



**BAY CITY COUNCIL MEETING AGENDA
MARCH 8, 2022
5525 B Street, Bay City
Ad Montgomery Community Hall**

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. Public Hearing Ordinance 697 (Second Reading) – An Ordinance Authorizing the City to Bill for Certain Fire and Emergency Services and Establishing Exceptions and Adoption of Recovery Fees by Resolution
- C. Public Hearing Ordinance 698 (First Reading) – An Ordinance granting to R. Sanitary Service Exclusive Franchise to Conduct a Solid Waste collection and Hauling Business in the City of Bay City; Providing the Regulation Thereof and Exercise of Franchise until June 1, 2027; and repealing Bay City Ordinance No,676.
- D. Visitor Propositions (Public Comment on Non-Agenda Items)
- E. Committee, Department, and Staff Reports
 - a. City Manager,
 - b. Finance Director/City Recorder Report
 - c. Fire Department
 - d. Fire Committee Report
 - e. Public Works
 - f. Emergency Preparedness,
 - i. Next meeting Monday March 21, 2022, 5:30 pm at Ad Montgomery Community Hall
 - g. Planning Department,
 - i. Next Planning Commission meeting March 16, 2022, 6:00 pm at Ad Montgomery Community Hall
- F. Minutes
 - a. Council Workshop – February 7, 2022
 - b. Regular Council Meeting – February 8, 2022
- G. Treasurers Report
- H. Bills against the City
- I. Unfinished Business
 - a. Discussion and Action Tillamook County Communication System
 - b. Final Handout – Bay City Committees and Assignments
- J. New Business



City of Bay City

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- a. Resolution 2022-06 A Resolution of the City Council of Bay City setting Rates for Camping in the Al Griffin Memorial Park Campground Effective April 1, 2022 and Repealing Bay city Resolution No 18-01.
 - b. Resolution 2022-07 A Resolution of the City Council of Bay City Authorizing the City Staff to apply for a Local Government Grant from the Oregon Parks and Recreation Department for the Design and Construction of a Hiker/Biker Campground at the Al Griffin Memorial Park and Delegating Authority to the City Manager to Sign the Application.
 - c. Resolution 2022-08 A Resolution to Educate Voters with a Bay City Voters Pamphlet.
 - d. Intergovernmental Agreement between the City of Bay City and DLCD for the update of the Multijurisdictional Natural Hazards Mitigation Plan.
 - e. TLT Committee Recommendations for projects.
 - f. American Red Cross Month 2022 Proclamation
 - g. Budget Calendar - Bob Miles, Greg Sweeney and Amanda Stanaway are proposed budget committee members - Action
- K. Mayor's Presentation
L. Council Presentation
M. Attorney Presentation

To attend via phone

Call-in number 518-992-1125, access code 389573

The City Council reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1) and ORS 192.660(2)(e).

CITY OF BAY CITY, OREGON

ORDINANCE NUMBER 697

AN ORDINANCE AUTHORIZING THE CITY TO BILL FOR CERTAIN FIRE AND EMERGENCY SERVICES AND ESTABLISHING EXCEPTIONS AND ADOPTION OF RECOVERY FEES BY RESOLUTION

WHEREAS, the City's fire and emergency service personnel and volunteers regularly respond to emergency incidents occurring both inside and outside City boundaries, including on Transportation Routes and in Unprotected Areas, and such responses sometimes serve persons who are not taxpaying patrons or residents of the City; and

WHEREAS, the City desires to recover from non-residents or non-taxpayers the actual costs of providing certain emergency and fire response services, including responses on Transportation Routes within the City, responses outside City limits, or responses in Unprotected Areas outside City; and

WHEREAS, the City also desires to recover the actual cost of providing other fire and emergency response services which place an undue burden on City resources, such as the cost of responding to repeated False Alarms; and

WHEREAS, such responses require costly equipment and personnel and some of the persons served by such responses have not shared in the costs; and

WHEREAS, ORS 221.410 authorizes a city to take all action necessary or convenient for the government of its local affairs, which includes: 1) charging fees for the billing of certain fire and emergency response services to persons who do not reside within City limits or pay City taxes; and 2) charging fees for fire and emergency response services which place an undue burden on the City's Fire Department; and

WHEREAS, the Bay City Council has examined the current Oregon State Fire Marshal's Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan and has determined that such costs would reasonably and satisfactorily reimburse the Fire Department for actual costs incurred in responding; and

WHEREAS, the Bay City Council has examined the fees proposed to be charged under this Ordinance and has determined that they accurately reflect the actual costs of providing the services; and Fees will be under a separate Resolution and can be increased to be consistent with the Oregon State Fire Marshal's Standardized Cost Schedule; and

WHEREAS, the Bay City Council has determined that it is fair, reasonable, and appropriate to adopt this cost recovery mechanism to collect the actual costs of providing such services to non-residents or non-taxpayers as long as such fees are limited to cost recovery only and will not be used to generate revenue; and

WHEREAS, the City may choose to delegate the assessment and collection of such fees to a responsible and experienced third party, as long as the collection and use of such fees comply with this Ordinance; and

WHEREAS, the fees and charges authorized by this Ordinance are not taxes subject to property tax limitations of Article XI, Section 11(b) of the Oregon Constitution;

WHEREAS, when the State Fire Marshal’s Standardized Cost Schedule is modified, Bay City will review those changes to ensure continued compliance with those fees and any statutory changes; and

WHEREAS, the City has determined to adopt the fee schedule by separate Resolution to allow periodic amendments as needed to ensure consistency with the Oregon State Fire Marshal’s Standardized Cost Schedule; and

WHEREAS, members of the public were allowed to comment on the fees at a City Council Public Hearing held on February 8, and March 8, 2022;

NOW, THEREFORE, THE CITY OF BAY CITY ORDAINS AS FOLLOWS:

Section 1. The recovery fees for fire and emergency services for non-residents or non-taxpayers and for additional, specified fire and emergency services will hereafter be identified and adopted by Resolution.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS _____
DAY OF _____ 2022

David McCall, Mayor

Date

ATTEST:

Lindsey Gann, City Recorder

Date

CITY OF BAY CITY, OREGON

ORDINANCE NO. 698

AN ORDINANCE GRANTING TO R. SANITARY SERVICE AN EXCLUSIVE FRANCHISE TO CONDUCT A SOLID WASTE COLLECTION AND HAULING BUSINESS IN THE CITY OF BAY CITY; PROVIDING THE REGULATION THEREOF AND EXERCISE OF FRANCHISE UNTIL JUNE 1, 2027; AND REPEALING BAY CITY ORDINANCE NO. 676.

THE CITY COUNCIL OF THE CITY OF BAY CITY, OREGON ORDAINS AS FOLLOWS:

Section 1. **Title.** This ordinance shall be known as the City of Bay City Solid Waste Management Ordinance and may be referred to as the Franchise.

Section 2. **Repeal.** Bay City Ordinance 676 are hereby repealed in their entirety.

Section 3. **Definitions.** Except where the context clearly indicates a different meaning, the definitions appearing in ORS 459.005 and regulations promulgated thereunder are applicable to this ordinance. The singular includes the plural and vice versa. As used in this ordinance, the following words shall be defined as follows:

- A. **City.** The City of Bay City. Where the city limits are extended, the City shall include such extended geographic boundaries.
- B. **Compensation.** Compensation includes:
 - 1) Any type of consideration paid for services including, but not limited to, rent, the proceeds from resource recovery, any direct or indirect provision for the payment of money, goods, services or benefits by tenants, lessees, occupants or similarly situated persons;
 - 2) The exchange of services between persons;
 - 3) The flow of consideration from a person owning, possessing or generating solid waste to another person who provides services or from a person providing services to another person owning, possessing or generating solid waste. Compensation does not include the benefits, incidental advantages or tax advantages resulting from the donation of services or any form of solid waste.
- C. **Franchisee.** R. Sanitary Service to whom an exclusive franchise is granted by this Franchise.

- D. Person. An individual, partnership, association, corporation, trust, firm, estate or other private legal entity.
- E. Service. The collection, transportation or disposal of or the resource recovery from solid waste.
- F. Recyclable Materials. Any material or group of materials that can be collected and sold for recycling at a net cost equal to or less than the cost of collection and disposal of the same material.
- G. Resource Recovery. The process of obtaining useful material or energy resources from solid waste, including energy recovery, material recovery, recycling and reuse of solid waste.
- H. Solid Waste. All putrescible and nonputrescible materials including but not limited to garbage, rubbish, refuse, ashes, wastepaper, cardboard, grass clippings, compost, equipment and furniture, plastic products, vegetable and animal solid and semi-solid material, glass, bio-medical waste and any other material disposed of by individual or commercial or industrial enterprises; provided, however, the term does not include the following:
- 1) Environmentally hazardous wastes as defined in ORS Chapter 466.005;
 - 2) Materials used for fertilizer or for other productive purposes of which are salvageable as such materials are used on land in agricultural operations and the growing or harvesting of crops and the raising of fowls or animals;
 - 3) Beverage containers subject to reuse or refund provisions contained in ORS 459.810 to 459.890;
 - 4) Discarded or abandoned vehicles;
 - 5) Manure;
 - 6) Liquid petroleum products resulting from the operation of a commercial or industrial activity;
 - 7) Discarded home and industrial appliances;
 - 8) Waste from existing industrial enterprises which are of such a type as to provide a waste material of such volume, characteristics, or content as to not be compatible with the feasible, economical or practical operation to be conducted at the disposal site for the principal purpose of providing a solution to the disposal of solid waste which is presently being land filled. Such described and excluded types of industrial waste includes but is not limited to material considered as of the date of this franchise to be useless or which is generally discarded by fish and seafood processors and the wood products industry. Provided, however, wastes generated from present or future industrial enterprises, which due to volume, characteristics, or content is alleged by the franchise holder not to be

compatible with its feasible, economical or practical operations, shall be exempted, if such allegation is found to be true by the City Council after a public hearing. The hearing shall be set as soon as practicable. Pending the Council's determination, the franchise holder shall not be obligated to accept nor process such material.

- 9) Demolition and construction wastes;
- 10) Pathological wastes;
- 11) Those materials and compounds above defined as solid waste which are precluded by an order of the Oregon Department of Environmental Quality or other states or federal regulatory agency from being permitted to be utilized by the franchise holder in the disposal or recycling process approved by the district and for which the franchise was granted;
- 12) Sewage sludge;
- 13) Septic tank and cesspool pumpings;
- 14) Used batteries; and
- 15) Used plumbing and used major kitchen appliances.

I. Council. The City Council of Bay City.

Section 4. **Exclusive Franchise**.

A. There is hereby granted to R. Sanitary Service of Garibaldi, Oregon, the right, privilege and franchise to conduct a solid waste collecting and hauling business in the City of Bay City, State of Oregon for a period of five (5) years, ending June 1, 2027. The franchise shall be subject to the terms and conditions contained in this ordinance as well as subject to any state or federal law or rule which may affect the provisions herein. This franchise shall be an exclusive franchise to George Reding dba R. Sanitary Service.

B. Exceptions. The exclusive right, privilege and franchise granted under this section is subject to the following exceptions:

- 1) Collection drives of public service organizations approved by the City after application is made to the City and found by the City not to materially alter or affect operations or profit of the franchise holder and which are conducted on a noncontinuous basis.
- 2) A prior written notice of such activity shall be prepared and signed by the person intending to engage in such activity or an authorized representative and delivered to the City, which notice shall specify the geographic areas and times in which such activities are intended to take place.
- 3) Any person residing within the City may dispose of their own home solid wastes by hauling said wastes to an approved landfill or transfer station.
- 4) A person may engage in the practice of towing or otherwise removing damaged, discarded or abandoned vehicles or parts thereof, so long as

such activity is conducted in compliance with applicable state and local laws.

- 5) A person may engage in the practice of pumping, transportation, and disposal of septic tank and cesspool pumpings or other sludge, provided such activity is conducted in compliance with applicable state and local laws.
- 6) A person who engages in an occupation, such as gardener, landscaper, grounds keeper, or construction contractor for a property owner or tenant in the City and who produces thereby small volumes of solid waste in such person's own equipment where the solid waste produced is incidental to the particular job the person is performing.

Section 5. **Franchise Fee.** As compensation for the right, privilege and franchise hereby granted, and for the length of this franchise, the franchise shall pay quarterly to the City Recorder of Bay City an amount equivalent to three and a half (3 ½%) percent of the grantee's "gross revenues" as defined herein. The term "gross revenues" as used herein shall mean and be construed as the amount of money actually collected by the Franchisee from its Bay City customers during the quarter of time in question except that portion of money collected on behalf of Tillamook County for the operation of solid waste program. The Franchisee shall keep accurate books of account and the City shall have the right to inspect the same at all times during business hours and from time to time to audit the same for the purpose of determining such gross revenues. The City Council may set a fixed sum to be paid in lieu of the franchise fee percentage.

Section 6. **Franchise Responsibility.** The franchise shall operate within the schedule of rates established by this franchise and shall exercise every effort to give the citizens of Bay City a prompt and efficient service at all times. The franchisee shall have the right of hearing at which he may have legal counsel in the event there is a dispute involving this franchise. The Franchisee shall:

- A. Dispose of wastes collected at a site approved by the City that is in compliance with Chapter 459, Oregon Revised Statutes and regulations promulgated thereunder.
- B. Provide and keep in force public liability insurance with a thirty (30) day cancellation clause in the amount of not less than \$2,000,000.00 from injury to a single person, \$2,000,000.00 to group of persons and \$2,000,000.00 property damage, all relating to a single occurrence, which shall be evidence by a certificate of insurance filed with the City Recorder. The insurance shall indemnify and save the City harmless against liability or damage which may arise or occur from an injury to persons or property resulting from the franchisee's operation under this ordinance.
- C. Furnish sufficient collection vehicles, containers, facilities, personnel, finances, and scheduled days for collections in each area of the City necessary to provide all types of services required under this ordinance, but where

necessary, the Franchisee may subcontract with others to provide certain types of specialized service in accordance with the provisions of this ordinance and in particular in accordance with Section 9 of this ordinance.

- D. Except as otherwise provided, all vehicles used in the collection and/or transportation of waste shall be equipped with leak-proof metal body of the compactor type. If a Franchisee uses a specially designed, motorized local collection vehicle for transporting solid waste over short distances from residential or commercial stops to waiting trucks, the container portion of such vehicle shall be equipped with a cover, adequate to prevent scattering of the load. If any pickup truck or open-bed truck is used by a Franchisee, the load shall be covered with an adequate cover to prevent scattering of the load. All vehicles shall be operated in conformity with all ordinances of the City. All vehicles shall be properly licensed, registered, and equipped in compliance with the motor vehicles laws of the State of Oregon.
- E. Upon receipt of a written complaint about service under this ordinance, the Franchisee shall, within seven (7) days, reply to the complainant in writing and furnish a copy of both pieces of correspondence to the City.
- F. Maintain a bill paying station or address within Tillamook County; provide a telephone service so that the Franchisee may be reached by the public during the period of 8:00 a.m. to 4:00 p.m. Monday through Friday. Telephone service means local non-toll telephone service available to customers of Bay City.
- G. Collect no residential solid waste before 5:00 a.m. or after 7:00 p.m. unless this condition is waived by the City Council, except during the Daylight Savings Time when no collection shall be made after 9:30 p.m.
- H. Provide collection and disposal of solid waste to anyone within the city limits of City of Bay City if a request is made for such service.
- I. The Franchisee shall provide the Opportunity to Recycle in accordance with Senate Bill 405 (Chapter 759, Oregon Laws, 1983) also known as the "Opportunity to Recycle Act," which is codified in ORS 459.165 – 459.200 and 459.250. In addition, the Franchisee shall comply with any and all rules and regulations adopted by the Department of Environmental Quality.
- J. Provide each solid waste service customer with a copy of the current rate schedule, collection rules and regulations, and scheduled day of collection.
- K. Permit inspection by the City of the Franchisee's facilities, equipment, business records pertaining to Bay City and personnel at reasonable times.

- L. Respond to all calls for special hauling within ninety-six (96) hours of receiving said calls unless a later pickup is agreeable.
- M. Insure that every vehicle or container used for the transportation of solid waste through the streets shall be maintained in a reasonably sanitary condition.

Section 7. **Transfer, Modification or Revocation of Franchise.**

- A. The Franchisee shall not transfer this franchise or any portion thereof to other persons or entities, including transfer of the controlling interest of a corporation, without thirty (30) days written prior notice of the intent and without written approval of the City Council, which consent shall not be unreasonably withheld.
- B. Failure to comply with the provisions of this ordinance after written notice and a reasonable opportunity to comply shall be grounds for the modification, revocation or suspension of this franchise by the City.
- C. Upon receipt of the written notice, referred to in subsection (B), the Franchisee shall have thirty (30) days from the date of mailing of the notice in which to comply or to request a public hearing before the City. A request for a public hearing before the City shall be made in writing and in the event a public hearing is held, the Franchisee and other interested persons shall have a reasonable opportunity to present information and testimony in oral or written form.
- D. Either party to this franchise shall have a right to a public hearing before the City for the purposes of modification of the rates prescribed in Section 8.

Section 8. **Rates.** The rates for service under this ordinance shall be those rates set by Resolution 17-04. Said rates shall remain in effect until a change in rates is approved by the City by resolution and after public hearing. The City shall establish from time to time rate changes by resolution. In determining the appropriate rate to be charged by the Franchisee, the City may consider any or all of the following:

- A. The cost of performing the service to be provided by the Franchisee.
- B. The anticipated increase in the cost of providing this service.
- C. The need for equipment replacement and the need for additional equipment to meet service needs; compliance with federal, state, local law, ordinances and regulations; or technological change.
- D. The investment of the Franchisee and the value of the business and the necessity that the Franchisee has a reasonable rate of return.

- E. The rates charged in other cities of similar size in the area for similar service.
- F. The public interest in assuring reasonable rates to enable the Franchisee to provide efficient and beneficial service to the residence and other users of the service.
- G. The local wage scale, cost of management facilities and landfill and dumping fees or charges and the price of gasoline.
- H. Any profit or cost savings resulting from recycling, and any additional costs resulting from recycling.
- I. Any other information necessary for rate review.

Section 9. **Subcontracts.** The Franchisee shall not subcontract with another person on a regular, periodic or long-term basis to provide service or solid waste management service under this ordinance without prior City approval. Such subcontract shall not relieve the Franchisee of responsibility for compliance with this ordinance.

Section 10. **Public Responsibility.**

- A. The Franchisee, the City and the public shall comply with the provisions of state law, including but not limited to ORS Chapter 459, ORS 654 (Employment Safety and Health), and ORS Chapter 656 (Workers' Compensation) as well as the regulations promulgated pursuant thereto by the Department of Environmental Quality, the Workers' Compensation Department, and the State Accident Insurance Fund. The rules of the administration of the Oregon Safe Employment Act and the Oregon Occupational Safety and Health Code shall be complied with. The following requirements shall pertain to service under this ordinance:
 - 1) No garbage receptacle designed for manual pickup for individual residence service shall exceed thirty-two (32) gallons in size nor weigh more than sixty (60) pounds gross loaded weight. Cans shall be tapered so they are larger at the top and have a place for hand hold at the bottom. Franchisee shall not be required to service underground cans unless the property owner places the cans above ground for pickup.
 - 2) To protect against injury to employees of the Franchisee and to protect against rodent and fire danger, cans shall be rigid and composed of materials that resist splitting or cracking from changes in weather conditions.
 - 3) The customer shall provide safe access to the pickup point so as not to jeopardize the persons or equipment supplying service or the motoring public.

- B. To protect the privacy, safety, pets and security of the customers, and to prevent unnecessary physical and legal risk to the Franchisee and its employees, a residential paying customer shall place the container to be emptied outside a locked or latched gate and outside any garage or other building. Nothing contained herein shall prevent or discourage the use of a sight obscuring waste receptacle screening for commercial or industrial containers or drop boxes.
- C. Stationary compactors for handling solid waste shall comply with applicable federal and state safety regulations. No such compactor shall be loaded so as to exceed the safe loading design limit or operation limit of the collection vehicles used by the Franchisee. A person who wishes services for a compactor shall, prior to acquisition of such compactor inquire of the Franchisee as to compatibility of Franchisee's equipment or equipment which the Franchisee is willing to acquire.
- D. Putrescible solid waste shall be removed from the premises of a customer at regular intervals not to exceed seven (7) days in accordance with Oregon Administrative Rules.
- E. Except as otherwise expressly provided in this ordinance, any person who receives a service shall be responsible for payment of said service in accordance with the rate schedule approved by the city council at the time service is rendered.

Section 11. **Acceptance.** Within fifteen (15) days after the effective date of this ordinance, the Franchisee shall file with the City Recorder a written acceptance of its franchise.

Section 12. **City Enforcement.** The City, through its designated officers and employees, shall take such steps as it considers appropriate within the power of the city to take, to protect the rights of the Franchisee and the City in performance of service or waste management service and shall cooperate with Franchisee in protecting such rights.

Section 13. **Severability.** If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

PASSED and ADOPTED by the City Council this ____ day of April 2022 and APPROVED by the Mayor this ____ day of April 2022.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

First reading: _____

Second reading: _____

Ayes: _____

Nays: _____

Abstentions: _____

ACCEPTED BY FRANCHISEE:

George Reding, dba
R. Sanitary Service

Date



March 8, 2022

City Manager's City Council Report: *Leane Welch*

- Bay City is one of many local jurisdictions working with the LCDC to develop the 2022 Multijurisdictional Natural Hazard Mitigation Plan. The last one was written in 2017. Having this plan allows Bay City to apply for FEMA grants and also get reimbursed for damages during a federally declared disaster. Later in the agenda is an Agreement between Bay City and LCDC for this work.

The COVID pandemic has been declared a national disaster and OEM has \$36 million for hazard mitigation across the state. We sent a letter of Intent for the Patterson Creek project (Cost est \$6 million). If we are successful (very competitive) FEMA pays 75%. We would need to find the \$2 million match.

- Applied and submitted a \$75,000 grant to Tillamook County Tourism facility grant, and a \$15,000 TLT Bay City grant, and will submit \$320,000 grant application to Oregon State Parks. This is for the 1st phase of the Al Griffin Park Master Plan, the hiker/biker campground and restoration of a portion of Patterson Creek. State Park grant is due April 1. Later in agenda there is a Resolution asking permission to apply for Parks grant.
- I have signed the IGA with DLCD for Phase 2 of the Code Evaluation and Update Phase 2. The kick-off meeting is scheduled for March 9th. Pat Vining, chair of Planning Commission is attending. David Mattison will be working to establish a stakeholders group. Our match is staff time only, no cash.
- Sharpiro/Didway is almost done with the Master Plan, staff has been reviewing final drafts. We expect to bring the Master Plan forward for adoption at the April Council meeting.
- Dig Deep, has completed their work and they presented it to staff on March 7th. Their work consisted of developing a Grant Pursuit Strategy (GPS) for planned capital improvement projects.
- I have been asked by County Commissioner Erin Skaar to participate in a County coalition to help us all better understand water conditions, challenges, and opportunities across our county. This Community Water Knowledge Exchange will help connect us to each other as well as to available resources (data, knowledge, expertise,

information, funding) to build a more secure and sustainable water future for Tillamook County. She is inviting people connected to different water interests and hopes that we can join this team to help ensure that we are thinking about, and linking to, local government interests in Tillamook County for this process.

- Writing a Conditional Use application to submit to our Planning Department for the RV dump station. Scheduled for Planning Commission consideration at the April 2022 meeting.
- Write a reimbursement request for \$20,000 for the Well 3 Feasibility Study.
- We continue to work on the Short-Term Rental program. Sending out our Code Enforcement Officer to inspect the outside requirements, house numbers visible from outside, garbage cans with lids, hot tub barrier.



Fire Department Report, March 2022

In February, the Department responded to 21 calls for service: 9 Medical, 6 Mutual Aid (5 structure fires, 1 medical), 2 Medical Alarms, 1 Motor Vehicle Accident, 1 Fire, 1 burn Complaint, and 1 Assist United States Coast Guard. Department Members completed a total of 511 hours in the month of February. Total hours consisted of 203 training, 134 responding to calls for service, and 174 in the Station or Meetings.

Volunteer Activity and Status:

13 volunteers responded to calls for service again in February. Nine volunteers were very active with response rates above 20% of our calls for service.

Lieutenant Jacob Griffith responded to 89% of our calls for service followed by Fire fighter Saindon with 84%. Great job, keep up the good work.

Firefighter Saindon led the volunteers with 80 hours for the month. Lieutenant Jacob Griffith was close behind with 79 hours for the month of February.

We have completed on boarding 1 of our applicants, and the other 4 are in phase 2 of our on boarding process.

We remain 6 volunteers short to our pre covid-19 volunteer level. Our current call volume dictates that we try to increase our volunteer level to 25, or 6 more than we had at the beginning of 2020.

Training Program:

We still have 2 volunteers attending an EMT class in Rockaway Beach. Two of our new members are scheduled to begin a FF1 academy beginning March 9th in Nehalem Bay. We are also planning a Driver Pumper Operator Class as soon as is practical. Currently Acting Assistant Chief Kapiniak, and I are the only certified Pump Operators.

Our EMS training program has focused on adding our lucas device to our High Quality CPR program. We will be participating in CPR/AED/Lucas training on Wed. 3/2/2022.

We are awaiting the completion of the on boarding process for our current applicants to conduct a Fire Department Orientation for our newest members.

Administrative:

In January, I worked 152 hours, and was the on call duty officer for an additional 424 hours.

I am beyond struggling now, and I am simply choosing the least critical tasks to delay or postpone. These tasks include Fleet Maintenance, Equipment replacement planning, Facility Maintenance, as well as a few policy and guideline updates. I am not able to accomplish all that is required with the hours I am currently working, and I will not be able to maintain this pace for much longer.

Volunteer on boarding continues to consume time. Acting Assistant Chief Kapiniak has been learning the HR process to assist on boarding applicants.

Officer development toward report writing and use of our records management system continues.

Pre-Hospital EMS.

We received our Lucas device and created a home for it. We have also begun to design response criteria for its use. Currently the Lucas is housed in the rescue bay, with access to shore power. As mentioned under training, we are proceeding toward full deployment as soon as possible.

We are continuing to meet our EMS requirements with equipment and training.

We are at a point where we will soon be required to purchase all of our EMS supplies and equipment. AH will no longer be able to supply anything to local Fire Departments. This will require a program and inventory management strategy to ensure we have all of the items needed to provide quality Pre Hospital EMS delivery to the citizens of Bay City. We are required to maintain the supplies, medication, and equipment required to meet our current scope. With the addition of our new EMTs our scope will increase, which in turn will require a few more items be added to our kits.

Regarding the above, I have reached out to a few citizens in the area as well as volunteers to start helping with the development of a program to maintain our EMS equipment, medication, and supplies.

Permits, Development, and Fire Life Safety:

Permit Technician Madison continues to be proactive in maintaining permit intake and communication.

Long Term Concerns;

- 1) The Kennel on McCoy Ave. The second RV has been moved off of the lot. I continue to have concerns about the status of several unpermitted and un inspected structures being used to house animals, and offered as a business open to the public. This remains an issue for Code Enforcement and Land Use review.

2) Bay Front Lane, 1 ongoing building permit with unmet permit conditions, including adequate Fire Access and Water Supply, and Another possible building permit with the same issues. Again, this is an issue for the Building code Official and possibly some Zoning and Land Use action. City Manager Welch has drafted a letter to address the parking concerns along Bay Front Lane.

3) McRae and Sons Precision Wood Working. The Fire Sprinkler System for their facility is currently impaired. They have had an inspection completed, and repaired the check valve for their Fire Department Connection. Unfortunately during the recent freezing weather, the stand pipe filled with water and froze. I advised Ralph McRae of this when I tried to remove an adapter we placed on the system several years ago. I still intend on inspecting this occupancy with a Deputy State Fire Marshal as soon as the current covid-19 issues allow.

4) Residency and un-permitted construction at 9120/9140 5th Street, Art Space. Current residential occupancy continues, and I have recently noticed a wood stove being used in the occupancy. I don't remember the stove in the past? This is a matter for a land use review with regard to conditional use, and change of occupancy. How did it change from a restaurant to a residential occupancy?

5) Un Permitted Construction and residency at Center Market, 9320 5th St. Deputy Fire Marshal Dugan and I conducted an inspection of this occupancy and the Manager admitted that they had added an apartment. They were advised to contact the City of Bay City for Zoning and Land Use review, and that they would then have to apply for permits with the County for the work that had been completed. In a follow up visit along with Deputy State Fire Marshal Dugan we found that several deficiencies in our last inspection had been fixed, however the new construction is still being used as a residence. We advised the Manager that they need to approach the City for a Zoning permit and the County for building permits for the change of occupancy.

Current Observations and concerns;

- 1) On street parking continues to be of concern. We continue to see numerous conditions of on street parking on City Streets and Right of Ways. This trend seems to be increasing and is affecting traffic patterns and roadway visibility.
- 2) Parked and/or abandoned Vehicles present so long they are becoming entangled in brush.

Fire Season:

As of October 1st, Fire Season is over. Debris burning is once again allowed with a valid permit. Permits are free of charge and available at City Hall.

I have asked Oregon Department of Forestry for dual subscription address within the city of Bay City to begin a fire wise, Wildland Urban Interface defensible space program for our community.

Fire Protection Continuity:

The Fire Committee continues to meet to discuss communication and education strategies to increase volunteer recruitment.

Garibaldi and Rockaway Beach have applied for a SAFER volunteer coordinator that if awarded will also help Bay City with volunteer recruitment and retention.

Recruiting:

We are still very short of volunteers.

Respectfully,

Darrell Griffith
Fire Chief
Bay City Fire Department
503 377-0233
firedept@ci.bay-city.or.us

Date	Public, Off-Officers, MFG, Training	n = No Points	Call Type	Anderson Karl	Brennan, Shannon	Carr, Joseph	Franske, Angela	Griffith, Darrell A	Griffith, Darrell M	Griffith, Jacob	Harris, David	Kapiniak, Jon	Klay, Paul	Leipzig, Mitchell	Paulsen, Blake	Saindon, Evan	Saindon, Holly	Sigman, Bridget	Stacey, David	Sweeney, Greg	Tegoseak, Rockwell		
2/2/2022	D			2	2			2	2		2	2		2			2		2	2	2		
2/9/2022	D			2	2	2	2	2	2		2	2					2		2	2	2	2	
2/16/2022	D			2	2	2	2	2	2		2	2		2			2	2	2	2	2	2	
2/23/2022	D			3			3	3	3			3		3			3			3			
2/2/2022	OM								1			1							1				
2/9/2022	OM								1			1							1				
2/16/2022	OM								1			1							1				
2/23/2022	OM								1			1											
EMT Class									46							46							199
on line training					1	1										2							4
2/1/2022	C		MA-71-F						1	1		1				1			1				
2/2/2022	D		A-USCG						1	1													
2/2/2022	C		Medical						1	1					1				1				
2/2/2022	C		Ma-21-F						1			1								1			
2/2/2022	C		MED ALARM	1	1				1	1		1				1			1				
2/2/2022	C		MED ALARM	1	1				1	1		1				1			1				
2/3/2022	C		Medical	1	1				1	1		1			1	1			1				
2/4/2022	C		Medical		1			1	1	1		1				1							
2/6/2022	C		MA-71-F	2	2		2	2	2	2		2			2	2			2				
2/7/2022	C		Medical						1	1						1			1				
2/7/2022	C		Medical	1					1	1					1	1			1				
2/12/2022	C		MVA	1					1		1								1				
2/15/2022	C		MA-21-F	1					1	1		1				1							
2/18/2022	D		Burn Comp						1														
2/19/2022	C		MA-71-F				1		1	1		1				1			1				
2/21/2022	C		Fire		2		2	2	2	2	2	2			2	2			2				
2/23/2022	C		Medical	1					1	1					1	1							
2/23/2022	C		Medical						1	1		1			1	1							
2/23/2022	C		Medical	1			1		1	1					1	1							
2/23/2022	C		Medical				1		1	1		1			1	1							
2/28/2022	C		MA-61-F		1				1	1		1			1	1	1		1				134
Station/Meetings								1	117	13		6			21	14	2						174
Hours				19	16	5	14	13	152	79	9	34	0	7	32	80	12	3	23	9	4		511
% of calls				47%	37%	0%	26%	10%	95%	89%	10%	68%	0%		47%	84%	5%	5%	63%				
Min Drills				y	y	n	y	y	NA	y	y	y	n	NA	NA	y	y	n	y	NA	NA		
W/C #				y	y	y	y	y	fc	y	y	y	n	y	y	y	y	y	y	y	y		16
RATE				EL	FF1	EL	FF1	FF1	N/A	LT.	EL	A Chief	EL	APP	IGA	FF1	Trainee	FF1	LT.	APP	APP		
Stipend amount				20	25	0	25	25	N/A	50	20	500	0			25		0	50				740
Point @ \$5 ea				13	10	2	8	6	N/A	30	5	17	0		9	28	5	2	15				150
Duty @ \$50									N/A			4.00			1.50								5.50
																							275.00

Water

- Radio read water meters continue to be installed as time allows.
- Kick off meeting was held with AKS on the design of Well #3.
- The saddle of an abandoned service off a 10 inch main near Bayfront and HWY 101 corroded off the main creating a large leak situation. It took a couple hours to remedy but the repairs went fairly fast and without further complications.

Streets

- Several potholes have been patched in the streets.
- Two street STOP signs were replaced.
- Two new street signs installed "Children at play" as requested by a residence.
- Tree removed from Portland Ave and 10th Street Right of Way that the top blew out of in a storm.
- Brush removed from Right of Way and around a hydrant.

Wastewater

- Tillamook Country Smoker has sent no sewer discharge from their process water in the last several months.
- The industrial users permit has been modified and sent to Tillamook County Smoker, it has not returned signed yet.
- TV truck is fully functional and 2 to 3 miles of sewer mainline have been inspected by the crew so far. Production has increased daily as crew gets more familiar with how the truck operates.
- March 14th is the scheduled date for the hardware upgrades in the treatment plant control panel.
- Sewer lift station surveying is complete and being processed for project design.
- Screen designs are complete and sent to DEQ for approval. Following a 30 day public notice period the governmental hurdles are complete and the project can go to bid.

Parks

- The bathrooms at Al Griffin Park were again repeatedly vandalized this last month with graffiti requiring repainting of interior of bathroom.

Misc.

- Earth anchors installed on the Emergency Shelter at Watt Family Park to prevent additional movement of building.
- Trapper removed 3 beavers from the creek behind the public works office that was causing flooding issues.



City of Bay City

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2/28/2022

Finance Report for March 2022
From: Finance Director, Lindsey Gann

- The fiscal year 22-23 budget is in progress, included in the packet is the budget calendar.
- We are getting closer to an up-to-date accounting, all LGIP tax information and beginning fund balances have been input into this current year.
- The auditors were here Wednesday 2/23/2022 to finalize their audit/review, we should have a preliminary audit in March to review and approve.
- All council and commission members should be receiving an email from the Oregon Government Ethics Commission to complete your yearly Statement of Economic Interest. Filing needs to be completed by April 15th, if you have any questions or don't remember your login, please come see me and I can walk you through the login process.
- Included in the packet is general information and instructions for filing for the November 8, 2022 election. Current terms end on 12/31/2022 for Councilors Wright, Krostag and Rondeau, along with Mayor McCall. The information and instructions will be posted to the city website, or a copy can be picked up at City Hall.
- Direct deposit has been successfully set up and the first round of direct deposit checks for payroll were made on 3/1/2022.
- City Manager Welch and Finance Director Gann are scheduled for the LOC public budgeting 101 on 3/31/2022.



February 8, 2022

Emergency Preparedness Committee Report:

- The committee renamed themselves to **Bay City Emergency Volunteers**
- Gary Baker is helping to organize the communications system (just starting)
- The emergency sheds have the gutters installed, and we have been placing supplies into them.
- Helen and Debi are inventorying the items in the shed and will develop a list of items still needed.
- Working on the starter emergency kits for all households in Bay City. We start to roll out at the **May 7th BBQ at Fire Station**. We have a list of residences by name, and we will try to keep it to one bucket per household.
- We still need more citizen participation!

The next Emergency Preparedness Committee meeting is **Monday March 21, 2022, at 5:30 pm at the Ad Montgomery Community Hall**.



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BAY CITY PLANNING DEPARTMENT MONTHLY REPORT FOR FEBRUARY 2022

1. Zoning/Building Permits (1)
 - Seattle and 16th – Single-Family Dwelling
2. Public Works Permits (2)
 - 5815 Ocean Street – Drive/Road Approach
 - 6765 Union Street – Drive/Road Approach
3. Planning Commission February 16th meeting – open discussion of Short Term Rentals. No hearing, just discussion.
4. Specific Tax Lot Questions/Inquiries
 - 8th and D Street
 - Hare and Salmon
 - 9th and D Street
 - Baseline and Bewley
 - 4550 Clam
 - 8140 Bewley
 - South Ridge Drive
 - 10th and Tillamook
 - 8th and E Street
 - Clam and Elliot
 - 17th Street
 - 6th and B Street
 - 1st and Pennsylvania
 - 8885 Doughty Road
 - 16th and Seattle
 - South Ridge Drive
 - 9th and 101
 - Block at Clam, Salmon, Hare and Warren
 - Doughty Road
 - 6050 Tillamook Avenue
 - 10220 7th Street
 - 6245 Bayview
 - 6790 Williams
5. Bay City Map Review
 - Zoning Map Final touch-up's – continued work with Tillamook County;
6. Land Use Applications
 - Height Variance Request for 2nd and High Street (notice sent out to adjacent property owners, Feb 17, 2022)
7. Meetings
 - February 3rd – Al Grffin Memorial Park Open House;
 - February 4th – State Land Conservation and Development Commission Meeting;
 - February 8th – Meeting with Mona Rose regarding subdivision development;
 - February 15th – NHMP Plan Monthly County Meeting;
 - February 16th – Tillamook ERAP (Estuarine Resiliency Action Plan) meeting and Planning Commission hearing;
 - February 22nd – meeting with the Buzzetti's regarding driveway improvements;
8. Correspondence
 - Tillamook County GIS Cartographic Analyst regarding zoning map.
9. Counterwork

- Zoning questions;
- Permitting questions;
- Land Use process questions; and
- Permit submittals (1).

BAY CITY COUNCIL WORKSHOP

February 7, 2022

5:30 P.M.

Members Present: Mayor McCall, Councilor Helen Wright, Councilor Melissa Rondeau. Councilor Tom Imhoff joined the meeting in progress at 5:41pm.

Staff Present: City Manager Liane Welch, Fire Chief Darrell Griffith, Public Works Director Roy Markee, and City Recorder Lindsey Gann, Deputy City Recorder Debbie Pohs

Others present: Greg Sweeney, Bob Miles, Pat Vining

- A. Public Hearing Ordinance 697** – An Ordinance Authorizing the City to Bill for Certain Fire and Emergency Services and Establishing Exceptions and Adoption of Recovery Fees by Resolution.
- B. Visitor Propositions** (Public Comment on Non-Agenda Items)
None
- C. Presentation by Tillamook County on Emergency Communication System** (Rachel Hagerty and John Spence) will be presented at the City Council Meeting on February 8th.
- D. Committee, Department, and Staff Reports**
 - a. City Manager:
City Manager Welch presented the staff report, she is applying for 3 grants. Drafted a new personnel policy and revised job descriptions. There are 4 vacancies on the budget committee that need to be filled. T-PUD Franchise agreement is expiring and will be meeting to renew. Purchased two used vehicles for city use.
 - b. Fire Department:
27 calls, 10 medical, 17 mutual aid. 7 volunteers were above 20% response rate. 5 applications in the onboarding process. Sending volunteers for training. Lucas device has been received, will do in house training in March.
 - c. Fire Committee Report:
Meeting monthly, working on the Levy.
 - d. Public Works:
Replacing one block of water main near 6th and B Street. Installed Chevron signs at 7th and Pennsylvania. The Smoker will be sending discharges again in March. Bathrooms continue to be vandalized. AKS surveys on Patterson Creek and the sewer lift station are complete. Job offer has been made for a new Code Compliance officer, waiting for a response.

- e. Emergency Preparedness:

NBEVC gave a presentation at their last meeting. Ordered radios and vests for volunteers. Have received cash and supply donations. Ready to put buckets together. Next meeting Tuesday Feb 22, 2022, 5:30 at Ad Montgomery Community Hall. Fire Department will host a BBQ to inform the public of the need for volunteers on May 7, 2022.
- f. Planning Department:

Planning department has been very busy with inquiries. At the January 19th meeting, the planning commission approved the Pioneer Museum camp host site. Pat Vining received an email from the State to hold off on discussing the ADU's. The State is currently doing an audit regarding ADU's. Councilor Imhoff state they will discuss STR at the next meeting, including parking, noise issues, and other items that would fall under the nuisance ordinance, along with a requirement for a business license. Next Planning Commission meeting February 16, 2022, 6:00 pm. Mayor McCall emphasized the importance of keeping the ADU and STR discussion together and to not separate them.

E. Minutes

- a. Council Workshop – January 10, 2022
- b. Regular Council Meeting – January 11, 2022

F. Treasurers Report

- G. Bills against the City** – Mayor McCall suggested a summarization of the bills in the future to explain what was paid.

H. Unfinished Business

- a. John Gettman Service Award – Committee is ready to make the award at the Council Meeting on February 8th.
- b. City Council Goal and Priorities – Edits made to the goals and priorities, would like the council to adopt one of the statements at the Council Meeting.
- c. Council Committees and Assignments – List provided in packet. Vacancies on budget committee, need to recruit. Two planning commission members have expired, others will expire 2022. Fire Department liaison is currently open. ORD 652 explains that the planning commission shall consist of 7 members and the terms per member.

I. New Business

- a. Tim Josi Application for City Council – Mayor McCall suggested moving this agenda item to earlier in the Council Meeting tomorrow.
- b. Bay City Al Griffin Park Campground opening discussion – Discussion was held on opening the campground for the summer. Public Works Director Markee has been researching camp host ideas. Suggested having camp host year-round even if the camp is only open during the summer months. Camp host would help with cleaning and security. Councilor Rondeau suggested giving the camp host a list of jobs to do during the week in exchange for the free camp site. Recommends not using someone from the area. Councilor Imhoff has concern about the park

becoming cluttered with a year-round camp host. Items to discuss and approve at the council meeting will include the date to open and the fees for camping. Discussion was held regarding the current fees and a pay system.

- c. Resolution 2022-01: A Resolution to Establish Fire Department Emergency Services Fees for Responding to Non-Residents or Non-Taxpayers.
Discussion was held regarding how the rates were set. Darrell explained they are actual costs of equipment and rates from the State.
- d. Resolution 2022-04: A Resolution Recognizing Unanticipated Revenue for The City of Bay City from the State of Oregon Acting by and Through the Department of Administration Services for the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF).

Received \$370,000 for well #3, and \$450,000 for the sewer lift station.

- e. Resolution 2022-05: A Resolution Recognizing Unanticipated Revenue for the City of Bay City from the Oregon Department of Transportation Small City Allotment Grant Funds.

\$100,000 grant approved for the rehabilitation of the streets near City Hall.

- f. Tillamook Lincoln Clastop (TLC) Credit Union Administration Access to Accounts. Remove Shaena Peterson and Linda Downey and add David McCall and Lindsey Gann. Request for motion at City Council Meeting to remove Shaena Peterson and Linda Downey, and to add David McCall and Lindsey Gann.

J. Mayor's Presentation

Mayor attended the LOC meeting in Warrenton, the next in person conference with be in Hermiston in April.

K. Council Presentation

L. Attorney Presentation – No attorney present
Meeting adjourned at 6:52 pm.

David McCall, Mayor

Lindsey Gann, City Recorder

BAY CITY COUNCIL MEETING

February 8, 2022

6:00 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Helen Wright, Councilor Melissa Rondeau

Staff Present: City Manager Liane Welch, Fire Chief Darrell Griffith, Public Works Director Roy Markee, and City Recorder Lindsey Gann

Others present: Bob Miles, Greg Sweeney, Angela Maris, Tim Josi, Mike Rawson, Rachel Hagerty, John Spence, Pat Vining, Ralph McRae, Cathy Manis

A. Call to Order, Pledge of Allegiance, Roll Call

B. Public Hearing Ordinance 697 – An Ordinance Authorizing the City to Bill for Certain Fire and Emergency Services and Establishing Exceptions and Adoption of Recovery Fees by Resolution.

Hearing opened at 6:02 pm, no written comments received. No public questions or comments. Hearing closed at 6:02 pm. Councilor Rondeau made a motion to have the first public hearing by title only, seconded by Councilor Wright.

Motion passes 4-0

C. Visitor Propositions (Public Comment on Non-Agenda Items)

Mike Rawson expressed concern with the Center Market and the advertising. Requesting it be addressed by the City Manager. Cathy Manis would like the traffic on 5th Street to be addressed to slow down the traffic.

D. Presentation by Tillamook County on Emergency Communication System (Rachel Hagerty and John Spence)

Rachel Hagerty and John Spence presented the options for an Emergency Communication System with a \$20 million construction cost. Requesting a decision from the Council at the March Council meeting as to which option they prefer. The County wants Bay City's recommendation on the type of governance and how to pay for it.

E. New Business - Moved ahead on agenda

- a. Tim Josi Application for City Council – Council reviewed and discussed the application for Council from Tim Josi. Councilor Wright made a motion to accept the application to the open seat that expires in 2024, seconded by Councilor Rondeau.

Motion passes 4-0

Councilor Josi was sworn in by City Recorder Lindsey Gann

F. Unfinished Business – Moved ahead on agenda

- a. John Gettman Service Award-
There were 4 nominations, and the award was presented to Pat Vining. Honorable mention was present to Charlie Woolridge

G. Committee, Department, and Staff Reports

a. City Manager:

City Manager Welch presented the staff reports. Vacancies on the Budget Committee and a draft budget calendar will be provided at the next council meeting.

b. Fire Department

City Manager Welch presented the Fire Department report. 27 calls for service, 10 medical and 17 mutual aid. Two volunteers are attending EMT training. Lucas device has been received.

c. Fire Committee Report:

City Manager Welch presented the fire committee report, they continue to work on messaging for the upcoming Levy.

d. Public Works:

City Manager Welch presented the public works report. Mike Rawson asked for clarification of the growth of the Tillamook Co. Smoker, tanks have been added. Public Works Director Markee explained he is working on a new contract with the Smoker to accept a portion of their discharges and the rest would be hauled off.

e. Emergency Preparedness:

Over \$1000 of donations received. Putting together emergency buckets for each household. Planning a BBQ at the Fire Department on May 7, 2022. Next meeting Tuesday Feb 22, 2022, 5:30 at Ad Montgomery Community Hall.

f. Planning Department,

Noticed increased development within the city, planning department is busy addressing inquiries. Next Planning Commission meeting February 16, 2022, 6:00 pm

H. Minutes

a. Council Workshop – January 10, 2022

b. Regular Council Meeting – January 11, 2022

Motion to approve minutes by Councilor Rondeau, seconded by Councilor Wright.

Motion Passes 4 Aye – 1 Abstain

I. Treasurers Report

No comments or questions, file for auditors.

J. Bills against the City

No comments of questions. Motion by Councilor Wright to approve, seconded by Councilor Rondeau.

Motion Passes 4 Aye – 1 Abstain

K. Unfinished Business

a. City Council Goal and Priorities

City Manager Welch read the proposed vision to the Council. Councilor Imhoff made a motion to adopt the vision statement and the goals and priorities with the document to be annually reviewed. Seconded by Councilor Wright.

Motion Passes 5-0

b. Council Committees and Assignments

Budget committee has 4 opening. Correction to be made to Gary Frey expiration date to 2022. Motion is needed to reappoint the planning commission members Pat Vining, and Dan Overholser to the planning commission. Motion to reappoint by Councilor Rondeau and seconded by Councilor Wright.

Motion Passes 5-0

Fire Department Liaison open, suggested to appoint Councilor Josi, Councilor Josi accepts. Councilor Wright made a motion to approve the list of committees and appointments as modified by discussion, seconded by Councilor Imhoff.

Motion Passes 5-0

L. New Business

- a. Bay City Al Griffin Park Campground opening discussion – Discussion was held regarding opening the park and the camping fees. Motion to open the campground weather permitting and dependent on a camp host, on May 1st, 2022, made by Councilor Wright, seconded by Councilor Imhoff.

Motion Passes 5-0

Discussion was held regarding the fees for camping. Councilor Josi made a motion for staff to prepare a resolution for a change in the camping rates to \$15 for tent sites and for the resolution to be discussed at the next city council meeting, seconded by Councilor Wright.

Motion Passes 5-0

- b. Resolution 2022-01: A Resolution to Establish Fire Department Emergency Services Fees for Responding to Non-Residents or Non-Taxpayers. Motion to adopt resolution 2022-01 by Councilor Rondeau, seconded by Councilor Imhoff.

Motion Passes 5-0

- c. Resolution 2022-04: A Resolution Recognizing Unanticipated Revenue for The City of Bay City from the State of Oregon Acting by and Through the Department of Administration Services for the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF).

Motion to adopt resolution 2022-04 by Councilor Rondeau, seconded by Councilor Wright.

Motion Passes 5-0

- d. Resolution 2022-05: A Resolution Recognizing Unanticipated Revenue for the City of Bay City from the Oregon Department of Transportation Small City Allotment Grant Funds

Motion to adopt resolution 2002-05 by Councilor Imhoff, seconded by Councilor Rondeau.

Motion Passes 5-0

- e. Tillamook Lincoln Clastop (TLC) Credit Union Administration Access to Accounts. Remove Shaena Peterson and Linda Downey, and add David McCall and Lindsey Gann.

Motion to remove Shaena Peterson and Linda Downey from the City of Bay City account at TLC, and to add David McCall and Lindsey Gann for access to the account at TLC made by Councilor Josi, seconded by Councilor Rondeau.

Motion Passes 5-0

M. Mayor's Presentation

Mayor McCall informed the council and staff that the R. Sanitary franchise agreement is expiring and needs to be renewed.

N. Council Presentation

Councilor Imhoff suggested we investigate loan options for the USDA loans that are at a high interest rate.

O. Attorney Presentation -None

Motion to adjourn by Councilor Wright, seconded by Councilor Rondeau. Meeting adjourned at 7:46 pm

David McCall, Mayor

Lindsey Gann, City Recorder

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
 For General Fund (100)
 For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
100-00-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 210,449.00	\$ 205,616.37	\$ 4,832.63
100-00-4010 Property Taxes - Prior Years	0.00	0.00	7,000.00	3,682.27	\$ 3,317.73
100-00-4105 Liquor Tax	0.00	3,866.33	23,000.00	19,148.85	\$ 3,851.15
100-00-4110 Cigarette Tax	0.00	96.23	1,200.00	826.62	\$ 373.38
100-00-4205 Licenses	0.00	450.00	800.00	910.00	\$ (110.00)
100-00-4210 Dog Licenses/Fines	0.00	33.75	150.00	165.00	\$ (15.00)
100-00-4305 Franchise Fees	0.00	10,192.69	13,000.00	38,338.96	\$ (25,338.96)
100-00-4306 Franchise Fees / Dedicated	0.00	0.00	17,000.00	15,719.23	\$ 1,280.77
100-00-4400 Grant Revenue	0.00	0.00	0.00	1,000.00	\$ 0.00
100-00-4510 State Revenue Sharing	0.00	5,393.41	15,000.00	14,972.25	\$ 27.75
100-00-4605 Hall Rental	0.00	0.00	200.00	650.00	\$ (450.00)
100-00-4650 Transient Lodging Tax	0.00	1,284.56	15,000.00	19,816.51	\$ (4,816.51)
100-00-4800 Miscellaneous	0.00	271.21	2,000.00	23,589.30	\$ (21,589.30)
100-00-4805 Earnings on Investments	0.00	0.00	2,000.00	975.76	\$ 1,024.24
100-00-4850 Code Enforcement Fines	0.00	0.00	100.00	0.00	\$ 100.00
100-00-4990 Beginning Fund Balance	0.00	0.00	265,000.00	269,233.04	\$ (4,233.04)
Total Non-Departmental Revenues	0.00	21,588.18	571,899.00	614,644.16	(42,745.16)
Fire Revenues					
100-30-4005 Property Taxes - Current	0.00	0.00	123,189.00	126,892.63	\$ (3,703.63)
100-30-4010 Property Taxes - Prior Years	0.00	0.00	1,500.00	1,831.48	\$ (331.48)
100-30-4520 Intergovernmental Agreements	0.00	0.00	3,000.00	1,727.05	\$ 1,272.95
100-30-4800 Miscellaneous	0.00	0.00	9,000.00	8,000.00	\$ 1,000.00
100-30-4805 Earnings on Investments	0.00	0.00	1,200.00	408.55	\$ 791.45
100-30-4930 Transfers In	0.00	0.00	115,238.00	114,824.95	\$ 413.05
100-30-4990 Beginning Fund Balance	0.00	0.00	135,351.00	147,274.26	\$ (11,923.26)
Total Fire Revenues	0.00	0.00	388,478.00	400,958.92	(12,480.92)
Recreation Revenues					
100-50-4420 State Grants	0.00	0.00	40,000.00	0.00	\$ 40,000.00
100-50-4430 Local Grants	0.00	0.00	100.00	17.00	\$ 83.00
100-50-4990 Beginning Fund Balance	0.00	0.00	5,000.00	0.00	\$ 5,000.00
Total Recreation Revenues	0.00	0.00	45,100.00	17.00	45,083.00
Transient Lodging Tax Revenues					
100-60-4650 Transient Lodging Tax	0.00	2,997.32	40,000.00	52,833.76	\$ (12,833.76)
100-60-4990 Beginning Fund Balance	0.00	0.00	70,000.00	71,944.87	\$ (1,944.87)
Total Transient Lodging Tax Revenues	0.00	2,997.32	110,000.00	124,778.63	(14,778.63)
Planning Revenues					
100-70-4310 Planning Fees	0.00	1,100.00	6,000.00	3,400.00	\$ 2,600.00
100-70-4315 Land Use Fees	0.00	500.00	4,000.00	1,700.00	\$ 2,300.00
Total Planning Revenues	0.00	1,600.00	10,000.00	5,100.00	4,900.00
Total General Fund Revenues	\$ 0.00	\$ 26,185.50	\$ 1,125,477.00	\$ 1,145,498.71	\$ (20,021.71)

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

2/28/2022 10:55am

Page 2

Revised Budget
For General Fund (100)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Expenditures					
Administration Expenditures					
100-10-5105 Full-Time Employees - Regular	\$ 0.00	\$ 9,069.72	\$ 88,535.00	\$ 47,029.91	\$ 41,505.09
100-10-5115 Part-Time Employees	0.00	0.00	17,160.00	0.00	\$ 17,160.00
100-10-5205 Employer FICA Taxes	0.00	693.80	8,090.00	4,079.19	\$ 4,010.81
100-10-5210 Unemployment Insurance	0.00	9.09	1,125.00	53.41	\$ 1,071.59
100-10-5215 Workers' Compensation Insurance	0.00	3.71	650.00	613.50	\$ 36.50
100-10-5305 Employer PERS Contributions	0.00	1,786.52	20,750.00	9,500.72	\$ 11,249.28
100-10-5405 Health Insurance	0.00	4,110.41	36,880.00	16,881.66	\$ 19,998.34
100-10-5415 Life Insurance	0.00	25.91	1,525.00	131.92	\$ 1,393.08
100-10-6105 Office Supplies & Equipment	0.00	586.39	8,000.00	5,978.44	\$ 2,021.56
100-10-6305 Building Repairs & Maintenance	0.00	60.53	8,000.00	2,387.11	\$ 5,612.89
100-10-6311 Contracted Ground Maintenance	0.00	510.00	4,500.00	3,150.00	\$ 1,350.00
100-10-6405 Dues & Subscriptions	0.00	203.85	5,000.00	4,258.96	\$ 741.04
100-10-6410 Training	0.00	149.00	1,000.00	826.77	\$ 173.23
100-10-6605 Electricity	0.00	0.00	5,500.00	2,128.63	\$ 3,371.37
100-10-6620 Telecommunications	0.00	357.12	6,500.00	1,799.18	\$ 4,700.82
100-10-6700 Insurance	0.00	0.00	6,550.00	6,000.00	\$ 550.00
100-10-6825 Advertising/Publishing	0.00	0.00	3,500.00	1,960.76	\$ 1,539.24
100-10-6830 Janitorial Services	0.00	0.00	6,000.00	3,425.00	\$ 2,575.00
100-10-6845 Licenses & Fees	0.00	0.00	0.00	133.83	\$ 0.00
100-10-6850 Dog Licenses/Catching	0.00	0.00	150.00	138.83	\$ 11.17
100-10-6860 Computers/Software/Services	0.00	736.87	20,000.00	13,235.83	\$ 6,764.17
100-10-6870 Pre-Hazard Preparedness	0.00	0.00	10,000.00	3,060.24	\$ 6,939.76
100-10-6880 Ordinance Enforcement	0.00	0.00	1,500.00	199.20	\$ 1,300.80
100-10-6990 Other Miscellaneous Expenses	0.00	0.00	10,000.00	9,968.98	\$ 31.02
100-10-7040 Principal Payments - Notes Payable	0.00	0.00	16,900.00	1,818.29	\$ 15,081.71
100-10-7045 Interest Payments - Notes Payable	0.00	0.00	100.00	0.76	\$ 99.24
100-10-8200 Office Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
Total Administration Expenditures	0.00	18,302.92	292,915.00	138,761.12	154,153.88
Fire Expenditures					
100-30-5105 Full-Time Employees - Regular	0.00	361.78	5,104.00	2,399.49	\$ 2,704.51
100-30-5115 Part-Time Employees	0.00	3,810.50	41,975.00	29,137.50	\$ 12,837.50
100-30-5118 Volunteer Stipends	0.00	1,470.00	41,740.00	14,927.50	\$ 26,812.50
100-30-5205 Employer FICA Taxes	0.00	431.65	6,840.00	3,554.68	\$ 3,285.32
100-30-5210 Unemployment Insurance	0.00	5.66	1,020.00	46.67	\$ 973.33
100-30-5215 Workers' Compensation Insurance	0.00	4.49	2,100.00	1,307.94	\$ 792.06
100-30-5305 Employer PERS Contributions	0.00	824.94	10,291.00	6,340.52	\$ 3,950.48
100-30-5405 Health Insurance	0.00	126.84	13,955.00	2,108.30	\$ 11,846.70
100-30-5415 Life Insurance	0.00	13.07	610.00	125.61	\$ 484.39
100-30-5420 Disability Insurance	0.00	0.00	10,000.00	1,481.00	\$ 8,519.00
100-30-6105 Office Supplies & Equipment	0.00	0.00	6,000.00	3,807.85	\$ 2,192.15
100-30-6115 First Aid Supplies	0.00	0.00	6,000.00	2,198.63	\$ 3,801.37
100-30-6140 Fuel/Lubes/Etc.	0.00	477.06	4,000.00	3,145.26	\$ 854.74
100-30-6220 Legal Fees	0.00	0.00	0.00	98.00	\$ 0.00
100-30-6290 Other Professional Fees	0.00	5,057.64	23,000.00	5,057.64	\$ 17,942.36
100-30-6305 Building Repairs & Maintenance	0.00	0.00	12,000.00	3,754.65	\$ 8,245.35

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Statement of Revenue and Expenditures

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Revised Budget

For General Fund (100)

For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-30-6340	Radios & Radio Repair	0.00	0.00	4,000.00	2,843.16	\$ 1,156.84
100-30-6345	Operational Equipment & Repairs	0.00	986.25	25,000.00	21,240.24	\$ 3,759.76
100-30-6350	Personal Protective Equipment	0.00	283.59	28,000.00	23,928.31	\$ 4,071.69
100-30-6405	Dues & Subscriptions	0.00	212.50	2,400.00	1,074.77	\$ 1,325.23
100-30-6410	Training	0.00	0.00	10,000.00	4,611.24	\$ 5,388.76
100-30-6605	Electricity	0.00	0.00	4,500.00	1,820.94	\$ 2,679.06
100-30-6620	Telecommunications	0.00	146.30	6,000.00	2,845.62	\$ 3,154.38
100-30-6700	Insurance	0.00	0.00	15,000.00	12,000.00	\$ 3,000.00
100-30-6830	Janitorial Services	0.00	0.00	3,000.00	1,744.98	\$ 1,255.02
100-30-6840	Printing & Copying	0.00	126.45	300.00	238.08	\$ 61.92
100-30-6860	Computers/Software/Services	0.00	2,177.62	6,000.00	7,589.99	\$ (1,589.99)
100-30-6990	Other Miscellaneous Expenses	0.00	107.73	4,000.00	537.45	\$ 3,462.55
100-30-9400	Transfer to Capital Projects Funds	0.00	0.00	52,000.00	0.00	\$ 52,000.00
100-30-9800	Contingency	0.00	0.00	18,643.00	0.00	\$ 18,643.00
100-30-9900	Unappropriated Ending Fund Balance	0.00	0.00	25,000.00	0.00	\$ 25,000.00
Total Fire Expenditures		0.00	16,624.07	388,478.00	159,966.02	228,511.98
Recreation Expenditures						
100-50-5105	Full-Time Employees - Regular	0.00	1,431.46	17,122.00	9,477.50	\$ 7,644.50
100-50-5205	Employer FICA Taxes	0.00	109.52	1,310.00	725.12	\$ 584.88
100-50-5210	Unemployment Insurance	0.00	1.42	185.00	9.44	\$ 175.56
100-50-5215	Workers' Compensation Insurance	0.00	0.58	600.00	569.77	\$ 30.23
100-50-5305	Employer PERS Contributions	0.00	250.64	3,000.00	1,652.75	\$ 1,347.25
100-50-5405	Health Insurance	0.00	454.19	7,200.00	3,341.09	\$ 3,858.91
100-50-5415	Life Insurance	0.00	2.10	145.00	16.07	\$ 128.93
100-50-6145	Tourism	0.00	(50.00)	300.00	(50.00)	\$ 350.00
100-50-6190	Other Supplies	0.00	136.06	3,000.00	741.95	\$ 2,258.05
100-50-6310	Grounds Maintenance	0.00	0.00	10,000.00	2,411.91	\$ 7,588.09
100-50-6311	Contracted Ground Maintenance	0.00	1,000.00	12,800.00	5,560.00	\$ 7,240.00
100-50-6605	Electricity	0.00	0.00	2,000.00	718.16	\$ 1,281.84
100-50-6995	Feasibility Studies / Projects	0.00	31,950.00	40,000.00	31,950.00	\$ 8,050.00
100-50-8200	Buildings & Equipment	0.00	0.00	8,000.00	8.49	\$ 7,991.51
Total Recreation Expenditures		0.00	35,285.97	105,662.00	57,132.25	48,529.75
Transient Lodging Tax Expenditures						
100-60-6145	Tourism	0.00	0.00	110,000.00	11,032.01	\$ 98,967.99
Total Transient Lodging Tax Expenditures		0.00	0.00	110,000.00	11,032.01	98,967.99
Planning Expenditures						
100-70-6215	Engineering Fees	0.00	0.00	2,000.00	45.00	\$ 1,955.00
100-70-6220	Legal Fees	0.00	140.00	5,000.00	140.00	\$ 4,860.00
100-70-6240	Comprehensive Planning	0.00	1,138.41	35,000.00	15,422.76	\$ 19,577.24
100-70-6290	Other Professional Fees	0.00	0.00	5,000.00	9.75	\$ 4,990.25
100-70-6865	Building Inspector/Inspections	0.00	0.00	500.00	0.00	\$ 500.00
Total Planning Expenditures		0.00	1,278.41	47,500.00	15,617.51	31,882.49
General Service Expenditures						
100-90-6205	Accounting & Auditing	0.00	0.00	5,000.00	0.00	\$ 5,000.00
100-90-6220	Legal Fees	0.00	0.00	50,000.00	4,137.50	\$ 45,862.50

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For General Fund (100)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-90-6805 Mayor	0.00	0.00	3,500.00	2,092.00	\$ 1,408.00
100-90-6910 Fee Refunds	0.00	0.00	500.00	0.00	\$ 500.00
100-90-6990 Other Miscellaneous Expenses	0.00	0.00	1,000.00	0.00	\$ 1,000.00
100-90-9000 Transfers Out	0.00	0.00	115,238.00	114,824.95	\$ 413.05
100-90-9800 Contingency	0.00	0.00	5,684.00	0.00	\$ 5,684.00
Total General Service Expenditures	0.00	0.00	180,922.00	121,054.45	59,867.55
Total General Fund Expenditures	\$ 0.00	\$ 71,491.37	\$ 1,125,477.00	\$ 503,563.36	\$ 621,913.64
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (45,305.87)	\$ 0.00	\$ 641,935.35	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Street and Road Fund (200)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
200-00-4115 State Highway Tax	\$ 0.00	\$ 9,980.38	\$ 90,000.00	\$ 73,820.32	\$ 16,179.68
200-00-4805 Earnings on Investments	0.00	0.00	200.00	270.80	\$ (70.80)
200-00-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
200-00-4990 Beginning Fund Balance	0.00	0.00	90,000.00	97,618.07	\$ (7,618.07)
Total Non-Departmental Revenues	0.00	9,980.38	190,200.00	171,709.19	18,490.81
Total Street and Road Fund Revenues	\$ 0.00	\$ 9,980.38	\$ 190,200.00	\$ 171,709.19	\$ 18,490.81
Expenditures					
Non-Departmental Expenditures					
200-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 5,671.50	\$ 62,905.00	\$ 39,979.01	\$ 22,925.99
200-00-5115 Part-Time Employees	0.00	0.00	2,640.00	0.00	\$ 2,640.00
200-00-5205 Employer FICA Taxes	0.00	433.90	5,025.00	3,058.65	\$ 1,966.35
200-00-5210 Unemployment Insurance	0.00	5.67	710.00	39.90	\$ 670.10
200-00-5215 Workers' Compensation Insurance	0.00	2.44	3,200.00	1,734.58	\$ 1,465.42
200-00-5305 Employer PERS Contributions	0.00	1,064.30	12,300.00	7,066.91	\$ 5,233.09
200-00-5405 Health Insurance	0.00	2,040.86	27,200.00	13,173.22	\$ 14,026.78
200-00-5415 Life Insurance	0.00	10.33	680.00	68.24	\$ 611.76
200-00-6105 Office Supplies & Equipment	0.00	0.00	500.00	209.42	\$ 290.58
200-00-6125 Shop Supplies & Small Tools	0.00	0.00	1,000.00	228.15	\$ 771.85
200-00-6140 Fuel/Lubes/Etc.	0.00	0.00	2,000.00	262.40	\$ 1,737.60
200-00-6205 Accounting & Auditing	0.00	0.00	1,000.00	0.00	\$ 1,000.00
200-00-6215 Engineering Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
200-00-6220 Legal Fees	0.00	0.00	5,000.00	160.00	\$ 4,840.00
200-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6305 Building Repairs & Maintenance	0.00	0.00	14,000.00	0.00	\$ 14,000.00
200-00-6315 Street Repairs & Maintenance	0.00	8.03	10,000.00	5,029.84	\$ 4,970.16
200-00-6335 Vehicle Repairs & Maintenance	0.00	0.00	3,000.00	221.90	\$ 2,778.10
200-00-6350 Personal Protective Equipment	0.00	0.00	2,000.00	813.49	\$ 1,186.51
200-00-6390 Other Repairs & Maintenance	0.00	0.00	7,500.00	0.00	\$ 7,500.00
200-00-6410 Training	0.00	0.00	2,000.00	692.75	\$ 1,307.25
200-00-6605 Electricity	0.00	0.00	10,000.00	5,310.08	\$ 4,689.92
200-00-6620 Telecommunications	0.00	24.38	0.00	24.38	\$ 0.00
200-00-6700 Insurance	0.00	0.00	3,800.00	2,600.00	\$ 1,200.00
200-00-6860 Computers/Software/Services	0.00	0.00	2,500.00	477.17	\$ 2,022.83
200-00-6990 Other Miscellaneous Expenses	0.00	0.00	3,740.00	131.74	\$ 3,608.26
Total Non-Departmental Expenditures	0.00	9,261.41	190,200.00	81,281.83	108,918.17
Total Street and Road Fund Expenditures	\$ 0.00	\$ 9,261.41	\$ 190,200.00	\$ 81,281.83	\$ 108,918.17
Street and Road Fund Excess of Revenues Over Expen	\$ 0.00	\$ 718.97	\$ 0.00	\$ 90,427.36	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Housing Rehabilitation Fund (201)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Housing Rehabilitation Revenues					
201-18-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 900.00	\$ 306.17	\$ 593.83
201-18-4990 Beginning Fund Balance	0.00	0.00	110,000.00	110,370.75	(370.75)
Total Housing Rehabilitation Revenues	0.00	0.00	110,900.00	110,676.92	223.08
Total Housing Rehabilitation Fund Revenues	\$ 0.00	\$ 0.00	\$ 110,900.00	\$ 110,676.92	\$ 223.08
Expenditures					
Housing Rehabilitation Expenditures					
201-18-6890 Other Administration Expenses	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	\$ 5,000.00
201-18-6920 Housing Rehab Loan Disbursements	0.00	0.00	105,900.00	0.00	105,900.00
Total Housing Rehabilitation Expenditures	0.00	0.00	110,900.00	0.00	110,900.00
Total Housing Rehabilitation Fund Expenditures	\$ 0.00	\$ 0.00	\$ 110,900.00	\$ 0.00	\$ 110,900.00
Housing Rehabilitation Fund Excess of Revenues Over	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110,676.92	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Kilchis Water Bond Fund (300)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
300-11-4010 Property Taxes - Prior Years	\$ 0.00	\$ 0.00	\$ 0.00	\$ 493.13	\$ 0.00
300-11-4805 Earnings on Investments	0.00	0.00	0.00	206.94	0.00
300-11-4990 Beginning Fund Balance	0.00	0.00	0.00	74,595.76	0.00
Total Bond Payment Revenues	0.00	0.00	0.00	75,295.83	0.00
Total Kilchis Water Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75,295.83	\$ 0.00
Kilchis Water Bond Fund Excess of Revenues Over Exp	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75,295.83	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Sewer Bond Fund (301)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Bond Payment Revenues					
301-11-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 19,315.00	\$ 26,960.19	\$ (7,645.19)
301-11-4010 Property Taxes - Prior Years	0.00	0.00	300.00	430.73	\$ (130.73)
301-11-4805 Earnings on Investments	0.00	0.00	200.00	124.83	\$ 75.17
301-11-4990 Beginning Fund Balance	0.00	0.00	40,000.00	45,002.02	\$ (5,002.02)
Total Bond Payment Revenues	0.00	0.00	59,815.00	72,517.77	(12,702.77)
Total Sewer Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 59,815.00	\$ 72,517.77	\$ (12,702.77)
Expenditures					
Bond Payment Expenditures					
301-11-7010 Principal Payments - General Obligatio	\$ 0.00	\$ 10,889.69	\$ 10,838.00	\$ 10,889.69	\$ (51.69)
301-11-7015 Interest Payments - General Obligation	0.00	13,036.31	13,088.00	13,036.31	\$ 51.69
Total Bond Payment Expenditures	0.00	23,926.00	23,926.00	23,926.00	0.00
Bond Reserve Expenditures					
301-12-9500 Transfer to Enterprise Funds	0.00	0.00	35,889.00	0.00	\$ 35,889.00
Total Bond Reserve Expenditures	0.00	0.00	35,889.00	0.00	35,889.00
Total Sewer Bond Fund Expenditures	\$ 0.00	\$ 23,926.00	\$ 59,815.00	\$ 23,926.00	\$ 35,889.00
Sewer Bond Fund Excess of Revenues Over Expenditur	\$ 0.00	\$ (23,926.00)	\$ 0.00	\$ 48,591.77	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For DEQ Loan Repayment Fund (302)
 For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Loan Reserve Revenues					
302-21-4990 Beginning Fund Balance	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,944.50	\$ 0.00
Total Loan Reserve Revenues	0.00	0.00	0.00	2,944.50	0.00
Loan Revenues					
302-22-4620 Sewer User Charges	0.00	0.00	50,000.00	25,065.00	\$ 24,935.00
302-22-4990 Beginning Fund Balance	0.00	0.00	88,000.00	81,639.00	\$ 6,361.00
Total Loan Revenues	0.00	0.00	138,000.00	106,704.00	31,296.00
Total DEQ Loan Repayment Fund Revenues	\$ 0.00	\$ 0.00	\$ 138,000.00	\$ 109,648.50	\$ 28,351.50
Expenditures					
Loan Expenditures					
302-22-7040 Principal Payments - Notes Payable	\$ 0.00	\$ 0.00	\$ 21,000.00	\$ 0.00	\$ 21,000.00
302-22-7045 Interest Payments - Notes Payable	0.00	0.00	4,800.00	3,804.00	\$ 996.00
302-22-7090 Other Debt Service	0.00	0.00	19,445.00	0.00	\$ 19,445.00
302-22-9900 Unappropriated Ending Fund Balance	0.00	0.00	92,755.00	0.00	\$ 92,755.00
Total Loan Expenditures	0.00	0.00	138,000.00	3,804.00	134,196.00
Total DEQ Loan Repayment Fund Expenditures	\$ 0.00	\$ 0.00	\$ 138,000.00	\$ 3,804.00	\$ 134,196.00
DEQ Loan Repayment Fund Excess of Revenues Over E	\$ 0.00	\$ 0.00	\$ 0.00	\$ 105,844.50	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Street Reserve Fund (400)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
400-13-4305 Franchise Fees	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 4,086.68	\$ 913.32
400-13-4805 Earnings on Investments	0.00	0.00	250.00	103.01	\$ 146.99
400-13-4990 Beginning Fund Balance	0.00	0.00	37,000.00	37,134.20	\$ (134.20)
Total Reserve Revenues	0.00	0.00	42,250.00	41,323.89	926.11
Street Trust Revenues					
400-17-4805 Earnings on Investments	0.00	0.00	1,200.00	613.87	\$ 586.13
400-17-4825 Loan Payback Principal	0.00	0.00	16,900.00	1,818.29	\$ 15,081.71
400-17-4826 Loan Payback Interest	0.00	0.00	100.00	0.76	\$ 99.24
400-17-4990 Beginning Fund Balance	0.00	0.00	219,000.00	221,289.87	\$ (2,289.87)
Total Street Trust Revenues	0.00	0.00	237,200.00	223,722.79	13,477.21
Street Maintenance Fee Revenues					
400-24-4320 Street Maintenance Fees	0.00	7,448.18	95,000.00	58,105.06	\$ 36,894.94
400-24-4805 Earnings on Investments	0.00	0.00	600.00	313.70	\$ 286.30
400-24-4990 Beginning Fund Balance	0.00	0.00	106,000.00	113,088.54	\$ (7,088.54)
Total Street Maintenance Fee Revenues	0.00	7,448.18	201,600.00	171,507.30	30,092.70
Total Street Reserve Fund Revenues	\$ 0.00	\$ 7,448.18	\$ 481,050.00	\$ 436,553.98	\$ 44,496.02
Expenditures					
Reserve Expenditures					
400-13-6315 Street Repairs & Maintenance	\$ 0.00	\$ 0.00	\$ 32,000.00	\$ 0.00	\$ 32,000.00
400-13-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	0.00	\$ 10,000.00
400-13-9800 Contingency	0.00	0.00	250.00	0.00	\$ 250.00
Total Reserve Expenditures	0.00	0.00	42,250.00	0.00	42,250.00
Street Trust Expenditures					
400-17-9900 Unappropriated Ending Fund Balance	0.00	0.00	237,200.00	0.00	\$ 237,200.00
Total Street Trust Expenditures	0.00	0.00	237,200.00	0.00	237,200.00
Street Maintenance Fee Expenditures					
400-24-6314 Street Overlay	0.00	0.00	95,000.00	0.00	\$ 95,000.00
400-24-9800 Contingency	0.00	0.00	106,600.00	0.00	\$ 106,600.00
Total Street Maintenance Fee Expenditures	0.00	0.00	201,600.00	0.00	201,600.00
Total Street Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 481,050.00	\$ 0.00	\$ 481,050.00
Street Reserve Fund Excess of Revenues Over Expendi	\$ 0.00	\$ 7,448.18	\$ 0.00	\$ 436,553.98	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Bay City Equipment Reserve Fund (401)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
401-00-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00	\$ 300.00
Total Non-Departmental Revenues	0.00	0.00	300.00	0.00	300.00
Reserve Revenues					
401-13-4805 Earnings on Investments	0.00	0.00	0.00	14.60	0.00
401-13-4930 Transfers In	0.00	0.00	15,000.00	0.00	15,000.00
401-13-4990 Beginning Fund Balance	0.00	0.00	22,000.00	5,260.23	16,739.77
Total Reserve Revenues	0.00	0.00	37,000.00	5,274.83	31,725.17
Total Bay City Equipment Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 37,300.00	\$ 5,274.83	\$ 32,025.17
Expenditures					
Reserve Expenditures					
401-13-8400 Machinery & Equipment	\$ 0.00	\$ 0.00	\$ 37,300.00	\$ 10,200.00	\$ 27,100.00
Total Reserve Expenditures	0.00	0.00	37,300.00	10,200.00	27,100.00
Total Bay City Equipment Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 37,300.00	\$ 10,200.00	\$ 27,100.00
Bay City Equipment Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	(4,925.17)	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Fire Apparatus Reserve & Building Reserve Fund (402)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
402-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 300.00	\$ 146.11	\$ 153.89
402-13-4930 Transfers In	0.00	0.00	52,000.00	0.00	52,000.00
402-13-4990 Beginning Fund Balance	0.00	0.00	52,500.00	52,665.05	(165.05)
Total Reserve Revenues	0.00	0.00	104,800.00	52,811.16	51,988.84
Building Fund Revenues					
402-19-4805 Earnings on Investments	0.00	0.00	800.00	282.47	517.53
402-19-4990 Beginning Fund Balance	0.00	0.00	101,700.00	101,828.19	(128.19)
Total Building Fund Revenues	0.00	0.00	102,500.00	102,110.66	389.34
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 0.00	\$ 207,300.00	\$ 154,921.82	\$ 52,378.18
Expenditures					
Reserve Expenditures					
402-13-7050 Capital Lease Payments	\$ 0.00	\$ 0.00	\$ 24,300.00	\$ 24,219.78	\$ 80.22
402-13-8200 Equipment	0.00	0.00	19,100.00	19,076.00	24.00
402-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	61,400.00	0.00	61,400.00
Total Reserve Expenditures	0.00	0.00	104,800.00	43,295.78	61,504.22
Building Fund Expenditures					
402-19-9900 Unappropriated Ending Fund Balance	0.00	0.00	102,500.00	0.00	102,500.00
Total Building Fund Expenditures	0.00	0.00	102,500.00	0.00	102,500.00
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 0.00	\$ 207,300.00	\$ 43,295.78	\$ 164,004.22
Fire Apparatus Reserve & Building Reserve Fund Exces	\$ 0.00	\$ 0.00	\$ 0.00	\$ 111,626.04	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Park & Recreation Reserve Fund (404)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
404-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 10.00	\$ 22.15	\$ (12.15)
404-13-4990 Beginning Fund Balance	0.00	0.00	7,900.00	7,986.85	\$ (86.85)
Total Reserve Revenues	0.00	0.00	7,910.00	8,009.00	(99.00)
Total Park & Recreation Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 7,910.00	\$ 8,009.00	\$ (99.00)
Expenditures					
Reserve Expenditures					
404-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 7,910.00	\$ 0.00	\$ 7,910.00
Total Reserve Expenditures	0.00	0.00	7,910.00	0.00	7,910.00
Total Park & Recreation Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 7,910.00	\$ 0.00	\$ 7,910.00
Park & Recreation Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,009.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Footpaths and Bicycle Trails Reserve (405)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Reserve Revenues					
405-13-4115 State Highway Tax	\$ 0.00	\$ 100.81	\$ 800.00	\$ 745.65	\$ 54.35
405-13-4805 Earnings on Investments	0.00	0.00	10.00	51.91	(41.91)
405-13-4990 Beginning Fund Balance	0.00	0.00	8,700.00	18,713.81	(10,013.81)
Total Reserve Revenues	0.00	100.81	9,510.00	19,511.37	(10,001.37)
Total Footpaths and Bicycle Trails Reserve Revenues	\$ 0.00	\$ 100.81	\$ 9,510.00	\$ 19,511.37	\$ (10,001.37)
Expenditures					
Reserve Expenditures					
405-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 9,510.00	\$ 0.00	\$ 9,510.00
Total Reserve Expenditures	0.00	0.00	9,510.00	0.00	9,510.00
Total Footpaths and Bicycle Trails Reserve Expenditu	\$ 0.00	\$ 0.00	\$ 9,510.00	\$ 0.00	\$ 9,510.00
Footpaths and Bicycle Trails Reserve Excess of Revenu	\$ 0.00	\$ 100.81	\$ 0.00	\$ 19,511.37	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
600-00-4610 Water User Charges	\$ 0.00	\$ 22,627.33	\$ 355,000.00	\$ 243,809.49	\$ 111,190.51
600-00-4615 Water Deposits	0.00	(34.20)	3,000.00	1,313.84	\$ 1,686.16
600-00-4800 Miscellaneous	0.00	0.00	93,837.01	462,837.01	\$ (369,000.00)
600-00-4805 Earnings on Investments	0.00	0.00	1,600.00	281.04	\$ 1,318.96
600-00-4815 Sale of Pipe/Supplies	0.00	0.00	1,500.00	8,598.95	\$ (7,098.95)
600-00-4930 Transfers In	0.00	0.00	133,340.00	0.00	\$ 133,340.00
600-00-4990 Beginning Fund Balance	0.00	0.00	91,000.00	101,311.97	\$ (10,311.97)
Total Non-Departmental Revenues	0.00	22,593.13	679,277.01	818,152.30	(138,875.29)
Reserve Revenues					
600-13-4710 SDC - Improvement Fees	0.00	5,369.62	25,000.00	26,848.10	\$ (1,848.10)
600-13-4720 SDC - Reimbursement Fees	0.00	2,877.38	15,000.00	14,386.90	\$ 613.10
600-13-4805 Earnings on Investments	0.00	0.00	2,500.00	851.84	\$ 1,648.16
600-13-4990 Beginning Fund Balance	0.00	0.00	290,000.00	307,072.63	\$ (17,072.63)
Total Reserve Revenues	0.00	8,247.00	332,500.00	349,159.47	(16,659.47)
Reserve Revenues					
600-14-4990 Beginning Fund Balance	0.00	0.00	74,440.00	1,745.07	\$ 72,694.93
Total Reserve Revenues	0.00	0.00	74,440.00	1,745.07	72,694.93
Total Bay City Water Fund Revenues	\$ 0.00	\$ 30,840.13	\$ 1,086,217.01	\$ 1,169,056.84	\$ (82,839.83)

Expenditures**Non-Departmental Expenditures**

600-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 12,729.62	\$ 163,854.00	\$ 83,453.94	\$ 80,400.06
600-00-5115 Part-Time Employees	0.00	0.00	2,640.00	0.00	\$ 2,640.00
600-00-5205 Employer FICA Taxes	0.00	973.76	12,740.00	6,383.82	\$ 6,356.18
600-00-5210 Unemployment Insurance	0.00	12.75	1,785.00	83.63	\$ 1,701.37
600-00-5215 Workers' Compensation Insurance	0.00	5.76	3,300.00	3,550.05	\$ (250.05)
600-00-5305 Employer PERS Contributions	0.00	2,335.42	30,065.00	14,505.63	\$ 15,559.37
600-00-5405 Health Insurance	0.00	4,739.74	70,325.00	27,652.30	\$ 42,672.70
600-00-5415 Life Insurance	0.00	19.29	1,610.00	123.61	\$ 1,486.39
600-00-6105 Office Supplies & Equipment	0.00	757.73	3,000.00	2,027.06	\$ 972.94
600-00-6125 Shop Supplies & Small Tools	0.00	0.00	2,000.00	1,967.95	\$ 32.05
600-00-6130 Customer Meters & Supplies	0.00	0.00	132,837.01	101,260.68	\$ 31,576.33
600-00-6135 Chemical/Lab Supplies	0.00	0.00	500.00	0.00	\$ 500.00
600-00-6140 Fuel/Lubes/Etc.	0.00	323.20	2,500.00	2,768.18	\$ (268.18)
600-00-6190 Other Supplies	0.00	0.00	250.00	0.00	\$ 250.00
600-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	0.00	\$ 2,500.00
600-00-6215 Engineering Fees	0.00	0.00	4,000.00	0.00	\$ 4,000.00
600-00-6220 Legal Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
600-00-6225 Laboratory Fees	0.00	0.00	1,500.00	0.00	\$ 1,500.00
600-00-6290 Other Professional Fees	0.00	0.00	10,000.00	0.00	\$ 10,000.00
600-00-6305 Building Repairs & Maintenance	0.00	115.79	4,000.00	477.29	\$ 3,522.71
600-00-6311 Contracted Ground Maintenance	0.00	20.00	2,000.00	2,000.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Bay City Water Fund (600)
 For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
600-00-6325 Utility System Repairs	0.00	540.00	28,719.00	22,597.69	\$ 6,121.31
600-00-6335 Vehicle Repairs & Maintenance	0.00	130.72	5,000.00	4,732.52	\$ 267.48
600-00-6345 Operational Equipment & Repairs	0.00	0.00	10,000.00	6,060.06	\$ 3,939.94
600-00-6350 Personal Protective Equipment	0.00	0.00	3,500.00	850.55	\$ 2,649.45
600-00-6410 Training	0.00	1,044.50	6,000.00	3,912.53	\$ 2,087.47
600-00-6605 Electricity	0.00	0.00	1,000.00	612.33	\$ 387.67
600-00-6620 Telecommunications	0.00	130.88	5,000.00	2,391.52	\$ 2,608.48
600-00-6700 Insurance	0.00	0.00	8,825.00	8,334.20	\$ 490.80
600-00-6830 Janitorial Services	0.00	0.00	900.00	617.01	\$ 282.99
600-00-6860 Computers/Software/Services	0.00	245.00	10,000.00	3,644.30	\$ 6,355.70
600-00-6905 Deposit Refunds	0.00	0.00	500.00	907.90	\$ (407.90)
600-00-6910 Fee Refunds	0.00	0.00	100.00	0.00	\$ 100.00
600-00-6990 Other Miscellaneous Expenses	0.00	800.00	3,000.00	3,052.73	\$ (52.73)
600-00-8400 Machinery & Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
600-00-9400 Transfer to Capital Projects Funds	0.00	0.00	5,000.00	0.00	\$ 5,000.00
600-00-9500 Transfer to Enterprise Funds	0.00	0.00	132,827.00	0.00	\$ 132,827.00
Total Non-Departmental Expenditures	0.00	24,924.16	679,277.01	303,967.48	375,309.53
Reserve Expenditures					
600-13-6910 Fee Refunds	0.00	0.00	8,300.00	0.00	\$ 8,300.00
600-13-6995 Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00	\$ 10,000.00
600-13-8800 Utility System	0.00	0.00	180,860.00	0.00	\$ 180,860.00
600-13-9500 Transfer to Enterprise Funds	0.00	0.00	133,340.00	0.00	\$ 133,340.00
Total Reserve Expenditures	0.00	0.00	332,500.00	0.00	332,500.00
Reserve Expenditures					
600-14-8800 Utility System	0.00	0.00	74,440.00	0.00	\$ 74,440.00
Total Reserve Expenditures	0.00	0.00	74,440.00	0.00	74,440.00
Total Bay City Water Fund Expenditures	\$ 0.00	\$ 24,924.16	\$ 1,086,217.01	\$ 303,967.48	\$ 782,249.53
Bay City Water Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ 5,915.97	\$ 0.00	\$ 865,089.36	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
601-00-4610 Water User Charges	\$ 0.00	\$ 21,790.05	\$ 284,736.00	\$ 174,854.40	\$ 109,881.60
601-00-4800 Miscellaneous	0.00	0.00	1,000.00	0.00	\$ 1,000.00
601-00-4805 Earnings on Investments	0.00	0.00	1,600.00	1,087.71	\$ 512.29
601-00-4930 Transfers In	0.00	0.00	132,827.00	0.00	\$ 132,827.00
601-00-4990 Beginning Fund Balance	0.00	0.00	350,000.00	392,098.56	\$ (42,098.56)
Total Non-Departmental Revenues	0.00	21,790.05	770,163.00	568,040.67	202,122.33
Reserve Revenues					
601-13-4805 Earnings on Investments	0.00	0.00	2,500.00	1,406.98	\$ 1,093.02
601-13-4930 Transfers In	0.00	0.00	300,000.00	0.00	\$ 300,000.00
601-13-4990 Beginning Fund Balance	0.00	0.00	480,000.00	507,194.07	\$ (27,194.07)
Total Reserve Revenues	0.00	0.00	782,500.00	508,601.05	273,898.95
Total Kilchis Water Fund Revenues	\$ 0.00	\$ 21,790.05	\$ 1,552,663.00	\$ 1,076,641.72	\$ 476,021.28

Expenditures**Non-Departmental Expenditures**

601-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 5,957.38	\$ 78,918.00	\$ 60,210.33	\$ 18,707.67
601-00-5115 Part-Time Employees	0.00	0.00	1,320.00	0.00	\$ 1,320.00
601-00-5205 Employer FICA Taxes	0.00	455.75	6,140.00	4,606.27	\$ 1,533.73
601-00-5210 Unemployment Insurance	0.00	5.98	850.00	60.31	\$ 789.69
601-00-5215 Workers' Compensation Insurance	0.00	2.15	3,300.00	2,528.47	\$ 771.53
601-00-5305 Employer PERS Contributions	0.00	1,108.02	14,940.00	10,088.39	\$ 4,851.61
601-00-5405 Health Insurance	0.00	1,810.91	27,390.00	19,264.43	\$ 8,125.57
601-00-5415 Life Insurance	0.00	8.58	755.00	103.84	\$ 651.16
601-00-6105 Office Supplies & Equipment	0.00	257.73	4,000.00	696.51	\$ 3,303.49
601-00-6125 Shop Supplies & Small Tools	0.00	140.54	4,000.00	1,770.94	\$ 2,229.06
601-00-6135 Chemical/Lab Supplies	0.00	1,799.87	20,000.00	12,034.31	\$ 7,965.69
601-00-6140 Fuel/Lubes/Etc.	0.00	625.01	5,000.00	3,069.99	\$ 1,930.01
601-00-6190 Other Supplies	0.00	0.00	100.00	0.00	\$ 100.00
601-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	0.00	\$ 2,500.00
601-00-6215 Engineering Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6220 Legal Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6225 Laboratory Fees	0.00	0.00	1,500.00	162.00	\$ 1,338.00
601-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6305 Building Repairs & Maintenance	0.00	103.34	10,000.00	3,066.34	\$ 6,933.66
601-00-6325 Utility System Repairs	0.00	0.00	30,000.00	2,450.90	\$ 27,549.10
601-00-6335 Vehicle Repairs & Maintenance	0.00	130.72	5,000.00	4,732.53	\$ 267.47
601-00-6345 Operational Equipment & Repairs	0.00	0.00	30,000.00	137.33	\$ 29,862.67
601-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	850.56	\$ 2,149.44
601-00-6410 Training	0.00	0.00	6,000.00	933.51	\$ 5,066.49
601-00-6605 Electricity	0.00	0.00	28,000.00	14,499.93	\$ 13,500.07
601-00-6620 Telecommunications	0.00	106.50	10,000.00	1,703.88	\$ 8,296.12
601-00-6700 Insurance	0.00	0.00	9,300.00	8,476.22	\$ 823.78
601-00-6830 Janitorial Services	0.00	0.00	1,700.00	617.01	\$ 1,082.99

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
601-00-6860 Computers/Software/Services	0.00	245.00	10,000.00	3,481.78	\$ 6,518.22
601-00-6990 Other Miscellaneous Expenses	0.00	0.00	8,850.00	541.45	\$ 8,308.55
601-00-8200 Buildings & Structures	0.00	0.00	10,000.00	6,327.50	\$ 3,672.50
601-00-8400 Machinery & Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8700 Office Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8800 Utility System	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-9000 Transfers Out	0.00	0.00	305,000.00	0.00	\$ 305,000.00
601-00-9800 Contingency	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-00-9900 Unappropriated Ending Fund Balance	0.00	0.00	52,600.00	0.00	\$ 52,600.00
Total Non-Departmental Expenditures	0.00	12,757.48	770,163.00	162,414.73	607,748.27
Reserve Expenditures					
601-13-8000 Capital Outlay	0.00	0.00	45,000.00	0.00	\$ 45,000.00
601-13-8200 Equipment	0.00	0.00	375,000.00	0.00	\$ 375,000.00
601-13-8400 Machinery & Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-13-8800 Utility System	0.00	0.00	100,000.00	0.00	\$ 100,000.00
601-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	257,500.00	0.00	\$ 257,500.00
Total Reserve Expenditures	0.00	0.00	782,500.00	0.00	782,500.00
Total Kilchis Water Fund Expenditures	\$ 0.00	\$ 12,757.48	\$ 1,552,663.00	\$ 162,414.73	\$ 1,390,248.27
Kilchis Water Fund Excess of Revenues Over Expendit	\$ 0.00	\$ 9,032.57	\$ 0.00	\$ 914,226.99	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Bay City Sewer Fund (602)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
Non-Departmental Revenues					
602-00-4420 State Grants	\$ 0.00	\$ 0.00	\$ 300,000.00	\$ 24,389.00	\$ 275,611.00
602-00-4620 Sewer User Charges	0.00	22,867.61	365,000.00	216,149.20	\$ 148,850.80
602-00-4625 Sewer Deposits	0.00	(58.35)	2,000.00	33,121.30	\$ (31,121.30)
602-00-4800 Miscellaneous	0.00	0.00	56,500.00	505,304.00	\$ (448,804.00)
602-00-4805 Earnings on Investments	0.00	0.00	5,000.00	1,829.07	\$ 3,170.93
602-00-4850 Code Enforcement Fines	0.00	16,753.06	0.00	100,480.17	\$ 0.00
602-00-4990 Beginning Fund Balance	0.00	0.00	540,000.00	659,353.03	\$ (119,353.03)
Total Non-Departmental Revenues	0.00	39,562.32	1,268,500.00	1,540,625.77	(272,125.77)
Reserve Revenues					
602-14-4710 SDC - Improvement Fees	0.00	7,166.84	15,000.00	35,834.20	\$ (20,834.20)
602-14-4720 SDC - Reimbursement Fees	0.00	726.16	1,500.00	3,630.80	\$ (2,130.80)
602-14-4805 Earnings on Investments	0.00	0.00	6,500.00	2,728.72	\$ 3,771.28
602-14-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-14-4990 Beginning Fund Balance	0.00	0.00	965,000.00	983,661.49	\$ (18,661.49)
Total Reserve Revenues	0.00	7,893.00	998,000.00	1,025,855.21	(27,855.21)
Reserve Revenues					
602-15-4805 Earnings on Investments	0.00	0.00	700.00	287.77	\$ 412.23
602-15-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-15-4990 Beginning Fund Balance	0.00	0.00	102,000.00	103,737.29	\$ (1,737.29)
Total Reserve Revenues	0.00	0.00	112,700.00	104,025.06	8,674.94
Reserve Revenues					
602-16-4805 Earnings on Investments	0.00	0.00	500.00	199.13	\$ 300.87
602-16-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-16-4990 Beginning Fund Balance	0.00	0.00	71,000.00	71,788.49	\$ (788.49)
Total Reserve Revenues	0.00	0.00	81,500.00	71,987.62	9,512.38
Total Bay City Sewer Fund Revenues	\$ 0.00	\$ 47,455.32	\$ 2,460,700.00	\$ 2,742,493.66	\$ (281,793.66)

Expenditures

Non-Departmental Expenditures

602-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 15,935.64	\$ 203,487.00	\$ 123,266.53	\$ 80,220.47
602-00-5115 Part-Time Employees	0.00	0.00	2,640.00	0.00	\$ 2,640.00
602-00-5205 Employer FICA Taxes	0.00	1,219.14	15,770.00	9,430.10	\$ 6,339.90
602-00-5210 Unemployment Insurance	0.00	15.91	2,190.00	123.22	\$ 2,066.78
602-00-5215 Workers' Compensation Insurance	0.00	6.20	5,300.00	3,733.80	\$ 1,566.20
602-00-5305 Employer PERS Contributions	0.00	2,904.38	37,095.00	20,820.90	\$ 16,274.10
602-00-5405 Health Insurance	0.00	5,954.08	76,020.00	42,886.68	\$ 33,133.32
602-00-5415 Life Insurance	0.00	22.70	1,850.00	179.83	\$ 1,670.17
602-00-6105 Office Supplies & Equipment	0.00	757.70	5,000.00	2,179.55	\$ 2,820.45
602-00-6125 Shop Supplies & Small Tools	0.00	165.76	4,000.00	2,602.23	\$ 1,397.77
602-00-6135 Chemical/Lab Supplies	0.00	0.00	18,000.00	4,593.89	\$ 13,406.11
602-00-6140 Fuel/Lubes/Etc.	0.00	323.21	5,000.00	2,823.50	\$ 2,176.50

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

Revised Budget
For Bay City Sewer Fund (602)
For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
602-00-6190 Other Supplies	0.00	0.00	2,000.00	0.00	\$ 2,000.00
602-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	0.00	\$ 2,500.00
602-00-6215 Engineering Fees	0.00	0.00	30,000.00	7,963.81	\$ 22,036.19
602-00-6220 Legal Fees	0.00	0.00	7,500.00	920.00	\$ 6,580.00
602-00-6225 Laboratory Fees	0.00	0.00	1,000.00	0.00	\$ 1,000.00
602-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
602-00-6305 Building Repairs & Maintenance	0.00	103.34	14,000.00	2,532.59	\$ 11,467.41
602-00-6325 Utility System Repairs	0.00	0.00	75,000.00	275.80	\$ 74,724.20
602-00-6335 Vehicle Repairs & Maintenance	0.00	130.72	25,000.00	24,927.82	\$ 72.18
602-00-6345 Operational Equipment & Repairs	0.00	1,872.50	115,000.00	37,460.97	\$ 77,539.03
602-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	850.56	\$ 2,149.44
602-00-6410 Training	0.00	1,044.50	10,000.00	1,823.00	\$ 8,177.00
602-00-6605 Electricity	0.00	0.00	35,000.00	17,688.98	\$ 17,311.02
602-00-6620 Telecommunications	0.00	130.87	10,000.00	1,851.45	\$ 8,148.55
602-00-6700 Insurance	0.00	0.00	9,800.00	9,500.00	\$ 300.00
602-00-6830 Janitorial Services	0.00	0.00	900.00	616.00	\$ 284.00
602-00-6855 Permit Fees	0.00	0.00	3,000.00	2,518.00	\$ 482.00
602-00-6860 Computers/Software/Services	0.00	245.01	10,000.00	3,715.52	\$ 6,284.48
602-00-6905 Deposit Refunds	0.00	0.00	1,500.00	371.80	\$ 1,128.20
602-00-6910 Fee Refunds	0.00	0.00	100.00	129.60	\$ (29.60)
602-00-6990 Other Miscellaneous Expenses	0.00	800.00	13,518.00	898.22	\$ 12,619.78
602-00-6996 Engineering Study / Special projects	0.00	4,731.95	40,000.00	15,881.95	\$ 24,118.05
602-00-8300 Improvements Other Than Buildings	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-00-8400 Machinery & Equipment	0.00	1,899.63	100,000.00	88,748.22	\$ 11,251.78
602-00-8800 Utility System	0.00	24,433.64	300,000.00	54,289.55	\$ 245,710.45
602-00-9000 Transfers Out	0.00	0.00	25,000.00	0.00	\$ 25,000.00
602-00-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-00-9800 Contingency	0.00	0.00	33,330.00	0.00	\$ 33,330.00
Total Non-Departmental Expenditures	0.00	62,696.88	1,268,500.00	485,604.07	782,895.93
Reserve Expenditures					
602-14-8800 Utility System	0.00	0.00	275,000.00	0.00	\$ 275,000.00
602-14-9900 Unappropriated Ending Fund Balance	0.00	0.00	723,000.00	0.00	\$ 723,000.00
Total Reserve Expenditures	0.00	0.00	998,000.00	0.00	998,000.00
Reserve Expenditures					
602-15-6590 Other Equipment	0.00	0.00	20,000.00	0.00	\$ 20,000.00
602-15-9900 Unappropriated Ending Fund Balance	0.00	0.00	92,700.00	0.00	\$ 92,700.00
Total Reserve Expenditures	0.00	0.00	112,700.00	0.00	112,700.00
Reserve Expenditures					
602-16-9900 Unappropriated Ending Fund Balance	0.00	0.00	81,500.00	0.00	\$ 81,500.00
Total Reserve Expenditures	0.00	0.00	81,500.00	0.00	81,500.00
Total Bay City Sewer Fund Expenditures	\$ 0.00	\$ 62,696.88	\$ 2,460,700.00	\$ 485,604.07	\$ 1,975,095.93
Bay City Sewer Fund Excess of Revenues Over Expenditures	0.00	\$ (15,241.56)	0.00	\$ 2,256,889.59	0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2022-8 Ending February 28, 2022

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00	\$ 143,800.37	\$ 7,467,042.01	\$ 7,297,810.14	\$ 169,231.87
Total Expenditures	\$ 0.00	\$ 205,057.30	\$ 7,467,042.01	\$ 1,618,057.25	\$ 5,848,984.76
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (61,256.93)	\$ 0.00	\$ 5,679,752.89	\$ 0.00



City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1
www.ci.bay-city.or.us

March 8, 2022

Bills to be Paid:

Date	Amount	Purpose
1/31/22	\$36,315.20	Payroll taxes and insurance
2/3/22	\$ 3,911.17	Bills
2/8/22	\$ 4,971.56	VISA Bill
2/10/22	\$63,636.73	Bills including Shapiro/Didway \$31,950.00 and USDA sewer Bond \$23,926.00
2/15/22	\$ 2,852.37	Bills
2/15/22	\$ 8,774.40	Bills
2/15/22	\$ 1,140.54	Bills
2/24/22	\$45,669.46	Bills including AKS Engineers \$29,165.59 and PERS
2/24/22	\$28,274.09	Payroll taxes and insurance
TOTAL	\$195,545.52	

Council Approval Report
(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1	Oregon Department of Revenue, PO Box 14800, Salem, OR, 97309-0920								
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$342.68	\$342.68	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,294.86)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$132.39	\$132.39	100-30-2030	Payroll Taxes Payable	\$0.00	(\$573.56)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$187.03	\$187.03	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,041.13)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$421.80	\$421.80	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,368.73)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$193.28	\$193.28	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,101.92)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$489.98	\$489.98	602-00-2030	Payroll Taxes Payable	\$0.00	(\$2,985.15)
					\$1,767.16				
2	U.S. Department of the Treasury, , , ,								
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$1,291.87	\$1,291.87	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,294.86)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$431.46	\$431.46	100-30-2030	Payroll Taxes Payable	\$0.00	(\$573.56)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$710.70	\$710.70	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,041.13)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$1,561.17	\$1,561.17	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,368.73)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$778.98	\$778.98	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,101.92)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$1,856.20	\$1,856.20	602-00-2030	Payroll Taxes Payable	\$0.00	(\$2,985.15)
					\$6,630.38				
5	Aflac, 1932 Wynnton Road, Columbus, GA, 31999								
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$12.17	\$12.17	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,294.86)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$11.79	\$11.79	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,041.13)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$35.20	\$35.20	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,368.73)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$14.10	\$14.10	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,101.92)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$29.00	\$29.00	602-00-2030	Payroll Taxes Payable	\$0.00	(\$2,985.15)
					\$102.26				
7	Nationwide Retirement Solutions, PO Box 183155, Columbus, OH, 43218								
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$20.00	\$20.00	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,368.73)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$6.00	\$6.00	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,101.92)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$174.00	\$174.00	602-00-2030	Payroll Taxes Payable	\$0.00	(\$2,985.15)
					\$200.00				
98	CIS, P.O. Box 6836, Portland, OR, 97228								
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$145.95	\$145.95	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,294.86)
PR1194	02/01/22	Payroll Taxes Payable	02/01/22	\$255.79	\$255.79	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,294.86)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$1,062.26	\$1,062.26	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$3,075.44)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$3,146.44	\$3,146.44	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$3,075.44)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$8.05	\$8.05	100-30-2030	Payroll Taxes Payable	\$0.00	(\$573.56)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$8.07	\$8.07	100-30-2030	Payroll Taxes Payable	\$0.00	(\$573.56)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$69.97	\$69.97	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$74.56)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$69.95	\$69.95	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$74.56)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$106.68	\$106.68	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,041.13)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$128.84	\$128.84	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,041.13)

**Council Approval Report
(Council Approval Report)**

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$778.97	\$778.97	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,181.69)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$1,195.62	\$1,195.62	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,181.69)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$257.80	\$257.80	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,368.73)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$302.14	\$302.14	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,368.73)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$1,886.39	\$1,886.39	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,704.37)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$2,719.53	\$2,719.53	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,704.37)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$116.09	\$116.09	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,101.92)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$116.34	\$116.34	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,101.92)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$910.03	\$910.03	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$926.62)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$909.73	\$909.73	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$926.62)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$346.91	\$346.91	602-00-2030	Payroll Taxes Payable	\$0.00	(\$2,985.15)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$391.36	\$391.36	602-00-2030	Payroll Taxes Payable	\$0.00	(\$2,985.15)
PR1189	01/16/22	Payroll from 1/1/2022 to 1/15/2022	01/16/22	\$2,495.30	\$2,495.30	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$3,333.50)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$3,328.43	\$3,328.43	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$3,333.50)
				\$20,756.64					
189	Oregon PERS, , ,								
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$1,327.76	\$1,327.76	100-00-2040	Retirement Payable	\$0.00	\$657.60
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$526.77	\$526.77	100-30-2040	Retirement Payable	\$0.00	(\$526.77)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$701.38	\$701.38	200-00-2040	Retirement Payable	\$0.00	(\$446.83)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$1,548.69	\$1,548.69	600-00-2040	Retirement Payable	\$0.00	(\$1,294.14)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$732.28	\$732.28	601-00-2040	Retirement Payable	\$0.00	(\$477.73)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$1,929.38	\$1,929.38	602-00-2040	Retirement Payable	\$0.00	(\$1,674.84)
				\$6,766.26					
190	Oregon Department of Justice, , ,								
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$0.93	\$0.93	100-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$0.93	\$0.93	200-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$9.25	\$9.25	600-00-2050	Garnishments Payable	\$0.00	(\$9.25)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$1.85	\$1.85	601-00-2050	Garnishments Payable	\$0.00	(\$1.85)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$79.54	\$79.54	602-00-2050	Garnishments Payable	\$0.00	(\$79.54)
				\$92.50					
Total Bills To Pay:				\$36,315.20					

Council Approval Report
(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
37	Tillamook Farmers' Cooperative, 1920 Main Ave. N, Tillamook, OR, 97141										
404769		02/02/22	Shop Supplies & Small Tools	02/10/22	\$26.39	\$26.39	602-00-6125	Shop Supplies & Small T	\$4,000.00	\$1,563.53	
405882		02/02/22	Shop Supplies & Small Tools	02/10/22	\$19.19	\$19.19	602-00-6125	Shop Supplies & Small T	\$4,000.00	\$1,563.53	
						\$45.58					
86	Kimmel's True Value, 1816 First Street, Tillamook, OR, 97141										
B54027		02/02/22	Building Repairs & Maintenance	02/24/22	\$59.88	\$59.88	600-00-6305	Building Repairs & Maint	\$4,000.00	\$3,638.50	
B54027		02/02/22	Building Repairs & Maintenance	02/24/22	\$59.88	\$59.88	601-00-6305	Building Repairs & Maint	\$10,000.00	\$7,037.00	
B54027		02/02/22	Building Repairs & Maintenance	02/24/22	\$59.88	\$59.88	602-00-6305	Building Repairs & Maint	\$14,000.00	\$11,570.75	
						\$179.64					
101	Sabrina Pearson, 39 Prairie Falcon, Aliso Viejo, CA, 92656										
Refund 2-2022		02/02/22	Street Maintenance Fees	02/10/22	\$20.60	\$20.60	400-24-4320	Street Maintenance Fees	\$95,000.00	\$44,182.73	
Refund 2-2022		02/02/22	Water User Charges	02/10/22	\$89.28	\$89.28	600-00-4610	Water User Charges	\$355,000.00	\$133,211.85	
Refund 2-2022		02/02/22	Sewer User Charges	02/10/22	\$61.82	\$61.82	602-00-4620	Sewer User Charges	\$365,000.00	\$170,885.92	
						\$171.70					
110	Public Safety Center, 8248 W. Doe Ave., Visalia, CA, 93291										
6055030		02/02/22	Personal Protective Equipment	02/25/22	\$159.60	\$159.60	100-30-6350	Personal Protective Equi	\$28,000.00	\$4,355.28	
						\$159.60					
114	Rosenberg Builders Supply, 2 Main Ave., Tillamook, OR, 97141										
2112-643582		02/02/22	Street Repairs & Maintenance	02/10/22	\$8.03	\$8.03	200-00-6315	Street Repairs & Mainten	\$10,000.00	\$4,978.19	
2201-648234		01/20/22	Shop Supplies & Small Tools	01/31/22	\$5.62	\$5.62	600-00-6125	Shop Supplies & Small T	\$2,000.00	\$32.05	
2201-659095		02/02/22	Vehicle Repairs & Maintenance	03/10/22	\$7.02	\$7.02	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$398.20	
2201-659095		02/02/22	Vehicle Repairs & Maintenance	03/10/22	\$7.02	\$7.02	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$398.19	
2201-659095		02/02/22	Vehicle Repairs & Maintenance	03/10/22	\$7.03	\$7.03	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00	\$202.90	
2112-6439494		02/02/22	Machinery & Equipment	02/10/22	\$3.37	\$3.37	602-00-8400	Machinery & Equipment	\$100,000.00	\$13,151.41	
2112-644567		02/02/22	Machinery & Equipment	02/10/22	\$38.50	\$38.50	602-00-8400	Machinery & Equipment	\$100,000.00	\$13,151.41	
						\$76.59					
180	CenturyLink, P.O. Box 2961, Phoenix, AZ, 85062										
314199659- 1/22		02/02/22	Telecommunications	02/14/22	\$210.86	\$210.86	100-10-6620	Telecommunications	\$6,500.00	\$5,057.94	
314199659- 1/22		02/02/22	Telecommunications	02/14/22	\$73.16	\$73.16	100-30-6620	Telecommunications	\$6,000.00	\$3,300.68	
314199659- 1/22		02/02/22	Telecommunications	02/14/22	\$106.50	\$106.50	600-00-6620	Telecommunications	\$5,000.00	\$2,739.36	
314199659- 1/22		02/02/22	Telecommunications	02/14/22	\$106.50	\$106.50	601-00-6620	Telecommunications	\$10,000.00	\$8,402.62	
314199659- 1/22		02/02/22	Telecommunications	02/14/22	\$106.49	\$106.49	602-00-6620	Telecommunications	\$10,000.00	\$8,279.42	
						\$603.51					
523	North Coast Lawn, P.O. Box 1002, Tillamook, OR, 97141										
79954		02/02/22	Contracted Ground Maintenance	02/10/22	\$510.00	\$510.00	100-10-6311	Contracted Ground Maint	\$4,500.00	\$1,860.00	
79954		02/02/22	Contracted Ground Maintenance	02/10/22	\$1,000.00	\$1,000.00	100-50-6311	Contracted Ground Maint	\$12,800.00	\$8,240.00	
79954		02/02/22	Contracted Ground Maintenance	02/10/22	\$20.00	\$20.00	600-00-6311	Contracted Ground Maint	\$2,000.00	\$20.00	

**Council Approval Report
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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
							\$1,530.00					
631	Oregon Volunteer Fighters Association, 1284 Court Street NE, Salem, OR, 97301											
2022-3514	02/03/22	Dues & Subscriptions	02/15/22	\$112.50	\$112.50	100-30-6405	Dues & Subscriptions	\$2,400.00	\$1,537.73			
							\$112.50					
727	Impact Office Systems, 3095 Hwy 101 N, Suite D43-393, Seaside, OR, 97138											
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$46.35	\$46.35	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,607.95			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$31.07	\$31.07	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,607.95			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$49.03	\$49.03	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,607.95			
imp863-c171-3-inv	02/02/22	Printing & Copying	02/10/22	\$46.35	\$46.35	100-30-6840	Printing & Copying	\$300.00	\$188.37			
imp863-c171-3-inv	02/02/22	Printing & Copying	02/10/22	\$31.07	\$31.07	100-30-6840	Printing & Copying	\$300.00	\$188.37			
imp863-c171-3-inv	02/02/22	Printing & Copying	02/10/22	\$49.03	\$49.03	100-30-6840	Printing & Copying	\$300.00	\$188.37			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$46.35	\$46.35	600-00-6105	Office Supplies & Equipm	\$3,000.00	\$1,730.67			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$31.07	\$31.07	600-00-6105	Office Supplies & Equipm	\$3,000.00	\$1,730.67			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$49.03	\$49.03	600-00-6105	Office Supplies & Equipm	\$3,000.00	\$1,730.67			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$46.35	\$46.35	601-00-6105	Office Supplies & Equipm	\$4,000.00	\$3,561.22			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$31.07	\$31.07	601-00-6105	Office Supplies & Equipm	\$4,000.00	\$3,561.22			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$49.03	\$49.03	601-00-6105	Office Supplies & Equipm	\$4,000.00	\$3,561.22			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$46.35	\$46.35	602-00-6105	Office Supplies & Equipm	\$5,000.00	\$3,578.15			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$31.05	\$31.05	602-00-6105	Office Supplies & Equipm	\$5,000.00	\$3,578.15			
imp863-c171-3-inv	02/02/22	Office Supplies & Equipment	02/10/22	\$49.04	\$49.04	602-00-6105	Office Supplies & Equipm	\$5,000.00	\$3,578.15			
							\$632.24					
915	William and Michelle Brown, 6755 Seattle Ave, Bay City, OR, 97107											
Refund 2/2022	02/02/22	Street Maintenance Fees	02/10/22	\$20.15	\$20.15	400-24-4320	Street Maintenance Fees	\$95,000.00	\$44,182.73			
Refund 2/2022	02/02/22	Water User Charges	02/10/22	\$61.95	\$61.95	600-00-4610	Water User Charges	\$355,000.00	\$133,211.85			
Refund 2/2022	02/02/22	Sewer User Charges	02/10/22	\$85.05	\$85.05	602-00-4620	Sewer User Charges	\$365,000.00	\$170,885.92			
							\$167.15					
916	Doug Steinbach, PO Box 3535, Bay City, OR, 97107											
Refund 2-2022	02/02/22	Street Maintenance Fees	02/10/22	\$7.08	\$7.08	400-24-4320	Street Maintenance Fees	\$95,000.00	\$44,182.73			
Refund 2-2022	02/02/22	Water User Charges	02/10/22	\$30.69	\$30.69	600-00-4610	Water User Charges	\$355,000.00	\$133,211.85			
Refund 2-2022	02/02/22	Sewer User Charges	02/10/22	\$21.24	\$21.24	602-00-4620	Sewer User Charges	\$365,000.00	\$170,885.92			
							\$59.01					
917	Gerald Wyatt, PO Box 3411, Bay City, OR, 97107											
Refund 2-2022	02/02/22	Street Maintenance Fees	02/10/22	\$4.36	\$4.36	400-24-4320	Street Maintenance Fees	\$95,000.00	\$44,182.73			
							\$4.36					
918	Justin Howard, 8205 Bewley Street, Bay City, OR, 97107											
Refund 2-2022	02/02/22	Street Maintenance Fees	02/10/22	\$3.13	\$3.13	400-24-4320	Street Maintenance Fees	\$95,000.00	\$44,182.73			
Refund 2-2022	02/02/22	Water User Charges	02/10/22	\$13.55	\$13.55	600-00-4610	Water User Charges	\$355,000.00	\$133,211.85			
Refund 2-2022	02/02/22	Sewer User Charges	02/10/22	\$9.37	\$9.37	602-00-4620	Sewer User Charges	\$365,000.00	\$170,885.92			

**Council Approval Report
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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
							\$26.05					
919	Travis Downey, PO Box 111, Midvale, ID, 83645											
Refund 2-2022	02/02/22	Street Maintenance Fees			02/10/22	\$17.19	\$17.19	400-24-4320	Street Maintenance Fees	\$95,000.00	\$44,182.73	
Refund 2-2022	02/02/22	Water User Charges			02/10/22	\$74.48	\$74.48	600-00-4610	Water User Charges	\$355,000.00	\$133,211.85	
Refund 2-2022	02/02/22	Sewer User Charges			02/10/22	\$51.57	\$51.57	602-00-4620	Sewer User Charges	\$365,000.00	\$170,885.92	
							\$143.24					
Total Bills To Pay:							\$3,911.17					

**Council Approval Report
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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
145 U.S. Bank, P.O. Box 790408, St. Louis, MO, 63179											
	Feb2022-CM	02/08/22	Office Supplies & Equipment	02/22/22	(\$200.00)	(\$200.00)	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,607.95	
	Visa 2-2022	02/02/22	Office Supplies & Equipment	02/22/22	\$29.76	\$29.76	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,607.95	
	Visa 2-2022	02/02/22	Office Supplies & Equipment	02/22/22	\$44.82	\$44.82	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,607.95	
	Visa 2-2022	02/02/22	Training	02/22/22	\$149.00	\$149.00	100-10-6410	Training	\$1,000.00	\$322.23	
	Visa 2-2022	02/02/22	Computers/Software/Services	02/22/22	\$449.62	\$449.62	100-10-6860	Computers/Software/Ser	\$20,000.00	\$7,501.04	
	Visa 2-2022	02/02/22	Operational Equipment & Repairs	02/22/22	\$114.89	\$114.89	100-30-6345	Operational Equipment &	\$25,000.00	\$4,746.01	
	Visa 2-2022	02/02/22	Operational Equipment & Repairs	02/22/22	\$16.18	\$16.18	100-30-6345	Operational Equipment &	\$25,000.00	\$4,746.01	
	Visa 2-2022	02/02/22	Operational Equipment & Repairs	02/22/22	\$299.95	\$299.95	100-30-6345	Operational Equipment &	\$25,000.00	\$4,746.01	
	Visa 2-2022	02/02/22	Personal Protective Equipment	02/22/22	\$123.99	\$123.99	100-30-6350	Personal Protective Equi	\$28,000.00	\$4,355.28	
	Visa 2-2022	02/02/22	Computers/Software/Services	02/22/22	\$149.88	\$149.88	100-30-6860	Computers/Software/Ser	\$6,000.00	\$587.63	
	Visa 2-2022	02/02/22	Other Miscellaneous Expenses	02/22/22	\$107.73	\$107.73	100-30-6990	Other Miscellaneous Exp	\$4,000.00	\$3,570.28	
	Visa 2-2022	02/02/22	Office Supplies & Equipment	02/22/22	\$3.50	\$3.50	600-00-6105	Office Supplies & Equipm	\$3,000.00	\$1,730.67	
	Visa 2-2022	02/02/22	Office Supplies & Equipment	02/22/22	\$93.32	\$93.32	600-00-6105	Office Supplies & Equipm	\$3,000.00	\$1,730.67	
	Visa 2-2022	02/02/22	Training	02/22/22	\$512.50	\$512.50	600-00-6410	Training	\$6,000.00	\$3,131.97	
	Visa 2-2022	02/02/22	Training	02/22/22	\$532.00	\$532.00	600-00-6410	Training	\$6,000.00	\$3,131.97	
	Visa 2-2022	02/02/22	Computers/Software/Services	02/22/22	\$117.33	\$117.33	600-00-6860	Computers/Software/Ser	\$10,000.00	\$6,600.70	
	Visa 2-2022	02/02/22	Office Supplies & Equipment	02/22/22	\$3.50	\$3.50	601-00-6105	Office Supplies & Equipm	\$4,000.00	\$3,561.22	
	Visa 2-2022	02/02/22	Office Supplies & Equipment	02/22/22	\$93.32	\$93.32	601-00-6105	Office Supplies & Equipm	\$4,000.00	\$3,561.22	
	Visa 2-2022	02/02/22	Computers/Software/Services	02/22/22	\$117.33	\$117.33	601-00-6860	Computers/Software/Ser	\$10,000.00	\$6,763.22	
	Visa 2-2022	02/02/22	Office Supplies & Equipment	02/22/22	\$93.32	\$93.32	602-00-6105	Office Supplies & Equipm	\$5,000.00	\$3,578.15	
	Visa 2-2022	02/02/22	Office Supplies & Equipment	02/22/22	\$3.49	\$3.49	602-00-6105	Office Supplies & Equipm	\$5,000.00	\$3,578.15	
	Visa 2-2022	02/02/22	Training	02/22/22	\$532.00	\$532.00	602-00-6410	Training	\$10,000.00	\$9,221.50	
	Visa 2-2022	02/02/22	Training	02/22/22	\$512.50	\$512.50	602-00-6410	Training	\$10,000.00	\$9,221.50	
	Visa 2-2022	02/02/22	Computers/Software/Services	02/22/22	\$117.34	\$117.34	602-00-6860	Computers/Software/Ser	\$10,000.00	\$6,529.49	
	Visa 2-2022	02/02/22	Machinery & Equipment	02/22/22	\$222.99	\$222.99	602-00-8400	Machinery & Equipment	\$100,000.00	\$13,151.41	
	Visa 2-2022	02/02/22	Machinery & Equipment	02/22/22	\$89.24	\$89.24	602-00-8400	Machinery & Equipment	\$100,000.00	\$13,151.41	
	Visa 2-2022	02/02/22	Machinery & Equipment	02/22/22	\$77.82	\$77.82	602-00-8400	Machinery & Equipment	\$100,000.00	\$13,151.41	
	Visa 2-2022	02/02/22	Machinery & Equipment	02/22/22	\$19.52	\$19.52	602-00-8400	Machinery & Equipment	\$100,000.00	\$13,151.41	
	Visa 2-2022	02/02/22	Machinery & Equipment	02/22/22	\$248.72	\$248.72	602-00-8400	Machinery & Equipment	\$100,000.00	\$13,151.41	
	Visa 2-2022	02/02/22	Machinery & Equipment	02/22/22	\$141.00	\$141.00	602-00-8400	Machinery & Equipment	\$100,000.00	\$13,151.41	
	Visa 2-2022	02/02/22	Machinery & Equipment	02/22/22	\$155.00	\$155.00	602-00-8400	Machinery & Equipment	\$100,000.00	\$13,151.41	
							\$4,971.56				
Total Bills To Pay:							\$4,971.56				

**Council Approval Report
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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
39 Bay City Firefighters Association, PO Box 3309, Bay City, OR, 97107		2022022	02/10/22	Dues & Subscriptions	03/10/22	\$100.00	\$100.00	100-30-6405	Dues & Subscriptions	\$2,400.00	\$1,425.23
							\$100.00				
77 Gillespie Graphics, PO Box 1340, Wilsonville, OR, 97070		45114011	02/08/22	Vehicle Repairs & Maintenance	03/04/22	\$123.70	\$123.70	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$391.18
45114011	02/08/22	Vehicle Repairs & Maintenance	03/04/22	\$123.70	\$123.70	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$391.17		
45114011	02/08/22	Vehicle Repairs & Maintenance	03/04/22	\$123.69	\$123.69	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00	\$195.87		
							\$371.09				
107 Poster Compliance Center, 3687 Mt. Diablo Blvd., B100, Lafayette, CA, 94549-3744		756619	02/08/22	Dues & Subscriptions	02/18/22	\$203.85	\$203.85	100-10-6405	Dues & Subscriptions	\$5,000.00	\$944.89
							\$203.85				
115 R Sanitary Service, P.O. Box 198, Garibaldi, OR, 97118		02/10/2022 invoice	02/10/22	Building Repairs & Maintenance	02/25/22	\$43.46	\$43.46	100-10-6305	Building Repairs & Maint	\$8,000.00	\$5,673.42
02/10/2022 invoice	02/10/22	Other Supplies	02/25/22	\$43.46	\$43.46	100-50-6190	Other Supplies	\$3,000.00	\$2,394.11		
02/10/2022 invoice	02/10/22	Building Repairs & Maintenance	02/25/22	\$43.46	\$43.46	600-00-6305	Building Repairs & Maint	\$4,000.00	\$3,578.62		
02/10/2022 invoice	02/10/22	Building Repairs & Maintenance	02/25/22	\$43.46	\$43.46	601-00-6305	Building Repairs & Maint	\$10,000.00	\$6,977.12		
02/10/2022 invoice	02/10/22	Building Repairs & Maintenance	02/25/22	\$43.46	\$43.46	602-00-6305	Building Repairs & Maint	\$14,000.00	\$11,510.87		
							\$217.30				
133 USA Blue Book, PO Box 9004, Gurnee, IL, 60031-9004		2202-662737	02/08/22	Building Repairs & Maintenance	03/07/22	\$17.07	\$17.07	100-10-6305	Building Repairs & Maint	\$8,000.00	\$5,673.42
852815	02/08/22	Shop Supplies & Small Tools	02/20/22	\$82.54	\$82.54	601-00-6125	Shop Supplies & Small T	\$4,000.00	\$2,369.60		
853222	02/08/22	Shop Supplies & Small Tools	02/20/22	\$58.00	\$58.00	601-00-6125	Shop Supplies & Small T	\$4,000.00	\$2,369.60		
							\$157.61				
141 USDA, Rural Development, 1201 NE Lloyd Blvd., Portland, OR, 97232-1274		92-04 - 2022 invoic	02/02/22	Principal Payments - General Obligation Bonds	02/17/22	\$2,760.11	\$2,760.11	301-11-7010	Principal Payments - Gen	\$10,838.00	(\$51.69)
92-06 2022 Invoice	02/02/22	Principal Payments - General Obligation Bonds	02/17/22	\$8,129.58	\$8,129.58	301-11-7010	Principal Payments - Gen	\$10,838.00	(\$51.69)		
92-04 - 2022 invoic	02/02/22	Interest Payments - General Obligation Bonds	02/17/22	\$3,300.89	\$3,300.89	301-11-7015	Interest Payments - Gen	\$13,088.00	\$51.69		
92-06 2022 Invoice	02/02/22	Interest Payments - General Obligation Bonds	02/17/22	\$9,735.42	\$9,735.42	301-11-7015	Interest Payments - Gen	\$13,088.00	\$51.69		
							\$23,926.00				
154 Quill, P.O. Box 37600, Philadelphia, PA, 19101		22640499	02/10/22	Office Supplies & Equipment	02/26/22	\$7.55	\$7.55	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,606.92
22674071	02/10/22	Office Supplies & Equipment	02/26/22	\$43.72	\$43.72	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,606.92		
							\$51.27				
184 Coast Printing & Stationery, 2106 Third St., Tillamook, OR, 97141		H19529	02/08/22	Office Supplies & Equipment	03/08/22	\$146.70	\$146.70	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,606.92
							\$146.70				
544 Wave, P.O. Box 31001-2714, Pasadena, CA, 91110											

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Vendor										
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
106825901-000929	02/10/22	Computers/Software/Services	02/23/22	\$287.25	\$287.25	100-10-6860	Computers/Software/Ser	\$20,000.00	\$7,051.42	
106825901-000929	02/10/22	Computers/Software/Services	02/23/22	\$95.74	\$95.74	100-30-6860	Computers/Software/Ser	\$6,000.00	(\$1,494.25)	
106825901-000929	02/10/22	Computers/Software/Services	02/23/22	\$127.67	\$127.67	600-00-6860	Computers/Software/Ser	\$10,000.00	\$6,483.37	
106825901-000929	02/10/22	Computers/Software/Services	02/23/22	\$127.67	\$127.67	601-00-6860	Computers/Software/Ser	\$10,000.00	\$6,645.89	
106825901-000929	02/10/22	Computers/Software/Services	02/23/22	\$127.67	\$127.67	602-00-6860	Computers/Software/Ser	\$10,000.00	\$6,412.15	
					\$766.00					
562	Northstar Chemical, P.O. Box 35143 #6860, Seattle, WA, 98124									
216098	02/10/22	Chemical/Lab Supplies	03/02/22	\$1,509.87	\$1,509.87	601-00-6135	Chemical/Lab Supplies	\$20,000.00	\$9,765.56	
					\$1,509.87					
779	Shapiro / Didway, 1204 SE Water Avenue, Portland, OR, 97214									
19054.B.1	02/10/22	Feasibility Studies / Projects	02/25/22	\$31,950.00	\$31,950.00	100-50-6995	Feasibility Studies / Proje	\$40,000.00	\$40,000.00	
					\$31,950.00					
796	Pacific Office Automation, 14747 NW Greenbrier Pkwy., Beaverton, OR, 97006									
928425	02/10/22	Telecommunications	02/28/22	\$146.26	\$146.26	100-10-6620	Telecommunications	\$6,500.00	\$4,847.08	
928425	02/10/22	Telecommunications	02/28/22	\$73.14	\$73.14	100-30-6620	Telecommunications	\$6,000.00	\$3,227.52	
928425	02/10/22	Telecommunications	02/28/22	\$24.38	\$24.38	200-00-6620	Telecommunications	\$0.00	\$0.00	
928425	02/10/22	Telecommunications	02/28/22	\$24.38	\$24.38	600-00-6620	Telecommunications	\$5,000.00	\$2,632.86	
928425	02/10/22	Telecommunications	02/28/22	\$24.38	\$24.38	602-00-6620	Telecommunications	\$10,000.00	\$8,172.93	
					\$292.54					
821	Industrial Systems, Inc., 12119 NE 99th Street Suite #2090, Vancouver, WA, 98682									
21.52.01-06	02/08/22	Operational Equipment & Repairs	02/28/22	\$1,872.50	\$1,872.50	602-00-6345	Operational Equipment &	\$115,000.00	\$79,411.53	
					\$1,872.50					
831	Local Government Law Group, PC, 975 Oak Street, Eugene, OR, 97401									
62088	02/10/22	Legal Fees	02/28/22	\$140.00	\$140.00	100-70-6220	Legal Fees	\$5,000.00	\$5,000.00	
					\$140.00					
920	ESO Solutions, Inc., PO Box 679449, Dallas, TX, 75267-9449									
ESO-72023	02/03/22	Computers/Software/Services	03/01/22	\$1,932.00	\$1,932.00	100-30-6860	Computers/Software/Ser	\$6,000.00	(\$1,494.25)	
					\$1,932.00					
Total Bills To Pay:					\$63,636.73					

**Council Approval Report
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
71	TCCA Farm Store, #4 Ivy Street, Tillamook, OR, 97141										
548409/1		02/15/22	Chemical/Lab Supplies	02/28/22	\$290.00	\$290.00	601-00-6135	Chemical/Lab Supplies	\$20,000.00	\$8,255.69	
						\$290.00					
81	Indoor Billboard, PO Box 17555, Portland, OR, 97217-0555										
1632402		02/15/22	Office Supplies & Equipment	03/05/22	\$92.60	\$92.60	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,408.95	
1632911		02/15/22	Other Supplies	03/09/22	\$92.60	\$92.60	100-50-6190	Other Supplies	\$3,000.00	\$2,350.65	
1632402		02/15/22	Shop Supplies & Small Tools	03/05/22	\$120.18	\$120.18	602-00-6125	Shop Supplies & Small T	\$4,000.00	\$1,517.95	
						\$305.38					
122	Sheldon Oil, , 2801 3rd St., Tillamook, OR, 97141										
70132		02/15/22	Fuel/Lubes/Etc.	02/10/22	\$36.90	\$36.90	100-30-6140	Fuel/Lubes/Etc.	\$4,000.00	\$1,331.80	
						\$36.90					
154	Quill, P.O. Box 37600, Philadelphia, PA, 19101										
22839845		02/15/22	Office Supplies & Equipment	03/05/22	\$269.74	\$269.74	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,408.95	
22846083		02/15/22	Office Supplies & Equipment	03/05/22	\$25.05	\$25.05	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$2,408.95	
22839845		02/15/22	Office Supplies & Equipment	03/05/22	\$34.46	\$34.46	600-00-6105	Office Supplies & Equipm	\$3,000.00	\$1,507.40	
22839845		02/15/22	Office Supplies & Equipment	03/05/22	\$34.46	\$34.46	601-00-6105	Office Supplies & Equipm	\$4,000.00	\$3,337.95	
22839845		02/15/22	Office Supplies & Equipment	03/05/22	\$34.45	\$34.45	602-00-6105	Office Supplies & Equipm	\$5,000.00	\$3,354.90	
						\$398.16					
176	Carson Oil, PO Box 6030, Portland, OR, 97228-6030										
IN-675066		02/15/22	Fuel/Lubes/Etc.	03/05/22	\$440.16	\$440.16	100-30-6140	Fuel/Lubes/Etc.	\$4,000.00	\$1,331.80	
IN-675066		02/15/22	Fuel/Lubes/Etc.	03/05/22	\$323.20	\$323.20	600-00-6140	Fuel/Lubes/Etc.	\$2,500.00	\$55.02	
IN-675059		02/15/22	Fuel/Lubes/Etc.	03/05/22	\$301.81	\$301.81	601-00-6140	Fuel/Lubes/Etc.	\$5,000.00	\$2,555.02	
IN-675066		02/15/22	Fuel/Lubes/Etc.	03/05/22	\$323.20	\$323.20	601-00-6140	Fuel/Lubes/Etc.	\$5,000.00	\$2,555.02	
IN-675066		02/15/22	Fuel/Lubes/Etc.	03/05/22	\$323.21	\$323.21	602-00-6140	Fuel/Lubes/Etc.	\$5,000.00	\$2,499.71	
						\$1,711.58					
921	Diane Vanderkin, Po Box 3253, Bay City, OR, 97107										
Refund 2022		02/15/22	Street Maintenance Fees	03/01/22	\$17.80	\$17.80	400-24-4320	Street Maintenance Fees	\$95,000.00	\$41,809.55	
Refund 2022		02/15/22	Water Deposits	03/01/22	\$34.20	\$34.20	600-00-4615	Water Deposits	\$3,000.00	\$1,651.96	
Refund 2022		02/15/22	Sewer Deposits	03/01/22	\$58.35	\$58.35	602-00-4625	Sewer Deposits	\$2,000.00	(\$31,179.65)	
						\$110.35					
Total Bills To Pay:						\$2,852.37					

**Council Approval Report
(Council Approval Report)**

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1	Oregon Department of Revenue, PO Box 14800, Salem, OR, 97309-0920								
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$284.52	\$284.52	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,335.76)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$66.40	\$66.40	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,335.76)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$126.82	\$126.82	100-30-2030	Payroll Taxes Payable	\$0.00	(\$865.94)
PR1199	02/16/22	Payroll from 1/1/2022 to 1/31/2022	02/16/22	\$23.41	\$23.41	100-30-2030	Payroll Taxes Payable	\$0.00	(\$865.94)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$5.64	\$5.64	100-30-2030	Payroll Taxes Payable	\$0.00	(\$865.94)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$130.28	\$130.28	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,140.77)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$57.99	\$57.99	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,140.77)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$231.62	\$231.62	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,666.88)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$191.60	\$191.60	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,666.88)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$104.28	\$104.28	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,275.80)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$89.84	\$89.84	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,275.80)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$308.45	\$308.45	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,359.72)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$182.95	\$182.95	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,359.72)
					\$1,803.80				
2	U.S. Department of the Treasury, , , ,								
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$1,057.82	\$1,057.82	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,335.76)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$264.58	\$264.58	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,335.76)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$407.91	\$407.91	100-30-2030	Payroll Taxes Payable	\$0.00	(\$865.94)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$23.64	\$23.64	100-30-2030	Payroll Taxes Payable	\$0.00	(\$865.94)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$506.67	\$506.67	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,140.77)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$208.70	\$208.70	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,140.77)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$877.28	\$877.28	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,666.88)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$688.80	\$688.80	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,666.88)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$454.36	\$454.36	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,275.80)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$327.23	\$327.23	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,275.80)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$1,210.53	\$1,210.53	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,359.72)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$650.58	\$650.58	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,359.72)
					\$6,678.10				
7	Nationwide Retirement Solutions, PO Box 183155, Columbus, OH, 43218								
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$20.00	\$20.00	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,666.88)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$6.00	\$6.00	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,275.80)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$174.00	\$174.00	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,359.72)
					\$200.00				
190	Oregon Department of Justice, , , ,								
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$0.93	\$0.93	100-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$0.93	\$0.93	200-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$9.25	\$9.25	600-00-2050	Garnishments Payable	\$0.00	(\$9.25)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$1.85	\$1.85	601-00-2050	Garnishments Payable	\$0.00	(\$1.85)

**Council Approval Report
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
		PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$79.54	\$79.54	602-00-2050	Garnishments Payable	\$0.00	(\$79.54)	
							\$92.50					
Total Bills To Pay:							\$8,774.40					

**Council Approval Report
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
133	USA Blue Book, PO Box 9004, Gurnee, IL, 60031-9004										
852815		02/08/22	Shop Supplies & Small Tools	02/20/22	\$82.54	\$82.54	601-00-6125	Shop Supplies & Small T	\$4,000.00	\$2,229.06	
853222		02/08/22	Shop Supplies & Small Tools	02/20/22	\$58.00	\$58.00	601-00-6125	Shop Supplies & Small T	\$4,000.00	\$2,229.06	
						\$140.54					
157	U.S. Postal Service, , ,										
Feb 2022 Postage		02/15/22	Office Supplies & Equipment	02/15/22	\$500.00	\$500.00	600-00-6105	Office Supplies & Equipm	\$3,000.00	\$1,507.40	
Feb 2022 Postage		02/15/22	Office Supplies & Equipment	02/15/22	\$500.00	\$500.00	602-00-6105	Office Supplies & Equipm	\$5,000.00	\$3,354.90	
						\$1,000.00					
Total Bills To Pay:						\$1,140.54					

Council Approval Report
(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
70	EC Electric, Inc, P.O. Box 35146, #43035, Seattle, WA, 98124										
221650		02/23/22	Utility System Repairs		03/16/22	\$540.00	\$540.00	600-00-6325	Utility System Repairs	\$28,719.00	\$6,661.31
							\$540.00				
189	Oregon PERS, , ,										
PR1198		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$1,056.73	\$1,056.73	100-00-2040	Retirement Payable	\$0.00	\$2,749.02
PR1201		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$271.03	\$271.03	100-00-2040	Retirement Payable	\$0.00	\$2,749.02
PR1198		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$501.62	\$501.62	100-30-2040	Retirement Payable	\$0.00	\$0.02
PR1201		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$25.15	\$25.15	100-30-2040	Retirement Payable	\$0.00	\$0.02
PR1198		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$505.30	\$505.30	200-00-2040	Retirement Payable	\$0.00	\$254.55
PR1201		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$196.08	\$196.08	200-00-2040	Retirement Payable	\$0.00	\$254.55
PR1198		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$899.33	\$899.33	600-00-2040	Retirement Payable	\$0.00	\$235.55
PR1201		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$649.36	\$649.36	600-00-2040	Retirement Payable	\$0.00	\$235.55
PR1198		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$428.32	\$428.32	601-00-2040	Retirement Payable	\$0.00	\$235.50
PR1201		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$303.96	\$303.96	601-00-2040	Retirement Payable	\$0.00	\$235.50
PR1198		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$1,246.83	\$1,246.83	602-00-2040	Retirement Payable	\$0.00	\$254.54
PR1201		02/16/22	Payroll from 2/1/2022 to 2/15/2022		02/16/22	\$682.55	\$682.55	602-00-2040	Retirement Payable	\$0.00	\$254.54
							\$6,766.26				
477	WL Construction Supply, 38721 Via Majorca, Murrieta, CA, 92562										
30530		02/24/22	Operational Equipment & Repairs		03/11/22	\$555.23	\$555.23	100-30-6345	Operational Equipment &	\$25,000.00	\$4,314.99
							\$555.23				
626	City of Garibaldi, PO Box 708, Garibaldi, OR, 97118										
02-22-2022		02/23/22	Other Professional Fees		03/05/22	\$5,057.64	\$5,057.64	100-30-6290	Other Professional Fees	\$23,000.00	\$23,000.00
							\$5,057.64				
855	AKS Engineering & Forestry, 12965 SW Herman Road, Ste. 100, Tualatin, OR, 97062										
8605-03-02		02/18/22	Engineering Study / Special projects		03/18/22	\$4,731.95	\$4,731.95	602-00-6996	Engineering Study / Spec	\$40,000.00	\$28,850.00
8605-02-01		02/24/22	Utility System		03/22/22	\$24,433.64	\$24,433.64	602-00-8800	Utility System	\$300,000.00	\$270,144.09
							\$29,165.59				
906	Cues, Inc., PO Box 639633, Cincinnati, OH, 45263										
605399		02/23/22	Machinery & Equipment		03/16/22	\$846.33	\$846.33	602-00-8400	Machinery & Equipment	\$100,000.00	\$12,098.11
							\$846.33				
922	3J Consulting, Inc., 9600 SW Nimbus Ave, Ste 100, Beaverton, OR, 97008										
8034		02/23/22	Comprehensive Planning		03/05/22	\$1,138.41	\$1,138.41	100-70-6240	Comprehensive Planning	\$35,000.00	\$20,715.65
							\$1,138.41				
923	Joseph Rogers, 5700 Idaville Rd., Tillamook, OR, 97141										
2-22-2022		02/23/22	Other Miscellaneous Expenses		03/05/22	\$800.00	\$800.00	600-00-6990	Other Miscellaneous Exp	\$3,000.00	\$747.27
2-22-2022		02/23/22	Other Miscellaneous Expenses		03/05/22	\$800.00	\$800.00	602-00-6990	Other Miscellaneous Exp	\$13,518.00	\$13,419.78
							\$1,600.00				

Council Approval Report

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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total Bills To Pay:							\$45,669.46				

Council Approval Report
(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1 Oregon Department of Revenue, PO Box 14800, Salem, OR, 97309-0920									
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$378.97	\$378.97	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$133.44	\$133.44	100-30-2030	Payroll Taxes Payable	\$0.00	(\$535.78)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$192.64	\$192.64	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$427.23	\$427.23	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$195.87	\$195.87	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$495.41	\$495.41	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
					\$1,823.56				
2 U.S. Department of the Treasury, , , ,									
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$1,372.71	\$1,372.71	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1199	02/16/22	Payroll from 1/1/2022 to 1/31/2022	02/16/22	\$307.55	\$307.55	100-30-2030	Payroll Taxes Payable	\$0.00	(\$535.78)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$431.37	\$431.37	100-30-2030	Payroll Taxes Payable	\$0.00	(\$535.78)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$723.17	\$723.17	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$1,573.40	\$1,573.40	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$784.93	\$784.93	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$1,868.43	\$1,868.43	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
					\$7,061.56				
5 Aflac, 1932 Wynnton Road, Columbus, GA, 31999									
640430CM	07/15/21	Payroll Taxes Payable	08/03/21	(\$4.01)	(\$4.01)	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1108	07/16/21	Payroll from 7/1/2021 to 7/16/2021	07/16/21	\$4.01	\$4.01	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$21.77	\$21.77	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$19.36	\$19.36	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$1.20	\$1.20	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$38.50	\$38.50	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,491.99)
PR1201	02/16/22	Med/Life Insurance Payable	02/16/22	\$33.64	\$33.64	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,491.99)
PR1201	02/16/22	Med/Life Insurance Payable	02/16/22	\$15.18	\$15.18	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,491.99)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$4.61	\$4.61	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$77.42)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$3.85	\$3.85	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$77.42)
640430CM	07/15/21	Payroll Taxes Payable	08/03/21	(\$11.38)	(\$11.38)	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1108	07/16/21	Payroll from 7/1/2021 to 7/16/2021	07/16/21	\$11.38	\$11.38	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$13.71	\$13.71	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$8.69	\$8.69	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$2.37	\$2.37	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$7.97	\$7.97	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$866.78)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$10.01	\$10.01	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$866.78)
640430CM	07/15/21	Payroll Taxes Payable	08/03/21	(\$4.42)	(\$4.42)	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1108	07/16/21	Payroll from 7/1/2021 to 7/16/2021	07/16/21	\$4.42	\$4.42	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$39.03	\$39.03	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$18.48	\$18.48	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$10.42	\$10.42	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)

Council Approval Report
(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$28.64	\$28.64	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,080.78)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$36.19	\$36.19	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,080.78)
640430CM	07/15/21	Payroll Taxes Payable	08/03/21	(\$50.16)	(\$50.16)	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1108	07/16/21	Payroll from 7/1/2021 to 7/16/2021	07/16/21	\$50.16	\$50.16	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$14.10	\$14.10	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$0.56	\$0.56	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$6.30	\$6.30	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$16.89	\$16.89	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$936.45)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$21.55	\$21.55	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$936.45)
640430CM	07/15/21	Payroll Taxes Payable	08/03/21	(\$32.29)	(\$32.29)	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
PR1108	07/16/21	Payroll from 7/1/2021 to 7/16/2021	07/16/21	\$32.29	\$32.29	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$32.83	\$32.83	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$8.30	\$8.30	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$21.64	\$21.64	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
PR1194	02/01/22	Payroll from 1/16/2022 to 1/30/2022	02/01/22	\$48.87	\$48.87	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,702.67)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$49.18	\$49.18	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,702.67)
					\$533.84				
7	Nationwide Retirement Solutions, PO Box 183155, Columbus, OH, 43218								
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$20.00	\$20.00	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$6.00	\$6.00	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$174.00	\$174.00	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
					\$200.00				
98	CIS, P.O. Box 6836, Portland, OR, 97228								
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$87.71	\$87.71	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$58.55	\$58.55	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$146.29	\$146.29	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,043.66)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$1,081.98	\$1,081.98	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,491.99)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$473.69	\$473.69	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,491.99)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$1,555.70	\$1,555.70	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,491.99)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$2.38	\$2.38	100-30-2030	Payroll Taxes Payable	\$0.00	(\$535.78)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$5.69	\$5.69	100-30-2030	Payroll Taxes Payable	\$0.00	(\$535.78)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$8.07	\$8.07	100-30-2030	Payroll Taxes Payable	\$0.00	(\$535.78)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$20.73	\$20.73	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$77.42)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$49.23	\$49.23	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$77.42)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$69.95	\$69.95	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$77.42)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$92.14	\$92.14	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$36.70	\$36.70	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$128.84	\$128.84	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,152.94)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$649.04	\$649.04	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$866.78)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$228.43	\$228.43	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$866.78)

**Council Approval Report
(Council Approval Report)**

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$877.46	\$877.46	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$866.78)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$176.00	\$176.00	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$126.17	\$126.17	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$302.13	\$302.13	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,678.17)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$1,257.54	\$1,257.54	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,080.78)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$825.76	\$825.76	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,080.78)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$2,083.23	\$2,083.23	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,080.78)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$57.84	\$57.84	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$58.51	\$58.51	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$116.34	\$116.34	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,280.88)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$456.29	\$456.29	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$936.45)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$453.47	\$453.47	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$936.45)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$909.74	\$909.74	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$936.45)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$207.95	\$207.95	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$183.45	\$183.45	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$391.35	\$391.35	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,371.00)
PR1198	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$1,558.05	\$1,558.05	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,702.67)
PR1201	02/16/22	Payroll from 2/1/2022 to 2/15/2022	02/16/22	\$1,134.10	\$1,134.10	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,702.67)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$2,692.13	\$2,692.13	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,702.67)
					\$18,562.63				
190	Oregon Department of Justice, , ,								
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$0.93	\$0.93	100-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$0.93	\$0.93	200-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$9.25	\$9.25	600-00-2050	Garnishments Payable	\$0.00	(\$9.25)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$1.85	\$1.85	601-00-2050	Garnishments Payable	\$0.00	(\$1.85)
PR1211	03/01/22	Payroll from 2/16/2022 to 2/28/2022	03/01/22	\$79.54	\$79.54	602-00-2050	Garnishments Payable	\$0.00	(\$79.54)
					\$92.50				
Total Bills To Pay:					\$28,274.09				

Tillamook County Public Safety Radio System
Administrative Structure Options

1/4/2022

ENTITY PURPOSE AND ROLE

Govern and ensure an efficient, reliable communication system with stable funding that services first responders and public entities

	IGA		Service District		SPECIAL DISTRICT	
	Radio	Statutes	New Radio & Data	Statutes	New Radio & Data	New Radio & Data + Reformed 911
Entity Formation	each party enacts ordinance		county election		county election	county election
Board Formation	each party board appoints		BOC		county election	county election
# of Board Members	not specified		3		3 or 5	3 or 5
Levy Taxes (Permanent or Local Option)	no; gov body can	190.080(2)	yes	403.527	yes	yes
General Obligation Bonds	no; gov body can	190.080(2)	yes	403.535 - 403.540	yes	yes
Revenue Bonds	yes	190.080(1)(a)	yes	403.535 - 403.540	yes	yes
Own Land	yes	190.080(1)(b)	no; BOC		yes	yes
Governance Model	All IGA Members are Board; Executive Board		BOC is board		Elected District Board	
Staff	PT Director/FT Working-Tech Director		PT Director/FT Working-Tech Director		PT Director/FT Working-Tech Director	
<i>Contracted?</i>	Admin Support		Admin Support		Admin Support	
<i>Staff?</i>	Technician x2 (site & radio)		Technician x2 (site & radio)		Technician x2 (site & radio)	
<i>Share service with other entity (i.e. HR?)</i>			County? 911?			
					RADIO	
					IT Technician	
					Technical Director	
					911	
					Operations Manager	
					Supervisor	
					Dispatchers x 11	
Headquarters	County? 911? Other?		County? 911? Other?		County? 911? Other?	
Pros	all users/parties have representation				potentially duplicate board members/staff	potentially duplicate board members/staff
Cons	can't use radio and data tax to fund IGA; need to use County for tax or GO				reduced timber rev distribution to county general fund and districts	reduced timber rev distribution to county general fund and districts
	large decision making body					increased efficiency/leveraging by combining similar work
	all parties must approve revenue bond					complexity of formation/taxation may be difficult for voters to understand
Considerations					could include broadband data	could include broadband data
					could merge with 911 later	union considerations
Examples	Clackamas 800 Radio Group; Emergency Communications of Southern OR; Washington Co Consolidated Communications Agency				Umatilla Morrow Radio & Data District	

Special and service districts are not governed by 451 because radio/data is not defined in 451.110 or 451.410; it is defined in 403
Ability to form a radio and data district was created in 2009 (HB 3254), adding 403.500-403.542 Radio & Data Districts

CALLS FOR SERVICE DETAIL*

Agency	Total Calls/5 Yrs	Avg Annual Call/Agency/5 Yrs	% of Agency Calls as % of All Calls 5 yr Total
Nehalem Bay Fire	3,917	783	1.63%
Rockaway Fire	1,761	352	0.73%
Garibaldi Fire	809	162	0.34%
Bay City Fire	816	163	0.34%
Netarts/Oceanside Fire	1,107	221	0.46%
Tillamook Fire	4,971	994	2.06%
Nestucca Fire	4,215	843	1.75%
Manzanita PD	17,900	3,580	7.43%
Tillamook PD	62,930	12,586	26.13%
Rockaway PD	19,856	3,971	8.25%
Sheriff	100,781	20,156	41.85%
Adventist Health	21,737	4,347	9.03%
TOTAL ALL CALLS	240,800		100%

* Data generated by New World Software CAD Services Provided by TCECD 911

REVENUE MODELS

	TAXES	USER FEES	TAXES/USER FEES EQUAL(±)	TAXES/USER FEES ADJUSTED
Cash				
Interest				
Grants				
Radio Access Fees – Non-Gov	\$99,120	\$99,120	\$99,120	
Radio Access Fees – Public Safety		\$3,853,063	\$3,853,063(±)	
Grants	\$10,000	\$10,000	\$10,000	
Leases	\$25,000	\$25,000	\$25,000	
SLA 1		\$49,560	\$49,560	
SLA 2		\$219,120	\$219,120	
Tax Levy* (\$0.68/1000)	\$3,891,640		\$3,891,640(±)	
TOTALS	\$4,025,760	\$4,255,863	\$8,147,503	

*Assessed value countywide for the last certified roll(2021-22 Tax/Fiscal Year) = \$5.723 billion Source: Tillamook County Tax Assessors Office

BOARD FORMATION

	IGA	SERVICE DISTRICT	SPECIAL DISTRICT			
			2022		2023	
Election	NA - each party board appoints	NA - BOC is board	Aug		Mar	Aug
Ballot Deadlines			June/July		Jan	June

ENTITY FORMATION

	IGA	SERVICE DISTRICT & SPECIAL DISTRICT				
		2022		2023		
Election	NA - parties enact ord/sign IGA	Aug	Nov	Mar	May	Aug
Ballot Deadlines		June	Aug/Sept	Dec/Jan	Feb/Mar	June

LEVY TAXES (PERM OR LOCAL OPTION)

	IGA, SERVICE DISTRICT, & SPECIAL DISTRICT					
		2022		2023		
Election		Aug*	Nov	Mar*	May	Aug*
Ballot Deadline		June	Aug/Sept	Dec/Jan	Feb/Mar	June
Taxation Begins		7/1/2023	7/1/2023	7/1/2023	7/1/2023	7/1/2024
1st Monthly Payment		11/2023	11/2023	11/2023	11/2023	11/2024

*50% voter turnout is required

GENERAL OBLIGATION BONDS

	IGA, SERVICE DISTRICT, & SPECIAL DISTRICT					
		2022		2023		
Election		Aug*	Nov	Mar*	May	Aug*
Ballot Deadline		June	Aug/Sept	Dec/Jan	Feb/Mar	June
Taxation Begins		7/1/2023	7/1/2023	7/1/2023	7/1/2023	7/1/2024
1st Monthly Payment		11/2023	11/2023	11/2023	11/2023	11/2024

*50% voter turnout is required

CONSTRUCTION BUDGET

SITE DEVELOPMENT DETAIL*

Site	DC Power Plant	Road Work	Site Prep	New Shelter	New Generator	Tower/Pole	Fiber/Connection	Update Power Plant/ Solar Plant	Site Development Cost	Annual Tower-Site Lease
Angora (DC-Solar Site)	\$20,000	\$25,000	\$15,000						\$60,000	\$5,000
ATC-Nesk				\$50,000	\$30,000		\$30,000		\$110,000	\$12,000
Bay City Fire #41						\$40,000	\$5,000		\$45,000	\$0
Cape Mearns									\$0	\$9,000
City of Wheeler PW						\$20,000	\$5,000		\$25,000	\$2,000
County Justice Facility									\$0	\$0
TC Transportation Dist							\$7,500		\$7,500	\$0
Garibaldi Fire Dept						\$7,500	\$2,500		\$10,000	\$0
L190 (DC/Solar Site)								\$35,000	\$35,000	\$4,000
Mt. Halo					\$30,000				\$30,000	\$2,500
Neahkahnie Mtn		\$20,000							\$20,000	\$0
Nestucca Fire									\$0	\$0
North County Rec						\$20,000	\$5,000		\$25,000	\$0
TC Public Works Facility						\$10,000			\$10,000	\$0
Ridge Road		\$10,000							\$10,000	\$0
Rockaway Beach City Hall			\$6,000			\$45,000			\$51,000	\$0
South Saddle									\$0	\$4,000
Tillamook 911			\$12,000						\$12,000	\$0
TC Courthouse						\$15,000			\$15,000	\$0
T-Point (DC-Solar Site)	\$15,000	\$10,000	\$10,000	\$50,000		\$15,000		\$20,000	\$110,000	\$3,500
Wilson River			\$11,000			\$10,000		\$9,000	\$30,000	\$12,000
Totals									\$605,500	\$54,000

*Final design by vendor will inform actual costs. If more channels needed than Concept = more cos

	TOTAL	Grants	GO Bond
Annual Site Leases	\$108,000	X	X
Site Development	\$605,500	X	X
Construction	\$16,436,000	X	X
Total Construction	\$17,149,500		

CONSTRUCTION/PURCHASE DETAIL*

Alternative 2: 3-Channel P25 Phase 2 Trunked System

LMR	\$5,954,000	
Dispatch	\$1,997,000	
Backhaul	\$2,397,000	
Video Surveillance	\$118,000	
Site Improvements	\$1,755,000	Site Development different than Site Improvement (New vs. updated)
Subscribers*	\$4,215,000	All users from Table 31-4.9.7 except Parks and TC Transport
Totals	\$16,436,000	*Includes new radios for all subscribers... access users too or does this depend??

**2022
CITY OF BAY CITY
COMMITTEES/APPOINTMENTS**

CITY COUNCIL STANDING COMMITTEE APPOINTMENTS

1. EMERGENCY PREPAREDNESS COMMITTEE: Helen Wright, and Liane Welch

BUDGET COMMITTEE: All City Council Members (including the Mayor) plus the following citizens:

	<u>Term Ends</u>		<u>Term Ends</u>
Pat Vining	2024	Shaena Peterson	2024
Bob Miles	2025	Amanda Stanaway	2025
Ada Harris	2024	Mike Rawson	2024
Greg Sweeney	2025	vacant	

PLANNING COMMISSION: One member is from the Urban Growth Boundary

Pat Vining	June 30, 2026
Dan Overholser	June 30, 2026
Gary Frey	June 30, 2022
Jasper Lind	June 30, 2024
Vacant	
Vacant	
Vacant	

TLT COMMITTEE:

Dee Harguth, Chair
Greg Sweeney
Jody Daly
Becky Smith
Debi Lee
Staff, Debbie Pohs

PLANNING COMMISSION LIAISON – Tom Imhoff

FIRE DEPARTMENT – LIAISON – Tim Josi

BAY CITY WATER SYSTEM REPRESENTATIVE – David McCall

BAY CITY TLT COMMITTEE LIAISON – Kathy Baker

STAFF APPOINTMENTS

CITY MANAGER	Liane Welch
CITY RECORDER/TREASURER	Lindsey Gann
BUDGET OFFICER	Lindsey Gann
DEPUTY CITY RECORDER	Debbie Pohs
PLANNING TECH	David Mattison
PUBLIC WORKS DIRECTOR	Roy Markee
SANITARY SEWER INSPECTOR	Roy Markee
CODE ENFORCEMENT OFFICER	Roy Markee
FIRE CHIEF	Darrell Griffith
ACTING ASSISTANT FIRE CHIEF	Jon Kapiniak
FIRE MARSHALL	Jon Kapiniak

CAPTAIN

vacant

CONTRACTED SERVICES

CITY ATTORNEY

Local Government Law Group

CITY PLANNER

3J Consulting

CITY ENGINEER

AKS Engineering

BUILDING INSPECTOR/OFFICIAL

Tillamook County

EMERGENCY SERVICES (State Purchasing)

Roy Markee, Darrell Griffith, Debbie

Pohs, Liane Welch and David McCall.

All appointments of contracted Services are made subject to the renewal of their respective contracts by the City Council.

**CITY OF BAY CITY
RESOLUTION NO. 2022-06**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BAY CITY SETTING RATES FOR CAMPING IN THE AL GRIFFIN MEMORIAL PARK CAMPGROUND EFFECTIVE APRIL 1, 2022, AND REPEALING BAY CITY RESOLUTION NO. 18-01

THE CITY OF BAY CITY RESOLVES AS FOLLOWS:

1. Repeal: All Resolutions providing for camping rates are repealed, specifically including Bay City Resolution No. 18-01.

2. Fees and Charges: The City of Bay City establishes the following camping fees effective April 1, 2022.

A. Tent/Dry Sites Per Night:

- | | |
|--|---------|
| 1. One Tent | \$20.00 |
| 2. Each additional tent (limit 2 per site) | \$5.00 |

B. RV Sites (with hookups) Per Night

- | | |
|---|---------|
| 1. One RV | \$30.00 |
| 2. One RV and one tent (limit of 1 tent per site) | \$5.00 |

All fees are inclusive of the TLT taxes and fees.

3. Review: This Resolution shall be reviewed by the City Council at least once each two (2) years.

ADOPTED by the City Council of the City of Bay city and APPROVED by the Mayor of Bay City this 8th day of March 2022.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

Al Griffin Camping Fees 2022

Camping Rate	Bay City Fee	Bay City Tax 9%	State Tax 1.5%	County Tax 1%
\$ 20.00	\$ 17.93	\$ 1.61	\$ 0.27	\$ 0.18
\$ 15.00	\$ 13.45	\$ 1.21	\$ 0.23	\$ 0.13
\$ 5.00	\$ 4.48	\$ 0.40	\$ 0.08	\$ 0.04
\$ 30.00	\$ 26.91	\$ 2.42	\$ 0.45	\$ 0.27

**CITY OF BAY CITY
RESOLUTION 2022-07**

A RESOLUTION OF THE CITY COUNCIL OF BAY CITY AUTHORIZING THE CITY STAFF TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR THE DESIGN AND CONSTRUCTION OF A HIKER/BIKER CAMPGROUND AT THE AL GRIFFIN MEMORIAL PARK AND DELEGATING AUTHORITY TO THE CITY MANAGER TO SIGN THE APPLICATION

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, City Council have identified improvements at Al Griffin Memorial Park as a high priority need in Bay City; and

WHEREAS, a hiker/biker campground with bathrooms and showers, bicycle kiosk for maintenance, secure storage, picnic tables and campsite is a benefit to our community. A portion of Patterson Creek will have restoration work done; and

WHEREAS, the City of Bay City has applied for Bay City TLT and Tillamook County TLT grant. Bay City will make final decision at the March 8, 2022, meeting and Tillamook County will award their grants by March 31, 2022. The City also plans to use staff time, materials and equipment as part of the match. If these two TLT grants are awarded, Bay City will have the available matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the City of Bay City will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BAY CITY AS FOLLOWS:

Section 1: The City Council demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department for the design and construction of a hiker/biker campground and restoration of a portion of Patterson Creek at Al Griffin Memorial Park.

Section 2: The Resolution shall be effective following its adoption by the City Council.

ADOPTED by the City Council of the City of Bay City and APPROVED by the Mayor of Bay City this 8th day of March 2022.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

**CITY OF BAY CITY
RESOLUTION #2022-08**

A Resolution to Educate Voters with a Bay City Voters Pamphlet

WHEREAS, the right to vote is guaranteed under the US Constitution, and

WHEREAS, the City Council of Bay City believes educated voters are central to a healthy democracy, and

WHEREAS, Tillamook County nor the State of Oregon provide information to voters about candidates for local offices.

NOW THEREFORE, The City of Bay City will send a voters pamphlet to all households in the City of Bay City for the November 8, 2022, election providing information about candidates for city council and other measures and candidates relevant to Bay City residents, and

THEREFORE, the City of Bay City will allocate funds to pay for the design, production and mailing of a Voters Pamphlet to every household in the city including the following, but not limited to the following, information:

- Information and a photo (optional) provided by the candidates in a format provided by the city
- Information about any ballot measures, tax levies or bonds on the ballot impacting residents of Bay City
- How to register to vote

The City Recorder shall establish rules regarding the format and length of statements and may require candidates to pay a fee or submit signatures to be included in the pamphlet.

PASSED AND APPROVED by the City Council on this ____ day of March 2022. This resolution shall become effective immediately upon passage by the City Council.

David McCall, Mayor Date

ATTEST:

Lindsey Gann, City Recorder Date

INTERGOVERNMENTAL AGREEMENT

This Agreement is between the State of Oregon acting by and through its Department of Land Conservation and Development (“DLCD”) and the City of Bay City (“CITY”), each a “Party.”

1. Authority

This Agreement is authorized by ORS 190.110.

2. Effective Date

This Agreement is effective on the date of the last signature (“Effective Date”) and terminates thirty-six (36) months from the date of acceptance of the grant award, unless terminated earlier in accordance with Section 8.

3. Background

Natural disasters occur when natural hazard events impact people, structures, and the environment. The dramatic increase in the costs associated with natural disasters over the past decades has fostered interest in identifying and implementing effective means of reducing these impacts. Natural hazards mitigation planning is a process for identifying and understanding the hazards facing a jurisdiction and prioritizing actions the jurisdiction can take to reduce injuries and deaths; damage to buildings, critical facilities, and infrastructure; interruption in essential services; economic hardship; and environmental harm. Reducing impacts also speeds up recovery and lowers its cost.

The Federal Emergency Management Agency (FEMA) approves Natural Hazards Mitigation Plans (NHMPs) meeting federal requirements at 44 CFR 201. Approval lasts five years. Having a current, FEMA-approved NHMP is a key factor in establishing eligibility for certain FEMA grants that fund natural hazards mitigation planning and projects.

The City of Bay City NHMP will expire on September 7, 2022. DLCD has received a FEMA Pre-Disaster Mitigation grant (PDM 19) to assist CITY with updating the City of Bay City NHMP. The grant’s performance period extends thirty-six (36) months from the date of acceptance of the grant award.

4. Purpose

The purposes of this Intergovernmental Agreement are to:

- (a) Formalize a working relationship between DLCD and CITY that is to result in an updated City of Bay City NHMP adopted by CITY and approved by FEMA;
- (b) Ensure the CITY is aware that the grant supporting this project requires the final deliverable to be a FEMA-approved NHMP, and that to achieve FEMA approval the CITY must not only consider, but also adopt an NHMP that FEMA has agreed to approve; and
- (c) Ensure CITY is aware of its responsibility to contribute financially to the Project using non-federal funds, and to track, document, and report their cost share as required.

5. Responsibilities of Parties

(a) Responsibilities of DLCD.

DLCD will provide financial, administrative, and technical assistance to the Natural Hazards Mitigation Plan ("NHMP" or "Plan") Update project described in Exhibit A, Scope of Work, which is incorporated into and made part of this Agreement.

Specific DLCD responsibilities include:

- i. Organizing, leading and managing the planning process;
- ii. Writing the Plan; and
- iii. Administering grant funds.

(b) Responsibilities of CITY.

- i. CITY will appoint a member and alternate to serve on the Tillamook County MJHNHP Steering Committee.
- ii. CITY will adopt a plan that FEMA has agreed to approve.
- iv. Specific project responsibilities of the Steering Committee members and Project Lead include:
 - A. Attending and actively participating in Steering Committee meetings;
 - B. Providing data and information;
 - C. Engaging with internal and external stakeholders;
 - D. Executing the Project's public engagement program;
 - E. Tracking, accurately documenting, and reporting cost share as required; and
 - F. Performing any other Project work assigned by Exhibit A: Scope of Work.

6. Compensation and Costs

Each Party shall assume its own costs of carrying out the tasks and responsibilities assigned to it under this Agreement.

FEMA does not permit DLCD to sub-grant funds to local or tribal governments. Therefore, DLCD will use the grant funds to provide consulting and technical assistance to the CITY to complete the update.

The federal grant supporting the Project requires a 25% cost share from non-federal funds. The CITY shall commit to providing and documenting cash, in-kind, or a combination of both as its required 25% cost share. Cost share will consist of in-kind services, which must be tracked by CITY.

7. Project Contacts

The designees named below shall be the contacts for all the work and services to be performed under this Agreement. A Party may designate a new contact by written notice to the other Parties.

DLCD's Project Contact is:

Katherine Daniel, Natural Hazards Planner
Oregon Department of Land Conservation and Development
635 Capitol ST NE, Suite 150
Salem, OR 97301
(971) 375-3767
katherine.daniel@dlcd.oregon.gov

City of Bay City's Project Contact is:

Liane Welch, City Manager
City of Bay City
P.O. Box 3309
Bay City, Or. 97107
971-341-1098
lwelch@ci.bay-city.or.us

8. Termination

- (a) This Agreement may be terminated at any time by mutual written agreement of the Parties.
- (b) This Agreement may be terminated by either Party with 30 days advance written notice.

9. Non-Discrimination

In carrying out activities under this Agreement, no Party shall discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, disability, marital status, veteran status, disability or age. CITY shall take affirmative actions to ensure that applicants for employment are employed and that employees are treated during employment, without regard to their race, color religion, sex, sexual orientation, national origin, disability, marital status, veteran status, disability or age. Such action shall include but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff of termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

10. Non-Appropriation

DLCD's obligation to perform its duties under this Agreement is conditioned upon DLCD receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow

DLCD, in the exercise of its reasonable administrative discretion, to meet its obligations under this Agreement. Nothing in this Agreement may be construed as permitting any violation of Article XI, Section 7 of the Oregon Constitution or any law limiting the activities, liabilities or monetary obligations of DLCD.

11. Representations and Warranties

The CITY represents and warrants that the making and performance by the CITY of this Agreement:

- (a) Have been duly authorized by the CITY;
- (b) Do not and will not violate any provision of any applicable law, rule, regulation, or order of any court, regulatory commission, board, or other administrative agency or any provision of the CITY's charters or other organizational documents; and
- (c) Do not and will not result in the breach of, or constitute a default or require any consent under any other agreement or instrument to which the CITY is party or by which the CITY may be bound or affected.

No authorization, consent, license, approval of, or filing or registration with or notification to any governmental body or regulatory or supervisory authority is required with or notification to any governmental body or regulatory or supervisory authority is required for the execution, delivery or performance by the CITY of this Agreement, other than those that have already been obtained.

12. Records

Parties and their duly authorized representatives shall have access to the books, documents, and records which are directly pertinent to Agreement for the purpose of making audit, examination, excerpts, and transcript. This does not require either Party to provide documents that are legally privileged or otherwise exempt from disclosure under the Oregon Public Records Law, ORS 192.311 to 192.478.

13. Contribution

If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 (a "Third Party Claim") against a Party (the "Notified Party") with respect to which the other Party (the "Other Party") may have liability, the Notified Party shall promptly notify the Other Party in writing of the Third Party Claim and deliver to the Other Party, along with the written notice, a copy of the claim, process and all legal pleadings with respect to the Third Party Claim that have been received by the Notified Party. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this Section and a meaningful opportunity for the Other Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to the Other Party' contribution obligation under this Agreement with respect to the Third Party Claim.

With respect to a Third Party Claim for which DLCD is jointly liable with the Notified Party (or would be if joined in the Third Party Claim), DLCD shall contribute to the amount of expenses (including attorney fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the Notified Party in such proportion as is appropriate to reflect the relative fault of DLCD on the one hand and of the Notified Party on the other hand in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of DLCD on the one hand and of the Notified Party on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information, and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. DLCD's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the State had sole liability in the proceeding.

With respect to a Third Party Claim for which a Party is jointly liable with DLCD (or would be if joined in the Third Party Claim), the Other Party shall contribute to the amount of expenses (including attorney fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by DLCD in such proportion as is appropriate to reflect the relative fault of the Other Party on the one hand and of DLCD on the other hand in connection with the events that resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the Other Party on the one hand and of DLCD on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. The Other Party's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if it had sole liability in the proceeding.

14. Subcontracting and Assignment

The CITY acknowledges that DLCD intends to hire contractors to perform tasks and responsibilities related to the deliverables listed in the Scope of Work, Exhibit A to this Agreement. The CITY shall not enter into any subcontract for any other work listed under this Agreement without written consent of DLCD.

15. Governing Law, Consent to Jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively "Claim") between DLCD or any other agency or department of the State of Oregon, or both, and the CITY that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must, as mandated by federal law, be brought in a federal forum, then unless otherwise prohibited by law it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this Section be

construed as a waiver by any Party of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court.

16. Indemnification

Except as provided in Section 13 of this Agreement, each Party shall defend, save, hold harmless, and indemnify the other Party and the other Party's agencies, subdivisions, officers, directors, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever (Claims), including attorney fees, resulting from, arising out of, or relating to the acts or omissions of the indemnifying Party's officers, employees, or agents under this Agreement. Any indemnity by DLCDC under this Section shall be subject to the limitations of Article XI, Section 7 of the Oregon Constitution and the Oregon Tort Claims Act, 30.260 to 30.300. Any indemnity by the CITY shall be subject to the limitations of Article XI, Section 12 of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 to 30.300.

17. Insurance

Each Party shall be responsible for providing workers' compensation insurance as required by law for its covered workers. Neither Party shall be required to provide or show proof of self-insurance, workers' compensation or any other insurance coverage.

18. Severability

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid. In such event, the Parties intend that the conflict not invalidate the other provisions of this Agreement and the Parties shall negotiate in good faith to agree on replacement language for the offending term or provision that will be consistent with the purposes of this Agreement.

19. Compliance With Law

In connection with their activities under this Agreement, the Parties shall comply with all applicable federal, state and local law.

20. Force Majeure

Neither Party shall be held responsible for delay or default caused by fire, riot, acts of God, and war which are beyond its reasonable control. The affected Party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon cessation of the cause, diligently pursue performance of its obligations under this Agreement.

21. No Third Party Beneficiary

DLCD and the CITY are the only Parties to this Agreement and are the only Parties entitled to enforce its terms. Nothing contained in Agreement gives or shall be construed to give or provide any benefit, direct, indirect, or otherwise, to third parties. The Contractors retained by DLCD are expressly excluded as parties or beneficiaries to this Agreement and are barred from enforcing the terms of this Agreement.

22. Merger, Waiver and Modification

This Agreement and all exhibits and attachments, if any, constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver or consent under this Agreement binds either Party unless in writing and signed by both Parties. Such waiver or consent, if made, is effective only in the specific instance and for the specific purpose given. EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

23. Amendments

The terms of this Agreement may not be altered, modified, supplemented or otherwise amended, except by written agreement of the Parties. Any amendment to this Agreement shall require the signatures of the approving authorities of both Parties.

24. Acknowledgment of Funds and Copyright

(a) Acknowledgment of Funds.

Both Parties shall acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

(b) Copyright.

Both Parties must affix the applicable copyright notices of 17 USC Section 401 or 402 and an acknowledgment of Government sponsorship (including sub-grant number) to any work first produced under a federal award unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations). For any scientific, technical, or other copyright work based on or containing data first produced under this Agreement, including those works published in academic, technical or professional journals, symposia proceedings, or similar works, Parties grant the Government a royalty-free, nonexclusive and irrevocable license to reproduce, display, distribute copies, perform, disseminate, or prepare derivative

works, and to authorize others to do so, for Government purposes in all such copyrighted works.

25. Survival

All provisions concerning the limitation of liability, indemnity, and conflicts of interest shall survive the termination of this Agreement for any cause.

26. Interpretation

The Parties agree that the provisions of this Agreement shall not be construed in favor of or against any Party based on the source of its drafting or any other circumstances.

27. Counterparts

This Agreement may be executed in several counterparts, all of which when taken together shall constitute one agreement, notwithstanding that both Parties are not signatories to the same counterpart. Each copy of the Agreement so executed constitutes an original.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below.

CITY OF BAY CITY

APPROVED AS TO FORM:

Signature

Signature

Print name and title

Print name and title

Date

Date

Department of Land Conservation and
Development (DLCD)

Jim Rue, Director

Date

Exhibit A: Scope of Work

Tillamook County

Multi-Jurisdictional Natural Hazards Mitigation Plan

Update for City of Bay City

Scope of Work

PROJECT DESCRIPTION

The purpose of this Scope of Work (SOW) is to review and update Tillamook County's Multi-Jurisdictional NHMP (MJNHMP) such that it is adopted by Tillamook County (COUNTY); Cities of Bay City, Garibaldi, Manzanita, Nehalem, Rockaway Beach, Tillamook, and Wheeler (CITIES), the Ports of Garibaldi and Tillamook Bay; and special districts among which may include the Bay City, Garibaldi, Nedonna, Nestucca, Netarts-Oceanside, Rockaway Beach, and Tillamook Rural Fire Protection Districts; the Nehalem Bay Fire and Rescue District; the Neah-Kah-Nie, Nestucca Valley, and Tillamook School Districts; the Cloverdale, Neskowin, Oceanside, and Watseco Water Districts; the Hebo Water and Sanitary District and Pacific City Joint Water-Sewer Authority; and the Cloverdale, Neskowin Regional, Netarts-Oceanside, and Twin Rocks Sanitary Districts (DISTRICTS); collectively "JURISDICTIONS," and ultimately approved by the Federal Emergency Management Agency (FEMA). The update process may include drafting new NHMPs for cities and special districts who have not participated previously.

The Oregon Department of Land Conservation and Development (DLCD) and COUNTY will lead the MJNHMP update process in partnership. DLCD and JURISDICTIONS will participate and execute responsibilities and tasks as set forth in this SOW.

This project is funded by a FEMA Pre-Disaster Mitigation (PDM) mitigation planning grant. A PDM mitigation planning grant must culminate in an NHMP that is adopted by JURISDICTIONS and approved by FEMA. Therefore, JURISDICTIONS agree not only to consider but also to adopt the NHMP that FEMA has agreed to approve.

The planning process will be open and transparent. All meetings will be duly advertised and open to the public. Each Steering Committee (SC) agenda will include time for public input.

Tillamook County's last update was a complete refresh of the previous document. All of its seven cities were included, and two of its three Port Districts developed NHMPs for the first time. The County was also able to include detailed multi-hazard and vulnerability data and analysis developed by the Oregon Department of Geology and Mineral Industries under a FEMA Risk MAP CTP grant. The County, Cities, and Ports have maintained the plan in the interim, and therefore do not anticipate such a deep and broad update this time. This update will be focused on developing initial NHMPs for fire, water, sewer, and

City of Bay City Natural Hazards Mitigation Plan Update

DLCD IGA #19160-4-001

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school districts; reaching out to communities and the vacation rental industry; continuing to develop partnerships and improve connectivity; and improving mapping and identification of population demographics within hazard-prone areas.

PHASE 1: ORGANIZE

Purpose

The purpose of Phase 1 is to organize and develop content for project initiation.

Task 1: Prepare a Draft Intergovernmental Agreement (IGA)

The purpose of the IGA is to formalize a working relationship between DLCD and JURISDICTIONS to execute an update of the Tillamook County MJNHMP; ensure that each jurisdiction adopts and obtains FEMA approval of the updated MJNHMP; and ensure that each jurisdiction provides cost share and documents its cost share contribution as required.

DELIVERABLES

DLCD 1. Draft IGA for review by COUNTY

Target Date: May 2021

Task 2: Prepare a Draft Scope of Work (SOW)

DLCD will draft a SOW intended to produce an MJNHMP meeting the requirements of the Code of Federal Regulations, Title 44, Part 201.6 (44 CFR 201.6) and therefore approvable by FEMA.

DELIVERABLES

DLCD 1. Draft SOW

Target Date: May 2021

Task 3: Develop a Project Schedule

DLCD will develop a project schedule setting target dates for SC meetings, public engagement opportunities, public review and comment periods, state and federal review processes, and local adoption proceedings.

A minimum of two opportunities for the public to comment will be included, one to review the Draft Risk Assessment and one to review at least the Draft Mitigation Strategy and Plan Maintenance Process, and as circumstances warrant potentially the entire Draft MJNHMP. Both opportunities will be offered prior to finalizing the plan for approval by each of JURISDICTIONS' respective boards and councils. While only these two opportunities are required, providing as

many opportunities as possible is encouraged, as greater public participation benefits the community and strengthens the MJNHMP.

“The public” is understood to include – but not be limited to – citizens and residents, neighboring communities, local and regional agencies involved in hazard mitigation activities; agencies that have the authority to regulate development, businesses, academia, and other private and non-profit interests.

DELIVERABLES

DLCD 1. Draft Project Schedule

Target Date: January 2022

Task 4 Coordinate with COUNTY

The following tasks will be accomplished collaboratively by DLCD and COUNTY for review and agreement by the SC at its organizational meeting (Task 6).

Meet remotely or in person with COUNTY and:

- A. Discuss the Intergovernmental Agreement.
- B. Discuss the Scope of Work and revise as necessary or appropriate.
- C. Discuss the current MJNHMP’s strengths and opportunities for improvement and recommend a strategy for addressing them;
- D. Discuss the Draft Project Schedule (Task 3, Deliverable 1) and revise as necessary or appropriate;
- E. Discuss *Table 1: Allocation of Basic Responsibilities and Tasks* and revise as necessary or appropriate. These basic responsibilities and tasks will be performed throughout the duration of the project in addition to other others described and deliverables assigned in Tasks 1 through 16.
- F. Determine the method for and roles of DLCD and COUNTY in inviting cities, special districts, and tribes to participate in the planning process.
- G. Designate SC members and alternates. **SC members and alternates must have or have been delegated authority to make decisions and act on behalf of their jurisdictions for the purposes of this project;**
- H. Draft a list of stakeholders, technical advisors, and other interested parties including at a minimum representatives of FEMA’s six “whole community” sectors: (a) Emergency Management; (b) Economic Development; (c) Land Use and Development; (d) Housing; (e) Health and Social Services; (f) Infrastructure; and (g) Natural and Cultural Resources. Determine how to engage them in the planning process (e.g., Steering Committee, Technical Advisory Committee, one-to-one discussions, focus groups, etc.) and the roles of DLCD and COUNTY in inviting their participation.
- I. Prepare a draft Public Engagement Program for SC discussion and finalization.
- J. Develop a Communication Protocol to ensure clear and effective communication.

City of Bay City Natural Hazards Mitigation Plan Update

DLCD IGA #19160-4-001

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Table 1: ALLOCATION of BASIC RESPONSIBILITIES and TASKS

Responsibility/Task	DLCD	COUNTY	CITIES	SPECIAL DISTRICTS
Steering and Technical Advisory Committee Meetings				
<ul style="list-style-type: none"> • Prepare and distribute agenda 7-10 days prior to meetings via email. If a SC or TAC member does not have access to email, JURISDICTIONS will ensure the member receives a hard copy 5 days prior to meetings. 	X	Assist	Assist	Assist
<ul style="list-style-type: none"> • Prepare handouts. If appropriate, distribute handouts 7-10 days prior to meetings via email. If a SC or TAC member does not have access to email, JURISDICTIONS will ensure the member receives a hard copy 5 days prior to meetings. 	X	Assist	Assist	Assist
<ul style="list-style-type: none"> • Provide language for public notice of meetings if requested. 	X			
<ul style="list-style-type: none"> • Lead and facilitate meetings. 	X	Assist		
<ul style="list-style-type: none"> • Prepare and distribute meeting notes. 	X			
<ul style="list-style-type: none"> • Engage with local internal and external stakeholders about the project and bring their input back to the committee discussions. 		X	X	X
Public Engagement Program				
<ul style="list-style-type: none"> • Execute Public Engagement Program. 	Assist	X	X	X
<ul style="list-style-type: none"> • Lead public engagement meetings and events. 	Assist	X	X	X
<ul style="list-style-type: none"> • Facilitate public engagement meetings and events. 	X	Assist	Assist	Assist
<ul style="list-style-type: none"> • Provide public notice of meetings and events through a variety of means. 	Assist	X	X	X
<ul style="list-style-type: none"> • Shepherd MJNHMP through Planning Commission, Board and Council work sessions and adoption process. 	Assist	X	X	X
Plan Development				
<ul style="list-style-type: none"> • Gather hazard and vulnerability data, existing plans, studies, reports, and technical information. 	X	X	X	X
<ul style="list-style-type: none"> • Provide information on climate change and its influence on hazards. 	X			
<ul style="list-style-type: none"> • Provide GIS services. 		X	X	X
<ul style="list-style-type: none"> • Provide assessor data. 		X		
<ul style="list-style-type: none"> • Provide other data and information. 		X	X	X
<ul style="list-style-type: none"> • Analyze data. 	X	Assist	Assist	Assist
<ul style="list-style-type: none"> • Write plan sections. 	X	Assist	Assist	Assist
<ul style="list-style-type: none"> • Review plan sections. 	X	X	X	X
<ul style="list-style-type: none"> • Edit plan sections. 	X	Assist	Assist	Assist
<ul style="list-style-type: none"> • Finalize plan. 	X			
Administrative Functions				

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Responsibility/Task	DLCD	COUNTY	CITIES	SPECIAL DISTRICTS
• Publish notice of meetings and events 7-10 days prior to date of occurrence.		X	X	X
• Print agenda, sign-in sheet and handouts for meetings. DLCD will print color and 11x17 handouts only if none of the JURISDICTIONS has capability and no commercial printer with capability is reasonably available.	Assist	X	X	X
• Develop and maintain during the update and after completion an interactive project web page and link to that page on the jurisdiction’s home page.		X	X	X
• Establish and maintain a listserv, email service, or dedicated email address accessible on the project web page for communication with the public (e.g., distribute news, receive comments).		X	X	X
• Jurisdictions without web access will commit to other methods for ensuring the project information is made available to the public in a timely manner.		X	X	X
• Track and accurately report cost-share in the required format at least quarterly by the deadline set by DLCD.		X	X	X
• Document the planning process by keeping copies of all agendas, sign-in sheets, notices, publications, web page updates, etc. for inclusion in the updated MJNHMP.	X	X	X	X
• Monitor and adjust project schedule.	X	Assist		
• Handle Logistics (space reservations, supplies, copies, audio/visual equipment, etc.) for Steering Committee meetings, public engagement meetings and events, etc. occurring in your jurisdiction.		X	X	X

DELIVERABLES

- DLCD
1. Meeting notes memorializing decisions of Task 4
 2. Revised Draft Scope of Work
 3. Revised MJNHMP Review and Strategy Memo
 4. Revised Project Schedule
 5. Revised Table 1: *ALLOCATION of BASIC RESPONSIBILITIES and TASKS*
 6. Draft Public Engagement Program
 7. Draft Communication Protocol
 8. Cost Share Documentation Forms and Instructions

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- COUNTY
1. Draft Steering Committee Roster
 2. Initial Draft Stakeholder Roster

Target Date: February - March 2022

Task 5 Invite and Confirm Participants

In accordance with the method and roles determined in Task 4, (A) invite cities and special districts to participate and appoint SC members and alternates. **Members will serve as their jurisdictions' official contact for the project;** (B) Provide the IGA and Draft SOW to CITIES and DISTRICTS for review, noting that the IGA is not open to substantive revisions; and (C) invite stakeholders to participate. Confirm responses.

If necessary to meet time and budget constraints, DLCD and COUNTY will decide collaboratively and in consultation with the special districts which of them will be included in the updated Tillamook County MJNHMP. Others will be invited to participate and may leverage their participation to support development of addenda for later inclusion into the Tillamook County MJNHMP or into a stand-alone NHMP.

DELIVERABLES

- COUNTY
1. Final Roster of Steering Committee members and alternates
 2. Second Draft Stakeholder or TAC Roster

Target Date: February - March 2022

Task 6 Hold Organizational SC Meeting

The purpose of this meeting is to initiate the project. DLCD and COUNTY will explain the project background, purpose, and requirements and will discuss with the SC the project participant roles, responsibilities, and expectations.

DLCD and COUNTY will lead the SC through discussion of the deliverables of Tasks 4 and 5 and note any revisions.

The SC will review the IGA and SOW and establish a date by which each jurisdiction will sign.

Each jurisdiction will identify a person responsible for cost share tracking and reporting.

Each jurisdiction will identify a person responsible for developing and maintaining an up-to-date project website or otherwise ensuring that project information is made available to the community in a timely manner.

DELIVERABLES

- DLCD
1. Final Scope of Work
 2. Final Project Schedule

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3. Final SC Roster
4. Final Stakeholder or TAC Roster
5. Final Table 1, Allocation of Basic Responsibilities and Tasks
6. Final Communication Protocol
7. Final Public Engagement Plan
8. Cost Share Documentation Forms and Instructions

Target Date: February 2022

- SC
1. Person responsible for cost share tracking and reporting for each jurisdiction
 2. Person responsible for developing and maintaining and up-to-date project website or otherwise ensuring project information is made available to the public in a timely manner for each jurisdiction
 3. **Signed IGA**

Target Date: April 2022

PHASE 2: UPDATE THE TILLAMOOK COUNTY MULTI-JURISDICTIONAL NHMP

Purpose

The purpose of Phase 2 is to update the current Tillamook County MJNHMP such that it meets the requirements of 44 CFR 201.6 and is therefore approvable by FEMA.

Task 7 Review and Update the Risk Assessment

DLCD will lead the SC in reviewing and updating the risk assessment. For each jurisdiction, the updated risk assessment will:

- A. To the extent data is available, describe the type, location, and extent (intensity) of each of the natural hazards to which it is subject and how they may be influenced by climate change.
- B. Identify significant previous occurrences of each hazard.
- C. Assess probability of future occurrence of each hazard.
- D. Describe the geographic (political and physical), social, economic, cultural and historic characteristics, land use, development trends, and changes in development.
- E. Identify NFIP-insured structures that have sustained repetitive flood damages.

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- F. To the extent data is available, assess potential dollar losses to buildings, repetitive flood loss structures, infrastructure, and critical facilities from each hazard.
- G. Assess vulnerability to each hazard.
- H. To the extent reasonable based on limitations of data and analysis, present findings and indicate mitigation priorities.

DELIVERABLES

SC 1. Plans, studies, reports, technical data and information available for review and potential incorporation into the risk assessment

DLCD 1. Number of NFIP-insured structures in each jurisdiction including those having sustained repetitive losses and their respective dollar values
2. Coordinate and conduct group or individual meetings with DISTRICTS, if needed.

Target Date: February - June 2022

COUNTY 1. Coordinate up to two SC meetings.
2. Assist DLCD with coordinating and facilitating DISTRICTS group meeting, if requested.

Target Dates: February -May 2022

DLCD 1. Initial Draft Risk Assessment for SC and public review

Target Dates: June 2022

Task 8 Public Review of Risk Assessment

DLCD will assist JURISDICTIONS in developing and executing at least one opportunity for the public to comment on the Draft Risk Assessment. "The public" is understood to include – but not be limited to – citizens and residents, neighboring communities, local and regional agencies involved in hazard mitigation activities; agencies that have the authority to regulate development, businesses, academia, and other private and non-profit interests.

DELIVERABLES

SC 1. At least one opportunity for public comment completed.

Target Date(s): June 2022

DLCD 1. Draft comment matrix containing public comments and draft responses for SC review

Target Date: July 2022

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- DLCD
1. Final comment and response matrix
 2. Second Draft Risk Assessment incorporating public comments and final comment and response matrix

Target Date: August 2022

Task 9 Review and Update the Mitigation Strategy

DLCD will lead the SC in reviewing and updating the mitigation strategy. The mitigation strategy is the blueprint for reducing the potential losses and vulnerabilities identified through the risk assessment. The mitigation strategy sets mitigation goals; establishes and prioritizes mitigation actions for each jurisdiction; establishes an implementation strategy for accomplishing each action; analyzes the capabilities of each jurisdiction for carrying out its mitigation actions; and describes a process for integrating the content of the MJNHMP into other planning mechanisms. Multi-jurisdictional mitigation actions may be established by some or all of the jurisdictions. For each jurisdiction, the Mitigation Strategy will:

- A. Establish mitigation goals based on the risk assessment.
- B. Assess each jurisdiction's mitigation capabilities.
- C. Document each jurisdiction's participation in the NFIP and continued compliance with its requirements.
- D. Document status of mitigation actions in the current MJNHMP highlighting mitigation progress and successes.
- E. Identify and discuss any changes in mitigation priorities.
- F. Revise and add new mitigation actions reflecting any changes in mitigation priorities and emphasizing new and existing buildings and infrastructure.
- G. Prioritize mitigation actions. Prioritization will include a general, qualitative cost/benefit assessment for mitigation projects.
- H. Establish an implementation strategy for each mitigation action.
- I. Describe the process, method, and timeline for integrating the content of the MJNHMP into other planning mechanisms and highlight any integration that has occurred.

Deliverables

- SC
1. Information about participation in and continued compliance with NFIP
 2. Information for and participation in capability assessment
 3. Information about planning mechanisms and timeline for integration

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Target Date: June 2022

COUNTY 1. Coordinate up to three SC meetings for Tasks 10 and 11 together.

Target Dates: June 2022 – August 2022

DLCD 1. Initial Draft Mitigation Strategy for SC, and public review

Target Dates: August 2022

Task 10 Review and Update the Plan Maintenance Process

DLCD will assist JURISDICTIONS in reviewing the plan maintenance process and revising it as necessary. For each jurisdiction, the Plan Maintenance Process will:

- A. Describe the method and schedule for monitoring, evaluating, and updating the mitigation plan within a five-year cycle.
- B. Describe how the jurisdictions will continue public participation during the plan maintenance process.

DELIVERABLES

- DLCD
1. Initial Draft Plan Maintenance Process for SC review
 2. Second Draft Plan Maintenance Process incorporating SC comments for public review

Target Date(s): July 2022

Task 11 Public Review of Mitigation Strategy and Plan Maintenance Process

DLCD will assist JURISDICTIONS in developing and executing at least one opportunity for the public to comment on at minimum the Draft Mitigation Strategy and Plan Maintenance Process, and as circumstances warrant potentially the entire Draft MJNHMP. Therefore, this task may occur at this point in the process or later, but not later than between Tasks 13 and 14.

“The public” is understood to include – but not be limited to – citizens and residents, neighboring communities, local and regional agencies involved in hazard mitigation activities; agencies that have the authority to regulate development, businesses, academia, and other private and non-profit interests.

DELIVERABLES

- SC
1. At least one opportunity for public comment completed.

Target Date(s): September 2022

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- DLCD 1. Draft comment matrix containing public comments and draft responses for SC review

Target Date: September 2022

- DLCD 1. Final comment and response matrix incorporating SC comments
2. Second Draft Mitigation Strategy and Plan Maintenance Process incorporating public comments and final comment and response matrix

Target Date: October 2022

Task 12 Document the Planning Process

DLCD will assist JURISDICTIONS in documenting the planning process. Copies of agendas, sign-in sheets, notices, publications, web page updates, etc. will be included in the updated MJNHMP. For each jurisdiction, the Planning Process chapter will:

- A. Describe how the plan was prepared, who was included, how the public was involved, and the opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities; agencies that have the authority to regulate development, businesses, academia, and other private and non-profit interests to be involved in the planning process.
- B. Describe opportunities for public comment during drafting and prior to plan approval.
- C. Describe how plans, studies, reports, technical data and information were incorporated.
- D. Include documentation of the planning process.

DELIVERABLES

- SC 1. Provide copies of web page updates, notices, publications, etc.

- DLCD 1. Initial Draft Planning Process chapter and documentation for SC review
2. Second Draft Planning Process chapter incorporating SC comments

Target Date(s): February 2021 – October 2022

Task 13 Review and Update Remaining Chapters

DLCD will assist the SC in reviewing and updating any remaining chapters or sections of the current MJNHMP and deciding if there is anything more that needs to be drafted. These may include an Executive Summary, Introduction, lists of tables and figures, glossary, list of acronyms, appendices, etc.

DELIVERABLES

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- DLCD
1. Initial draft of remaining chapters or sections for SC review
 2. Second draft of remaining chapters or sections incorporating SC comments

Target Date(s): January – October 2022

Task 14 Finalize Draft MJNHMP for State and Federal Review

DLCD will edit the entire document and add a cover, title page, acknowledgements, page numbers, FEMA funding credit, etc. to finalize the draft MJNHMP for the review and approval process. Pages will be reserved to insert documentation of the approval process: FEMA’s “Approvable Pending Adoption” letter; evidence of adoption by each jurisdiction; FEMA’s final approval letters; and FEMA’s final Local Mitigation Plan Review Tool.

DELIVERABLES

- DLCD
1. Finalized Draft MJNHMP

Target Date: November 2022

PHASE 3: REVIEW AND APPROVAL PROCESS

Purpose

The purpose of Phase 3 is to ensure that all the necessary steps toward final FEMA approval are taken; the JURISDICTIONS each adopt the updated MJNHMP without substantive changes; and FEMA approves the adopted MJNHMP.

This project is funded by a FEMA Pre-Disaster Mitigation (PDM) mitigation planning grant. A PDM mitigation planning grant must culminate in an NHMP that is adopted by JURISDICTIONS and approved by FEMA. Therefore, JURISDICTIONS agree not only to consider but also to adopt the NHMP that FEMA has agreed to approve.

If a jurisdiction requires a substantive change through its adoption process, the approval process will be restarted.

Task 15 Submit Draft MJNHMP for State and Federal Review

On behalf of JURISDICTIONS, DLCDC will submit the Draft Tillamook County MJNHMP to the Oregon Office of Emergency Management (OEM) for review. OEM will review the draft MJNHMP and when it is FEMA-approvable will submit it to FEMA for formal review. DLCDC, and JURISDICTIONS will make any necessary revisions with review by the SC and public as appropriate until FEMA issues its APA letter.

DELIVERABLES

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- DLCD 1. Submit finalized Draft MJNHMP with completed Local Mitigation Plan Review Tool to OEM.
- 2. Make any required changes in consultation with SC and resubmit until OEM and FEMA are satisfied that the draft MJNHMP is approvable as evidenced by receipt of FEMA's APA letter.

Target Date:	Submittal to OEM:	November 2022
	Required Changes Completed:	December 2022
	Submittal to FEMA:	January 2023
	FEMA Review Completed:	February 2023
	Required Changes Completed:	March 2023
	APA Received:	April 2023

Task 16 Adopt Final Draft MJNHMP

JURISDICTIONS will arrange for the FEMA-approvable Final Draft Tillamook County MJNHMP to be considered for adoption by each of their respective boards and councils. Following adoption, each jurisdiction will submit the evidence of adoption (generally a signed resolution) to DLCD. DLCD will then submit the resolutions to FEMA through OEM for final approval.

DELIVERABLES

- SC 1. Provide evidence of adoption to DLCD.
- DLCD 1. Submit evidence of adoption to OEM.
- 2. Insert approval process documents into plan.
- 3. Record effective date on cover.
- 4. Distribute FEMA-approved, finalized Tillamook County MJNHMP to SC members.

Target Date:	Adoption Completed; Evidence to DLCD:	April 2023
	DLCD Submit Evidence to OEM:	April 2023
	FEMA Final Approval Received:	May 2023
	Final Distribution:	May 2023

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BUDGET

No funds will be exchanged. DLCD will use PDM 19 grant funds and state funds to execute its tasks. JURISDICTIONS will use their own funds to execute their responsibilities and tasks.

COST SHARE

PDM grants require a 25% cost share. JURISDICTIONS commit to providing cash, in-kind, or a combination of both as their portion of the required 25% cost share. **Federal funds are not allowable as cost share.** JURISDICTIONS will report cost share and provide documentation as required to DLCD on at least a quarterly basis. JURISDICTIONS together will provide a **minimum** cost share of \$15,000.

Memorandum

To: Mayor McCall and Bay City Council
From: Debbie Pohs TLT Committee Secretary
Date: 2/24/2022
Re: TLT Advisory Committee Recommendations

The TLT Advisory Committee is asking members of the City Council to approve the following items:

To approve TLT Grant application from Tillamook Pioneer Museum for Infrastructure Upkeep Project at Kilchis Point Reserve in the amount of \$8,400.00.

To approve TLT Grant application from Liane Welch for the Al Griffin Park Hiker/Biker Campground Project in the amount of \$15,000.

TLT GRANT APPLICATION

RECEIVED
DEC 21 2021
CITY OF BAY CITY

Date Submitted: 12/15/21

Name of Project: 2021 Infrastructure Upkeep Project

Location of Project: Kilchis Point Reserve, Bay City, OR

Funding Amount Requested: \$8,400 Project Total Cost: \$11,200

Applicant Name (person): Jaykob Wood

Name of Organization: Tillamook County Pioneer Museum

Relationship of Applicant to Organization: Executive Director

Phone Number: 503-842-4553

Email Address: director@tcpm.org Website: tcpm.org

Describe your project (500 words or less using a size 12 font):

This project will address the current derelict state of the parking lots and hiking trails at Kilchis Point Reserve in Bay City. Beginning with the main parking area and following the hiking trail loop completely around to the overflow parking area, a contracted team will remove and re-level paving stones, cut and remove root systems that compromise paving stones, add gravel and mulch as necessary, and fix any broken boards on bridges. The project should take only a few days, maximum, and will bring us closer to our goal of being an ADA accessible trail. It will begin sometime in the Spring of 2022 and will be concluded within one week of starting.

Explain how your project will increase tourism/tourism activity in the City of Bay City, as described in the program overview and objective (500 words or less using a size 12 font):

Kilchis Point Reserve is the premier outdoor tourist attraction in Bay City. We serve thousands of visitors every year. Last year, we logged 6,500 visitors to the reserve. We can estimate that not all people signed in during their visit, and therefore, visitation was likely even higher than that! Of those who visit, most are coming from out of the county, on a coastal vacation, or just passing through Bay City. These tourists are drawn to the coast, and to Bay City for outdoor recreation, but they often stay for meals, lodging, and other activities, benefitting the local tourism industry. Kilchis Point Reserve is an incredible boon to Bay City because it draws tourists to the area and adds to the overall welcoming aesthetic of the area. Therefore, the maintenance of paving stones, hiking trails, and trail bridges is crucial to maintaining a safe and enjoyable atmosphere for tourists. Having an

attractive, safe outdoor recreation space at Kilchis Point Reserve is an economic driver for the whole community. Visitors already spread the word that there is a “hidden gem” on Tillamook Bay. We want to continue that impression that we provide to visitors and expand it with this project. Certainly, tourists who have an excellent experience at Kilchis Point will encourage others to visit and will boost tourism to the whole region.

Leveling the parking areas will directly promote increased visitation to the reserve by increasing the amount of parking space available. Currently, some of the parking lot space is unusable due to failing paving stones and general wear and tear. The more vehicles we can accommodate, the more visitors can enjoy Kilchis Point during the busy summer months. Furthermore, this will help alleviate the concern of visitors blocking public roads around the reserve, which occurs because there is not enough viable parking area.

Finally, this project at Kilchis Point will promote tourism by encouraging tourists to “linger longer.” A walk on our paths and a seat by the bay makes one hungry for lunch or dinner and with dining options only a mile away in downtown Bay City, visitors are likely to stop for a meal and maybe even some shopping. Certainly, an attractive natural reserve draws people in and makes them want to stay longer.

Furthermore, local short-term rentals advertise that there is a natural reserve only a short distance from their locale. Specifically, the owners of Sheltered Nook rentals on Warren Street often advertise that they are in walking distance to Kilchis Point. We are happy that local businesses can attract more customers by advertising Kilchis Point, however to keep up with the increased wear and tear that comes with growing visitation, have to invest in near-constant maintenance. We hope this grant will help us invest in desperately needed maintenance.

How do you propose measuring the increased tourism activity brought about by this project? (500 words or less using a size 12 font):

We already have a sign-in sheet at Kilchis Point Reserve for visitors to sign. It lists where they are visiting from, how many are in their party, and if it is their first visit. However, it is clear that not all visitors log in on this sheet. I hope to install motion-sensitive pedestrian counters at both trailheads to get an accurate annual count of visitors to the reserve. We can compare this to the login sheet to get a percentage of folks who signed in, then extrapolate that percentage to login counts from years prior to get a rough estimate of visitors to the reserve. Going forward, pedestrian counters will be the most accurate tool to count visitors.

Please provide information as to the funding sources for the remaining 25% of the project and the amount of funds committed to the project from each funding source (500 words or less using a size 12 font):

\$1,000 of the project budget will come from the Rotary Club of Tillamook’s Winter Community Grant, awarded to Tillamook County Pioneer Museum in October, 2021. The remainder of the project will be covered by annual operations funds for the Tillamook County Pioneer Museum/Kilchis Point Reserve. We have some funding set aside for projects like these.

Additional Comments (500 words or less using a size 12 font):

As an important natural and cultural heritage site in Bay City, Kilchis Point Reserve stands as a testament to this region's beauty. Visitors to Kilchis Point walk away with an increased appreciation for our coastal communities. When tourists feel welcomed and safe, they stay longer, engage in more activities, and support local economy. This grant is an opportunity for the city of Bay City to invest in itself by helping fund the upkeep of one of its most visited attractions. I know that as long-time community partners, you take seriously and respect what Kilchis Point brings to our community. I hope you will consider awarding this grant for upkeep at Kilchis Point Reserve to continue to support visitation to our coastal wonderland.

Applicant's Signature: Jaylene Wood

Signature/Title/Organization of all Confirmed Partners: Tillamook County Pioneer Museum

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer:

Date:

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant:

Project:

(circle one) Can this project reasonably be accomplished within the program's timeline (enter date)? Y / N
 Does this project align with established tourism goals and/or plans? Y / N
 Does this project fit within the program's Overview, Objectives, and Eligibility standards? Y / N

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City					
20	Compatible with City priorities and guidelines					
15	Includes/involves multiple community/tourism partners					
15	Leverages additional dollars and/or community resources					
15	Project is self-sustaining, has growth potential, or is capacity					
15	Project has ^{building} measurable or attainable increased tourism for the City					

100

Evaluator's Initial Scoring Total: _____

Post Discussion Scoring Total: _____



PROPOSAL and CONTRACT

DATE: 8/5/2021

PO Box 1002
Tillamook OR 97141
Office (503) 842-4147 Cell (503) 812-9352
LCB #7414

Pioneer Museum
2106 2nd Street
Tillamook, OR 97141
503-842-4553 director@tcpm.org

North Coast Lawn proposes to furnish all materials and perform all labor necessary to complete the following work at: Kilchis Point Reserve Bay City, OR. 97107

Remove all failing paving stones in parking lot and pathways. Remove tree roots as needed, prepare problem areas, and replace existing paving stones. Sweep new sand into entire parking lot + walkway. Bid includes all labor and material.

Estimated completion time: 6-8 days

Warranty of workmanship: 1 Year

Warranty of plant material: N/A

Warranty of construction material: By manufacturer

All of the above work to be completed in a substantial and workman-like manner according to standard practices for the sum of Eleven Thousand Two Hundred Dollars \$11,200

Payments to be made: 0

The entire amount of contracted to be paid within 10 days after completion

Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. All bids are good for 30 days.

Respectfully submitted,
By, *Matthias Bealen* 9-29-21
North Coast Lawn Representative

ACCEPTANCE:

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal,

for which according to the terms thereof. agree to pay the amount mentioned in said proposal and



2021 Board of Directors

Lisa Greiner
Board President

Joanna Stelzig
Board Vice President

Jeff Simpson
Board Treasurer

Natalie Rieger
Board Secretary

Kristin Holleran

Adam Schwend

Shannon Wakeman

Staff

Justin Aufdermuer
Executive Director/CEO

Tammy Samagaio
Office Manager

Ashley Christensen
Program & Events Manager

Mallory Gruben
Communications Manager

Sayde Moser-Walker
Farmers Market Manager

**Tillamook
Chamber of Commerce**
208 Main Ave.
Tillamook, OR 97141
503.842.7525

www.tillamookchamber.org

October 4, 2021

City of Bay City
Attn: Grants Committee
5525 B Street
Bay City, OR 97107

To the City of Bay City Grants Committee:

I am writing in support of the Tillamook County Pioneer Museum's application for the City of Bay City TLT Grant. TCPM seeks funding to repair and improve infrastructure at Kilchis Point Reserve, an outdoor park and cultural heritage area that benefits local residents and visitors alike.

Kilchis Point Reserve also provides recreational and educational opportunities for residents in Tillamook County, especially those living in Bay City. One of the Tillamook Chamber of Commerce's focus areas is community engagement to improve the quality of life in the Tillamook area. The reserve clearly enriches our community by offering nearly two miles of trails that meet Americans with Disabilities Act standards, as well as dozens of educational signs that highlight the history of our community. When maintained properly, Kilchis Point Reserve is an attractive community feature that draws entrepreneurs and workers to Tillamook County.

The reserve also serves as a significant attraction for visitors to connect authentically with the complete "Tillamook County experience." As a sustainable outdoor tourism location, Kilchis Point Reserve represents our community's values for outdoor recreation and cultural heritage, instilling those same values into our visitors. Not only does that encourage visitors to take care of our local resources, but also it draws in thousands of visitors who spend their money in Bay City and surrounding communities, to the benefit of those towns.

According to TCPM records, more than 3,500 people signed into the park visitor log last year. That number likely represents just one-sixth of total visitation, and it puts into perspective how well loved and important Kilchis Point Reserve is for our community.

TCPM's grant seeks to repair and improve infrastructure at the park, including trails maintenance to ensure pathways remain ADA accessible. The museum's goals to level the parking lot paving stones, fix broken boards on bridges and build up weathered hiking trails will ensure that the thousands of annual visitors to the reserve are able to safely enjoy the park.

Kilchis Point Reserve has been a community fixture since its opening in 2010, and it serves both local residents and visitors. I fully support TCPM's grant application, because it is imperative to keep the park — a quality of life enhancer and sustainable outdoor tourism location — safe and enjoyable for all who use it.

Please feel free to reach out with any questions or for clarifications.

Justin Aufdermuer
Executive Director

building community.



October 1, 2021

City of Bay City
Bay City OR
Re: TLT grant

Hello

I am writing in support of the application from the Tillamook County Pioneer Museum for needed work at Kilchis Point Reserve.

As you know, Kilchis Point Reserve is one of the county's jewels, as well as Bay City's. That's why it is important to keep the walking and hiking trails, parking lot and bridges in good shape. After nearly 7 years of public use, upgrades are naturally needed. This is a project ideal for the transient lodging tax, as public trails are considered tourism facilities.

I urge Bay City to fund the museum's application to complete the work and keep this jewel a shining example.

Thank you for your consideration.

Nan Devlin
Executive Director
Tillamook Coast Visitors Association
PO Box 1268
Tillamook OR 97141
nan@tillamookcoast.com



Tillamook County Board of Commissioners

201 Laurel Avenue, Tillamook, OR 97141

Phone: 503-842-3403

TTY Oregon Relay Service

Erin D. Skaar, Commissioner

December 7, 2021

City of Bay City
Grants Committee
5525 B Street
Bay City, OR 97107

Dear Members of the City of Bay City Grants Committee,

I am pleased to write this letter of support of the Tillamook County Pioneer Museum's application for funds through the City of Bay City TLT Grant process to support critical upkeep and repairs at Kilchis Point Reserve.

Since its opening in 2010, Kilchis Point Reserve has been a community fixture, promoting sustainable outdoor tourism and providing a unique recreational experience for visitors to Tillamook County. With around two miles of hiking trails, several wooden bridges, and dozens of educational signs and benches, upkeep efforts are constant. For some features of the reserve, like bridges and parking lots, regular maintenance is not just aesthetic, but a safety issue. Tillamook County Pioneer Museum's current goals to level the parking lot paving stones, fix broken boards on bridges, and build up weathered hiking trails will ensure that the thousands of annual visitors to the reserve are able to recreate safely.

I support Tillamook County Pioneer Museum's grant application not just as a member of its board, but as a county commissioner, too. Visitors to Tillamook County deserve a safe and enjoyable nature reserve and residents of Bay city will continue to benefit from increased visitation to Kilchis Point Reserve. Kilchis Point Reserve is beloved by locals and visitors alike and with help from the City of Bay City TLT Grant, Tillamook County Pioneer Museum can continue to set the bar higher for coastal outdoor recreation.

I fully support Tillamook County Pioneer Museum's grant application. Please feel free to reach out with any questions or for clarifications.

Sincerely,

Erin D. Skaar, Commissioner

TLT GRANT APPLICATION

Date Submitted: February 7, 2022

Name of Project: Al Griffin Park Hiker/Biker Campground

Location of Project: 5405 Trade Street, Bay City, OR 97107

Funding Amount Requested: \$15,000 **Project Total Cost:** \$415,000

Applicant Name (person): Liane Welch

Name of Organization: City of Bay City

Relationship of Applicant to Organization: Staff, City Manager

Phone Number: 503-377-2288

Email Address: lwelch@ci.bay-city.or.us **Website:** www.ci.bay-city.or.us

Describe your project (500 words or less using a size 12 font): The City of Bay City is completing a Master Plan for the Al Griffin Memorial Park located in the downtown area of Bay City. There are several elements to the Master Plan, and the City will be implementing them in phases. The first phase is to design and construct a hiker/biker campground and to perform Patterson Creek restoration, which runs through the park. The City plans to construct a hiker/biker campground that can accommodate up to 10 campers. The hiker/biker campground will include unisex modular bathrooms and showers, electricity to charge devices, fire rings, BBQ trash receptacles, picnic tables and a pay station. A bicycle kiosk is another component of the campground where bicycles can be repaired and worked on, store in secure lockers and have a bicycle stand to lock the bicycles. A schematic of the bicycle kiosk is attached. The City is looking at bathrooms/showers modular units that are designed and built for public use in public space, that are durable and ADA accessible. The cost estimate included is for four (4) separate unisex units that have sinks, toilets, mirrors, shower seat, heaters, and skylights. The modular unit includes a drinking fountain, electric door locks, and 2 hot water heaters. Schematic floor plans and elevations of the modular units are included. The hiker/biker campground will be located near Patterson Creek. Patterson Creek has experienced streambank erosion, is salmon bearing and needs restoration. Pictures of the eroded streambank are included. Currently, the City has orange construction fence around the eroded streambank to keep visitors safe and away from the vertical bank. The City plans to partner with the Bay City Arts Center, Tillamook Esutaries Partnership and Tillamook Bay Watershed Council to design and implement streambank restoration and interpretive signs on the life cycle of anadromous fish populations and other critters in the creek and watershed. Bioengineering techniques will most likely be used along with native plants as these are relatively easy to implement and get permits from the regulatory agencies.

How do you propose measuring the increased tourism activity brought about by this project? (500 words or less using a size 12 font): Hiker/Biker campers will need to register and pay for their sites. Bay City staff will be documenting and tracking the amount of visitors at this campground.

Please provide information as to the funding sources for the remaining 25% of the project and the amount of funds committed to the project from each funding source (500 words or less using a size 12 font): Bay City staff is writing two grants and will have in-kind services to pay for the remaining part of the project. A grant application to the Oregon State Parks and Recreation Department (OPRD) Local Government Grant Program in the amount of \$320,000 will be submitted in the 2022 grant cycle. The OPRD Commission will review the applications and recommend approval in September 2022. City staff is also writing a grant to the Tillamook County Tourism Community Grant (TLT) for \$75,000. This grant is due February 15, 2022. The Tillamook County Board of Commissioners will make their final decisions March 30, 2022. Bay City staff will be preparing the site and connecting the sewer and water from the mains to the site.

Additional Comments (500 words or less using a size 12 font): Constructing a hiker/biker campground will offer tourists that are using the Oregon Coast bikeway, the Oregon Coast hiking trail, and the future Salmonberry trail a place to rest, sleep, cleanup, charge devices, manage their trash and cleanup while enjoying their trip. Having a safe place to camp is respectful to visitors and the community. Currently, there are few amenities directed specifically at this demographic of visitors. It is functional for communities as a place to manage trash for visitors, the ability to shower, and connect with friends and families with charged devices, which will make their visit more enjoyable. Hikers/bikers will pay a reasonable fee for their sites and these funds go to the City of Bay City Park fund and a portion will generate funds for the TLT program (city, county, and state). The fees will pay for the maintenance of the facility. Creating new campgrounds in our city brings new visitors to our community and ODOT estimates that these visitors spend an average of \$500 during their visits. The park will also serve as a new amenity for local families, who can use the facility for daytrips or weekend outings.

Applicant's Signature: Liane Welch

Signature/Title/Organization of all Confirmed Partners: City of Bay City

REVIEW: Your application/project will be evaluated and weighed by the Bay City TLT Committee against other proposals utilizing the below Review Sheet below and specified criteria. The Committee will also consider proposals within the context of the program's Overview, Objectives, and Eligibility requirements. All projects selected for funding must comply with the program's Terms & Conditions, Guidelines, and Dates & Timelines.

Reviewer:

Date:

Reviewer Instructions: Please evaluate each application using the outlined criteria and point distribution. Also, please consider them within the context of the program's Overview, Objectives, and Eligibility standards as provided. All projects selected for funding must comply with the Terms & Conditions, Guidelines, and Dates & Timelines of this program.

Applicant:

Project:

(circle one) Can this project reasonably be accomplished within the program's timeline (enter date)? Y / N
 Does this project align with established tourism goals and/or plans? Y / N
 Does this project fit within the program's Overview, Objectives, and Eligibility standards? Y / N

MAX POINTS	Evaluation Criteria	Evaluators		Notes	Post Discussion Revised Score	
		Initial Score				
20	Likelihood of attracting visitors from outside the City					
20	Compatible with City priorities and guidelines					
15	Includes/involves multiple community/tourism partners					
15	Leverages additional dollars and/or community resources					
15	Project is self-sustaining, has growth potential, or is capacity					
15	Project has measurable or attainable increased tourism for the City					

100

Evaluator's Initial Scoring Total: _____

Post Discussion Scoring Total: _____



BAY CITY ARTS CENTER
5080 A STREET, BAY CITY OR 97107

February 2, 2022

Tillamook County

Attn: Tourism Advisory Committee & TLT Grant Review Board
201 Laurel Avenue
Tillamook, OR 97141

To the Tillamook County Tourism Advisory Committee and TLT Review Board:

The Bay City Arts Center wants to voice its strong support of the City of Bay City's application for Tillamook County TLT funds to be used towards the City's planned biker/hiker campground.

We have always been partners and supporters of the City of Bay City and its recreational projects, and we are excited about the city's hiker/biker campground plan, with a bathroom and shower facility, fire rings, bicycle stands, lockers and electricity to charge devices. This campground will serve as a lodging area for hundreds of hikers and bikers traveling along the Salmonberry Trail and Highway 101, enhancing Tillamook County's amenities for visitors. This will encourage business growth, promote tourism, and generally improve the quality of life for our residents and visitors alike. It will also allow us to share our arts programs with more people, and to grow our community.

Please join us in supporting this application, and adding these great services to Bay City.

Best regards,

A handwritten signature in black ink, appearing to read "Robert G. Russell".

Robert G. Russell
BCAC Board President



Tillamook County Pioneer Museum

2106 Second Street
Tillamook, OR 97141
503-842-4553
www.tcpm.org

To the OPRD Grant Review Committee Members,

It is my distinct pleasure to write in support of the City of Bay City's application for the OPRD *2022 Local Government Grant Program* to help fund much needed improvements to Al Griffin Memorial Park in Bay City.

It's no secret that the North Oregon Coast hosts innumerable tourists, especially in the warm summer months. With increased visitation, coastal communities need to adapt to embrace and harness this tourism to let it help develop communities and local economies. That is exactly what Bay City is proposing with their updates to Al Griffin Memorial Park. Not only will these updates create a new hiker/biker campground that caters to an overlooked and underserved group of visitors to the coast, it will connect many other outdoor recreational opportunities together through the future Salmonberry Trail network. As the executive director of Kilchis Point Reserve in Bay City, I can say that any park improvements by the city will directly benefit us and other community partners. Sustainable growth to meet the ever-increasing demand for accommodations is good, common sense; providing visitors with modern amenities like charging stations, showers, and bicycle maintenance stations will only further encourage visitors to our corner of Oregon to stop and stay awhile.

I wholly support the City of Bay City's grant application to OPRD to update Al Griffin Memorial Park. Please feel free to reach out with any questions or for clarifications.

Sincerely,

Jaykob Wood

Executive Director

Tillamook County Pioneer Museum

director@tcpm.org

February 3, 2021

Tillamook County
Attn: Tourism Advisory Committee & TLT Grant Review Board
201 Laurel Avenue
Tillamook, OR 97141

To the Tillamook County Tourism Advisory Committee and TLT Review Board:

I am writing in support of the City of Bay City's application for Tillamook County transient lodging tax funds. The city seeks funding for its planned biker/hiker campground.

The Tillamook Area Chamber of Commerce has been a long-time supporter of the City of Bay City and its recreational projects. We are excited about the city's plans to construct a hiker/biker campground with a bathroom and shower facility, fire rings, bicycle stands, lockers and electricity to charge devices. This campground will serve as a lodging area for hundreds of hikers and bikers traveling along the Salmonberry Trail and Highway 101, enhancing Tillamook County's amenities for visitors. The Chamber believes this project exemplifies our focus areas of enabling business growth, promoting tourism and improving the quality of life locally.

The proposed campground will enable Bay City to accommodate more visitors and offer a new option for tourists looking to travel to the area by bike or on foot. As it stands, there are few amenities directed specifically at that demographic of visitor. However, as local tourism agencies and the Chamber promote sustainable tourism practices and a "temporary local" stewardship message, we anticipate the need for hiker/biker campgrounds like this one to increase.

Travelers that stay in the new campground will likely make purchases at local businesses and potentially visit local organizations, such as the Twin Ranch Rail Riders, in turn supporting our local economy and spurring business growth.

The park will also serve as a new amenity for local families, who can use the facility for daytrips or weekend outings. Bringing another local, outdoor recreational facility for our residents to enjoy will improve the quality of life in Tillamook County – another one of the Chamber's focus areas.

Tillamook County's support and investment in the City of Bay City will improve area park amenities, causing a positive ripple effect for tourism, quality of life and business growth. For those reasons, the Chamber fully supports this grant application.

Please feel free to reach out with any questions or for clarifications.

Justin Aufdermauer
Executive Director



CAMPGROUND - OPTION A

SEE PARK DESIGN OPTIONS

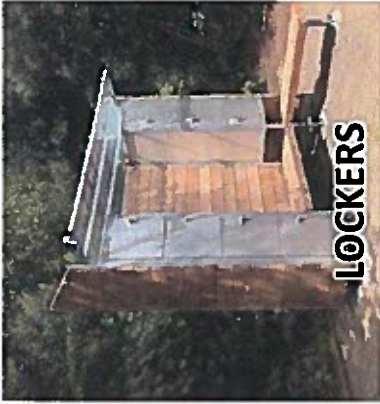


BIKE / HIKE CAMPING AMENITIES

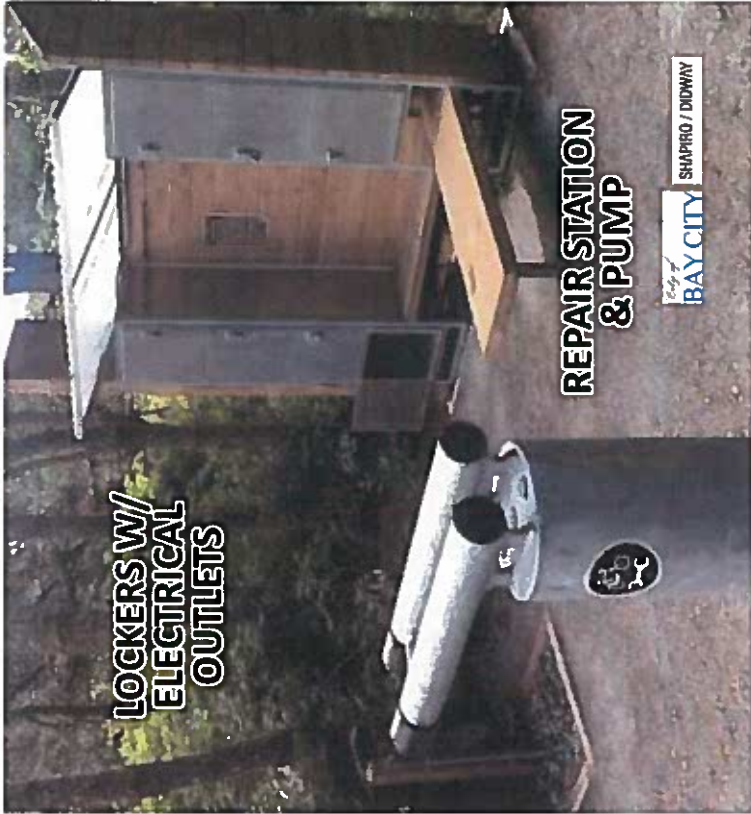
COVERED GROUP PICNIC AREA & CAMPING



BIKE PARKING



LOCKERS



**LOCKERS W/
ELECTRICAL
OUTLETS**

**REPAIR STATION
& PUMP**

City of
BAY CITY
SHAPIRO / DIDWAY



**ELECTRICAL
OUTLETS**



BIKE LOCKERS





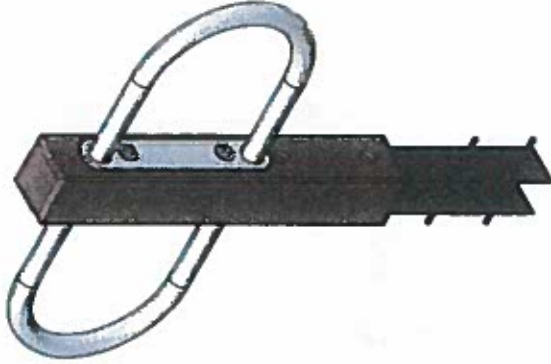
**ORIGON
CORRECTIONS
ENTERPRISES**
P.O. BOX 17849
SALEY, OR 97309
PH: (503) 378-5276

NOTICE: THIS DRAWING IS
FOR INFORMATION PURPOSES AND
CONTAINS INFORMATION THAT IS
NOT TO BE USED EXCEPT IN
CONSIDERATION OF BIDDER
PROPOSALS. TENDERED FOR
CONSTRUCTION OF THIS DRAWING, IN
WHOLE OR IN PART IS
PROHIBITED.

BIKE RACK, 2 STALL, 6 X 6 CEDAR POST,
GALVANIZED & PAINTED

DESIGNED BY	KOL	DATE	05/14/2019
CHECKED BY	MT	DATE	05/14/2019
APPROVED BY	NH	DATE	05/14/2019
ISSUED FOR		ISSUE	

MODEL TITLE	PENDING
PROJECT NUMBER	99904301915
DRAWING NUMBER	MS0519-0002
SCALE	1/8" = 1" - A
SHEET	1 OF 1



PERSPECTIVE VIEW
SCALE: 3/32" = 1"

SEE SALES ORDER FOR:

- FINISH
- SPECIES
- STAIN

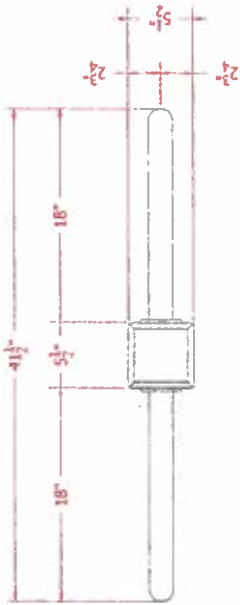
CONCEPTUAL DRAWING FOR CUSTOMER
SIGN OFF ONLY. NOT INTENDED FOR PRODUCTION

Please provide comment on conceptual
drawing, mark appropriate locations below,
provide authorized signature and date to 503-375-1006

- No Exceptions Noted
- Review & Re-Submit

Signature _____ Date _____

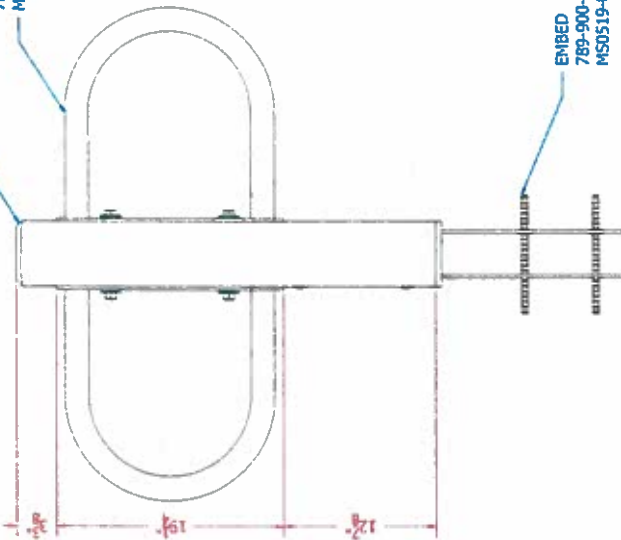
PDF Generated: Wed, Jan 26, 2021 @ 09:25 AM



TOP VIEW
SCALE: 3/32" = 1"

6" X 6" CEDAR POST,
W/ 1/2" CHAMFER,
TOP EDGES
P1905-0174
FF0519-0066

789-899-00X
MS0519-0019



FRONT VIEW
SCALE: 3/32" = 1"

EMBED
789-900-00X
MS0519-0021

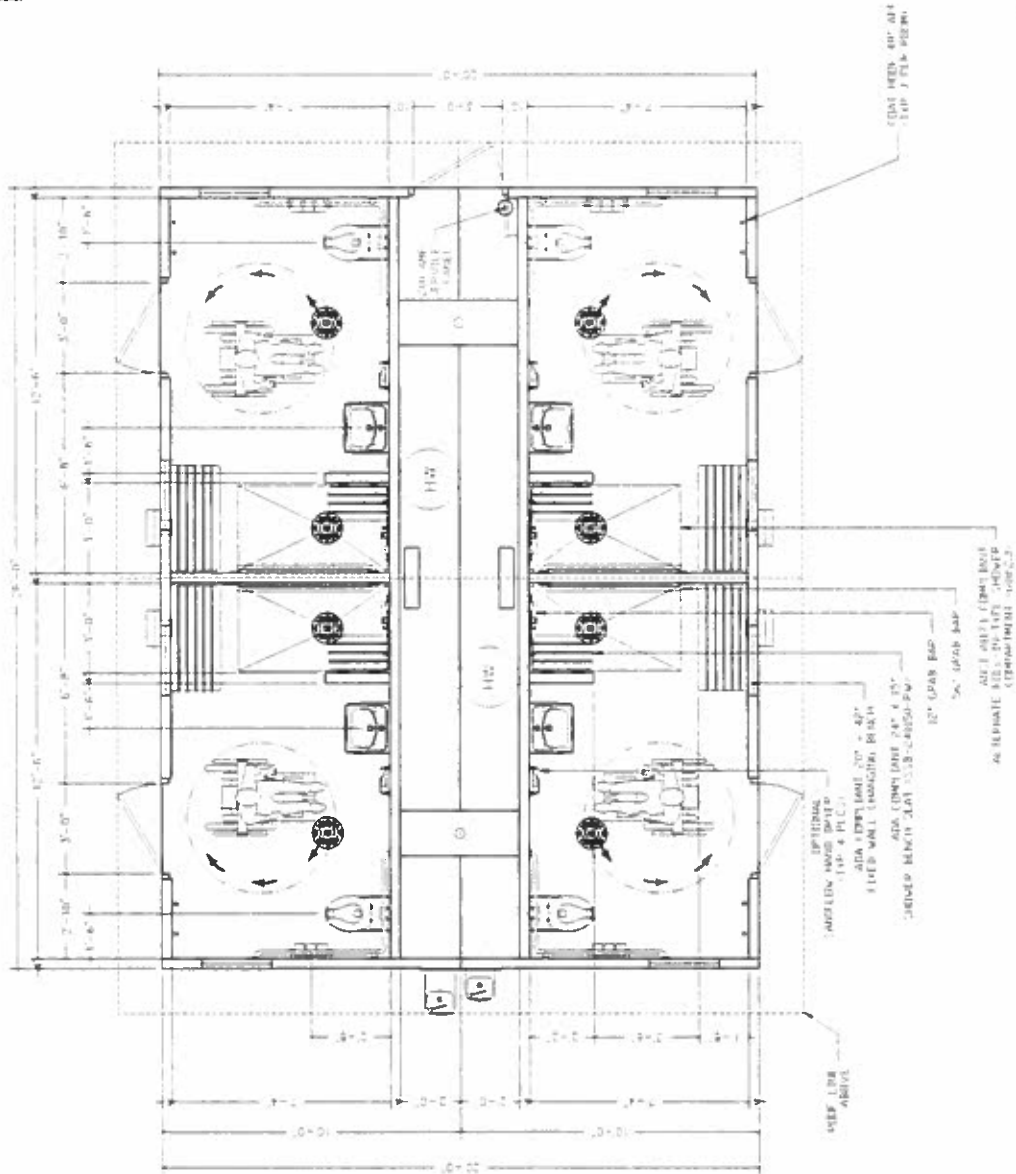


RIGHT VIEW
SCALE: 3/32" = 1"

QUOTE RELEASE

1) 1A-101-030

FOR
REFERENCE
ONLY



1000 N. Loop West, Suite 100, Houston, TX 77008
EXT
 Precast Products
 601 N. Loop West, Suite 100, Houston, TX 77008

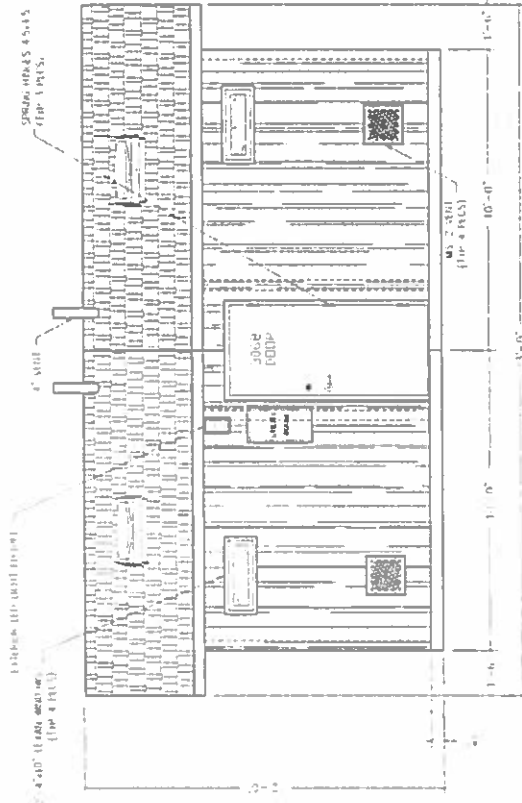
PROJECT
 NAME
 NO.
 DATE
 DRAWN BY
 CHECKED BY
 APPROVED BY

NO.	DATE	BY	REVISION

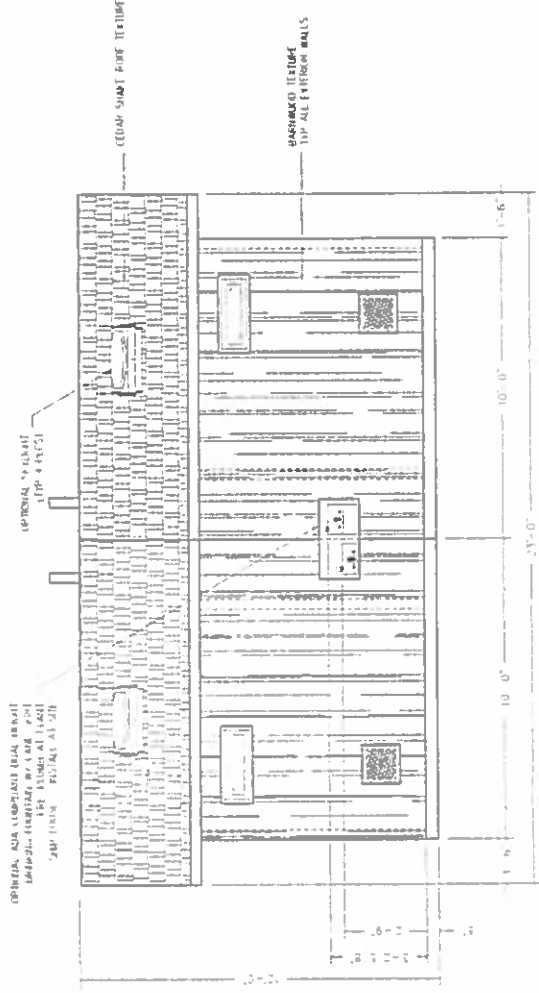
FLOOR PLAN
 SHEET NO. N-03
 SHEET 14

ALL SETS, EMBROIDERED, AND SEWING MACHINE COMPARTMENT COMPLETE


FOR
REFERENCE
ONLY



RH SIDE ELEVATION



LH SIDE ELEVATION


Precast Products
 500 W. Highway 27, Lubbock, TX 79401
 (806) 793-1111
NAVAJO FLUSH / SHOWER
 C21 STANDARD BUILDING
 (1000)

No dimensions indicated herein are intended to be construed as a contract. All dimensions are subject to change without notice. The manufacturer reserves the right to change the design, materials, and specifications of the product without notice. The user of this product shall be responsible for obtaining all necessary permits and approvals. The user shall be responsible for the proper installation and use of the product. © 2017 Precast Products

NO.	DATE	DESCRIPTION
1	11/15/17	ISSUED FOR PERMIT
2	11/15/17	ISSUED FOR PERMIT
3	11/15/17	ISSUED FOR PERMIT
4	11/15/17	ISSUED FOR PERMIT
5	11/15/17	ISSUED FOR PERMIT
6	11/15/17	ISSUED FOR PERMIT
7	11/15/17	ISSUED FOR PERMIT
8	11/15/17	ISSUED FOR PERMIT
9	11/15/17	ISSUED FOR PERMIT
10	11/15/17	ISSUED FOR PERMIT

BUILDING ELEVATIONS
 SHEET NO. N-05

SECTION 2

Oswald West to Cape Lookout



**OREGON
COAST TRAIL**

PLAN YOUR TRIP

Trail route may change due to safety issues, road closures or detours. Check ahead at stateparks.oregon.gov.

Gaps in the trail are identified in red. These are sections that are disconnected, inconvenient, unsafe or seasonally inaccessible.

Beach camping is not allowed within city limits, state park boundaries, plover nesting areas, or any signed areas restricting camping.

Beach fires are only allowed in dry, open sand away from grass and driftwood. Additional fire restrictions may be in place—watch for signs.

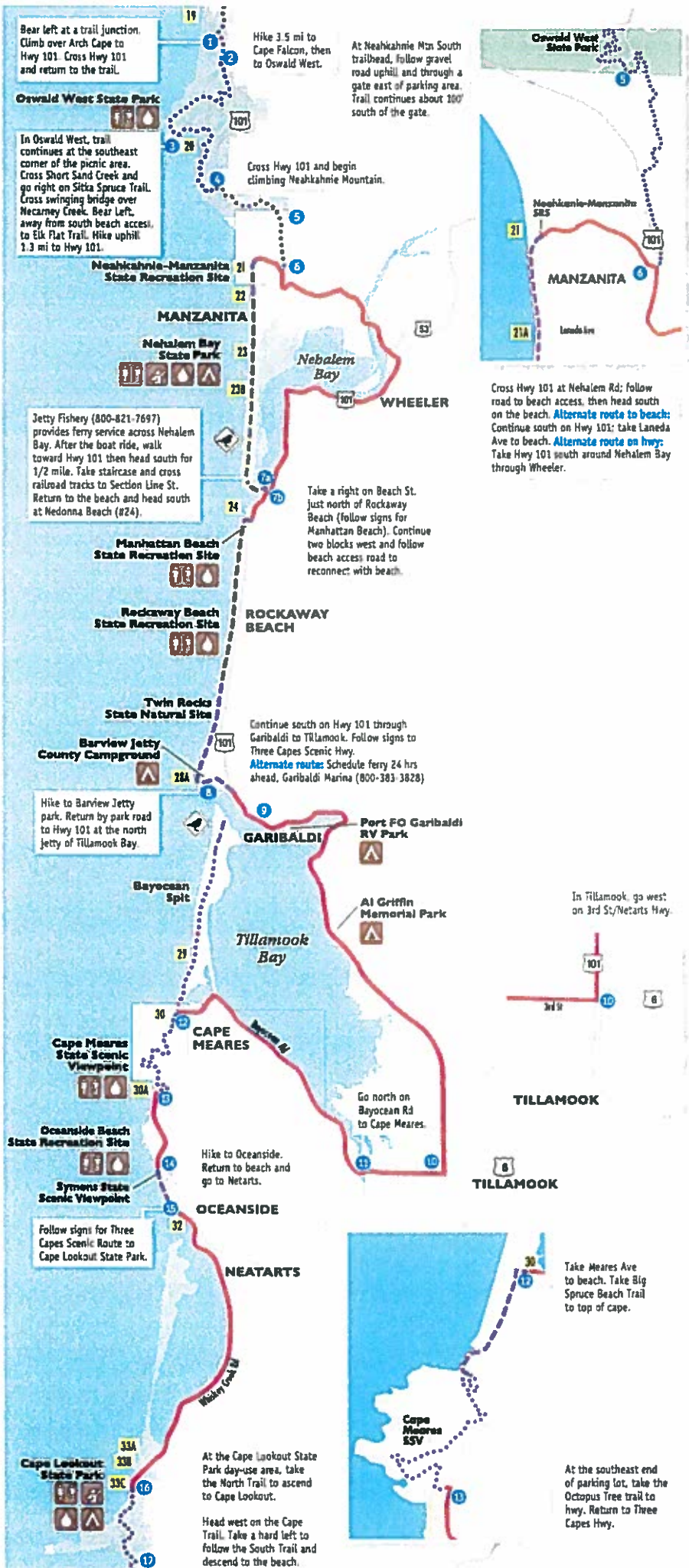
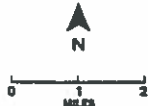
Hiker/biker camping is at many state parks and is first-come, first-served. Visit stateparks.oregon.gov for information.

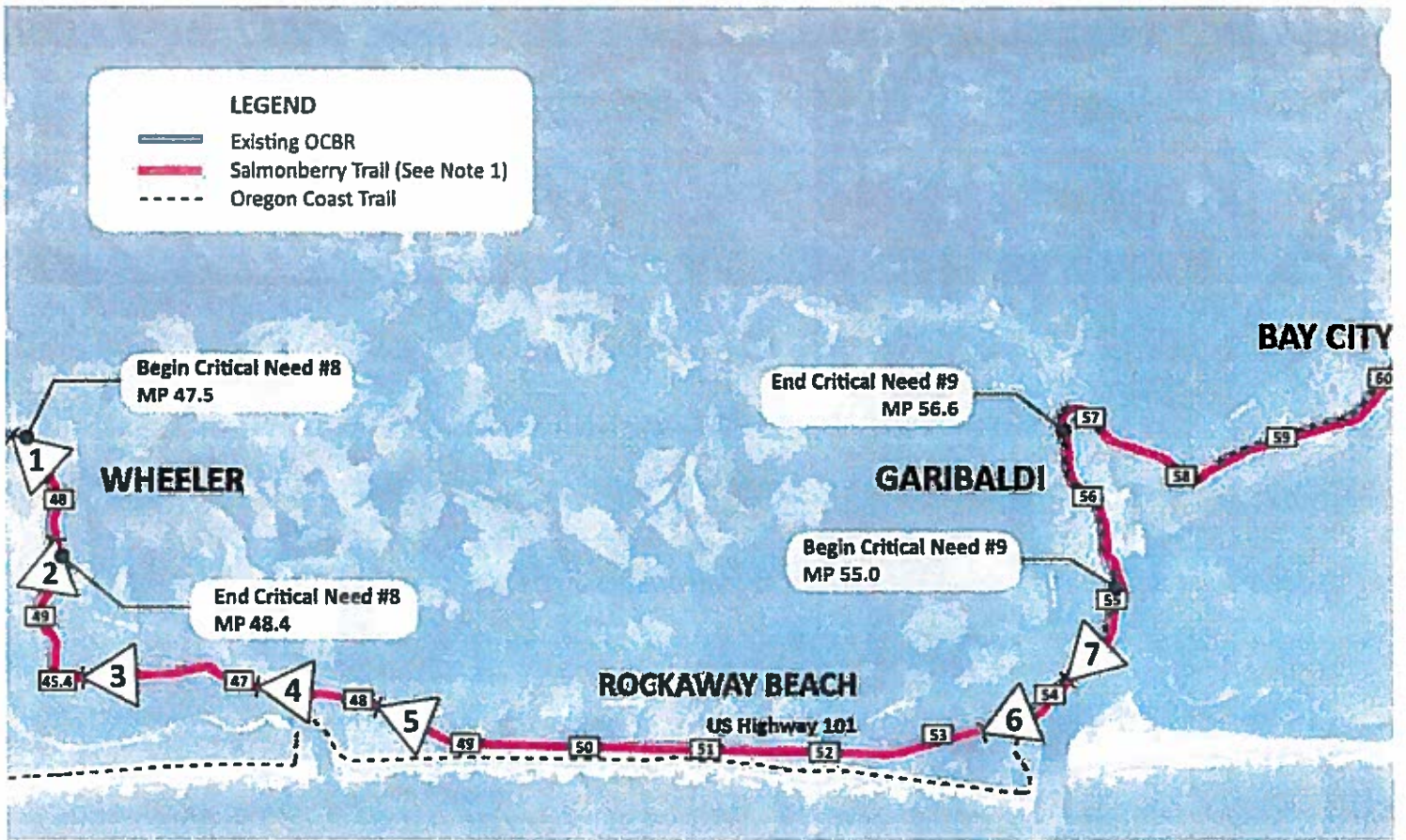
Seasonal beach restrictions March 15 -Sept. 15:
On certain beaches hikers must stay on wet sand during nesting season for the western snowy plover. No dogs, camping or beach fires; other activities may also be restricted. oregon.gov/plovers

Main Route
 - - - OCT on beach
 - - - OCT through plover management area
 OCT on trail/sidewalk
 ——— OCT on road

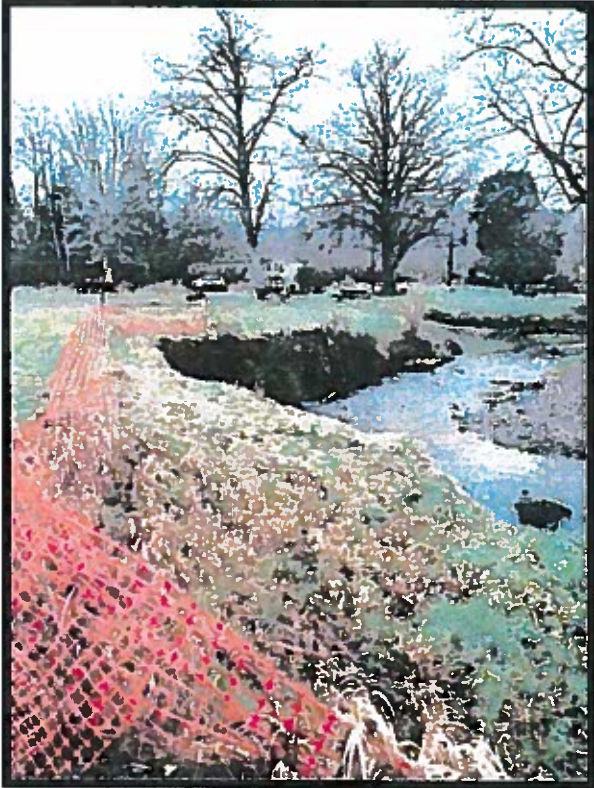
Gap Sections
 - - - - - OCT on trail or sidewalk
 ——— OCT on road

- 1 Trail directions
- 11 Beach access
- State Park
- Restroom
- Shower
- Drinking water
- Camping
- Hiker/biker camp
- Beware of dangerous tides





Bay City Al Griffin Memorial Park - Patterson Creek Streambank Erosion February 2022



American Red Cross Month, 2022

Proclamation

2022—001

WHEREAS, in times of crisis, people in Bay City come together to care for one another. This humanitarian spirit is part of the foundation of our community and is exemplified by American Red Cross Cascades Region volunteers and donors.

WHEREAS, in 1881, Clara Barton founded the American Red Cross, turning her steadfast dedication for helping others into a bold mission of preventing and alleviating people's suffering. Today, more than 140 years later, we honor the kindness and generosity of Red Cross volunteers here in Bay City, who continue to carry out Clara's lifesaving legacy. They join the millions of people across the United States who volunteer, give blood, donate financially, or learn vital life-preserving skills through the Red Cross.

WHEREAS, in the **Cascades Region**, serving Oregon and SW Washington, the contributions of more than **2,500** local Red Cross volunteers give hope to the most vulnerable in their darkest hours. The Red Cross does so by providing more than **1,600** emergency overnight shelter stays, along with food and comfort for families devastated by more than **680** local disasters, like home fires. Through the generosity of those donating more than **182,000** units of essential blood for accident and burn victims, heart surgery and organ transplant patients, and those receiving treatment for leukemia, cancer or sickle cell disease. Or by supporting service members and veterans an average of **eight times a day**, along with their families and caregivers through the unique challenges of military life. And by helping to save the lives of others with first aid, CPR and other skills; or delivering international humanitarian aid.

WHEREAS, their work to prevent and alleviate human suffering is vital to strengthening our community's resilience. We dedicate this month of March to all those who continue to advance the noble legacy of American Red Cross founder Clara Barton, who lived by her words, "You must never think of anything except the need, and how to meet it." We ask others to join in this commitment to give back in our community.

NOW, THEREFORE, we the City Council and Mayor of the City of Bay City express our respect and gratitude to current and former volunteers with the American Red Cross and other similar service organizations who have contributed to ours and other communities throughout the world with their dedicated service and encourage all citizens of Bay City to reach out and support its humanitarian mission.

ADOPTED by the City Council this 8th day of March 2022 and approved by the Mayor of Bay City this 8th day of March 2022.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder



BUDGET CALENDAR FY 2022-2023

ON OR BEFORE TUESDAY MARCH 8

Approve proposed calendar, committee members and budget officer

FEBRUARY, MARCH, APRIL

Staff prepares proposed budget for review

ON OR BEFORE MARCH 17

Budget officer to supply department heads with Preliminary budget for review

MONDAY, APRIL 11

Send to HH - Publish first notice of budget committee meeting (No earlier than 30 days prior to meeting)
Publishing date will be April 19

MONDAY, MAY 2

Budget committee first meeting

TUESDAY, MAY 3

Additional budget committee meeting (if needed)

MONDAY, MAY 16

Send to HH - Publish first notice of budget meeting (No earlier than 30 days prior to meeting)
Publishing date will be May 24

TUESDAY, JUNE 14

Public Hearing to adopt FY 2022-2023 budget

ON OR BEFORE, THURSDAY JULY 28

Submit budget documents to the County and SOS

Council Members

David McCall, Mayor
Kathy Baker, Councilor
Tom Imhoff, Councilor
Helen Wright, Councilor
Melissa Rondeau, Councilor
Wendy Krostag, Councilor
Tim Josi, Councilor

Budget Committee Members

Two-Year terms/Term Ends

Shaena Peterson.....2022
Pat Vining.....2022
Mike Rawson.....2022
Ada Harris.....2022
Proposed - Bob Miles.....2024
Proposed - Greg Sweeney..... 2024
Proposed - Amanda Stanaway.....2024
Vacant.....

Budget Officer

Lindsey Gann, Finance Director

All meetings will be held at City Hall
Or Via video conferencing if
restricted by covid