6125		Shop Supplies & Small Tools		27.59	0.00	0		
		Desc:	Shop Supplies & Small Tools								
12230	37	Tillamook Farmers' Coope	3	425969	Yes	2023 2		8/31/2022	9/10/2022		\$13.79
		Desc:	Supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	100-30-6105		Office Supplies & Equipment		13.79	0.00	0		
		Desc:	Office Supplies & Equipment								
12231	44	Davison Auto Parts	3	939-548869	Yes	2023 2		8/31/2022	9/10/2022		\$106.59
		Desc:	supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	600-00-6125		Shop Supplies & Small Tools		53.30	0.00	0		
		Desc:	Shop Supplies & Small Tools								
		2	601-00-6125		Shop Supplies & Small Tools		53.29	0.00	0		
		Desc:	Shop Supplies & Small Tools								
12232	44	Davison Auto Parts	3	939-5486543	Yes	2023 2		8/31/2022	9/10/2022		\$24.12
		Desc:	Supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	600-00-6335		Vehicle Repairs & Maintenan		8.04	0.00	0		
		Desc:	Vehicle Repairs & Maintenance								
		2	601-00-6335		Vehicle Repairs & Maintenan		8.04	0.00	0		
		Desc:	Vehicle Repairs & Maintenance								
		3	602-00-6335		Vehicle Repairs & Maintenan		8.04	0.00	0		
		Desc:	Vehicle Repairs & Maintenance								
12233	44	Davison Auto Parts	3	939-5520168	Yes	2023 2		8/31/2022	9/10/2022		\$199.02
		Desc:	Supplies								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	600-00-6335		Vehicle Repairs & Maintenan		66.34	0.00	0		
		Desc:	Vehicle Repairs & Maintenance								
		2	601-00-6335		Vehicle Repairs & Maintenan		66.34	0.00	0		
		Desc:	Vehicle Repairs & Maintenance								
		3	602-00-6335		Vehicle Repairs & Maintenan		66.34	0.00	0		
		Desc:	Vehicle Repairs & Maintenance								
12234	307	Accuity, LLC	3	9021	Yes	2023 2		8/31/2022	9/10/2022		\$7,500.00
		Desc:	Audit - progress bill								
		Line	Account Number		AP Amount		Liq Amount	Project	Task	Category	
		1	601-00-6205		Accounting & Auditing		1,334.00	0.00	0		
		Desc:	Accounting & Auditing								
		2	602-00-6205		Accounting & Auditing		1,333.00	0.00	0		
		Desc:	Accounting & Auditing								

A/P Control Report

for user asystAdmin from 8/1/2022 to 8/31/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	3	100-30-6205		Accounting & Auditing			250.00		0.00	0	
	Desc:	Accounting & Auditing									1099
	4	100-90-6205		Accounting & Auditing			2,250.00		0.00	0	
	Desc:	Accounting & Auditing									1099
	5	200-00-6205		Accounting & Auditing			1,000.00		0.00	0	
	Desc:	Accounting & Auditing									1099
	6	600-00-6205		Accounting & Auditing			1,333.00		0.00	0	
	Desc:	Accounting & Auditing									1099
12235	180	CenturyLink	3	314199659-8/22	Yes	2023	2		8/31/2022	9/12/2022	\$238.87
	Desc:	Phone bill									
	Line	Account Number			AP Amount		Liq Amount		Project	Task	Category
	1	100-10-6620		Telecommunications		179.15		0.00	0		
	Desc:	Telecommunications									
	2	100-30-6620		Telecommunications		59.72		0.00	0		
	Desc:	Telecommunications									
12236	866	SAIF CORPORATION	3	1000955330	Yes	2023	2		8/1/2022	8/17/2022	\$821.44
	Desc:	Saif - Workers comp									
	Line	Account Number			AP Amount		Liq Amount		Project	Task	Category
	1	100-10-5215		Workers' Compensation Insur		136.00		0.00	0		
	Desc:	Workers' Compensation Insurance									
	2	100-30-5215		Workers' Compensation Insur		136.00		0.00	0		
	Desc:	Workers' Compensation Insurance									
	3	200-00-5215		Workers' Compensation Insur		136.00		0.00	0		
	Desc:	Workers' Compensation Insurance									
	4	600-00-5215		Workers' Compensation Insur		136.00		0.00	0		
	Desc:	Workers' Compensation Insurance									
	5	601-00-5215		Workers' Compensation Insur		136.00		0.00	0		
	Desc:	Workers' Compensation Insurance									
	6	602-00-5215		Workers' Compensation Insur		141.44		0.00	0		
	Desc:	Workers' Compensation Insurance									
12237	158	T & L Chemical Toilet Serv	3	158400	Yes	2023	2		8/31/2022	9/10/2022	\$160.00
	Desc:	Parks restroom									
	Line	Account Number			AP Amount		Liq Amount		Project	Task	Category
	1	100-50-6310		Grounds Maintenance		160.00		0.00	0		
	Desc:	Grounds Maintenance									
12238	523	North Coast Lawn	3	82342	Yes	2023	2		8/31/2022	9/10/2022	\$1,530.00
	Desc:	Lawn Maintenance									
	Line	Account Number			AP Amount		Liq Amount		Project	Task	Category
	1	100-50-6311		Contracted Ground Maintena		1,530.00		0.00	0		
	Desc:	Contracted Ground Maintenance									
12239	949	Zumar Industries	3	40725	Yes	2023	2		8/31/2022	9/10/2022	\$357.64
	Desc:	Supplies									
	Line	Account Number			AP Amount		Liq Amount		Project	Task	Category
	1	200-00-6315		Street Repairs & Maintenanc		357.64		0.00	0		
	Desc:	Street Repairs & Maintenance									
12240	110	Public Safety Center	3	6092537	Yes	2023	2		8/31/2022	9/10/2022	\$751.28
	Desc:	Supplies									
	Line	Account Number			AP Amount		Liq Amount		Project	Task	Category
	1	100-30-6350		Personal Protective Equipme		751.28		0.00	0		
	Desc:	Personal Protective Equipment									
12241	950	ORR Inc.	3	22020*01	Yes	2023	2		8/31/2022	9/10/2022	\$15,769.54
	Desc:	Screens Headworks									
	Line	Account Number			AP Amount		Liq Amount		Project	Task	Category

A/P Control Report

for user asystAdmin from 8/1/2022 to 8/31/2022

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount	
	1	602-00-8800		Utility System			15,769.54		0.00	2	1	EXP
	Desc:	Utility System										

Fund 100 Total	51,805.74	0.00
Fund 200 Total	8,690.13	0.00
Fund 600 Total	21,155.23	0.00
Fund 601 Total	23,427.07	0.00
Fund 602 Total	48,206.83	0.00
Grand Total	153,285.00	0.00

CITY OF BAY CITY
ORDINANCE 685
AN ORDINANCE REGULATING SHORT-TERM RENTAL UNITS TO
PROVIDE FOR STR LICENSE REQUIREMENTS
AND DECLARING AN EMERGENCY

Section 1. Title

This Ordinance shall be known as the "Bay City Short-Term Rental Ordinance" and may be cited and pleaded as such and shall be cited herein as "this Ordinance", or by any reference to a section or subsection of this Ordinance.

Section 2. Purpose.

The purpose of this Ordinance is to regulate short-term rentals in order to enhance public safety and livability within Bay City. A Short-Term Rental License is a limited permission to use property for a short-term rental. A Short-Term Rental License may be suspended, terminated or revoked if the standards of this ordinance are not met, or the dwelling is sold or otherwise transferred as defined in this ordinance. This ordinance provides an administrative framework for licensing the annual operation of a short-term rental.

Section 3. Applicability

This Ordinance shall apply *to Short-term rentals* within the incorporated limits of Bay City, Oregon. *This ordinance is broken down to reflect two different types of short-term rentals in the City. Section 5 – Section __ are requirements for the 'Business Short-term Rentals. Section __ - Section __ are requirements for the Single-Dwelling Short-term Rentals.*

Section 4. Definitions.

"Accessory Dwelling Unit". An additional dwelling unit created on a lot containing an existing legal residential use. An accessory dwelling unit may be in the form of a portion of or attachment to an existing residential structure or as a detached structure. An accessory dwelling use is secondary to the primary residential use.

"Block Face". That portion of street frontage, both sides, that is between intersections or a maximum of 200 feet, whichever is less.

"Business Short Term Rental". A short-term rental that operates as a Recreational Vehicle, Tent, Yurt Campsite and is rented to any person on a day to day basis for a consecutive period less than 30 days during the year.

"Contact Person". The property owner or property management or if designated on the application for a license, the agent of the owner, authorized to act for the owner.

"Dwelling Unit". One (1) or more rooms occupied, designed or intended for occupancy as separate living quarters *in a permanent detached single-family dwelling unit.*

"Owner". The owner or owners of a short-term rental.

"License". A Short-Term Rental License that is signed by the City of Bay City.

"Person". Every natural person, firm, partnership, association, social or fraternal organization, corporation, estate, trust, receiver, syndicate, branch of government or any other group or combination acting as a unit, or legal entity that owns and holds legal and/or equitable title to the property.

"Pet". Dogs (canine) and cats (feline). No other pets/animals are allowed or recognized for the purpose of this ordinance.

"Rental". An agreement granting the use of a dwelling unit to a person with monetary compensation. Use of a dwelling unit by a recorded owner or other person or persons without monetary compensation shall not be considered to be a rental under this Ordinance.

"Rented". The use of a dwelling unit granted to a person in exchange for monetary consideration.

"Renter". A person who rents a short-term rental or is an occupant in a short-term rental.

"Sale or transfer". Any change of ownership during the lifetime of the Short-Term Rental License holder, whether or not there is consideration, or after the death of the Short-Term Rental License holder, except a change in ownership where title is held not as tenants in common but with the right of in survivorship (e.g., survivorship estates recognized in ORS 93.180, such as with a spouse or domestic partner, or transfers on the owner's death to a trust which benefits only a spouse or domestic partner for the lifetime of the spouse or domestic partner).

"Serious Fire or Life Safety Risk." A building code or ordinance violation involving those construction, protection and occupancy features necessary to minimize danger to life from fire, including smoke, fumes or panic, as well as other considerations that are essential to life safety.

"Short-Term Rental (STR)". A *single* dwelling unit (~~including any accessory guest house on the same property~~) that is rented to any person on a day to day basis for a consecutive period less than 30 days during the year.

"Sleeping Area". A room or other space within a dwelling unit designed, intended or used for sleeping. Tents and recreational vehicles shall not be considered a sleeping area.

"Vacation rental". A dwelling unit that is used, rented or occupied on a daily or weekly basis, or is available for use, rent, or occupancy on a daily or weekly basis, or is advertised, or listed by an agent, as available for use, rent, or occupancy on a daily or weekly basis. A Vacation Rental is considered a Short-Term Rental.

"Vacationer". Any person enjoying a recess or leave of absence from their place of residence, the majority of whom are temporary occupants.

BUSINES SHORT-TERM RENTALS

Section 5. Standards.

All Business STR's shall comply with the following standards. Any owner, contact person, or renter who violates any standards, or allows any standards to be violated, is subject to citation

and fines in addition to and not in lieu of any other enforcement and penalties contained in this Ordinance or other Bay City Ordinance or State law.

Each Business STR owner must certify to the City in writing that the unit being rented complies with the following standards:

- 1. Property address must be clearly displayed in the interior and displayed on the exterior of the dwelling in accordance with the Oregon Fire Code.*
- 2. The name and phone number of the contact person shall either be posted or provided in one or more of the following manner(s):*
 - A. Signage: If the short-term rental has a sign identifying it as a short-term rental, then the current name and phone number of the contact person shall either appear on the sign or otherwise be conspicuously posted so that it is visible from outside the front entrance of the short-term rental. If this option is invoked, the required signage must be maintained in compliance with this Ordinance and Ordinance 374 in perpetuity, or until the dwelling is no longer being utilized as a short-term rental.*
- 3. Approved Business STR License Display. The Business STR License issued by the city shall be affixed to a wall within the interior of the dwelling adjacent to the front door. At a minimum, the Business STR License will contain the following information:*
 - A. A number or other identifying mark unique to the vacation rental dwelling STR License and which indicates the STR License is issued by Bay City, with the date of expiration;*
 - B. The name of the owner or local representative and a telephone number where the owner or local representative may be contacted at all times;*
 - C. The telephone number and web site address of Bay City and the Tillamook County Sherriff's Office;*
 - D. Required Bay City quiet hours; and*
- 4. The owner shall provide covered garbage containers that can be secured by means approved by the local franchised garbage hauler. The contact person shall notify guests that all garbage must be kept in secured containers provided for that purpose. Garbage shall be removed by the local franchised garbage hauler a minimum of one (1) time per week unless arrangements are made with the local franchised garbage hauler to suspend or modify service during the times when the short-term rental is not rented. The contact person shall provide guests with information about recycling opportunities.*
- 5. Exterior hot tubs shall have adequate structural support and shall have a locking cover or other barrier to adequately protect against potential drowning when a hot tub is not available for permissive use.*
- 6. Exterior Lighting and Security Lighting. Lighting onsite shall be the minimum necessary wattage to illuminate a specific area, such as an entry or walkway. Exterior lights and*

security lights shall be shielded so as not to cast glare on adjacent property. Glare from exterior lights or security lights shall be shielded from adjacent uses and shall be the minimum necessary to illuminate the property. All lighting shall be designed and located so as to prevent the casting of glare or direct light from artificial illumination upon adjacent public streets, the night sky, or adjacent property.

7. Commercial liability insurance is required for STR.

Section 6. Business Short Term Rental (STR) License Requirements and Revocation.

All Business STR's shall comply with the following requirements. Any owner or contact person who violates any requirements or allows any requirements to be violated, is subject to citation and fines in addition to and not in lieu of any other enforcement and penalties contained in this Ordinance or other City Ordinance or State law.

- 1. Annual License of STRs. The owner of an STR License shall obtain an annual revocable STR License under this ordinance to lawfully advertise, offer, operate, rent, or otherwise make available for occupancy or use an STR.*
- 2. All owners of STRs within the City are required to register any units which are to be rented to third parties with the City, annually. All STR Licenses shall be submitted to the City by January 31 of the year the unit is registered, for on-going STRs. In the event that an owner begins renting their unit during the year, they shall register the unit prior to any rental of that unit.*
- 3. An STR License shall be issued for a period of one calendar year or portion thereof and may be renewed annually provided all applicable standards of this ordinance are met.*
- 4. The city shall approve an application for an STR or STR License renewal if all the following are met:*
 - A. The property proposed to be registered for an STR is located in the City and the owner does not have an ownership interest in any other property in the City used or approved for use as a STR.*
 - B. The city manager has determined the property complies with this Ordinance.*
 - C. The owner has provided information sufficient to verify a qualified person will be available to be contacted about use of the STR during and after business hours.*
 - D. The owner has agreed to comply with all STR License and operational standards including any conditions such as specific occupancy requirements.*
 - E. Any owner shall obtain a STR License prior to using the dwelling unit as an STR. Upon notification of the license requirement by the City of Bay City, continuing or subsequent instances of renting or advertising as a STR without a license shall be subject to citation and fines in addition to and not in lieu of any other enforcement and penalties contained in this Ordinance or other City Ordinance or State law. A license shall not be issued until fines related to a violation of this Ordinance and outstanding Transient Lodging Taxes for the subject property are paid in full.*

5. *The owner of each existing STR shall apply for and pay the appropriate fee for a STR License. Within thirty (30) days of applying for the STR License, it is the contact person's responsibility to contact the City of Bay City to ensure that entry to the structure can be granted by a person eighteen (18) years of age or above.*
6. *All STR Licenses shall be renewed annually by the end of the month of their application anniversary date and are subject to the annual fee.*
7. *A licensed STR shall not be required to pass a new inspection when a license is renewed, except in the following cases:*
 - A. *There has been a fire, flood or other event that caused substantial damage to the structure;*
 - B. *The license was revoked;*
 - C. *There has been an addition or substantial modification to the structure.*
8. *Billing notice will be sent to the owner in the month prior to the license renewal date. Such payment will be due by the last business day of the anniversary month.*
9. *If notice under section 5, subsection 5 B is provided to the owner and the payment is not received by the renewal date, a notice that the City of Bay City intends to terminate the license shall be sent to the contact person (if applicable) and owner. This notice shall allow an additional thirty (30) days to comply with renewal provisions and shall specify that failure to comply will result in expiration of the license.*

10. Revocation of License

- A. *Violating any provision in this Ordinance, as well as non-compliance with any term or condition of a STR License, violation of any other City ordinance or violating any County or State law, may result in revocation of license, denial of an application to renew a license, enforcement and penalties as outlined in this Ordinance. Licenses that are terminated for non-renewal or non-payment shall not be considered a revocation of a license.*
- B. *In the sole discretion of the City, where a Building Code or Ordinance violation exists at a STR that presents an immediate serious fire or life safety risk, the City may immediately revoke the STR License as an emergency revocation. The City shall provide written documentation of the violation and reason for revocation prior to leaving the inspection site.*
 - A. *Upon an emergency revocation, the STR shall not be rented or used as a STR.*
 - B. *At any time following the emergency revocation of a STR License pursuant to this subsection, the City may reinstate the license upon a re- inspection by the City verifying that the subject Building Code or Ordinance violation has been corrected or a new STR License is obtained.*

- C. If an application for a license or the renewal of a license is denied, or a license is revoked, the owner may appeal to the Bay City Manager by written notice delivered to the City within thirty (30) days of denial or revocation.*
- D. The provisions of this Section are in addition to and not in lieu of any other enforcement and penalties contained in this Ordinance or other City or applicable Tillamook County Ordinance or State law.*

Section 7. Fees Established.

Annual Business STR License Application and Fee.

- 1. Prior to engaging in the use of an STR for any period of time, a person shall apply for a revocable STR License for an STR on forms provided by the city, demonstrating the application meets the standards required of this ordinance. A person shall submit a completed application along with payment of the applicable fee. If a STR License application does not include all required information, including a copy of the city's approval and the required fee, the application will be considered incomplete and the city will notify the applicant in writing explaining the information required. If the applicant provides the missing required information within 60 days of the date of the notice, the application will be reviewed. If the applicant cannot provide the required information, the applicant may withdraw the application and the city will refund the application fee.*
- 2. An annual STR License fee is charged by the City, as set by resolution by the City Council. As part of the STR License renewal process, the annual STR License fee must be paid annually at the time of STR License issuance. If this date is missed (after a 30-day grace period), a new STR License will need to be submitted. Approved STR License shall be posted at the site.*
- 3. At the time an owner submits an application for a STR License, the owner shall pay to the City a license fee as set by resolution.*

Section 8. Business STR License Application Requirements.

- 1. An application packet for a STR License shall be completed and submitted to the City of Bay City by the owner of the STR on forms provided by the City and shall include, or be followed by, the following information:*
 - A. A list of all property owners of the STR including names, address and telephone numbers. Property ownership for the purposes of this Ordinance shall consist of those persons listed on the Tillamook County tax records.*
 - B. The name, address and telephone numbers of the contact person who shall be responsible and authorized to respond to complaints concerning the use of the STR.*
 - C. Proof of liability insurance coverage on the STR.*
 - D. Proof of garbage service from the local franchised garbage hauler.*
 - E. Completed Bay City Transient Lodging Tax Registration Form*

Section 10. Inspection.

The City has no obligation to inspect the Business STR. The City requires that the STR application be notarized for certification for compliance with this ordinance at the time of submission. In the event that the City receives any complaint of non-compliance with this ordinance, the owner shall allow inspection of the STR by the City's designated representative, upon 24 hour advance notice to owner by City. Further, if the City contracts with the County or with a private building inspector to conduct the inspection, the owner of the STR shall be responsible for reimbursement to any out-of-pocket cost incurred by the City to inspect and verify compliance or non-compliance of the STR with this Ordinance. The City shall bill the STR owner for such cost, which shall be due within 30 days of the billing date.

Section 11. Continuation of an STR.

- 1. All Business STR's shall be subject to re-submission by the applicant every year from the date of initial license approval. The annual renewal cycle shall commence upon date of adoption of this Ordinance with the cycle of a STR determined from the date of initial license approval.*
- 2. The fee for an annual renewal fee shall be that fee set by City Council resolution.*

SINGLE-FAMILY SHORT TERM RENTALS

Section 12. Standards.

All **Single-Family** STR's shall comply with the following standards. Any owner, contact person, or renter who violates any standards, or allows any standards to be violated, is subject to citation and fines in addition to and not in lieu of any other enforcement and penalties contained in this Ordinance or other Bay City Ordinance or State law.

Each **Single-Family** STR owner must certify to the City in writing that the unit being rented complies with the following standards:

1. Property address must be clearly displayed in the interior and displayed on the exterior of the dwelling in accordance with the Oregon Fire Code.
2. The hours of 10:00 p.m. until 7:00 a.m. the next day are required quiet time. Renters who violate this standard may be issued a citation and be subject to a fine pursuant to this Ordinance.
3. The contact person shall notify every renter, in writing, of the quiet times and that a renter may be fined for violations under this Ordinance.
4. The contact person shall attempt to contact a renter by phone or in person within twenty (20) minutes of receiving any complaint concerning the conduct of a renter.
5. The name and phone number of the contact person shall either be posted or provided in one or more of the following manner(s):

7. Signage: If the short-term rental has a sign identifying it as a short-term rental, then the current name and phone number of the contact person shall either appear on the sign or otherwise be conspicuously posted so that it is visible from outside the front entrance of the short-term rental. If this option is invoked, the required signage must be maintained in compliance with this Ordinance and Ordinance 374 in perpetuity, or until the dwelling is no longer being utilized as a short-term rental.
 - B. Written Notification: If the short-term rental does not have a sign identifying it as a short-term rental, then the name and phone number of the contact person shall be posted as described in this Ordinance. In addition, the owner shall provide written notice to the Bay City Hall and to each dwelling owner located within two hundred fifty feet (250') of the short-term rental of the name and the phone number of the designated contact person. In this case, the owner shall provide such written notice each time there is a change to the name or phone number of the designated contact person.
6. Approved STR License Display. The STR License issued by the city shall be affixed to a wall within the interior of the dwelling adjacent to the front door. At a minimum, the STR License will contain the following information:
 - A. A number or other identifying mark unique to the vacation rental dwelling STR License and which indicates the STR License is issued by Bay City, with the date of expiration;
 - B. The name of the owner or local representative and a telephone number where the owner or local representative may be contacted at all times;
 - C. The telephone number and web site address of Bay City and the Tillamook County Sheriff's Office;
 - D. The maximum number of vehicles allowed parked on the property;
 - E. The solid waste collection day;
 - F. Required Bay City quiet hours; and
 - G. Any other information required to be included in the displayed STR License including any conditions specific to the STR License.
8. The owner shall provide covered garbage containers that can be secured by means approved by the local franchised garbage hauler. The contact person shall notify guests that all garbage must be kept in secured containers provided for that purpose. Garbage shall be removed by the local franchised garbage hauler a minimum of one (1) time per week unless arrangements are made with the local franchised garbage hauler to suspend or modify service during the times when the short-term rental is not rented. The contact person shall provide guests with information about recycling opportunities.
9. At least one (1) functioning fire extinguisher shall be accessibly located within the dwelling unit.
10. All plug-ins and light switches shall have face plates.

11. The electrical panel shall have all circuits labeled.
12. Ground Fault Circuit Interrupter (GFCI) protected receptacles shall be provided at outdoor locations and at kitchen and bathroom sinks.
13. Smoke detectors shall be placed and maintained in each sleeping area, outside each sleeping area in its immediate vicinity and in each additional story and basement without a sleeping area.
14. A combination carbon monoxide/smoke detector device shall be placed and maintained on each floor of a short-term rental and within fifteen feet (15') of each sleeping area.
15. All fireplaces, fireplace inserts, and other fuel burning heat sources shall be properly installed and vented.
16. All interior and exterior stairways with four (4) or more steps and that are attached to the structure, must be equipped with a hand railing.
17. All interior and exterior guardrails, such as deck railings, must be able to withstand a two hundred pound (200#) impact force.
18. Emergency Escape and Rescue Openings:
 - A. For all dwelling units constructed after the effective date of this Ordinance every sleeping area shall have at least one (1) operable emergency escape and rescue opening. Sill height shall not be more than forty-four inches (44") above the floor. Openings shall open directly into a public way or to a yard or court that opens to a public way.
 - B. Minimum net clear opening at grade floor openings shall be five (5) square feet and five point seven (5.7) square feet at upper floors. Minimum net clear height is twenty-four inches (24") and net clear width is twenty inches (20").
 - C. For all dwelling units constructed prior to the effective date of this Ordinance, every sleeping area shall have at least one (1) operable emergency escape and rescue opening that complies with this Section. If no such emergency escape or rescue opening exists, then an alternative may be accepted by the Tillamook County Building Official pursuant to the currently adopted Oregon Residential Specialty Code.
 - D. Every sleeping area in a short-term rental that does not comply with this Section, shall not be used as a sleeping area and shall be equipped with a door that remains locked at all times when the dwelling unit is being used as a short-term rental. Such a noncompliant sleeping area shall not be included in the maximum occupancy calculation for the STR. The contact person shall notify every renter, in writing, that the non-compliant sleeping area may not be used for sleeping.
 - E. At any time after a license has been granted for an STR pursuant to this Ordinance, the owner upon submission of zoning and building permits may bring a non-compliant sleeping area into compliance and upon a re-certification of compliance by the Tillamook

County Building Official pursuant to the currently adopted Oregon Residential Specialty Code, and a new STR license shall be issued that includes the increase in maximum occupancy associated with bringing a non-compliant sleeping area into compliance.

19. Exterior hot tubs shall have adequate structural support and shall have a locking cover or other barrier to adequately protect against potential drowning when a hot tub is not available for permissive use.
20. Short-term Rental Served by Sewer: The maximum occupancy for a short-term rental unit shall be calculated on the basis of an average of two (2) persons per sleeping area plus an additional two (2) persons. For the purpose of maximum occupancy, those under two (2) years of age shall not be counted. Tents and recreational vehicles shall not be used to increase the number of people approved to occupy a short-term rental.
21. There shall be one (1) parking space available for each approved sleeping area in a short-term rental, plus one (1) additional parking space. Off-street parking shall be used if physically available. If a sufficient number of off-street parking spaces are not available for the authorized number of vehicles, then on-street shall be limited to two (2) vehicles. Parking shall not, under any circumstances, hinder the path of any emergency vehicle. Trailers for boats and all-terrain vehicles may be allowed but shall not exceed the allowable on street parking for each short-term rental property. Renters may be cited and fined under existing State law or under applicable City ordinances in the event they park illegally.
22. The contact person shall notify every renter in writing of the required off-street parking and other parking spaces available to serve the short-term rental. Language shall be included in the notice that parking shall not, under any circumstances, hinder the path of any emergency vehicle and that renters may be cited and fined if this requirement is not adhered to.
23. A house number, visible from the street, shall be maintained.
24. Pets
 - E. Pets shall be restricted from continuous or excessive barking.
 - F. Pets shall be kept on leashes or contained to limited area when outside of the STR structure.
25. Exterior Lighting and Security Lighting. Lighting onsite shall be the minimum necessary wattage to illuminate a specific area, such as an entry or walkway. Exterior lights and security lights shall be shielded so as not to cast glare on adjacent property. Glare from exterior lights or security lights shall be shielded from adjacent uses and shall be the minimum necessary to illuminate the property. All lighting shall be designed and located so as to prevent the casting of glare or direct light from artificial illumination upon adjacent public streets, the night sky, or adjacent property.
25. All STR's shall have an emergency "Go Bag" that contains emergency supplies for 72-hours for two (2) people based on recommendations by the Red Cross.
26. Commercial liability insurance is required for STR.

Section 13. *Single-Family* Short Term Rental (STR) License Requirements and Revocation. All *Single-Family* STR's shall comply with the following requirements. Any owner or contact person who violates any requirements or allows any requirements to be violated, is subject to citation and fines in addition to and not in lieu of any other enforcement and penalties contained in this Ordinance or other City Ordinance or State law.

1. An STR License holder may transfer ownership of the real property to a trustee, a limited liability company, a corporation, a partnership, a limited partnership, a limited liability partnership, or other similar entity and not be subject to STR License revocation so long as the transferor lives and remains the only owner of the entity. Upon the transferor's death or the sale or transfer of his or her interest in the entity to another person, the STR License held by the transferor shall terminate.
2. If the owner has transferred his or her property to a trust of which the owner is the trustor, that person can have an ownership right, title, or interest in no more than one dwelling unit in the City that has a STR License. If the owner is a business entity such as a partnership, corporation, limited liability company, limited partnership, limited liability partnership or similar entity, any person who owns an interest in that business entity shall be considered an owner and such a person can have an ownership right, title, or interest in no more than one dwelling unit in a residential zone that is used for vacation rental or has a vacation rental dwelling STR License.
3. An STR License holder may transfer ownership of the real property to the STR License holder and a spouse or domestic partner with the right of survivorship and not be subject to STR License revocation; provided, that if the property subject to the STR License is in a residential zone the spouse or domestic partner does not own an interest in another vacation rental dwelling in a residential zone.
4. Annual License of STRs. The owner of an STR License shall obtain an annual revocable STR License under this ordinance to lawfully advertise, offer, operate, rent, or otherwise make available for occupancy or use an STR.
5. All owners of STRs within the City are required to register any units which are to be rented to third parties with the City, annually. All STR Licenses shall be submitted to the City by January 31 of the year the unit is registered, for on-going STRs. In the event that an owner begins renting their unit during the year, they shall register the unit prior to any rental of that unit.
6. An STR License shall be issued for a period of one calendar year or portion thereof and may be renewed annually provided all applicable standards of this ordinance are met.
7. The STR License shall be issued in the name of the property owner and is not transferable, except as described in 1-3 above. The STR License shall terminate and be deemed void when the holder sells or transfers the property approved as an STR. Except for exempted transfers related to right of survivorship, the death of a STR License holder terminates the STR application. If upon the death of the STR License holder the ownership of the property

transfers by operation of law to an executor or heir, then the STR License, subject to the STR License renewal process, shall provisionally continue in effect for a period of one year or until the heir or executor transfers the property to another person, whichever occurs first.

8. The city shall approve an application for an STR or STR License renewal if all the following are met:
 - F. The property proposed to be registered for an STR is located in the City and the owner does not have an ownership interest in any other property in the City used or approved for use as a STR.
 - G. The city manager has determined the property complies with this Ordinance.
 - H. The owner has provided information sufficient to verify a qualified person will be available to be contacted about use of the STR during and after business hours.
 - I. The owner has agreed to comply with all STR License and operational standards including any conditions such as specific occupancy requirements.
 - J. Any owner shall obtain a STR License prior to using the dwelling unit as an STR. Upon notification of the license requirement by the City of Bay City, continuing or subsequent instances of renting or advertising as a STR without a license shall be subject to citation and fines in addition to and not in lieu of any other enforcement and penalties contained in this Ordinance or other City Ordinance or State law. A license shall not be issued until fines related to a violation of this Ordinance and outstanding Transient Lodging Taxes for the subject property are paid in full.
9. The owner of each existing STR shall apply for and pay the appropriate fee for a STR License. Within thirty (30) days of applying for the STR License, it is the contact person's responsibility to contact the City of Bay City to ensure that entry to the structure can be granted by a person eighteen (18) years of age or above.
10. All STR Licenses shall be renewed annually by the end of the month of their application anniversary date and are subject to the annual fee.
11. A licensed STR shall not be required to pass a new inspection when a license is renewed, except in the following cases:
 - D. There has been a fire, flood or other event that caused substantial damage to the structure;
 - E. The license was revoked;
 - F. There has been an addition or substantial modification to the structure.
12. Billing notice will be sent to the owner in the month prior to the license renewal date. Such payment will be due by the last business day of the anniversary month.
13. If notice under section 5, subsection 5 B is provided to the owner and the payment is not received by the renewal date, a notice that the City of Bay City intends to terminate the license shall be sent to the contact person (if applicable) and owner. This notice shall allow

an additional thirty (30) days to comply with renewal provisions and shall specify that failure to comply will result in expiration of the license.

14. Revocation of License

- A. Violating any provision in this Ordinance, as well as non-compliance with any term or condition of a STR License, violation of any other City ordinance or violating any County or State law, may result in revocation of license, denial of an application to renew a license, enforcement and penalties as outlined in this Ordinance. Licenses that are terminated for non-renewal or non-payment shall not be considered a revocation of a license.
- B. In the sole discretion of the City, where a Building Code or Ordinance violation exists at a STR that presents an immediate serious fire or life safety risk, the City may immediately revoke the STR License as an emergency revocation. The City shall provide written documentation of the violation and reason for revocation prior to leaving the inspection site.
- G. Upon an emergency revocation, the STR shall not be rented or used as a STR.
- H. At any time following the emergency revocation of a STR License pursuant to this subsection, the City may reinstate the license upon a re- inspection by the City verifying that the subject Building Code or Ordinance violation has been corrected or a new STR License is obtained.
- I. If an application for a license or the renewal of a license is denied, or a license is revoked, the owner may appeal to the Bay City Manager by written notice delivered to the City within thirty (30) days of denial or revocation.
- J. The provisions of this Section are in addition to and not in lieu of any other enforcement and penalties contained in this Ordinance or other City or applicable Tillamook County Ordinance or State law.

Section 14. Limitations, Density and Spacing of STR’s.

There are certain limitations on the siting, location, density and spacing of a **Single-Family** STR within the City of Bay City.

- 1. **Single-Family** STR properties are restricted as described below. Existing STRs with valid registrations at the time of the enactment of this ordinance are exempt from this standard. STR s that discontinue or lose approved status through violations of this ordinance are subject to this standard.
- 2. **Single-Family** STR’s shall be limited to the following physical distances between each STR in each City zone district:
 - In the NHI Zone District.....0 feet
 - In the MI Zone District.....1 block face or 200 feet
 - In the LI Zone District.....2 block face or 400 feet
 - In the S3 Zone District.....1 block face or 200 feet

3. **Single-Family** STR's shall be limited to 5% of the housing stock in the City of Bay City. A City housing stock count will be available at the City Hall. The count is based on the most recent US Census information available for the City.
4. **Single-Family** STR's shall not be operated on a property where a legal Accessory Dwelling Unit exists.
5. **Single-Family** STR's cannot occupy an accessory dwelling unit (ADU).
6. **Single-Family** STR's shall not be operated on a property where an existing long term rental (longer than 30 days) use exists.

Section 15. Fees Established.

Annual **Single-Family** STR License Application and Fee.

4. Prior to engaging in the use of an STR for any period of time, a person shall apply for a revocable STR License for an STR on forms provided by the city, demonstrating the application meets the standards required of this ordinance. A person shall submit a completed application along with payment of the applicable fee. If a STR License application does not include all required information, including a copy of the city's approval and the required fee, the application will be considered incomplete and the city will notify the applicant in writing explaining the information required. If the applicant provides the missing required information within 60 days of the date of the notice, the application will be reviewed. If the applicant cannot provide the required information, the applicant may withdraw the application and the city will refund the application fee.
5. An annual STR License fee is charged by the City, as set by resolution by the City Council. As part of the STR License renewal process, the annual STR License fee must be paid annually at the time of STR License issuance. If this date is missed (after a 30-day grace period), a new STR License will need to be submitted. Approved STR License shall be posted at the site.
6. At the time an owner submits an application for a STR License, the owner shall pay to the City a license fee as set by resolution.

Section 16. **Single-Family** STR License Application Requirements.

1. An application packet for a STR License shall be completed and submitted to the City of Bay City by the owner of the STR on forms provided by the City and shall include, or be followed by, the following information:
 - A. A list of all property owners of the STR including names, address and telephone numbers. Property ownership for the purposes of this Ordinance shall consist of those persons listed on the Tillamook County tax records.
 - F. Certification by the City or their designee which includes the following:
 1. That, the STR complies with Standards found in section 5 of this Ordinance;

2. The maximum occupancy for the STR as defined by subsection 5(19) of this Ordinance; and
 3. A site plan depicting the dimensions and location of the available parking spaces as required by section 5 subsection 20 of this Ordinance.
- G. The name, address and telephone numbers of the contact person who shall be responsible and authorized to respond to complaints concerning the use of the STR.
- H. Proof of liability insurance coverage on the STR.
- I. Proof of garbage service from the local franchised garbage hauler.
- J. Completed Bay City Transient Lodging Tax Registration Form

Section 17. Inspection.

The City has no obligation to inspect the *Single-Family* STR. The City requires that the *Single-Family* STR application be notarized for certification for compliance with this ordinance at the time of submission. In the event that the City receives any complaint of non-compliance with this ordinance, the owner shall allow inspection of the *Single-Family* STR by the City's designated representative, upon 24 hour advance notice to owner by City. Further, if the City contracts with the County or with a private building inspector to conduct the inspection, the owner of the *Single-Family* STR shall be responsible for reimbursement to any out-of-pocket cost incurred by the City to inspect and verify compliance or non-compliance of the *Single-Family* STR with this Ordinance. The City shall bill the STR owner for such cost, which shall be due within 30 days of the billing date.

Section 18. Continuation of a *Single-Family* STR.

3. All *Single-Family* STR's shall be subject to re-submission by the applicant every year from the date of initial license approval. The annual renewal cycle shall commence upon date of adoption of this Ordinance with the cycle of a STR determined from the date of initial license approval.
4. The fee for an annual renewal fee shall be that fee set by City Council resolution.

ALL SHORT TERM RENTALS

Section 19. Complaints, Enforcement and Penalties.

1. Complaints/Nuisance. All complaints and nuisances documented in regard to an STR shall be considered non-compliance with STR standards.
2. Non-compliance with Standards. In the event of a complaint of noncompliance with any of the required standards set forth in Section 5, which is verified by the City designated representative, the owner may receive a fine as described below per violation for each day that the violation exists, after notice to the owner of the violation. If any violation continues for a period of 30 consecutive days, the City may terminate water service to the property until the STR unit is in compliance with the standards of this ordinance.

5. Enforcement.

- A. It shall be the duty of the City Manager to supervise the administration of this Ordinance, except as otherwise specified in this Ordinance. This Ordinance may be enforced by a member or designee of the City Manager.

6. Penalties.

- A. Non-compliance with STR License. In the event that the owner has failed to register the STR unit, the City shall notify the STR unit owner of the noncompliance and shall give the owner 15 days to register the unit. A late STR License fee as set by resolution by the City Council, shall be added onto the annual STR License fee.
 - B. Any owner, contact person, or renter who violates any part of this Ordinance is subject to citation and fines.
7. Violations of this Ordinance shall be deemed to be a violation and shall be punishable upon conviction by a minimum fine of \$250 per day and a maximum fine of \$1,000 per day, with a total fine not to exceed \$3,000 for each citation.
- A. Each day of violation of any part of this Ordinance constitutes a separate offense and is separately punishable, but may be joined in a single prosecution.
 - B. The penalties in this Section are in addition to and not in lieu of any other authorized actions the City may take under other Sections of this Ordinance or other Ordinances, and any criminal prosecution or penalties as provided by applicable Tillamook County Ordinance or State law.

Section 20. Severability.

The separate provisions of this Ordinance are hereby declared to be independent from one another; and if any clause, sentence, paragraph, section or part of this Ordinance shall, for any reason, be adjudged invalid by any court of competent jurisdiction, all remaining parts shall remain in full force and effect. If any section, subsection, provision, clause or paragraph of this Ordinance shall be adjudged or declared by any Court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect the validity or the remaining portions of this Ordinance and it is hereby expressly declared that every other section, subsection, provision, clause or paragraph of this Ordinance, irrespective of the portion thereby declared to be unconstitutional or invalid, be valid.

Section 21. Repeal of Conflicting Ordinances.

Any portions of any other Ordinance previously enacted by the City, which are inconsistent with the provisions of this Ordinance, are hereby repealed.

Section 22. Emergency.

The Bay City Council finds that the enactment of this Ordinance is necessary for the public health, safety and general welfare, an emergency exists and this Ordinance shall take effect immediately upon passage by the City of Bay City Council.

The City of Bay City deems an emergency to exist to effectuate a timely and efficient implementation of the standards for STRs and to allow for a January 1 start date for STR Licenses, which is a health and safety factor, and therefore this ordinance shall be in full force and effect upon passage by the Council and upon signature by the Mayor.

PASSED and ADOPTED by the City Council this ___ day of _____, 2022 and

APPROVED by the Mayor this ___ day of _____ 2022

DRAFT



97th ANNUAL LOC CONFERENCE

October 5 – 7, 2022 | The Riverhouse in Bend

Designation of Voting Delegate at LOC Annual Membership Meeting

The LOC’s Annual Membership meeting will be held Friday, October 7 at 11 a.m. Each LOC member city is entitled to cast one vote at the membership meeting; however, all city officials are encouraged to attend the meeting.

This year's membership meeting will be hybrid style, so members can attend and cast their vote via Zoom or in person. Please indicate below if your voting delegate plans on attending the meeting in person or virtually. Additional details on how to attend and vote via Zoom will be sent to the voting delegate one week before the meeting. **All final virtual voting delegates must be designated a minimum of 24 hours prior to the Annual Business Meeting.**

Please answer the questions below to indicate who will represent your city as a voting delegate and alternate delegate. Delegates attending the meeting in person should pick up a voting card at the check-in desk on Friday morning prior to entering the membership meeting.

NOTE: *Delegates may not vote without a voting card, and voting cards will be issued only to a person indicated on this form. Voting by proxy will not be permitted.*

FOR THE CITY OF _____

VOTING DELEGATE:

Name _____ Title _____

Email _____

ALTERNATE:

Name _____ Title _____

Email _____

DELEGATE WILL BE ATTENDING:

In Person

Virtually

Return this form by

September 23 to:

League of Oregon Cities

Attn. Lisa Trevino

ltrevino@orcities.org

1201 Court St. NE, Suite 200

Salem, OR 97301

Submitted by:

Name _____

Title _____

Phone _____

Email _____

**MEMORANDUM OF AGREEMENT (MOA)
FOR THE
COORDINATED HOMELESS RESPONSE SYSTEM**

This Memorandum of Agreement, hereinafter **AGREEMENT**, is made and entered into by and between the City of Nehalem, a municipal corporation, hereinafter **NEHALEM**; the City of Manzanita, a municipal corporation, hereinafter **MANZANITA**; the City of Wheeler, a municipal corporation, hereinafter **WHEELER**; the City of Rockaway Beach, a municipal corporation, hereinafter **ROCKAWAY**; the City of Garibaldi, a municipal corporation, hereinafter **GARIBALDI**; the City of Bay City, a municipal corporation, hereinafter **BAY CITY**; the City of Tillamook, a municipal corporation, hereinafter **TILLAMOOK**; the Tillamook County Community Action Resources Enterprises, Inc., a non-profit corporation, hereinafter **CARE**; Tillamook County, hereinafter **COUNTY**, a political subdivision of the state of Oregon, referred to collectively as **PARTIES**.

RECITALS

PURPOSE

- A. The Oregon Legislature passed House Bill 4123 during the 2022 legislative session to provide grants to local governments and non-profit corporations to address the homelessness crisis.
- B. The State of Oregon Department of Administrative Services appropriated \$1,000,000 to Tillamook County through Agreement #107-2022-4123-07.
- C. The purpose of this AGREEMENT is to create a coordinated homeless response system ('System') and to define PARTIES' responsibilities associated with implementation of House Bill 4123.

AGREEMENT

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants, promises and undertakings hereinafter set forth, PARTIES agree as follows:

1. Rights, Duties, and Obligations of **PARTIES**. PARTIES shall:
 - 1.1 Establish a coordinated homeless response office, hereinafter "Office", and a centralized point of contact;
 - 1.2 Establish a coordinated homeless response advisory board, hereinafter "Advisory Board", to meet monthly with representation from the governing body of each of the member governments;
 - 1.3 Establish a coordinated homeless response community advisory board, hereinafter "Community Advisory Board", to meet quarterly with representation from people with lived experience of homelessness; law enforcement; McKinney Vento Liaisons for youth experiencing homelessness; and organizations serving and advocating for veterans, homeless youth, youth exiting the foster care system, individuals exiting the criminal justice system, people with disabilities and aging adults, health care systems, domestic violence and sexual assault survivors, members of lesbian, gay, bisexual, transgender, queer or questioning (LGBTQ) communities, people experiencing behavioral health and substance use disorders, faith communities and business communities;

- 1.4 Adopt a five-year strategic plan by June 1, 2023, to identify and set goals for addressing within unincorporated areas of Tillamook County and the participating cities:
 - 1.4.1 Funding to support ongoing operations,
 - 1.4.2 Increasing or streamlining resources,
 - 1.4.3 Incorporating national best practices for ending homelessness,
 - 1.4.4 Eliminating racial disparities within homeless services, and
 - 1.4.5 Creating pathways to permanent and supportive housing that costs thirty percent (30%) or less of gross household income to local populations experiencing homelessness; and
 - 1.5 Provide an annual report to Oregon Housing and Community Services no later than November 15, 2023 and September 15, 2024 on:
 - 1.5.1 The goals adopted in the five-year strategic plan and the progress made in implementing the plan,
 - 1.5.2 Other changes in homelessness services, ordinances of member governments specifically related to member government actions arising out of the agreement, and
 - 1.5.3 Identified challenges and opportunities relating to:
 - 1.5.3.1 Regional coordination of homelessness service and planning,
 - 1.5.3.2 Needs for technical assistance from Oregon Housing and Community Services, and
 - 1.5.3.3 Addressing racial disparities through partnerships with culturally specific and responsive organizations.
2. Rights, Duties, and Obligations of **NEHALEM, MANZANITA, WHEELER, ROCKAWAY, GARIBALDI, BAY CITY, AND TILLAMOOK**. NEHALEM, MANZANITA, WHEELER, ROCKAWAY, GARIBALDI, BAY CITY, AND TILLAMOOK shall:
- 2.1 Appoint one member from staff, or a public body to which they are elected or appointed, to serve for a term of five **(5) years** and commit up to five **(5) hours per month** to:
 - 2.1.1 Attend monthly Advisory Board meetings (1.5 hours) to engage in “needs-based” planning and decision-making to identify and track the scope of challenges, weaknesses, and constraints associated with homelessness and the efforts, services, and ordinances to address it,
 - 2.1.2 Attend quarterly Community Advisory Board meetings (2 hours) to engage in “asset-based” visioning and community engagement with member cities and multiple participating stakeholders to capitalize on strengths and expand upon opportunities arising out of the agreement,
 - 2.1.3 Assist Project staff to guide or coordinate two annual presentations (semi-annually) to update City Council on the progress and to seek guidance on the future work of the Advisory Committee,
 - 2.1.4 Provide quarterly feedback to program staff in a 1-hour structured meeting to gather quantitative and qualitative input to evaluate the progress of the Advisory Committee, and
 - 2.1.5 Fill any vacancies within 30 to 60 calendar days to ensure continuous representation.
3. Rights, Duties, and Obligations of **CARE**. CARE shall:
- 3.1 Appoint dedicated staff to support the Office at 1.0 FTE;
 - 3.2 Appoint senior staff to oversee the operations of the Office at 0.1 FTE;
 - 3.3 Appoint additional staff as needed to support the Office;

- 3.4 Appoint one member from staff to serve for a term of five **(5) years** and commit up to five (5) hours per month to:
- 3.4.1 Attend monthly Advisory Board meetings (1.5 hours) to engage in “needs-based” planning, visioning, community engagement, and decision-making with multiple participating stakeholders,
 - 3.4.2 Attend quarterly Community Advisory Board meetings (2 hours) to engage in “asset-based” visioning and community engagement with member cities and multiple participating stakeholders to capitalize on strengths and expand upon opportunities arising out of the agreement,
 - 3.4.3 Assist Project staff to guide or coordinate two annual presentations (semi-annually) to update participating City Councils on the progress and seek guidance on the future work of the Advisory Committee,
 - 3.4.4 Provide quarterly feedback to program staff in a 1-hour structured meeting to gather quantitative and qualitative input to evaluate the progress of the Advisory Committee, and
 - 3.4.5 Fill any vacancies within 30 to 60 calendar days to ensure continuous representation.

4. Rights, Duties, and Obligations of **COUNTY**. COUNTY shall:

- 4.1 Serve as the project lead to oversee the efforts and progress of participating organizations;
- 4.2 Appoint County staff to serve as Program Manager and to support the Advisory Board at 0.3 FTE;
- 4.3 Acquire technical assistance and capacity building, including contracting with consultants;
- * 4.4 Pay participating cities an administrative cost of \$5,000 for Year 1;
- 4.5 Coordinate community outreach and engagement;
- 4.6 Coordinate with the Rural Oregon Continuum of Care;
- 4.7 Complete a strategic plan;

5. TERMINATION.

This AGREEMENT shall terminate upon the written mutual consent of PARTIES.

6. INDEMNITY. Each party shall include appropriate indemnity clauses in any design or construction contracts issued for the Project. Such indemnity clauses shall require consultants, subconsultants, contractors, subcontractors, and suppliers to defend, indemnify and hold the PARTIES harmless from all claims, costs, damages, or expenses of any kind, including attorneys' fees and other costs and expenses of litigation, for personal injury or property damage to the extent such claims, costs, damages, or expenses arise out of that party's fault.

7. GENERAL PROVISIONS.

- 7.1 MODIFICATION & WAIVER. The rights and duties under this AGREEMENT shall not be modified, delegated, transferred or assigned, except upon the written-signed consent of the parties. Failure to enforce any provision of this AGREEMENT shall not operate as a waiver of such provision or of any other provision.
- 7.2 ATTORNEY FEES. Attorney fees, costs and disbursements necessary to enforce this agreement through mediation, arbitration and/or litigation, including appeals, shall be awarded to the prevailing party, unless otherwise specified herein or agreed.

- 7.3 LEGAL REPRESENTATION. In entering into this AGREEMENT, each party has relied solely upon the advice of their own attorney. Each party has had the opportunity to consult with counsel.
- 7.4 NOTICES. Any notice required or permitted under this AGREEMENT shall be in writing and deemed given when:
 - 7.4.1 actually delivered if not sent by mail as described below, or
 - 7.4.2 three days after deposit in United States certified mail, postage prepaid, addressed to the other party at their last known address.
- 7.5 LANGUAGE. The headings of the AGREEMENT paragraphs are intended for information only and shall not be used to interpret paragraph contents. All masculine, feminine and neuter genders are interchangeable. All singular and plural nouns are interchangeable, unless the context requires otherwise.
- 7.6 SAVINGS. Should any clause or section of this AGREEMENT be declared by a court to be void or voidable, the remainder of this AGREEMENT shall remain in full force and effect.
- 7.7 JURISDICTION; LAW. This AGREEMENT is executed in the State of Oregon and is subject to Tillamook County and Oregon law and jurisdiction. Venue shall be in Tillamook County, Oregon, unless otherwise agreed by the parties.
- 7.8 NO THIRD PARTY BENEFICIARIES. There are no intended third-party beneficiaries of this AGREEMENT.

8. AGREEMENT TERM. The term of this AGREEMENT shall begin XXXX and end June 30, 2023.

ACKNOWLEDGMENT: EACH PARTY REPRESENTS TO THE OTHER BY THEIR SIGNATURES BELOW THAT EACH HAS READ, UNDERSTANDS, AND AGREES TO ALL COVENANTS, TERMS AND CONDITIONS OF THIS AGREEMENT. EACH PARTY REPRESENTS TO THE OTHER TO HAVE THE ACTUAL AND/OR APPARENT AUTHORITY TO BIND THEIR RESPECTIVE LEGAL PERSONS, CORPORATE OR OTHERWISE, IN CONTRACT.

CITY OF NEHALEM DATED THIS ____ DAY OF _____, 2022

Bill L. Dillard, Jr., Mayor

CITY OF MANZANITA DATED THIS ____ DAY OF _____, 2022

Mike Scott, Mayor

CITY OF WHEELER DATED THIS ____ DAY OF _____, 2022

Doug Honeycut, Mayor

CITY OF ROCKAWAY BEACH DATED THIS ____ DAY OF _____, 2022

Sue Wilson, Mayor

CITY OF GARIBALDI

DATED THIS ____ DAY OF _____, 2022

Tim Hall, Mayor

CITY OF BAY CITY

DATED THIS ____ DAY OF _____, 2022

David McCall, Mayor

CITY OF TILLAMOOK

DATED THIS ____ DAY OF _____, 2022

Aaron Burris, Mayor

**TILLAMOOK COUNTY COMMUNITY
ACTION RESOURCES ENTERPRISES, INC.**

DATED THIS ____ DAY OF _____, 2022

Peter Starkey, Executive Director

**THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON**

DATED THIS ____ DAY OF _____, 2022

Aye Nay Abstain/Absent

David Yamamoto, Chair

___ ___ ___/___

Erin D. Skaar, Vice-Chair

___ ___ ___/___

Mary Faith Bell, Commissioner

___ ___ ___/___

ATTEST: Tassi O'Neil, County Clerk

APPROVED AS TO FORM

By: _____
Special Deputy

William K. Sargent, County Counsel



2717 WESTERN AVE. No. 1020, SEATTLE, WA 98121 TELEPHONE 206.223.0681

PROPOSAL 2 SEPT 2022

Liane Welch

City Manager, Bay City, Oregon

PROJECT: BAY CITY LOGO

We are pleased to present the following proposal and plan for the development of a logo for the City of Bay City, Oregon. The following outlines our services as well as a brief explanation of our process. We have found these phases to be helpful and necessary components for all successful projects.

Components

Visual Identity Design / logo and logotype

Identity design combines the integration of word and image and forms the foundation of communicating to your audience an understanding and awareness of Bay City.

Process

Phase 1 Research & Goals

Preliminary research is necessary and important for us in order to develop a working knowledge of the project and the criteria and needs to be addressed both in regards to immediate needs and in the future. With this in mind, we will review existing brand communications; develop and distribute a short survey to approximately 10 key stakeholders (tbd) in Bay City; and participate in any necessary additional discussions. This initial phase will be primary to determining visual approach, audience targeting and long-and short-term objectives.

Phase 2 Concept & Preliminary Design

Three approaches to the logo design will be explored in this second phase using the information gathered as a logical progression. Concept generation is a fluid idea phase where it is important to maintain flexibility to all options and directions. At the end of this phase, visual approaches will be presented and reviewed by the core team.

Phase 3 Design Development

The selected logo concept design will be refined based on client feedback and finalized before being taken into final production. Any images, illustrations, or photography will be detailed and approved.

Phase 4 Production & Documentation

A final package of logo files (up to 6 distinct versions) will be produced and distributed, along with a short guide detailing proper usage and guidelines.



Our Services

Partners in Design's services include the following:

- meetings and discussions to establish objectives
- informational survey sent to key stakeholders
- preliminary concepts: 3 directions
- design development of selected design direction
- production of set of 6 digital files appropriate for multiple usage
- guidelines governing proper usage of the program's design elements and formats for client use, including specifications for graphics and colors.

Deliverables: identity mark in all digital formats needed for future reproduction, and transfer of unlimited usage rights

\$ 4,675.00

Proposed fee is based on estimated 55 project hours required at a nonprofit design and production rate of \$85/per hour. Expenses are in addition to project fees.

Schedule

Project timeline is estimated at 4-6 weeks to ensure time for review and approvals.

Payment Schedule

Services will be invoiced in two payments, if possible: One-half progress payment at the completion of approved designs and final payment + reimbursable expenses when files are released to client. All invoices are payable within thirty (30) days of receipt. A 1.5% monthly service charge is payable on all overdue balances. Washington State Sales Tax is paid on all materials.

Please let us know if you have any questions or require any additional information and thank you for this opportunity!

Sharon Mentyka

Partners in Design

THANK YOU!

This proposal includes final design and production services for the items listed above, estimated at an hourly rate of \$ 85/hr. Fees are for design services only and do not include reimbursable expenses which include but are not limited to graphic materials, imagesetting and reproduction, travel, telephone and messengers. Reimbursable expenses are billed at cost plus 10%. Mileage is billed at .56/mile. Any new photography or illustration is not included in this estimate. Production and on-press supervision is billed additionally at the hourly rate. Printing costs are not a part of this agreement and will be billed directly to the client.

**CITY OF BAY CITY
RESOLUTION NO. 2022-22**

A RESOLUTION RECOGNIZING UNANTICIPATED REVENUE FOR THE CITY OF BAY CITY FROM THE STATE OF OREGON ACTING BY AND THROUGH THE DEPARTMENT OF ADMINISTRATION SERVICES FOR THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUND (CSLFRF), SECOND PAYMENT, AND MAKING APPROPRIATIONS

WHEREAS the City will receive revenue from the State of Oregon under sections 602(b) and 603(b) of the Social Security Act as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2

AND WHEREAS the City could not have foreseen the need for additional revenue for COVID-19 relief when preparing for and adopting the original budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023. Additional revenue is \$155,924.68. This is the second payment under this program to the City of Bay City.

NOW THERFORE, be it resolved by the City Council of the City of Bay City recognizing the additional revenue and appropriates the funds as follows:

GENERAL FUND

<u>RESOURCES</u>	<u>BUDGETED</u>	<u>CHANGE</u>	<u>NEW AMOUNT</u>
100-30-4800			
Miscellaneous	\$1,500	+\$25,000	\$26,500
<u>EXPENDITURES</u>			
100-30-6350			
Person Protective Equipment	\$21,000	+\$25,000	\$46,000

RECREATION FUND

<u>RESOURCES</u>			
100-50-4430	\$90,100	+\$25,000	\$115,100
Other Grants			
<u>EXPENDITURES</u>			
100-50-6995	\$90,000	+\$25,000	\$115,000
Projects			

SEWER OPERATING FUND

<u>RESOURCES</u>	<u>BUDGETED</u>	<u>CHANGE</u>	<u>NEW AMOUNT</u>
602-00-4800			
Miscellaneous	\$1,500	+\$105,924.68	\$107,424.68
 <u>EXPENDITURES</u>			
602-00-6325			
Utility System Repairs (I&I)	\$60,000	+\$105,924.68	\$165,924.68

ADOPTED by the City Council of the City of Bay City and APPROVED by the Mayor of Bay City on this 13th day of September 2022.

ATTEST:

Lindsey Gann, City Recorder

David McCall, Mayor

DEPARTMENT OF THE TREASURY

31 CFR Part 35

RIN 1505-AC77

Coronavirus State and Local Fiscal Recovery Funds

AGENCY: Department of the Treasury.

ACTION: Final rule.

SUMMARY: The Secretary of the Treasury (Treasury) is adopting as final the interim final rule published on May 17, 2021, with amendments. This rule implements the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act.

DATES: The provisions in this final rule are effective April 1, 2022.

FOR FURTHER INFORMATION CONTACT:

Katharine Richards, Director, Coronavirus State and Local Fiscal Recovery Funds, Office of Recovery Programs, Department of the Treasury, (844) 529-9527.

SUPPLEMENTARY INFORMATION:

I. Introduction

Overview

Since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the pandemic has caused severe, intertwined public health and economic crises. In March 2021, as these crises continued, the American Rescue Plan Act of 2021 (ARPA)¹ established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) to provide state, local, and Tribal governments² with the resources needed to respond to the pandemic and its economic effects and to build a stronger, more equitable economy during the recovery. The U.S. Department of the Treasury (Treasury) issued an interim final rule implementing the SLFRF program on May 10, 2021³ and has since disbursed over \$240 billion to state, local, and Tribal governments and received over 1,500 public comments on the interim final rule. Treasury is now issuing this final rule which responds to public comments, implements the ARPA statutory provisions on eligible and ineligible uses of SLFRF funds, and

makes several changes to the provisions of the interim final rule, summarized below in the section Executive Summary of Major Changes.

Since Treasury issued the interim final rule in May 2021, both the public health and economic situations facing the country have evolved. On the public health front, the United States has made tremendous progress in the fight against COVID-19, including a historic vaccination campaign that has reached over 80 percent of adults with at least one dose and is reaching millions of children as well.⁴ However, the disease continues to present an imminent threat to public health, especially among unvaccinated individuals. As the Delta variant spread across the country this summer and fall, the United States faced another severe wave of cases, deaths, and strain on the healthcare system, with the risk of hospitalization and mortality exponentially greater to unvaccinated Americans. COVID-19 has now infected over 50 million and killed over 800,000 Americans since January 2020; tens of thousands of Americans continue to be infected each day.⁵ Even as the nation recovers, new and emerging COVID-19 variants may continue to pose threats to both public health and the economy. Moving forward, state, local, and Tribal governments will continue to play a major role in responding through vaccination campaigns, testing, and other services.

The economic recovery similarly has made tremendous progress but faces continued risks from the disease and the disruptions it has caused. In the early months of the pandemic, the United States experienced the sharpest economic downturn on record, with unemployment spiking to 14.8 percent in April 2020.⁶ The economy has gradually added back jobs, with growth accelerating in the first half of 2021.⁷ However, as the Delta variant spread, the intensified health risks and renewed disruptions slowed growth, demonstrating the continued risks from the virus. By fall 2021, the economy had

exceeded its pre-pandemic size⁸ and unemployment had fallen below 5 percent,⁹ but despite this progress, too many Americans remain unemployed, out of the labor force, or unable to pay their bills, with this pain particularly acute among lower-income Americans and communities of color. Again, moving forward, state, local, and Tribal governments will remain on the frontlines of the economic response and rebuilding a stronger economy in the aftermath of the pandemic.

However, as state, local, and Tribal governments continue to face substantial needs to respond to public health and economic conditions, they have also experienced severe impacts from the pandemic and resulting recession. State, local, and Tribal governments cut over 1.5 million jobs in the early months of the pandemic amid sharp declines in revenue and remain over 950,000 jobs below their pre-pandemic levels.¹⁰ As the Great Recession demonstrated, austerity among state, local, and Tribal governments can hamper overall economic growth and severely curtail the ability of governments to serve their constituents.

Recognizing these imperatives, the SLFRF program provides vital resources for state, local, and Tribal governments to respond to the pandemic and its economic effects and to replace revenue lost due to the public health emergency, preventing cuts to government services. Specifically, the ARPA provides that SLFRF funds¹¹ may be used:

- (a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (b) To respond to workers performing essential work during the COVID-19

⁸ U.S. Bureau of Economic Analysis, Real Gross Domestic Product [GDPC1], retrieved from FRED, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/series/GDPC1> (last visited December 7, 2021).

⁹ U.S. Bureau of Labor Statistics, *supra* note 6.

¹⁰ U.S. Bureau of Labor Statistics, All Employees, State Government [CES9092000001] and All Employees, Local Government [CES9093000001], retrieved from FRED, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/series/CES9092000001> and <https://fred.stlouisfed.org/series/CES9093000001> (last visited December 7, 2021).

¹¹ The ARPA adds section 602 of the Social Security Act, which creates the State Fiscal Recovery Fund, and section 603 of the Social Security Act, which creates the Local Fiscal Recovery Fund (together, SLFRF). Sections 602 and 603 contain substantially similar eligible uses; the primary difference between the two sections is that section 602 establishes a fund for states, territories, and Tribal governments and section 603 establishes a fund for metropolitan cities, nonentitlement units of local government, and counties.

⁴ Centers for Disease Control and Prevention, COVID Data Tracker: COVID-19 Vaccinations in the United States, <https://covid.cdc.gov/covid-data-tracker/#vaccinations> (last visited December 31, 2021).

⁵ Centers for Disease Control and Prevention, COVID Data Tracker, <http://www.covid.cdc.gov/covid-data-tracker/#datatracker-home> (last visited December 7, 2021).

⁶ U.S. Bureau of Labor Statistics, Unemployment Rate [UNRATE], retrieved from FRED, Federal Reserve Bank of St. Louis; <https://fred.stlouisfed.org/series/UNRATE> (last visited December 7, 2021).

⁷ *Id.*

¹ Public Law 117-2. <https://www.congress.gov/117/plaws/publ2/PLAW-117publ2.pdf>.

² Throughout this Supplementary Information, Treasury uses “state, local, and Tribal governments” or “recipients” to refer generally to governments receiving SLFRF funds; this includes states, territories, Tribal governments, counties, metropolitan cities, and nonentitlement units of local government.

³ 86 FR 26786 (May 17, 2021).

public health emergency by providing premium pay to eligible workers;

(c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and

(d) To make necessary investments in water, sewer, or broadband infrastructure.

In addition, Congress specified two types of ineligible uses of funds: funds may not be used for deposit into any pension fund or, for states and territories only, to directly or indirectly offset a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation.

Issued May 10, 2021, Treasury's interim final rule provided further detail on eligible uses of funds within the four statutory categories, ineligible uses of funds, and administration of the program. The interim final rule provided state, local, and Tribal governments substantial flexibility to determine how best to use payments from the SLFRF program to meet the needs of their communities. The interim final rule aimed to facilitate swift and effective implementation by establishing a framework for determining the types of programs and services that are eligible under the ARPA along with examples of eligible uses of funds that state, local, and Tribal governments may consider.

State, local, and Tribal governments are already deploying SLFRF funds to make an impact in their communities. The SLFRF program ensures that state, local, and Tribal governments have the resources needed to fight the pandemic, sustain and strengthen the economic recovery, maintain vital public services, and make investments that support long-term growth, opportunity, and equity. Treasury looks forward to supporting and engaging with state, local, and Tribal governments as they use these funds to make transformative investments in their communities. Finally, with so many pressing and effective ways to use SLFRF funds, there is no excuse for waste, fraud, or abuse of these funds.

Treasury received over 1,500 comments spanning nearly all aspects of the interim final rule. The final rule considers and responds to comments, provides clarification to many aspects of the interim final rule, and makes several changes to eligible uses under the program, summarized immediately below.

Executive Summary of Major Changes and Clarifications

The final rule provides broader flexibility and greater simplicity in the program, in response to public comments. Among other clarifications and changes, the final rule provides for the following:

- **Public Health and Negative Economic Impacts:** In addition to programs and services, the final rule clarifies that recipients may use funds for capital expenditures that support an eligible COVID-19 public health or economic response. For example, recipients may build certain affordable housing, childcare facilities, schools, hospitals, and other projects consistent with the requirements in this final rule and the Supplementary Information.

In addition, the final rule presumes that an expanded set of households and communities are "impacted" or "disproportionately impacted" by the pandemic, thereby allowing recipients to provide responses to a broad set of households and entities without requiring additional analysis. Further, the final rule provides a broader set of enumerated eligible uses available for these communities as part of COVID-19 public health and economic response, including making affordable housing, childcare, and early learning services eligible in all impacted communities and making certain community development and neighborhood revitalization activities eligible for disproportionately impacted communities.

Further, the final rule allows for a broader set of uses to restore and support government employment, including hiring above a recipient's pre-pandemic baseline, providing funds to employees that experienced pay cuts or furloughs, avoiding layoffs, and providing retention incentives.

- **Premium Pay:** The final rule offers more streamlined options to provide premium pay, by broadening the share of essential workers who can receive premium pay without a written justification while maintaining a focus on lower-income and frontline essential workers.

- **Revenue Loss:** The final rule offers a standard allowance for revenue loss of up to \$10 million, not to exceed a recipient's SLFRF award amount, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. Recipients that select the standard allowance may use that amount for government services.

- **Water, Sewer, and Broadband Infrastructure:** The final rule

significantly broadens eligible broadband infrastructure investments to address challenges with broadband access, affordability, and reliability, and adds additional eligible water and sewer infrastructure investments, including a broad range of lead remediation and stormwater management projects.

Structure of the Supplementary Information

In addition to this Introduction, this Supplementary Information is organized into four sections: (1) Eligible Uses, (2) Restrictions on Use, (3) Program Administration Provisions, and (4) Regulatory Analyses.

The Eligible Uses section describes the standards to determine eligible uses of funds in each of the four eligible use categories:

(1) Responding to the public health and negative economic impacts of the pandemic (which includes several sub-categories)

(2) Providing premium pay to essential workers

(3) Providing government services to the extent of revenue loss due to the pandemic, and

(4) Making necessary investments in water, sewer, and broadband infrastructure.

Each eligible use category has separate and distinct standards for assessing whether a use of funds is eligible. Standards, restrictions, or other provisions in one eligible use category do not apply to the others. Therefore, recipients should first determine which eligible use category a potential use of funds fits within, then assess whether the potential use of funds meets the eligibility standard or criteria for that category. In the case of uses to respond to the public health and negative economic impacts of the pandemic, recipients should also determine which sub-category the eligible use fits within (*i.e.*, public health, assistance to households, assistance to small businesses, assistance to nonprofits, aid to impacted industries, or public sector capacity and workforce), then assess whether the potential use of funds meets the eligibility standard for that sub-category. Treasury does not pre-approve uses of funds; recipients are advised to review the final rule and may pursue eligible projects under it.

In some sections of the rule, Treasury identifies specific uses of funds that are eligible, called "enumerated eligible uses"; for example, Treasury provides many enumerated eligible uses of funds to respond to the public health and negative economic impacts of the pandemic. Uses of funds that are not specifically named as eligible in this

final rule may still be eligible in two ways. First, under the revenue loss eligible use category, recipients have broad latitude to use funds for government services up to their amount of revenue loss due to the pandemic. A potential use of funds that does not fit within the other three eligible use categories may be permissible as a government service, which recipients can fund up to their amount of revenue loss. For example, transportation infrastructure projects are generally ineligible as a response to the public health and negative economic impacts of the pandemic; however, a recipient could fund these projects as a government service up to its amount of revenue loss, provided that other restrictions on use do not apply. See sections Revenue Loss and Restrictions on Use for further information. Second, the eligible use category for responding to the public health and negative economic impacts of the pandemic provides a non-exhaustive list of enumerated eligible uses, which means that the listed eligible uses include some, but not all, of the uses of funds that could be eligible. The Eligible Uses section provides a standard for determining if other uses of funds, beyond those specifically enumerated, are eligible. If a recipient would like to pursue a use of funds that is not specifically enumerated, the recipient should use the standard and other guidance provided in the section Public Health and Negative Economic Impacts to assess whether the use of funds is eligible.

Next, the Restrictions on Use section describes limitations on how funds may be used. Treasury has divided the Restriction on Use section into (A) statutory restrictions under the ARPA, which include (1) offsetting a reduction in net tax revenue, and (2) deposits into pension funds, and (B) other restrictions on use, which include (1) debt service and replenishing reserves, (2) settlements and judgments, and (3) general restrictions. These restrictions apply to all eligible use categories; however, some restrictions apply only to certain types of recipient governments, and recipients are advised to review the final rule to determine which restrictions apply to their type of government (e.g., state, territory, Tribal government, county, metropolitan city, or nonentitlement unit of government). To reiterate, for recipient governments covered by a specific restriction, that restriction applies to all eligible use categories and any use of funds under the SLFRF program. Specifically:

- For states and territories only, funds may not be used to offset directly or

indirectly a reduction in net tax revenue resulting from a change in state or territory law.

- For all recipients except Tribal governments, funds may not be used for deposits into a pension fund.

- For all recipients, funds may not be used for debt service or replenishing financial reserves.

- All recipients must also comply with three general restrictions. First, a recipient may not use SLFRF funds for a program, service, or capital expenditure that conflicts with or contravenes the statutory purpose of ARPA, including a program, service, or capital expenditure that includes a term or condition that undermines efforts to stop the spread of COVID-19. Second, recipients may not use SLFRF funds in violation of the conflict-of-interest requirements contained in the Award Terms and Conditions, including any self-dealing or violation of ethics rules. Lastly, recipients should be aware that federal, state, and local laws and regulations, outside of SLFRF program requirements, also apply, including for example, environmental laws and federal civil rights and nondiscrimination requirements, which include prohibitions on discrimination on the basis of race, color, national origin, sex (including sexual orientation and gender identity), religion, disability, age, or familial status (having children under the age of 18).

The Program Administration Provisions section describes the processes and requirements for administering the program on an ongoing basis, specifically as relates to the following: Distribution of funds, timeline for using funds, transfer of funds from a recipient to different organizations, use of funds for program administration, reporting on use of funds, and remediation and recoupment of funds used for ineligible purposes. Of note, SLFRF funds may only be used for costs incurred within a specific time period, beginning March 3, 2021, with all funds obligated by December 31, 2024 and all funds spent by December 31, 2026. Recipients are advised to also consult Treasury's Reporting and Compliance Guidance for additional information on program administration processes and requirements, including applicability of the Uniform Guidance.

Finally, the section Regulatory Analyses provides Treasury's analysis of the impacts of this rulemaking, as required by several laws, regulations, and Executive Orders.

Throughout this Supplementary Information, statements using the terms "should" or "must" refer to requirements, except when used in

summarizing opinions expressed in public comments. Statements using the term "encourage" refer to recommendations, not requirements.

II. Eligible Uses

A. Public Health and Negative Economic Impacts

Background

Since the first case of COVID-19 was discovered in the United States in January 2020, the disease has infected over 50 million and killed over 800,000 Americans.¹² The disease—and necessary measures to respond—have had an immense public health and economic impact on millions of Americans across many areas of life, as detailed below in the respective sections on Public Health and Negative Economic Impacts. Since the release of the interim final rule in May 2021, the country has made major progress in fighting the disease and rebuilding the economy but faces continued risks, as illustrated by the spread of the Delta variant and the resulting slowdown in the economic recovery. The SLFRF program, and Treasury's interim final rule, provide substantial flexibility to recipients to respond to pandemic impacts in their local community; this flexibility is designed to help state, local, and Tribal governments adapt to the evolving public health emergency and tailor their response as needs evolve and to the particular local needs of their communities.

Indeed, state, local, and Tribal governments face continued needs to respond at scale to the public health emergency. This includes continued public health efforts to slow the spread of the disease, to increase vaccination rates and provide vaccinations to new populations as they become eligible, to protect individuals living in congregate facilities, and to address the broader impacts of the pandemic on public health. Similarly, while a strong economic recovery is underway, the economy remains 3.9 million jobs below its pre-pandemic level, pointing to the continued need for response efforts, with low-income workers and communities of color facing elevated rates of unemployment and economic hardship.¹³ Long-standing disparities in health and economic outcomes in

¹² Centers for Disease Control and Prevention, COVID Data Tracker, <http://www.covid.cdc.gov/covid-data-tracker/#datatracker-home> (last visited December 31, 2021).

¹³ U.S. Bureau of Labor Statistics, All Employees, Total Nonfarm [PAYEMS] <https://fred.stlouisfed.org/series/PAYEMS> (last visited December 7, 2021).

underserved¹⁴ communities, that amplified and exacerbated the impacts of the pandemic, also present continued barriers to full and equitable recovery.

As state, local, and Tribal governments work to meet the public health and economic needs of their communities, these governments are also confronting the need to rebuild their own capacity. Facing severe budget challenges during the pandemic, many state, local, and Tribal governments have been forced to make cuts to services or their workforces, including cutting over 1.5 million jobs from February to May 2020, or delay critical investments. As of fall 2021, state, local, and Tribal government employment remained over 950,000 jobs below pre-pandemic levels.¹⁵ In the recovery from the Great Recession, cuts to state, local, and Tribal governments became a meaningful drag on economic growth for several years, and the SLFRF program provides the resources needed to re-invest in vital public services and workers to avoid this outcome.¹⁶

1. General Provisions: Structure and Standards

Background: Sections 602(c)(1)(A) and 603(c)(1)(A) of the Social Security Act establish that recipients may use funds “to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.” The interim final rule established three categories within this eligible use: (1) Public health responses for those impacted by the pandemic, including the general public; (2) responses to the negative economic impacts that were experienced by those impacted as a result of the pandemic; and (3) additional services, either as a public health response or a response to the negative economic impacts of the

¹⁴ Treasury uses “underserved” to refer to populations sharing a particular characteristic, as well as geographic communities, that have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life. In the interim final rule, Treasury generally used the term “disadvantaged” to refer to these same populations and communities.

¹⁵ U.S. Bureau of Labor Statistics, All Employees, State Government [CES9092000001] and All Employees, Local Government [CES9093000001], retrieved from FRED, Federal Reserve Bank of St. Louis, <https://fred.stlouisfed.org/series/CES9092000001> and <https://fred.stlouisfed.org/series/CES9093000001> (last visited December 7, 2021).

¹⁶ Tracy Gordon, *State and Local Budgets and the Great Recession*, Brookings Institution (Dec. 31, 2012), <http://www.brookings.edu/articles/state-and-local-budgets-and-the-great-recession>.

pandemic, for disproportionately impacted communities.

The interim final rule established the method to determine which specific programs or services may be eligible to respond to the public health emergency or to respond to the negative economic impacts of the public health emergency within this framework. The interim final rule included multiple enumerated uses that are eligible within each of these categories when provided to eligible populations, including populations that the interim final rule presumed to have been *impacted* (in the case of public health responses and responses to negative economic impacts) or *disproportionately impacted* (in the case of disproportionately impacted communities). Finally, the interim final rule also allowed recipients to designate additional individuals or classes as impacted or disproportionately impacted. The standards for each of these criteria under the interim final rule are discussed below.

To assess whether a program or service would be eligible to respond to the public health emergency or its negative economic impacts, the interim final rule stated that, “the recipient [is required] to, first, identify a need or negative impact of the COVID–19 public health emergency and, second, identify how the program, service, or other intervention addresses the identified need or impact [. . .] [E]ligible uses under this category must be in response to the disease itself or the harmful consequences of the economic disruptions resulting from or exacerbated by the COVID–19 public health emergency.” The enumerated eligible uses were presumed to meet this criterion.

With respect to uses not specifically enumerated in the interim final rule as eligible public health responses, the interim final rule stated that, “[t]o assess whether additional uses would be eligible under this category, recipients should identify an effect of COVID–19 on public health, including either or both of immediate effects or effects that may manifest over months or years, and assess how the use would respond to or address the identified need.”

With respect to uses not specifically enumerated in the interim final rule as eligible responses to a negative economic impact of the public health emergency, the interim final rule stated that “[e]ligible uses that respond to the negative economic impacts of the public health emergency must be designed to address an economic harm resulting from or exacerbated by the public health emergency. In considering whether a program or service would be eligible

under this category, the recipient should assess whether, and the extent to which, there has been an economic harm, such as loss of earnings or revenue, that resulted from the COVID–19 public health emergency and whether, and the extent to which, the use would respond to or address this harm.¹⁷ A recipient should first consider whether an economic harm exists and whether this harm was caused or made worse by the COVID–19 public health emergency.” The interim final rule went on to say that: “In addition, the eligible use must ‘respond to’ the identified negative economic impact. Responses must be related and reasonably proportional to the extent and type of harm experienced; uses that bear no relation or are grossly disproportionate to the type or extent of harm experienced would not be eligible uses.”

Throughout this final rule, Treasury refers to households, communities, small businesses, nonprofits, and industries that experienced public health or negative economic impacts of the pandemic as “impacted.” The first section in the interim final rule under this eligible use category included public health responses for these impacted classes. The second category in the interim final rule under this eligible use category included responses to the negative economic impacts that were experienced by these impacted classes as a result of the pandemic.

The interim final rule further recognized that certain populations have experienced disproportionate health or negative economic impacts during the pandemic, as pre-existing disparities in these communities amplified the impacts of the pandemic. For example, the interim final rule recognized that the negative economic effects of the pandemic were particularly pronounced among lower-income families, who were more likely to experience income loss and more likely to have a job that required in-person work. The interim final rule recognized the role of pre-existing social vulnerabilities and disparities in driving the disparate health and economic outcomes and presumed that programs designed to address these health or economic disparities are responsive to the public health or negative economic impacts of the COVID–19 public health emergency, when provided in disproportionately impacted communities. In addition to identifying certain populations and communities

¹⁷ In some cases, a use may be permissible under another eligible use category even if it falls outside the scope of section (c)(1)(A) of section 602 and 603 of the Social Security Act.

wastewater, stormwater, or subsurface drainage water are in fact eligible uses under the CWSRF. Furthermore, under the DWSRF, eligible projects include certain aquifer storage and recovery systems for water storage.

Treasury Response: Eligible projects articulated in the DWSRF and CWSRF continue to be eligible uses of SLFRF funds under the final rule. Recognizing that recipients have faced challenges interpreting eligible use categories under the interim final rule or cross-referencing EPA program materials to interpret eligible project types, Treasury is including in this Supplementary Information additional information on the types of projects eligible under the DWSRF and CWSRF. Treasury emphasizes that this further clarification does not represent a change in eligibility. Treasury encourages recipients to reference EPA handbooks for the DWSRF and CWSRF, which provide further information and detail about the types of projects eligible under those programs and thus under the final rule.

Eligible projects under the DWSRF. Eligibilities under the DWSRF, the interim final rule, and the final rule include projects that address present or prevent future violations of health-based drinking water standards. These include projects needed to maintain compliance with existing national primary drinking water regulations for contaminants with acute and chronic health effects. Projects to replace aging infrastructure are also eligible uses if they are needed to maintain compliance or further the public health protection objectives of section 1452 of the SDWA.³⁰⁹ The following project categories are eligible under the DWSRF, were eligible under the interim final rule, and continue to be eligible under the final rule:

(i) *Treatment projects*, including installation or upgrade of facilities to

management program under section 319 of the Clean Water Act. This could include projects in which desalinated seawater is injected into the aquifer to mitigate or prevent salt water intrusion, as well as projects in which brackish water is removed from an aquifer, desalinated, and returned to the aquifer.

³⁰⁹ See 42 U.S.C. 300j-12(a)(2)(B) (limiting financial assistance used by a public water system to expenditures (including expenditures for planning, design, siting, and associated preconstruction activities, or for replacing or rehabilitating aging treatment, storage, or distribution facilities of public water systems, but not including monitoring, operation, and maintenance expenditures of a type or category which the Administrator of the EPA has determined, through guidance, will facilitate compliance with national primary drinking water regulations applicable to the system under 42 U.S.C. 300g-1 or otherwise significantly further the health protection objectives of the SWDA); See also 40 CFR 35.3520(b).

improve the quality of drinking water to comply with primary or secondary standards and point of entry or central treatment under section 1401(4)(B)(i)(III) of the SDWA.

(ii) *Transmission and distribution projects*, including installation or replacement of transmission and distribution pipes to improve water pressure to safe levels or to prevent contamination caused by leaks or breaks in the pipes.

(iii) *Source projects*, including rehabilitation of wells or development of eligible sources to replace contaminated sources.

(iv) *Storage projects*, including installation or upgrade of eligible storage facilities, including finished water reservoirs, to prevent microbiological contaminants from entering a public water system.

(v) *Consolidation projects*, including projects needed to consolidate water supplies where, for example, a supply has become contaminated or a system is unable to maintain compliance for technical, financial, or managerial reasons.

(vi) *Creation of new systems*, including those that, upon completion, will create a community water system to address existing public health problems with serious risks caused by unsafe drinking water provided by individual wells or surface water sources. Eligible projects are also those that create a new regional community water system by consolidating existing systems that have technical, financial, or managerial difficulties. Projects to address existing public health problems associated with individual wells or surface water sources must be limited in scope to the specific geographic area affected by contamination. Projects that create new regional community water systems by consolidating existing systems must be limited in scope to the service area of the systems being consolidated.

Ineligible projects under the DWSRF. Federally-owned public water systems and for-profit noncommunity water systems are not eligible to receive DWSRF funds and therefore SLFRF funds.³¹⁰ The acquisition of water rights, laboratory fees for routine compliance monitoring, and operation and maintenance expenses are not costs associated with investments in infrastructure and thus would not be eligible under the final rule.³¹¹ Projects needed primarily to serve future population growth are also ineligible under the DWSRF; the treatment of such projects under the final rule is discussed

³¹⁰ See 40 CFR 35.3520(d)(1).

³¹¹ See *id.* at § 35.3520(e)(2)-(4).

separately below under "Expansion of Drinking Water Service." Projects eligible under the DWSRF must be sized only to accommodate a reasonable amount of population growth expected to occur over the useful life of the project.

Eligible projects under the CWSRF. The final rule continues to allow the use of SLFRF funds for projects eligible under the CWSRF, consistent with the interim final rule. Under the CWSRF, a project must meet the criteria of one of the following CWSRF eligibilities to be eligible for assistance. Section 603(c) of the Clean Water Act (CWA)³¹² provides that the CWSRF can provide assistance:

(i) to any municipality, intermunicipal, interstate, or state agency for construction of publicly owned treatment works (as defined in section 212 of the CWA);³¹³

(ii) for the implementation of a management program established under section 319 of the CWA;³¹⁴

(iii) for the development and implementation of a conservation and management plan under section 320 of the CWA;³¹⁵

(iv) for the construction, repair, or replacement of decentralized wastewater treatment systems that treat municipal wastewater or domestic sewage. Eligible projects include, but are not limited to, the construction of new decentralized systems (e.g., individual onsite systems and cluster systems), as well as the upgrade, repair, or replacement of existing systems.

(v) for measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water. Publicly and privately owned, permitted and unpermitted projects that manage, reduce, treat, or recapture stormwater or subsurface drainage water are eligible. For example, projects that are specifically required by a Municipal Separate Storm Sewer System (MS4) permit are eligible, regardless of ownership. Projects may include, but are not limited to green roofs, bioretention basins, roadside plantings, porous pavement, and rainwater harvesting.

(vi) to any municipality, intermunicipal, interstate, or state agency for measures to reduce the demand for publicly owned treatment works capacity through water conservation, efficiency, or reuse. Eligible projects include, but are not limited to, the installation, replacement, or upgrade of water meters; plumbing fixture retrofits or replacement; and gray water recycling. Water audits and water conservation plans are also eligible.

³¹² 33 U.S.C. 1383(c).

³¹³ 33 U.S.C. 1292.

³¹⁴ 33 U.S.C. 1329.

³¹⁵ 33 U.S.C. 1330.

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Equipment to reuse effluent (e.g., gray water, condensate, and wastewater effluent reuse systems) is eligible.

(vii) for the development and implementation of watershed projects meeting the criteria set forth in section 122 of the CWA.³¹⁶ Projects that develop or implement a watershed pilot project related to at least one of the six areas identified in section 122 of the CWA are eligible: Watershed management of wet weather discharges, stormwater best management practices, watershed partnerships, integrated water resource planning, municipality-wide stormwater management planning, or increased resilience of treatment works.

(viii) to any municipality, intermunicipal, interstate, or state agency for measures to reduce the energy consumption needs for publicly owned treatment works. Projects may include, but are not limited to, the installation of energy efficient lighting, HVAC, process equipment, and electronic equipment and systems at publicly owned treatment works. Planning activities, such as energy audits and optimization studies are also eligible.

(ix) for reusing or recycling wastewater, stormwater, or subsurface drainage water. Projects involving the reuse or recycling of wastewater, stormwater, or subsurface drainage water are eligible. This includes, as part of a reuse project, the purchase and installation of treatment equipment sufficient to meet reuse standards. Other eligible projects include, but are not limited to, distribution systems to support effluent reuse, including piping the effluent on the property of a private consumer, recharge transmission lines, injection wells, and equipment to reuse effluent (e.g., gray water, condensate, and wastewater effluent reuse systems).

(x) for measures to increase the security of publicly owned treatment works. Security measures for publicly owned treatment works might include, but are not limited to, vulnerability assessments, contingency/emergency response plans, fencing, security cameras/lighting, motion detectors, redundancy (systems and power), secure chemical and fuel storage, laboratory equipment, securing large sanitary sewers, and tamper-proof manholes. The CWSRF cannot fund operations and maintenance activities. Therefore, maintaining a human presence (i.e., security guards) and monitoring activities are not eligible.

Other Clarifications of DSWRF and CWSRF Eligible Project Categories

Public Comment: Several commenters requested that Treasury provide clarification of the requirements associated with use of SLFRF funds for necessary investments in water and sewer infrastructure.

Treasury Response: After release of the interim final rule, Treasury clarified in further guidance that, while recipients must ensure that water and sewer infrastructure projects pursued are eligible under the final rule, recipients are not required to obtain project pre-approval from Treasury or any other federal agency when using SLFRF funds for necessary water and sewer infrastructure projects unless otherwise required by federal law. For projects that are being pursued under the eligibility categories provided through the DWSRF or CWSRF programs, project eligibilities are based on federal project categories and definitions for the programs and not on each state's eligibility or definitions. While reference in the final rule to the DWSRF, CWSRF, or other federal water programs is provided to assist recipients in understanding the types of water and sewer infrastructure projects eligible to be funded with SLFRF, recipients do not need to apply for funding from the applicable state programs or through any federal water program. Similarly, besides eligible project categories, the final rule does not incorporate other program requirements or guidance that attach to the DWSRF, CWSRF, or other federal water programs. However, as noted above, recipients should be aware of other federal or state laws or regulations that may apply to construction projects or water and sewer projects, independent of SLFRF funding conditions, and that may require pre-approval from another federal or state agency.

Expanded Eligible Uses for Water and Sewer Infrastructure

Summary

Public Comment: Many commenters requested broader flexibility in the use of SLFRF funds for water and sewer infrastructure projects that are not eligible under the DWSRF and CWSRF. These commenters argued that localities are best situated to identify the highest-need water and sewer projects in their communities. Several Tribal government commenters noted that Tribes have different water and sewer infrastructure needs than states and localities and that additional flexibility in the use of funds would lift current

barriers to improving infrastructure on Tribal lands.

To achieve additional flexibility, commenters suggested a range of options for broadening the eligible use of SLFRF funds for necessary water and sewer infrastructure. For example, several commenters suggested Treasury broaden the eligibilities provided under the interim final rule to include project types eligible under other federal water and sewer programs.

Treasury Response: Treasury agrees that additional flexibility for use of SLFRF funds is warranted and is providing expanded eligibilities as described below, several of which address specific areas of need outlined by Tribal and rural communities.

As discussed below, Treasury has incorporated into the final rule projects that are eligible under certain programs established by the EPA under the Water Infrastructure Improvements for the Nation Act (WIIN Act). Other water-related grant programs cited by commenters include projects that are otherwise already covered by the final rule, for example because they are covered as eligible under the DWSRF or the CWSRF, or projects that are ineligible under the final rule because they are beyond the scope of the meaning of water and sewer projects for purposes of ARPA. To minimize the need for recipients of SLFRF funds to cross reference eligibilities across multiple federal programs, which may exacerbate current challenges to understanding eligibility under SLFRF, Treasury is providing detailed information related to expanded eligibilities within the text of this **SUPPLEMENTARY INFORMATION** for the final rule.

Stormwater Infrastructure

Public Comment: Several commenters requested that additional stormwater infrastructure projects be included as eligible uses of SLFRF funds under the final rule. Commenters suggested that culvert repair and resizing and replacement of storm sewers is necessary to address increased rainfall brought about by a changing climate. Other commenters noted that rural communities that do not manage their own sewer systems may rely on this type of water infrastructure.

Treasury Response: The CWSRF includes a broad range of stormwater infrastructure projects, and as such these projects were eligible under the interim final rule and continue to be eligible under the final rule. These projects include gray infrastructure projects, such as traditional pipe, storage, and treatment systems. Projects

³¹⁶ 33 U.S.C. 1274.