

**CITY COUNCIL WORKSHOP  
DECEMBER 13, 2010  
5:15 P.M.**

Members Present: Shaena Peterson, John Gettman, Kari Fleisher, and Robert Pollock

Staff Present: Linda Dvorak, Lin Downey, and David Pace

Visitors: John Sollman, Ed Ketzal, and Kathy Pollock

1. Ed Ketzal noted changes that he will be making in the Community Garden Contract. He will be adding an expiration date of October 15<sup>th</sup>.

John asked Mr. Ketzal if he has asked the Planning Commission to look at the contract. Mr. Ketzal said that he had not.

John Sollman noted that the Planning Commission is just going to define what a community garden is.

2. Burning Regulations. Linda noted that Don Reynolds has asked that the information that was provided to the Council be copied onto the back of the Burn Permit.
3. Ordinance No. 650 and No. 651. John noted that the ordinances are too general. He also noted that he had a problem with Section 8 of Ordinance No. 651 regarding gross revenue. It refers to Section 12, but Section 12 is "Remedies."

The Council will need to speak with Lois about the two ordinances.

4. Public Works. David noted that there is a good chance of getting a grant for the engineering of culverts. He also noted that the City has received the SCA (Small Cities Allotment) Grant. It will be for Seattle Avenue.
5. Kilchis Regional Water District Intertie. David noted that the new engineer is working on the intertie.
6. Kilchis Consolidation. David noted his report regarding forming the district, management, and rates.

Becky Smith entered the meeting at 5:45 p.m.

John questioned how the maintenance of the distribution lines would be paid for.

It is very important that the information about consolidation to the Council is plain and

totally understood so they will be able to explain it to others.

7. Bills Against the City. Becky and John will meet at City Hall to review the bills.
8. Water Master Plan. This needs to be adopted.
9. Wastewater Treatment Plant Facilities Plan. Shaena noted that she will be going to Salem to meet with David, Mike Henry, and the lending institutions. Free money will be asked about for inflow and infiltration problems.
10. Business Licenses & Urban Renewal. These issues will be on hold until the Vision process starts.
11. Audit. Discussion on rescheduling the workshop.

Becky questioned about sending some of the budget committee members to the LOC class on budgeting.

Linda will provide information for the Budget Committee.

12. Jack Scovel Letter. Linda Downey explained the request regarding water and sewer hookups. He has made the piece of property that the hookups were on (after the hookups were installed) smaller than the size that can be built on, so he would like to allow the hookups to be used on the piece of property behind his property, using his piece of property for an easement for the lines or be able to sell the hookups.
13. HBH Contract. Concerns about the costs were noted. Linda Downey noted that Lois will be able to have the contract ready for the meeting tomorrow night, if the Council wants her to.
14. 18<sup>th</sup> Street Violation. David noted that the property was posted and the time is up. He questioned about a disabled vehicle in the driveway, and the driveway is in the side yard. Lois will be questioned on this.
15. Election Proclamation. This needs to be approved.
16. Memo from the City Recorder. The need of a third person in the office was discussed.
17. Shaena noted a letter from Mark Labhart with information on Emergency Declaration Guidelines. Shaena asked Linda to make a copy of Labhart's letter for the Council.
18. Shaena noted possibly having any Executive Sessions at the end of the Monday night workshops and report on any decisions at the beginning of the Tuesday night meeting. The

City should be as transparent as possible.

It was noted that visitors could be told at the beginning of the meeting that an Executive Session was going to be held at the end of the meeting, what it covers, and why.

19. Shaena noted that Terry Krum's family will be providing a Christmas dinner and presents for about 50 families on Christmas Day at City Hall.
20. Becky noted that she will be out of town on the date of the Christmas party.
21. The workshop was adjourned at 7:03 p.m.



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Linda M. Dvorak, City Recorder