

BAY CITY COUNCIL MEETING

January 11, 2022

6:00 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Helen Wright, Councilor Melissa Rondeau, Councilor Wendy Krostag

Staff Present: City Manager Liane Welch, Fire Chief Darrell Griffith, Public Works Director Roy Markee, and City Recorder Lindsey Gann, Deputy City Recorder Debbie Pohs

Others present: Jasper Lind, Bob Miles, Greg Sweeney, Tim Josi, Gary Ponder

A. Call to order at 6:00pm, Pledge of Allegiance, Roll

B. Visitor's Proposition

None

C. New Business items A and B were moved ahead on the agenda:

- a. Planning Commission Application – Jasper Lind. Jasper was in attendance and introduced himself to the council. He works for Tillamook public works and is familiar with city ordinances. He was informed of the vacancies and would like to join the planning commission. Councilor Imhoff asked if he lives within the city or within the UGB. He lives within the city.
Motion by Councilor Wright to accept his application. Seconded by Councilor Rondeau.
Motion passes 5-0
- b. Request for use of Recreational Vehicle to live for 6 months – Mr. Ponder, 5490 High Street. Mr Ponder was in attendance at the council meeting. He stated he has lived in Bay City for several years and was not aware that they were in violation of the ordinance by living in their RV on their property. Has had some health and financial issues that have made repairs to his home difficult. He would like to replace the house with a park model in the future. Mr. Ponder stated they have property in another area and would plan to move their trailer to that property when the weather improves and he's able to make a spot on the property for the trailer.

Councilor Wright stated she is concerned about the house sitting empty.

Councilor Imhoff suggested a review of Ordinance 351 for recourse if it is left abandoned.

Councilor Baker addressed Mr. Ponder's indication that 6 months may not be long enough. A continuance can be addressed if needed but wants to be clear that this is not a situation that can be indefinite.

Mr. Ponder asked for a definition of "living" with regards to the RV and his home since they are still using the home to do laundry, shower, etc. Mayor McCall suggested the planning commission discuss a definition of "living" to include in the ordinance.

Councilor Rondeau asked if the RV is connected to sewer or water. Mr. Ponder explained it is connected to water only.

Public Works Director Markee asked if there is a backflow device on the RV. Mr. Ponder was unsure and stated if not he would add one.

Motion by Councilor Krostag to approve the request, seconded by Councilor Baker with an amendment to the request that Mr. Ponder notify the city if an extension is needed at least two weeks prior to the City Council Meeting.

Motion passes 5-0

D. Committee, Department, and Staff Reports

- a) City Hall – City Manager Welch presented the city hall report at the city council workshop. City Hall will have an open house on February 3rd, 2022, from 5-7pm to discuss the plans for Al Griffin Memorial Park. On February 8th, 2022, at 5pm prior to the council meeting there will be an open house to discuss wayfinding options and ideas with Nan Devlin.
- b) Fire Department – Manager Welch presented the Fire Department report at the council workshop. The fire department continues to recruit for volunteers.
- c) Public Works – Manager Welch presented the public works report at the city council workshop. AKS is working on proposal design for well 3. Tillamook Smoker is still not sending discharges to the sewer plant. Generator for the TV truck that was order in June, arrived, and will be installed.
- d) Emergency Preparedness – Manager Welch presented the report from Emergency Preparedness. The next scheduled meeting is January 24, 2022, at 5:30pm, with guest speaker John Beaston from NBEVC. The committee continues to order and procure supplies for the one-gallon buckets and emergency supply sheds.

- e) Planning Department – Manager Welch presented the Planning Department report. Inquiries are coming in daily regarding land use and building projects. Planning Tech Mattison has discovered that some of the zoning maps are incorrect, he is working with the county to correct the maps. Planning Commission meeting is Wednesday January 19, 2022.

E. Minutes

- a. Special Council Workshop – December 8, 2021
- b. Council Workshop – December 13, 2021
- c. Regular Council Meeting – December 14, 2021
- d. Special Council Workshop – December 20, 2021

Motion to approve by Councilor Baker, seconded by Councilor Wright.

Motion passes 5-0

- #### **F. Treasurers Report** – City Recorder instructed by Mayor McCall to file report for the Auditors.

- #### **G. Bills against the City** – Manager Welch explained that we are now including payroll information, except for salary amounts. The report now includes employee benefits, taxes, retirement, ect.

Motion by Councilor Baker, seconded by Councilor Imhoff to approve bills against the city.

Motion Passes 5-0

H. Unfinished Business

- a. John Gettman Service Award – Notice’s have been posted in multiple areas and on social media. Discussion was held at the workshop to authorize the committee to select and approve the recipient of the award. Motion by Councilor Imhoff, seconded by Councilor Rondeau.

Motion passes 5-0

- b. City Council Goal and Priorities – Manager Welch emailed the packet with information regarding the city goals and priorities with a deadline of two weeks for a response by council.

I. New Business

- a. Review list of Appointments and Committees for 2022 – Discussion was held regarding what committees are still needed after adding a City Manager. Decisions were made to keep the Emergency Preparedness

Committee, Planning Commission, Fire Department Committee, Bay City Water System Representative.

- b. Ordinance 697 An Ordinance Authorizing the City to Bill for Certain Fire and Emergency Services and Establishing Exceptions and Adoption of Recovery Fees by Resolution – Manager Welch presented the ordinance to council. Ordinance will allow the city to charge nonresidents/taxpayers for emergency services.

Motion to hold a public hearing for Ordinance 697 on February 8, 2022, at 6:00pm made by Councilor Imhoff, seconded by Councilor Baker.

Motion Passes 5-0

- c. Resolution 2022-02 – A Resolution Establishing Residential, Commercial, and Industrial Sewer User Rates, System Development Charge Fees, and other Fees and Charges effective February 1, 2022, and Repealing Bay City Ordinance 20-14. – Manager Welch presented Resolution 2022-02 to the council. Sewer fees are not changing, resolution is being modified for the renewal of the Tillamook Country Smokers permit.

Motion to approve by Councilor Baker, seconded by Councilor Wright.

Motion Passes 5-0

- d. Emergency Communications Radio System – County Wide, discussion. Chief Griffith handed out information regarding the information that has been discussed to update the Emergency Communications Radio System. Rachel Haggerty and John Spence will give a presentation to council at the next city council meeting.

J. Mayor's Presentation

- a. Request from Commissioner Skaar regarding partnering with LOC and AOC to create a 5-year strategic plan around homeless services. Resolution 2022-03 was presented by Mayor McCall. Motion in support of Resolution 2022-03 by Councilor Baker, seconded by Councilor Rondeau.
Motion passes 5-0
- b. Discussed having a state of the city meeting in March at the council workshop. Will not have a state of the city meeting but will send out a newsletter which will include the information.


K. Council Presentation

Councilor Imhoff asked for an update on the discussion held regarding a change in office hours. Manager Welch explained that the office works best when all staff are in the office together. Staff have discussed opening the office for a longer period, current open office hours are from 10am – 4pm. Councilor Rondeau asked what hours we would extend the open office hours to. Manager Welch explained that she has not discussed that information with staff yet. Councilor Baker suggested staff work until 6pm and office hours were extended to 5:30pm to make the office more accessible to those who work regular office hours.


L. Attorney Presentation – No attorney present

Prior to adjourning Tim Josi submitted his application to join City Council.

Motion to adjourn by Councilor Wright, seconded by Councilor Imhoff.
Meeting adjourned at 7:33pm.



Lindsey Gann, City Recorder



David McCall, Mayor