

BAY CITY COUNCIL WORKSHOP

August 7, 2023

5:30 P.M.

Members Present: Interim Mayor Kathy Baker, Councilor Tom Imhoff, Councilor Melissa Rondeau, Councilor Tim Josi on the phone, Councilor Jason Hovey on the phone.

Staff Present: City Manager David McCall, Interim Fire Chief Alan Christensen, Firefighter/ EMT Evan Saindon, Public Works Director Roy Markee, City Planner David Mattison and Deputy City Recorder Debbie Pohs.

Others present: Pat Vining, Bob Miles, Greg Sweeney, Gary & Hilde Frey, Gary Ponder

A. Visitor's Proposition – None

New Business item B moved up: Ponder RV request.

Gary Ponder would like permission from Council for another 6 month extension to park and live in his RV on his property. City Manager McCall gave a brief summary that started 18 months ago. City Council gave him 6 months. Before the 6 months was up he had asked for another extension. City Council agreed to give him until July 31, 2023 with the submission of a progress report. Due to medical conditions and funding he has asked for more time. Mr. Ponder would like a little compassion and understanding. Planner David Mattison mentioned the possibility of direction from City Council. Public Works Director Roy Markee also mentioned talking to Cristy Biggs at the clerks office in finding the deed for the easement.

New Business item C moved up: TLT Committee recommendations.

City Manager McCall gave an overview of the TLT application that was submitted by the Fire Department. All the information is in the packet along with a recommendation by the TLT committee to approve this application even though it may not follow all of the criteria for approval. Firefighter Evan Saindon speaking on behalf of the Firefighter's Association said that the new tools they were asking for were badly needed to perform their jobs. The tools they would be replacing were 30 years old and would not function properly and could mean the difference between life and death. They are asking for \$44,250.00. Fire Chief Alan Christensen also provided some insight to a few of the recent MVA's where these new tools have made a substantial difference in saving lives. Councilor Tom Imhoff suggested social media to put out the word on how these tools would be of great impact. Interim Mayor Kathy Baker also added that re-vamping the TLT application has been something that has been mentioned long ago, but we have not had time yet to do so.

B. Committee, Department, and Staff Reports

- a) City Manager's Report – City Manager McCall presented his report and has been working on the following: My first month on the job has been very busy trying to keep up with Liane .and working on the filing system in the office. Grant reporting with Oregon Parks and Recreation for Hiker/Biker Campground and County TLT funds. They have been submitted, accepted and we have received the funds. There will be an Audit on August 10 2023 for Covid ARPA funds, Sewer Lift Station and Well #3 which required a lot of paperwork. Excavation for the wayfinding signs to begin on August 21,2023. I have been invited to be on the Brownfield Assessment Committee with 1 Bay City location on the list. Pearl and Oyster Festival planning continues. Met with the Tillamook County Sherriff and Under Sherriff on Hwy 101 traffic issues with the detour through Bay City. Waiting on a quote for signs which would help in the future. Bathrooms and showers are being installed the week of August 21, 2023. We have been looking at forms and a website for the new Business license. Follow-up to a memo in the packet, Business Oregon able to finance 3.3 million for the Alderbrook and Juno Hill line replacement and a new reservoir Juno #2. This would be broken into two parts. 1.6 million dollar loan for 30 years at 1%, 1.75 million forgivable loan. If you would like to proceed we will get a meeting set up with the water districts.
- b) Fire Department – City Manager McCall presented the Fire Department report for Fire Chief Christensen. The department responded to 31 calls for service: 13 Medical, 1 trash fire, 2 Structure Fires, 1 Unauthorized Burning, 14 Mutual aid (6 Brush Fires, 1 Structure Fire, 3 Medical, 4 Motor Vehicle Accidents). Department members completed over 255 hours of Training. Members spent numerous hours completing projects at the Fire Department. Assistant Chief Aaron Bentley provided 60 hours of Duty Officer coverage. Lt. David Stacey had 120 hours of Duty Officer Coverage. Division Chief Christensen provided 273.5 hours of employment, 274 hours of Duty Officer coverage and Response. New Facebook page is now up and running.
- c) Public Works – City Manager McCall presented the public works report. A broken water main on Alderbrook Road disrupted water flow to Bay City for about 10 hours on Saturday July 15th. 400,000 gallons of water were lost before the system could be shut down and repaired. A caustic soda pump failed at the wells in the last month. We replaced with a new one. Tillamook's water system had it's computer system fail and couldn't produce water for a week at their main Fawcett Creek

facility: the intertie was opened and Bay City provided water to Tillamook for a week. A power outage up the Kilchis required the generator to run for a short time one day. We have not determined what is going on with the electrical gremlins in the system. The balance of work for well #3 is out for bid. There is a pre-bid walk thru on August 8th, and the bid opening is August 16th. L & K Industries completed the paving on Main Street between 9th, and 13th Street, 14th and 16th Street between Spruce and Williams. Work was completed and reimbursement request was sent in to ODOT prior to the August 1 deadline, allowing us to submit for another \$250,000 of paving next summer. Work at the sewer lift station has begun. The campground continues to see guests. The electrical pedestal at campsite 9 has been repaired. Hiker/Biker bathroom is underway, sewer line and water lines have been installed as well as prepping the pad for arrival.

- d) BCEV – City Manager McCall presented the report from the Bay City Emergency Volunteers. BCEV continues to hold Wednesday 7 pm radio check-ins, several more members have radios and are participating. The website is up and running BCEVOR.org. The new storage container has been delivered. Gary & Hilde Frey have been installing the insulation and coordinating the completion of the container. We will have a presence at the Pearl on Saturday. We are continuing work on developing a CERT program. Our focus this year is on educating the community and developing community captains. We will continue to work on grants and outfitting our sheds and the container. Next Meeting is Monday August 21, 2023 at 5:30pm.
- e) Planning Department – City Planner David Mattison presented the Planning Department report. Inquiries are coming in daily regarding land use and building projects. Planner David Mattison has given out 1 zoning permit, 1 Public Works Permit, and 1 inspection at 5th and A. I have answered numerous questions on the phone and at the counter. A short history was given on 6625 McCoy Avenue. Pictures and History are in the packet. Next Planning Commission Meeting is August 16, 2023 at 5:30 pm.
- f) Fire Committee –Nothing this Month

C. Minutes

- a. Council Workshop – July 10, 2023
- b. Council Meeting – July 11, 2023

D. Treasurers Report – No Questions or Comments

E. Bills against the City - \$422,502.47

F. Unfinished Business

- a. Mr. & Mrs. Mullner request for reduced SDC fees for tiny homes at their property on McCoy Avenue. A memo is in the packet.

G. New Business

- a. Approval of a 2023-2025 Grant Young Planning Assistance Grant. An offer from DLCD for a \$2,000.00 grant due to Planner being on site.
- b. Ponder RV request - Moved up
- c. TLT Committee recommendations - Moved up
- d. Approval of appointment of David McCall to the Columbia Pacific Economic Development District (ColPac) Board (replacing Liane Welch).
- e. RV request at 9365 4th Street – Request from Andrea Ostensen to Live in an RV until fire damage is repaired.

I. Mayor's Presentation – None

J. Council Presentation – None

K. Attorney Presentation

- a. Executive Session pursuant to ORS 196.660(2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. (This executive session will be held on Monday August 7, 2023)

f. Recess from the City Council Workshop – 6:50 pm

a. Executive Session – 6:55 pm

b. Executive Session closed – 7:35 pm

c. Council Workshop resumed – 7:36 pm

Meeting adjourned at 7:40pm.


Debbie Pohn, Deputy City Recorder


Kathleen Baker, Interim Mayor