



**BAY CITY COUNCIL MEETING AGENDA
JANUARY 11, 2022
5525 B Street, Bay City
Ad Montgomery Community Hall**

- A. Call to Order, Pledge of Allegiance, Roll Call
- B. Visitor Propositions (Public Comment on Non-Agenda Items)
- C. Committee, Department, and Staff Reports
 - a. City Manager,
 - i. February 3, 2022, Open House for Al Griffin Park Master Plan concepts 5-7 pm;
 - ii. February 8, 2022, Wayfinding workshop 5-6 pm
 - b. Fire Department
 - c. Public Works
 - d. Emergency Preparedness,
 - i. next meeting January 24, 2022 5:30 at Ad Montgomery Community Hall
 - e. Planning Department,
 - i. Planning Commission meeting January 19, 2022 6:00 pm
- D. Minutes
 - a. Special Council Workshop – December 8, 2022
 - b. Council Workshop – December 13, 2022
 - c. Regular Council Meeting – December 14, 2022
 - d. Special Council Workshop – December 20, 2022
- E. Treasurers Report
- F. Bills against the City
- G. Unfinished Business
 - a. John Gettman Service Award
 - b. City Council Goal and Priorities
- H. New Business
 - a. Planning Commission Application – Jasper Lind
 - b. Request for use of Recreational Vehicle to live for 6 months – Mr. Ponder, 5490 High Street
 - c. Review list of Appointments and Committees for 2022



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- d. Ordinance 697 An Ordinance Authorizing the City to Bill for Certain Fire and Emergency Services and Establishing Exceptions and Adoption of Recovery Fees by Resolution.
- e. Resolution 2022-02 – A Resolution Establishing Residential, Commercial, and Industrial Sewer User Rates, System Development Charge Fees, and other Fees and Charges effective February 1, 2022, and Repealing Bay City Ordinance 20-14.
- f. Emergency Communications Radio System – County Wide, discussion
- I. Mayor’s Presentation
 - a. Partner with LOC and AOC to create a 5-year strategic plan around homeless services.
- J. Council Presentation
- K. Attorney Presentation

To attend via phone

Call-in number 518-992-1125, access code 389573

The City Council reserves the right to recess to executive session as may be required at any time during these meetings, pursuant to ORS 192.660(1).



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January 11, 2022

City Manager Report

- We have some follow up work for the Council Goals and Priorities, later in agenda
- Thursday February 3; 5-7 pm, we will have an Open House for the next phase of the Al Griffin Memorial Park Master Planning.
- Tuesday February 8; 5-5:50 pm Wayfinding workshop with Nan Devlin
- Conference phone is working again
- Lindsey has balanced the City's checkbook to Nov 30, 2021...a huge lift.
- Lindsey has sent documents to auditors, and we believe we are ready for them. They will let us know.
- TLT; a new application for KPR. Greg and Jody have confirmed they want to serve on the TLT committee. 4 new STR in town. Debbie and Liane to meet and revamp the TLT program and follow up.



Fire Department Report, January 2022

In December, the Department responded to 15 calls for service: 7 Medical, 6 Mutual Aid (4 fires, 1 Motor Vehicle Accident, and 1 Medical), 2 Motor Vehicle Accidents in Bay City. Department Members completed a total of 433 hours in the month of December. Total hours consisted of 232 training, 73 responding to calls for service, and 128 in the Station or Meetings.

In 2021 the Department responded to 254 calls for service. A record for us. Our calls break down as follows; 114 Medical, 16 Fires, 15 Motor Vehicle Accidents, 78 Mutual Aid calls, and 31 Miscellaneous calls for service which included 5 animal rescues. The Department completed 5855 hours in 2021. 2573 training, 1595 responding to calls for service and events, and 1687 administrative hours.

Volunteer Activity and Status:

11 volunteers responded to calls for service in December. 8 volunteers were very active with response rates above 20%.

We started 2021 with 16 on our roster and increased our volunteer number to 20 by mid-summer. Unfortunately, we ended 2021 with 11 active volunteers. Our greatest opportunity remains in Officer Corps. We started 2021 with 6 experienced officers and ended the year with 2. We have promoted 2 junior officers and are working toward developing their experience and training to allow them to assist with calls for service and duty shifts.

Lieutenant Jacob Griffith and Firefighter Evan Saindon responded to 87% of our calls for service in December. Assistant Fire Chief Kapiniak responded to 47% of our calls for service. Lieutenant Stacy and Firefighter Anderson both responded to 40% of our calls for service in December.

Lieutenant J Griffith led the volunteers with 65 hours for the month. Assistant Chief Kapiniak, Lieutenant Stacey, and Firefighter Saindon each volunteered more than 30 hours for the month of December. volunteered 45 hours in November.

We remain critically short of volunteers especially volunteer officers.

Training Program:

In 2021, We completed 2573 training hours. We participated in lots of regional training opportunities including; wildland fire, vehicle extrication, 2 Fire academies, several burn to learns, Officer Development classes in Garibaldi and Bay City, NFPA Driver, NFPA Instructor 1, and Strategy and Tactics for initial Company Officers, and a day of Task Performance Evaluations for certification to NFPA Firefighter 1.

Our two newest Officers will be attending an All-Hazards Incident Safety Officer class in January or February.

We will continue training in Fire and EMS topics to enhance our current skills.

Our first EMS case review and Medical Director class of 2022 will be January 26.

We conducted EMS training in December and covered the administration of naloxone.

Our driver's training track continues with our two newest officers driving whenever possible to complete their training and a minimum of 10 hours of supervised driving time before being allowed to respond code 3 without another Officer present.

We are continuing to participate in the Tillamook County Training Association.

Administrative:

In December, I worked a total of 142 hours in the station, meetings, and responding to calls for service. I also covered 552.5 hours as On Call Duty Officer. My hours breakdown as follows; 28 training, 14 responding to calls for service and 100 in the station, meetings, and other administrative activities. Assistant Fire

Chief Kapiniak covered 78 hours as on-call Duty Officer and Division Chief Paulsen covered 60 hours in the month of December.

I am continuing to try and ration my hours in the station, but as the numbers show a reduction in hours in the station is simply becoming an increase in on call duty officer hours.

In 2021, I worked 2041 hours in the station, meetings, and responding to calls for service. I additionally covered 3144 hours as on call duty officer between February and December 2021.

In 2021, We completed the implementation of the following programs: Crew Force Computer aided dispatch, including tablets in 2 engines, 1 Rescue and 1 Staff vehicle. Emergency Reporting, a records management system and portal for NFIRS reporting, including training all officers to be responsible for their own reports. Active 911, a dispatch and accountability phone app. And the acquisition and outfitting of a Staff Vehicle, including radios and equipment. Beside the above example, we were also able to increase our capabilities with additional EMS and Rescue Equipment including a new set of vehicle stabilization struts to align us with the equipment used by neighboring agencies.

Beside the above operational projects, We also implemented a Fire Chief Workgroup between Tillamook, Bay City, Garibaldi, and Rockaway Fire Departments. The purpose of the group was to streamline operational capabilities while also finding solutions for the issues that we all share including budget and volunteer shortfalls toward strategies to ensure fire protection for the Citizens of Bay City and the greater Tillamook Bay Area. This group made several changes to procedures to streamline operations, and to tighten training bonds between neighboring agencies. The final outcome of this group was the request for a new fire levy, and a long-term target for the formation of a Fire District with Bay City, Garibaldi, and the Garibaldi Rural Fire District.

I continue to struggle with administrative, operational, as well as fleet and equipment management time. I am not able to accomplish all that is required with the hours I am currently working, and I will not be able to maintain this pace for much longer.

Pre-Hospital EMS.

The ambulance shortage continues to be a concern for Bay City Fire. We continue to be fortunate and receive timely ambulance coverage.

We are continuing to meet our EMS requirements with equipment and training. EMS training continues toward meeting our scope and the needs of our responder base. We have also ordered a Lucas Device to increase our capabilities in providing Quality CPR and Resuscitation if the need arises.

Permits, Development, and Fire Life Safety:

We continue to discuss a permit intake and tracking scheme to ensure good customer service for applicants, and to avoid creating gaps in review by various parts of our permit process. David Mattison has been a great addition to the city and is proactive in communicating with myself about Fire Code requirements.

Long Term Concerns;

- 1) The Kennel on McCoy Ave. The second RV has been moved off of the lot. I continue to have concerns about the status of several unpermitted and un inspected structures being used to house animals, and offered as a business open to the public. This remains an issue for Code Enforcement and Land Use review.
- 2) Bay Front Lane, 1 ongoing building permit with unmet permit conditions, including adequate Fire Access and Water Supply, and Another possible building permit with the same issues. Again, this is an issue for the Building code Official and possibly some Zoning and Land Use action. City Manager

Welch has drafted a letter to address the parking concerns along Bay Front Lane.

3) McRae and Sons Precision Wood Working. The Fire Sprinkler System for their facility is currently impaired. They have had an inspection completed, however the inspection includes a statement that the check valve between the Fire Department Connections and the Sprinkler Riser(s) is not working and that the owners will fix. This check valve is an NFPA 25 issue that continues to place their Fire Sprinkler System in the impaired status. A Deputy State Fire Marshal and I will be scheduling an inspection of this occupancy as soon as current covid-19 and holiday issues allow.

4) Residency and un-permitted construction at 9120/9140 5th Street, Art Space. Current residential occupancy continues, and I have recently noticed a wood stove being used in the occupancy. I don't remember the stove in the past? This is a matter for a land use review with regard to conditional use, and change of occupancy. How did it change from a restaurant to a residential occupancy?

5) Un Permitted Construction and residency at Center Market, 9320 5th St. Deputy Fire Marshal Dugan and I conducted an inspection of this occupancy and the Manager admitted that they had added an apartment. They were advised to contact the City of Bay City for Zoning and Land Use review, and that they would then have to apply for permits with the County for the work that had been completed.

Current Observations and concerns;

1) Parking continues to be of concern. We continue to see numerous conditions of on street parking on City Streets and Right of Ways. This trend seems to be increasing and is affecting traffic patterns and roadway visibility.

2) Parked and/or abandoned Vehicles present so long they are becoming entangled in brush.

3) An increase in the number of RVs and trailers being used as permanent dwellings.

4) As of this report, the homeless camp on Patterson Creek Road has moved out of the City, and further into the woods. They are now located at Electric Creek and the first gate.

Fire Season:

As of October 1st, Fire Season is over. Debris burning is once again allowed with a valid permit. Permits are available at City Hall.

Fire Protection Continuity:

The Fire Committee continues to meet to discuss communication and out reach strategies.

Bay City and Garibaldi are continuing to discuss inter operations and the possibility of further IGA s toward sharing resources. Our next target will be an IGA for sharing Volunteers and Equipment. We are also looking at a model to share Duty Officers. We are also looking at an AFG/SAFER grant for a recruitment and retention coordinator for Bay City Fire.

Recruiting:

We remain critically short of Volunteers. We need 12 additional volunteers to continue to offer 24 hour coverage. Our biggest opportunity is with Bay City Residents. Currently we only have two active volunteers that live in the City Limits of Bay City.

Respectfully,

Darrell Griffith
Fire Chief
Bay City Fire Department
503 377-0233
firedept@ci.bay-city.or.us

Date	Public, On-Officers, MFG, Training	n = No Points	Call Type	Anderson Karl	Brennan, Shannon	Carr, Joseph	Franske, Angela	Griffith, Darrell A	Griffith, Darrell M	Griffith, Jacob	Harris, David	Kapiniak, Jon	Klay, Paul	Paulsen, Blake	Saindon, Evan	Sigman, Bridget	Stacey, David		
12/1/2021	D			2			2	2	2	2		2				2	2		
12/8/2021	D			2	2		2	2	2	2		2		2	2	2	2		
12/15/2021	D			2	2			2	2	2		2			2	2	2		
12/22/2021	D			2			2	2	2	2		2		2	2	2			
12/29/2021	D			2			2	3	3	3		2			2		2		
12/1/2021	OM								1	1		1					1		
12/8/2021	OM								1	1		1		1					
12/15/2021	OM								1	1		1		1			1		
12/22/2021	OM								1	1		1					1		
12/4-12/5	T								16								16		
12/11/2021	T				2		2		2	2		2			2	2			
12/12/2021	T				6		6		6	6		6		6	6				
12/19/2022	E				3	2	3		3	3		3			3	3			
12/21/2022	E				2				2	2					2				227
on line training																	5		5
12/4/2021	C		Med						1	1									
12/4/2021	C		Med	1					1						1				
12/5/2021	C		Med						1	1			1						
12/7/2021	C		MA/71/F	1			1		1	1		1			1		1		
12/7/2021	C		Med	1					1	1					1		1		
12/8/2021	C		MA/71/MV	1					1					1	1		1		
12/10/2021	C		MVA	1			1		1	1		1		1	1				
12/13/2021	C		MA/71/F						1	1		1			1				
12/16/2021	C		MA/71/F		1		1	1	1	1		1			1	1	1		
12/19/2021	C		Med				1		1	1		1			1	1			
12/20/2021	C		Med						1	1					1				
12/23/2021	C		MVA						1	1		1		1	1	1	1		
12/28/2021	C		AA/71/Med						1	1					1				
12/28/2021	C		MA/31/F						1	1					1				
12/31/2022	C		Med	1					1	1		1		1	1		1		73
Station/Meetings									100	8				20					128
Hours				16	18	2	23	12	142	65	0	32	0	37	34	14	38		433
% of calls				40%	6%	0%	27%	6%	93%	87%	0%	47%	0%	33%	87%	20%	40%		
Min Drills				y	y	n	y	y	NA	y	n	y	n	NA	y	y	y		
W/C #				y	y	n	y	y	fc	y	n	y	n	y	y	y	y		10
RATE				EL	FF1	EL	FF1	FF1	N/A	LT.	EL	A Chief	EL	IGA	FF1	FF1	LT.		
Stipend amount				20	25	0	25	25	N/A	50	0	500	0		25	25	50		745
Point @ \$5 ea				11	8	1	12	6	N/A	25	0	16	0	5	22	8	12	126	630
Duty @ \$50									N/A			3.25		2.50				5.75	287.50

Water

- Working thru issues with getting the telemetry to work between the high pressure reservoirs and the booster station. Currently keeping reservoirs filled manually with turning on and off pumps.
- Radio read water meters are being installed as time allows
- Alternate options were looked at for better pricing for chemicals at the wells, it was determined the current method is the best we could find.
- AKS is preparing a proposal to design Well 3

Streets

- Potholes in the street are being patched as required
- Beavers continue to plug the culvert at McCoy and Warren, and dam along the creek at Public Works.
- Several trees were blown down in the early January windstorm that required cleanup

Wastewater

- Tillamook Country Smoker has sent no sewer discharge in the last several months
- TV Truck has been outfitted with TV equipment and the controllers, City Crews are installing work benches, water tanks etc...to finish out the fitting of the truck. We are awaiting the built-in generator which is still unobtainable.
- Hardware for the control panel upgrade at the Wastewater Plant did not arrive as projected, and hopefully will arrive by the end of January to complete that project.
- Design of Screens for the Wastewater Plant are in the 90% review stage.
- Contract with AKS has been fully executed to design the new sewer lift station.

Parks

- Shapiro Didway continues to move the Al Griffin Park Masterplan forward
- An alder fell across Patterson Creek downstream of the gazebo and above the foot bridge. The top will be cleaned up where it reached out to a picnic table. The main trunk of the tree across and above the creek will become shade for the fish.

Misc.

- Working thru code compliance issues with several properties around town. Storing of vehicles/boats/trailers in the Public Right of Way is becoming more of an issue.
- Emergency Shelter was built at 3rd and High Street. Stocked with half of our supplies from the Watt Family Park Shelter.
- Break-ins at the Public Works facility continue to be a problem. In the last 4 weeks there have been 3 known instances.
 - o Break in at the shop, theft of some tools, saw, equipment.....
 - o Vandalism at the fuel pump cutting locks and breaking fuel pump handles
 - o Siphoning of fuel from bulk tank and the a tractor

More padlocks have been installed/replaced

Hopefully we catch a face in one of the cameras at the next uninvited visit

It appears the beaver dams have been the access across the creek for uninvited visitors to access Public Works



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January 11, 2022

Emergency Preparedness Report

- Next meeting Monday January 24, 2022 5:30 pm at the Ad Montgomery Community Hall. Guest is John Beaston from NBEVC to discuss their communication program
- As a result of meeting with NBEVC we are moving from Map Your Neighborhood to Plan Your Neighborhood
- Continue to order and procure supplies for the one-gallon buckets and emergency supply sheds.



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BAY CITY PLANNING DEPARTMENT MONTHLY REPORT FOR DECEMBER 2021 – JANUARY 2022

1. Zoning/Building Permits (1)
 - 9550 5th Street for Single-Family Dwelling and decks;
2. Planning Commission Actions at December 17th hearing for Variances (2)
 - Cancelled meeting for December 2021.
3. Specific Tax Lot/Home Questions/Inquiries
 - 1N 10W 34DC 00400 (3rd and B Street) – uses allowed/improvements required;
 - 1N 10W 34DD 07200 (8th and D Street) – uses allowed/improvements required, process for combining lots;
 - 1S 10W 02CC 03303 (Clam and Elliot Street) – utilities available;
 - 1S 10W 03AA 02900/03000 (9th and 101) – process to combine lots;
 - 1N 10W 27B0 00900 – outside City Limits;
 - 1N 10W 34DD 06900 (8th and C Street) – improvement costs, garage requirements;
 - 1N 10W 34AC 00800 (Pennsylvania and Hobsonville Point Road) – development requirements;
 - 1N 10W 34AD 04502 (6th and High Street) – setback requirements;
 - 1S 10W 02BA 00500 (Bewley Street and Sunnyside Street) – water line improvements required,
 - 1N 10W 34DB 08900 (Ocean Court) – uses allowed and hook-up location and requirements
4. Bay City Code Evaluation and Review
 - Zoning Map Discrepancies – Zoning maps online and in-house possibly not matching;
 - Development Code Errors – opposing code requirements. I am reviewing City Ordinances to find which code were and were not incorporated into Ordinance 374.
5. Land Use Applications
 - Temporary Use Request for Tillamook County Pioneer Museum for placement of RV at Kilchis Park Reserve (scheduled for Planning Commission Hearing 01-19-2022)
6. Meetings
 - FEMA CAV (Community Assistance Visit) – identified houses in City not in compliance with flood development requirements;
 - Maria and Darren Holm regarding a possible height variance request and other options;
 - Pre-application Meeting – 1N 10W 34DD 06900 for construction of a single-family home and required improvements;
 - DLCD Laura Buell – TGM Project Briefing;
 - Tillamook ERAPE (Estuarine Resiliency Action Plan).
7. Correspondence
 - Tillamook County GIS Cartographic Analyst regarding zoning map discrepancies.



City Council Goal Setting Meeting

Date: December 8, 2021, 3:00 - 5:00 pm (virtual)

Attending:

Council	Staff	Citizens
David McCall, Mayor	Liane Welch, City Manager	Bob Miles
Melissa Rondeau, Councilor	Debbie Pohs, Dep. City Recorder	Greg Sweeney
Helen Wright, Councilor	Darrell Griffith, Fire Chief	
Wendy Krostag, Councilor (Joined mid-meeting)	Lindsey Gann, City Recorder/Finance Director	
Tom Imhoff, Councilor	David Mattison, Planning	
	Roy Markee, Public Works Director	

Unable to attend: Kathy Baker, Councilor - City Manager will brief Kathy on the meeting

Facilitator: Jeanne Nyquist, Nyquist & Associates

Next Steps

- Facilitator and City Manager will send list of combined vision themes (see page 6) to participants, asking them to identify priorities by voting with 5 'dots' and returning to City Manager by Dec. 16
- Next meeting will be December 20, 3 – 5 pm, in person at City Hall:
 - Review work done on December 8
 - Review and refine vision themes
 - Identify top strategic focus areas
 - Develop high level action plan / timeline

Discussion Notes

Welcome and Introductions

Mayor David McCall welcomed the participants and commented that this is an opportunity for us to work together to develop goals for the City that will help to provide Council and staff with a sense of direction and priorities.

Objectives and Process

The facilitator explained that we will work together in two meetings to develop a vision, strategic goals and an action plan. She outlined the objectives:

December 8:

- Identify key strategic issues facing Bay City currently and in the future.
- Conduct a SWOT analysis to identify strengths and weakness of the City organization to meet the opportunities and threats of the future.

December 20:

- Develop a first draft of key strategic Council goals that will provide guidance to staff in prioritizing their departmental work.

Process Overview



Meeting Protocols

Meeting Guidelines:

- Focus on the future
- Work together in a spirit of collaboration
- Bring your creative thoughts to the table
- Be patient
- There are no dumb ideas

Roles:

- Council – Focus on the big picture
- Staff – Define the ‘how’
- Citizens – Provide input; share your perspective

Current State

City Manager, Liane Welch, provided a status report outlining progress made on the recommendations from the Organizational Assessment that was completed in 2019 by PARC Resources.

Issue	Progress	Outstanding
1. Personnel compensation - Fire Chief and PWD		Revise personnel policy
2. Hire a City Manager	Done!	
3. Design a new website for the City		Still needed
4. Implement social media policy	In the works!	
5. System for citizen intake forms		Still needed
6. Modify planning process	In the works!	
7. Update land use Comprehensive Plan	In the works!	
8. Complete a facilities maintenance plan		Still needed
9. Review / revise ordinances		Still needed

Future Forces Discussion: What future forces will impact Bay City over the next 5 - 10 years?

- Fire Department – difficult to find volunteers
- Disaster Preparedness (earthquake, fire, flood)
- Housing – including impact of tourism (3), Cost of housing is out of reach, lack of infrastructure; will there be a housing crash?
- More people will be homeless in our community
- Geography – e-quake, tsunami, Bay City could be stranded
- Large, expensive projects, regulated with no funding - i.e. sewer outfall, Patterson Creek
- Water and sewer systems – aging lines and treatment plant
- Succession planning – recruiting, retaining, training staff
- Climate change – need for green infrastructure
- Infrastructure funding bill will provide some resources
- Public expectations – new citizens from larger cities have high expectations
- Opportunity with development ordinance to define how we develop Bay City
- Wildland urban interface fires (Pike Road Fire)
- Debbie and Liane looking to retire within 2 years
- Lots of talent in Bay City with diverse background – tap into this
- Need to get more citizen involvement/participation – BC used to be a family town; not considered low income (limits opportunities for funding)
- Advantage – BC has a good mix of demographics – retirees, working & young families that contributes to talent – need to retain this

Vision for Bay City

The group participated in a visioning exercise, imagining it is 2027, Bay City won the National Civic League Award for best small city in the United State. Participants broke into 2 groups to prepare their ‘acceptance speech’, answering the following questions:

- Why did Bay City receive the award?
- What did we accomplish?
- Why was it meaningful?
- Whom will you thank?

Vision Themes from breakout group discussions:

<p>Group A: Mellissa Rondeau, David McCall, Tom Imhoff, Wendy Krostag, Darrell Griffith</p>	<p>Group B: Liane Welch, David Mattison, Roy Markee, Helen Wright, Lindsey Gann, Debbie Pohs, Greg Sweeney</p>
<ul style="list-style-type: none"> ▪ Used ARPA (American Rescue Plan Act) / infrastructure funds – we are the only city in USA who utilized these funds – came in on time and under budget ▪ City maintained livability for community including parks and Kilchis Pt. Reserve – provided accessibility for bikes, peds, and kayak launch ▪ Cleaned up Bay City ▪ Reasonable, proactive code compliance program ▪ Broadband project expanded to include entire City ▪ Able to update development ordinance and planning process, increasing housing availability – clear process outlined on website ▪ Encouraged low impact cottage industries – contributing business and attracting talent to Bay City ▪ Successfully consolidated fire depts. into a fire district ▪ Hwy 101 – developed accessibility (i.e. how to access City if 101 is damaged, as well as how to safely cross 101) ▪ City has resources to be successful 	<ul style="list-style-type: none"> ▪ Financially sustainable ▪ Safe walkability throughout city ▪ Safe parks for families ▪ Value natural environment ▪ Food destination (seafood & farm-table) ▪ City looks nice ▪ Culture of Bay City - We help one another – concerned about our city, we are all prepared to support one another, great arts center, gatherings, concerts, social events – pleasant, nice, quiet, respectful ▪ Prepared for emergencies ▪ Plenty of volunteers for firefighters ▪ Sustainable infrastructure to support families who live here – financial as well as environmental sustainability ▪ Thank citizens of BC for supporting services through their taxes

Combined Vision Themes

- Financially sustainable
- Sustainable infrastructure (both financially and environmentally sustainable)
 - Used ARPA infrastructure funds - completed projects on time and under budget
- Value natural environment
- Community livability
 - Cleaned up Bay City - the City looks nice
 - Developed safe parks for families
 - Developed Kilchis Point Reserve
 - Provided accessibility for bikes, pedestrians, kayak launch
 - Provided safe walkability throughout the City
- Fire Protection
 - Successfully consolidated fire departments into a fire district
 - Plenty of volunteers for firefighters
- Emergency Preparedness - We are prepared for emergencies
- Broadband project expanded to entire City
- Code compliance - reasonable, proactive code compliance program
- Business - Encourages low impact cottage industries - contributing businesses and attracting talent to Bay City
- Food destination - known for great seafood and farm - table
- Code compliance - reasonable and proactive
- Development ordinance and planning process updated
 - Clear process outlined on website
 - Helps increase housing availability
- Highway 101 accessibility and safety
- Bay City Culture -
 - We help and support one another
 - Citizens are concerned about our city and willing to pay taxes to support services
 - Cultural services - great art center, gatherings, concerts, social events
 - Pleasant, nice, quiet, respectful community
- Adequate City resources - staffing, equipment, materials, etc. - to be successful

SWOT Analysis Discussion

Given our vision themes - what are the Strengths, Weaknesses, Opportunities and Threats facing the City?

Internal	
Strengths	Weaknesses
<ul style="list-style-type: none"> • PWD staff – knowledge/history • Dedication to service • Staff & Council – extremely dedicated to making sure the right things happen • Not financially in jeopardy – good fin. planning • Citizens – amazing talent • Volunteers – strength • Great water supply 	<ul style="list-style-type: none"> • Aging infrastructure • Fiscal issues • Small group of staff & volunteers – need to expand • Fire dept – fragile – no depth on bench • City staff – no depth on bench • Burden – high expectations – for staff (low pay) • Vacancies on planning commission & Council • Overdependence on volunteers
External	
Opportunities	Threats
<ul style="list-style-type: none"> • Infrastructure funding • Partnerships/relationships within community & region – including Port of Garibaldi • Update codes with DLCD grant • Other grant funding • Connectivity – broadband, ability to connect electronically – can build on this • Need to perfect our water rights • Political change • Economy - uncertainty • Kilchis Pt. Reserve & Salmonberry trail 	<ul style="list-style-type: none"> • Natural disasters • Political change • Overuse of our community/region – how to mediate • Lack of affordable housing • Changing regulations- unfunded mandates - WWTP & Water supply • No school system in BC • No medical facilities • Potential isolation in case of disaster • Economy??? Local economy dependent on small family business • Loss of timber revenues

BAY CITY COUNCIL WORKSHOP

December 13, 2021

5:30 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Helen Wright, Councilor Melissa Rondeau, Councilor Wendy Krostag

Staff Present: City Manager Liane Welch, Fire Chief Darrell Griffith, Public Works Director Roy Markee, Deputy City Recorder Debbie Pohs and City Recorder Lindsey Gann.

Others present: Bob Miles, Pat Vining, Greg Sweeney, Pat Papineau.

Visitor's Proposition

Mayor McCall asked for clarification on the date of the Porch Parade as social media has the incorrect date. Staff will inform Sayde Walker to correct the date on social media.

Committee Reports

A. Fire Advisory Committee (moved ahead on agenda due to scheduling conflict for Mr. Vining)
Pat Vining presented an update for the Fire Advisory Committee. Have enough donations to purchase signs for the levy, and a strategy for the campaign. Working on handout sheets to emphasis the four points.
Mayor McCall asked if we have received any information regarding the Levy from the County. Recorder Gann informed the committee that we have received a measure number.

B. City Hall:
Manager Welch presented the City Hall report. City is fully staffed and working on documents for the audit, grants, updating ordinances. Liane handed out the DOT exercise for staff and council members and any public members to complete who attended the City Council Special Workshop Meeting for setting priorities and goals.

Councilor Imhoff asked for an update on the phones. Liane explained we are still dealing with the porting issues between both companies. Council asked why we do not cancel the contract with Pacific Automation, Liane explained the contract is not able to be canceled for five years.

C. Fire Department:
Manager Welch presented the Fire Department report for Chief Griffith. 18 calls for November, with 10 active volunteers. The Department is in the

process of promoting 2 volunteers to Lieutenant. Chief Griffith is requesting a promotion of J. Kapiniak to interim Assistant Chief.

Mayor McCall asked why the Chief is looking to appoint J. Kapiniak as “interim” Assistant Chief and not promote him permanently to Assistant Chief moving forward. Chief Griffith explained it is a personnel issue that he has discussed with CIS.

Ambulance shortage remains a concern and the Department is in process of purchasing a Lucas Device.

Chief Griffith stated that the Fire Department was awarded a local hero’s award from the Tillamook Visitors Group.

D. Public Works:

Manager Welch presented the Public Works Report.

Staff is continuing to replace water meters with the ARPA funds. Pothole repair and water break repairs continue. Beavers are continuing to create backups in the culverts with dams. Shapiro Didway continues to work on the Parks Master plan for Al Griffin Park. Safety training for staff has been completed for forklift training, flagging and CPR/First Aid.

E. Emergency Preparedness:

Manager Welch presented the Emergency Preparedness update, stating a select group went to Nehalem Bay Emergency Volunteer Corps to learn about their emergency preparedness and will discuss their findings during the next emergency preparedness committee meeting. Pictures were presented showing staff and volunteers building the emergency shed. Discussion was held on ways to protect the emergency shed from theft and vandalism. Suggestions were made for cameras and/or fencing.

F. Planning:

Manager Welch presented the planning report. 3 planning zoning permits were submitted, numerous calls received on properties. Councilor Imhoff stated the planning commission items have been approved.

4. Minutes

Minutes of the 11/08/2021 Council Workshop, 11/09/2021 Regular Council Meeting were reviewed.

Minor errors were identified. Corrections will be made.

5. Treasure's Report

No comments

6. Bills Against the City

Total bills in 3 check runs \$92,111.39 during November.

7. Unfinished Business

None

8. New Business

- A. Pat Papineau – RV living extension
Pat presented her Request to extend living in RV for 120-days while house is under construction. Supplies and materials have been on backorder causing a delay in construction. Discussion was held regarding the length of the request.
- B. TLT Recommendation – Tillamook Bay City RV Park
Deputy City Recorder Pohs presented the application from Tillamook City RV Park. The TLT committee was unable to make a recommendation due to lack of committee members attending the meeting, they were unable reach a quorum. Approval will need to be decided by City Council. Discussion was held regarding the application. Comments were made by Councilor Baker regarding the number years Tillamook Bay City RV Park has applied. Councilor Wright is in support of the application stating they are a good business that bring in business to the community. Councilor Rondeau stated their website does show active advertising for the area. Mayor McCall asked if the Tillamook Bay City RV Park has submitted their reports at the end of the year, as required in the guidelines, showing how the grant helped the business. Greg Sweeney stated in the past they have presented Good Sam reports showing how many visitors have been to their website. Discussion was held regarding the letter submitted by Jordan regarding the TLT tax amounts and a discount. Mayor McCall explained the TLT tax percentage distribution and that a deduction would not save Tillamook Bay City RV Park any money, it would just change the distribution amounts between the city and the county.
- C. John Gettman Community Service Award
Discussion was held on whether a selection committee should be created or to make recommendations for the award, or have council make the recommendation. Agreed to make create a committee and will have volunteers/suggestions for committee members at tomorrow's meeting.
- D. Resolution 2021-14 – Manager Welch presented a Resolution authorizing the Mayor of Bay City to sign the CWSRF Loan Agreement between Bay City and the Oregon DEQ for the design and construction of an influent screen system.
- E. Contract – Manager Welch presented the contract between Bay City and DEQ for the design and construction of an influent screen system at the WWTP, Loan Agreement R13842. A \$300,000 partially forgivable loan.
- F. Contract- Manager Welch presented the contract with Oregon Department of Administrative Services for Coronavirus State Fiscal Recovery Fund

Grant Agreement #8010 for \$820,000 to fund a new sewer lift station and Well #3.

- G. Holidays for 2022. Staff recommends adding Juneteenth to their Holiday list, this is a new Federal holiday. Council decision is required as Holiday's are outlined in the personnel ordinance and any change needs to be approved by the council.

9. Mayor's Presentation

None

10. City Council Presentation

Councilor Wright – Thanks to Greg Sweeney and Chief Griffith for the brochure created for the Fire Department.

Councilor Rondeau – Thanks to all staff and volunteers for their hard work.

11. City Attorney Presentation

No City Attorney present

13. Adjournment

The workshop was adjourned at 6:36 p.m.

David McCall, Mayor

Lindsey Gann, City Recorder

BAY CITY COUNCIL MEETING
December 14, 2021

CALL TO ORDER/ROLL CALL/WELCOME - 6:00 P.M.

Members Present: Mayor McCall, Councilor Kathy Baker, Councilor Tom Imhoff, Councilor Helen Wright, Councilor Melissa Rondeau, Councilor Wendy Krostag

Staff Present: City Manager Liane Welch, Fire Chief Darrell Griffith, Public Works Director Roy Markee, Deputy City Recorder Debbie Pohs and City Recorder Lindsey Gann.

Others present: Bob Miles, Pat Vining, Greg Sweeney, Nan Devlin, Jordan Englert.

Visitor's Proposition

None

Presentation by Visit Oregon Coast, Nan Devlin, Wayfinding

Visit Oregon Coast Executive Director Nan Devlin presented the information regarding wayfinding to the council. Wayfinding includes directional, interpretive, and digital signs for the city. The city will hold a community workshop to discuss plans and ideas. Visit Oregon Coast would need information by January 2023 to begin the project. Signs are expected to last 20 years. Public Works Director Markee asked if signs are allowed on 101. Nan stated there are certain requirements for placement in the Right of Way, would need to get permitted by ODOT. Mayor McCall asked if a reader board would be possible. Nan stated they are allowed but asks that they be in view of visitors since the funding is coming from TLT. Greg Sweeney asked what the approximate funding need would be. Nan stated previous bids for other cities have been around \$200,000 - \$300,000. Goal is to form a committee and begin meetings in January or February of 2022 to discuss wayfinding ideas. Will need to budget for maintenance and insurance on the signage.

Council authorized manager Welch to proceed with Wayfinding committee and planning.

Committee Reports

- A. City Hall:
Thanks to all staff, and volunteers. Manager Welch presented the City Hall report at the council workshop, did not present the report again.

- B. Fire Department:
Manager Welch presented the Fire Department report for Chief Griffith.

The Department is in the process of promoting 2 volunteers to Lieutenant. Chief Griffith is requesting a promotion of J. Kapiniak to interim Assistant Chief. By Ordinance he recommends the promotion of Kapiniak to interim Assistant Chief and needs approval from the council. Councilor Krostag made a motion to promote J. Kapiniak as interim Assistant Chief, seconded by Councilor Wright.
Motion passed 5-0

C. Fire Advisory Committee

Pat Vining presented an update for the Fire Advisory Committee. They are working on their communication plan, and signage. Mayor McCall asked for an update on IGA's regarding sharing volunteers and officers. Chief Griffith stated there is a delay due to funding as some of the other departments do not have the same Self-Contained Breathing Apparatus. Waiting on funding for those departments to update their SCBA equipment.

D. Public Works:

Manager Welch presented the Public Works Report at council workshop, did not present the report again. Manager Welch presented a draft scope of work for the engineering of the lift station, for \$89,000. This was received after the council workshop and stated she but would like permission from council to approve either City Manager Welch or Public Works Director Markee to sign the scope of work.

E. Emergency Preparedness:

Manager Welch presented the Emergency Preparedness update at the council workshop. Councilor Wright is working on getting materials for the emergency supply 1-gallon buckets. Next meeting is Monday December 20th at 5:30pm. Councilor Wright asked if any fiscal donations have been received, Manager Welch stated no.

F. Planning:

Manager Welch presented the planning report at the council workshop, did not present it again.

4. **Minutes**

Minutes of the 11/08/2021 Council Workshop, 11/09/2021 Regular Council Meeting were reviewed, with slight corrections made from discussion at council workshop.

Motion to approve minutes by Councilor Baker, seconded by Councilor Rondeau.
Motion passes 5-0

5. Treasure's Report

No comments, file report for auditors.

6. Bills Against the City

Total bills in 3 check runs \$92,111.39 during November.

Motion to approve by Councilor Baker, seconded by Councilor Wright

Motion passes 5-0

7. Unfinished Business

None

8. New Business

A. TLT Recommendation – Tillamook Bay City RV Park

Jordan Englert presented his request for TLT funding for the Tillamook Bay City RV Park. Jordan stated they have budgeted and paid for their Good Sam marketing.

Mayor McCall asked for an example of how much they have expanded.

Jordan stated they have doubled capacity in the park in the yurts area by building an additional 5 yurts. They have had an increase in visitors by approximately 46%. Discussion was held regarding the number of years an applicant can apply. Councilor Wright stated there are no time limits listed in the criteria regarding how often an applicant can apply.

Councilor Wright made a motion to award the TLT grant in the amount of \$9,248.76 to the Tillamook Bay City RV Park, seconded by Councilor Krostag.

Mayor McCall asked if there was any further discussion.

Councilor Imhoff asked how many long-term renters they have. Jordan stated they do 8 at the most, but it fluctuates throughout the year. There focus is more on tourism, not long-term renters. Councilor Imhoff asked if they are planning any further expansion. Jordan stated their space is limited and has not had the time to plan any additional expansions.

Vote called by Mayor McCall.

Motion passes 4-1

Mayor McCall addressed Jordan's request for a discount on the TLT tax. Mayor McCall explained that the TLT tax percentage distribution would not save Tillamook Bay City RV Park any money, it would just change the distribution amounts between the city and the county. Mayor McCall also addressed the statement by Jordan regarding the delay in the committee coming together. Mayor McCall explained that the committee was brought together within the quarter he submitted the application. Jordan expressed that with current functionality and technology available he believes there are ways to make the committee more effective and is willing to get involved to help with the committee to improve the process.

- B. John Gettman Community Service Award
Discussion was held at the City Council Workshop about creating a nomination committee for the John Gettman Community Service Award. Councilor Imhoff, Rondeau, Krostag and Deputy City Record Pohs volunteered to be on the committee.
Motion to establish committee made by Councilor Imhoff, seconded by Councilor Rondeau.
Motion passes 5-0
- C. Pat Papineau – RV living extension
Pat presented her Request at the City Council Workshop; she is requesting to extend living in an RV for 120-days while house is under construction. Councilor Baker made a motion to accept the request for up to 120 days, seconded by Rondeau.
Motion Passes 5-0
- D. Resolution 2021-14 – Manager Welch presented a Resolution authorizing the Mayor of Bay City to sign the CWSRF Loan Agreement between Bay City and the Oregon DEQ for the design and construction of an influent screen system. Motion to approve Resolution 2021-14 made by Councilor Baker, seconded by Councilor Wright.
Motion Passes 5-0
- E. Contract – Manager Welch presented the contract between Bay City and DEQ for the design and construction of an influent screen system at the WWTP, Loan Agreement R13842. A \$300,000 partially forgivable loan. Motion to approve the contract loan agreement R13842 by Councilor Wright, seconded by Councilor Baker.
Motion Passes 5-0
- F. Contract- Manager Welch presented the contract with Oregon Department of Administrative Services for Coronavirus State Fiscal Recovery Fund Grant Agreement #8010 for \$820,000 to fund a new sewer lift station and Well #3. Motion to approve contract grant agreement #8010 by Councilor Baker, seconded by Councilor Rondeau.
Motion Passes 5-0

After approval of the agreement, Manager Welch requested approval for either the City Manager or the Public Works Director to sign the draft scope of work for the engineering of the lift station, for \$89,000. Public Works Director Markee presented the scope of work to the Council. Discussion of the lift/dump station was held. Concerns regarding the sight and smell of the dump station, along with the traffic flow were made. Motion was made by Councilor Baker for City Manager Welch to sign the scope of work. Seconded by Councilor Rondeau.

Motion Passes 5-0

- G. Holidays for 2022. Staff recommends adding Juneteenth to their Holiday schedule, this is a new Federal holiday. Council decision is required as Holiday's are outlined in the personnel ordinance and any change needs to be approved by the council.

Motion to approve the addition of Juneteenth to the city's official holiday schedule for staff made by Councilor Baker, seconded by Councilor Rondeau.

Motion Passes 5-0

9. Mayor's Presentation

Mayor McCall reminded everyone of the Porch Parade Friday December 17th, 2021, staging is at 5pm. He also informed those present of the closure of two Care Facilities, the Kilchis House and Nehalem Bay House due to lack of funding.

10. City Council Presentation

Councilor Rondeau stated that she has a lot of planning campgrounds experience and would like to invite anyone who is interested to contact her.

11. City Attorney Presentation

No City Attorney present

13. Adjournment

Motion to adjourn by Councilor Wright and seconded by Councilor Baker. Meeting was adjourned at 7:33 p.m.

David McCall, Mayor

Lindsey Gann, City Recorder

City of Bay City
City Council Goal Setting
Work Session

Date/Time: December 20, 2021, 3:00 - 5:00 pm

Attending:

Council	Staff	Citizens
David McCall, Mayor	Liane Welch, City Manager	Bob Miles
Melissa Rondeau, Councilor	Debbie Pohs, Dep. City Recorder	Greg Sweeney
Helen Wright, Councilor	Darrell Griffith, Fire Chief	Lisa McRae
Wendy Krostag, Councilor	Lindsey Gann, City Recorder/Finance Director	
Tom Imhoff, Councilor	David Mattison, Planning	
Kathy Baker, Councilor	Roy Markee, Public Works Director	

Facilitator: Jeanne Nyquist, Nyquist & Associates, Inc.

Objectives:

- Review work done at session 1 (December 8).
- Confirm vision themes and identify strategic focus areas.
- Develop a first draft of key strategic Council goals that will provide guidance to staff in prioritizing their departmental work.

Meeting Guidelines:

- Focus on the future
- Work together in a spirit of collaboration
- Bring your creative thoughts to the table
- Be patient
- There are no dumb ideas

Next Steps:

- Facilitator to prepare notes and first draft of vision statement and goals. The Mayor and City Manager will identify a couple of individuals to further develop the draft.
- Council will develop a process to periodically (quarterly?) review progress on the action plan.
- Council to discuss additional goals (i.e. livability and culture) at a future meeting.

Discussion Notes

Welcome and Introductions

Mayor David McCall called the meeting to order at 3:00 pm. He welcomed Council, staff, and citizens. Participants introduced themselves.

Review of Prior Meeting

The facilitator reviewed notes from the December 8, 2021, goal setting session at which Council, staff, and citizens discussed:

- Current state of Bay City
- Future forces expected to impact Bay City over the next 5-10 years
- Vision themes for Bay City
- Analysis of Strengths, Weaknesses, Opportunities and Threats (SWOT)

Vision Themes - Discussion

At the December 8 meeting, Council identified a list of 15 'themes' to define the future direction for Bay City. The list of themes was sent to participants, who subsequently voted for their top priorities (see results in Appendix).

The participants discussed the results of the initial prioritization exercise, observing that some of the items on the list describe a broad vision for the Bay City, while other items identify important objectives to be undertaken to implement the vision. The group then developed two lists of discussion topics: Future Vision and Strategic Focus Areas. Following are notes from the vision discussion.

Theme: Sustainability

- We are financially stable.
- Our assets are in good condition..
- Citizens value city services and assets and are willing to invest in them.
- Our city is self-sustaining.

Theme: Natural Environment

- We care for and protect our natural environment.
- We provide citizens with access to the natural environment by building and maintaining trails, creeks and natural areas, and by protecting views of the water.

Theme: Livability

- We are a small city known for its livability. We accomplished the following:
 - Cleaned up Bay City - the City looks nice
 - Developed safe parks for families

- Developed Kilchis Point Reserve
- Provided accessibility for bikes, pedestrians, kayak launch
- Provided safe walkability throughout the City
- Provided access routes to connect people
- We have great food in Bay City that features our local fishing and farming products

Theme: Culture

- We help and support one another.
- Citizens are concerned about our city; they are engaged and involved, and they are willing to pay taxes/fees to support City services.
- We have cultural services - great art center, gatherings, concerts, social events.
- Bay City is a pleasant, nice, quiet, respectful community.
- We want to keep the city small, while further developing the cultural aspects of our city.

Theme: Business

- We support and promote small business in Bay City.
- We attract high-talent / low impact small businesses.
- We are not interested in attracting large commercial businesses.
- We support a thriving fishing industry.
- Our tourism efforts focus on serving our ‘local tourists’ (i.e. those from neighboring towns), as well as ‘spontaneous’ tourists who stop at Bay City on their way through town to access our natural beauty, friendly small-town culture, and local events.

Strategic Goals

Following the vision discussion, the group identified potential strategic focus areas for Bay City, and they participated in a dot exercise to identify top priorities items to develop into goals.

Strategic Focus Areas - Goals	#of Dots
<p>City Resources</p> <ul style="list-style-type: none"> ● City staff are stretched thin; some service areas have no dedicated resources (e.g. parks, code enforcement, etc.) ● City staff are underpaid (in some classifications) ● There needs to be a plan to attract, retain, and train staff ● There needs to be a succession plan to fill critical positions (upcoming retirements) 	8
<p>Fire Protection</p> <ul style="list-style-type: none"> ● Develop our fire protection program to keep property, people and the natural environment safe ● Develop stable funding through fire levy ● Develop and support volunteer fire fighters ● Acquire equipment, facilities, personnel 	7

Strategic Focus Areas - Goals	#of Dots
<ul style="list-style-type: none"> Consider working with our local partners to create a fire district - would allow us to share resources and expertise and collaborate to provide best service possible 	
<p>Development Ordinance</p> <ul style="list-style-type: none"> Update our development ordinance Clarify our planning process Proactively identify our policy for short-term rentals and ADUs Updated development ordinance and process will give us the tools we need to provide guidance so that our city develops in a planned way, consistent with our vision 	5
<p>City Finances</p> <ul style="list-style-type: none"> Develop a long-term plan to stabilize our finances Anticipate needs and proactively develop financial strategies so that we can avoid crises management Develop appropriate reserves in our funds Manage our finances efficiently to provide best service possible 	4
<p>Infrastructure</p> <ul style="list-style-type: none"> Plan, develop, operate and maintain infrastructure to support Bay City residents, business and visitors Undertake significant projects for water, sewer, stormwater, and street services Develop a plan and resources to support parks and trails 	5
<p>Accessibility/Connectivity</p> <ul style="list-style-type: none"> Develop easy access to all parts of Bay City Connect citizens and provide pedestrian and bicycle access via network of safe trails Highway 101 provides a physical divide in Bay City - need to find a solution for this 	3
<p>Emergency Preparedness</p> <ul style="list-style-type: none"> Need to plan, develop resources, train staff and educate citizens Natural disasters include tsunami, earthquake, flooding, landslides, etc. 	2
<p>Code Compliance</p> <ul style="list-style-type: none"> Need a code compliance program No staff resources are currently dedicated to this. Existing staff attempt to respond to complaints when they can fit it into their already busy schedules. 	2
<p>Broadband</p> <ul style="list-style-type: none"> Providing City-wide broadband services could be a ‘game changer’ 	1

<i>Strategic Focus Areas - Goals</i>	<i>#of Dots</i>
<ul style="list-style-type: none"> This would help us support small businesses and build more connectivity with our citizens 	
<p>Tourism</p> <ul style="list-style-type: none"> We do not want to be a major tourist destination because of the impact a high-level of tourism would have on Bay City’s livability and the natural environment. We want to develop Bay City so that it is attractive to our citizens, as well as to local (regional) visitors and spontaneous tourists who stop to enjoy Bay City as they are passing through. 	0

Action Planning

The group selected the following five strategic goals as highest priority goals to focus on. They divided into small groups to develop a five-year action plan. **The first draft of the action plan is on the following pages.**

- City resources (Debbie, Kathy, Helen)
- Fire protection (Darrell, Tom)
- Development Ordinance (David Mattison, Greg)
- City Finances (Lindsey, David McCall)
- Infrastructure (Liane, Lisa, Roy)

After developing the initial action plan, the Council revisited the vision themes they discussed earlier in the meeting. The Council acknowledged that they would also like to consider developing strategic goals and actions for the following:

- Livability: i.e. connectivity, parks, trails, access to the natural environment, and cleaning up the City
- Culture: engaging citizens, developing cultural services (such as arts center), and sponsoring or encouraging local events (like last night’s jazz concert)
- Natural environment: recognize the importance of Bay City’s natural environment.

There was also a brief discussion that the Council may want to pursue broadband as it would support individuals, families and small businesses.

The Council identified next steps:

- Facilitator to prepare notes and first draft of vision statement and goals. The Mayor and City Manager will identify a couple of individuals to further develop the draft.
- Council will develop a process to periodically (quarterly) review progress on the action plan.
- Council to discuss additional goals (i.e. livability and culture) at a future meeting.

The meeting was adjourned at 5:05 pm.

Bay City

Strategic Goals: DRAFT Action Plan

Goal	Year 1: FY 2021/22	Year 2: FY 2022/23	Year 3: FY 2023/24	Year 4: FY 2024/25	Year 5: FY 2025/26	Future Years
Fire Protection/EMS	<ul style="list-style-type: none"> • Fire Levy - passes • Staff (Full Time) Find Funding • IGA w/other fire agencies • Officers • Duty/Shifts • Operations & Equipment-Streamline • Develop cost recovery 	<ul style="list-style-type: none"> • Fire Levy - Funding begins • IGA w/other agencies for volunteers & equipment sharing 	<ul style="list-style-type: none"> • Create a Fire Authority 	<ul style="list-style-type: none"> • Form political identify (PAC) 	<ul style="list-style-type: none"> • Form Fire District (election) 	<ul style="list-style-type: none"> • Year 7 - Fire District Established
Development Ordinance	<ul style="list-style-type: none"> • Ordinance to allow food carts • Begin work on Development Code 	<ul style="list-style-type: none"> • Restructure Development Code • Develop code for short-term rentals & ADUs 	<ul style="list-style-type: none"> • Update Development Code 			
City Resources (staffing, succession plan, facilities, etc.)	<ul style="list-style-type: none"> • Policies & Procedures • Succession Planning • Facility Maintenance 	<ul style="list-style-type: none"> • Policies & Procedures • Update kitchen facilities at community room 				
Infrastructure	<ul style="list-style-type: none"> • Identify I/I (Inflow & Infiltration) • Patterson Creek culvert replacement • Sewer lift station • Well #3 • GIS • Plan for street maintenance 	<ul style="list-style-type: none"> • I/I Repairs • Patterson Creek • Street Maintenance • Perfect water rights 	<ul style="list-style-type: none"> • Patterson Creek • New WWTP (Wastewater Treatment Plant) Permit 	<ul style="list-style-type: none"> • Street Maintenance 	<ul style="list-style-type: none"> • Street Maintenance 	<ul style="list-style-type: none"> • New sewer outfall

Goal	Year 1: FY 2021/22	Year 2: FY 2022/23	Year 3: FY 2023/24	Year 4: FY 2024/25	Year 5: FY 2025/26	Future Years
City Finances	<ul style="list-style-type: none"> • Monthly review of financial reports • Utilize our technology • Pursue grants (ARPA) • Salary comparables 	<ul style="list-style-type: none"> • SDC (Systems Development Charge) Rates • Water & Sewer Rates • Review CPI (Consumer Price Index) process 	<ul style="list-style-type: none"> • Districts • Limited deficit \$\$ 			
*Parks/Open Spaces						
Other?						

* Note: As the meeting was ending, Council identified the need for a goal around Parks/Open Spaces. The City Manager subsequently identified the following objectives address this goal:

- Finish and implement the Al Griffin Memorial Park
- Cooperate with the regional effort to design and construct the Salmonberry Rails and Trails project
- Update the Watt Family Park Master Plan
- Create safe pedestrian/bicycle assets around town including a safe access across Hwy 101
- Implement Wayfinding with Visit Oregon Coast

APPENDIX

Vision Themes: December 8, 2021 work sheet

Following is a list of 'Vision Themes' that were identified on December 8 when we imagined that Bay City would win the National League of Cities award for Best Small City in the US.

Which themes are most important to you to include in a broad vision statement for Bay City?

Following is a compilation of responses.

Themes	Staff	Council	Citizens	Total
1. Financially sustainable	4	3	2	9
2. Sustainable infrastructure (both financially and environmentally sustainable) a. Used ARPA infrastructure funds - completed projects on time and under budget	3	4	2	9
3. Value natural environment		1	1	2
4. Community livability a. Cleaned up Bay City - the City looks nice b. Developed safe parks for families and walkability throughout the City c. Developed Kilchis Point Reserve d. Provided accessibility for bikes, pedestrians, kayak launch	3	6		9
5. Fire Protection a. Successfully consolidated fire departments into a fire district b. Plenty of volunteers for firefighters	6	5	1	12
6. Emergency Preparedness - We are prepared for emergencies		2		2
7. Broadband project expanded to entire City				0
8. Code compliance - reasonable, proactive code compliance program			1	1
9. Business - Encourages low impact cottage industries - contributing businesses and attracting talent to Bay City				0
10. Food destination - known for great seafood and farm - table	2		1	3
11. Code compliance - reasonable and proactive (duplicate of # 8)				
12. Development ordinance and planning process updated a. Clear process outlined on website b. Helps increase housing availability	4	1		5
13. Highway 101 accessibility and safety	2	2		4
14. Bay City Culture - a. We help and support one another b. Citizens are concerned about our city and willing to pay taxes to support services c. Cultural services - great art center, gatherings, concerts, social events d. Pleasant, nice, quiet, respectful community	1		2	3
15. City resources - including staff, facilities, equipment - needed to provide services	5	1		6

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

1/4/2022 9:26am

Page 1

Revised Budget
For General Fund (100)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
100-00-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 210,449.00	\$ 0.00	\$ 210,449.00
100-00-4010 Property Taxes - Prior Years	0.00	0.00	7,000.00	0.00	7,000.00
100-00-4105 Liquor Tax	0.00	2,405.78	23,000.00	13,330.31	9,669.69
100-00-4110 Cigarette Tax	0.00	86.07	1,200.00	630.64	569.36
100-00-4205 Licenses	0.00	0.00	800.00	160.00	640.00
100-00-4210 Dog Licenses/Fines	0.00	0.00	150.00	75.00	75.00
100-00-4305 Franchise Fees	0.00	4,703.32	13,000.00	22,405.04	(9,405.04)
100-00-4306 Franchise Fees / Dedicated	0.00	0.00	17,000.00	15,719.23	1,280.77
100-00-4400 Grant Revenue	0.00	0.00	0.00	1,000.00	0.00
100-00-4510 State Revenue Sharing	0.00	0.00	15,000.00	8,682.54	6,317.46
100-00-4605 Hall Rental	0.00	0.00	200.00	400.00	(200.00)
100-00-4650 Transient Lodging Tax	0.00	0.00	15,000.00	15,298.52	(298.52)
100-00-4800 Miscellaneous	0.00	277.00	2,000.00	14,009.84	(12,009.84)
100-00-4805 Earnings on Investments	0.00	0.00	2,000.00	20.74	1,979.26
100-00-4850 Code Enforcement Fines	0.00	0.00	100.00	0.00	100.00
100-00-4990 Beginning Fund Balance	0.00	0.00	265,000.00	0.00	265,000.00
100-30-4005 Property Taxes - Current	0.00	0.00	123,189.00	0.00	123,189.00
100-30-4010 Property Taxes - Prior Years	0.00	0.00	1,500.00	0.00	1,500.00
100-30-4520 Intergovernmental Agreements	0.00	0.00	3,000.00	1,727.05	1,272.95
100-30-4800 Miscellaneous	0.00	0.00	17,000.00	8,000.00	9,000.00
100-30-4805 Earnings on Investments	0.00	0.00	1,200.00	0.00	1,200.00
100-30-4930 Transfers In	0.00	0.00	115,238.00	0.00	115,238.00
100-30-4990 Beginning Fund Balance	0.00	0.00	135,351.00	0.00	135,351.00
100-50-4420 State Grants	0.00	0.00	40,000.00	0.00	40,000.00
100-50-4430 Local Grants	0.00	0.00	100.00	17.00	83.00
100-50-4990 Beginning Fund Balance	0.00	0.00	5,000.00	0.00	5,000.00
100-60-4650 Transient Lodging Tax	0.00	0.00	40,000.00	42,291.78	(2,291.78)
100-60-4990 Beginning Fund Balance	0.00	0.00	70,000.00	0.00	70,000.00
100-70-4310 Planning Fees	0.00	0.00	6,000.00	1,800.00	4,200.00
100-70-4315 Land Use Fees	0.00	0.00	4,000.00	1,100.00	2,900.00
Total General Fund Revenues	\$ 0.00	\$ 7,472.17	\$ 1,133,477.00	\$ 146,667.69	\$ 986,809.31

Expenditures

100-10-5105 Full-Time Employees - Regular	\$ 0.00	\$ 2,533.18	\$ 88,535.00	\$ 28,565.47	\$ 59,969.53
100-10-5115 Part-Time Employees	0.00	0.00	17,160.00	0.00	17,160.00
100-10-5205 Employer FICA Taxes	0.00	675.32	8,090.00	2,666.71	5,423.29
100-10-5210 Unemployment Insurance	0.00	8.84	1,125.00	34.90	1,090.10
100-10-5215 Workers' Compensation Insurance	0.00	3.72	650.00	605.88	44.12
100-10-5305 Employer PERS Contributions	0.00	2,057.69	20,750.00	5,927.68	14,822.32
100-10-5405 Health Insurance	0.00	2,400.00	36,880.00	11,118.40	25,761.60
100-10-5415 Life Insurance	0.00	20.35	1,525.00	92.67	1,432.33
100-10-6105 Office Supplies & Equipment	0.00	1,303.66	8,000.00	5,051.43	2,948.57
100-10-6305 Building Repairs & Maintenance	0.00	179.99	8,000.00	2,261.39	5,738.61
100-10-6311 Contracted Ground Maintenance	0.00	1,020.00	4,500.00	2,640.00	1,860.00
100-10-6405 Dues & Subscriptions	0.00	210.42	5,000.00	2,907.11	2,092.89
100-10-6410 Training	0.00	91.11	1,000.00	420.15	579.85

City of Bay City 503-377-2288

Statement of Revenue and Expenditures

Revised Budget

For General Fund (100)

For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-10-6605	Electricity	0.00	350.27	5,500.00	1,137.28	\$ 4,362.72
100-10-6620	Telecommunications	0.00	203.76	6,500.00	1,238.65	\$ 5,261.35
100-10-6700	Insurance	0.00	0.00	6,550.00	6,000.00	\$ 550.00
100-10-6825	Advertising/Publishing	0.00	0.00	3,500.00	1,230.76	\$ 2,269.24
100-10-6830	Janitorial Services	0.00	940.00	6,000.00	2,955.00	\$ 3,045.00
100-10-6845	Licenses & Fees	0.00	0.00	0.00	133.83	\$ 0.00
100-10-6850	Dog Licenses/Catching	0.00	0.00	150.00	138.83	\$ 11.17
100-10-6860	Computers/Software/Services	0.00	1,339.67	20,000.00	11,503.04	\$ 8,496.96
100-10-6870	Pre-Hazard Preparedness	0.00	700.00	10,000.00	2,591.77	\$ 7,408.23
100-10-6880	Ordinance Enforcement	0.00	0.00	1,500.00	130.65	\$ 1,369.35
100-10-6990	Other Miscellaneous Expenses	0.00	0.00	10,000.00	9,848.11	\$ 151.89
100-10-7040	Principal Payments - Notes Payable	0.00	0.00	16,900.00	1,818.29	\$ 15,081.71
100-10-7045	Interest Payments - Notes Payable	0.00	0.00	100.00	0.76	\$ 99.24
100-10-8200	Office Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
100-30-5105	Full-Time Employees - Regular	0.00	361.78	5,104.00	1,675.93	\$ 3,428.07
100-30-5115	Part-Time Employees	0.00	3,633.00	41,975.00	21,554.00	\$ 20,421.00
100-30-5118	Volunteer Stipends	0.00	1,217.50	41,740.00	12,120.00	\$ 29,620.00
100-30-5205	Employer FICA Taxes	0.00	398.75	6,840.00	2,704.39	\$ 4,135.61
100-30-5210	Unemployment Insurance	0.00	5.23	1,020.00	35.51	\$ 984.49
100-30-5215	Workers' Compensation Insurance	0.00	4.33	2,100.00	1,298.78	\$ 801.22
100-30-5305	Employer PERS Contributions	0.00	824.94	10,291.00	4,690.64	\$ 5,600.36
100-30-5405	Health Insurance	0.00	126.41	13,955.00	1,854.64	\$ 12,100.36
100-30-5415	Life Insurance	0.00	16.92	610.00	101.42	\$ 508.58
100-30-5420	Disability Insurance	0.00	0.00	10,000.00	1,481.00	\$ 8,519.00
100-30-6105	Office Supplies & Equipment	0.00	349.61	6,000.00	2,450.08	\$ 3,549.92
100-30-6115	First Aid Supplies	0.00	630.00	6,000.00	2,198.63	\$ 3,801.37
100-30-6140	Fuel/Lubes/Etc.	0.00	1,588.42	4,000.00	1,668.20	\$ 2,331.80
100-30-6220	Legal Fees	0.00	0.00	0.00	98.00	\$ 0.00
100-30-6290	Other Professional Fees	0.00	0.00	23,000.00	0.00	\$ 23,000.00
100-30-6305	Building Repairs & Maintenance	0.00	397.30	12,000.00	3,754.65	\$ 8,245.35
100-30-6340	Radios & Radio Repair	0.00	0.00	4,000.00	2,843.16	\$ 1,156.84
100-30-6345	Operational Equipment & Repairs	0.00	2,318.79	25,000.00	19,877.99	\$ 5,122.01
100-30-6350	Personal Protective Equipment	0.00	8,518.81	36,000.00	20,928.47	\$ 15,071.53
100-30-6405	Dues & Subscriptions	0.00	126.35	2,400.00	762.27	\$ 1,637.73
100-30-6410	Training	0.00	248.03	10,000.00	4,302.24	\$ 5,697.76
100-30-6605	Electricity	0.00	289.12	4,500.00	1,060.67	\$ 3,439.33
100-30-6620	Telecommunications	0.00	274.62	6,000.00	2,424.96	\$ 3,575.04
100-30-6700	Insurance	0.00	0.00	15,000.00	12,000.00	\$ 3,000.00
100-30-6830	Janitorial Services	0.00	519.99	3,000.00	1,484.99	\$ 1,515.01
100-30-6840	Printing & Copying	0.00	0.00	300.00	111.63	\$ 188.37
100-30-6860	Computers/Software/Services	0.00	414.52	6,000.00	4,249.59	\$ 1,750.41
100-30-6990	Other Miscellaneous Expenses	0.00	93.80	4,000.00	429.72	\$ 3,570.28
100-30-9400	Transfer to Capital Projects Funds	0.00	0.00	52,000.00	0.00	\$ 52,000.00
100-30-9800	Contingency	0.00	0.00	18,643.00	0.00	\$ 18,643.00
100-30-9900	Unappropriated Ending Fund Balance	0.00	0.00	25,000.00	0.00	\$ 25,000.00
100-50-5105	Full-Time Employees - Regular	0.00	1,567.94	17,122.00	6,614.58	\$ 10,507.42
100-50-5205	Employer FICA Taxes	0.00	119.96	1,310.00	506.08	\$ 803.92
100-50-5210	Unemployment Insurance	0.00	1.56	185.00	6.60	\$ 178.40
100-50-5215	Workers' Compensation Insurance	0.00	0.58	600.00	568.61	\$ 31.39

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For General Fund (100)
 For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
100-50-5305 Employer PERS Contributions	0.00	250.64	3,000.00	1,151.47	\$ 1,848.53
100-50-5405 Health Insurance	0.00	454.60	7,200.00	2,432.70	\$ 4,767.30
100-50-5415 Life Insurance	0.00	2.62	145.00	11.81	\$ 133.19
100-50-6145 Tourism	0.00	0.00	300.00	0.00	\$ 300.00
100-50-6190 Other Supplies	0.00	310.24	3,000.00	540.70	\$ 2,459.30
100-50-6310 Grounds Maintenance	0.00	0.00	10,000.00	2,411.91	\$ 7,588.09
100-50-6311 Contracted Ground Maintenance	0.00	1,020.00	12,800.00	4,560.00	\$ 8,240.00
100-50-6605 Electricity	0.00	103.33	2,000.00	511.74	\$ 1,488.26
100-50-6995 Feasibility Studies / Projects	0.00	0.00	40,000.00	0.00	\$ 40,000.00
100-50-8200 Buildings & Equipment	0.00	0.00	8,000.00	8.49	\$ 7,991.51
100-60-6145 Tourism	0.00	9,248.76	110,000.00	11,032.01	\$ 98,967.99
100-70-6215 Engineering Fees	0.00	0.00	2,000.00	0.00	\$ 2,000.00
100-70-6220 Legal Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
100-70-6240 Comprehensive Planning	0.00	2,625.00	35,000.00	12,634.35	\$ 22,365.65
100-70-6290 Other Professional Fees	0.00	0.00	5,000.00	9.75	\$ 4,990.25
100-70-6865 Building Inspector/Inspections	0.00	0.00	500.00	0.00	\$ 500.00
100-90-6205 Accounting & Auditing	0.00	0.00	5,000.00	0.00	\$ 5,000.00
100-90-6220 Legal Fees	0.00	760.00	50,000.00	3,517.50	\$ 46,482.50
100-90-6805 Mayor	0.00	0.00	3,500.00	0.00	\$ 3,500.00
100-90-6910 Fee Refunds	0.00	0.00	500.00	0.00	\$ 500.00
100-90-6990 Other Miscellaneous Expenses	0.00	0.00	1,000.00	0.00	\$ 1,000.00
100-90-9000 Transfers Out	0.00	0.00	115,238.00	0.00	\$ 115,238.00
100-90-9800 Contingency	0.00	0.00	5,684.00	0.00	\$ 5,684.00
Total General Fund Expenditures	\$ 0.00	\$ 52,861.43	\$ 1,133,477.00	\$ 275,698.62	\$ 857,778.38
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (45,389.26)	\$ 0.00	\$ (129,030.93)	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Street and Road Fund (200)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
200-00-4115 State Highway Tax	\$ 0.00	\$ 7,332.43	\$ 90,000.00	\$ 52,586.48	\$ 37,413.52
200-00-4805 Earnings on Investments	0.00	0.00	200.00	0.00	\$ 200.00
200-00-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
200-00-4990 Beginning Fund Balance	0.00	0.00	90,000.00	0.00	\$ 90,000.00
Total Street and Road Fund Revenues	\$ 0.00	\$ 7,332.43	\$ 190,200.00	\$ 52,586.48	\$ 137,613.52
Expenditures					
200-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 6,112.75	\$ 62,905.00	\$ 28,586.01	\$ 34,318.99
200-00-5115 Part-Time Employees	0.00	0.00	2,640.00	0.00	\$ 2,640.00
200-00-5205 Employer FICA Taxes	0.00	467.65	5,025.00	2,187.03	\$ 2,837.97
200-00-5210 Unemployment Insurance	0.00	6.11	710.00	28.51	\$ 681.49
200-00-5215 Workers' Compensation Insurance	0.00	2.42	3,200.00	1,729.67	\$ 1,470.33
200-00-5305 Employer PERS Contributions	0.00	1,013.28	12,300.00	4,938.31	\$ 7,361.69
200-00-5405 Health Insurance	0.00	1,550.29	27,200.00	9,583.02	\$ 17,616.98
200-00-5415 Life Insurance	0.00	10.42	680.00	50.23	\$ 629.77
200-00-6105 Office Supplies & Equipment	0.00	0.00	500.00	209.42	\$ 290.58
200-00-6125 Shop Supplies & Small Tools	0.00	0.00	1,000.00	228.15	\$ 771.85
200-00-6140 Fuel/Lubes/Etc.	0.00	262.40	2,000.00	262.40	\$ 1,737.60
200-00-6205 Accounting & Auditing	0.00	0.00	1,000.00	0.00	\$ 1,000.00
200-00-6215 Engineering Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
200-00-6220 Legal Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
200-00-6305 Building Repairs & Maintenance	0.00	0.00	14,000.00	0.00	\$ 14,000.00
200-00-6315 Street Repairs & Maintenance	0.00	0.00	10,000.00	4,931.96	\$ 5,068.04
200-00-6335 Vehicle Repairs & Maintenance	0.00	0.00	3,000.00	221.90	\$ 2,778.10
200-00-6350 Personal Protective Equipment	0.00	0.00	2,000.00	813.49	\$ 1,186.51
200-00-6390 Other Repairs & Maintenance	0.00	0.00	7,500.00	0.00	\$ 7,500.00
200-00-6410 Training	0.00	581.25	2,000.00	581.25	\$ 1,418.75
200-00-6605 Electricity	0.00	750.18	10,000.00	3,572.86	\$ 6,427.14
200-00-6700 Insurance	0.00	0.00	3,800.00	2,600.00	\$ 1,200.00
200-00-6860 Computers/Software/Services	0.00	50.73	2,500.00	396.54	\$ 2,103.46
200-00-6990 Other Miscellaneous Expenses	0.00	0.00	3,740.00	131.74	\$ 3,608.26
Total Street and Road Fund Expenditures	\$ 0.00	\$ 10,807.48	\$ 190,200.00	\$ 61,052.49	\$ 129,147.51
Street and Road Fund Excess of Revenues Over Expen	\$ 0.00	\$ (3,475.05)	\$ 0.00	\$ (8,466.01)	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Housing Rehabilitation Fund (201)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
201-18-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 900.00	\$ 0.00	\$ 900.00
201-18-4990 Beginning Fund Balance	0.00	0.00	110,000.00	0.00	110,000.00
Total Housing Rehabilitation Fund Revenues	\$ 0.00	\$ 0.00	\$ 110,900.00	\$ 0.00	\$ 110,900.00
Expenditures					
201-18-6890 Other Administration Expenses	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	\$ 5,000.00
201-18-6920 Housing Rehab Loan Disbursements	0.00	0.00	105,900.00	0.00	105,900.00
Total Housing Rehabilitation Fund Expenditures	\$ 0.00	\$ 0.00	\$ 110,900.00	\$ 0.00	\$ 110,900.00
Housing Rehabilitation Fund Excess of Revenues Over	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Sewer Bond Fund (301)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
301-11-4005 Property Taxes - Current	\$ 0.00	\$ 0.00	\$ 19,315.00	\$ 0.00	\$ 19,315.00
301-11-4010 Property Taxes - Prior Years	0.00	0.00	300.00	0.00	300.00
301-11-4805 Earnings on Investments	0.00	0.00	200.00	0.00	200.00
301-11-4990 Beginning Fund Balance	0.00	0.00	40,000.00	0.00	40,000.00
Total Sewer Bond Fund Revenues	\$ 0.00	\$ 0.00	\$ 59,815.00	\$ 0.00	\$ 59,815.00
Expenditures					
301-11-7010 Principal Payments - General Obligatio	\$ 0.00	\$ 0.00	\$ 10,838.00	\$ 0.00	\$ 10,838.00
301-11-7015 Interest Payments - General Obligation	0.00	0.00	13,088.00	0.00	13,088.00
301-12-9500 Transfer to Enterprise Funds	0.00	0.00	35,889.00	0.00	35,889.00
Total Sewer Bond Fund Expenditures	\$ 0.00	\$ 0.00	\$ 59,815.00	\$ 0.00	\$ 59,815.00
Sewer Bond Fund Excess of Revenues Over Expenditur	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For DEQ Loan Repayment Fund (302)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
302-22-4620 Sewer User Charges	\$ 0.00	\$ 0.00	\$ 50,000.00	\$ 20,880.00	\$ 29,120.00
302-22-4990 Beginning Fund Balance	0.00	0.00	88,000.00	0.00	88,000.00
Total DEQ Loan Repayment Fund Revenues	\$ 0.00	\$ 0.00	\$ 138,000.00	\$ 20,880.00	\$ 117,120.00
Expenditures					
302-22-7040 Principal Payments - Notes Payable	\$ 0.00	\$ 0.00	\$ 21,000.00	\$ 0.00	\$ 21,000.00
302-22-7045 Interest Payments - Notes Payable	0.00	0.00	4,800.00	3,804.00	996.00
302-22-7090 Other Debt Service	0.00	0.00	19,445.00	0.00	19,445.00
302-22-9900 Unappropriated Ending Fund Balance	0.00	0.00	92,755.00	0.00	92,755.00
Total DEQ Loan Repayment Fund Expenditures	\$ 0.00	\$ 0.00	\$ 138,000.00	\$ 3,804.00	\$ 134,196.00
DEQ Loan Repayment Fund Excess of Revenues Over E	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,076.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
 Revised Budget
 For Street Reserve Fund (400)
 For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
400-13-4305 Franchise Fees	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 2,840.38	\$ 2,159.62
400-13-4805 Earnings on Investments	0.00	0.00	250.00	0.00	250.00
400-13-4990 Beginning Fund Balance	0.00	0.00	37,000.00	0.00	37,000.00
400-17-4805 Earnings on Investments	0.00	0.00	1,200.00	0.00	1,200.00
400-17-4825 Loan Payback Principal	0.00	0.00	16,900.00	1,818.29	15,081.71
400-17-4826 Loan Payback Interest	0.00	0.00	100.00	0.76	99.24
400-17-4990 Beginning Fund Balance	0.00	0.00	219,000.00	0.00	219,000.00
400-24-4320 Street Maintenance Fees	0.00	5,521.79	95,000.00	44,983.69	50,016.31
400-24-4805 Earnings on Investments	0.00	0.00	600.00	0.00	600.00
400-24-4990 Beginning Fund Balance	0.00	0.00	106,000.00	0.00	106,000.00
Total Street Reserve Fund Revenues	\$ 0.00	\$ 5,521.79	\$ 481,050.00	\$ 49,643.12	\$ 431,406.88
Expenditures					
400-13-6315 Street Repairs & Maintenance	\$ 0.00	\$ 0.00	\$ 32,000.00	\$ 0.00	\$ 32,000.00
400-13-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	0.00	10,000.00
400-13-9800 Contingency	0.00	0.00	250.00	0.00	250.00
400-17-9900 Unappropriated Ending Fund Balance	0.00	0.00	237,200.00	0.00	237,200.00
400-24-6314 Street Overlay	0.00	0.00	95,000.00	0.00	95,000.00
400-24-9800 Contingency	0.00	0.00	106,600.00	0.00	106,600.00
Total Street Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 481,050.00	\$ 0.00	\$ 481,050.00
Street Reserve Fund Excess of Revenues Over Expendi	\$ 0.00	\$ 5,521.79	\$ 0.00	\$ 49,643.12	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Bay City Equipment Reserve Fund (401)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
401-00-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00	\$ 300.00
401-13-4930 Transfers In	0.00	0.00	15,000.00	0.00	15,000.00
401-13-4990 Beginning Fund Balance	0.00	0.00	22,000.00	0.00	22,000.00
Total Bay City Equipment Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 37,300.00	\$ 0.00	\$ 37,300.00
Expenditures					
401-13-8400 Machinery & Equipment	\$ 0.00	\$ 0.00	\$ 37,300.00	\$ 0.00	\$ 37,300.00
Total Bay City Equipment Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 37,300.00	\$ 0.00	\$ 37,300.00
Bay City Equipment Reserve Fund Excess of Revenues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Fire Apparatus Reserve & Building Reserve Fund (402)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
402-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00	\$ 300.00
402-13-4930 Transfers In	0.00	0.00	52,000.00	0.00	52,000.00
402-13-4990 Beginning Fund Balance	0.00	0.00	52,500.00	0.00	52,500.00
402-19-4805 Earnings on Investments	0.00	0.00	800.00	0.00	800.00
402-19-4990 Beginning Fund Balance	0.00	0.00	101,700.00	0.00	101,700.00
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 0.00	\$ 207,300.00	\$ 0.00	\$ 207,300.00
Expenditures					
402-13-7050 Capital Lease Payments	\$ 0.00	\$ 0.00	\$ 24,300.00	\$ 24,219.78	\$ 80.22
402-13-8200 Equipment	0.00	0.00	19,100.00	0.00	19,100.00
402-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	61,400.00	0.00	61,400.00
402-19-9900 Unappropriated Ending Fund Balance	0.00	0.00	102,500.00	0.00	102,500.00
Total Fire Apparatus Reserve & Building Reserve Fun	\$ 0.00	\$ 0.00	\$ 207,300.00	\$ 24,219.78	\$ 183,080.22
Fire Apparatus Reserve & Building Reserve Fund Exces	\$ 0.00	\$ 0.00	\$ 0.00	(24,219.78)	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Park & Recreation Reserve Fund (404)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
404-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 10.00	\$ 0.00	\$ 10.00
404-13-4990 Beginning Fund Balance	0.00	0.00	7,900.00	0.00	7,900.00
Total Park & Recreation Reserve Fund Revenues	\$ 0.00	\$ 0.00	\$ 7,910.00	\$ 0.00	\$ 7,910.00
Expenditures					
404-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 7,910.00	\$ 0.00	\$ 7,910.00
Total Park & Recreation Reserve Fund Expenditures	\$ 0.00	\$ 0.00	\$ 7,910.00	\$ 0.00	\$ 7,910.00
Park & Recreation Reserve Fund Excess of Revenues O	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Footpaths and Bicycle Trails Reserve (405)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
405-13-4115 State Highway Tax	\$ 0.00	\$ 74.06	\$ 800.00	\$ 531.17	\$ 268.83
405-13-4805 Earnings on Investments	0.00	0.00	10.00	0.00	10.00
405-13-4990 Beginning Fund Balance	0.00	0.00	8,700.00	0.00	8,700.00
Total Footpaths and Bicycle Trails Reserve Revenues	\$ 0.00	\$ 74.06	\$ 9,510.00	\$ 531.17	\$ 8,978.83
Expenditures					
405-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 9,510.00	\$ 0.00	\$ 9,510.00
Total Footpaths and Bicycle Trails Reserve Expenditu	\$ 0.00	\$ 0.00	\$ 9,510.00	\$ 0.00	\$ 9,510.00
Footpaths and Bicycle Trails Reserve Excess of Revenu	\$ 0.00	\$ 74.06	\$ 0.00	\$ 531.17	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
600-00-4610 Water User Charges	\$ 0.00	\$ 23,176.81	\$ 355,000.00	\$ 189,930.11	\$ 165,069.89
600-00-4615 Water Deposits	0.00	95.90	3,000.00	1,348.04	\$ 1,651.96
600-00-4800 Miscellaneous	0.00	0.00	186,674.02	92,837.01	\$ 93,837.01
600-00-4805 Earnings on Investments	0.00	0.00	1,600.00	0.00	\$ 1,600.00
600-00-4815 Sale of Pipe/Supplies	0.00	0.00	1,500.00	8,598.95	\$ (7,098.95)
600-00-4930 Transfers In	0.00	0.00	133,340.00	0.00	\$ 133,340.00
600-00-4990 Beginning Fund Balance	0.00	0.00	91,000.00	0.00	\$ 91,000.00
600-13-4710 SDC - Improvement Fees	0.00	0.00	25,000.00	21,478.48	\$ 3,521.52
600-13-4720 SDC - Reimbursement Fees	0.00	0.00	15,000.00	11,509.52	\$ 3,490.48
600-13-4805 Earnings on Investments	0.00	0.00	2,500.00	0.00	\$ 2,500.00
600-13-4990 Beginning Fund Balance	0.00	0.00	290,000.00	0.00	\$ 290,000.00
600-14-4990 Beginning Fund Balance	0.00	0.00	74,440.00	1,745.07	\$ 72,694.93
Total Bay City Water Fund Revenues	\$ 0.00	\$ 23,272.71	\$ 1,179,054.02	\$ 327,447.18	\$ 851,606.84

Expenditures

600-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 13,906.63	\$ 163,854.00	\$ 57,944.70	\$ 105,909.30
600-00-5115 Part-Time Employees	0.00	0.00	2,640.00	0.00	\$ 2,640.00
600-00-5205 Employer FICA Taxes	0.00	1,063.81	12,740.00	4,432.48	\$ 8,307.52
600-00-5210 Unemployment Insurance	0.00	13.93	1,785.00	58.08	\$ 1,726.92
600-00-5215 Workers' Compensation Insurance	0.00	5.63	3,300.00	3,538.50	\$ (238.50)
600-00-5305 Employer PERS Contributions	0.00	2,233.38	30,065.00	9,834.79	\$ 20,230.21
600-00-5405 Health Insurance	0.00	3,758.29	70,325.00	19,155.89	\$ 51,169.11
600-00-5415 Life Insurance	0.00	18.60	1,610.00	90.64	\$ 1,519.36
600-00-6105 Office Supplies & Equipment	0.00	6.00	3,000.00	1,255.86	\$ 1,744.14
600-00-6125 Shop Supplies & Small Tools	0.00	884.87	2,000.00	1,711.17	\$ 288.83
600-00-6130 Customer Meters & Supplies	0.00	0.00	225,674.02	14,904.05	\$ 210,769.97
600-00-6135 Chemical/Lab Supplies	0.00	0.00	500.00	0.00	\$ 500.00
600-00-6140 Fuel/Lubes/Etc.	0.00	262.40	2,500.00	1,968.66	\$ 531.34
600-00-6190 Other Supplies	0.00	0.00	250.00	0.00	\$ 250.00
600-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	0.00	\$ 2,500.00
600-00-6215 Engineering Fees	0.00	0.00	4,000.00	0.00	\$ 4,000.00
600-00-6220 Legal Fees	0.00	0.00	2,500.00	0.00	\$ 2,500.00
600-00-6225 Laboratory Fees	0.00	0.00	1,500.00	0.00	\$ 1,500.00
600-00-6290 Other Professional Fees	0.00	0.00	10,000.00	0.00	\$ 10,000.00
600-00-6305 Building Repairs & Maintenance	0.00	0.00	4,000.00	226.81	\$ 3,773.19
600-00-6311 Contracted Ground Maintenance	0.00	1,020.00	2,000.00	1,980.00	\$ 20.00
600-00-6325 Utility System Repairs	0.00	1.60	28,719.00	4,430.04	\$ 24,288.96
600-00-6335 Vehicle Repairs & Maintenance	0.00	185.54	5,000.00	4,567.52	\$ 432.48
600-00-6345 Operational Equipment & Repairs	0.00	0.00	10,000.00	6,060.06	\$ 3,939.94
600-00-6350 Personal Protective Equipment	0.00	0.00	3,500.00	850.55	\$ 2,649.45
600-00-6410 Training	0.00	581.25	6,000.00	2,168.89	\$ 3,831.11
600-00-6605 Electricity	0.00	71.57	1,000.00	413.88	\$ 586.12
600-00-6620 Telecommunications	0.00	99.25	5,000.00	2,161.46	\$ 2,838.54
600-00-6700 Insurance	0.00	0.00	8,825.00	8,334.20	\$ 490.80
600-00-6830 Janitorial Services	0.00	173.34	900.00	530.34	\$ 369.66
600-00-6860 Computers/Software/Services	0.00	212.40	10,000.00	2,433.97	\$ 7,566.03

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Bay City Water Fund (600)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
600-00-6905 Deposit Refunds	0.00	0.00	500.00	907.90	\$ (407.90)
600-00-6910 Fee Refunds	0.00	0.00	100.00	0.00	\$ 100.00
600-00-6990 Other Miscellaneous Expenses	0.00	0.00	3,000.00	2,154.51	\$ 845.49
600-00-8400 Machinery & Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
600-00-9400 Transfer to Capital Projects Funds	0.00	0.00	5,000.00	0.00	\$ 5,000.00
600-00-9500 Transfer to Enterprise Funds	0.00	0.00	132,827.00	0.00	\$ 132,827.00
600-13-6910 Fee Refunds	0.00	0.00	8,300.00	0.00	\$ 8,300.00
600-13-6995 Feasibility Studies / Projects	0.00	0.00	10,000.00	0.00	\$ 10,000.00
600-13-8800 Utility System	0.00	0.00	180,860.00	0.00	\$ 180,860.00
600-13-9500 Transfer to Enterprise Funds	0.00	0.00	133,340.00	0.00	\$ 133,340.00
600-14-8800 Utility System	0.00	0.00	74,440.00	0.00	\$ 74,440.00
Total Bay City Water Fund Expenditures	\$ 0.00	\$ 24,498.49	\$ 1,179,054.02	\$ 152,114.95	\$ 1,026,939.07
Bay City Water Fund Excess of Revenues Over Expendi	\$ 0.00	\$ (1,225.78)	\$ 0.00	\$ 175,332.23	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
601-00-4610 Water User Charges	\$ 0.00	\$ 21,789.87	\$ 284,736.00	\$ 130,790.30	\$ 153,945.70
601-00-4800 Miscellaneous	0.00	0.00	1,000.00	0.00	\$ 1,000.00
601-00-4805 Earnings on Investments	0.00	0.00	1,600.00	0.00	\$ 1,600.00
601-00-4930 Transfers In	0.00	0.00	132,827.00	0.00	\$ 132,827.00
601-00-4990 Beginning Fund Balance	0.00	0.00	350,000.00	0.00	\$ 350,000.00
601-13-4805 Earnings on Investments	0.00	0.00	2,500.00	0.00	\$ 2,500.00
601-13-4930 Transfers In	0.00	0.00	300,000.00	0.00	\$ 300,000.00
601-13-4990 Beginning Fund Balance	0.00	0.00	480,000.00	0.00	\$ 480,000.00
Total Kilchis Water Fund Revenues	\$ 0.00	\$ 21,789.87	\$ 1,552,663.00	\$ 130,790.30	\$ 1,421,872.70

Expenditures

601-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 6,163.94	\$ 78,918.00	\$ 48,270.57	\$ 30,647.43
601-00-5115 Part-Time Employees	0.00	0.00	1,320.00	0.00	\$ 1,320.00
601-00-5205 Employer FICA Taxes	0.00	471.55	6,140.00	3,692.86	\$ 2,447.14
601-00-5210 Unemployment Insurance	0.00	6.18	850.00	48.33	\$ 801.67
601-00-5215 Workers' Compensation Insurance	0.00	2.18	3,300.00	2,524.16	\$ 775.84
601-00-5305 Employer PERS Contributions	0.00	1,108.02	14,940.00	7,872.35	\$ 7,067.65
601-00-5405 Health Insurance	0.00	1,810.71	27,390.00	15,642.66	\$ 11,747.34
601-00-5415 Life Insurance	0.00	11.06	755.00	86.95	\$ 668.05
601-00-6105 Office Supplies & Equipment	0.00	5.99	4,000.00	438.78	\$ 3,561.22
601-00-6125 Shop Supplies & Small Tools	0.00	635.90	4,000.00	899.26	\$ 3,100.74
601-00-6135 Chemical/Lab Supplies	0.00	1,850.08	20,000.00	8,971.66	\$ 11,028.34
601-00-6140 Fuel/Lubes/Etc.	0.00	262.40	5,000.00	1,968.66	\$ 3,031.34
601-00-6190 Other Supplies	0.00	0.00	100.00	0.00	\$ 100.00
601-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	0.00	\$ 2,500.00
601-00-6215 Engineering Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6220 Legal Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6225 Laboratory Fees	0.00	0.00	1,500.00	162.00	\$ 1,338.00
601-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-6305 Building Repairs & Maintenance	0.00	929.16	10,000.00	1,166.84	\$ 8,833.16
601-00-6325 Utility System Repairs	0.00	1.60	30,000.00	2,450.90	\$ 27,549.10
601-00-6335 Vehicle Repairs & Maintenance	0.00	185.54	5,000.00	4,567.53	\$ 432.47
601-00-6345 Operational Equipment & Repairs	0.00	0.00	30,000.00	137.33	\$ 29,862.67
601-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	850.56	\$ 2,149.44
601-00-6410 Training	0.00	581.25	6,000.00	766.25	\$ 5,233.75
601-00-6605 Electricity	0.00	2,085.19	28,000.00	10,094.88	\$ 17,905.12
601-00-6620 Telecommunications	0.00	99.25	10,000.00	1,498.20	\$ 8,501.80
601-00-6700 Insurance	0.00	0.00	9,300.00	8,476.22	\$ 823.78
601-00-6830 Janitorial Services	0.00	173.34	1,700.00	530.34	\$ 1,169.66
601-00-6860 Computers/Software/Services	0.00	178.40	10,000.00	1,639.47	\$ 8,360.53
601-00-6990 Other Miscellaneous Expenses	0.00	0.00	8,850.00	443.23	\$ 8,406.77
601-00-8200 Buildings & Structures	0.00	0.00	10,000.00	6,327.50	\$ 3,672.50
601-00-8400 Machinery & Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8700 Office Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-8800 Utility System	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-00-9000 Transfers Out	0.00	0.00	305,000.00	0.00	\$ 305,000.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Kilchis Water Fund (601)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
601-00-9800 Contingency	0.00	0.00	50,000.00	0.00	\$ 50,000.00
601-00-9900 Unappropriated Ending Fund Balance	0.00	0.00	52,600.00	0.00	\$ 52,600.00
601-13-8000 Capital Outlay	0.00	0.00	45,000.00	0.00	\$ 45,000.00
601-13-8200 Equipment	0.00	0.00	375,000.00	0.00	\$ 375,000.00
601-13-8400 Machinery & Equipment	0.00	0.00	5,000.00	0.00	\$ 5,000.00
601-13-8800 Utility System	0.00	0.00	100,000.00	0.00	\$ 100,000.00
601-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	257,500.00	0.00	\$ 257,500.00
Total Kilchis Water Fund Expenditures	\$ 0.00	\$ 16,561.74	\$ 1,552,663.00	\$ 129,527.49	\$ 1,423,135.51
Kilchis Water Fund Excess of Revenues Over Expendit	\$ 0.00	\$ 5,228.13	\$ 0.00	\$ 1,262.81	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures

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Revised Budget
For Bay City Sewer Fund (602)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Revenues					
602-00-4420 State Grants	\$ 0.00	\$ 0.00	\$ 300,000.00	\$ 0.00	\$ 300,000.00
602-00-4620 Sewer User Charges	0.00	25,375.34	365,000.00	170,309.88	\$ 194,690.12
602-00-4625 Sewer Deposits	0.00	31,609.45	2,000.00	33,179.65	\$ (31,179.65)
602-00-4800 Miscellaneous	0.00	0.00	111,500.00	55,294.00	\$ 56,206.00
602-00-4805 Earnings on Investments	0.00	0.00	5,000.00	0.00	\$ 5,000.00
602-00-4850 Code Enforcement Fines	0.00	0.00	0.00	71,098.60	\$ 0.00
602-00-4990 Beginning Fund Balance	0.00	0.00	540,000.00	0.00	\$ 540,000.00
602-14-4710 SDC - Improvement Fees	0.00	0.00	15,000.00	28,667.36	\$ (13,667.36)
602-14-4720 SDC - Reimbursement Fees	0.00	0.00	1,500.00	2,904.64	\$ (1,404.64)
602-14-4805 Earnings on Investments	0.00	0.00	6,500.00	0.00	\$ 6,500.00
602-14-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-14-4990 Beginning Fund Balance	0.00	0.00	965,000.00	0.00	\$ 965,000.00
602-15-4805 Earnings on Investments	0.00	0.00	700.00	0.00	\$ 700.00
602-15-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-15-4990 Beginning Fund Balance	0.00	0.00	102,000.00	0.00	\$ 102,000.00
602-16-4805 Earnings on Investments	0.00	0.00	500.00	0.00	\$ 500.00
602-16-4930 Transfers In	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-16-4990 Beginning Fund Balance	0.00	0.00	71,000.00	0.00	\$ 71,000.00
Total Bay City Sewer Fund Revenues	\$ 0.00	\$ 56,984.79	\$ 2,515,700.00	\$ 361,454.13	\$ 2,154,245.87

Expenditures

602-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 18,061.22	\$ 203,487.00	\$ 91,345.25	\$ 112,141.75
602-00-5115 Part-Time Employees	0.00	0.00	2,640.00	0.00	\$ 2,640.00
602-00-5205 Employer FICA Taxes	0.00	1,381.74	15,770.00	6,988.00	\$ 8,782.00
602-00-5210 Unemployment Insurance	0.00	18.05	2,190.00	91.35	\$ 2,098.65
602-00-5215 Workers' Compensation Insurance	0.00	6.07	5,300.00	3,721.37	\$ 1,578.63
602-00-5305 Employer PERS Contributions	0.00	2,802.34	37,095.00	15,012.14	\$ 22,082.86
602-00-5405 Health Insurance	0.00	4,973.47	76,020.00	31,961.90	\$ 44,058.10
602-00-5415 Life Insurance	0.00	23.85	1,850.00	140.58	\$ 1,709.42
602-00-6105 Office Supplies & Equipment	0.00	5.99	5,000.00	1,421.85	\$ 3,578.15
602-00-6125 Shop Supplies & Small Tools	0.00	875.91	4,000.00	1,606.21	\$ 2,393.79
602-00-6135 Chemical/Lab Supplies	0.00	426.92	18,000.00	4,593.89	\$ 13,406.11
602-00-6140 Fuel/Lubes/Etc.	0.00	262.40	5,000.00	2,023.98	\$ 2,976.02
602-00-6190 Other Supplies	0.00	0.00	2,000.00	0.00	\$ 2,000.00
602-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	0.00	\$ 2,500.00
602-00-6215 Engineering Fees	0.00	0.00	30,000.00	7,963.81	\$ 22,036.19
602-00-6220 Legal Fees	0.00	420.00	7,500.00	420.00	\$ 7,080.00
602-00-6225 Laboratory Fees	0.00	0.00	1,000.00	0.00	\$ 1,000.00
602-00-6290 Other Professional Fees	0.00	0.00	5,000.00	0.00	\$ 5,000.00
602-00-6305 Building Repairs & Maintenance	0.00	878.72	14,000.00	1,095.51	\$ 12,904.49
602-00-6325 Utility System Repairs	0.00	251.60	75,000.00	275.80	\$ 74,724.20
602-00-6335 Vehicle Repairs & Maintenance	0.00	185.51	25,000.00	24,762.81	\$ 237.19
602-00-6345 Operational Equipment & Repairs	0.00	16,719.20	170,000.00	35,588.47	\$ 134,411.53
602-00-6350 Personal Protective Equipment	0.00	0.00	3,000.00	850.56	\$ 2,149.44
602-00-6410 Training	0.00	581.25	10,000.00	611.25	\$ 9,388.75
602-00-6605 Electricity	0.00	2,800.03	35,000.00	11,839.19	\$ 23,160.81

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget
For Bay City Sewer Fund (602)
For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
602-00-6620 Telecommunications	0.00	134.20	10,000.00	1,621.40	\$ 8,378.60
602-00-6700 Insurance	0.00	0.00	9,800.00	9,500.00	\$ 300.00
602-00-6830 Janitorial Services	0.00	173.33	900.00	529.33	\$ 370.67
602-00-6855 Permit Fees	0.00	0.00	3,000.00	2,518.00	\$ 482.00
602-00-6860 Computers/Software/Services	0.00	127.66	10,000.00	2,590.18	\$ 7,409.82
602-00-6905 Deposit Refunds	0.00	0.00	1,500.00	371.80	\$ 1,128.20
602-00-6910 Fee Refunds	0.00	0.00	100.00	129.60	\$ (29.60)
602-00-6990 Other Miscellaneous Expenses	0.00	0.00	13,518.00	0.00	\$ 13,518.00
602-00-6996 Engineering Study / Special projects	0.00	0.00	40,000.00	0.00	\$ 40,000.00
602-00-8300 Improvements Other Than Buildings	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-00-8400 Machinery & Equipment	0.00	85,160.00	100,000.00	85,488.79	\$ 14,511.21
602-00-8800 Utility System	0.00	4,955.00	300,000.00	19,783.14	\$ 280,216.86
602-00-9000 Transfers Out	0.00	0.00	25,000.00	0.00	\$ 25,000.00
602-00-9400 Transfer to Capital Projects Funds	0.00	0.00	10,000.00	0.00	\$ 10,000.00
602-00-9800 Contingency	0.00	0.00	33,330.00	0.00	\$ 33,330.00
602-14-8800 Utility System	0.00	0.00	275,000.00	0.00	\$ 275,000.00
602-14-9900 Unappropriated Ending Fund Balance	0.00	0.00	723,000.00	0.00	\$ 723,000.00
602-15-6590 Other Equipment	0.00	0.00	20,000.00	0.00	\$ 20,000.00
602-15-9900 Unappropriated Ending Fund Balance	0.00	0.00	92,700.00	0.00	\$ 92,700.00
602-16-9900 Unappropriated Ending Fund Balance	0.00	0.00	81,500.00	0.00	\$ 81,500.00
Total Bay City Sewer Fund Expenditures	\$ 0.00	\$ 141,224.46	\$ 2,515,700.00	\$ 364,846.16	\$ 2,150,853.84
Bay City Sewer Fund Excess of Revenues Over Expendi	\$ 0.00	\$ (84,239.67)	\$ 0.00	\$ (3,392.03)	\$ 0.00

City of Bay City 503-377-2288
Statement of Revenue and Expenditures
Revised Budget

For the Fiscal Period 2022-6 Ending December 31, 2021

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget Amount
Total Revenues	\$ 0.00	\$ 122,447.82	\$ 7,622,879.02	\$ 1,090,000.07	\$ 6,532,878.95
Total Expenditures	\$ 0.00	\$ 245,953.60	\$ 7,622,879.02	\$ 1,011,263.49	\$ 6,611,615.53
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ (123,505.78)	\$ 0.00	\$ 78,736.58	\$ 0.00



City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1
www.ci.bay-city.or.us

January 11, 2022

Bills to Pay:

12/1/21	\$ 9,433.65
12/1/21	\$16,301.22
12/2/21	\$13,639.57
12/9/21	\$35,914.73
12/13/21	\$11,336.63
12/15/21	\$ 9,303.52
12/20/21	\$ 1,356.39
12/21/21	\$16,315.50
12/28/21	\$16,390.95
12/28/21	<u>\$103,823.82</u>
TOTAL	\$233,815.98

These bills to pay include payroll taxes, insurance and other

Council Approval Report
(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1	Oregon Department of Revenue, PO Box 14800, Salem, OR, 97309-0920										
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$309.02	\$309.02	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,692.06)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$0.28	\$0.28	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,692.06)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$133.40	\$133.40	100-30-2030	Payroll Taxes Payable	\$0.00	(\$1,194.32)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$178.86	\$178.86	200-00-2030	Payroll Taxes Payable	\$0.00	(\$2,023.29)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1.06	\$1.06	200-00-2030	Payroll Taxes Payable	\$0.00	(\$2,023.29)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$400.53	\$400.53	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$2.96	\$2.96	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$198.51	\$198.51	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$0.28	\$0.28	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$470.76	\$470.76	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$4.88	\$4.88	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)	
										\$1,700.54	
2	U.S. Department of the Treasury, , , ,										
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1,133.12	\$1,133.12	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,692.06)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$20.88	\$20.88	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,692.06)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$436.85	\$436.85	100-30-2030	Payroll Taxes Payable	\$0.00	(\$1,194.32)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$678.86	\$678.86	200-00-2030	Payroll Taxes Payable	\$0.00	(\$2,023.29)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$80.86	\$80.86	200-00-2030	Payroll Taxes Payable	\$0.00	(\$2,023.29)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1,485.15	\$1,485.15	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$226.72	\$226.72	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$796.28	\$796.28	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$21.66	\$21.66	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1,783.89	\$1,783.89	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)	
	PR1170	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$371.82	\$371.82	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)	
										\$7,036.09	
5	Aflac, 1932 Wynnton Road, Columbus, GA, 31999										
	PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$12.17	\$12.17	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,692.06)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$12.17	\$12.17	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,692.06)	
	PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$11.79	\$11.79	200-00-2030	Payroll Taxes Payable	\$0.00	(\$2,023.29)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$11.79	\$11.79	200-00-2030	Payroll Taxes Payable	\$0.00	(\$2,023.29)	
	PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$35.20	\$35.20	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$35.20	\$35.20	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)	
	PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$14.10	\$14.10	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$14.10	\$14.10	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)	
	PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$29.00	\$29.00	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)	
	PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$29.00	\$29.00	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)	
										\$204.52	
7	Nationwide Retirement Solutions, PO Box 183155, Columbus, OH, 43218										

**Council Approval Report
(Council Approval Report)**

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$20.00	\$20.00	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$20.00	\$20.00	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$6.00	\$6.00	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$6.00	\$6.00	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$174.00	\$174.00	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$174.00	\$174.00	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)
					\$400.00				
190	Oregon Department of Justice, , ,								
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$0.93	\$0.93	100-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$0.93	\$0.93	200-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$9.25	\$9.25	600-00-2050	Garnishments Payable	\$0.00	(\$9.25)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1.85	\$1.85	601-00-2050	Garnishments Payable	\$0.00	(\$1.85)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$79.54	\$79.54	602-00-2050	Garnishments Payable	\$0.00	(\$79.54)
					\$92.50				
Total Bills To Pay:					\$9,433.65				

**Council Approval Report
(Council Approval Report)**

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
98	CIS, P.O. Box 6836, Portland, OR, 97228								
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$113.65	\$113.65	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,692.06)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$153.52	\$153.52	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,692.06)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$804.92	\$804.92	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,865.98)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1,061.06	\$1,061.06	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,865.98)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$55.19	\$55.19	100-10-2030	Payroll Taxes Payable	\$0.00	(\$526.15)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$266.76	\$266.76	100-10-2055	Med/Life Insurance Paya	\$0.00	(\$230.86)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$8.08	\$8.08	100-30-2030	Payroll Taxes Payable	\$0.00	(\$1,194.32)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$8.08	\$8.08	100-30-2030	Payroll Taxes Payable	\$0.00	(\$1,194.32)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$72.58	\$72.58	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$143.94)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$71.36	\$71.36	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$143.94)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$100.98	\$100.98	200-00-2030	Payroll Taxes Payable	\$0.00	(\$2,023.29)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$99.39	\$99.39	200-00-2030	Payroll Taxes Payable	\$0.00	(\$2,023.29)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$781.18	\$781.18	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,561.24)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$780.06	\$780.06	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,561.24)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$237.64	\$237.64	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$236.02	\$236.02	600-00-2030	Payroll Taxes Payable	\$0.00	(\$4,582.60)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$1,891.62	\$1,891.62	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$3,778.99)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1,887.37	\$1,887.37	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$3,778.99)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$112.74	\$112.74	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$111.94	\$111.94	601-00-2030	Payroll Taxes Payable	\$0.00	(\$2,286.35)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$914.00	\$914.00	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,823.84)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$909.84	\$909.84	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,823.84)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$312.72	\$312.72	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$311.10	\$311.10	602-00-2030	Payroll Taxes Payable	\$0.00	(\$5,914.39)
PR1144	11/16/21	Payroll from 11/1/2021 to 11/15/2021	11/16/21	\$2,501.85	\$2,501.85	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$4,999.42)
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$2,497.57	\$2,497.57	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$4,999.42)
					\$16,301.22				
Total Bills To Pay:					\$16,301.22				

Council Approval Report
(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
180	CenturyLink, P.O. Box 2961, Phoenix, AZ, 85062										
		314199659-Dec20	12/02/21	Telecommunications	12/15/21	\$171.85	\$171.85	100-10-6620	Telecommunications	\$6,500.00	\$5,497.02
		314199659-Dec20	12/02/21	Telecommunications	12/15/21	\$72.67	\$72.67	100-30-6620	Telecommunications	\$6,000.00	\$4,051.61
		314199659-Dec20	12/02/21	Telecommunications	12/15/21	\$10.36	\$10.36	600-00-6620	Telecommunications	\$5,000.00	\$3,026.69
		314199659-Dec20	12/02/21	Telecommunications	12/15/21	\$10.36	\$10.36	601-00-6620	Telecommunications	\$10,000.00	\$8,689.95
		314199659-Dec20	12/02/21	Telecommunications	12/15/21	\$10.35	\$10.35	602-00-6620	Telecommunications	\$10,000.00	\$8,601.70
							\$275.59				
523	North Coast Lawn, P.O. Box 1002, Tillamook, OR, 97141										
		79336	12/02/21	Contracted Ground Maintenance	12/18/21	\$510.00	\$510.00	100-10-6311	Contracted Ground Maint	\$4,500.00	\$2,880.00
		79336	12/02/21	Contracted Ground Maintenance	12/18/21	\$510.00	\$510.00	100-50-6311	Contracted Ground Maint	\$12,800.00	\$9,260.00
		79336	12/02/21	Contracted Ground Maintenance	12/18/21	\$510.00	\$510.00	600-00-6311	Contracted Ground Maint	\$2,000.00	\$1,040.00
							\$1,530.00				
110	Public Safety Center, 8248 W. Doe Ave., Visalia, CA, 93291										
		6033546	11/20/21	First Aid Supplies	11/20/21	\$55.00	\$55.00	100-30-6115	First Aid Supplies	\$6,000.00	\$4,627.64
		6035955	11/04/21	First Aid Supplies	12/04/21	\$141.27	\$141.27	100-30-6115	First Aid Supplies	\$6,000.00	\$4,627.64
		6031706	11/10/21	Personal Protective Equipment	11/10/21	\$565.20	\$565.20	100-30-6350	Personal Protective Equi	\$36,000.00	\$24,255.49
		6033775	11/21/21	Personal Protective Equipment	11/21/21	\$99.95	\$99.95	100-30-6350	Personal Protective Equi	\$36,000.00	\$24,255.49
							\$861.42				
154	Quill, P.O. Box 37600, Philadelphia, PA, 19101										
		21134307	11/19/21	Office Supplies & Equipment	12/19/21	\$99.18	\$99.18	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$5,569.42
		21140803	11/22/21	Office Supplies & Equipment	12/22/21	\$734.97	\$734.97	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$5,569.42
		21171521	11/23/21	Office Supplies & Equipment	12/23/21	\$309.46	\$309.46	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$5,569.42
		21171866	11/23/21	Office Supplies & Equipment	12/23/21	\$173.58	\$173.58	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$5,569.42
		21171866	11/23/21	Office Supplies & Equipment	12/23/21	\$173.58	\$173.58	100-30-6105	Office Supplies & Equipm	\$6,000.00	\$4,073.11
		21171866	11/23/21	Office Supplies & Equipment	12/23/21	\$173.58	\$173.58	601-00-6105	Office Supplies & Equipm	\$4,000.00	\$3,740.79
		21171866	11/23/21	Office Supplies & Equipment	12/23/21	\$173.59	\$173.59	602-00-6105	Office Supplies & Equipm	\$5,000.00	\$3,757.73
							\$1,837.94				
315	Tillamook Complete Janitorial, 506 Williams Ave., Tillamook, OR, 97141										
		1704	12/02/21	Janitorial Services	12/02/21	\$470.00	\$470.00	100-10-6830	Janitorial Services	\$6,000.00	\$3,985.00
		1704	12/02/21	Janitorial Services	12/02/21	\$260.00	\$260.00	100-30-6830	Janitorial Services	\$3,000.00	\$2,035.00
		1704	12/02/21	Janitorial Services	12/02/21	\$86.67	\$86.67	600-00-6830	Janitorial Services	\$900.00	\$543.00
		1704	12/02/21	Janitorial Services	12/02/21	\$86.67	\$86.67	601-00-6830	Janitorial Services	\$1,700.00	\$1,343.00
		1704	12/02/21	Janitorial Services	12/02/21	\$86.66	\$86.66	602-00-6830	Janitorial Services	\$900.00	\$544.00
							\$990.00				
37	Tillamook Farmers' Cooperative, 1920 Main Ave. N, Tillamook, OR, 97141										
		397840	10/27/21	Fuel/Lubes/Etc.	12/10/21	\$18.84	\$18.84	602-00-6140	Fuel/Lubes/Etc.	\$5,000.00	\$3,293.73
		399418	11/15/21	Fuel/Lubes/Etc.	12/10/21	\$26.09	\$26.09	602-00-6140	Fuel/Lubes/Etc.	\$5,000.00	\$3,293.73
							\$44.93				

**Council Approval Report
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
27		Tillamook People's Utility District, P.O. Box 433, Tillamook, OR, 97141									
	21223-Dec2021	12/02/21	Electricity		12/17/21	\$130.86	\$130.86	100-10-6605	Electricity	\$5,500.00	\$4,712.99
	21224-Dec2021	12/02/21	Electricity		12/17/21	\$186.66	\$186.66	100-10-6605	Electricity	\$5,500.00	\$4,712.99
	97001-Dec2021	12/02/21	Electricity		12/17/21	\$32.75	\$32.75	100-10-6605	Electricity	\$5,500.00	\$4,712.99
	21221-Dec2021	12/02/21	Electricity		12/17/21	\$289.12	\$289.12	100-30-6605	Electricity	\$4,500.00	\$3,728.45
	21211-Dec2021	12/02/21	Electricity		12/17/21	\$36.87	\$36.87	100-50-6605	Electricity	\$2,000.00	\$1,591.59
	45448-Dec2021	12/02/21	Electricity		12/17/21	\$30.45	\$30.45	100-50-6605	Electricity	\$2,000.00	\$1,591.59
	96528-Dec2021	12/02/21	Electricity		12/17/21	\$36.01	\$36.01	100-50-6605	Electricity	\$2,000.00	\$1,591.59
	21215-Dec2021	12/02/21	Electricity		12/17/21	\$646.00	\$646.00	200-00-6605	Electricity	\$10,000.00	\$7,177.32
	21244-Dec2021	12/02/21	Electricity		12/17/21	\$32.61	\$32.61	200-00-6605	Electricity	\$10,000.00	\$7,177.32
	41352-Dec2021	12/02/21	Electricity		12/17/21	\$71.57	\$71.57	200-00-6605	Electricity	\$10,000.00	\$7,177.32
	41352-Dec2021	12/02/21	Electricity		12/17/21	\$71.57	\$71.57	600-00-6605	Electricity	\$1,000.00	\$657.69
	22182-Dec2021	12/02/21	Electricity		12/17/21	\$32.84	\$32.84	601-00-6605	Electricity	\$28,000.00	\$19,990.31
	22221-Dec2021	12/02/21	Electricity		12/17/21	\$218.89	\$218.89	601-00-6605	Electricity	\$28,000.00	\$19,990.31
	22713-Dec2021	12/02/21	Electricity		12/17/21	\$1,761.89	\$1,761.89	601-00-6605	Electricity	\$28,000.00	\$19,990.31
	41352-Dec2021	12/02/21	Electricity		12/17/21	\$71.57	\$71.57	601-00-6605	Electricity	\$28,000.00	\$19,990.31
	20890-Dec2021	12/02/21	Electricity		12/27/21	\$2,467.69	\$2,467.69	602-00-6605	Electricity	\$35,000.00	\$25,960.84
	21231-Dec2021	12/02/21	Electricity		12/17/21	\$230.34	\$230.34	602-00-6605	Electricity	\$35,000.00	\$25,960.84
	41352-Dec2021	12/02/21	Electricity		12/17/21	\$71.55	\$71.55	602-00-6605	Electricity	\$35,000.00	\$25,960.84
	75292-Dec2021	12/02/21	Electricity		12/17/21	\$30.45	\$30.45	602-00-6605	Electricity	\$35,000.00	\$25,960.84
							\$6,449.69				
440	Tillamook Tire Service, Inc., PO Box 278, Tillamook, OR, 97141										
	K76036	12/02/21	Operational Equipment & Repairs		12/30/21	\$1,560.00	\$1,560.00	100-30-6345	Operational Equipment &	\$25,000.00	\$8,635.80
							\$1,560.00				
806	Vadim Municipal Software Inc., 12709 Collection Center Drive, Chicago, IL, 60693										
	338031	11/18/21	Training		12/18/21	\$90.00	\$90.00	100-10-6410	Training	\$1,000.00	\$760.96
							\$90.00				
Total Bills To Pay:							\$13,639.57				

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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
775 AAngels Traffic Control, 5700 Idaville Road, Tillamook, OR, 97141		Nov - 2021 Trainin	12/08/21	Training	12/30/21	\$581.25	\$581.25	200-00-6410	Training	\$2,000.00	\$2,000.00
Nov - 2021 Trainin	12/08/21	Training	12/30/21	\$581.25	\$581.25	600-00-6410	Training	\$6,000.00	\$4,412.36		
Nov - 2021 Trainin	12/08/21	Training	12/30/21	\$581.25	\$581.25	601-00-6410	Training	\$6,000.00	\$5,815.00		
Nov - 2021 Trainin	12/08/21	Training	12/30/21	\$581.25	\$581.25	602-00-6410	Training	\$10,000.00	\$9,970.00		
							\$2,325.00				
218 ATCO International, 1401 Barclay Circle, SE, Marietta, GA, 30060		I0588699	12/08/21	Building Repairs & Maintenance	12/30/21	\$397.30	\$397.30	100-30-6305	Building Repairs & Maint	\$12,000.00	\$8,642.65
							\$397.30				
39 Bay City Firefighters Association, PO Box 3309, Bay City, OR, 97107		12012021	12/08/21	Dues & Subscriptions	12/30/21	\$100.00	\$100.00	100-30-6405	Dues & Subscriptions	\$2,400.00	\$1,764.08
							\$100.00				
173 Boyd's Implement Service, 2850 Latimer Rd., Tillamook, OR, 97141		01-14596	12/08/21	Vehicle Repairs & Maintenance	12/30/21	\$45.76	\$45.76	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.04
01-14703	12/08/21	Vehicle Repairs & Maintenance	12/31/21	\$39.98	\$39.98	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.04		
01-14705	12/08/21	Vehicle Repairs & Maintenance	12/30/21	\$77.19	\$77.19	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.04		
01-14596	12/08/21	Vehicle Repairs & Maintenance	12/30/21	\$45.76	\$45.76	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.03		
01-14703	12/08/21	Vehicle Repairs & Maintenance	12/31/21	\$39.98	\$39.98	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.03		
01-14705	12/08/21	Vehicle Repairs & Maintenance	12/30/21	\$77.19	\$77.19	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.03		
01-14596	12/08/21	Vehicle Repairs & Maintenance	12/30/21	\$45.76	\$45.76	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00	\$449.71		
01-14703	12/08/21	Vehicle Repairs & Maintenance	12/31/21	\$39.97	\$39.97	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00	\$449.71		
01-14705	12/08/21	Vehicle Repairs & Maintenance	12/30/21	\$77.18	\$77.18	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00	\$449.71		
							\$488.77				
176 Carson Oil, PO Box 6030, Portland, OR, 97228-6030		IN-651406	12/08/21	Fuel/Lubes/Etc. Fire Department fuel reimb to PW	12/30/21	\$1,500.00	\$1,500.00	100-30-6140	Fuel/Lubes/Etc.	\$4,000.00	\$3,920.22
IN-651406	12/08/21	Fuel/Lubes/Etc.	12/30/21	\$262.40	\$262.40	200-00-6140	Fuel/Lubes/Etc.	\$2,000.00	\$2,000.00		
IN-651406	12/08/21	Fuel/Lubes/Etc.	12/30/21	\$262.40	\$262.40	600-00-6140	Fuel/Lubes/Etc.	\$2,500.00	\$793.74		
IN-651406	12/08/21	Fuel/Lubes/Etc.	12/30/21	\$262.40	\$262.40	601-00-6140	Fuel/Lubes/Etc.	\$5,000.00	\$3,293.74		
IN-651406	12/08/21	Fuel/Lubes/Etc.	12/30/21	\$262.40	\$262.40	602-00-6140	Fuel/Lubes/Etc.	\$5,000.00	\$3,248.80		
							\$2,549.60				
44 Davison Auto Parts, P.O. Box 27, McMinnville, OR, 97128		939-5081338	11/05/21	Vehicle Repairs & Maintenance	12/30/21	\$17.50	\$17.50	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.04
939-5094306	11/15/21	Vehicle Repairs & Maintenance	12/30/21	\$5.29	\$5.29	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.04		
939-5105072	11/22/21	Vehicle Repairs & Maintenance	12/30/21	\$4.23	\$4.23	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.04		
939-5081338	11/05/21	Vehicle Repairs & Maintenance	12/30/21	\$17.50	\$17.50	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.03		
939-5094306	11/15/21	Vehicle Repairs & Maintenance	12/30/21	\$5.29	\$5.29	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.03		
939-5105072	11/22/21	Vehicle Repairs & Maintenance	12/30/21	\$4.23	\$4.23	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.03		

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Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
939-5070420	10/28/21	Fuel/Lubes/Etc.	12/30/21	\$10.38	\$10.38	602-00-6140	Fuel/Lubes/Etc.	\$5,000.00	\$3,248.80
939-5081338	11/05/21	Vehicle Repairs & Maintenance	12/30/21	\$17.49	\$17.49	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00	\$449.71
939-5094306	11/15/21	Vehicle Repairs & Maintenance	12/30/21	\$5.29	\$5.29	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00	\$449.71
939-5105072	11/22/21	Vehicle Repairs & Maintenance	12/30/21	\$4.23	\$4.23	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00	\$449.71
					\$91.43				
771	Fregonese Associates, 1525 SW Park Ave., Suite 200, Portland, OR, 97201								
1003	12/09/21	Comprehensive Planning	01/06/22	\$2,625.00	\$2,625.00	100-70-6240	Comprehensive Planning	\$35,000.00	\$24,990.65
					\$2,625.00				
80	Hallowell Loggers Supply, P.O. Box 787, Tillamook, OR, 97141								
523324	12/08/21	Shop Supplies & Small Tools	12/30/21	\$28.33	\$28.33	600-00-6125	Shop Supplies & Small T	\$2,000.00	\$1,173.70
523324	12/08/21	Shop Supplies & Small Tools	12/30/21	\$28.33	\$28.33	601-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,736.64
523324	12/08/21	Shop Supplies & Small Tools	12/30/21	\$28.34	\$28.34	602-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,269.70
					\$85.00				
821	Industrial Systems, Inc., 12119 NE 99th Street Suite #2090, Vancouver, WA, 98682								
21.52.01-4	12/08/21	Operational Equipment & Repairs	12/30/21	\$7,179.20	\$7,179.20	602-00-6345	Operational Equipment &	\$170,000.00	\$151,219.07
					\$7,179.20				
831	Local Government Law Group, PC, 975 Oak Street, Eugene, OR, 97401								
61193	12/09/21	Legal Fees	12/30/21	\$760.00	\$760.00	100-90-6220	Legal Fees	\$50,000.00	\$47,242.50
61194	12/09/21	Legal Fees	12/30/21	\$420.00	\$420.00	602-00-6220	Legal Fees	\$7,500.00	\$7,500.00
					\$1,180.00				
562	Northstar Chemical, P.O. Box 35143 #6860, Seattle, WA, 98124								
211900	12/08/21	Chemical/Lab Supplies	12/30/21	\$1,246.85	\$1,246.85	601-00-6135	Chemical/Lab Supplies	\$20,000.00	\$12,878.42
					\$1,246.85				
93	One Call Concepts, Inc., 7223 Parkway Drive, Suite 210, Hanover, MD, 21076								
1110222	12/08/21	Utility System Repairs	12/30/21	\$1.60	\$1.60	600-00-6325	Utility System Repairs	\$28,719.00	\$24,290.56
1110222	12/08/21	Utility System Repairs	12/30/21	\$1.60	\$1.60	601-00-6325	Utility System Repairs	\$30,000.00	\$27,550.70
1110222	12/08/21	Utility System Repairs	12/30/21	\$1.60	\$1.60	602-00-6325	Utility System Repairs	\$75,000.00	\$74,975.80
					\$4.80				
189	Oregon PERS, , , ,								
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1,005.80	\$1,005.80	100-00-2040	Retirement Payable	\$0.00	\$1,693.55
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$526.77	\$526.77	100-30-2040	Retirement Payable	\$0.00	\$0.00
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$637.00	\$637.00	200-00-2040	Retirement Payable	\$0.00	\$0.00
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1,419.91	\$1,419.91	600-00-2040	Retirement Payable	\$0.00	\$0.00
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$732.28	\$732.28	601-00-2040	Retirement Payable	\$0.00	\$0.00
PR1152	12/01/21	Payroll from 11/16/2021 to 11/30/2021	12/01/21	\$1,800.60	\$1,800.60	602-00-2040	Retirement Payable	\$0.00	\$0.00
					\$6,122.36				
113	Rental Center, 502 Main Avenue, Tillamook, OR, 97141								

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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
		01-190916-01	12/08/21	Shop Supplies & Small Tools	12/30/21	\$240.00	\$240.00	602-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,269.70	
		\$240.00										
30	S-C Paving, P.O. Box 535, Tillamook, OR, 97141											
4353	11/30/21	Operational Equipment & Repairs	12/30/21	\$88.33	\$88.33	600-00-6345	Operational Equipment &	\$10,000.00	\$4,028.27			
4353	11/30/21	Operational Equipment & Repairs	12/30/21	\$88.33	\$88.33	601-00-6345	Operational Equipment &	\$30,000.00	\$29,951.00			
4353	11/30/21	Operational Equipment & Repairs	12/30/21	\$88.34	\$88.34	602-00-6345	Operational Equipment &	\$170,000.00	\$151,219.07			
		\$265.00										
122	Sheldon Oil, , 2801 3rd St., Tillamook, OR, 97141											
68459	12/08/21	Fuel/Lubes/Etc.	12/30/21	\$88.42	\$88.42	100-30-6140	Fuel/Lubes/Etc.	\$4,000.00	\$3,920.22			
		\$88.42										
567	State of Oregon, Attn: Surplus Cashier, 1655 Salem Industrial Dr. NE, Salem, OR, 97301											
ARK46090	06/03/21	Shop Supplies & Small Tools	06/07/21	\$37.50	\$37.50	200-00-6125	Shop Supplies & Small T	\$3,000.00	\$1,826.32			
ARK46090	06/03/21	Shop Supplies & Small Tools	06/07/21	\$37.50	\$37.50	600-00-6125	Shop Supplies & Small T	\$5,250.00	\$2,122.47			
ARK46090	06/03/21	Shop Supplies & Small Tools	06/07/21	\$37.50	\$37.50	601-00-6125	Shop Supplies & Small T	\$6,250.00	\$3,366.41			
ARK46090	06/03/21	Shop Supplies & Small Tools	06/07/21	\$37.50	\$37.50	602-00-6125	Shop Supplies & Small T	\$7,500.00	\$3,495.42			
		\$150.00										
71	TCCA Farm Store, #4 Ivy Street, Tillamook, OR, 97141											
546200	12/08/21	Chemical/Lab Supplies	12/30/21	\$370.00	\$370.00	601-00-6135	Chemical/Lab Supplies	\$20,000.00	\$12,878.42			
		\$370.00										
699	Uveon Technologies, LLC, 1184 Ferris Road, Amelia, OH, 45102											
21-490	12/09/21	Operational Equipment & Repairs	01/07/22	\$9,540.00	\$9,540.00	602-00-6345	Operational Equipment &	\$170,000.00	\$151,219.07			
		\$9,540.00										
544	Wave, P.O. Box 31001-2714, Pasadena, CA, 91110											
106825901-000918	12/08/21	Computers/Software/Services	12/23/21	\$191.50	\$191.50	100-10-6860	Computers/Software/Ser	\$20,000.00	\$9,836.63			
106825901-000918	12/08/21	Computers/Software/Services	12/23/21	\$191.50	\$191.50	100-30-6860	Computers/Software/Ser	\$6,000.00	\$2,164.93			
106825901-000918	12/08/21	Computers/Software/Services	12/23/21	\$127.67	\$127.67	600-00-6860	Computers/Software/Ser	\$10,000.00	\$7,778.43			
106825901-000918	12/08/21	Computers/Software/Services	12/23/21	\$127.67	\$127.67	601-00-6860	Computers/Software/Ser	\$10,000.00	\$8,538.93			
106825901-000918	12/08/21	Computers/Software/Services	12/23/21	\$127.66	\$127.66	602-00-6860	Computers/Software/Ser	\$10,000.00	\$7,537.48			
		\$766.00										
Total Bills To Pay:							\$35,814.73					

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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
97 Country Media, P.O. Box 670, Salem, OR, 97308		547036	12/13/21	Other Miscellaneous Expenses	12/25/21	\$159.65	\$159.65	100-30-6990	Other Miscellaneous Exp	\$4,000.00	\$3,664.08
							\$159.65				
556 Debra L. Pohs, 8765 9th St., Bay City, OR, 97107		11-2021 Mileage	12/13/21	Training	12/13/21	\$38.08	\$38.08	100-10-6410	Training	\$1,000.00	\$670.96
							\$38.08				
901 Fregonese Planning LLC, 3126 SW Caraway Ct., Portland, OR, 97219		1003	12/09/21	Comprehensive Planning	01/06/22	\$2,625.00	\$2,625.00	100-70-6240	Comprehensive Planning	\$35,000.00	\$24,990.65
							\$2,625.00				
796 Pacific Office Automation, 14747 NW Greenbrier Pkwy., Beaverton, OR, 97006		808258	12/13/21	Computers/Software/Services	12/31/21	\$146.27	\$146.27	100-10-6860	Computers/Software/Ser	\$20,000.00	\$9,836.63
		808258	12/13/21	Computers/Software/Services	12/31/21	\$73.14	\$73.14	100-30-6860	Computers/Software/Ser	\$6,000.00	\$2,164.93
		808258	12/13/21	Computers/Software/Services	12/31/21	\$24.38	\$24.38	200-00-6860	Computers/Software/Ser	\$2,500.00	\$2,154.19
		808258	12/13/21	Computers/Software/Services	12/31/21	\$24.38	\$24.38	600-00-6860	Computers/Software/Ser	\$10,000.00	\$7,778.43
		808258	12/13/21	Computers/Software/Services	12/31/21	\$24.37	\$24.37	601-00-6860	Computers/Software/Ser	\$10,000.00	\$8,538.93
							\$292.54				
145 U.S. Bank, P.O. Box 790408, St. Louis, MO, 63179		Visa-12-2021	12/13/21	Office Supplies & Equipment	12/22/21	\$324.22	\$324.22	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$4,252.23
		Visa-12-2021	12/13/21	Building Repairs & Maintenance	12/22/21	\$179.99	\$179.99	100-10-6305	Building Repairs & Maint	\$8,000.00	\$5,918.60
		Visa-12-2021	12/13/21	Dues & Subscriptions	12/22/21	\$26.35	\$26.35	100-10-6405	Dues & Subscriptions	\$5,000.00	\$2,303.31
		Visa-12-2021	12/13/21	Office Supplies & Equipment	12/22/21	\$349.61	\$349.61	100-30-6105	Office Supplies & Equipm	\$6,000.00	\$3,899.53
		Visa-12-2021	12/13/21	First Aid Supplies	12/22/21	\$558.00	\$558.00	100-30-6115	First Aid Supplies	\$6,000.00	\$4,431.37
		Visa-12-2021	12/13/21	Personal Protective Equipment	12/22/21	\$3,518.81	\$3,518.81	100-30-6350	Personal Protective Equi	\$36,000.00	\$23,590.34
		Visa-12-2021	12/13/21	Dues & Subscriptions	12/22/21	\$26.35	\$26.35	100-30-6405	Dues & Subscriptions	\$2,400.00	\$1,764.08
		Visa-12-2021	12/13/21	Training	12/22/21	\$89.06	\$89.06	100-30-6410	Training	\$10,000.00	\$5,945.79
		Visa-12-2021	12/13/21	Training	12/22/21	\$38.97	\$38.97	100-30-6410	Training	\$10,000.00	\$5,945.79
		Visa-12-2021	12/13/21	Other Supplies	12/22/21	\$262.99	\$262.99	100-50-6190	Other Supplies	\$3,000.00	\$2,769.54
		Visa-12-2021	12/13/21	Other Supplies	12/22/21	\$47.25	\$47.25	100-50-6190	Other Supplies	\$3,000.00	\$2,769.54
		Visa-12-2021	12/13/21	Computers/Software/Services	12/22/21	\$26.35	\$26.35	200-00-6860	Computers/Software/Ser	\$2,500.00	\$2,154.19
		Visa-12-2021	12/13/21	Office Supplies & Equipment	12/22/21	\$6.00	\$6.00	600-00-6105	Office Supplies & Equipm	\$3,000.00	\$1,750.14
		Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$25.98	\$25.98	600-00-6125	Shop Supplies & Small T	\$2,000.00	\$1,173.70
		Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$124.99	\$124.99	600-00-6125	Shop Supplies & Small T	\$2,000.00	\$1,173.70
		Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$8.99	\$8.99	600-00-6125	Shop Supplies & Small T	\$2,000.00	\$1,173.70
		Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$56.66	\$56.66	600-00-6125	Shop Supplies & Small T	\$2,000.00	\$1,173.70
		Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$114.99	\$114.99	600-00-6125	Shop Supplies & Small T	\$2,000.00	\$1,173.70
		Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$483.00	\$483.00	600-00-6125	Shop Supplies & Small T	\$2,000.00	\$1,173.70
		Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$33.33	\$33.33	600-00-6125	Shop Supplies & Small T	\$2,000.00	\$1,173.70
		Visa-12-2021	12/13/21	Vehicle Repairs & Maintenance	12/22/21	\$18.63	\$18.63	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.04
		Visa-12-2021	12/13/21	Computers/Software/Services	12/22/21	\$26.35	\$26.35	600-00-6860	Computers/Software/Ser	\$10,000.00	\$7,778.43

**Council Approval Report
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Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Visa-12-2021	12/13/21	Office Supplies & Equipment	12/22/21	\$5.99	\$5.99	601-00-6105	Office Supplies & Equipm	\$4,000.00	\$3,567.21
Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$56.66	\$56.66	601-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,736.64
Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$33.33	\$33.33	601-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,736.64
Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$483.00	\$483.00	601-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,736.64
Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$25.98	\$25.98	601-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,736.64
Visa-12-2021	12/13/21	Chemical/Lab Supplies	12/22/21	\$233.23	\$233.23	601-00-6135	Chemical/Lab Supplies	\$20,000.00	\$12,878.42
Visa-12-2021	12/13/21	Vehicle Repairs & Maintenance	12/22/21	\$18.63	\$18.63	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00	\$645.03
Visa-12-2021	12/13/21	Computers/Software/Services	12/22/21	\$26.36	\$26.36	601-00-6860	Computers/Software/Ser	\$10,000.00	\$8,538.93
Visa-12-2021	12/13/21	Office Supplies & Equipment	12/22/21	\$5.99	\$5.99	602-00-6105	Office Supplies & Equipm	\$5,000.00	\$3,584.14
Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$483.00	\$483.00	602-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,269.70
Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$33.32	\$33.32	602-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,269.70
Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$56.66	\$56.66	602-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,269.70
Visa-12-2021	12/13/21	Shop Supplies & Small Tools	12/22/21	\$25.99	\$25.99	602-00-6125	Shop Supplies & Small T	\$4,000.00	\$3,269.70
Visa-12-2021	12/13/21	Utility System Repairs	12/22/21	\$250.00	\$250.00	602-00-6325	Utility System Repairs	\$75,000.00	\$74,975.80
Visa-12-2021	12/13/21	Vehicle Repairs & Maintenance	12/22/21	\$18.62	\$18.62	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00	\$449.71
Visa-12-2021	12/13/21	Telecommunications	12/22/21	\$34.96	\$34.96	602-00-6620	Telecommunications	\$10,000.00	\$8,502.45
					\$8,138.59				
806	Vadim Municipal Software Inc., 12709 Collection Center Drive, Chicago, IL, 60693								
333367	12/13/21	Computers/Software/Services	12/30/21	\$34.00	\$34.00	600-00-6860	Computers/Software/Ser	\$10,000.00	\$7,778.43
					\$34.00				
167	Walter E. Nelson Co., 2240 Commercial Street, Astoria, OR, 97103								
477478	12/13/21	Office Supplies & Equipment	12/25/21	\$48.77	\$48.77	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$4,252.23
					\$48.77				
Total Bills To Pay:					\$11,336.63				

**Council Approval Report
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Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1	Oregon Department of Revenue, PO Box 14800, Salem, OR, 97309-0920								
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$397.44	\$397.44	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,372.02)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$133.40	\$133.40	100-30-2030	Payroll Taxes Payable	\$0.00	(\$834.39)
PR1179	12/16/21	Payroll from 11/1/2021 to 11/30/2021	12/16/21	\$17.76	\$17.76	100-30-2030	Payroll Taxes Payable	\$0.00	(\$834.39)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$196.54	\$196.54	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,054.33)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$435.90	\$435.90	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,339.35)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$198.51	\$198.51	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,138.92)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$506.13	\$506.13	602-00-2030	Payroll Taxes Payable	\$0.00	(\$2,932.45)
					\$1,885.68				
2	U.S. Department of the Treasury, , , ,								
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$1,420.22	\$1,420.22	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,372.02)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$436.85	\$436.85	100-30-2030	Payroll Taxes Payable	\$0.00	(\$834.39)
PR1179	12/16/21	Payroll from 11/1/2021 to 11/30/2021	12/16/21	\$237.04	\$237.04	100-30-2030	Payroll Taxes Payable	\$0.00	(\$834.39)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$736.27	\$736.27	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,054.33)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$1,599.97	\$1,599.97	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,339.35)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$796.28	\$796.28	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,138.92)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$1,898.71	\$1,898.71	602-00-2030	Payroll Taxes Payable	\$0.00	(\$2,932.45)
					\$7,125.34				
7	Nationwide Retirement Solutions, PO Box 183155, Columbus, OH, 43218								
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$20.00	\$20.00	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,339.35)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$6.00	\$6.00	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,138.92)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$174.00	\$174.00	602-00-2030	Payroll Taxes Payable	\$0.00	(\$2,932.45)
					\$200.00				
190	Oregon Department of Justice, , , ,								
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$0.93	\$0.93	100-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$0.93	\$0.93	200-00-2050	Garnishments Payable	\$0.00	(\$0.93)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$9.25	\$9.25	600-00-2050	Garnishments Payable	\$0.00	(\$9.25)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$1.85	\$1.85	601-00-2050	Garnishments Payable	\$0.00	(\$1.85)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$79.54	\$79.54	602-00-2050	Garnishments Payable	\$0.00	(\$79.54)
					\$92.50				
Total Bills To Pay:					\$9,303.52				

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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
97 Country Media, P.O. Box 670, Salem, OR, 97308		547036	12/13/21	Other Miscellaneous Expenses	12/25/21	\$93.80	\$93.80	100-30-6990	Other Miscellaneous Exp	\$4,000.00	\$3,570.28
							\$93.80				
902 Greg Sweeney, , ,		12092021	12/17/21	Training	12/17/21	\$120.00	\$120.00	100-30-6410	Training	\$10,000.00	\$5,817.76
							\$120.00				
236 IDEXX Laboratories, Inc., , PO Box 101327, Atlanta, GA, 101327		3097087845	12/17/21	Chemical/Lab Supplies	12/31/21	\$426.92	\$426.92	602-00-6135	Chemical/Lab Supplies	\$18,000.00	\$13,833.03
							\$426.92				
903 Liane Welch, , ,		12-2021	12/17/21	Training	12/17/21	\$53.03	\$43.14	100-10-6410	Training	\$1,000.00	\$632.88
							\$43.14				
110 Public Safety Center, 8248 W. Doe Ave., Visalia, CA, 93291		6036452	12/17/21	First Aid Supplies	12/17/21	\$72.00	\$72.00	100-30-6115	First Aid Supplies	\$6,000.00	\$3,873.37
							\$72.00				
567 State of Oregon, Attn: Surplus Cashier, 1655 Salem Industrial Dr. NE, Salem, OR, 97301		ARK46592	12/20/21	Pre-Hazard Preparedness	12/31/21	\$100.00	\$100.00	100-10-6870	Pre-Hazard Preparednes	\$10,000.00	\$8,108.23
							\$100.00				
472 Verizon Wireless, P.O. Box 660108, Dallas, TX, 75266		9894449708	12/20/21	Telecommunications	12/29/21	\$31.91	\$31.91	100-10-6620	Telecommunications	\$6,500.00	\$5,293.26
		9894449708	12/20/21	Telecommunications	12/29/21	\$201.95	\$201.95	100-30-6620	Telecommunications	\$6,000.00	\$3,776.99
		9894449708	12/20/21	Telecommunications	12/29/21	\$88.89	\$88.89	600-00-6620	Telecommunications	\$5,000.00	\$2,927.43
		9894449708	12/20/21	Telecommunications	12/29/21	\$88.89	\$88.89	601-00-6620	Telecommunications	\$10,000.00	\$8,590.69
		9894449708	12/20/21	Telecommunications	12/29/21	\$88.89	\$88.89	602-00-6620	Telecommunications	\$10,000.00	\$8,467.49
							\$500.53				
Total Bills To Pay:							\$1,356.39				

**Council Approval Report
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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
144 HRA VEBA Trust, HRA VEBA Trust Contributions, PO Box 807, Spokane, WA, 99210-1074		104498 - Mattison	12/21/21	Health Insurance	12/31/21	\$750.00	\$750.00	100-10-5405	Health Insurance	\$36,880.00	\$26,511.60
							\$750.00				
154 Quill, P.O. Box 37600, Philadelphia, PA, 19101		21480371	12/21/21	Office Supplies & Equipment	01/06/22	\$61.01	\$61.01	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$3,879.24
		21485682	12/21/21	Office Supplies & Equipment	01/06/22	\$204.49	\$204.49	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$3,879.24
		21486004	12/21/21	Office Supplies & Equipment	01/07/22	\$445.93	\$445.93	100-10-6105	Office Supplies & Equipm	\$8,000.00	\$3,879.24
							\$711.43				
709 Tillamook Bay City RV Park, 8864 SE Kingswood Way, Damascus, OR, 97089		TLT - 2021	12/21/21	Tourism	12/31/21	\$9,248.76	\$9,248.76	100-60-6145	Tourism	\$110,000.00	\$108,216.75
							\$9,248.76				
796 Pacific Office Automation, 14747 NW Greenbrier Pkwy., Beaverton, OR, 97006		824760	12/21/21	Computers/Software/Services	12/31/21	\$91.21	\$91.21	100-10-6860	Computers/Software/Ser	\$20,000.00	\$9,498.86
							\$91.21				
806 Vadim Municipal Software Inc., 12709 Collection Center Drive, Chicago, IL, 60693		340410	12/21/21	Computers/Software/Services	01/14/22	\$461.07	\$461.07	100-10-6860	Computers/Software/Ser	\$20,000.00	\$9,498.86
							\$461.07				
903 Liane Welch, , ,		12-2021	12/17/21	Training	12/17/21	\$53.03	\$53.03	100-10-6410	Training	\$1,000.00	\$632.88
							\$53.03				
904 Stryker Flex Financial, , Chicago, IL,		2210152962	12/21/21	Personal Protective Equipment	01/01/22	\$5,000.00	\$5,000.00	100-30-6350	Personal Protective Equi	\$36,000.00	\$20,071.53
							\$5,000.00				
Total Bills To Pay:							\$16,315.50				

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Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
98	CIS, P.O. Box 6836, Portland, OR, 97228								
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$147.99	\$147.99	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,379.01)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$165.87	\$165.87	100-00-2030	Payroll Taxes Payable	\$0.00	(\$2,379.01)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$1,066.51	\$1,066.51	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,060.29)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$1,060.29	\$1,060.29	100-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,060.29)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$8.08	\$8.08	100-30-2030	Payroll Taxes Payable	\$0.00	(\$579.62)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$7.73	\$7.73	100-30-2030	Payroll Taxes Payable	\$0.00	(\$579.62)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$71.97	\$71.97	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$67.97)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$67.97	\$67.97	100-30-2055	Med/Life Insurance Paya	\$0.00	(\$67.97)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$99.92	\$99.92	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,069.94)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$124.38	\$124.38	200-00-2030	Payroll Taxes Payable	\$0.00	(\$1,069.94)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$780.65	\$780.65	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$778.05)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$778.05	\$778.05	200-00-2055	Med/Life Insurance Paya	\$0.00	(\$778.05)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$236.58	\$236.58	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,384.06)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$268.19	\$268.19	600-00-2030	Payroll Taxes Payable	\$0.00	(\$2,384.06)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$1,889.52	\$1,889.52	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,883.96)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$1,883.96	\$1,883.96	600-00-2055	Med/Life Insurance Paya	\$0.00	(\$1,883.96)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$112.21	\$112.21	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,148.13)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$140.01	\$140.01	601-00-2030	Payroll Taxes Payable	\$0.00	(\$1,148.13)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$911.93	\$911.93	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$909.14)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$909.14	\$909.14	601-00-2055	Med/Life Insurance Paya	\$0.00	(\$909.14)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$311.66	\$311.66	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,005.51)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$356.64	\$356.64	602-00-2030	Payroll Taxes Payable	\$0.00	(\$3,005.51)
PR1178	12/16/21	Payroll from 12/1/2021 to 12/15/2021	12/16/21	\$2,499.75	\$2,499.75	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,491.95)
PR1184	01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$2,491.95	\$2,491.95	602-00-2055	Med/Life Insurance Paya	\$0.00	(\$2,491.95)
					\$16,390.95				
Total Bills To Pay:					\$16,390.95				

Council Approval Report
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Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
2	U.S. Department of the Treasury, , , ,										
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$1,420.61	\$1,420.61	100-00-2030	Payroll Taxes Payable	\$0.00		(\$2,379.01)
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$436.85	\$436.85	100-30-2030	Payroll Taxes Payable	\$0.00		(\$579.62)
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$736.35	\$736.35	200-00-2030	Payroll Taxes Payable	\$0.00		(\$1,069.94)
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$1,600.11	\$1,600.11	600-00-2030	Payroll Taxes Payable	\$0.00		(\$2,384.06)
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$796.29	\$796.29	601-00-2030	Payroll Taxes Payable	\$0.00		(\$1,148.13)
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$1,898.89	\$1,898.89	602-00-2030	Payroll Taxes Payable	\$0.00		(\$3,005.51)
											\$6,889.10
154	Quill, P.O. Box 37600, Philadelphia, PA, 19101										
21723961		12/28/21	Office Supplies & Equipment	01/15/22	\$219.24	\$219.24	100-10-6105	Office Supplies & Equipm	\$8,000.00		\$3,879.24
											\$219.24
175	Advance Stores Company, 1865 N. Main St., Tillamook, OR, 97141										
1902		12/28/21	Shop Supplies & Small Tools	01/15/22	\$8.60	\$8.60	600-00-6125	Shop Supplies & Small T	\$2,000.00		\$297.43
1902		12/28/21	Vehicle Repairs & Maintenance	01/15/22	\$3.98	\$3.98	600-00-6335	Vehicle Repairs & Mainte	\$5,000.00		\$436.46
1902		12/28/21	Shop Supplies & Small Tools	01/15/22	\$8.60	\$8.60	601-00-6125	Shop Supplies & Small T	\$4,000.00		\$3,109.34
1902		12/28/21	Vehicle Repairs & Maintenance	01/15/22	\$3.98	\$3.98	601-00-6335	Vehicle Repairs & Mainte	\$5,000.00		\$436.45
1902		12/28/21	Shop Supplies & Small Tools	01/15/22	\$8.60	\$8.60	602-00-6125	Shop Supplies & Small T	\$4,000.00		\$2,402.39
1902		12/28/21	Vehicle Repairs & Maintenance	01/15/22	\$3.98	\$3.98	602-00-6335	Vehicle Repairs & Mainte	\$25,000.00		\$241.17
											\$37.74
190	Oregon Department of Justice, , , ,										
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$0.93	\$0.93	100-00-2050	Garnishments Payable	\$0.00		(\$0.93)
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$0.93	\$0.93	200-00-2050	Garnishments Payable	\$0.00		(\$0.93)
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$9.25	\$9.25	600-00-2050	Garnishments Payable	\$0.00		(\$9.25)
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$1.85	\$1.85	601-00-2050	Garnishments Payable	\$0.00		(\$1.85)
PR1184		01/01/22	Payroll from 12/16/2021 to 12/31/2021	01/01/22	\$79.54	\$79.54	602-00-2050	Garnishments Payable	\$0.00		(\$79.54)
											\$92.50
315	Tillamook Complete Janitorial, 506 Williams Ave., Tillamook, OR, 97141										
1716		12/28/21	Janitorial Services	01/15/22	\$470.00	\$470.00	100-10-6830	Janitorial Services	\$6,000.00		\$3,515.00
1716		12/28/21	Janitorial Services	01/15/22	\$259.99	\$259.99	100-30-6830	Janitorial Services	\$3,000.00		\$1,775.00
1716		12/28/21	Janitorial Services	01/15/22	\$86.67	\$86.67	600-00-6830	Janitorial Services	\$900.00		\$456.33
1716		12/28/21	Janitorial Services	01/15/22	\$86.67	\$86.67	601-00-6830	Janitorial Services	\$1,700.00		\$1,256.33
1716		12/28/21	Janitorial Services	01/15/22	\$86.67	\$86.67	602-00-6830	Janitorial Services	\$900.00		\$457.34
											\$990.00
523	North Coast Lawn, P.O. Box 1002, Tillamook, OR, 97141										
79684		12/28/21	Contracted Ground Maintenance	01/22/22	\$510.00	\$510.00	100-10-6311	Contracted Ground Maint	\$4,500.00		\$2,370.00
79684		12/28/21	Contracted Ground Maintenance	01/22/22	\$510.00	\$510.00	100-50-6311	Contracted Ground Maint	\$12,800.00		\$8,750.00
79684		12/28/21	Contracted Ground Maintenance	01/22/22	\$510.00	\$510.00	600-00-6311	Contracted Ground Maint	\$2,000.00		\$530.00
											\$1,530.00

**Council Approval Report
(Council Approval Report)**

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
567 State of Oregon, Attn: Surplus Cashier, 1655 Salem Industrial Dr. NE, Salem, OR, 97301		ARK46621	12/28/21	Pre-Hazard Preparedness	01/15/22	\$600.00	\$600.00	100-10-6870	Pre-Hazard Preparednes	\$10,000.00	\$8,108.23
							\$600.00				
739 Power Systems West, PO Box 35146, #41022, Seattle, WA, 98124		SI2161003770	12/28/21	Operational Equipment & Repairs	01/15/22	\$758.79	\$758.79	100-30-6345	Operational Equipment &	\$25,000.00	\$5,880.80
		SI2161003766	12/28/21	Building Repairs & Maintenance	01/15/22	\$929.16	\$929.16	601-00-6305	Building Repairs & Maint	\$10,000.00	\$9,762.32
		SI2161003765	12/28/21	Building Repairs & Maintenance	01/15/22	\$878.72	\$878.72	602-00-6305	Building Repairs & Maint	\$14,000.00	\$13,783.21
							\$2,566.67				
769 Oregon City/County Management Association, 1202 Court St. NE, Ste. 200, Salem, OR, 97301		2022-L.Welch Me	12/28/21	Dues & Subscriptions	01/15/22	\$184.07	\$184.07	100-10-6405	Dues & Subscriptions	\$5,000.00	\$2,276.96
							\$184.07				
855 AKS Engineering & Forestry, 12965 SW Herman Road, Ste. 100, Tualatin, OR, 97062		8605-01-08	12/28/21	Utility System	01/15/22	\$4,955.00	\$4,955.00	602-00-8800	Utility System	\$300,000.00	\$285,171.86
							\$4,955.00				
905 SonicWall Inc., 1225 W Washington St., Ste 223, Tempe, AZ, 85281		1033226	12/28/21	Computers/Software/Services	01/15/22	\$449.62	\$449.62	100-10-6860	Computers/Software/Ser	\$20,000.00	\$9,498.86
		1033226	12/28/21	Computers/Software/Services	01/15/22	\$149.88	\$149.88	100-30-6860	Computers/Software/Ser	\$6,000.00	\$1,900.29
							\$599.50				
906 Cues, Inc., PO Box 639633, Cincinnati, OH, 45263		602348	12/28/21	Machinery & Equipment	01/15/22	\$85,160.00	\$85,160.00	602-00-8400	Machinery & Equipment	\$100,000.00	\$99,671.21
							\$85,160.00				
Total Bills To Pay:							\$103,823.82				



City of Bay City

PO Box 3309
Bay City, OR 97107
Phone (503) 377-2288
Fax (503) 377-4044
TDD 7-1-1
www.ci.bay-city.or.us

BOARD/COMMITTEE/COUNCIL APPLICATION

Position Applying for Planning Commission

Date 12-02-2021

Name Jasper Lind

Street Address 6950 Baseline Rd Bay City

Mailing Address Same as above

Phone Number (503) 300-9508

Email friendlyfilter@Protonmail.com

Current Occupation Civil Engineering Tech

Number of Years as a Bay City Resident 4

Registered Voter of Bay City Yes No

Qualifications and reasons why you would like to serve the City of Bay City:

I have 2 years experience as a civil engineering
tech with Tillamook County Public Works. Much of my
job involves finding, interpreting and applying ordinance
and statute to construction projects. I believe this
skill set would be useful in the planning commission.

Thank you,
Jasper Lind

December 23, 2021

VIA FIRST CLASS MAIL

Jimmie Cope
City of Bay City
PO Box 3309
Bay City, OR 97107

Re: **5490 High St, Tax Lot 1N1034AC02800**
Our File No. 55842-79846

Dear Jimmie Cope:

This firm has been engaged by Gary Ponder with regard to your letter to him dated December 10, 2021, asserting violations of City Development Ordinance Number 374.

Mr. Ponder seeks approval of the Bay City Council for an exception to the City Development Ordinance in the form of an extension permitting the periodic use of his RV on his property through the summer months of 2022. Mr. Ponder has advised me that complying with the Ordinance any sooner will impose an extreme hardship on Mr. Ponder and his wife for the following reasons:

1. The Ponders' home on the property is infested with black mold that is known to be a toxic health hazard.
2. The Ponders use the RV for sleeping and only use the home for its bathroom facilities to minimize their exposure to the black mold.
3. The Ponders currently do not have the wherewithal to address the black mold infestation in their home.
4. The Ponders own unimproved acreage that is outside of Bay City. As soon as the weather has dried out sufficiently during the summer months, they intend to create a building site on that acreage that they can move the RV to and ultimately make a home there. The ground is currently too wet to undertake that work.

Therefore, the Ponders believe extraordinary circumstances exist for making a temporary exception to the Ordinance for a period of at least through August 2022. If there is a formal application that must be made to the Council, please let us know.

JORDAN RAMIS

Jimmie Cope
City of Bay City
December 23, 2021
Page 2

Thank you for your consideration of this matter.

Sincerely,

JORDAN RAMIS PC



Gary L. Blacklidge
cc: Client (via email)

**2021
CITY OF BAY CITY
COMMITTEES/APPOINTMENTS**

CITY COUNCIL STANDING COMMITTEE APPOINTMENTS

1. ADMINISTRATIVE: Kathleen Baker, Melissa Rondeau, Wendy Krostag and Tom Imhoff.
2. PUBLIC WORKS: Liane Welch, Tom Imhoff, Wendy Krostag, and Helen Wright.
3. ECONOMIC DEVELOPMENT: Wendy Krostag, Liane Welch, Kathleen Baker, and Melissa Rondeau
4. EMERGENCY MANAGEMENT: Helen Wright, and Wendy Krostag.

(The first-named person on each committee will serve as the chairman and the second-named person will serve as secretary.)

BUDGET COMMITTEE: All City Council Members (including the Mayor) plus the following citizens:

	<u>Last Year</u>		<u>This Year</u>
Pat Vining	2020-2021	Shaena Peterson	2021-2022
Vacant	2020-2021	Gary Dennison	2021-2022
Ada Harris	2020-2021	Mike Rawson	2021-2022
Vacant	2020-2021	Pat Vining	2021-2022

PLANNING COMMISSION LIAISON – Tom Imhoff
FIRE DEPARTMENT – LIAISON – Wendy Krostag
BAY CITY WATER SYSTEM REPRESENTATIVE – David McCall

STAFF APPOINTMENTS

CITY RECORDER/TREASURER	Kristin Rawson
BUDGET OFFICER	Kristin Rawson
DEPUTY CITY RECORDER	Debbie Pohs
PLANNING TECH	VACANT
PUBLIC WORKS DIRECTOR	Roy Markee
SANITARY SEWER INSPECTOR	Roy Markee
CODE ENFORCEMENT OFFICER	Roy Markee
FIRE CHIEF	Darrell Griffith
ASSISTANT FIRE CHIEF	Aaron Bentley
FIRE MARSHALL	Jon Kapiniak
CAPTAIN	Jim Wakefield

CONTRACTED SERVICES

CITY ATTORNEY	Local Government Law Group
CITY PLANNER	Scott Fregonese
CITY ENGINEER	AKS Engineering
BUILDING INSPECTOR/OFFICIAL	Tillamook County
EMERGENCY SERVICES (State Purchasing) Pohs and David McCall.	Roy Markee, Darrell Griffith, Debbie

All appointments of contracted Services are made subject to the renewal of their respective contracts by the City Council.

Bay City Council and Committee Contact Information 2021

Expiration

David McCall	Mayor	dmccall@ci.bay-city.or.us	12/31/2023
Kathy Baker	Council President	kbaker@ci.bay-city.or.us	
Melissa Rondeau	Councilor	mrondeau@ci.bay-city.or.us	12/31/2025
Wendy Krostag	Councilor	wkrostag@ci.bay-city.or.us	
Liane Welch	Councilor	lwelch@ci.bay-city.or.us	12/31/2025
Helen Wright	Councilor	hwright@ci.bay-city.or.us	
Tom Imhoff	Councilor	timhoff@ci.bay-city.or.us	12/31/2025

Budget Committee -

Pat Vining	vining24@charter.net
Ada Harris	503-812-8260
Gary Dennison	g.dennison@charter.net
Mike Rawson	
Liane Welch	liane10030@gmail.com
Shaena Peterson	shaenapete@gmail.com

Transient Lodging Tax (TLT) committee – No Expiration date

Dee Harguth – Chair – harguth@ymail.com

Becky Smith – no email

Jody Daily – jodydesign@hotmail.com

Debi Lee – dbowlee@frontier.com

Greg Sweeney – gregonct@yahoo.com

Planning Commission (7 Commissioners)

Pat Vining	vining24@charter.net
Dan Overholser	doverholser@ci.bay-city.or.us
Doug Steinbach	dougjeanette_steinbach@yahoo.com
Gary Frey	gfrey@ci.bay-city.or.us

Public Works Committee

Tom Imhoff

Gary Frey

Greg Sweeney

Bob Miles Bdmiles@centurylink.net

Wendy Krostag

Melissa Rondeau

Liane Welch

Helen Wright

Pat Vining

Roy Markee

Darrell Griffin

CITY OF BAY CITY, OREGON

ORDINANCE NUMBER 697

AN ORDINANCE AUTHORIZING THE CITY TO BILL FOR CERTAIN FIRE AND EMERGENCY SERVICES AND ESTABLISHING EXCEPTIONS AND ADOPTION OF RECOVERY FEES BY RESOLUTION

WHEREAS, the City's fire and emergency service personnel and volunteers regularly respond to emergency incidents occurring both inside and outside City boundaries, including on Transportation Routes and in Unprotected Areas, and such responses sometimes serve persons who are not taxpaying patrons or residents of the City; and

WHEREAS, the City desires to recover from non-residents or non-taxpayers the actual costs of providing certain emergency and fire response services, including responses on Transportation Routes within the City, responses outside City limits, or responses in Unprotected Areas outside City; and

WHEREAS, the City also desires to recover the actual cost of providing other fire and emergency response services which place an undue burden on City resources, such as the cost of responding to repeated False Alarms; and

WHEREAS, such responses require costly equipment and personnel and some of the persons served by such responses have not shared in the costs; and

WHEREAS, ORS 221.410 authorizes a city to take all action necessary or convenient for the government of its local affairs, which includes: 1) charging fees for the billing of certain fire and emergency response services to persons who do not reside within City limits or pay City taxes; and 2) charging fees for fire and emergency response services which place an undue burden on the City's Fire Department; and

WHEREAS, the Bay City Council has examined the current Oregon State Fire Marshal's Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan and has determined that such costs would reasonably and satisfactorily reimburse the Fire Department for actual costs incurred in responding; and

WHEREAS, the Bay City Council has examined the fees proposed to be charged under this Ordinance and has determined that they accurately reflect the actual costs of providing the services; and Fees will be under a separate Resolution and can be increased to be consistent with the Oregon State Fire Marshal's Standardized Cost Schedule; and

WHEREAS, the Bay City Council has determined that it is fair, reasonable, and appropriate to adopt this cost recovery mechanism to collect the actual costs of providing such services to non-residents or non-taxpayers as long as such fees are limited to cost recovery only and will not be used to generate revenue; and

WHEREAS, the City may choose to delegate the assessment and collection of such fees to a responsible and experienced third party, as long as the collection and use of such fees comply with this Ordinance; and

WHEREAS, the fees and charges authorized by this Ordinance are not taxes subject to property tax limitations of Article XI, Section 11(b) of the Oregon Constitution;

WHEREAS, when the State Fire Marshal’s Standardized Cost Schedule is modified, Bay City will review those changes to ensure continued compliance with those fees and any statutory changes; and

WHEREAS, the City has determined to adopt the fee schedule by separate Resolution to allow periodic amendments as needed to ensure consistency with the Oregon State Fire Marshal’s Standardized Cost Schedule; and

WHEREAS, members of the public were allowed to comment on the fees at a City Council Public Hearing held on January 11, and February 8, 2022;

NOW, THEREFORE, THE CITY OF BAY CITY ORDAINS AS FOLLOWS:

Section 1. The recovery fees for fire and emergency services for non-residents or non-taxpayers and for additional, specified fire and emergency services will hereafter be identified and adopted by Resolution.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS _____
DAY OF _____ 2022

David McCall, Mayor

Date

ATTEST:

Lindsey Gann, City Recorder

Date

RESOLUTION 2022-01

A RESOLUTION ESTABLISHING FIRE DEPARTMENT EMERGENCY SERVICES FEES FOR RESPONDING TO NON-RESIDENTS OR NON-TAXPAYERS

1. ADOPTION AND AMENDMENT OF RATE SCHEDULE. The Bay City Council hereby adopts the rates set forth in the Rate and Fee Schedule (which includes the 2021 Oregon State Fire Marshal’s Fire Service Mobilization Plan), both of which are attached to this Resolution as Appendix A and by this reference incorporated herein.
 - 1.1 The City Council hereby directs that such rates and fees shall be charged and calculated to recover no more than a reasonable estimate of the actual cost of providing services.
2. FEES ESTABLISHED. The Bay City Council hereby establishes and adopts the following cost-based fees, which may be imposed subject to the following criteria as applied by the Fire Chief or the Fire Chief’s designee in compliance with this Resolution and any applicable City administrative rules or procedures.
 - 2.1 False Fire and Medical Alarm Fee.
 - 2.1.1 Authorization. The Fire Department may impose a cost-based fee for responses to false fire and medical alarms, subject to this Resolution and to the below exceptions. Cancelled enroute responses are billable events subject to this Resolution. Fees under this Section will be based upon the rates in Appendix A, as well as other documented actual costs of responding.
 - 2.1.2 Exceptions.
 - a. No cost recovery fee shall be imposed for the first two (2) responses to false alarms to a residential or commercial occupancy during a calendar year.
3. TRANSPORTATION ROUTE RESPONSE FEE. A cost-based fee may be imposed for responses on Transportation Routes, as further provided in this Section. “Transportation Route” means any roadway, railway, right-of-way, or waterway, against which no taxes or assessments for fire protection are levied by the City of Bay City. Cost-based fees may be imposed for any responses to any incidents, responses, or occurrences on such Transportation Routes, including but not limited to aircraft or train crashes.
 - 3.1 Calculation of Fee: Transportation Route response invoices will use dispatch time records to determine the commitment of apparatus and personnel and will use the rates as listed in Appendix A, as well as other documented actual costs of

responding to the violation. Miscellaneous supplies and service may also be invoiced and will be based upon scene documents of the officer in charge.

3.2 Exception: Transportation Route Response Fees shall not be billed or charged to City residents or City taxpayers.

4. UNPROTECTED OR INADEQUATELY PROTECTED AREA RESPONSE FEE. A cost-based fee may be imposed for responses to incidents in Unprotected Areas or inadequately protected areas outside of the Fire Department boundaries as provided in this section. Fees will be based upon the rates in Appendix A, as well as other documented actual costs of responding to the violation. Miscellaneous supplies and services may also be invoiced and will be based upon the rates provided in Appendix A as well as scene documentation of the officer in charge.
 - 4.1 Exception: Unprotected or Inadequately Protected Area Fees shall not be billed or charged to City residents or City taxpayers.
5. HAZARDOUS MATERIAL RESPONSE FEES. Cost based fees may be imposed for responses involving hazardous materials remediation and for hazardous materials-related incidents. Such fees may be imposed regardless of a state Hazardous Materials Team response and, if imposed, will only be charged for the hazardous materials-related costs. Such fees will be based on the rates and fee schedule in Appendix A, as well as other documented actual costs of such response.
6. TECHNICAL RESCUE FEES. Cost-based fees may be imposed for responses requiring technical or specialty rescue such as low angle, high angle rope rescue, and swift water rescues. If such fees are imposed, they will only be charged for the costs related to technical or specialty rescue response. Such fees will be based on the rates and fee schedule in Appendix A, as well as other documented actual costs of such response.
7. INVOICES; WAIVER. The designated City staff shall address the invoices for fees to the responsible party or agent; which may include an occupant, a driver or passenger agent; a vehicle or plane owner or agent; an insurance company; or any person or entity requesting or receiving services or responsible for the property or response. For fire and emergency service fees, the Fire Chief, or the Fire Chief's designee, shall be responsible for determining the responsible party and reviewing all cost recovery invoices. The Fire Chief may, at the Fire Chief's sole discretion, waive or decrease the fees assessed in compliance with this Resolution and any applicable administrative rules.
8. REVIEW AND AMENDMENT. The City Manager, working in cooperation with the Fire Chief will present the fees or rates adopted under this Resolution to the City Council for review and possible amendment at least every two years. The fees and Appendix A may be amended from time to time by Resolution at a duly noticed and public Council meeting.

9. **RULES.** The Council hereby grants to the City Manager (for non-fire or emergency response fees), the Fire Chief (for fire or emergency response fees) or their designee the discretion to interpret and apply this Resolution and to develop administrative rules to apply the Resolution equitably and fairly. Such administrative rules must be written and must be consistent with this Resolution and any applicable City laws, rules, and policies.

10. **APPEALS.** To file an appeal of a fee assessed under this Resolution, the applicant must provide a written statement to the City Manager within ten days of receipt of the fee invoice. The City Manager shall consult with the Fire Chief if the appeal pertains to fire or emergency services, shall review the appeal, and shall respond in writing within ten working days. The City's response shall be the final response. The City Manager shall inform the Council by providing the response and a report to the Council at the next City Council Meeting.

11. **COLLECTION PROCEDURES.** Payment for invoices billed under this Resolution are due upon receipt. If payment or reasonable payment arrangements are not made within (60) days of the billing, the invoice shall be considered delinquent and the City, or any designated third party, may proceed with the collections as deemed appropriate and necessary. Collection costs may be charged to the invoice and may include late charges or interest payments, subject to applicable law.

ADOPTED THIS _____ DAY OF _____ 2022.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

**BAY CITY FIRE DEPARTMENT
RATE AND FEE SCHEDULE AND ADMINISTRATIVE RULES
APPENDIX A**

The City adopts the current rates and fee schedule established by the Office of State Fire Marshal (OSFM) (OAR 837, division 130 and the 2021 State Fire Marshal's Oregon Fire Service Mobilization Plan and any applicable Conflagration Act). This OSFM cost and fee schedule will be used, when applicable, to set the billing rates regarding billing of actual costs associated with Fire Department resource usage and may include equipment rates.

**BAY CITY FIRE DEPARTMENT
Response Recovery Fee Schedule**

Preparedness Fee

\$250.00

Hourly rates represent full time employee total cost of compensation/ additional consideration given to call back of personnel to back fill on overtime rates.

Full-Time Personnel- 1 Hour Minimum/ 30 Min increments after one hour.

Fire Chief	\$46.88
Division Chief	\$45.00

Call Person- 1 Hour Minimum/ 30 Min Increments after one hour.

Chief Officer	\$21.06
Officer	\$18.78
Apparatus Operator	\$17.76
Firefighter/First responder	\$15.73

Apparatus- 1 Hour Minimum/ 30 Min increments after one hour.
Command vehicles

Chief 41-91 \$35.00

Rescue

Command 41-45	\$40.00
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Structural Engine

E-11, E-12, E-13	\$100.00
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Wildland Type VI

Command 41-45	\$50.00
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**BAY CITY FIRE DEPARTMENT
Response Recovery Fee Schedule**

<u>Services / durable tools used</u>	<u>Hourly Rate</u>
Chain saw/K12 cut off saw	\$25.00 (Per Hour/ 1-hour min.)
Firefighting Foam	\$50.00 (per application)
** Intentionally set/ illegal fires	Actual apparatus and personnel responding
**Motor vehicle collision	Actual apparatus and personnel responding.
Hand tool extrication	\$75.00 (per vehicle)
Jaws of Life extrication tools	\$75.00 (per vehicle)
Vehicle Stabilizing struts	\$75.00 (per vehicle)
Scene lighting	\$25.00 (per hour/one hour min.)
Traffic Control	\$25.00 (per hour/one hour min.)
**Structure Fire	Actual apparatus and personnel responding
**Vehicle fire	Actual apparatus and personnel responding
** Wildland Fire	Actual apparatus and personnel responding

Consumables- Included but not limited to:

Absorbent	\$30.00 (per application)
Road Flares	\$3.00 per flare
Absorbent Booms	\$125.00 (per 3" by 120')
Absorbent Pads	\$1.50 (per pad)

Damaged Equipment

Uniformed Pant	\$110.00
Uniformed Shirt	\$110.00
Turn out Coat	\$1,300.00
Turn out Pant	\$900.00
Fire Boots	\$375.00

**BAY CITY DEPARTMENT
Response Recovery Fee Schedule**

Fire Gloves	\$90.00
Nomex Hood	\$105.00
SCBA complete unit	\$8,500.00 (air-Pac, tank, communication port, mask)
Extrication Gloves	\$50.00
Fire Helmet	\$350.00
Life Safety Rope	\$1.25 per foot
Rope Rescue fittings	\$50.00 (per fitting – pulleys, carabiners, straps...)
Swift Water Suit	\$2,500.00 (boots, dry suit, fins, PFD, gloves, helmet)
PFD	\$225.00 (personal floatation device)
Fire Hose 1 ¾”	\$125.00 (per section)
Fire Hose 2 ½”	\$200.00 (per section)
Fire Hose 3”	\$250.00 (per section)
Fire Hose 4”	\$900.00 (per section)
Fire Nozzle	\$875.00 (per nozzle)

- Note, OSFM office rates established in OAR 837 division 130 and OSFM Oregon Fire service Mobilization Plan and applicable Configuration act are subjected to changes, Rates in the above schedule will be billed reflecting the updated state rates.

**CITY OF BAY CITY
RESOLUTION 2022-02**

A RESOLUTION ESTABLISHING RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL SEWER USER RATES, SYSTEM DEVELOPMENT CHARGE FEES, AND OTHER FEES AND CHARGES EFFECTIVE FEBRUARY 1, 2022, AND REPEALING BAY CITY RESOLUTION 20-14.

WHEREAS, Bay City Ordinance No. 516, Section 5, authorizes the establishment of sewer fees by resolution after a public hearing; and

WHEREAS, Bay City Ordinance No. 577, Sections 4.1 and 9.1, authorizes the establishment of system development charges to be paid before connection to the City sewer system; and

WHEREAS, the City Council has provided opportunity for public comment as required for ORS 294.160 and the proposed rate schedule was available at the City Hall for at least seven (7) days prior to public hearing;

NOW, THEREFORE, THE CITY OF BAY CITY RESOLVES AS FOLLOWS:

1. Rates. The City Council of the City of Bay City establishes the following monthly sewer user fees, connection charges, and other fees and charges effective February 1, 2022, in conformance with the provisions of the Bay City Sewer Ordinance 516 and amendments thereto.
 - A. Permits:

(1) Mainline extension inspection	\$20.00 + actual cost of inspector's time
(2) Connection inspection	\$20.00

 - B. New Service Deposit: \$135.10

 - C. Sewer User Rates:

(1) Equivalent Dwelling Unit (EDU)	6,000 gallons of water usage/month
(2) Cost Factor	\$45.05/EDU for sewer rate

 - D. Monthly Sewer Service Fees (based on sewer user rates):
 - (1) Residential \$45.05 per unit for first 6,000 gallons water usage, then \$7.50 per each additional 1,000 gallons of water usage.

(2) Commercial Usage \$45.05 per unit for first 6,000 gallons water usage, then \$7.50 per each additional 1,000 gallons of water usage.

(3) Industrial Usage \$45.05 per unit for first 6,000 gallons water usage, then \$7.50 per each additional 1,000 gallons of water usage.

- E. Monthly Sewer Surcharge Fees: Each industrial/commercial account that has strength wastewater shall apply for an Industrial Users Permit from the City of Bay City. High Strength wastewater will be defined from 5 days of consecutive testing by an accredited laboratory for BOD₅ (biological oxygen demand) greater than 50 mg/l or TSS (total suspended solids) greater than 50 mg/l,
- F. Connection Charges Inside City: The fee for connection to the Bay City sewer system shall be the actual cost of labor, materials and equipment used to make the connection.
- G. System Development Charge: The system development charge per EDU shall be \$7,893.00.
2. Review. This resolution shall be reviewed and rates, shall be indexed annually in July based on the prior year's Pacific Division-West Regin CPI-U, as approved by the City Council.
3. Repeal. Bay City Resolution No. 20-14 is repealed in its entirety.

PASSED AND ADOPTED this 11th day of January 2022 and approved by the Mayor of the City of Bay City this 11th day of January 2022.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

**CITY OF BAY CITY
RESOLUTION 2022-02**

A RESOLUTION ESTABLISHING RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL SEWER USER RATES, SYSTEM DEVELOPMENT CHARGE FEES, AND OTHER FEES AND CHARGES EFFECTIVE FEBRUARY 1, 2022, AND REPEALING BAY CITY RESOLUTION 20-14.

WHEREAS, Bay City Ordinance No. 516, Section 5, authorizes the establishment of sewer fees by resolution after a public hearing; and

WHEREAS, Bay City Ordinance No. 577, Sections 4.1 and 9.1, authorizes the establishment of system development charges to be paid before connection to the City sewer system; and

WHEREAS, the City Council has provided opportunity for public comment as required for ORS 294.160 and the proposed rate schedule was available at the City Hall for at least seven (7) days prior to public hearing;

NOW, THEREFORE, THE CITY OF BAY CITY RESOLVES AS FOLLOWS:

1. Rates. The City Council of the City of Bay City establishes the following monthly sewer user fees, connection charges, and other fees and charges effective February 1, 2022, in conformance with the provisions of the Bay City Sewer Ordinance 516 and amendments thereto.
 - A. Permits:

(1) Mainline extension inspection	\$20.00 + actual cost of inspector's time
(2) Connection inspection	\$20.00

 - B. New Service Deposit: \$135.10

 - C. Sewer User Rates:

(1) Equivalent Dwelling Unit (EDU)	6,000 gallons of water usage/month
(2) Cost Factor	\$45.05/EDU for sewer rate

 - D. Monthly Sewer Service Fees (based on sewer user rates):
 - (1) Residential \$45.05 per unit for first 6,000 gallons water usage, then \$7.50 per each additional 1,000 gallons of water usage.

(2) Commercial Usage \$45.05 per unit for first 6,000 gallons water usage, then \$7.50 per each additional 1,000 gallons of water usage.

(3) Industrial Usage \$45.05 per unit for first 6,000 gallons water usage, then \$7.50 per each additional 1,000 gallons of water usage.

- E. Monthly Sewer Surcharge Fees: Each industrial/commercial account that has strength wastewater shall apply for an Industrial Users Permit from the City of Bay City. High Strength wastewater will be defined from 5 days of consecutive testing by an accredited laboratory for BOD₅ (biological oxygen demand) greater than 50 mg/l or TSS (total suspended solids) greater than 50 mg/l,
- F. Connection Charges Inside City: The fee for connection to the Bay City sewer system shall be the actual cost of labor, materials and equipment used to make the connection.
- G. System Development Charge: The system development charge per EDU shall be \$7,893.00.
2. Review. This resolution shall be reviewed and rates, shall be indexed annually in July based on the prior year's Pacific Division-West Regin CPI-U, as approved by the City Council.
3. Repeal. Bay City Resolution No. 20-14 is repealed in its entirety.

PASSED AND ADOPTED this 11th day of January 2022 and approved by the Mayor of the City of Bay City this 11th day of January 2022.

David McCall, Mayor

ATTEST:

Lindsey Gann, City Recorder

Happy New Year! I hope all is going well for you in Bay City. I am reaching out today to make you aware of an opportunity for the County of Tillamook to receive funding to create a 5 year strategic plan around homeless services. There is currently a partnership with the League of Oregon Cities and the Association of Oregon Counties to get a bill introduced into the upcoming short session that will fund five or more counties to create an office of homeless services and create a 5 year plan. The County and CARE are super excited about this possibility and are hoping that the City of Bay City will indicate a willingness to be a partner.

This work will be building off of a recent community process that was conducted by the County and CARE and included a broad base of stakeholders. Pastor Steve Wolff from the Methodist Church in Nehalem represented North County in the recent process. The County and CARE will continue to lead the efforts, and the work of the partners will be to participate in the process over the next two years as a vision and a plan are created. I expect you will be receiving a phone call soon (although no exact timeline was given) from someone at LOC to ask if you are able to express a willingness to join into this work if we are funded. The timeline to pull this all together is of course very short as is typical of state legislative session. I would be delighted to visit with you about this and answer any questions you may have so please feel free to give me a call if you would like.

Thank you!

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Erin D. Skaar (she/her) | Commissioner
TILLAMOOK COUNTY | Board of County Commissioners
201 Laurel Avenue
Tillamook, OR 97141
Phone (503) 842-3403
Mobile (503) 812-9877
eskaar@co.tillamook.or.us

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